

BOARD OF TRUSTEES SPECIAL MEETING MINUTES
January 29, 2024

Call to Order: Chair Bob Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

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| Brian Duncan | Margaret Tyne |
| Danelle Burrs | Lisa Wiersema |
| Sam Ramirez | Tom Demmer |
| Student Trustee, Chloe Coil | |

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Advancement, Dr. Lori Cortez
Vice President of Business Services, Kent Sorenson
Director of Human Resources, Kathryn Snow
Dean of Information Technology, Kathy Dirks
Director of Facilities, Rich Groleau
Director of Research and Planning, Aaron Roe
Board Assistant, Peggy Eshleman
Professor Amanda Eichman
Professor Dr. Amy Jakobsen
Assistant Professor Tom Irish

Guests: George Howe, WIXN
Charlene Bielema, Shaw Media

Consent Agenda: It was moved by Member Tyne and seconded by Member Duncan the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

President's Report: Dr. David Hellmich acknowledged former Bookstore Director, Donna Palumbo, who passed away on December 12, 2023. Donna worked at Sauk from 1978 to 1994 and was remembered as an intelligent, kind, and dedicated professional.

Dr. Hellmich asked Dr. Jon Mandrell to introduce Amanda Eichman, Dr. Amy Jakobsen, and Tom Irish, who recently completed sabbaticals.

Professor Irish decided to write a novel to be able to relate the experience to his students. He said he began writing in early spring 2023 and established a set schedule for himself for each day. He began with the outline and spent time researching, which has evolved into a 110,000-word mystery novel with the main character being an adjunct English professor who started investigating a crime. Tom thanked the trustees by saying how important the sabbatical was in getting this project off the ground. He concluded by answering questions from the trustees.

Professors Eichman and Jakobsen have seen students increasingly afraid to discuss certain topics. As a result of their extensive research on data literacy, media literacy, and constructive dialogue, they created a new three-credit course entitled (CSS 130) Constructive Dialogue on Controversial Issues that they will co-teach beginning in the Fall of 2024. The trustees thanked them for their excellent work.

Aaron Roe presented the FY 2024 spring enrollment, noting updated figures for spring including a 7.8% increase in headcount from the previous spring as well as a 2.9% credit hour increase. He answered questions from trustees.

Kent Sorenson presented a budget update, including five-year projected enrollment increases factoring in the impact of Impact students. Kent continued with a preview of 2024-2025 tuition and fees, which included a draft recommendation to increase universal tuition and fees by \$5.00 / 3%. He discussed course fees, online course fees, and dual-credit tuition along with comparisons to peer colleges and historic information.

Reports/Comments from Board Members and the SVC Foundation:

Student Trustee Chloe Coil reported on recent SGA events, including a hot cocoa mixer and caricatures by Kevin Berg. Upcoming events include Sauk Fest on January 31, entertainer EEMA on February 7, and a “Vice” Cream Social with Dr. Jon Mandrell on February 14. Chloe reported there will be an upcoming advocacy day in Springfield soon.

Foundation Report: Dr. Lori Cortez noted the most recent Points of Pride – the Impact Program, Student Success, and the Police Academy, including that all 34 students passed their state exam on their first attempt owing to our great instructors and curriculum. Lori reported the success of TRIO students indicating that 93% of TRIO students are in good academic standing. She concluded by saying 100% of *Chocolate Rendezvous* expenses are covered by sponsors and ticket sales will break the 500 mark.

ICCTA Report: Chair Bob Thompson reported both he and Trustee Margaret Tyne will attend the ACCT Legislative Summit in Washington D.C. next week. Margaret is looking forward to letting others know about the upcoming visit to Pakistan by Dr. Paul Edleman, Dr. Amy Jakobsen, Janis Jones, and Glenn Bodish.

Fiscal Year 2023 Audit:

It was moved by Member Duncan and seconded by Member Demmer the Board accept the College’s fiscal year 2023 financial audit and Single Audit as presented. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried. Kent Sorenson answered questions from trustees.

A Resolution Approving Entry into Settlement Agreement Relating to Property Tax Appeals Filed by Walgreens for Tax Years 2019 through 2022 and Subsequent Tax Years 2023 and 2024:

It was moved by Member Tyne and seconded by Member Wiersema the Board approve the resolution as provided. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Public Bid Action – Ultrasound Equipment:

It was moved by Member Tyne and seconded by Student Trustee Coil the Board accept the bid from GE HealthCare with a bid amount of \$251,466 for the Ultrasound Equipment to be paid from available Pipeline for the Advancement of Healthcare Workforce (PATH Program) grant funds supplemented by restricted use Funding Bond Proceeds, if necessary. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Contract Extension – Food Service Vendor:

It was moved by Member Ramirez and seconded by Member Burrs the Board approve the contract extension with Quest Food Service Management Services to continue as the College’s food service program manager for an additional three years (July 2024 through June 2027). In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Disposal of Obsolete Equipment:

It was moved by Member Duncan and seconded by Member Demmer the Board approve the old Fitness Center equipment as obsolete to be disposed of in a manner appropriate to the condition of the equipment. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Duncan and seconded by Member Demmer the Board adjourn. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Meeting adjourned at 7:21 p.m.

Next meeting:

The next regular meeting of the Board will be at 6:00 p.m., on Monday, February 26, 2024, in the Riverview Conference Room.

Respectfully submitted,

Margaret Tyne, Secretary