

**MINUTES OF REGULAR MEETING
SAUK VALLEY COLLEGE BOARD
October 25, 1965**

President Tabor called the regular October meeting of the Sauk Valley College Board to order in the Morrison Community High School, October 25, 1965, 7:30 P.M.

The secretary called the roll and the following were present: Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Warren E. Walder, and Forrest L. Tabor. None were absent.

Mr. Walder moved to approve minutes of previous meetings as submitted and corrected. Mr. Dillon seconded the motion. The motion carried.

Mr. Stuff moved to approve the attached treasurer's report. Mr. Dillon seconded the motion. The motion carried.

Mr. Schuneman moved to approve the attached monthly statement of budgetary items. Mr. Reuter seconded the motion. The motion carried.

Mr. Schuneman moved to approve bills for payment as listed and attached in the amount of \$1,177.11. The roll was called and the following members voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Warren E. Walder, and Forrest L. Tabor. None voted "Nay." The motion carried.

Mr. Tabor reported the receipt of an anonymous gift of \$2500, to be added to the College Foundation Fund and used for a trip to California for the purpose of examining local facilities and foundations at other colleges.

Mr. Reuter moved to accept the gift and that president Tabor be authorized to represent the Board in making travel arrangements. Mr. Walder seconded the motion. The motion carried.

Mr. Castandyck reviewed for the press the purpose and formation of the College Foundation.

Mr. Schuneman moved the nomination of Mr. Stuff and Mrs. Perkins to be the College Board representatives on the board of the College Foundation. Mr. Reuter seconded the motion. The motion carried. Mr. Stuff and Mrs. Perkins were declared the nominees.

Mr. Reuter moved the appointment of a special committee to work with four trustees: one from the high school, three from the College Board, and for each assigned area, one from outside trustees. Mr. Dillon seconded the motion. The motion carried.

Mr. Walder suggested each Board member report any available space that could be used as temporary quarters for the College until a permanent location is found. The Board

discussed purchasing portable buildings to alleviate this problem. Mr. Walder's committee was also to look into the possibility of temporary buildings that can be disposed of at small cost.

The planting of trees that might be made available to the College was discussed in the light of the need for a campus horticulturist.

The need for leadership, experience in junior college, fringe benefits to be provided, retirement plans, annuities, insurance, etc. were discussed as they relate to choosing a president.

The secretary was requested to write to Triton College for copies of their fringe benefits program.

The secretary was also asked to express to the C. K. Willett Engineering Company the Board's appreciation for their prompt and efficient service they had rendered in preparing a detailed survey of the building site on such short notice.

Mr. Castendyck met with the State Highway Engineer to discuss the road and access to the building site and with the township road commissioner regarding maintenance of the road. Both of these are to be shown in the original bid specifications.

Mr. Castendyck reported the second option with Mr. Schuler covering the farm house and adjacent site for five-seven years with state assistance was to expire this year and that the Board was asked to act with the view of making a decision on the use of the land for temporary quarters.

Mr. Hinueber reported that Master Michael Flanigan, Dixon, Illinois, had been declared the winner of the prize contest for naming the College and will receive the \$25.00 prize, plaque, and free tuition for one semester.

Mr. Walder moved to adjourn to November 8, 1965. Mr. Schuneman seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Warren E. Walder, and Forrest L. Tabor. None voted "Nay." The motion carried and the meeting adjourned.

Catherine R. Perkins, Secretary

DISTRICT 600 BUDGET REPORT
JULY 1, 1965 SEPTEMBER 30, 1965

EDUCATIONAL FUND

<u>Description of Accts.</u>	<u>Outstanding Purch Orders</u>	<u>Total Expenditures</u>	<u>To Date</u>	<u>TOTAL CHARGES</u>		<u>Budget</u>	<u>ANCES</u>	
				<u>Previous Mo.</u>	<u>This Month</u>		<u>Unexpended</u>	<u>Unencumbered</u>
501,100, ADMINISTRATION-SALARIES		96.50	96.50		96.50	98,700.00	98,603.50	98,603.50*
501,200, CONTRACTUAL SERVICES		334.93	334.93		334.93	6,900.00	6,565.07	6,565.07*
501,300, ADMINISTRATION-SUPPLIES		194.33	194.33		194.33	1,800.00	1,605.67	1,605.67*
501,700, ADMINISTRATION-TRAVEL			.00		.00	5,000.00	5,000.00	5,000.00*
501,900, ADMINISTRATION-OTHER		46.05	46.05		46.05	12,550.00	12,503.95	12,503.95*
502,320, LIBRARY AND AUDIO VISUAL			.00		.00	50,000.00	50,000.00	50,000.00*
502,700, TUITION PAID			.00		.00	20,000.00	20,000.00	20,000.00*
506,500, UTILITIES			.00		.00	1,800.00	1,800.00	1,800.00*
508,400, FIXED CHARGES-RETIREMENT			.00		.00	700.00	700.00	700.00*
508,500, FIXED CHARGES-INSURANCE		380.00	380.00		380.00	1,450.00	1,070.00	1,070.00*
508,810, INTEREST-ANTIC.WARRANTS			.00		.00	1,250.00	1,250.00	1,250.00*
563,000, EQUIPMENT			.00		.00	19,625.00	19,625.00	19,625.00*
590,000, CONTINGENCIES			.00		.00	1,000.00	1,000.00	1,000.00*
TOTALS	.00	1,051.81	1,051.81	.00	1,051.81	220,775.00	219,723.19	219,723.19*

BUILDING FUND

508,600, RENTAL			.00		.00	2,700.00	2,700.00	2,700.00*
561,000, SITE ACQUISITION & IMPV.			.00		.00	120,000.00	120,000.00	120,000.00*
562,000, NEW BLDGS. AND IMPV.			.00		.00	10,000.00	10,000.00	10,000.00*
TOTALS	.00	.00	.00	.00	.00	132,700.00	132,700.00	132,700.00*

COMMUNITY COLLEGE DISTRICT #600Educational Fund

die C. Schuler, Charles W.)	Option	14	1.00
uler, Nancy J. Schuler			
ter L. Hoyle, Nellie M. Hoyle	Option	15	1.00
roughs Corporation	Checks, indexes	16	438.51
roughs Corporation	Tray, binders, signature plate	17	209.55
. Chute Company	Typing 433 letters	18	159.20
Himueber	Luncheon-Board members, architects	19	23.90
w Hill Publications	Advertising-College and Univ.Bus.-Oct.	20	25.92
rt Dreher Typesetting Co.	Name the College expense	21	23.00
and Ward	Services - 8/23/65 - 10/19/65	22	843.63
	TOTAL		1719.71

Financial Statement

<u>educational Fund</u>	
ance on hand September 27, 1965	20,783.00
eipts: Preston Grandon	500.00
al Receipts	21,283.00
bursements in September	1,051.81
ance on hand October 25, 1965	20,231.19
ds Invested	79,217.00

TENTATIVE CALENDAR

October 25 – Board meeting Morrison High School

October 30 – Chicago – meeting with presidential screening consultants

November 2 – Dixon High Cafeteria – presentation by Odell MacConnell

November 3 – Mt. Morris College Night

November 5 – Springfield – present site to College Board for approval

November 8 – Dillon cottage – CRS “squatters” and architects

November 11 – Dillon cottage – architects

November 22 – Polo – regular Board meeting

December 6 – Meet with architects to refine building and schematics

January 15 – Apply for State and Federal Funds

DEADLINES

November 1 – Site survey completed

November 8 – Squatters to be in area for masterplanning

December 6 – Have College president available to architects and educational consultants

January 15 – Schematics and preliminary drawings ready for fund applications

BLACK HAWK COLLEGE
Basic Data Sheet

Brief history:

- 1946-48 University of Illinois Extension – 2 yrs.
- 1948-62 Moline Community College – 14 yrs.
- 1962 - present Black Hawk College (beginning 4th academic year)

Present enrollment:

2,288 registered for 23,835 semester hours

- Full-time students (taking 12 or more semester hours): 1,327
- Part-time students: 961
- Full-time equivalents: 1,589 (figured at 15 semester hours per student)

Full-time professional personnel: 71

Part-time teachers: 66

Assessed valuation: \$466,000,000 (might be slightly higher when final figures are given in January)

Per capita cost: \$685 (1964-65)

Pupil-teacher ratio: 20 - 1

Educational rate: 5¢ per \$100

Building rate: 2¢ per \$100

Budget total (excludes student and community services and summer school):

- **Education:** 925,800
- **Building:** 90,000
- **TOTAL:** \$1,015,800