

## CIS 109 - Course Calendar

CIS 109A (9:30 - 11:10) CIS 109C (1:30 - 3:10)

Activity Packets and uploaded assignments are due Thursdays at 11:59 PM

Quizzes and in-class presentations are due on the dates shown in the calendar

Quizzes are taken in class, at the beginning of class. Presentations must be ready to go at the beginning of class.

Date	Monday	Date	Wednesday	Date	Thursday
8/22/2011	Syllabus, Moodle overview, DC Chapter 1	8/24/2011	Intro to SAM; DC Chapter 2	8/25/2011	
8/29/2011	DC Chapter 3	8/31/2011	Word overview lecture (Chapters 1-2)	9/1/2011	<b>Activity Packet A due</b> Windows Tasks
<b>9/5/2011</b>	<b>No class: Labor Day</b>	9/7/2011	Excel overview lecture (Chapters 1-2)	9/8/2011	
9/12/2011	DC Chapter 4	9/14/2011	<b>Quiz #1: DC Chapters 1-4</b> DC Chapter 5	9/15/2011	<b>Activity Packet B due</b> Word Chapters 1-2
9/19/2011	DC Chapter 6	9/21/2011	PowerPoint overview lecture (Chapters 1-2)	9/22/2011	
9/26/2011	DC Chapter 7	9/28/2011	Labs; activity packets, Assignment #1	9/29/2011	<b>Activity Packet C due</b> Excel Chapters 1-2
10/3/2011	DC Chapter 8	10/5/2011	<b>Quiz #2: DC Chapters 5-8</b> Labs: activity packets, Assignment #1	10/6/2011	<b>Activity Packet D due</b> PowerPoint Chapters 1-2
10/10/2011	Assignment #1 lab	10/12/2011	<b>Presentations for Assignment #1: Buy a Computer due</b>	10/13/2011	<b>Uploaded files for Assignment #1 due</b>
10/17/2011	DC Chapter 9	10/19/2011	DC Chapter 10	10/20/2011	
10/24/2011	Access Chapter 1 overview lecture	10/26/2011	Access Chapter 2 (queries) lecture	10/27/2011	<b>Last day to withdraw. In the absence of highly unusual circumstances, no withdraw slips will be accepted after this date.</b>
10/31/2011	DC Chapter 12	11/2/2011	Excel Chapter 3 overview	11/3/2011	
11/7/2011	DC Chapter 13	11/9/2011	<b>Quiz #3: DC Chapters 9, 10, 12, 13</b> Labs: Activity packets	11/10/2011	<b>Activity Packet E due</b> (Access chapters 1-3)
11/14/2011	DC Chapter 11	11/16/2011	DC Chapter 14	11/17/2011	
11/21/2011	Labs: Database analysis project; activity packets	<b>11/23/2011</b>	<b>No class: Thanksgiving break</b>	11/24/2011	
11/28/2011	Review for written final	11/30/2011	<b>Quiz #4: DC Chapters 11, 14, 15</b> <b>Assignment #2: Database Analysis Project due</b>	12/1/2011	<b>Activity Packet F due</b> Word Chapter 3, PowerPoint Chapter 3, Excel Chapter 3
12/5/2011	Review for lab final	12/7/2011	<b>Written final exam: DC Chapters 1-15</b>	12/8/2011	<b>Last day to complete SAM training for extra credit</b>

### Final Exam Schedule:

**CIS 109A: Wednesday, December 14. 10:30AM - 12:30 PM**

**CIS 109C: Wednesday, December 14. 1:00 PM - 3:00 PM**

Calendar last updated: 11/1/2011