

**BOARD OF TRUSTEES MEETING MINUTES**  
**August 28, 2023**

Call to Order: Chair Bob Thompson called the Board of Trustees meeting to order at 6:15 p.m., and the following members answered roll call:

Danelle Burrs	Margaret Tyne
Tom Demmer	Lisa Wiersema
Student Trustee, Chloe Coil	Sam Ramirez

Excused: Brian Duncan

SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics and Student Services, Dr. Jon Mandrell  
Vice President of Business Services, Kent Sorenson  
Dean of Information Technology, Kathy Dirks  
Director of Facilities, Rich Groleau  
Director of Research and Planning, Aaron Roe  
Director of Human Resources, Kathryn Snow  
Board Assistant, Peggy Eshleman

Guests: Dr. Sara Dail, Assistant Superintendent, Sterling Public Schools;  
George Howe, WIXN Radio

Consent Agenda: It was moved by Member Ramirez and seconded by Member Wiersema the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

President's Report: Dr. Hellmich asked Dr. Mandrell to provide the Trustees with a glimpse of SVCC's partnerships with Sterling Public Schools. Jon introduced Dr. Sara Dail who explained the Grow Your Own Teacher Program and the partnership between Sterling Public Schools and College. This program attempts to keep educators in the Sauk Valley area to help address an important and critical teacher shortage. Sara said the program helps individuals with funding, class times, formats, and student teaching opportunities. Sterling Public Schools' board partially funds the university cost for each student. The first cohort started at Sauk this fall. When the students continue with their third and fourth years, they have the option of using SVCC's partnerships with four-year universities like WIU and SIU. Sara answered questions from the Trustees.

Dr. Hellmich announced that the fall Board of Trustees Retreat is planned for Wednesday, November 1 from 12:30 – 4:00 p.m.

Dr. Hellmich gave a brief enrollment update saying fall headcount is up by 16.9% with total credits up by 4.5%.

Dr. Hellmich announced the departure of Dr. Shelley Barkley, Dean of General Education and Transfer Programs; Dr. Barkley will be the new Vice President of Academics and Student Services at John Wood Community College in Quincy.

Dr. Hellmich announced the Evolution of SVCC’s Marketing item is postponed until the September meeting.

Reports/Comments from Board Members:

Student Trustee Report: Chloe Coil reported on Sauk’s *Welcome Week* festivities including free caricatures and stuffed animals for students as well as the August 23 *Traveling World of Reptiles* and the upcoming Sauk Fest on August 30 and *Pizza with the Prez* on September 6. She announced Sauk will be hosting the ICCTA Student Trustee meeting on campus on March 26, 2024, and she hopes to have other trustees, advisors, and administrators present as their schedules permit. Chloe answered questions from other Trustees.

Foundation Report: Dr. Hellmich announced the September Points of Pride. The Impact Campaign has exceeded its halfway goal with \$5.3 million raised in 32 months. Over 40 low-income, first-generation students graduated from SVCC recently with the support of the TRIO program. TRIO has doubled its program enrollment since the start of summer semester and is nearing a waitlist for bringing new students into the program. Five women are enrolled in SVCC’s Commercial Driver’s License Program, which is a win for females in a traditionally male career field.

ICCTA Report: Chair Bob Thompson reported he will attend the ICCTA meeting in Springfield on September 8. He reiterated the Fall Board Retreat on November 1, saying lunch will be served and lead casually into the retreat. He asked Trustees to email agenda items for the retreat to Peggy.

Board Policy *107.01 Organization and Meeting of the Board of Trustees* – First Reading:

It was moved by Member Wiersema and seconded by Member Tyne the Board approve revision to Board Policy *107.01 Organization and Meeting of the Board of Trustees* as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Board Policy 307.01  
*Capital Assets* – First  
Reading:

It was moved by Member Wiersema and seconded by Member Ramirez the Board create the Board Policy 307.01 *Capital Assets* as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Temporary Faculty  
Appointment –  
Psychology:

It was moved by Member Burrs and seconded by Member Wiersema the Board approve the temporary employment of Audrey Smith for the 2023 fall semester as a Psychology instructor, starting August 11, 2023, at a salary of \$30,574.52 for the semester. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Working Cash Fund  
Borrowing:

It was moved by Student Trustee Coil and seconded by Member Burrs the Board approve the accompanying resolution for the borrowing of \$2,388,545 from the Working Fund to the Operating Funds, if needed. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Purchase Approval –  
Laerdal Simulation  
Equipment:

It was moved by Member Ramirez and seconded by Member Tyne the Board approve the purchase from Laerdal Medical Corp in the amount of \$34,326.24 to be paid from the PATH Grant funds. Trustees' questions were answered as to longevity of the machines, which will depend on rapidly developing technology. All agreed it is a good thing that we are able to provide this training to our students and community. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Purchase Approval –  
Sim2Grow Simulations  
Solutions Medication  
Administration System:

It was moved by Member Ramirez and seconded by Member Burrs the Board approve the purchase from Sim2Grow Simulation Solutions in the amount of \$27,725 to be paid from the PATH Grant funds. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Purchase/Contract  
Approval – Trane  
Technologies Chiller  
Rebuild:

It was moved by Member Wiersema and seconded by Student Trustee Coil the Board accept the quote from Trane Technologies of Willowbrook, Illinois with a total amount of \$101,862.68 for the Chiller rebuild to be paid from restricted use bond proceeds. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Purchase/Contract  
Approval – Used Vehicle  
Purchase Pre-Approval:

It was moved by Member Demmer and seconded by Member Ramirez the Board pre-approve the purchase of a used bus from a prospective vendor up to a total amount of \$100,000 to be paid from restricted use funding bond proceeds. Dr. Mandrell said Sauk is looking for a used vehicle similar to a turtle top rather than a bus. At this time, the College has a working mini-van and two turtle-tops. When a suitable used vehicle is located, the particulars, including the price, will be brought to the Trustees' attention. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Request to Serve Alcohol:

It was moved by Student Trustee Coil and seconded by Member Burrs the Board approve serving alcohol on October 21, 2023, as part of the *Home of Hope Gala* being held on the Sauk Campus. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Closed Session Minutes:

It was moved by Member Wiersema and seconded by Member Demmer the Board approved the closed session minutes of July 31, 2023. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Student Trustee Coil and seconded by Member Ramirez that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Coil vote aye. Motion carried.

Meeting adjourned at 6:47 p.m.

Next meeting:

The next regular meeting of the Board will be at 6:00 p.m., on Monday, September 25, 2023, in the Riverview Conference Room.

Respectfully submitted,

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Margaret Tyne, Secretary