

AGENDA
Board Meeting - Sauk Valley College
Conference Room - College Library
October 12, 1966 8:00 P.M.

A. Call to order by President

B. Roll call

C. Recommended Actions:

1. Routine Matters:
 - a. Approval of minutes as submitted
 - b. Approval of change orders for Building 1
 1. Completion of plumbing installation for laboratory equipment
 - Klein & Heckman \$9,319.93
 2. Sidewalks around building (previously approved by poll of members)
 - Bob Propheter Construction Co. \$3,982
 3. Site preparation for storm and drainage work
 - Propheter Construction Co. \$3,330
2. Approval of contractors' progress payments & other current bills
3. Resolution regarding old First National Bank building
4. Resolution regarding gifts of dictation equipment and printing card punches (Northwestern Steel and Wire Co.)
5. Resolution regarding broadcast of college events.

D. President Sabol's report

1. Building 1
2. Site development
3. Enrollment
4. Plans for Open House, October 15 and 16
 - a. General arrangements
 - b. Special events
5. Personnel matters
 - a. Resolution regarding Tax-Sheltered Annuities
 - b. Other personnel matters

E. Other old business

1. Final arrangement for Edwardsville meeting

F. New business

1. Proposed programs of instruction for 1967

G. Time of next meeting

H. Adjournment

**MINUTES OF REGULAR MEETING
SAUK VALLEY COLLEGE BOARD
October 12, 1966**

President Walder called the regular meeting of the Sauk Valley College Board to order in the Conference Room of the College Library at 8:00 P.M., October 12, 1966.

The following members were present: Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None were absent.

Mr. Stuff moved to approve minutes as submitted. Mr. Tabor seconded the motion. The motion carried.

Mr. Schuneman moved to approve the following change orders to contractors:

- Klein and Heckman - laboratory equipment plumbing installation \$9,319.93
- Bob Propheter Construction Co. - sidewalks around Building I \$3,982.00
- Bob Propheter Construction Co. - site preparation for storm drainage work \$3,330.00

Mr. Dillon seconded the motion. The secretary called the roll and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Dillon moved to approve bills for payment as listed and attached in amount of \$149,529.93 in the Site and Construction Fund. Mr. Reuter seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None voted "Nay". The motion carried.

Mrs. Perkins moved to adopt a resolution authorizing letters of appreciation of the College Board and Staff to the First National Bank of Sterling and to Dr. A.C. Fonder for their generosity and patience in allowing the College to use the convenient location and facilities of the old bank building for the many months prior to the availability of our own space in Building I. Mr. Tabor seconded the motion. The motion carried.

Mr. Schuneman moved that a resolution of thanks and appreciation be placed on record to the Northwestern Steel and Wire Company for their gift to the College of Dictaphone and IBM printing key punches, which will be used both in the business office and for instructional purposes. Mr. Stuff seconded the motion. The motion carried.

Mr. Tabor moved that Dr. Sabol be authorized to make suitable arrangements with qualified broadcasting media for the airing of sports or any other College events deemed desirable either at home or away. Mr. Reuter seconded the motion. The motion carried.

Dr. Sabol reported that a punch list of incompletd details in Building I will be prepared by the architects to be used as a checklist prior to final payment to the contractors. Except for a few minor details, the building will be completed in time for the open house planned for October 15 and 16.

Dr. Sabol reported the following site problems:

1. Traffic cutting across the corner at convergence of the road and the campus drive. Dr. Sabol will check on the cost of curb and gutter to contain same.
2. Need of State Highway Department to surface turn-off lane at Alternate 30 and access road.
3. Need for more than one bid for chain link fence and gate to surround the sewage treatment plant: 237 feet of six-foot high fence with three-foot gate - \$838; a temporary fence will be installed until more bids are received. Flag pole is installed awaiting a gift flag promised.

Dr. Sabol reported the following enrollment facts:

- 660 students - 346 full-time, 314 part-time of which 281 are in evening division
- 371 male students - 289 female
- 181 have had some prior college work
- 1/3 are in career programs; 2/3 are in baccalaureate programs

Dr. Sabol reported that Mr. Ludgate is general chairman for the open house on October 15 and 16, 1966, from 1:00 P.M. to 5:00 P.M. each day. Special events are official flag raising and the planting of a tree given by Highland Park Nursery, Sterling, in observance of "Plant Illinois Week" by the Illinois State Nurseryman's Association - both events on Saturday. On Sunday the College will accept a gift from the Sterling Woman's Club of an auditorium flag and Bible in a public ceremony.

Mr. Tabor moved to adopt a resolution to authorize necessary payroll deductions from any employee desiring to participate in Tax Sheltered Annuities for which deductions are to be invested in insurance companies designated by the employee and approved by Dr. Sabol and the business manager. Mr. Dillon seconded the motion. The motion carried.

The Board retired to an executive session to discuss personnel matters.

At the resumption of the meeting, the Board agreed to invite Mrs. Finch, the temporary bookkeeper, to attend the regular meeting on October 24, since it was inconvenient for her to be present tonight.

Plans were formulated for those members who planned to attend the meeting in Edwardsville on October 22, 1966, of the Boards of junior colleges in Illinois.

Mrs. Perkins moved to approve the following career programs for the 1967-68 curriculum: Automotive Technology, Electronics/Electric Technology, Construction Technology, Office Procedures, Electronic Data Processing, Marketing, Office Machines, Agricultural Business, Farm Mechanics, Nursing and Library-Audiovisual Assistant. Mr. Stuff seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Tabor moved and Mr. Dillon seconded to table to the next meeting a request from Mr. Schuler to share a bill for road maintenance. The motion carried.

From a meeting with the Illinois Building Authority, Dr. Sabol reported that procedures were outlined for submitting documents for bidding and that he anticipated no difficulty with them.

Mr. Schuneman moved that the treasurer be authorized to cash Treasury bills in the amount of \$200,000 for the Site and Construction Fund. Mr. Stuff seconded the motion. The motion carried.

Mr. Reuter moved to adjourn to the regular meeting October 24, 1966. Mr. Dillon seconded the motion. The meeting adjourned.

Catherine R. Perkins, Secretary

October 12, 1966

SAUK VALLEY COLLEGE
Site and Construction

in Claiborne	Services	345.00
rant-Deininger-Dommer-Kramer-Gordon	Services	49,530.00
el Electric	Payment on contract	18,564.21
in and Heckman	payment on contract	10,932.71
in and Heckman	Payment on contract	9,319.93
arco Camera Center	Equipment	2,282.85
ra Supply Service	Fertilizer	236.04
derick Post Company	Equipment	2,707.55
ekell's	Typewriters	660.00
ekell's	Furniture	1,239.10
ekell's	Furniture	1,117.50
Corporation	Typewriters	8,725.00
Corporation	Equipment	920.00
dgren's Camera Center	Equipment	299.95
kin Sales Company	Furniture	19,646.49
ional Cash Register	Accounting machine	8,457.50
ria Sound	Tape recorders	760.56
tt & Associates, Inc.	Equipment	280.00
rling Business Machines	Furniture	6,761.20
rling Business Machines	Furniture	2,179.34
rling Business Machines	Typewriters	3,465.00
ne Feed Supply Co.	Grass seed	1,100.00
		<u>149,529.93</u>