

BOARD OF TRUSTEES MEETING MINUTES
July 31, 2023

Call to Order: Chair Bob Thompson called the FY 2023-2024 Budget Public Hearing to order at 6:00 p.m., and the following members answered roll call:

Danelle Burrs	Margaret Tyne
Tom Demmer	Lisa Wiersema
Student Trustee, Chloe Coil	Sam Ramirez

Excused: Brian Duncan

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Business Services, Kent Sorenson
Vice President of Advancement, Dr. Lori Cortez
Dean of Information Technology, Kathy Dirks
Director of Facilities, Rich Groleau
Director of Human Resources, Kathryn Snow
Director of Research and Planning, Aaron Roe
Board Assistant, Peggy Eshleman

Guests: None

Conduct public hearing concerning the FY 2023-2024 budget: Chair Thompson opened the floor for public comments. No comments were made. Next, Chair Thompson opened the floor for Board comments. Kent Sorenson gave a summary of changes and their impact on the overall budget. No further comments were made. It was moved by Member Burrs and seconded by Member Wiersema the Board adjourn the public hearing concerning the FY 2023-2024 budget. In a roll call vote, all voted aye. Student Trustee Coil advisory vote: aye. Motion carried.

FY 2023-2024 budget public hearing adjourned at 6:04 p.m.

Call to Order: Chair Bob Thompson called the meeting to order at 6:05 p.m., and the following members answered roll call:

Danelle Burrs	Margaret Tyne
Tom Demmer	Lisa Wiersema
Student Trustee, Chloe Coil	Sam Ramirez

Excused: Brian Duncan

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Advancement, Dr. Lori Cortez
Vice President of Business Services, Kent Sorenson
Dean of Information Technology, Kathy Dirks
Director of Facilities, Rich Groleau
Director of Research and Planning, Aaron Roe
Director of Human Resources, Kathryn Snow
Board Assistant, Peggy Eshleman

Guests: Tim Garnhart, WIXN Radio

Consent Agenda: It was moved by Member Tyne and seconded by Member Wiersema the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

President's Report: Dr. Hellmich asked Aaron Roe to update the Trustees on final summer enrollment and initial fall enrollment. Aaron reported, as of July 23, the summer headcount was up 11.5%. with an 8% increase in credit hours. For the fall semester, he reported the headcount is up by 32.2% with an increase of credit hours of 29.8%; he cautioned these figures will change in the next couple of weeks. Aaron answered questions from Trustees Wiersema and Tyne.

Aaron continued and presented Spring 2023 graduate data, indicating the College awarded 215 associate degrees, 337 career-technical certificates, and 117 GECC credentials.

Dr. Hellmich presented the FY 2023 and FY 2024 Bookends, highlighting several items including completing facilities projects; completing audits for the College and the Foundation; enrolling first full cohort of Impact students who volunteered 14,000 community service hours; and establishing the SVCC Police Academy and graduating its first class. Trustees expressed appreciation for being kept abreast of Sauk's accomplishments.

Reports/Comments from Board Members:

Student Trustee Report: Chloe Coil reported on her recent attendance at the ICCB Student Advisory Committee meeting in Springfield where she was elected Chair of the Committee. She highlighted the mental health portion of the meeting, indicating Sauk has completed the major components mentioned by the presenters. Trustee Tyne expressed interest in assisting Student Trustee Coil with a project to get more students involved in mental health awareness.

Foundation Report: Dr. Lori Cortez reported the most recent Points of Pride, including student successes, the Sauk Academy welcoming its seventh class this fall (15 students from nine area high schools), and a matching grant of \$150,000 for the Impact Program from the Marcos Impact Endowment.

ICCTA Report: Chair Bob Thompson reported there was no August meeting, but the President's Executive Council will meet in September at Joliet Junior College.

Faculty Retirement – Sociology:

It was moved by Member Tyne and seconded by Member Burrs the Board approve with appreciation the retirement of Dr. James Wright as a Professor of Sociology effective January 1, 2024. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Faculty Appointment – CNA:

It was moved by Member Ramirez and seconded by Member Wiersema the Board approve the non-tenure track appointment of Katy Keller as CNA Faculty beginning August 11, 2023, at an annual salary of \$47,106.67. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

FY 2023-2024 Budget – Final Reading:

It was moved by Member Wiersema and seconded by Member Burrs the Board approve the 2023-2024 Budget as presented. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

FY 2024 Insurance Renewal:

It was moved by Member Burrs and seconded by Member Ramirez the Board approve the College's FY 2024 insurance premium payment to ICCRMC in the amount of \$172,202.99 to be paid from restricted liability, protection, and settlement funds. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

FY 2025 RAMP Project: It was moved by Member Wiersema and seconded by Student Trustee Coil the Board adopt the attached resolution approving the attached RAMP projects and committing estimated local funds if a project is selected for State funding. Dr. Hellmich noted an addendum was included to the board packet with all pages of the Project Application. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

2024-2025 Academic Calendar: It was moved by Member Burrs and seconded by Student Trustee Coil the Board approve the academic calendar for 2024-2025 as presented. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

FY 2024 Organizational Chart: It was moved by Member Tyne and seconded by Student Trustee Coil the Board approve the FY 2024 Organizational Chart as presented. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Contract Approval – EffecTV: It was moved by Member Demmer and seconded by Member Wiersema the Board approve the contract with EffecTV for \$31,916.00. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Contract Approval – Lumens: It was moved by Student Trustee Coil and seconded by Member Ramirez the Board approve the contract with Lumens for \$52,000 and an additional one-time implementation fee of \$29,900 that will be paid through funding bonds. The total for year one will be \$81,900.00. The renewal fee will increase 5% each year. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Contract Award – Administrator Coaching: It was moved by Member Burrs and seconded by Member Ramirez the Board approve the contracts totaling \$65,060 with Tom Toney to provide professional development for the CTE Pathways grant participants, to be paid from restricted grant funds. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Purchase Approval – Realityworks Simulators: It was moved by Member Wiersema and seconded by Member Burrs the Board approve the purchase of the Realityworks Simulation equipment to be paid from a combination of \$20,019 in donations by the Whiteside and Lee County Farm Bureaus and \$20,987.70 in restricted bond proceeds for a total amount of \$41,006.70. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Consortium/Cooperative Procurement – West Mall Plaza Furniture:

It was moved by Member Ramirez and seconded by Member Demmer the Board accept the amended quote from Forms and Surfaces of Chicago for a total amount of \$91,767.00 for the West Mall Plaza Furniture to be paid from restricted use bond proceeds. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Disposal of Obsolete Equipment:

It was moved by Member Wiersema and seconded by Member Tyne the Board approve the 2F5 furniture as obsolete to be disposed of in a manner appropriate to the condition of the equipment. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Closed Session:

It was moved by Member Burrs and seconded by Member Wiersema to move into closed session at 7:01p.m.

Closed session concluded at 7:08 p.m.

Adjournment:

Since the scheduled business was completed, it was moved by Member Wiersema and seconded by Member Demmer that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Coil vote aye. Motion carried.

Meeting adjourned at 7:09 p.m.

Next meeting:

The next regular meeting of the Board will be at 6:00 p.m., on Monday, August 28, 2023, in the Riverview Conference Room.

Respectfully submitted,

Margaret Tyne, Secretary