

MINUTES OF REGULAR MEETING
SAUK VALLEY COLLEGE BOARD
August 22, 1966

The regular meeting of the Sauk Valley College Board was called to order in the Sterling Office of the College August 22, 1966, 8:00 P.M., by President Walder.

The following members were present: Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None were absent.

Mr. Stuff moved to approve minutes as submitted. Mr. Tabor seconded the motion. The motion carried.

Mr. Tabor moved and seconded by Mr. Schuneman to approve the attached treasurer's report. The motion carried.

Mr. Schuneman moved and Mr. Stuff seconded to approve the attached monthly statement of budgetary items. The motion carried.

Mr. Tabor moved and Mr. Reuter seconded the approval of the payroll journal as presented in amount of \$14,977.40. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Tabor moved and Mr. Reuter seconded to approve for payment current bills as listed and attached in amounts of \$12,062.87 Educational Fund, \$347.57 Building Fund and \$246,410.50 Site and Construction Funds. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol presented for the Board's consideration a progress report on Building I.

After discussion of the need for additional electric service to physics, chemistry and biology laboratories, typing rooms and other areas that could not be determined prior to listing specifications forbidding the electrical contract, Mrs. Perkins and Mr. Dillon seconded the approval of a change order to George F. Rietzel, electrical contractor in the amount of \$3,558.51 for additional electric service. The following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

The Board received and place on file the attached report of expenditures from the Imprest Fund.

At the recommendation of Dr. Sabol and the architects as to the need for a larger transformer than was originally planned for Building I, Mr. Dillon moved and Mr. Schuneman seconded to approve the change from a 200 K.V.A. transformer to 500 K.V.A. providing for 9 1/2 watts per square foot as to only 3+ with the smaller transformer. The roll was called, and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

At the architect's recommendation Mr. Schuneman moved and Mr. Reuter seconded the motion to authorize changing from 4 wire to three wire system for site lighting resulting in a cost reduction of \$4,606.44 from the base contract with Engel Electric. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton E. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder, No one voted "Nay". The motion carried.

Mr. Stuff moved and Mr. Dillon seconded to approve purchase for furniture for the student center and check-out counters for the bookstore as listed and attached, from Mackin Sales Co. at a total cost of \$10,755.23. The secretary called the roll and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton E. Walder, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder.

After discussion of the services rendered by Automatic Canteen of Dixon and ABC of Chicago, Mr. Tabor moved and Mr. Reuter seconded to approve the contract with Automatic Canteen of Dixon. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine B. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Reuter moved and Mr. Dillon seconded to approve purchase of waste containers and smoke urns from Mackin Sales Company at a cost of \$763.40. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine B. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

The Board discussed the investment of monies in the Building Fund that will not be needed for the next few months. Mr. Schuneman moved and Mr. Dillon seconded the motion to authorize the treasurer to purchase U.S. Treasury Bills to mature in six months in amount of \$67,000. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine B. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol reported that the funds that the Illinois Junior College Board had conditionally allocated to Sauk Valley College, as per attached copy of letter, would enable letting bids for about 60% of Phase I building program, provided such space would be useable.

Our architect, Mr. Durrant, discussed the possibility of bidding parts of Phase 1 as an additive alternate. He also reported that his firm is pursuing the problem created by having received no equipment list from the educational consultants, Odell MacConnell Associates.

Mr. Tabor moved and Mr. Stuff seconded a motion to authorize Dr. Sabol and the architects to submit a revised request for State Funds as directed by the Illinois Junior College Board. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine B. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Tabor moved and Mr. Schuneman seconded to authorize the architects to proceed with plans for all of Phase 1 as originally conceived in order to be ready should additional funds be made available by the Legislature early in 1967. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine B. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol discussed and recommended that the Board seek membership with the American Association of Junior Colleges and National Junior College Athletic Association.

Mr. Tabor moved and Mr. Dillon seconded a motion that the Board apply for membership in both the American Association of Junior Colleges and the National Junior College Athletic Association, at fees of \$20 and \$12 respectively. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol sought approval for the following staff appointments:

Jacquelyn Finney	Instructor in English and Journalism	\$5500
Robert E. Moore	Asst. Prof. Eng. Literature	\$4900
Marilyn Brose	College Nurse - half time - per month	\$300

Mr. Tabor moved approval of above appointments; Mr. Schuneman seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine B. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol reported that another math teacher is desired and that a non-professional librarian will be trained, in the unavailability of a professional assistant.

Dr. Sabol presented for Board approval the attached additional curriculum in Civil Technology with Highway Option. Mr. Tabor moved approval be granted. Mr. Dillon seconded the motion. The motion carried.

Mr. Schuneman moved and Mr. Stuff seconded the motion to approve fees for out-of-state students as listed on the attached sheet with other fees which have been previously approved. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Dillon reported that there is some interest in Oregon in becoming attached to the Sauk Valley College District.

The Board discussed the desirability of having a reception for Board members and Survey Committee members prior to the opening of classes - perhaps September 18.

Dr. Sabol reported that the lighting would probably be completed sometime in November.

The Board discussed the need to seed as much of the graded areas as are completed to prevent erosion and promote landscape improvements.

Security protection for the building and grounds was discussed by the Board. Local officials are to be consulted.

Dr. Sabol and Mr. Edison are to make a recommendation to the Board about compensating Mrs. Finch for services as a bookkeeper for the College during the period when we had no business officer or bookkeeping equipment.

The Board discussed the need to have two business meetings each month when bills could be approved and other business transacted. The second Wednesday was suggested in addition to the fourth Monday.

Mr. Dillon moved to adjourn to September 12, 1966, 6:30 P.M. at Lorado Taft Campus, Oregon, Illinois. Mrs. Perkins seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine B. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried and the meeting adjourned.

Catherine R. Perkins
Catherine R. Perkins, Secretary



DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

August 11, 1966

TO WHOM IT MAY CONCERN:

This is to certify that the United States Commissioner of Education has determined that there is satisfactory assurance that the Sauk Valley College, Sterling, Illinois, will meet the requirements of Section 401(f)(5) of Public Law 88-204 upon the completion of the project for which assistance is requested, or upon completion of that project and others under construction or planned and to be commenced within a reasonable time.

Theresa Wilkins
Theresa Wilkins
Coordinator, Institutional Status
Bureau of Higher Education

July 31, 1966

IMPREST FUND
EXPENDITURES

DATE	CHECK	TO	FOR	AMOUNT
6-28-66	5	Educational Fund		\$3,000.00
			TOTAL	3,000.00
7-6-66	6	Jerrie J. Johnson	Interview Expenses	70.10
			TOTAL	70.10
7-7-66	7	Postmaster	Postage Stamps	50.00
			TOTAL	50.00
7-11-66	8	University of Wisconsin	Paperback Book	2.00
7-31-66		First National Bank	Printed Checks	4.31
			TOTAL	6.31

AL EXPENDITURES

\$3,000.00
70.10
50.00
6.31
3,126.41

SAUK VALLEY COLLEGE - JULY, 1966

<u>Description of Accts.</u>	<u>Purch Orders</u>	<u>Total</u>	<u>TOTAL CHARGES</u>		<u>BALANCES</u>		
			<u>Expenditures To Date</u>	<u>Previous Mo.</u>	<u>This Month</u>	<u>Budget</u>	<u>Unexpended</u>
EDUCATIONAL FUND							
501,100, ADMIN. - SALARIES		8,353.33	8,353.33		8,353.33	148,000.00	139,646.67
501,200, ADMIN. - CONT. SERVICES		525.00	525.00		525.00	12,000.00	11,475.00
501,300, ADMIN. - SUPPLIES		563.78	563.78		563.78	25,000.00	24,436.22
501,700, ADMIN. - TRAVEL		832.17	832.17		832.17	17,000.00	9,167.83
501,900, ADMIN. - OTHER		690.69	690.69		690.69	2,500.00	1,809.31
502,150, INST. - TEACHERS		1,250.00	1,250.00		1,250.00	310,000.00	308,750.00
502,180, INST. - SECRETARIES		400.00	400.00		400.00	16,000.00	15,600.00
502,190, INST. - OTHER SALARIES		.00	.00		.00	5,000.00	5,000.00
502,320, LIBRARY AND AUDIO VISUAL		1,373.99	1,373.99		1,373.99	50,000.00	48,626.01
502,390, INST. - OTHER SUPPLIES		.00	.00		.00	20,000.00	20,000.00
502,700, INST. - TRAVEL		.00	.00		.00	5,000.00	5,000.00
502,800, TUITION PAID		222.00	222.00		222.00	6,000.00	5,778.00
504,100, HEALTH - SALARIES		.00	.00		.00	2,500.00	2,500.00
504,200, HEALTH - CONT. SERV.		.00	.00		.00	500.00	500.00
508,400, FIXED CHARGES - RET.		.00	.00		.00	55,000.00	55,000.00
508,500, FIXED CHARGES - INS.		1,344.00	1,344.00		1,344.00	17,000.00	15,656.00
508,810, INT. - ANTIC. WARRANTS		.00	.00		.00	8,000.00	8,000.00
511,100, ADULT EDUC. - SALARIES		.00	.00		.00	40,000.00	40,000.00
511,300, ADULT EDUC. - SUPPLIES		.00	.00		.00	3,000.00	3,000.00
513,200, ATHLETICS - CONT. SERV.		.00	.00		.00	500.00	500.00
513,300, ATHLETICS - SUPPLIES		.00	.00		.00	7,000.00	7,000.00
513,700, ATHLETICS - TRAVEL		.00	.00		.00	2,500.00	2,500.00
563,000, EQUIPMENT		1,631.48	1,631.48		1,631.48		1,631.48
590,000, CONTINGENCIES						3,340.00	3,340.00
TOTALS		.00	17,186.44	17,186.44	.00	17,186.44	748,840.00
							731,653.56
							731,653.56

BUILDING FUND

506,400, OPERATION - HEATING		.00		.00		6,500.00	6,500.00	6,500.00
506,500, OPERATION - UTILITIES		.00		.00		10,500.00	10,500.00	10,500.00
507,100, MAINT. - SALARIES		.00		.00		21,000.00	21,000.00	21,000.00
507,200, MAINT. - CONT. SERV.		.00		.00		4,000.00	4,000.00	4,000.00
507,300, MAINT. - SUPPLIES		.00		.00		4,000.00	4,000.00	4,000.00
508,400, EMPL. SHARE OF RET.		.00		.00		2,250.00	2,250.00	2,250.00
508,810, INT. - ANTIC. WARRANTS		.00		.00		2,500.00	2,500.00	2,500.00
563,000, ADDITIONAL EQUIPMENT		.00		.00		111,428.00	111,428.00	111,428.00
590,000, CONTINGENCIES		.00		.00		5,000.00	5,000.00	5,000.00

<u>Description of Accts.</u>	<u>Outstanding Purch Orders</u>	<u>Total Expenditures</u>	<u>TOTAL CHARGES</u>			<u>BALANCES</u>		
			<u>To Date</u>	<u>Previous Mo.</u>	<u>This Month</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Unencumbered</u>
SITE AND CONSTRUCTION								
561,000, SITE ACQ. AND IMPV.		3,607.50	3,607.50			3,607.50	3,607.50	3,607.50
562,000, NEW BLDGS AND IMPV.		190,293.69	190,293.69			190,293.69	190,293.69	190,293.69
TOTALS	.00	193,901.19	193,901.19			.00	193,901.19	193,901.19

August 22, 1966

SAUK VALLEY COLLEGEEducational Fund

er J. Kuhn
 Margaret Harrison
 Master
 te Univ. Retirement System
 eral Reserve Bank
 thwestern Mutual Life Ins. Co.
 est Fund, Sauk Valley College
 Auboy News
 nican Assn. of Junior Colleges
 nican Book Publishing Record
 nican Council on Education
 nican Library Association
 Baker and Taylor Company
 oy Insurance Agency
 ck Hawk College
 ekhaw Office Supply, Inc.
 . Bowker Company
 roll County Fair Association
 Daily Gazette
 eph DeLoach
 on Evening Telegraph
 on Petunia Festival Corp.
 kells
 kells
 phreys Agency
 incis Reading Service
 rary Journal
 nt Morris Index
 ald Marlier
 A.N. Marquis Company
 Milledgeville Merchant
 s Sentinel Publishers
 thland Paper Company
 herine Perkins
 line Howe
 l Osborn
 isades Publishing Company
 herine R. Perkins
 ty Cash, Sauk Valley College
 Prophetstown Echo
 . Ray Moving and Storage
 ds Art Craft
 view Publications
 Review
 k Falls Shopping News
 k Valley College
 ard J. Sabol
 ard J. Sabol
 yton R. Schuneman
 . Shaw Printing Company
 te Univ. Retirement System
 arling Business Machines
 Tampico Tornado
 velodge
 County Press-

Travel expenses	404	59.85
		BALANCE OF JULY BILLS PAID
Cleaning services	405	16.50
Postage	406	50.00
Employee deductions	407	700.23
Employee deductions	408	1345.50
Employee deductions	409	125.00
July reimbursement	410	126.41
Publication	411	19.20
Library book	412	4.40
Library books	413	15.50
Library books	414	8.00
Library books	415	6.00
Library books	416	4788.07
Insurance-Furniture and Fixtures	417	538.00
Tuition	418	37.00
Office supplies	419	19.96
Library books	420	15.00
Space rental	421	43.00
Publications	422	36.34
Travel expenses	423	46.00
Publication	424	72.00
Festival tent rental	425	29.50
Office supplies	426	47.83
Equipment rental	427	536.00
Treas. bonds	428	465.00
Library books	429	43.55
Subscription to Library Journal	430	10.00
Publication	431	19.20
Travel expenses	432	9.90
Library books	433	98.00
Publication	434	14.86
Publication	435	38.40
White finesse finish offset	436	45.00
Treas. salary--July and August	437	100.00
Treas. salary	438	25.00
Travel expense	439	49.55
Publication	440	25.20
Legal paper	441	3.90
Misc. expenses	442	43.11
Publication	443	18.00
Moving furniture	444	127.70
Tru-site glass	445	11.50
Publication	446	33.60
Publication	447	15.60
Publication	448	16.00
Tuition	449	37.00
August mileage	450	150.00
Misc. travel and expenses	451	287.51
Travel expenses	452	61.90
Publication	453	29.60
College contribution	454	1009.34
Office supplies	455	82.45
Publication	456	8.40
Rooms	457	273.42
Publication	458	20.16

Walder
H.W. Wilson Company

Expenses	459	28.71
Library books	460	<u>126.00</u>
TOTAL		12,003.02

Building Fund

Commonwealth Edison Company
Industrial Towel Service
Common Home Telephone Company
Illinois Bell Telephone Company

Service	23	14.46
Service	24	1.60
Service	25	85.67
Service	26	<u>245.84</u>
TOTAL		347.57

Site and Construction

A. Claiborne
Prophetor Construction Co.
Prophetor Construction Co.
Prophetor Construction Co.
Jits Realty
J. Beeler
1 Electric
Court, Deininger, Dommer, Kramer,
Gordon
u and Heckman, Inc.
Ever Sheet Metal Shop
George F. Reitzel

Service	8	324.65
Temporary building	9	<u>31,893.44</u>
Grading, drive and parking	10	114,694.88
Storm drainage	11	29,977.65
Appraisal fee	12	275.00
Appraisal fee	13	90.00
Site lighting work	14	<u>3,065.40</u>
 Services	 15	 37,744.00
Payment on contract	16	5,130.00
Payment on contract	17	17,395.30
Payment on contract	18	<u>5,830.18</u>
TOTAL		246,410.50

FINANCIAL STATEMENT

Operational Fund

Balance on hand July 1, 1966		117,311.39
Net Adjustment-Site and Construction		<u>3,662.74</u>
Cash balance July 1, 1966		120,974.13
Receipts: Ogle County - Taxes	2,563.83	
Bureau County - Taxes	2,695.60	
James Olson - Tuition	<u>10.00</u>	
 Disbursements		<u>5,269.43</u>
Balance on hand August 1, 1966		126,243.56
		<u>17,943.61</u>
		108,299.95

Cash Balance:

Outstanding Checks: #326	\$14.20	P.R. #26	.951.30	114,287.82
333	5.15	27	483.10	
362	32.50	29	916.70	
374	10.00	30	1051.30	
378	22.37	35	313.00	
385	104.29			
386	500.00			
388	12.05			
389	58.75			
390	9.17			
391	222.00			
394	420.38			
400	1.76			
404	59.85			<u>5,987.87</u>
 Cash Balance				108,299.95

Building Fund
 Balance on hand July 1, 1966
 Adjustment-Site and Construction
 Balance on hand July 1, 1966
 Due Ogle County - Taxes
 Bureau County - Taxes
 Balance on hand August 1, 1966

-C-
 186,588.20
 186,588.20
 1,240.63
 1,304.40
 2,545.03
 189,133.23

Site and Construction - Rock Falls National Bank

Balance on hand July 1, 1966
 Rent Adjustment - From Harris
 Rent Adjustment - To Building Fund
 Rent Adjustment - To Educational Fund
 Cash Balance - July 1, 1966
 Receipts: Transferred from Harris Trust
 Transferred from Harris Trust
 Disbursements
 Balance on hand August 1, 1966

3,287.62
 190,250.94
 (186,588.20)
 (3,362.74)
 87,000.00
 104,000.00
 191,000.00
 194,287.65
 193,991.10
 386.25

Site and Construction - Harris Trust and Savings Bank

Balance on hand July 1, 1966 (checking account)
 Rent Adjustment-to Rock Falls-Site and Construction
 Rent Adjustment-to Rock Falls-Bond and Interest
 Cash balance - July 1, 1966
 Disbursements
 Balance on hand August 1, 1966

393,438.02
 (190,250.94)
 (5,106.67)
 198,080.41
 191,000.00
 7,080.41

Standing Checks:

Site and Construction - Rock Falls
 #2 947.00
 3 65.00
 5 330.80
 1342.80

Site and Construction - Harris
 #2 104,000.00

Duaine Clairborne and Associates
61 West Third Street
Sterling, Illinois

Report of Progress to date. No. 18
Sauk Valley Community College
Sterling, Illinois

SCOPE: Progress report to date.

REPORT:

PLUMBING: Contractor has installed completely all P.V.C. piping in lab area. The change has not yet occurred in the faculty toilet area. All other interior piping is installed except in the lab area. Sewage treatment plant has been rescheduled to arrive 30 August. All equipment is expected to be received at that time. Manufacturer also will supply superintendent for installation to local contractor. It is estimated 10 days for installation.

HEATING: Contractor is completing installation of ductwork in lab areas and is presently continuing to do insulating on rest of ductwork. Work yet to do is installation of roof exhaust fans for ventilation. Contractor estimates approximately two weeks to completion.

ELECTRICAL: Contractor continuing to install lighting fixture and conduit and wall outlet boxes in partitions. This contractor is having difficulty in securing equipment for project from manufacturer. Two lamp fixtures, transformer, and distribution panels are due to be received yet. Contractor is to contact with these manufacturers trying to discover location of equipment.

GENERAL: Contractor has completed installation of concrete slabs. Has installed exterior siding at lab area and is erecting interior finish panel to building. Partitions are being erected at interior except that some materials i.e. (top finish channels, beige vinyl drywall) are yet to be received. Contractor is presently erecting as rapidly as possible, but unable to complete any section so far.

UTILITIES: Commonwealth Edison has extended service into the site adjacent to the building.

The well has been dug and contractor has test pumped for 24-hour period and secured 55 gal. per minute, which is acceptable by specifications.

SITE WORK: Contractor has completed majority of underbed rock on entrance road and has installed rock in parking lots #1, #2, and #3. With today's installation of three inlets, the storm system is 95% completed. Contractor is, therefore, ready to install gutter in parking area, at inlet location. North/south curbing has been installed in all other locations.

<u>FURNITURE FOR STUDENT CENTER AREA</u>	<u>IMPERIAL</u>	<u>MACKIN</u>
lunge area seating for 88 persons including oles and chairs	\$6, 295. 02	\$5, 557. 88
ing area seating for 150 persons for les only	1, 992. 58	1, 732. 20
unswick Chancellor Chairs identical to se previously bid as classroom furniture 175 @ 11. 99	-0-	2, 098. 25
abinets for book storage and brief case storage: ection - 12' length X 6 1/2" high ection - 4' length X 6 1/2" high on casters	-0-	1, 099. 15
ommendation of Dean Kuhn		10, 487. 48
ookstore check out counters of: ' X 2' X 2 1/2" high X 2' X 2 1/2" high		267. 75
		10, 755. 23

cussion Only

ard of vending services to Automatic Canteen of Dixon, Illinois (Michael Schrauth, Mgr.)

s received on wastebaskets, waste receptacles and Smokeurns.

hawk Office Supply	975. 00
skell's, Inc.	856. 75
ckin Sales Co.	763. 40
irling Business Machines	797. 04

ommendation: Accept bid of Mackin Sales Co.

RECEIVED AUG 16 1966



GERALD W. SMITH
EXECUTIVE SECRETARY

. FOWLE, CHAIRMAN
B. MITCHELL, VICE-CHAIRMAN
G. BROWNE
COX
DAWSON
RNEY KAHN
N. MINOW
E
TRICK B. PRESCOTT

STATE OF ILLINOIS

ILLINOIS JUNIOR COLLEGE BOARD

223½ EAST WASHINGTON STREET
SPRINGFIELD, ILLINOIS 62706

AREA CODE 217
525-2496

August 15, 1966

Dr. Edward Sabol, President
Sauk Valley College
District #506
Box 658
Sterling, Illinois

Dear Dr. Sabol:

This is to advise you that the Junior College Board at its regular meeting on August 12, 1966, approved an allocation in the amount of \$3,283,350.68 for building purposes for Sauk Valley College. Since this grant is only a portion of that requested in your application, the following conditions are in effect:

1. The allocation is a conditional grant subject to final approval at a special meeting of the Junior College Board to be held at 1:30 p.m., September 1, Sherman House, Chicago.
2. The final grant is to be approved for a specific project which will be a portion of Phase I as described in your application. Before finalizing approval, the Board is requiring that a supplementary application be filed in accordance with the attached instructions and on the attached forms. The information sought by the Junior College Board prior to final approval of the above named allocation of funds is a specific statement of the work to be put under contract with the grant.
3. The Board will need to know exactly what construction or site development is planned and for what purposes the buildings are to be used.
4. This project is to be known as Phase IA.
5. Following its action on Phase IA, September 1, the Junior College Board will immediately proceed to evaluate the remainder of your application for Phase I and make a determination on that portion of Phase I in your building plans which it feels it can accept for the purpose of seeking emergency legislation for additional funds. The plan will be to complete this evaluation and make the determination not later than the October meeting of the Junior College Board.
6. You are requested to provide the information named on the attached forms to the office of the Illinois Junior College Board not later than August 25, 1966.

THE CURRICULUM

Technology - Highway Option

<u>Course Title</u>	<u>Hours per week for 16-week semester</u>		
	<u>Class</u>	<u>Laboratory</u>	<u>Credit Hours</u>
First Semester			
Construction Methods & Equipment	3	0	3
Engineering Graphics	1	7	4
Technical Mathematics I Physics (Mechanics)	5	0	5
Communication Skills	3	0	3
Highway and Structural Technology Seminar	1	0	1
	<hr/> 16	<hr/> 9	<hr/> 18
Second Semester			
Materials (Chemistry & Properties)	2	3	3
Mechanics (Statics & Dynamics)	3	0	3
Surveying and Measurements	2	6	4
Technical Mathematics II	5	0	5
Technical Physics II	3	2	3
	<hr/> 15	<hr/> 11	<hr/> 18
Third Semester			
Advanced Drafting (Highway)	1	7	4
Industrial Organizations & Institutions ¹	3	0	3
Soils and Foundations	2	3	3
Strength of Materials	3	2	4
Technical Reporting	2	0	2
Photogrammetry	1	3	2
	<hr/> 12	<hr/> 15	<hr/> 18
Fourth Semester			
Drainage and Geology	3	3	4
Reinforced Concrete Construction	3	2	4
Roadway Design and Construction	3	4	5
Route Design & Surveys	2	4	3
Legal and Economic Aspects of Engineering	2	0	2
	<hr/> 13	<hr/> 13	<hr/> 18

¹General and Industrial Economics (3-hour class) may be chosen as an elective instead of Industrial Organizations and Institutions.



18 AUGUST 66

DR. EDWARD J. SABOL, PRESIDENT, SAUK VALLEY COLLEGE, P. O. Box 658,
STERLING, ILLINOIS

cc: MR. GENE P. GORDON

RE: SAUK VALLEY COLLEGE

ED, WE WERE VERY DISAPPOINTED, ALONG WITH YOU, TO LEARN THAT THE STATE HAS ALLOCATED FUNDS SUFFICIENT FOR ONLY 60% OF PHASE I CONSTRUCTION. THE POSSIBILITY THAT SEPARATE BIDS MIGHT BE REQUIRED FOR PORTIONS OF THE PHASE I BUILDINGS IS ALSO A CONCERN TO US. I WOULD LIKE TO POINT OUT SOME OF THE DIFFICULTIES THAT MIGHT BE ENCOUNTERED UNDER THIS ARRANGEMENT.

IT IS ENTIRELY POSSIBLE THAT DIFFERENT PRIME CONTRACTORS COULD BE INVOLVED ON THE PROJECT IF THE TOTAL PROJECT WAS NOT BID AT ONE TIME. SINCE SEPARATE BIDS MUST BE TAKEN FOR GENERAL, MECHANICAL, PLUMBING AND ELECTRICAL WORK, THIS COULD BECOME QUITE COMPLEX. THE MOST SERIOUS PROBLEM HERE WOULD BE THE LACK OF TOTAL RESPONSIBILITY OF A CONTRACTOR FOR ANY OF THE MAJOR PORTIONS OF THE WORK.

ANOTHER CONCERN IS THE PROBABILITY THAT SIMILAR MATERIALS BY DIFFERENT MANUFACTURERS MIGHT BE PROVIDED BY DIFFERENT CONTRACTORS. FOR EXAMPLE, DIFFERENT WINDOWS, HARDWARE, AIR HANDLING UNITS, CONTROLS, ETC., COULD BE INSTALLED IN DIFFERENT BUILDING UNITS. THIS WOULD BE UNFORTUNATE NOT ONLY VISUALLY, BUT FOR MAINTENANCE AND OPERATIONAL REASONS AS WELL.

I DISCUSSED THIS WITH GENE GORDON BY TELEPHONE. HE MENTIONED HIS SUGGESTION THAT UNIT IV BE TAKEN AS AN ALTERNATE BID WITH AN EXTENDED OPTION FOR ACCEPTANCE BY THE COLLEGE. THIS HAS A GREAT DEAL OF MERIT AND WOULD INSURE THE ORDERLY DEVELOPMENT OF THE CAMPUS IN THE EVENT ADDITIONAL FUNDS ARE MADE AVAILABLE AFTER THE FIRST OF NEXT YEAR. THE IMPORTANT THING HERE IS THAT THE TOTAL PROJECT BE BID AT ONE TIME EITHER IN LATE FALL OF THIS YEAR OR THE EARLY PART OF NEXT YEAR.

BEST REGARDS.

JAMES M. HUGHES A. I. A.
ASSOCIATE PARTNER

TUITION AND FEES

Tuition And Fees Are Payable In Advance Or At Time Of Registration

I. Admissions Fee (Non-Refundable)

A fee of \$10.00 is charged to each student applying for admission to the college. This fee applies to all students seeking admission and is a one-time, non-refundable fee. This fee shall accompany the application form.

\$10.00

II. Tuition

A. Full-time students (12 or more semester hours)

1. In-District residents, per semester 100.00
2. Out-of-District residents who file an "Intent to Attend a Recognized Public Junior College" with their local high school district superintendents, or local Junior College District president, and who submit an authorization for Partial Financial Support, will be charged tuition as In-District students. Students who submit the above authorization may be charged per-student cost, less the amount of support.

Per semester	100.00
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3. Out-of-State Residents, per semester	450.00
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B. Part-time students (11 semester hours or less)

1. In-District residents, per semester hour 10.00
2. Out-of-District residents who file an authorization with recognized junior colleges, with approval from district superintendents or Junior College District president, may qualify for In-District rates.

Per semester hour	10.00
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3. Out-of-State residents, per semester	45.00
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III. Comprehensive College Fee (Full-time Students)

A comprehensive college fee is charged to cover materials necessary to the instructional program: activities, laboratory sciences, physical education, business classes, art and music classes, and guidance and testing programs.

Comprehensive College Fee	25.00
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Textbooks

Textbooks, supplies, gymnasium suits, are required of students in their classes at their expense. Normally, textbooks, laboratory supplies, materials, and other supplies will cost \$35.00 to \$50.00 per semester.