

## **AGENDA**

Board Meeting - Sauk Valley College  
Library Conference Room  
December 14, 1966 7:30 p.m.

### **A. Call to order by President**

### **B. Roll Call**

### **C. Recommended Actions:**

1. Routine Matters:
  - a. approval of minutes as submitted
  - b. approval of contractors' progress payments and other current bills
  - c. approval of faculty payroll for December

### **D. Discussion of access from Schuler property**

### **E. Discussion of liability insurance**

1. Slander and similar suits
2. Staff activities

### **F. Report on Oregon and Ashton--Peter Dillon**

### **G. President Sabol's Report:**

1. Sewage disposal plant
2. College bookstore
3. Status of Illinois Association of Community and Junior Colleges
4. Midwest Community College Trustee-Presidents' Conference

### **H. Other old business:**

1. Report on requests for bids on anticipation warrants

### **I. New business:**

1. Discussion of space needs for 1967-68--Dean Osborn
2. Other new business

### **J. Time of next meeting**

### **K. Adjournment**

## **Minutes of Regular Meeting**

### **Sauk Valley College Board**

December 14, 1966

The regular meeting of the Sauk Valley College Board was called to order by President Walder in the Library Conference Room on December 14, 1966, at 7:30 P.M.

When the secretary called the roll the following were present: Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. Mr. Peter W. Dillon was temporarily absent and arrived later in the meeting.

Mr. Stuff moved minutes as submitted be approved. Mr. Reuter seconded the motion. The motion carried.

Mr. Tabor moved that current bills and contractors' progress payments as listed and attached be allowed for payment in amount of \$78,893.66 in Site and Construction Fund. The roll was called and the following voted 'Aye': Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted 'Nay'. The motion carried.

Mr. Tabor moved the December faculty payroll be approved. Mr. Stuff seconded the motion. The roll was called and the following voted 'Aye': Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted 'Nay'. The motion carried.

Attorney Castendyck reported he had been notified from Mr. Schuler had filed a petition with the Lee County zoning board requesting rezoning of the area adjacent to the campus from agricultural to single or multiple residential.

Mr. Tabor moved the Board go authorize Mr. Schuler to grant an easement for access road for a sum not to exceed \$5,000. Mr. Stuff seconded the motion. The roll was called and the following voted 'Aye': Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted 'Nay'. The motion carried.

Mr. Castendyck reported that he had advised Mr. Schuler the Board preferred the agreement as written. He also stated Mr. Schuler had agreed to continue the grading on the campus from north of the college drive.

Mr. Tabor moved that the Board go on record as not objecting to Mr. Schuler's petition for rezoning as described; Mr. Schuneman seconded the motion. A roll was called and the following voted 'Aye': Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted 'Nay'. The motion carried.

Mr. Reuter moved to authorize the president and secretary to execute an agreement incorporating a survey made by Mr. Bushman involving the area in the second option with Mr. Schuler for future purchase as attached. Mr. Tabor seconded the motion. At roll call the following voted "Aye": Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor and Warren E. Walder. None voted "Nay". The motion carried.

The Board discussed the amount of liability needed for protection of the Board individually and collectively against slander and similar suits. Mr. Edison reported that the Sterling-Rock Falls and Lee County Insurance Associations were investigating this exposure and would make a recommendation to the College.

In the temporary absence of Mr. Dillon, Dr. Sabol reported that the Oregon area had delayed attachment activity in deference to a local referendum to form a park district (which was approved) and would resume.

Dr. Sabol and Dean Osborn reported on an encouraging meeting with a steering group in Ashton relative to attachment; they will also consider attachment to Kishwaukee before they make a decision.

Dr. Sabol reported on further discussions with the State Sanitary Water Board about the sewage disposal system and the need for a holding pond costing approximately \$6,000 for the present capacity. Dr. Sabol will pursue alternate proposals and negotiations with the State Board as well as seeking advice from the manufacturer of our disposal package.

Dr. Sabol reported that a letter from the Follett Corporation following their presentation to the Board of a service proposal indicated they would prefer not to operate the bookstore if an extension of service beyond the five-year contract was not likely.

The Board discussed the problem of service, administration, etc. versus our own operation of the bookstore.

Mr. Tabor moved to reject the Follett contract. Mr. Stuff seconded the motion. The motion carried.

Dr. Sabol reported that the Illinois Association of Community and Junior Colleges organization program is progressing; the administrators group is already organized and plans to organize the Board's group in late January or February are likely.

Dr. Sabol discussed how Midwest Community College Leadership Program is scheduled for January 25 to 27 in Jefferson City.

The Board discussed the amount of funds that must be released for the issuance of anticipation warrants for operation of the College prior to receipt of taxes in late Spring. About \$70,000 per month are needed for approximately five months. To date five banks have indicated the amount they could loan and the amount of interest required.

Mr. Schuneman moved to authorize the president and secretary to execute the necessary warrants at the Central National Bank of Sterling at 3 ¾% interest for \$70,000 the first month and additional amounts as needed. Mr. Dillon seconded the motion. The roll was called, and the following voted 'Aye': Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None voted 'Nay'. The motion carried.

Dean Osborn discussed space needs for vocational-technical programs for the 1967-68 that our present building could not house, as listed on the attached sheet. In addition to the lease proposal he will pursue other possibilities for a later recommendation.

The following enrollment comparisons are expected:

	1966-67	1967-68
Head count	651	1100
Full time	323	600
Part time	328	500
Full time equivalent	456	680

Dr. Spencer of the State Junior College Board visited Sauk Valley campus recently, expressed great pleasure with the facilities and unofficially remarked that Building I should qualify as part of matching funds for Phase II.

Since the next regular meeting of the Board falls on a holiday date, Mr. Dillon moved to adjourn to January 4, 1967, a 12:00 noon luncheon meeting, Emerald Hill Country club. Mrs. Perkins seconded the motion. The roll was called and the following voted 'Aye': Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, Forrest L. Tabor, and Warren E. Walder. None voted 'Nay'. The motion carried and the meeting adjourned.

Catherine R. Perkins  
Catherine R. Perkins, Secretary

## Sauk Valley College

### Course Offerings Spring Semester, 1967

Category	Credits	Notes	<b>Humanities</b>		Credits	Notes
Agricultural Economics 102	3		Speech 131	3		
Principles of Soils 101	3	N	American Literature 226	3		
<b>Business</b>			Group Discussion 132	3		
Intro to Business 131	3		Drama 152 (Basic Acting)	3		
Principles of Finance 132	3		English 100	3		N
Principles of Accounting 101	3		English 102	3		N
Principles of Accounting 102	3		Speech 131	3		N
Principles of Economics 205	3		Group Discussion 132	3		N
Problems of Economics 206	3		Adolescent Literature 232	2		N
Intro to Data Processing 200	3		Radio Broadcasting (History of) 141	3		
Intermediate Shorthand 112	3		<b>Science and Mathematics</b>			
Transcription 113	3		Intermediate Algebra 105	3		
Advanced Typing 123	3		Descriptive Geometry 104	3		
Principles of Accounting 102	3	N	Principles of Mathematics 115	4		
Principles of Finance 132	3	N	College Trigonometry 122	3		
Intermediate Shorthand 112	3	N	Calculus I 124	4		

Tax Accounting 204	3	N	Principles of Math 115	4	N
Intro to Data Processing 200	3	N	College Trigonometry 122	3	
Problems of Economics 206	3	N	Calculus I 124	4	
<b>Humanities</b>			Principles of Math 115	4	N
Freehand Drawing 114	2		General Biology 102	4	
Fundamentals of Art 124	2	N	Botany 122	4	
Painting 200	2	N	Zoology 132	4	
Art Appreciation 119	2		Basic Chemistry 106	4	
Beginning Design 102	2		General Chemistry 106	5	
Harmony 112	2		Personal Community Health 121	2	
Chorus 106	1		Microbiology 116	4	
Applied Music (Voice) 136	1		Analytic Geometry 123	4	N
Applied Music (Piano) 136	1		<b>Social Science</b>		
Music Appreciation 201	2		Illinois History 210	3	
Music and the Fine Arts 117	2	N	Western Civilization 132	3	
Journalism 152	3		Orientation 100	1	
Newspaper Production 182	1		Social Science Survey 102	3	
French 102	4		American History 222	3	
French 202	4		Economic History 201	3	
Spanish 162	4		Social Problems 112	3	
Spanish 262	4		National Government 164	3	

English 100	3		Intro to Psychology 103	3	
English 101	3		Applied Psychology 104	3	
English 102	3		Sociology 111	3	
<b>Physical Education</b>			National Government 164	3	N
Tennis 102	1		Applied Psychology 104	3	N
Bowling 102	1		Human Growth & Development 200	3	N
Swimming 102	1		International Relations 261	3	N
Theory of Baseball 130	2		Illinois History 210	3	N
Theory of Track & Field 140	2		<b>Technical Education</b>		
			Mechanics 188	3	
			Tool Design 184	4	
			Technical Math 176	4	
			Tool Design 184	4	N
			Technical Physics 178	4	
			Radiology 195	4	
			Engineering Drawing 181	3	N
			Engineering Drawing 182	3	

N – Evening Course

## REGISTRATION

Jan. 31, 1967 --- 6:00 - 10:00 p.m. Evening students

Feb. 1, 1967 --- 9:00 a.m. - 5:00 p.m. Day students

Feb. 2, 1967 --- Classes begin

Feb. 3 - 10, 1967 --- Late registration

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## NEW STUDENTS

Application forms may be obtained from the Student Services office at the college. A fee of \$10.00 must accompany the application form.

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## TUITION (semester)

Tuition (residents):	\$100.00
Tuition (non-district residents):	\$(300.00)

Comprehensive fee (non-refundable):	<u>\$25.00</u>
Total fee (residents):	\$125.00
Total fee (non-residents):	\$(325.00)



### Space Needs for 1967-68

Our present building can adequately handle all areas of the transfer programs plus the following technical programs during the next academic year:

Accounting	Office Procedures
Management	Marketing
Secretarial Science	Office Machines
Laboratory Technology	Agriculture Business
Library Assistant	X-Ray

Space is needed for the following programs:

Electronic Data Processing - Commonwealth Edison

Mechanical (Design)	)	
Mechanical (Drafting)	)	
Automotive -	)	20,000 - 25,000 square feet
Electronics	)	
Construction	)	
Agriculture Mechanics	)	

We have discussed this space need with Mr. Propheter and the old Borden building to the extent of working with him on preliminary drawings. He has informed us that he is not in the position to do the necessary changes at this time.

Mr. John Stevens will build a building located in the Maxmor shopping center 25,000 - 30,000 square feet and depending on our needs in reference to partitions - water and electrical work - this would be \$1.00 to \$1.25 per square foot per year.

I have been talking in terms of a two-year lease with a one-year option.

## Sauk Valley College

### Site and Construction Fund

Vendor/Entity	Description	Amount
Albrecht Well Drillers	Payment on contract	\$5,332.00
Duain Claiborne	Service	\$64.65
Engel Electric Company	Payment on contract	\$6,656.90
Klein and Heckman	Payment on contract	\$9,164.10
George F. Reitzel	Payment on contract	\$8,529.69
Goldie, Charles, Nancy Schuler	6 mo. interest thru 12-31-66	\$1,875.00
Goldie, Charles, Nancy Schuler	Principal payment	\$37,500.00
Weaver Sheet Metal Shop	Payment on contract	\$4,053.28
Blackhawk Office Supply Co.	Equipment	\$500.00
Cinarco Camera Center	Equipment	\$130.00
Frederick Post Company	Equipment and Furniture	\$429.72
Imperial Desk Company	Furniture	\$1,000.00
Macklin Sales Company	Furniture	\$2,693.30
C.F. McGinty Office Machines	Equipment	\$256.50
Science Research Assoc., Inc.	Equipment	\$352.66
Sterling Business Machines	Equipment	\$495.00

Correction on Engel Billing (\$6269.01)

Total: \$79,281.55

Revised Total: \$78,893.66

## AGREEMENT

WHEREAS, the undersigned, GOLDIE C. SCHULER, a widow, CHARLES W. SCHULER and NANCY J. SCHULER, husband and wife, heretofore granted unto the BOARD OF JUNIOR COLLEGE SCHOOL DISTRICT NUMBER 506, WHITESIDE, LEE, OGLE, HENRY, AND BUREAU COUNTIES, ILLINOIS, now known as JUNIOR COLLEGE DISTRICT NUMBER 506, WHITESIDE, LEE, OGLE, HENRY, AND BUREAU COUNTIES, ILLINOIS, options to purchase

Part of Sections Eight and Seventeen in Township Twenty-One  
North, Range Eight East of the Fourth Principal Meridian in Lee County, Illinois,

for the sum of \$200,000.00, which options were dated the 7th day of October, 1965 and the 21st day of October, 1965, and

WHEREAS, said options provided that the College Board would have the premises surveyed and proper legal descriptions prepared, and

WHEREAS, A. E. Bushman, licensed Illinois land surveyor number 1453, has surveyed the premises in question and has prepared a plat of the same bearing certain certificates dated the 25th day of October, 1965 and the 26th day of October, 1966, which plat and certificates show the legal descriptions of the areas involved,

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES THAT the aforesaid plat and certificates properly set out the legal descriptions of the areas involved in the options heretofore granted to the said Junior College Board and copies of said plat and certificates are attached hereto and made a part hereof for reference.

Dated this 14th day of December, 1966.

BOARD OF JUNIOR COLLEGE DISTRICT  
NUMBER 506, COUNTIES OF WHITESIDE,  
LEE, OGLE, HENRY, AND BUREAU, ILLINOIS

By \_\_\_\_\_  
Warren E. Walder, President

Goldie C. Schuler

Charles W. Schuler

Attest: \_\_\_\_\_  
Catherine R. Perkins, Secretary

Nancy J. Schuler

No. \_\_\_\_\_ Filed and Recorded \_\_\_\_\_ at \_\_\_\_\_ o'clock \_\_\_\_M.

THIS INDENTURE WITNESSETH, That the Grantors, Goldie C. Schuler, a widow, of the City of Dixon, and Charles W. Schuler and Nancy J. Schuler, husband and wife, of the Town of Palmyra, in the County of Lee and State of Illinois for and in consideration of the sum of Ten Dollars, in hand paid and other good and valuable consideration, CONVEY AND WARRANT TO Junior College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, of the Town of Palmyra, County of Lee and State of Illinois the following described Real Estate, to-wit:

Part of the Southeast Quarter of Section Eight and part of the Northeast Quarter of Section Seventeen, all in Township Twenty-one North, Range Eight East of the 4th Principal Meridian, Lee County, Illinois, described as follows:

Beginning at the point of intersection of the East line of said Section Eight with the Southerly right of way line of U. S. Alt. Route 30; thence Southerly on the said East line of Section Eight, 871.0 feet; thence Westerly parallel with the said Southerly right of way line, 50.0 feet; thence Southerly parallel with the said East line of Section Eight, 894.0 feet; thence Westerly parallel with the said Southerly right of way line, 890.0 feet; thence Southerly parallel with the said East line of Section Eight, 550 feet more or less to the Northerly edge of Rock River; also being the point of beginning of the tract of land being described; thence Northerly parallel with the said East line of Section Eight, 550 feet more or less to a point 1765.0 feet Southerly of and normally distant from the said Southerly right of way line; thence Easterly parallel with the said Southerly right of way line, 890.0 feet to a point 50.0 feet Westerly of and normally distant from the said East line of Section Eight; thence Northerly parallel with the said East line of Section Eight, 894.0 feet; thence Easterly parallel with the said Southerly right of way line, 50.0 feet to the said East line of Section Eight; thence Northerly on the said East line, 871.0 feet to the said Southerly right of way line of U. S. Alternate Route 30; thence Westerly on the said Southerly right of way line, 50.0 feet; thence Southerly parallel with the said East line of Section Eight, 633.0 feet; thence Westerly parallel with the said Southerly right of way line 884.0 feet; thence Southerly parallel with the said East line of Section Eight, 300.0 feet; thence Westerly parallel with the said Southerly right of way line 1500.0 feet; thence Southerly parallel with the said East line

of Section Eight, 1009.0 feet; thence Easterly parallel with the said Southerly right of way line, 45 feet; thence Southerly parallel with the said edge of Rock River; thence Easterly along the said Northerly edge of Rock River; to the said point of beginning, containing 75.0 acres more or less.



situated in the County of Lee, in the State of Illinois, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of this State.

Subject to taxes for the year 1966 and to easements, covenants, restrictions, and reservations of record. This deed is also subject to the reservation by the grantors, their heirs, successors, or assigns, which reservation shall be a covenant that runs with the land of an easement for ingress and egress 66 feet in width over the real estate described as follows:

Part of Section Eight in Township Twenty-one North, Range Eight East of the Fourth Principal Meridian, Lee County, Illinois, described as follows: Commencing at the Northeast Corner of the Southeast Quarter of said Section Eight; thence South on the East line of Section Eight, 140.37 feet to the Southerly right of way line of U. S. Alternate Route 30; thence Westerly on said Southerly right of way line, 2344 feet; thence Southerly, parallel with the East line of said Section Eight, 1942 feet to the point of beginning; thence West parallel with the North line of said Section Eight, 440 feet; thence North at an angle of 90° 24' measured counterclockwise from the last described course, 66 feet; thence East 440 feet more or less to a point 66 feet North of the point of beginning; thence South to the point of beginning.

Also reserved by the grantors shall be an easement for ingress and egress along the roadways constructed by the College which connect the above easement and the public highway, which easement shall also be for the benefit of the grantors, their heirs, successors, or assigns, and shall be a covenant running with the land.

The aforesaid reservation of easement shall not obligate the grantors, their heirs, successors, or assigns to construct any roadway unless they so desire, in which event, the construction and maintenance of the roadway shall be in accordance with the provisions of paragraph 8 of the Option given by the aforesaid grantors to the Board of Junior College District No. 600, Whiteside, Lee, Ogle, Henry, and Bureau Counties, Illinois, which easement was dated the 7th day of October, 1965.

Dated this 14th day of December, A.D. 1966.

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Goldie C. Schuler

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Charles W. Schuler

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Nancy J. Schuler

STATE OF ILLINOIS

WHITESIDE COUNTY } SS

I, Carol L. Waters, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Goldie C. Schuler, a widow, and Charles W. Schuler and Nancy J. Schuler, husband and wife, personally known to me to be the same persons whose names are subscribed to the foregoing instrument appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial seal this 14th day of December, A.D. 1966.

Carol L. Waters

Notary Public

(SEAL)