

April 25, 1966

A G E N D A

Board Meeting - Sauk Valley College
Tampico High School
April 25, 1966 - 8:00 P.M.

- A. Call to order by President
- B. Roll Call
- C. Recommended Actions:
 - 1. Routine Matters:
 - a. approval of minutes as submitted
 - b. approval of treasurer's report
 - c. approval of monthly statement of budgetary items
 - d. approval of current payroll journal
 - e. approval of current bills for payment
- D. Architects findings on:
 - a. Initial buildings
 - b. Awarding of contract
- E. Delegations
- F. President Sabol's report
- G. Old Business
- H. New Business - *securities must bid,*
- I. Adjournment to May 2, 1966 8:00 P.M. Rock Falls Township High School cafeteria.

MINUTES OF REGULAR MEETING

SAUK VALLEY COLLEGE BOARD

April 25, 1966

A regular meeting of the Sauk Valley College Board was called to order by President Walder in the cafeteria of Tampico High School, Tampico, Illinois, April 25, 1966, 8:00 P.M.

The secretary called the roll and the following members were present: Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None were absent.

Mr. Tabor moved to approve minutes as submitted. Mr. Reuter seconded the motion. The motion carried.

Mr. Tabor moved to approve the attached treasurer's report. Mr. Stuff seconded the motion. The motion carried.

Mr. Tabor moved to approve the attached monthly statement of budgetary items. Mr. Dillon seconded the motion. The motion carried.

Mr. Tabor moved to approve the current payroll journal. Mr. Stuff seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Stuff moved that current bills as listed and attached be allowed for payment in these amounts: Educational Fund \$4048.50 and Building Fund \$71,242.15. Mr. Dillon seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Kramer of the Dubuque architects reported on the study the Board had requested he make of the two low bids for the steel building to house initial facilities of the College. Present also were representatives of Phelan Construction Co. and Armco Steel to answer questions put to them by the Board and architects as related to fasteners, roof guarantee, insulation, roof material, weight of structural parts and relative ease of disassembly and reerection.

Mr. Kramer recommended that: considering bidding by specifications (although the Board might waive irregularities), comparison of roof materials, roof pitch and slope as related to heating, cooling, electrical installations and operational costs due to heat loss - the Board accept the bid of the Prophter Construction Company.

Mr. Schuneman moved the Prophter Construction Company be awarded the contract for constructing the initial facility of Sauk Valley College at the bid cost of \$119,666.91 and that the president and secretary be authorized to enter into said contract to enable building to proceed at once. Mr. Tabor seconded the motion. There was complete discussion prior to the roll call. The following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, Forrest L. Tabor and Warren E. Walder. Voting "Nay": Kenneth L. Reuter and Gerald S. Stuff. 5 aye, 2 nay; the motion carried.

The following delegation was present from Franklin Grove: Mrs. Edward Hilliker, Mrs. Marvin Hubbel, Mr. and Mrs. Robin Lahman, Mr. and Mrs. Keith Roop, Mr. and Mrs. John H. Spangler and Mr. and Mrs. Robert Stevens. As spokesman for the delegation Mr. Lahman reported that 69.2% of the eligible voters in that part of their school district which they represented had signed petitions for annexation to Sauk Valley College District and that

said petitions were being presented to Attorney Robert W. Castendyck to be filed with the Whiteside County Superintendent of Schools, Loren S. Young. The delegation was reminded by Attorney Castendyck that Chapman and Cutler had indicated that any annexation should be held until after the building bonds had been successfully sold, May 2, 1966 being the date of sale.

Also present was Mr. Gugerty of the Ohio, Illinois school district, reporting that 73.4% of the eligible voters in the Ohio district had signed petitions to attach to the district of Sauk Valley College and that he also was presenting the petition to Attorney Castendyck to be filed with Mr. Young at the appropriate time.

President Walder welcomed both delegations and expressed the appreciation of the Board for the enthusiasm and efforts they had expended in accomplishing annexation.

The Board recessed briefly for the press to photograph the delegations.

Dr. Sabol reported that 200 students have applied for admission to Sauk Valley College in the Fall.

Dr. Sabol recommended that the Board apply for membership to the Junior College Council of the North Central Association. Mr. Reuter moved and Mr. Tabor seconded the motion that the Board seek membership and pay the annual dues of \$1500. The secretary called the roll and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol reported that Moodys had granted an A rating to the College district for bonding purposes and Standard and Poor had granted AA.

Dr. Sabol presented to the Board the guide lines which he had proposed for the recruitment of staff and suggested salary schedules for same. Mr. Tabor moved to table for study. Mr. Schuneman seconded the motion. The motion carried.

The need for investigation and planning for equipment for Fall operation was indicated for a very early date.

Mr. Tabor moved that the secretary be authorized to purchase a permanent book for the Board's records. Mr. Dillon seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Reuter moved to adjourn to May 2, 1966, 8:00 P.M., Rock Falls High School for the consideration of bids for the sale of bonds for constructing and equipping buildings. Mr. Dillon seconded the motion. The secretary called the roll and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried and the meeting adjourned.

Catherine R. Perkins
Catherine R. Perkins, Secretary

April 25, 1966

SAUK VALLEY COLLEGE

Educational Fund

Postmaster	Stamps	186	50.00
Margaret Harrison	Cleaning	187	9.80
Ozark Airlines	Plane tickets--New York	188	204.80
Void	Void	189	---
Void	Void	190	---
Statler-Hilton Hotels	Rooms--New York	191	75.00
Margaret Harrison	Cleaning	192	11.00
Postmaster	Stamps	193	50.00
BALANCE OF MARCH BILLS PAID			400.60

State Univ. Retirement System	Employee deductions	194	143.50
Federal Reserve Bank	Employee deductions	195	253.90
Northwestern Mutual Life Ins.Co.	Employee deductions	196	125.00
The Bond Buyer	Advertising	197	98.00
Commonwealth Edison Company	Service	198	5.02
Dixon Evening Telegraph	Subscription	199	12.00
Robert D. Edison	Interview expenses	200	101.80
List of Names	Election services	201-263	630.00
Haskell's	Office supplies	264	4.64
Haskell's	Office equipment	265	124.28
Pauline Howe	Treas. salary--March, April	266	50.00
Illinois Bell Telephone Co.	Service	267	142.50
Paul C. Larsen	Interview expenses	268	131.96
Northland Paper Company	Envelopes	269	42.00
Catherine R. Perkins	Envelopes	270	7.00
Pinney Printers and Lithog.	Application forms	271	74.00
Kenneth Reuter	Expenses	272	30.39
Rockford Morning Star	Subscription	273	9.50
Edward J. Sabol	April mileage	274	150.00
Edward J. Sabol	Expenses	275	284.66
B.F. Shaw Printing Company	Legal publication	276	48.60
State Univ. Retirement System	College contribution	277	206.85
Sterling Business Machines	Office equipment	278	539.18
Sterling Camera Center	Screen rental	279	3.50
Travelodge	Rooms	280	14.30
Tri County Press	Ballots	281	147.50
Turnroth Sign Company	Signs	282	100.00
Warren Walder	Expenses	283	19.40
Ward and Ward	Misc. expenses	284	70.83
Forrest L. Tabor	Expenses	285	40.20
Petty Cash, R.F.H.S.	Misc. expenses	286	37.39
TOTAL			3647.90

BUILDING FUND

Cal W. Caldwell	Appraisal Services	13	300.00
Durrant, Deininger, Bommer, Kramer and Gordon	Services	14	70,942.15
			71,242.15

Financial Statement

Educational Fund

Balance on hand March 28, 1966

71,439.60

Disbursements

5,019.47

Balance on hand April 25, 1966

66,420.13

Funds Invested

99,221.00

Total Available

165,641.13

Cash Balance:

66,860.08

Outstanding Checks: #162 10.00

169 9.00

171 123.70

181 42.75

191 75.00

192 11.00

193 50.00

P.R.#7 118.50

True cash balance

439.95

66,420.13

Building Fund

Balance on hand April 25, 1966

14,234.76

SAUK VALLEY COLLEGE BUDGET REPORT
MARCH, 1966

<u>SAUK VALLEY COLLEGE BUDGET REPORT</u>			<u>TOTAL CHARGES</u>			<u>BALANCES</u>		
<u>Description of Accts.</u>		<u>Outstanding</u>	<u>Total</u>	<u>Previous Mo.</u>	<u>This Month</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Unencumbered</u>
		<u>Purch Orders</u>	<u>Expenditures To Date</u>	<u>To Date</u>				
<u>EDUCATIONAL FUND</u>								
501,100,	ADMINISTRATION-SALARIES		6,304.75	6,304.75	4,104.75	2,200.00	98,700.00	92,395.25
501,200,	CONTRACTUAL SERVICES		4,837.22	4,837.22	4,587.22	250.00	6,900.00	2,062.78
501,300,	ADMINISTRATION-SUPPLIES		1,346.41	1,346.41	1,199.86	146.55	1,800.00	453.59
501,700,	ADMINISTRATION-TRAVEL		8,344.29	8,344.29	7,426.93	917.36	5,000.00	3,344.29
501,900,	ADMINISTRATION-OTHER		1,235.04	1,235.04	1,120.34	114.70	12,550.00	11,314.96
502,320,	SUPPLIES-LIBRARY AND AUDIO VIS.			.00		.00	50,000.00	50,000.00
502,700,	TUITION PAID		1,302.40	1,302.40	518.00	784.40	20,000.00	18,697.60
506,500,	UTILITIES		188.61	188.61	47.53	141.08	1,800.00	1,611.39
508,400,	FIXED CHARGES-RETIREMENT		398.56	398.56	176.58	221.98	700.00	301.44
508,500,	FIXED CHARGES-INSURANCE		380.00	380.00	380.00	.00	1,450.00	1,070.00
508,810,	INTEREST-ANTIC. WARRANTS			.00		.00	1,250.00	1,250.00
563,000,	EQUIPMENT		203.55	203.55	203.55	.00	19,625.00	19,421.45
590,000,	CONTINGENCIES			.00		.00	1,000.00	1,000.00
TOTALS		.00	24,540.83	24,540.83	19,764.76	4,776.07	220,775.00	196,234.17

BUILDING FUND

508,600, RENTAL			.00		.00	2,700.00	2,700.00	2,700.00*
508,810, INTEREST-ANTIC. WARRANTS			.00		.00		.00	.00*
561,000, SITE ACQUISITION AND IMPV.		84,886.08	84,886.08	84,886.08	.00	120,000.00	35,113.92	35,113.92*
562,000, NEW BLDGS AND IMPV.		13,879.16	13,879.16	13,879.16	.00	10,000.00	3,879.16	3,879.16*
TOTALS	.00	98,765.24	98,765.24	98,765.24	.00	132,700.00	33,934.76	33,934.76*