

MINUTES OF ADJOURNED MEETING

SAUK VALLEY COLLEGE BOARD

July 26, 1967

An adjourned meeting of the Sauk Valley College Board was called to order in Dr. Sabol's office at 1:00 P.M., July 26, 1967.

The following were present at roll call: E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, and Warren E. Walder. Absent were Kenneth L. Reuter and Gerald S. Stuff.

Bids were opened for seeding of the campus site north of the campus road except for 5 acres west of the Schuler drive, now leased to the Dixon FFA Chapter.

At the recommendation of the architect, Mr. Schuneman moved to accept the bid of Walter Lohse, Dixon, for \$9,240. Mr. Dillon seconded the motion. The secretary called the roll and the following voted 'Aye': E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, and Warren E. Walder. None voted 'Nay.' The motion carried.

Donovan Kramer, architect, reported the lighting fixtures are expected to be refinished in about a two-week period starting August 21. Lindquist Construction Company of Dixon will be doing the work.

The problem of washout at the drainage outlet will be corrected, at no cost, by the architects by running the tile down to the river.

Stutzke Excavating assured the architects that they would complete site grading in about one week by using two shifts.

Progress of blacktopping was explained by the resident inspector for the architects, Elmer Fenzau, abetted by a soils engineer of Warzyn Engineers and a representative of Ladd Construction Company and the blacktopping contractor.

At this point in the meeting, Mr. Dillon moved to return unopened the seeding bid received irregularly at 1:20 P.M. from Big Rock Nursery. Dr. DeWeerth seconded the motion. The motion carried unanimously.

After examining the soft spots in the lots and drives, the soils engineer observed that the base course seemed to be adequate but that in some areas black soil containing high amounts of moisture-retaining organic materials was present near the surface. Above-average amounts of rain in the area caused these spots to remain soft and unsatisfactory to receive durable blacktop. He also observed that the cost of repairing the soft areas now would be considerably less than later maintenance if they were not repaired.

The Board discussed the possibility of allowing these areas to dry out if rains ceased and blacktopping later.

In the interest of the best use of time, materials, and equipment, the engineer recommended removing the base course in necessary areas and proceeding with all the blacktopping as soon as possible.

This unforeseen work will be done by the prime contractor and will require an extension of the completion date.

Dr. DeWeerth moved and Mr. Dillon seconded the motion to extend the completion date of the contract of Ladd Construction Company to the last working day in August and to proceed on a cost of materials and time basis. The motion carried.

The Board discussed the proposed budget for 1967-68 and the addition of a \$25,000 equipment item and a contingency fund of \$7,565.

Mr. Dillon moved to adopt the tentative budget and to advertise to inform the public that it is now available for inspection at the College business office and at the office of the secretary until the date of public hearing, August 28, 1967, at which time it will be officially adopted. Mr. Schuneman seconded the motion. The roll was called and the following voted 'Aye': E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, and Warren E. Walder. None voted 'Nay.' The motion carried.

There being no other business, Mr. Dillon moved to adjourn. Dr. DeWeerth seconded the motion. The secretary called the roll and the following voted 'Aye': E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, and Warren E. Walder. None voted 'Nay.' The motion carried and the meeting adjourned.

Catherine R. Perkins, Secretary

Sauk Valley Community College

Dixon, Illinois

Bids Opened: 1:00 P.M., CDST

Monday, July 26, 1967

LAWNS AND PLANTING

Bid Bond	Cert. Check	Contractors	Base Bid No. 1	Substitute Bid
		Big Rock Nursery Big Rock, Illinois		
1000		Walter Lohse Dixon, Illinois	9,240	
2,324		National Landscaping Sterling, Illinois	23,246.64	

*Revised &
Approved 1/26*

500 at 15 7500 hours
550 at 4 2200

1050 9700 - 646 F.T.E. - 163.1%

EDUCATIONAL FUND 1967-68 Income Projection

1966 Taxes

486,800. at 40% at 94% 183,000. (Nov. 1967)

1967 Taxes

440,000,000. at 12¢
at 58% and at 92% 281,740. (June 1968)

Junior College Aid

Spring	1967	5900 hours at 11.50 = 67,850.)	(Sept. 1967)
Summer	1967	800 hours at 11.50 = 9,200.)	
Fall	1967	9700 hours at 11.50 = <u>111,550.)</u>	(April 1968)
			188,600.

Student Tuition

Academic Year	700 at \$200.	(Sept. 70,000.)
(Includes Out of Dist. Fees)		(Feb. 60,000.)
Summer 1968	1150 at \$8.50	(June 1968)
	140,000. <u>9,775.</u>	
		<u>149,775.</u>
		\$ 803,115.

Non-Repetitive Funds

Carry-over Balance	110,758.
Retirement Fund	37,900.
Library-Title II	7,072.
Voc.-Ed. Reimb.	<u>31,200.</u>
	<u>186,930.</u>

Total Available for Tentative Budget \$ 990,045.

EDUCATIONAL FUND - Tentative Budget 1967-1968

01.1 Administration Salaries

501.11	General Administration	\$ 148,880.
501.12	Business Office.	26,825.
501.13	Student Services	<u>64,020.</u>
Total Administrative Salaries		\$ 239,725.

01.200 Administration Contractual Services. 12,600.

01.300 Administration Supplies

501.301	Office of the President	2,000.
501.302	Dean of Student Services	6,970.
501.303	Dean of Instruction	500.
501.304	Business Affairs	6,000.
501.305	Planning and Development	1,150.
501.306	Public Relations	6,650.
501.307	Work Room	<u>2,000.</u>
Total Administrative Supplies		25,270.

01.700 Administration Travel

501.710	Board of Education	1,000.
501.720	Office of President	5,000.
501.730	Dean of Instruction	1,500.
501.740	Student Services	4,350.
501.750	Business Services	1,450.
501.760	Planning and Development	1,500.
501.770	Public Relations	<u>300.</u>
Total Administration Travel		15,100.

501.900 Administration - Other

501.901	Advertising	2,100.
501.902	Association Memberships	2,700.
501.903	Board of Education	1,500.
501.904	Postage	3,800.
501.905	Prospective Employees	3,500.
501.909	Misc.	<u>3,000.</u>
Total Administration - Other		16,600.

ucational Fund Budget
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2.100 Instruction - Salaries

502.150	Teachers Junior College	\$ 423,365.
502.160	Part Time and Overload Salaries . . .	8,000.
502.170	Other Salaries - Instruction	11,980.
502.180	Library Salaries	<u>39,760.</u>
Total Instructional Salaries		\$ 483,105.

2.310 Library Books - Regular 41,000.

2.320 Library and Audio Visual Materials 7,400.

2.390 Instructional - Other Supplies

502.391	Supplies - Business	2,050.
502.392	Supplies - Humanities	2,250.
502.393	Supplies - Indus. Education	20,000.
502.394	Supplies - Math-Science	5,000.
502.395	Supplies - Social Studies	550.
502.396	Supplies - Physical Education	1,150.
502.397	Supplies - Agriculture	2,500.
502.398	Supplies - Art.	- -
502.399	Supplies - Music	<u>2,600.</u>
Total Instructional - Other Supplies		36,100.

2.700 Instructional Travel

502.710	Business Department	600.
502.711	Humanities	1,200.
502.712	Industrial Education	880.
502.713	Math-Science	2,900.
502.714	Social Studies	480.
502.715	Physical Education	200.
502.716	Agriculture	1,500.
502.717	Art	- -
502.718	Music	320.
502.719	Library and Instruct. Materials . . .	1,600.
502.720	Director Indus. Educ.	<u>1,000.</u>
Total Instructional Travel		10,680.

Educational Fund Budget
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<u>502.800</u>	<u>Tuition Paid</u>	\$ 6,500.
<u>504.200</u>	<u>Health Supplies</u>	200.
<u>508.500</u>	<u>Fixed Charges</u>		
508.501	Group Health and Life	\$ 9,700.
508.502	Other	11,000.
508.601	Rental IBM Equipment	35,000.
508.810	Int. on Anticipation Warrants	..	<u>7,500.</u>
	Total Fixed Charges	63,200.
<u>509.0</u>	<u>Provision for Contingencies</u>	7,565.
<u>560.0</u>	<u>Capital Outlay</u>		
563.0	Additional Equipment	<u>25,000.</u>
	Total Capital Outlay	<u>25,000.</u>
	Total Tentative Budget for Educational Fund	\$990,045.

BUILDING FUND 1967-68 Income Projection

1966 Taxes

\$121,699. at 40% at 94% \$ 45,750.

1967 Taxes

\$440,000,000. at 3¢
at 58% and at 92% 70,435.
\$116,185.

Non-Repetitive Funds

Carry-over Balance	\$ 90,570.
Retirement Reimb.	<u>730.</u>
	<u>91,300.</u>
Total Available for Tentative Budget	<u>\$207,485.</u>

BUILDING FUND - Tentative Budget for 1967-1968

506.0 Operations

506.1 Operation Salaries	\$ 37,450.
506.2 Contractual Services	7,300.
506.3 Operation Supplies	8,000.
506.4 Heating	6,000.
506.5 -	
506.51 Water and Sewage	1,200.
506.52 Electricity	21,800.
506.54 Telephone and Telegraph .	7,000.
506.7 Travel	<u>100.</u>
Total Operations	\$ 88,850.

507.0 Maintenance

507.2 Maintenance Cont. Serv.	9,000.
507.3 Maintenance Supplies	<u>500.</u>
Total Maintenance	9,500.

508.0 Fixed Charges

508.501 Group Health-Life	750.
508.502 Other	600.
508.600 Rental	13,025.
508.810 Int. on Ant. Warrants	<u>625.</u>
Total Fixed Charges	15,000.

560.0 Capital Outlay

563.0 Additional Equipment	<u>90,450.</u>
Total Capital Outlay	90,450.

590.0 Provision for Contingencies 3,685. 3,685.

Total Tentative Budget for Building Fund \$207,485. 207,485.

BOND AND INTEREST FUND

1967-1968 Income and Expenditure Projection

INCOME

1966 Taxes

1967 Taxes

\$306,400 Levy @ 58% 175,000.

Interest on Investments 5,500.

Total Available for Tentative Budget \$ 316,300.

EXPENDITURES

Payments Due Trustee \$ 306,400.