

**BOARD OF TRUSTEES MEETING MINUTES**  
**May 22, 2023**

Call to Order: Chair Bob Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Brian Duncan	Lisa Wiersema
Danelle Burrs	Sam Ramirez
Student Trustee, Meg Frank	

Excused: Margaret Tyne, Tom Demmer

SVCC Staff: President, Dr. David M. Hellmich  
Vice President of Academics and Student Services, Dr. Jon Mandrell  
Vice President of Institutional Advancement, Dr. Lori Cortez  
Board Assistant, Peggy Eshleman  
Dean of Information Technology, Kathy Dirks  
Director of Facilities, Rich Groleau  
Director of Research and Planning, Aaron Roe  
Dean of General Education and Transfer Programs, Dr. Shelley Barkley  
AmeriCorps Program Director, Nicole Schafer

Guests: George Howe, WIXN Radio

Consent Agenda: It was moved by Member Duncan and seconded by Member Ramirez the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

President's Report: Dr. Hellmich acknowledged Dustin Merrill, HSV Adjunct Instructor who passed away on April 24, 2023. Dustin had taught Social Work courses at Sauk from 2010 – 2022.

Dr. Hellmich introduced Nicole Schafer who provided an update to the Trustees on the AmeriCorps' successes and challenges as well as the College's decision to pause the program. Nicole gave background information as to host sites and the living allowance for members and gave a snapshot of the areas and projects in which the members are currently involved. She praised the SVCC program while enumerating the challenges faced due to poor communication, change of leadership, and lack of reimbursement by the State of Illinois. Nicole concluded by giving options going forward such as using Impact students and work-study students for work at the host sites. She answered questions from Trustees.

Dr. Hellmich asked Dr. Shelley Barkley to report to the Board on her research in conjunction with Dr. Curt Oldfield of Spoon River College as part of the 64<sup>th</sup> Annual Council for the Study of Communications Convention held in Chicago. The theme of the conference was *Advancing Emotional Well-Being Through Equity-Mindedness*. Shelley told the Board of their joint research exploring the experiences of rural Illinois community college presidents during the COVID-19 pandemic. She shared the challenges and rewards of their joint research and concluded by saying the number one concern among the rural Illinois community college presidents was safety for students and employees.

Dr. Hellmich and Peggy Eshleman provided a review of the recent commencement and pinning ceremonies and asked for feedback from the Trustees. Trustee Duncan felt there still may be an issue with the sound from his seat on the stage although the sound was better with the second ceremony after some adjustments. Chair Thompson felt the events were efficient and well-organized but wondered if the time between the ceremonies could be reduced by one-half hour. Student Trustee Frank suggested a more comprehensive rehearsal having students walk through the ceremony for a better understanding of what to expect.

Reports/Comments from Board Members:

*Student Trustee Report:* Meg Frank shared information about the next student trustee, Chloe Coil, who was unable to attend the meeting due to being ill. Chair Thompson read the resolution honoring Meg Frank.

*Foundation Report:* Dr. Lori Cortez reported the Polo Marcos endowment challenge is going very well with \$125,000 of the \$600,000 goal pledged to date.

*ICCTA Report:* Chair Thompson reported he attended the ICCTA May meeting and we await the Governor's FY 2024 budget to hear about funding.

Faculty Resignation – Professor of Agriculture:

It was moved by Member Wiersema and seconded by Member Duncan the Board approve the resignation of Dr. Michael Selover as a Professor of Agriculture effective August 6, 2023. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Support 12-Year  
Extension of the Village  
of Ohio TIF District:

It was moved by Member Duncan and seconded by Member Burrs the Board approve the College's support to extend the Village of Ohio TIF District for an additional twelve (12) years beyond its current termination in tax year 2027 payable 2028, which will result in the final year of tax increment being received by the Village through December 31, 2040. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Appointment of College  
Audit Firm:

It was moved by Member Ramirez and seconded by Member Wiersema the Board approve the retention of Wipfli, LLP to perform the College's annual audit for fiscal year 2023. In a roll call vote, all voted aye. Student Trustee Frank vote aye. Motion carried.

Purchase Approval –  
Avkin Wearable  
Simulators:

It was moved by Member Burrs and seconded by Member Wiersema the Board approve the purchase of the Avkin Wearable Simulators in the amount of \$44,920.00 to be paid from the PATH Grant funds. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Purchase Approval –  
Classroom and Office  
Furniture:

It was moved by Member Burrs and seconded by Member Wiersema the Board approve the quotes from SBM Business Equipment Center of Sterling, Illinois and HON of Muscatine, Iowa with a total amount of \$84,807.73 to be paid from grant funds and restricted use bond proceeds. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Purchase Approval –  
Sauk Launch Laptops:

It was moved by Member Ramirez and seconded by Member Duncan the Board approve the purchase of 80 laptops for the Sauk Launch summer program and for general student use and/or checkout at a total approximate cost of \$130,000. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Decennial Committee:

It was moved by Member Duncan and seconded by Member Wiersema the Board approve the formation of the Sauk Valley Community College Decennial Committee with the members identified in the Presentation. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Closed Session:

It was moved by Member Burrs and seconded by Member Ramirez to move into closed session at 7:10 p.m.

Closed session concluded at 7:18 p.m.

President's Contract: It was moved by Member Wiersema and seconded by Member Duncan the Board approve the President's pay increase in the amount of 3.0% for FY 2024, which is less than the Board-approved 4.0% average increase for full-time faculty and staff. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Semi-Annual Post-Counsel Review of Closed Session Minutes: It was moved by Member Burrs and seconded by Member Duncan, after having reviewed its closed session minutes as required by law, that the Board leave closed the closed session minutes of October 24, 2022; November 28, 2022; and December 19, 2022; and open the closed session minutes of February 27, 2023. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Wiersema and seconded by Member Ramirez that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Frank vote aye. Motion carried.

Meeting adjourned at 7:23 p.m.

Next meeting: The next regular meeting of the Board will be at 6:00 p.m., on Monday, June 26, 2023, in the Riverview Conference Room.

Respectfully submitted,

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Lisa Wiersema, Acting Secretary