# Sauk Valley Community College
# Annual Security Report
# *and*
# Annual Fire Safety Report

# October 1, 2014

**In compliance with the Campus Security Act of 1990, and the Higher Education Act of 2010 as amended, Sauk Valley Community College presents the following reports:**
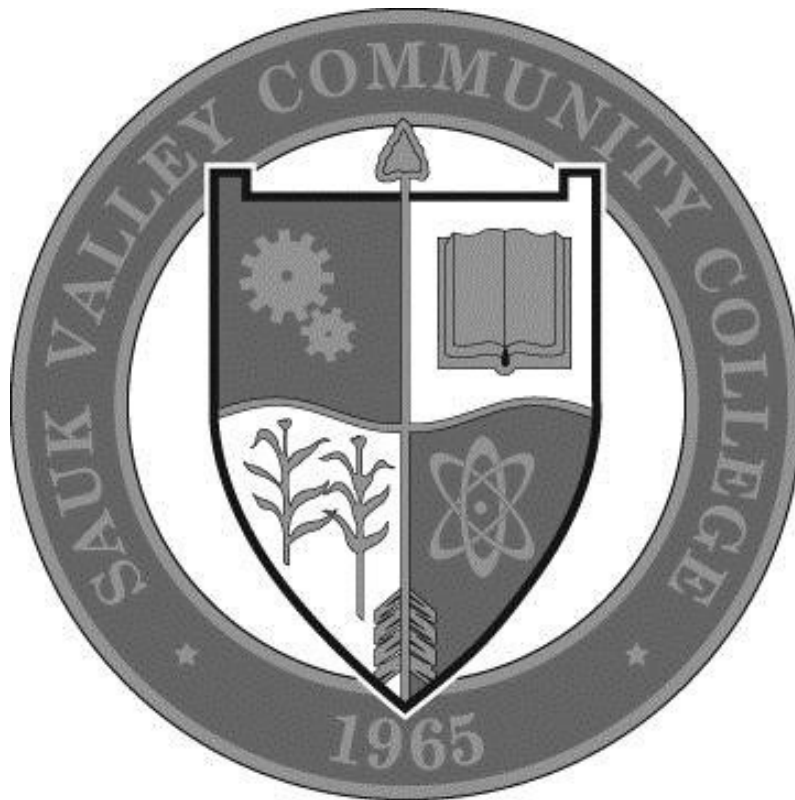
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# Letter from George Mihel, SVCC President



Greetings from Sauk Valley Community College!

Whether you are a student, employee or visitor, Sauk Valley Community College takes your security and safety seriously. SVCC has trained security staff on-campus 24 hours a day, seven days a week. Additionally SVCC security works closely with Lee County Sheriff's Department and the Illinois State Police to ensure the safest campus environment possible. An Emergency Preparedness Committee regularly meets to discuss and better Sauk's emergency procedures and all of Sauk's employees are trained to quickly initiate those procedures. Certainly not every emergency situation is foreseeable, however Sauk will always respond quickly and professionally to any emergency situation.

In the following pages you will read about Sauk's security and safety procedures and crime statistics. As you will see from our crime and fire statistics data, SVCC is a very safe place. Certainly if you ever feel unsafe, threatened in any way or observe suspicious behavior, please contact Sauk's security personnel or any other college employee, identified by a Sauk ID badge, immediately.


George Mihel

President

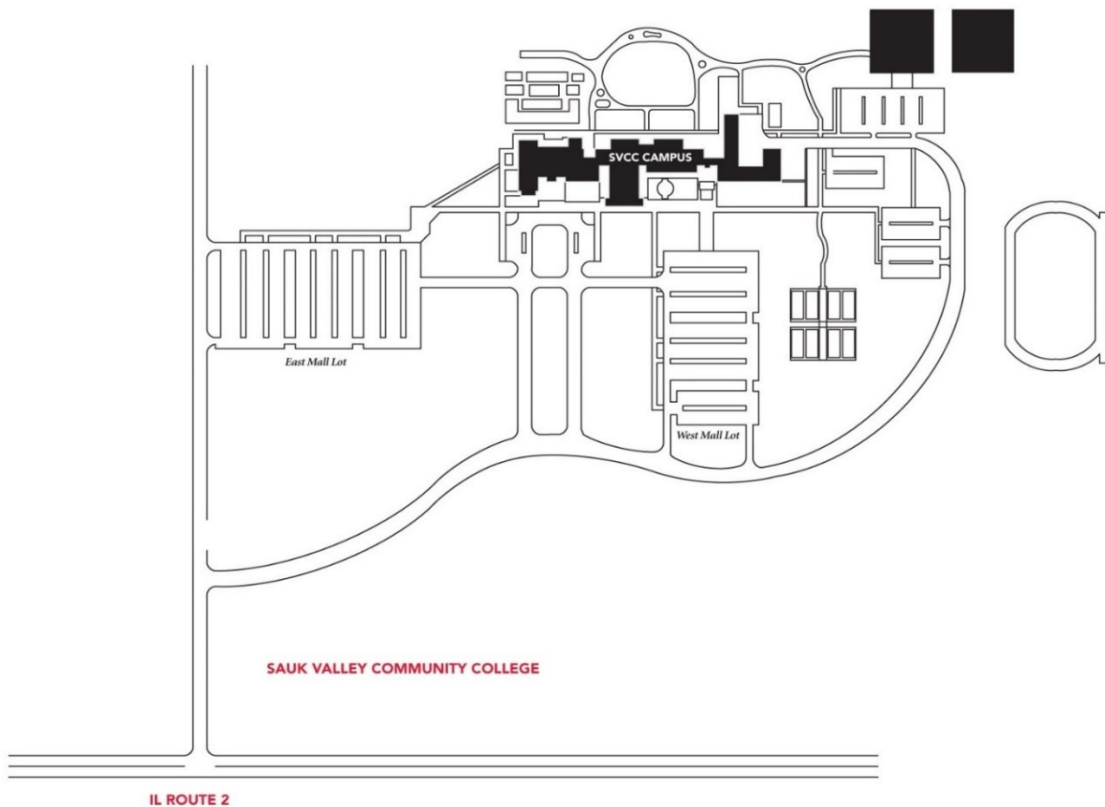## Introduction to the Security and Safety Report

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law which requires colleges and universities to publish an annual security report containing campus security policies and procedures as well as crime statistics. In addition, the 2008 Higher Education Opportunity Act (HEOA) requires colleges and universities to publish an annual fire safety report containing information with respect to the campus fire safety practices and standards if the institution has student housing. Both reports are enclosed in this document.

The Clery Act was enacted in 1990 and amended in 1992, 1998, 2000, 2008 and 2013. All statistics in this Annual Security Report are presented and updated in compliance with all amendments to the act.

## Safety on the SVCC Campus

Sauk Valley Community College at 173 IL Rt. 2, Dixon, IL operates in an open environment and provides security and safety for guests and staff at all times. Uniformed security personnel are on campus 24 hours a day, seven days a week. Access to College buildings is controlled after normal hours. The campus is continuously monitored by security personnel or by video surveillance. The map below represents a graphical depiction of the SVCC campus boundaries. Generally speaking, SVCC's campus is bordered by Route 2, Sauk Road and the Rock River.

**SVCC Campus at 173 IL Rt. 2, Dixon, IL 61021**

## Policy Statement Addressing Security and Access

During normal business hours, the College will be open to students, parents, employees, contractors, guests, and invitees. During nonbusiness hours, access to the building is restricted; contact security in order to enter the building.

## Policy Statement on the Relationship between SVCC and Lee County SD

The College recognizes that laws and rules are necessary for society to function and supports the enforcement of law by governmental agencies and rules by officials of the College. All persons on the campus are subject to these laws and rules at all times. The College is an open campus and law enforcement officers may enter the campus to conduct business as needed. All law enforcement agencies are expected to check in with campus security when on campus.

SVCC campus security enjoys an especially good relationship with the Lee County Sheriff's Department. The response time of the sheriff's department is less than ten minutes for emergency calls. The exercise of that authority is described in a "memorandum of understanding" (MOU) between SVCC and Lee County Sheriff's Department that outlines which law enforcement agency will have jurisdiction over which types of offenses. Other campus safety officers have no arrest authority beyond that of an ordinary citizen. SVCC security may detain an individual that has committed a felony in his or her presence. However, as a matter of course, serious crimes are the responsibility of other law enforcement agencies.

As noted in the introduction and the emergency policies, SVCC security is notified of all serious crime on campus, and is immediately notified of major crimes via the telephone or two-way radio. The College relies on the telephone or two-way radio to contact the Lee County emergency dispatch center for fire and emergency medical needs. All victims are offered an opportunity to report crimes to SVCC security under the MOU.

Annually, the Lee County Sherriff is provided with a summary of all crime occurring on campus. Frequent meetings or telephone conversations between the Lee County Sherriff (or his designee) and the security supervisor allow for exchanges of routine information on a timely basis. Additionally, special needs are communicated between agencies as they occur. Instances where state police resources are needed are determined jointly between the Lee County Sherriff and the SVCC Security Supervisor. Crimes committed at off campus facilities under the control of Sauk Valley Community College will be disclosed in these statistics if they come to the attention of SVCC.

## Policy Statement Addressing Issuing Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Security Supervisor, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued to students, faculty, and staff through the college e-mail and text messaging systems, the SVCC website, campus electronic signs and local TV or radio (if necessary).

Anyone with information warranting a timely warning should report the circumstances to the Campus Security by phone (815-835-6323) or in person at the Information Center located in the west side of the main building.

## Policy Statement Addressing How to Report Criminal Offenses

To report a crime:

Contact SVCC Security at 835-6323 or at security@svcc.edu (non-emergencies), dial 9-1-1 (emergencies only), or by using the Campus Security Call boxes located in the East and West mall areas and parking lots. Any suspicious activity or person seen in the parking lots or loitering around vehicles, or inside building should be reported to the campus police. In addition you may report a crime to the following areas:

1. Dean of Academics and Student Services      815-835-6352      Room 3K28
2. Asst. Dean of Student Services      815-835-6305      Room 2H6
3. Director of Building and Grounds      815-835-6299      Room 1C02

SVCC security and the Lee County Sherriff have a working agreement. Each department augments the other during mutual investigations, arrests, and prosecutions. SVCC security personnel attend quarterly meetings with local law enforcement agencies to exchange ideas and problems which may be of concern for SVCC.

## Policy Statement Addressing Voluntary Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the college system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Security Supervisor can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the college can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

## Policy Statement Addressing Campus Law Enforcement Authority

SVCC Security have the authority to ask persons for identification and to determine whether individuals have lawful business at SVCC. SVCC security officers have the authority to issue parking tickets, which are billed financial accounts of students, faculty, and staff. SVCC security officers do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus. The SVCC security officers maintain a highly professional working relationship with the Lee County Sheriff's Department and the Illinois State Police. All crime victims and witnesses are strongly encouraged to immediately report the crime to the security office (located in the Information Center on the West side of the main building) and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

# Policy Statement Addressing the Encouragement of Accurate and Prompt Crime Reporting

Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to the SVCC security in a timely manner.

To report a crime in progress or an emergency on the SVCC campus, press the security button on any phone on SVCC campus, call 815-835-6323, call 911, or use the call boxes located around campus. To report a non-emergency security or public safety matter, call campus security at 815-835-6323 or email security at security@svcc.edu.

All SVCC incident reports involving students are forwarded to the Dean of Student Services for review and potential action by the Dean of Student Services. The college investigators will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Student Services office.

If assistance is required from the local police departments or fire departments, SVCC will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene will offer the victim a wide variety of services and agencies to get into contact with.

Crimes should be reported to the SVCC Campus Security to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

# Policy Statement Addressing Counselors and Confidential Crime Reporting

The 1998 amendments to 20 U.S.C. Section 1092 (f) clarified who on a college campus is considered to be campus security authorities. Campus professional counselors, when acting as such, are _not_ considered to be a campus security authority and are not required to report for inclusion into the annual disclosure of crime statistics except for when they believe the person is a potential harm to themselves or others. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

*Professional Counselor*
An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.

## Policy Statement Addressing Security Awareness Programs for Students and Employees

During student orientation sessions, students are informed of services offered by SVCC Security. Students are told about crime on-campus and in surrounding neighborhoods. Similar information is presented to new employees. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis.

Periodically, college organizations present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, theft, and vandalism. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

When times is of the essence, information is released to the college community through security alerts posted prominently throughout campus, through computer memos sent over the college's email and voice mail system.

## Policy Statement Addressing Alcoholic Beverages and Illegal Drugs

Board policies are posted on the Sauk website and are available from the President's Office (Room 3K24, ext. 303). The following two Board Policies reference the College's drug and alcohol policies.

SVCC Board Policy 514.01 on Alcoholic Beverages states:

> No alcoholic beverages shall be sold or served on the premises of Sauk Valley Community College, unless there is specific permission by the Board of Trustees for the specific event or occasion.

SVCC Board Policy 516.01 on Illegal Drugs states, in part:

> In accordance with P.L. 100-690, the Drug Free Workplace Act of 1988, it is the policy of Sauk Valley Community College that its workplace be drug-free.

The enforcement of alcohol and illegal drug laws on campus is the primary responsibility of the SVCC Security. The SVCC campus has been designated "drug free" and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the SVCC security. Violators are subject to SVCC disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of SVCC alcohol policy for anyone to consume or possess alcohol in any public or private area of campus without prior college approval. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the college.

## Policy Statement Addressing Sexual Harassment and Sexual Violence Awareness and Prevention on SVCC's Campus

SVCC will provide training opportunities for all employees and students on an annual basis. Training will focus on the awareness and prevention of sexual harassment and sexual violence. The following methods will occur annually:

- The YWCA will present a relevant program to students in all of Sauk's FYE courses.
- SVCC will provide free programming open to all students, employees and community members at least once an academic year. Past programming has included the program "Sex Signals."
- The YWCA will provide additional programming that is also open to all students, employees and community members. This program will be an expanded version of the YWCA's FYE student presentation and be held on campus during opportune times and dates.
- Employees will be given annual, required online training. Certificates of completion will be stored in the HR Office of the College.

## Policy Statement Addressing Preventing and Responding to Sex Offenses

If you are victim of a sexual assault in this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. SVCC Security strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a college security officer. Filing a police report with a college security officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and test, at no expense to the victim;
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the College will guide the victim through the available options and support the victim in his or her decisions. Various counseling options are available from the College.

College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Handbook. The Handbook provides, in part, the at the accused and the victim will each be allowed to choose one person who has had no formal legal training to accompany them throughout the hearing. Both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the college sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the college for the first offense. Student victims have the option to change their academic situations after an alleged sexual assault, if such changes are responsibly available.

## Policy Statement Addressing Disclosures to Alleged Victims of Crimes of Violence or Non-forcible Sex Offenses

SVCC will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, SVCC will provide the results of the disciplinary hearing to the victim's next of kin, if so requested. Sanctions may include any of those listed in Policy 616.01.

## Policy Statement Addressing Sex Offender Registration

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed at, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act. The federal law requires state law enforcement agencies to provide SVCC with a list of registered sex offenders who have indicated that they are either enrolled, employed or carrying on a vocation at SVCC.

SVCC is required to inform the campus community that a KBI registration list of sex offenders will be maintained and available at the two of the locations on the SVCC campus: The SVCC Security office and the office of the Dean of Students.

In addition, a list of all registered sex offenders in Illinois is available at http://www.isp.state.il.us/sor

The CSCPA further amends the family Education Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

## Policy on Fire Evacuation and Sheltering (due to inclement weather)

The College has established procedures to notify persons of emergencies using a variety of methods, depending on the emergency. If an emergency occurs requiring a building evacuation, such as a fire, either the fire alarm will be activated or voice announcements will be made through the fire system. If an emergency occurs which requires sheltering in the basement, voice announcements will be made via the fire system, wall mounted P.A., and bullhorns (if necessary). Staff with two way radios are also assigned to and dispatched to specific areas of the campus to assure that the warning notification has been received and everyone is taking appropriate actions. A text messaging system is also used for all serious emergencies. Emergencies not requiring public notification are communicated through two way radio and the campus telephone system.

All College employees are authorized and trained to initiate emergency procedures. Staff have been assigned and trained to handle specific responsibilities in emergencies including confirming the emergency, making verbal announcements, and assisting individuals with disabilities descend from upper floors. College-wide drills and training exercises are conducted biannually.

Any questions or suggestions regarding response and evacuation or sheltering procedures should be addressed to the Director of Buildings and Grounds (Room 1C16, ext. 299). Input from all campus constituencies is welcome and encouraged.

Posters that summarize emergency procedures are maintained on bulletin boards around campus. Posters with specific emergency procedure information are posted in all public restrooms and changed monthly. Staff receives periodic updates at in-service sessions.

## Policy Statement Addressing Preparation of Disclosure of Crime Statistics

The security supervisor and the Dean of Institutional Research and Planning prepares this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act.

Campus crime, arrest and referral statistics include those reported to SVCC Security designated campus officials (including but not limited to directors, deans, faculty, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. Illinois law requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners when they provide medical services to a person they know or reasonably suspects is suffering from wounds inflicted by a firearm or is a result of assaultive or abusive conduct. Counseling services staff inform their clients of the procedures to report crime to the campus security on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification is made to all enrolled students that provides the website to access this report. Faculty and staff receive similar notification. Copies of the report may also be obtained at the office of the Dean of Institutional Research and Planning in room 3L12 or by calling (815)835-6263. All prospective employees may obtain a copy from the Dean of Institutional Research and Planning.

## Crime Statistics

**Any questions or suggestions regarding campus security should be addressed to any of the following:**

- Security Supervisor (Room 1C14, ext. 323)
- Director of buildings and grounds (Room 1C16, ext. 299).

Input from all campus constituencies is welcome and encouraged.

Student housing, the *Sauk Commons* at1608 Sauk Road, Dixon, Illinois is located adjacent to the Sauk Valley Community College campus, but is not owned or operated by the College. Security information pertaining to the Commons is included in this report in the public property sections. As of March 27, 2013 Sauk Valley Community College is no longer affiliated with Sauk Commons. Future campus security reports will not include crime data from the Sauk Commons after this date.

 The following crimes or offenses have been reported to the College or to local police agencies.

Institution: Sauk Valley Community College (148672001)     User ID: C1486721

## Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

| Criminal offense | Total occurrences On campus | | |
| --- | --- | --- | --- |
| | 2011 | 2012 | 2013 |
| a. Murder/Non-negligent manslaughter | 0 | 0 | 0 |
| b. Negligent manslaughter | 0 | 0 | 0 |
| c. Sex offenses - Forcible | 0 | 0 | 0 |
| d. Sex offenses - Non-forcible | 0 | 0 | 0 |
| Incest | 0 | 0 | 0 |
| Statutory rape | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 |
| f. Aggravated assault | 1 | 0 | 0 |
| g. Burglary | 0 | 0 | 0 |
| h. Motor vehicle theft (Do not include theft *from* a motor vehicle) | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 |

# Criminal Offenses - Public Property

**For each of the following criminal offenses, enter the number reported to have occurred on Public Property.**

| Criminal offense | Total occurrences on Public Property | | |
| --- | --- | --- | --- |
| | 2011 | 2012 | 2013 |
| a. Murder/Non-negligent manslaughter | 0 | 0 | 0 |
| b. Negligent manslaughter | 0 | 0 | 0 |
| c. Sex offenses - Forcible | 0 | 0 | 0 |
| d. Sex offenses - Non-forcible | 0 | 0 | 0 |
| Incest | 0 | 0 | 0 |
| Statutory rape | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 |
| f. Aggravated assault | 0 | 0 | 0 |
| g. Burglary | 0 | 0 | 0 |
| h. Motor vehicle theft (Do not include theft *from* a motor vehicle) | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 |

# Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

| Criminal offense | 2013 Total | Occurrences of Hate crimes — Category of Bias for crimes reported in 2013 | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| | | Race | Religion | Sexual orientation | Gender | Disability | Ethnicity/ National origin |
| a. Murder/ Non-negligent manslaughter | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Negligent manslaughter | | | | | | | |
| c. Sex offenses - Forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| d. Sex offenses - Non-forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Incest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| f. Aggravated assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| g. Burglary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| h. Motor vehicle theft (Do not include theft from a motor vehicle) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| j. Simple assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| k. Larceny-theft | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| l. Intimidation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| m. Destruction/damage/ vandalism of property | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Criminal offense | Occurrences of Hate crimes | | | | | | |
|---|---|---|---|---|---|---|---|
| | 2012 Total | Category of Bias for crimes reported in 2012 | | | | | |
| | | Race | Religion | Sexual orientation | Gender | Disability | Ethnicity/ National origin |
| a. Murder/ Non-negligent manslaughter | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Negligent manslaughter | | | | | | | |
| c. Sex offenses - Forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| d. Sex offenses - Non-forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Incest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| f. Aggravated assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| g. Burglary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| h. Motor vehicle theft (Do not include theft *from* a motor vehicle) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 | 0 | 0 | | |

| Criminal offense | Occurrences of Hate crimes | | | | | | |
|---|---|---|---|---|---|---|---|
| | 2011 Total | Category of Bias for crimes reported in 2011 | | | | | |
| | | Race | Religion | Sexual orientation | Gender | Disability | Ethnicity/ National origin |
| a. Murder/ Non-negligent manslaughter | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Negligent manslaughter | | | | | | | |
| c. Sex offenses - Forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| d. Sex offenses - Non-forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Incest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| f. Aggravated assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| g. Burglary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| h. Motor vehicle theft | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| j. Simple assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| k. Larceny-theft | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| l. Intimidation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| m. Destruction/damage/ vandalism of property | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

# Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

| Criminal offense | 2013 Total | Occurrences of Hate crimes | | | | | |
|---|---|---|---|---|---|---|---|
| | | Category of Bias for crimes reported in 2013 | | | | | |
| | | Race | Religion | Sexual orientation | Gender | Disability | Ethnicity/ National origin |
| a. Murder/ Non-negligent manslaughter | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Negligent manslaughter | | | | | | | |
| c. Sex offenses - Forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| d. Sex offenses - Non-forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Incest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| f. Aggravated assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| g. Burglary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| h. Motor vehicle theft (Do not include theft from a motor vehicle) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| j. Simple assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| k. Larceny-theft | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| l. Intimidation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| m. Destruction/damage/ vandalism of property | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Criminal offense | Occurrences of Hate crimes | | | | | | |
|---|---|---|---|---|---|---|---|
| | 2012 Total | Category of Bias for crimes reported in 2012 | | | | | |
| | | Race | Religion | Sexual orientation | Gender | Disability | Ethnicity/ National origin |
| a. Murder/ Non-negligent manslaughter | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Negligent manslaughter | | | | | | | |
| c. Sex offenses - Forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| d. Sex offenses - Non-forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Incest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| f. Aggravated assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| g. Burglary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| h. Motor vehicle theft (Do not include theft *from* a motor vehicle) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| j. Simple assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| k. Larceny-theft | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| l. Intimidation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| m. Destruction/damage/ vandalism of property | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Criminal offense | Occurrences of Hate crimes | | | | | | |
|---|---|---|---|---|---|---|---|
| | 2011 Total | Category of Bias for crimes reported in 2011 | | | | | |
| | | Race | Religion | Sexual orientation | Gender | Disability | Ethnicity/ National origin |
| a. Murder/ Non-negligent manslaughter | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Negligent manslaughter | | | | | | | |
| c. Sex offenses - Forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| d. Sex offenses - Non-forcible | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Incest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| f. Aggravated assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| g. Burglary | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| h. Motor vehicle theft | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| j. Simple assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| k. Larceny-theft | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| l. Intimidation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| m. Destruction/damage/ vandalism of property | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

# Arrests - On campus

**Enter the number of Arrests for each of the following crimes that occurred On Campus.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

| Crime | Number of Arrests | | |
|---|---|---|---|
| | 2011 | 2012 | 2013 |
| a. Weapons: carrying, possessing, etc. | 1 | 0 | 0 |
| b. Drug abuse violations | 0 | 0 | 0 |
| c. Liquor law violations | 0 | 0 | 0 |

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

# Arrests - Public Property

**Enter the number of Arrests for each of the following crimes that occurred on Public Property.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

| Crime | Number of Arrests | | |
|---|---|---|---|
| | 2011 | 2012 | 2013 |
| a. Weapons: carrying, possessing, etc. | 0 | 0 | 0 |
| b. Drug abuse violations | 0 | 1 | 0 |
| c. Liquor law violations | 12 | 4 | 0 |

## Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.
Do NOT include drunkenness or driving under the influence in Liquor law violations.

| Crime | Number of persons referred for Disciplinary Action | | |
| --- | --- | --- | --- |
| | 2011 | 2012 | 2013 |
| a. Weapons: carrying, possessing, etc. | 0 | 0 | 0 |
| b. Drug abuse violations | 0 | 0 | 0 |
| c. Liquor law violations | 0 | 0 | 0 |

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.
Do NOT include drunkenness or driving under the influence in Liquor law violations.

| Crime | Number of persons referred for Disciplinary Action | | |
| --- | --- | --- | --- |
| | 2011 | 2012 | 2013 |
| a. Weapons: carrying, possessing, etc. | 0 | 0 | 0 |
| b. Drug abuse violations | 0 | 0 | 0 |
| c. Liquor law violations | 0 | 0 | 0 |

# Annual Fire Safety Report

The College maintains evacuation procedures which are practiced in two annual fire drills each fall. Whenever the fire alarm is activated, evacuation procedures are implemented and everyone is kept outside of the building until the fire department issues an all clear to return.

Posters that summarize emergency procedures, including fire evacuation, are maintained on bulletin boards around campus. Posters with detailed fire evacuation procedures are posted in all public restrooms several times a year and rotated with other emergency procedure topics. Staff receives periodic updates at in-service sessions.

As part of Sauk Valley Community Colleges efforts to ensure student and staff safety, fire extinguishers are inspected on a monthly basis and replaced when needed. Also when new areas are remodeled, fire suppression systems are installed in order to prevent any major fires.

Anyone discovering a fire may activate any of the manual fire alarms located throughout the building, call "911," or the College switchboard at "0." The Dixon Rural Fire Department responds to all fire emergencies.

Any questions or suggestions regarding fire safety and evacuation procedures should be addressed to the Director of Buildings and Grounds (Room 1C16, ext. 299). Input from all campus constituencies is welcomed and encouraged.

Student housing, the *Sauk Commons* at1608 Sauk Road, Dixon, Illinois is located adjacent to the Sauk Valley Community College campus, but is not owned or operated by the College. The Commons has not reported any fire incidents to the College.