

TENTATIVE AGENDA
Board of Community College, District #600
Monday, August 23, 1965, 7:30 P.M.
Sterling High School, Sterling, Illinois

A. Call to order.

B. Roll Call.

C. Recommended Action

1. Routine matters

- a. Approval of minutes as submitted
- b. Approval bill \$25.48 – Steering Committee expenses – election
- c. Presentation of books

2. Unfinished business

- a. Report from Attorney Castendyck – validation of district
(Should a foundation be established)
- b. Report from Sites Committee
- c. Report from Architects Committee
- d. Report on progress in securing administrator
- e. Report from area schools committee
- f. Acceptance of workman's compensation and liability proposals
- g. Opening of bids for treasurer's surety bond
- h. Motion to accept bonding company and agent
- i. Further discussion of accounting and payment procedures
- j. Information and proposals
 - 1. Correspondence
 - 2. Mr. Hinueber and name contest
 - 3. Policy Statements
 - a. Sites
 - b. Hiring personell
 - c. Opening date of College
 - d. Curriculum
 - e. Tuition payment for students attending other colleges

New Business

D. Meet with architects, Orput, Orput and Associates 3:30 P.M.

E. Adjourn to August 30, 1965, 7:30 P.M. for budget hearing, Rock Falls High School

Note: August 23, 1965 be photogenic for the official Board picture!

MINUTES OF REGULAR MEETING OF BOARD
COMMUNITY COLLEGE DISTRICT #600
AUGUST 23, 1965

President Tabor called a regular meeting of the Board of Community College District #600 to order in the administrative

Office of Sterling Township High School on August 25, 1965, 7:30 P.M.

The secretary called the roll and found the following members present: Peter W. Dillon, Catherine R. Perkins, Kenneth L.

Reuter, Clayton R. Schuneman, Gerald S. Stuff, Warren E. Walder and Forrest L. Tabor. None were absent.

In addition to the Board Attorney Robert W. Castendyck, director of Public Relations, Gus Hinueber, and members of the

press, the Board welcomed their first official visitor, Dr. Orval DeWeerth of Sterling.

Mr. Walder moved to approve payment of a phone bill incurred by the Steering Committee as an election expense in amount

of \$25.48. Mr. Walder seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine

R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Warren E. Walder, and Forrest L. Tabor. None

Voted "Nay". The motion carried.

Books were distributed to Board members outlining procedures for starting junior colleges and Federal programs available

to two-year colleges, at this time.

Attorney Castendyck reported that it is the opinion of Chapman and Cutler that the district was properly formed and that it

and a certificate that no question has been raised in Circuit Court relative to Loren Young's election, organization and procedures for formation of College District #600.

Relative to the formation of a foundation for the receiving of gifts and donations for the College, Mr. Castendyck reported that there is some question as to whether public funds might be expended for costs of its formation. Considerable expense could be involved in securing a ruling from the Internal Revenue Department for a permit to receive gifts and monies as a not-for-profit corporation. Mr. Castendyck distributed bylaws for the foundation organized at Freeport College.

Mr. Walder moved the Board go on record as being happy to recognize anyone or a group of interested person who might wish to aid in the establishment of a foundation for receiving gifts and bequests.

Mr. Schuneman seconded the motion; the motion carried.

Mr. Dillon reported that the committee had received proposals for 20 or more sites. Final selection will be made with the Counsel of the architect when he is chosen. Mr. Dillon also reported that architects are still being interviewed. He also reported that to date there are more than 20 active candidates in response to more than 500 inquiries for a college president.

Advertisements for same are appearing in the Junior College Journal and Bulletin.

Mr. Schuneman reported that letters had gone out to all the schools adjacent to our College district as a follow-up to President Tabor's letter inviting any or all to join with our College District.

Mr. Schuneman reported that the workman's compensation and liability insurance would be written by the Westchester Fire Insurance company through the Karl Wentzel Company of Sterling at a premium of \$235.00.

Mr. Stuff moved to accept the insurance as submitted. Mr. Reuter seconded the motion. In the discussion that followed it was decided that no acceptance was necessary as the insurance had been authorized at a previous meeting. The motion and second were then withdrawn.

After opening bids for the treasurer's surety bond, Mr. Dillon moved to accept the lowest responsible bid which was that of Humphrey's Agency of Rock Falls for \$145.00 for one year. Mr. Reuter seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Warren E. Walder, and Forrest L. Tabor. None voted "Nay". The motion carried. The secretary was directed to acknowledge bids of all other submitting agencies.

Mr. Walder moved that the President and Secretary be authorized to accept and place on file the proposal of the bonding Company and their agent. Mr. Dillon seconded the motion. The motion carried.

Following further discussion of accounting and payment procedures, Mr. Schuneman moved that President Tabor be authorized to procure necessary supplies for the Rock Falls High School bookkeeping department to keep accounts and make payments for the College until such time as we have other facilities available. Mr. Walder seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald R. Stuff, Warren E. Walder, and Forrest L. Tabor.

None voted "Nay". The motion carried. Mr. Tabor reported that the Board of Vocational Education and Rehabilitation of the Office of Public Instruction had offered their aid and assistance to the College for programming and planning.

Mr. Tabor told the Board that an Ohio, Illinois parent had inquired about registering their child in the College.

Mr. Dillon moved to honor claims for tuition supplements for students who are residents of our College area and now attending other junior colleges as provided in the Master Plan and passed by the Legislature in Article VI of the Public Junior College Act. Mr. Reuter seconded the motion. The motion carried.

The factor of residency will be weighed by the Board.

The Board agreed to postpone until next week discussion and statements of policy regarding sites, hiring of personnel, opening date of the College and curriculum. A committee will then be appointed to pursue any available temporary quarters for the College.

Mr. Walder moved the Name the College Contest as outline by Mr. Hinueber and attached be approved. Mr. Stuff seconded

The motion. The motion carried.

At this point the Board recessed to hear an architectural presentation.

When the Board reconvened, Mr. Walder moved that bill as submitted and attached be allowed for payment. Mr. Schuneman seconded the motion. The secretary called the roll and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Warren E. Walder and Forrest L. Tabor. None voted "Nay". The motion carried and the meeting adjourned.

Catherine R. Perkins, Secretary

REPORT OF COMMITTEE ON ANNEXATION AND EXTENSION

The committee to promote extension of and annexation to our College district met in the Rock Falls High School Board Room on August 10, 1965, at 7:30 P. M.

In planning the strategy for information and visitation to adjoining schools that are not now part of our district, the committee discussed the advantages that would accrue to the schools as well as to the College. Among these is the need their students have for college opportunities and the compatibilities that exist so far as cultural, social and economic similarities between all these areas that lie outside of a large metropolitan influence.

The need to have material to hand to interested board members or other citizens of influence in a community prompted the request to have the secretary contact the presidents of our high school boards to make available to the committee any survey books or other materials that were used during the referendum and are no longer wanted or used.

A letter is also to be sent to the superintendents in our contiguous districts whom Mr. Tabor had previously written, and later phoned, stating that a committee is now formed and active to assist them in any way with information to help promote attachment if they so wish.

These districts are: Chadwick, Erie, Fulton, Milledgeville, Lyndon, Mt. Carroll, Mt. Morris, Ohio, Oregon, Savanna, Thompson, Lanark and Manlius. Ashton and Lee Center are also to be encouraged. Some districts that had shown interest were assigned to members of the committee for immediate attention.

The committee adjourned since it is pending response to letters and personal contacts.

Clayton Schuneman, Chairman

Kenneth Reuter

Catherine Perkins

Forrest Tabor, ex-officio

August 28, 1965

Detail For "Name the College" Contest

- I. Contest will open September 13th and close October 2nd, 1965
- II. All area newspapers, radio and TV stations will plug it, with all area papers carrying a coupon (see below).
- III. All student newspapers and bulletin boards will promote it. Stories ready now for first issue of student papers.
- IV. Rules and "name blanks" will be sent to all schools. They can return singly or as a unit.
- V. Estimated costs____

500 posters - \$200.00 (500 posters – 18" x 24" approx., one color – 70# index)

15,000 Entry Blanks – No Charge

Prize - \$50.00

Rules

- Any person may enter, regardless of age. No limit on the number of entries. Must live in community college district 600. Earliest postmark wins in case of ties. Board reserves the right to reject all submitted names. Deadline for entries – Midnight, Saturday, October 2nd.
- This copy will be incorporated into entry blank.

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ENTRY BLANK

PLEASE PRINT

My suggested name for out new Community College is:

My Name: _____

Address: _____

(Mail to P.O. Box 537 – Sterling, Illinois)

COMMUNITY COLLEGE, DISTRICT #600

Bills to Date

August 23, 1965

Sterling Business Machines

Duplicator paper, masters, fluid	\$12.01
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The Daily Gazette

Ad for bond bid	2.25
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Ad for budget hearing	5.40
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Shaw Printing Company, Dixon

Ad for bond bid	2.80
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Ad for budget hearing	6.80
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Catherine R. Perkins

Secretarial Supplies	17.13
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Karl Wentsel Company	235.00
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Ward and Ward

Xerox copies	11.70
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Phone Calls	14.92
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Legal Services, July 8, 1965 – August 22, 1965	200.00
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Humphrey's Agency

Treasurer's bond

145.00

Approved for payment August 23, 1965

President

Secretary
