

MINUTES OF ADJOURNED MEETING
SAUK VALLEY COLLEGE BOARD
August 9, 1966

In the absence of Mr. Walder, Mr. Tabor called the adjourned meeting of the Sauk Valley College Board to order in the Sterling Office of the College on August 9, 1966, 8:00 P.M.

The secretary called the roll and the following members were present: Peter W. Dillon, Catherine B. Perkins, Kenneth L. Reuer, Clayton A. Schuneman, Gerald S. Stuff and Forrest L. Tabor. Absent was Warren E. Walder.

Dr. Sabol reported that he had received notice that the North Central Association of Colleges and Secondary Schools had in their executive board report accepted the recommendation of their examiner for Sauk Valley College, Dr. Rislov, and had subsequently forwarded to the U. S. office of Education a recommendation that Sauk Valley College be approved for Federal Aid.

Dr. Sabol reported that he and the supervising architect of Building I, Duaine Clairborne, had reported the following progress on the building: Delay by the air strike of delivery of the vinyl wall covering was delaying the partitions and electricians; plumbers were installing pipe in the science area; Commonwealth Edison is making service installation; Northern Illinois Gas installation should be completed early in September; sewage disposal packages to be delivered by August 16-19; Dixon Home Telephone is ready to make installation as soon as application is processed; entrance curbs are completed; east-west curbs on parking lots are completed; north-south curbs to be completed in conjunction with construction of storm sewer boxes.

Mr. Schuneman moved to approve purchase of equipment and telephone service as listed and attached that has been recommended by Dr. Sabol and Mr. Edison, business officer, totaling \$17,270.14 for equipment plus telephone installation and service charges. Mr. Stuff seconded the motion. The secretary called the roll and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Forrest L. Tabor. None voted "Nay". The motion carried.

After discussion of the details involved and the time consumed by making the detailed records for registration involving applications, addresses, reports, etc. for each student, Mr. Schuneman moved that the Board authorize Dr. Sabol to engage a consultant service to make all the necessary statistics by machine with Dean Kuhn and Mr. Edison assisting and studying the processes and programming. Mr. Dillon seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, and Forrest L. Tabor. None voted "Nay". The motion carried.

The Board discussed registration fees charged by other colleges to cover the cost of establishing a student's record.

Mr. Dillon moved to charge a first-time registration fee of \$10.00, which would become after this semester an application fee. Mr. Schuneman seconded the motion. The roll was called and those voting "Aye" were: Peter W. Dillon, Catherine B. Perkins, Kenneth L. Reuter, Clayton A. Schuneman, and Forrest L. Tabor. Voting "Nay" was Gerald S. Stuff. The motion carried.

Mr. Stuff moved and Mr. Reuter seconded a motion to approve of the addition of Radiologic Technology existing course offerings. The motion carried.

Dr. Sabol reminded the Board of the meeting with the Junior College Board in Chicago, August 11, 1966, for approval of proposed Building Programs of the six junior colleges who had applied for State matching funds and allocation of same.

Dr. Sabol presented the following staff appointments for approval:

George Vrhel	Instructor Sociology	\$6750
Carl L. Steele	Asst. Prof. Library and English	8800
William F. Byar	Asst. Prof. Social Studies	8800
Harriet M. Hastings	Adm. Asst. to Dean of Student Services	4800
John R. Birkholz	Assoc. Prof. Business (Acting chairman business div.)	9050

Mr. Dillon moved the approval of these appointments; Mrs. Perkins seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Forrest L. Tabor. None voted "Nay". The motion carried.

The Board also approved Mr. Edison's recommendation that the First National Bank of Sterling be the depository for bookstore fees and that the Central National Bank of Sterling be the depository for comprehensive student fees.

Mr. Schuneman moved to transfer \$56,585.69 from the Building Fund to the Educational Fund to repay a loan and to authorize the Treasurer to pay anticipation warrants of \$67,000 plus interest. Mr. Stuff seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, and Forrest L. Tabor. None voted "Nay". The motion carried.

Mr. Schuneman moved to authorize the treasurer to sell U.S. Treasury Bills in the amount of \$250,000. Mr. Dillon seconded the motion. The motion carried.

Mr. Stuff moved to tentatively approve the budget and to place it on file in both the Sterling

and Dixon offices of the College with the public hearing and final adoption to be in the Library, September 15, 1966. Mr. Reuter seconded the motion. The motion carried.

The Board adjourned to its regular meeting on August 22, 1966 in the Sterling Office of the College.

Catherine R. Perkins, Secretary

Duaine Clairborne and Associates
611 West Third Street
Sterling, Illinois

Report of progress to date No.17
Sauk Valley Community College
Near Sterling, Illinois

SCOPE: Progress report to date.

WEATHER: Hot, and windy

REPORT:

PLUMBING: Contractor has received all P.V.C. piping. He is installing this piping in the laboratory area as of this date. The water, gas and waste lines are installed, but not vented through the roof as yet.

HEATING: Contractor has installed all furnaces. His ductwork 75% installed and at present the ducts are being insulated.

ELECTRICAL: Contractor is installing light fixtures, and conduit. Remainder of four tube fixtures were to be shipped from manufacturer today and the two tube fixtures were to be shipped 16 August.

GENERAL: Contractor is installing interior partitions base runner defining interior partitions. Has started installation of aluminum entrance in North elevation.

The vinyl for the drywall partitions has not been received as of 8 August at the Chicago plant of U. S. Gypsum Company, therefore, shipping date on this material is indefinite. Allied Services has secured 130 4x8 sheets and delivered to job site today for installation. Those will allow start on this particular part of construction. The local distributor is ready to cooperate in job site delivery the moment this material arrives locally.

UTILITIES: Commonwealth Edison has begun bringing service to the building. They expect it to be completed by September first.

Northern Illinois Gas estimated installation of service to be first week in September.

Dixon Home Telephone project service to site as soon as possible after the request for service by the college.

The well should be completed by early part of next week. They anticipate being down to rock at the end of today with the installation of the casing to that point.

SITE WORK: Contractor has completed concrete curb in the entrance road. The grading of all roads in Phase #1 should be completed Wednesday 10 August. The rock underbed will begin to be laid on Thursday 11 August. The contractor anticipated approximately three days completion.

Parking lots are defined by curb in E-W direction. Contractor is starting to install curb in N-S direction. The inlets for the storm water will be built in conjunction with these curbs. The site grading at the river is progressing with considerable bank removed.

Transfer of funds for 1965-66 charges made against the Educational and Building funds which more properly belong in the Site and Construction Fund.

<u>URPOSE</u>	<u>PAYEE</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>FUND</u>
College Appraisal	Joe J. Beeler	15	250.00	B
Site Purchase	Brauer	11	8,650.00	B
Inspections	Claiborne-Arch.	18	50.00	B
Bond Opinion	Chapman & Cutler	17	4,000.00	B
Site Appraisal	Cal Caldwell	13	300.00	B
Architects	Durrant, etc.	14	70,942.15	B
Architects (Consultant)	Durrant, etc.	12	3,500.00	B
Architects (Consultant)	Durrant, etc.	6	3,000.00	B
Architects	Durrant, etc.	4	3,000.00	B
Architects	Durrant, etc.	2	3,000.00	B
Earth Moving	V.H.Lawrence & Sons	16	1,850.00	B
Bonds Printed	Northern Bank Note Co	20	350.44	B
Interest on Purchase	Schuler Family	22	2,187.50	B
Property Payment	Schuler Family	10	37,500.00	B
Property Payment	Schuler Family	5	22,500.00	B
Property Payment	Schuler Family	1	15,000.00	B
Sale of School Bonds	Ward & Ward	21	6,000.00	B
Survey (Roadway)	C.K. Willett	9	110.00	B
Investigate Sub-soil	Warzyn Engr.Co.	8	1,096.08	B
Survey	C.K. Willett	3	1,269.16	B
Municipal Research		19	<u>2,032.87</u>	B
	BUILDING FUND TOTAL		<u>186,588.20</u>	

Sale of Bonds	Bond Buyer	197	98.00	E
Surety Bond Bid	Daily Gazette	296	2.85	E
Special Bond Issue	Humphrey's Agency	344	1,110.00	E
Property Option	Walter Hoyle	15	1.00	E
Adv. for Bids	B.F.Shaw Prtng,Co.	311	32.00	E
Property Payment	Schuler Family	14	1.00	E
Legal Fees	Ward & Ward	361	282.50	E
Legal Fees	Ward & Ward	109	405.00	E
Legal Fees	Ward & Ward	54	886.76	E
Legal Fees	Ward & Ward	22	<u>843.63</u>	E
	EDUCATIONAL FUND TOTAL		<u>3,662.74</u>	

GRAND TOTAL TRANSFERRED \$190,250.94

AGENDA
Board Meeting - Sauk Valley College
College Offices
Sterling, Illinois
August 22, 1966 - 8:00 P.M.

A. Call to order by President

B. Roll Call

C. Recommended Actions:

1. Routine Matters:

- a. approval of minutes as submitted
- b. approval of treasurer's report
- c. approval of monthly statement of budgetary items
- d. approval of current payroll journal
- e. approval of current bills for payment

D. Report on status of Building I

E. Change order - Electric contract, George. F. Reitsel

F. Recommended change in size of transformer for Building I

G. Recommendation regarding furniture for student center

H. Investment of Building Funds

I. President Sabol's report

- 1. Status of application for State construction funds.
- 2. Membership in American Association of Junior Colleges and National Junior College Athletic Association
- 3. New staff appointments
- 4. Other items

J. Other old business

K. New business

L. Date for next meeting

M. Adjournment