



The

Our 45th Anniversary!
1965 - 2010

Sauk Scout

Vol. XXVIX, No. 37 Sauk Valley Community College Office of Marketing & PR July 1, 2010

SVCC INTRODUCES 'START SMART AT SAUK' FOR NEW STUDENTS

Sauk Valley Community College has made it easier and less stressful for first-time college students with a new program called 'Start Smart at Sauk.' 'Start Smart at Sauk' will be offered on Tuesday, August 3, from 9 a.m. to noon; Tuesday, August 10, from 5 to 8 p.m. (this session is specifically for adult students age 25 and up); and Wednesday, August 11, from 5 to 8 p.m. There is no charge to attend and participants need only attend one session. Sarah MacFarlane, Sauk's coordinator of retention, explained that 'Start Smart at Sauk' will enable new students, adults or traditional age, to hit the ground running this fall. "New students that attend this program will have the advantage of having success strategies already in place by the time they start at Sauk," said MacFarlane. Participants that attend a 'Start Smart at Sauk' session will tour the College's campus, learn about the student services Sauk offers, learn about college life from current and past students, and discover how to make their experience at Sauk a success. The program will feature a campus tour (optional), a College Information Fair, and a Study Skills 101 Workshop. Other topics covered will be how parents and families of Sauk students can play an active role in their students' education, student responsibilities and expectations for success, information on adding and dropping classes, the College's new payment process, and more. There will also be snacks, refreshments, and a prize drawing. To register for this event go to www.svcc.edu or call 815-835-6368.

SVCC, ASHFORD UNIVERSITY ANNOUNCE DUAL ADMISSIONS ACCORD FOR ACCOUNTING, BUSINESS STUDENTS

Students interested in earning a bachelor degree in accounting or business administration can accomplish it much smoother now, thanks to a new dual admissions agreement between Sauk Valley Community College and Ashford University in Clinton, Iowa. Now, either accounting or business majors at Sauk may transfer up to 90 credit hours to Ashford, then complete the last 30 hours for a bachelor's degree in business administration or accounting. In earning a bachelor's degree from Ashford, students would essentially earn two associate degrees at Sauk (three years) with 30 credit hours (one year) at Ashford going full time at both institutions. Those students interested in a bachelor's degree in business administration would complete course requirements for an associate in science and an associate in applied science in marketing and management at Sauk, then complete requirements for Ashford's business program. Those interested in a bachelor's degree in accounting would satisfy course requirements for an associate in science and associate in applied science in accounting from Sauk and requirements for Ashford's business program. These "90-30 dual admission agreements" outline the specific courses Sauk students need to transfer to Ashford. For more information, call Janet Matheney, SVCC coordinator of counseling, at 815/288-5511, ext. 208.

STAFF/WINNER BIRTHDAY PARTY SET FOR JULY 15

The next Staff Winner/Birthday Party to honor those with July birthdays will be held at 2:30 p.m. on Thursday, July 15, in Room 2K2.

SVCC BOARD HIGHLIGHTS

At the Monday, June 21st meeting of the SVCC Board of Trustees, the Board heard Dr. Mihel report:

- The recent 45th Anniversary Kick-Off Luncheon was a success;
- SVCC has a new agreement dual admission agreement with Ashford University; and
- SVCC recently applied for a Campus EAI Grant, a portal product to enhance services.
- Dr. Mihel presented the recent master plans that the architects have designed for the facility.
- Dr. Mihel reported that he and Tom Gospodarczyk have been asked to present at the upcoming ACCT Conference in Toronto in October. He invited a Board member to join them.
- Dr. Mihel distributed a copy of his article that was published in the *Journal of Leadership Studies*.
- Dr. Mihel reviewed Board Policies 202.01 *Administrative Staff and Work Regulations*; 203.01 *Duties and Responsibilities of Administrative and Confidential Personnel*; 204.01 *Duties and Responsibilities of the President of the College*; and 205.01 *Calendar with the Board*. He recommended no changes to any of the policies.

In other business, the Board:

- Approved the Resolution Establishing Prevailing Wage for SVCC District #506;
- Approved the Resource Allocation and Management Plan for fiscal year 2013;
- Approved Board Policy 519.01 Human Subject Research Policy for second reading;
- Approved the FY 2011 Tentative Budget for first reading;
- Approved the Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, and authorizing and providing for the issue of approximately \$7,000,000 Debt Certificates, Series 2010, evidencing the rights to payment under such Agreement, prescribing the details of the agreement and Certificates, and providing for the security for and means of payment under the Agreement of the Certificates;
- Approved the quote from Abatement Specialties, LLC for ACM Abatement, Room 2K9B for \$41,298 to be paid with excess Protection, Health & Safety funds; and
- Approved closed session minutes of May 24, 2010.

The Board's next regular meeting will be at 7 p.m. on Monday, July 26, in the Board Room.

IT TALK

Tech Tip – Which Smartphone Am I?

Back by popular demand will be “Which Smartphone Am I,” at 10 a.m. on Wednesday, July 14, in Rooms 2C10 and 2C14. If you're thinking about buying a smartphone but aren't sure which one to buy or how much extra it will cost, attend this session for an overview of smartphone types and their basic capabilities. Staff will demonstrate each type and talk about how they use their phones. Time for a Q&A and a round table discussion is included.

The Sauk **Scout**

The Sauk Scout, the weekly in-house newsletter of Sauk Valley Community College, is published weekly during the fall and spring semesters and bi-monthly during the summer.

Deadlines to submit items for publication:

- 3 p.m. on Wednesdays (fall and spring).
- Noon on Tuesdays (summer).

Submit items for publication via e-mail or hardcopy to **Brian Olmsted**, coordinator of Public Relations, ext. 219, or e-mail olmsteb@svcc.edu; or **Sandi Krause**, administrative assistant Information Center, ext. 385, e-mail krauses@svcc.edu

IT News – HippoCampus Learning Objects

Looking for extra online resources to help your students understand content? Check out HippoCampus. A project of the Monterey Institute for Technology and Education (MITE), HippoCampus provides high-quality, multimedia content on general education subjects to high school and college students free of charge. Content is organized by course, topics, alphabetical, and by common textbooks. There are multimedia learning objects available for entire courses. Check it out at <http://www.hippocampus.org/>.

UPCOMING MEETINGS

- **Retention Committee**, 8 a.m., Monday, July 5, Library Conference Room.
- **Administrative Council**, 9 a.m., Tuesday, July 6, Board Room.
- **President's Cabinet**, 9 a.m., Tuesday, July 13, Board Room.
- **Scholarship Committee**, 9 a.m., Wednesday, July 7, Board Room.

ADMINISTRATIVE NIGHT DUTY

Monday, July 5 – Janet Lynch
Tuesday, July 6 – Paula Meyer
Wednesday, July 7 – Kathryn Snow
Thursday, July 8 – Dr. Don Pearl
Monday, July 12 – Alan Pfeifer
Tuesday, July 13 – Chris Shelley
Wednesday, July 14 – Luis Moreno
Thursday, July 15 – Amy Viering

CAMPUS SAFETY AND SECURITY

Making an Incident Report

A written incident report is necessary anytime you witness or are involved with a medical emergency, accident, fight, or theft in which there is potential injury, damage to or loss of property. The form can be completed in a few minutes.

Submitting a Report is as Easy as 1-2-3

All previous forms have been combined into a single report form to report any incident on campus.

1. The incident report form is located on the Sauk website as a downloadable form in the FAST area.
2. Download the form and enter all of the information you can. Not all questions will be pertinent to every incident. Enter all pertinent information and save as a Word document.
3. Send the report as an e-mail attachment to Nancy Breed in the business Office at breedn@svcc.edu.

Submit the form on the day of the incident, or as soon as possible. Anyone may complete and submit an incident report. Two or more reports on the same incident are acceptable. However, if more than one Sauk employee is at the scene, they may agree on who will complete and submit the form. Make sure that someone will complete and submit the report. The Business Office will review the form and initiate any necessary follow-up. This may include contacting the subject, witnesses, responders, security, or our insurance carrier. This may also be the link if there are student issues that need to be addressed.

Is It Serious Enough To Report?

There is no simple guideline, but, in general, the more serious the incident, the more important it is to report it. If unsure, complete the report and let the Business Office handle it.

Going Public

Refer any requests for information by the news media to **Brian Olmsted**, public relations coordinator. He will provide the most complete information, guard confidentiality, and protect Sauk and its employees.

If you have questions or comments regarding this or any other security or emergency procedure, contact **Tom Gospodarczyk** at ext 402 or e-mail: gospodt@svcc.edu.