

AGENDA

Board Meeting - Sauk Valley College Campus

Library Conference Room

October 24, 1966 - 8:00 P.M.

A. Call to order by President

B. Roll Call

C. Recommended Actions:

1. Routine Matters:

- a. Approval of minutes as submitted
- b. Approval of treasurer's report
- c. Approval of monthly statement of budgetary items
- d. Approval of current payroll journal
- e. Approval of current bills for payment

D. Architect's progress report - Mr. Donovan Kramer

E. Report on students' services - Dr. Elmer Kuhn

F. Report on meeting at Oregon - Mr. Peter Dillon

G. Report on Class I meeting at Edwardsville - Mr. Warren Walder and Mrs. Catherine Perkins

H. Recommendation regarding admission to college basketball games - President Sabol

I. President Sabol's report:

1. Application for reimbursement for current instructional programs
2. Student parking regulations
3. Certified life underwriters' program
4. I.A.J.C. meeting at Illinois State University, November 11 and 12
5. Statement of residence requirements
6. Personnel matters

J. Other old business

K. New business

L. Time of next meeting

M. Adjournment

**Minutes of Regular Meeting
SAUK VALLEY COLLEGE BOARD
October 24, 1966**

President Warren E. Walder called a regular meeting of the Board of Sauk Valley College to order in the Library Conference Room at the College on October 24, 1966, 8:00 P.M.

The secretary called the roll and the following were present: Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None were absent.

Mr. Schuneman moved to approve minutes as submitted. Mr. Dillon seconded the motion. The motion carried.

Mr. Tabor moved the attached Treasurer's report be accepted and placed on file. Mr. Dillon seconded the motion. The motion carried.

Mr. Schuneman moved and Mr. Dillon seconded to approve the attached monthly statement of budgetary items. The motion carried.

Mr. Tabor moved to approve the current payroll journal in the amount of \$36,483.32. Mr. Reuter seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Dillon moved to allow current bills as listed and attached in the amount of \$31,247.22 Educational, \$3,488.93 Building, and \$185,040.54 Site and Construction. Mr. Schuneman seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None voted "Nay". The motion carried.

The Board discussed the desirability of reimbursing the Site and Construction Fund for equipment from the Educational Fund whenever money is available. Donovan Kramer, architect, reported the following progress in completion of working drawings for Phase I of the permanent facilities:

- Structural: 75% complete
- Mechanical 25% complete
- Electrical: 25% complete

Completion of many details has been delayed by not having the equipment list, which is to be supplied by the educational consultants, O'Dell MacConnell Associates. Mr. Kramer reported

that the kitchen equipment listing is 90% complete and that a report from O'Dell MacConnell is expected this week as a result of a planning session they had with the architects. Dr. Sabol will check with the educational consultants about the forthcoming list.

Mr. Kramer indicated that, although the science and vocational-tech areas are not too well developed at this time, bidding documents would be ready soon after the first of the year - 1967.

Elmer Kuhn, Dean of Student Services, discussed the attached list of functions of Student Services and the individuals responsible for each area. He also discussed their participation in the College and Career Day meetings in the various areas of the district. Dr. Kuhn reported that there is excellent student response to the orientation classes at the College. He also reported that the department is making their services available to any of the 20 schools in the area, both in and out of the District, who request counseling on a regular or part-time basis. He felt the service could be especially useful to small schools who do not have regular counseling available.

Mr. Dillon reported on a meeting which he and Dr. Sabol attended with a group of citizens in Oregon, where a canvass of the entire area is being made to determine the interest in becoming attached to Sauk Valley College. He also reported that he had mailed about 3000 pieces of College literature to the people in the area prior to the survey being conducted. Results of the canvass are expected within a week or so.

Mr. Walder and Mrs. Perkins reported on a meeting of Class I junior college board in Edwardsville which they and Dr. Sabol attended. Much of the discussion at this meeting involved the choice of junior college boards in forming a new association of their own or becoming a part of the Illinois Association of Junior Colleges or the Illinois Association of School Boards. The decision was made to poll each board by mail for their preference.

Mr. Tabor moved and Mr. Dillon seconded to authorize sale of Treasury Bills to net \$36,000 for the Site and Construction Fund. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Schuneman moved to pay one-half of the road improvement bill presented by Mr. Schuler - total bill \$323.64. The motion failed for lack of a second.

The Board left the bill on the table to have the details checked and reported at a later meeting.

Mr. Reuter moved to accept the bid of the Midwest Fence Corporation of Chicago in the amount of \$838.00 to provide a fence around the sewage disposal plant. Mr. Stuff seconded the motion. The secretary called the roll and the following voted "Aye": Peter W. Dillon, Catherine R.

Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None voted "Nay". The motion carried.

President Sabol recommended the following schedule of admissions for College basketball games:

- Adults: \$1.00
- Students: \$0.50
- Season: \$ 5.00 (8 games)

Admission to games for Sauk Valley College students is included in their activities fee.

Mr. Dillon moved and Mr. Reuter seconded to accept the above recommendation for admissions. The motion carried.

Dr. Sabol reported that an anonymous gift of \$200 in addition to \$100 each from V.E. Lawrence and Bob Propheter had been received for the landscaping of Building I and adjacent area. Other gifts are also indicated.

Dr. Sabol reported that the State reimbursement approval seemed reasonably certain for these current instructional programs: Radiology \$3750, Mechanical Technology \$203,613, and Certified Laboratory Assistant \$48,000. Others that might be approved later if funds have not been exhausted by priority programs are Accounting, Management, and Secretarial Science.

Traffic and parking regulations are described on the attached student bulletin.

Dr. Sabol announced that the first community service program will be initiated with the Certified Life Underwriters course which will include thirty sessions, two hours long, beginning October 25, 1966, Room 17, Sauk Valley College.

Five Board members indicated plans to attend the meeting in Bloomington, Illinois, November 11-12 of the Illinois Association of Junior Colleges.

Dr. Sabol reported the factors to be considered in determining residency of a student for tuition purposes as those on the attached sheet.

Mr. Stuff moved to retain Dr. Flynn at a fee of \$500 per year to be responsible for standing orders to the College nurse and to be on call for emergency treatment at the College and to provide cover in case of his absence. Mr. Schuneman seconded the motion. The roll was called and the following voted "Aye": Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, and Gerald S. Stuff. The following voted "Nay": Kenneth L. Reuter, Forrest L. Tabor, and Warren E. Walder. Four ayes; 3 nays. The motion carried.

Dr. Sabol reported that Gerald Smith of the staff of the Illinois Junior College Board would visit Sauk Valley College and attend the Board meeting on November 28, 1966.

Dr. Sabol read a letter from Mr. L.E. Belote, assistant secretary of the Illinois Junior College Board, who had been a guest at our open house, in which he extended congratulations and best wishes from the Board upon our opening of classes and our first year of operation.

Mr. Albert Martin, president of the Illinois Association of Junior Colleges, requested that a member of our Board be nominated for membership on the legislative committee of the IAJC. Mr. Dillon moved that Mr. Tabor be so nominated; Mr. Reuter seconded the motion. The motion carried.

Following a discussion of the imminent need to issue anticipation warrants for operating expenses, the Board agreed to inquire of all the banks in the district as to the maximum and minimum amounts they would be interested in and at what rate of interest.

In an open session, following an executive session for the consideration of a bill rendered by Mrs. Finch for bookkeeping services, Mr. Schuneman moved the balance of \$1375 be allowed. Mr. Stuff seconded the motion. The secretary called the roll and the following voted "Aye": Catherine R. Perkins, Clayton R. Schuneman, Gerald S. Stuff, and Forrest L. Tabor. The following voted "Nay": Peter W. Dillon, Kenneth L. Reuter, and Warren E. Walder. 4 ayes, 3 nays; the motion carried.

Mr. Dillon moved to adjourn to the regular meeting of November 9, 1966, 7:30 P.M. Mrs. Perkins seconded the motion. The meeting adjourned.

Catherine R. Perkins, Secretary

Financial Statement

Educational Fund

Balance on hand September 1, 1966:	\$104,867.81
Disbursements:	46,442.81
Balance on hand October 1, 1966:	58,425.00

Cash Balance:	\$101,832.66
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Check Number	Amount	P.R. #	Amount
333	5.15	83	130.50
462	1,020.68	84	64.50
463	2,058.10	85	77.74
464	125.00	86	118.70
465	7.04	87	52.25
466	12.00	88	153.80
467	70.65	89	76.74
468	24.00	90	118.70
469	37.95	91	121.40
470	13.44	92	978.20
471	467.00	93	483.10
473	22.18	94	1,086.30
474	4,726.39	95	313.00
475	30.50	96	916.70
476	12.00	97	1,051.30
477	80.00	98	1,412.80
478	869.80	99	363.30
479	5.88	101	473.20
480	205.50	102	237.30
481	69.89	103	951.30
482	166.70	104	725.60
483	3.15	105	657.20
484	2,341.00	107	438.60
485	254.00	108	622.00
487	184.53	109	660.60
488	23.73	110	728.65
489	20.00	111	671.10
490	20.00	112	577.05
491	10.00	113	522.80
492	10.00	114	526.90
493	75.06	115	706.40
494	20.68	116	
495	26.56	117	
496	10.00	118	
497	201.68	119	
498	27.20	112	

499	28.94	118
500	45.71	119
501	15.00	120
502	40.00	121
503	1.60	122
504	33.52	123
508	6.40	124
509	1,471.24	126
510	8.50	127
511	262.93	128
512	293.85	129
513	102.30	
514	520.03	
515	100.00	
516	18.82	
517	131.00	
518	1,125.00	

Financial Statement

The Cash Balance

43,407.66
58,425.00

Building Fund

Balance on hand September 1, 1966:

148,462.96

Disbursements:

69,929.35

Balance on hand October 1, 1966:

78,533.61

Cash Balance:

79,467.73

Outstanding Checks: Number	Amount	P.R. #	Amount
29	21.80	6	149.65
30	87.23	8	169.65
31	61.29	9	52.90
32	375.25		
33	1.60		
34	5.00		
35	8.10		
36	1.65		

934.12
78,533.61

Site & Construction - Rock Falls National Bank

Balance on hand September 1, 1966:	3,975.93
Disbursements:	
Transferred to Site & Construction-Dixon National Bank:	<u>3,975.93</u>
Balance on hand October 1, 1966:	-0-

Site & Construction - Dixon National Bank

Balance on hand September 1, 1966:	-0-
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Receipts:

Transferred from Harris Trust & Savings:	104,063.74
Transferred from Site & Construction -	
Rock Falls National Bank:	3,975.93
Transferred from Harris Trust & Savings:	<u>133,562.25</u>
Total Receipts:	<u>241,601.92</u>
1 Receipt	241,601.92
Disbursements:	<u>136,303.15</u>
Balance on hand October 1, 1966:	105,298.77

Cash Balance:	158,777.78
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Outstanding

Check Number	Amount
5	3,116.50
6	232.10
7	214.05
8	3,969.30
9	416.00
10	1,920.00
11	7,944.24
12	1,153.90
13	26,244.40
14	6,388.42

15	1,120.00
16	288.00
17	26.35
18	379.00
19	66.75

Cash Balance: 53,479.01
105,298.77

Site & Construction - Harris Trust and Savings Bank

Balance on hand September 1, 1966 4,163.74

Receipts:

U.S. Treas. bills sold:	230,711.33	<u>233,562.25</u>
Interest:	<u>2,850.92</u>	237,725.99
Total Receipts:	233,562.25	<u>237,625.99</u>

Disbursements:

Balance on hand October 1, 1966 100.00

Cash Balance: 133,662.25

Check Number Amount

7 133,562.25

The Cash Balance: 100.00

Dividends and Interest

Balance on hand October 1, 1966: 5,106.67

Funds Invested

U.S. Treas. bills - from Rock Falls National Bank:	66,712.38
U.S. Treas. bills - from Harris Trust and Savings Bank:	<u>3,091,761.90</u>
Total funds invested:	\$3,158,474.28

IMPREST FUND

4 Powell, Sec'y of State	Notary bond	9	2.00
American Assoc. of Jr. Colleges	Membership	10	200.00
Scientific Manpower Commission	Brochures	11	3.00
1. Jr. College Athletic Assoc.	Dues	12	25.00
tmaster	Postage	13	50.00
tmaster	Postage	14	100.00
aton Van Lines, Inc.	Moving expense	15	359.56
. Printing Office	Booklets	16	3.00
tmaster	Rent for box	18	6.00
tmaster	Postal meter	19	99.00
ster Deits	Services	20	128.00
Maurice Triplett	Services	21	136.00
oy Weaver	Services	22	136.00
erintendent of Documents	Deposit	23	200.00
da Miller	Services	24	1.88
ith Sanders	Services	25	1.88
Walls	Services	26	4.38
. Education Association	IEA & NEA membership	27	<u>35.00</u>
			1,490.70

-09.30 Balance in account
90.70 Check written
100.00 Total in fund

SAUK VALLEY COLLEGE
Educational Fund

October 24, 1966

N H. ALLEN	TRAVEL EXPENSE	519	31.65
AMBOY NEWS	ADVERTISING	520	18.00
ICAN SOCIETY OF RADIAL. TECH	REFERENCE BOOKS	521	72.10
RD ARMSTRONG	ANNUAL DUES	522	25.00
ASHTON GAZETTE	ADVERTISING	523	10.08
O VISUAL EDUC. CENTER	RENTAL FEE	524	1.60
BAKER & TAYLOR COMPANY	BOOKS	525	2,070.82
RRITE BAKERY	OPEN HOUSE	526	19.55
TT BIO SLIDES	SLIDES	527	1,177.32
KHAWK OFF CE SUPPLY CO.	SUPPLIES	528	9.72
DART INDUSTRIES	BOOK PLATES	529	20.30
RCO CAMERA CENTER	SUPPLIES	530	33.69
K SUBSCRIPTION AGENCY	SUBSCRIPTIONS	531	79.05
INGS BRAND MCPHERSON. ASSOC.	LINE DRAWING	532	37.00
RAL RESERVE BANK	EMPLOYEE DEDUCTIONS	533	4,982.65
DAILY GAZETTE	ADVERTISING	534	79.80
N EVENING TELEGRAPH	ADVERTISING	535	66.00
RT EDISON	MOVING EXPENSE	536	875.03
ATION MUSIC BUREAU, INC.	SUPPLIES	537	53.26
ATIONAL MANAGEMENTS CONSULT.	SERVICES	538	2,603.49
ALD HILL COUNTRY CLUB	ENTERTAINMENT	539	100.00
ERICK POST COMPANY	EQUIPMENT	540	3,523.05
WARD ATHLETIC GOODS	EQUIPMENT	541	197.71
WARD ATHLETIC GOODS	EQUIPMENT	542	316.10
ORD BROS., INC.	SUPPLIES	543	1,316.20
HON PRESS	BOOK	544	32.95
HOND & STEPHENS CO.	BOOK	545	52.83
HINUEBER	SERVICE	546	4.00
INE HOWE	TREAS SALARY SEPT & OCT	547	50.00
RNATIONAL BUSINESS MACHINE	SUPPLIES	548	12.46
EST FUND SAUK VALLEY COLLEGE	REIMBURSEMENT SEPT & OCT	549	1,490.70
ISON LUMBER COMPANY	SUPPLIES	550	16.80
ARY OF CONGRESS	BOOKS & SUPPLIES	551	476.24
AW HILL	BOOKS	552	6.54
AW HILL BOOK COMPANY	BOOK	553	9.88
EL MABEE	TRAVEL EXPENSES	554	21.00
HWESTERN MUTUAL LIFE	EMPLOYEE DEDUCTION	555	185.00
ALD MARIER	TRAVEL EXPENSES	556	58.53
D ENTERPR SE'S CORP.	BOOKS	557	127.30
ONAL STUDENT ASSOCIATION	BOOK	558	2.78
SENTINEL PUBLISHERS	ADVERTISING	559	14.40
HERN ILLINOIS UNIVERSITY	CAMPUS FEES	560	927.50
HLAND PAPER COMPANY	ENVELOPES	561	5.00
AN POOL SUPPLY COMPANY	EQUIPMENT	562	34.04
IP OSBORN	MOVING EXPENSE	563	268.50
DRUGS	EQUIPMENT	564	92.40
PEPPER & SON, INC.	SUPPLIES	565	104.55
HERINE PERKINS	SECRETARIAL SALARY 2 MO.	566	100.00
TY CASH	PETTY CASH	567	45.72
HEY PRINTING COMPANY	SUPPLIES	568	83.10
STICS DYNAMICS COMPANY	EQUIPMENT	569	23.48
PROPHETSTOWN ECHO	ADVERT	570	15.50

Educational Fund Con't

UTMAN BOOKSHOP	BOOKS	571	72.10
RAY MOVING & STORAGE	MOVING	572	375.09
ART CRAFT	SUPPLIES	573	30.87
W PUBLICATIONS	ADVERTISING	574	25.20
RIVER COUNTRY CLUB	PRESIDENT'S DINNER	575	174.00
ID SABOL	EXPENSES	576	459.80
ID SABOL	EXPENSES	577	150.00
OL HEALTH SUPPLY COMPANY	SUPPLIES	578	315.63
E & SON, INC.	SUPPLIES	579	84.00
WESTERN PUBLISHING CO.	BOOKS	580	11.15
WESTERN PUBLISHING CO.	BOOKS	581	36.25
UNIVERSITY RETRMT SYSTEM	EMPLOYEE DEDUCTION	582	2,365.25
UNIVERSITY RETRMT SYSTEM	COLLEGE CONTRIBUTION	583	3,409.34
ING BUSINESS MACHINES	SUPPLIES	584	676.68
ING CAMERA CENTER	SUPPLIES	585	.98
INC MUNICIPAL COLISEUM	RENTAL	586	38.25
ING MUSICCOMPANY	SUPPLIES	587	10.12
AMPICO TORNADO	ADVERTISING	588	6.30
CH INCORPORATED	SUPPLIES	589	518.70
OUNTY PRESS	ADVERTISING	590	15.12
OTH SGN COMPANY	BARRICADES	591	35.00
RICK BODA	EXPENSES	592	50.13
N WALDER	EXPENSES	593	10.66
ALNUT LEADER	ADVERTISING	594	30.10
AYNE COMPANY, INC.	SUPPLIES	595	156.52
RADIO STATION	ADVERTISING	596	48.00
RINE SPORTS SUPPLY	SUPPLIES	597	53.70
RADIO STATION	ADVERTISING	598	110.00

31.247.22 T

BUILDING FUND

TO COAST STORES	SUPPLIES	37	79.13
INWEALTH EDISON CO.	SERVICE	38	21.22
I HOME TELEPHONE CO.	SERVICE	39	97.05
AX HARDWARE	SUPPLIES	40	66.44
AL RESERVE BANK	EMPLOYEE DEDUCTIONS	41	97.80
YTER SALES & SERVICE	EXTINGUISHERS	42	250.00
OIS BELL TELEPHONE COMPANY	SERVICE	43	265.68
Y'S LINEN & TOWEL SUPPLY	SERVICE	44	47.43
URI KANSAS CHEMICAL CO.	SUPPLIES	45	51.76
URI KANSAS CHEMICAL CO.	SUPPLIES	46	80.00
STER GERMICIDE COMPANY	EQUIPMENT	47	301.78
ROEBUCK & COMPANY	SUPPLIES	48	305.81
UNIV. RETIREMENT SYSTEM	EMPLOYEE'S DEDUCTION	49	47.96
UNIV. RETIREMENT SYSTEM	EMPLOYER'S CONTRIBUTION	50	69.12
NS CHEMICAL COMPANY	SUPPLIES	51	149.40
NS CHEMICAL COMPANY	EQUIPMENT	52	107.25
NS CHEMICAL COMPANY	EQUIPMENT	53	1,440.80
ING CLEAN TOWEL SERVICE	SERVICE	54	3.30
ING INDUS. TOWEL SERVICE	SERVICE	55	7.00

3,488.93 T

Site and Construction Fund

in Claiborne	Services	120	345.00
rant-Deininger-Dommer-Kramer-Gordon	Services	121	49,530.00
el Electric	Payment on contract	122	18,564.21
in & Heckman	Payment on contract	123	10,932.71
in & Heckman	Payment on contract	124	9,319.93
arco Camera Center	Equipment	125	2,282.85
m Supply Service	Fertilizer	126	236.04
derick Post Company	Equipment	127	2,707.55
kell's	Typewriters	128	660.00
kell's	Furniture	129	1,239.10
kell's	Furniture	130	1,117.50
Corporation	Typewriters	131	8,725.00
Corporation	Equipment	132	920.00
dgren's Camera Center	Equipment	133	299.95
kin Sales Company	Furniture	134	19,646.49
ional Cash Register	Accounting machine	135	8,457.50
ria Sound	Tape recorders	136	760.56
tt & Associates	Equipment	137	280.00
rling Business Machines	Furniture	138	6,761.20
rling Business Machines	Furniture	139	2,179.34
rling Business Machines	Typewriters	140	3,465.00
ne Feed Supply	Grass seed	141	<u>1,100.00</u>
Approved by the Board on October 12, 1966			149,529.93

Propheter Construction Co.	Payment on contract	142	19,578.25
Propheter Construction Co.	Payment on contract	143	3,670.29
stensen Freight Lines, Inc.	Freight charges	144	90.59
ation Aids Service	Diazo printer	145	275.00
M Corporation	Transcribing machine	146	495.00
erial Desk Company	Furniture	147	6,500.00
kin Sales Company	Furniture	148	1,924.08
west Fence Corporation	Flag Pole	149	178.00
rling Business Machines	Equipment	150	1,626.40
rling Music Company	Piano	151	660.00
land Incorporated	Equipment	152	<u>513.00</u>
			35,510.61

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185,040.54

- SEPTEMBER

	<u>Description</u>	<u>Expenditures</u>			<u>Budget</u>	<u>expended</u>		
501.10	ADMIN. - SALARIES	28,919.74	28,919.74	17,851.66	11,068.08	148,000.00	119,080.26	119,080.26
501.20	ADMIN. - CONT. SERV	3,659.53	3,659.53	650.00	3,009.53	12,000.00	8,340.47	8,340.47
501.30	ADMIN. - SUPPLIES	1,181.95	1,181.95	806.03	375.92	25,000.00	23,818.05	23,818.05
501.70	ADMIN. - TRAVEL	2,407.76	2,407.76	1,677.26	730.50	10,000.00	7,592.24	7,592.24
501.90	ADMIN. - OTHER	3,667.40	3.40	1.	1,684.03	2,500.00	1,167.40 CR	1,167.40 CR
502.15	INST. - TEACHERS	30,672.82	30,672.82	6,332.82	24,340.00	310,000.00	279,327.18	279,327.18
502.18	INST. - SECRETARIES	1,248.50	1,248.50	668.75	579.75	16,000.00	14,751.50	14,751.50
502.19	INST. - OTHER SALARIES		.00		.00	5,000.00	5,000.00	5,000.00
502.32	LIBRARY & AUDIO VISUAL	13,000.27	13,000.27	6,488.51	6,511.76	50,000.00	36,999.73	36,999.73
502.39	INST. - OTHER SUPPLIES	432.12	432.12		432.12	20,000.00	19,567.88	19,567.88
502.70	INST. - TRAVEL		.00		.00	5,000.00	5,000.00	5,000.00
502.80	TUITION PAID	376.00	376.00	296.00	80.00	6,000.00	5,624.00	5,624.00
504.10	HEALTH - SALARIES		.00		.00	2,500.00	2,500.00	2,500.00
504.20	HEALTH - CONT. SERVICES		.00		.00	500.00	500.00	500.00
508.40	FIXED CHARGES - RET	2,480.53	2,480.53	1,009.34	1,471.24	55,000.00	52,519.42	52,519.42
508.50	FIXED CHARGES - INS	2,824.00	2,824.00	2,347.00	477.00	17,000.00	14,176.00	14,176.00
508.81	INT. - ANTIC. WARRANTS		.00		.00	8,000.00	8,000.00	8,000.00
511.10	ADULT EDUC. - SALARIES		.00		.00	40,000.00	40,000.00	40,000.00
511.30	ADULT EDUC. - SUPPLIES		.00		.00	3,000.00	3,000.00	3,000.00
513.20	ATHLETICS - CONT. SERV		.00		.00	500.00	500.00	500.00
513.30	ATHLETICS - SUPPLIES	12.00	12.00		12.00	7,000.00	6,988.00	6,988.00
513.70	ATHLETICS - TRAVEL		.00		.00	2,500.00	2,500.00	2,500.00
563.00	EQUIPMENT	1,631.43	1,631.43	1,631.43	.00	1,631.43 CR	1,631.43 CR	1,631.43 CR

	<u>Description of Accounts</u>	<u>Outstanding Purch Orders</u>	<u>Total Expenditures</u>	<u>To Date</u>	<u>TOTAL CHARGES</u>		<u>Previous Mo.</u>	<u>This Month</u>	<u>Bal. At</u>	<u>Unexpended</u>	<u>BALANCES</u>
					<u>To Date</u>	<u> </u>					<u> </u>
BUILDING FUND											
506.40	OPERATION - HEATING			.00				.00	6500.00	6500.00	6500.00
506.50	OPERATION - UTILITIES		810.10	810.10	345.97		464.13	10.50	9639.90	9639.90	9689.90
507.10	MAINT. - SALARIES		1,055.00	1,055.00	127.50		927.50	21.00	19,945.00	19,945.00	19,945.00
507.20	MAINT. - CONT. SERVICES			1.60	1.60	1.60		.00	4,000.00	3,998.40	3,998.40
507.30	MAINT. - SUPPLIES			75.99	75.99			75.99	4,000.00	3,924.01	3,924.01
508.40	EMPL. SHARE OF RET.				.00			.00	2,250.00	2,250.00	2,250.00
508.81	INT. - ANTIC. WARRANTS		1,525.69	1,525.69			1,525.69	2,500.00	914.31	914.31	914.31
563.00	ADDITIONAL EQUIPMENT				.00			.00	111,428.00	111,428.00	111,428.00
590.00	CONTINGENCIES				.00			.00	5,000.00	5,000.00	5,000.00
TOTALS			3,528.38 T	3,528.38 T	475.07 T		3,053.31 T	167,178.00 T	163,449.62 T	163,649.62	
SITE AND CONSTRUCTION											
561.00	SITE ACQ. AND IMPV.		232,104.66	232,104.66	151,710.43		80,394.23		232,104.66	232,104.66	232,104.66
562.00	NEW BLDG AND IMPV.		401,827.90	401,827.90	288,601.26		113,226.64		401,827.90	401,827.90	401,827.90
563.00	ADDITIONAL EQUIP.		48,075.01	48,075.01			48,075.01		48,075.01	48,075.01	48,075.01
TOTALS			682,007.57 T	682,007.57 T	440,311.69 T	241,695.38 T		00 T	682,007.57 CR	682,007.57	

Residency Policies

1. A resident student is normally one who lives with his parents or legal guardian in Sauk Valley District 506. An emancipated student under 21 who is completely self-supporting and who is residing in District 506, will be considered a resident of the district regardless of the legal residency of his parents. Marriage is regarded as effecting emancipation of minors whether male or female.
2. Any student who has resided in the State of Illinois, but is not a resident of the established Sauk Valley District 506, will be considered an out-of-district student and charged the appropriate tuition. A student under 21 will declare his residency as that of his parents or legal guardian, unless the student is considered as emancipated and complies with the statement in paragraph one above.
3. Any student who is a resident of another state at the time of registration will be considered an out-of-state student and will be charged the appropriate tuition. Exception will be made for students who move into the Sauk Valley district because of parents' residency and employment.

NOTE:

The following suggestions are submitted for consideration in the establishment of residency policies:

- A. Sauk Valley College may behave in the same manner as do the public schools with the acceptance of students. The Department of Public Instruction regards anyone going to live in the district as a resident.
- B. It would be unreasonable for a junior college to establish a residency policy that is more stringent than the existing residency requirements for voting, property, and welfare in county - 90 days, residency in voting district - 30 days.
- C. A standard policy may be established whereby anyone living in the district 30 days prior to the beginning of a term is considered a resident.
- D. Any student under 21 may declare himself as self-supporting by completing an affidavit so stating, and add affidavit countersigned by the parents or legal guardian. This refers to students under 21 whose parents move into the district or the district a short time prior to the beginning of a term.
- E. The state law provides that July 1 is the effective date for students who have newly-arrived into the district for residency requirements. Notwithstanding this statement, the board's attorney gave a tentative opinion that residency might be effective at the latest in the month preceding the start of the associated work. It has been stated that as long as the districts do not follow the letter of the law, there would probably not be any action from the Department of Public Instruction.



STUDENT BULLETIN

Office of STUDENT SERVICES

REGULATIONS GOVERNING CAMPUS PARKING AND TRAFFIC

1. Lot A is for use by Staff, Visitors and Service vehicles. Permission may be obtained from the Dean of Student Services to park in Lot A for a limited time.
2. Lots B - C - D - E - F - G are designated for Student parking.
3. Parking is not permitted on the roadway, next to the curbing on the roadway, in or about the entrances to the parking areas, or in non-designated parking areas.
4. Parking stickers must be displayed on all vehicles using the parking facilities. Duplicate stickers may be purchased at the Office of Student Services.
5. Speed limits posted on campus and all roadways leading into campus are designated at 20 miles per hour.
6. The following fines are listed for all parking and traffic offenses:

First offense	\$1.00
Second offense	\$2.00
Third offense	\$5.00
Fourth offense	\$5.00 and Disciplinary Probation
Fifth offense	Disciplinary Suspension

7. All fines are payable within 24 hours of receipt at the Office of Student Services. Failure to pay the fine could result in suspension of automobile privileges on campus.

Elmer J. Kuhn, Dean
Student Services

DEAN

**Administration and
Coordination of
Student Services Functions**

**Interpretation and Advisory
Counseling and Discipline
Policy
Budget**

**ADMISSIONS AND
RECORDS HASTINGS**

Processes admissions
Transcripts
Directs registration
Graduation checks
Statistical reports
Reports to Selective
Service & Vets Admin.
Academic personnel records
Student schedules & classes

**STUDENT ACTIVITIES
VODA**

Student government
Coordinates student
activity groups
Maintains college activity
calendar
Supervises students using
college facilities, ie.:
social, educational, and
recreational activities
Student housing

**COUNSELING AND
TESTING WARREN**

Supervises personal
counseling services
Maintains confidential files
Supervises advisement
programs
Provides services for trans-
fer programs
Provides testing services
Interprets test results to
faculty and students
Admissions Counseling
Representative for
College & Career Days

**OCCUPATIONAL INFORMATION
AND PLACEMENT MURKIE**

Maintains files of
information on occupa-
tional & technical
programs
Liaison between industry
and college
Maintains files on needs
of community & industry
Counsels and helps place
students in proper
industrial situations
Provides services for industrial
personnel to interview
candidates for positions.

HEALTH SERVICES

Maintains health records
Administers medical tests
as ordered by doctor
Maintains health services
and first aid
Assists students with
health problems

Summary of Student Services

1. Informing and helping in-coming students make appropriate educational and vocational plans.
2. Helping students choose the best levels in courses necessary for educational and vocational goals.
3. Interviewing transfer students from other colleges to help in educational placement.
4. Registration of students in appropriate programs and career choices.
5. Orientation programs for all in-coming new students dealing with study helps, and introduction of college resources.
6. Testing programs leading to better placement in college classes.
7. Helping students resolve individual problems of housing, finances, and health.
8. Helping students with personal problems.
9. Helping students select and transfer to their next destination--university or industry.
10. Testing and interpretation for faculty of student needs and level of readiness.
11. Selective Service and Veterans Administration information of student programs.
12. Scholarship and financial aid for students to help them pursue their educational goals.
13. Establishment of student government and activity programs leading to an integrated social life of school and community.
14. Participation in district high school programs of College and Career Days.
15. Establishment of placement service for part-time jobs available in community for students.
16. Organization of Conference for Area 4, Counselors in Illinois Guidance and Personnel Association.