

AGENDA

Board Meeting - Sauk Valley College
President Sabol's Office
August 14, 1967 8:00 p.m.

- A. Call to order by Vice-Chairman Clayton Schuneman
- B. Roll Call
- C. Recommended actions:
 - 1. Approval of minutes
 - 2. Approval of current bills for payment
 - 3. Approval of personnel changes:
 - a. Miss Horton from Acting Chairman to Chairman, Humanities Division
 - b. Mr. Nesbit's designation as Acting Chairman, Social Science Division
 - 4. Approval of salary schedule for rank of Assistant Instructor
 - 5. Approval of new faculty appointments
- D. Old business:
 - 1. Status of Child Care Center
 - 2. Designation of priorities on bidding alternates, Phase 1
 - 3. Other old business
- E. President Sabol's report:
 - 1. Status of campus grading
 - 2. Campus road and parking lots
 - 3. Allocation of construction funds by Illinois Junior College Board
 - 4. Fall applications: new students
 - 5. Plans for faculty orientation September 11-13
- F. New business
- G. Time of next meeting
- H. Adjournment

MINUTES OF REGULAR MEETING

SAUK VALLEY COLLEGE BOARD

August 14, 1967

A regular meeting of the Sauk Valley College Board was called to order in the Science Laboratory by Vice Chairman Schuneman on August 14, 1967, at 8:00 P.M.

The secretary called the roll and the following members were present: E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, and Gerald S. Stuff. Absent was Warren E. Walder.

With the noted correction, Dr. DeWeerth moved that the minutes be approved as submitted. Mr. Dillon seconded the motion; the motion carried.

Mr. Edison reported that there were no current bills.

Dr. Sabol asked for approval of the following personnel changes:

1. Miss Horton from Acting Chairman of Humanities Division to Chairman. Mr. Dillon moved approval of this appointment; Mr. Reuter seconded the motion; the motion carried.
2. Mr. Nesbit's designation as Acting Chairman of Social Science Division and addition of this addendum to his credentials. Mr. Reuter moved to approve this addition; Mr. Dillon seconded the motion; the motion carried.
3. Release from contract of Mr. Nurnberg in the Drama Department for additional graduate study toward a doctorate at the University of Denver. Mrs. Perkins moved to release Mr. Nurnberg; Mr. Stuff seconded the motion; the motion carried.

Dr. DeWeerth moved to approve the attached salary schedule for the rank of assistant instructor for personnel having a certificate or diploma of less than a B.S. degree in very specialized fields in vocational and technical education. Mr. Reuter seconded the motion; the motion carried.

Dr. Sabol presented the following new faculty appointments for approval:

Donald B. Burton, Assistant Professor of Business and Acting Chairman of Business Division	\$10,000
Robert T. Wharton, Instructor Social Science	\$7,250
Harold M. Nelson, Instructor Medical Technology	\$8,000

Mr. Dillon moved to approve these appointments; Dr. DeWeerth seconded the motion. The roll was called and the following voted 'Aye': E. Orval DeWeerth, Peter W. Dillon, Catherine

R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, and Gerald S. Stuff. None voted 'Nay.' The motion carried.

Mr. Dillon reported that the Armco building for the Child Care Center has arrived and that the plumbing contract had been let to John Loos for \$3,889 and the electric contract to Engel Electric for \$4,300. He also reported that work at the building site had progressed two days ahead of schedule.

Mr. Dillon reported that equipment would be needed in the amount of approximately \$600 for tables and chairs.

The Board discussed thoroughly the funds from which this equipment might be purchased on a loan basis and also the desirability of obtaining equipment that could be later transferred to the permanent facilities for the program anticipated there.

Mr. Stuff moved to purchase equipment with a loan from the Student Activity Fund not to exceed \$800 and to be repaid to that Fund. Dr. DeWeerth seconded the motion. The secretary called the roll and the following voted 'Aye': E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, and Gerald S. Stuff. None voted 'Nay.' The motion carried.

In order to make the Child Care program self-sustaining, the fees to be charged for each child will need to be \$48.00 per semester or \$80.00 per semester for two or more children, as estimated by the administrative staff.

Mr. Reuter moved and Mr. Dillon seconded the motion to approve this fee rate as recommended. The motion carried.

Designation of priorities on bidding alternates was delayed until cost estimates of the various items had been determined by the cost estimator working with the architects.

Dr. Sabol reported that the Illinois Junior College Board had allocated funds for Phase IB and that plans had been forwarded to the Federal Authority for review and approval by October 27, anticipating that the Illinois Board of Higher Education would approve the same at their September meeting.

Mr. Castendyck reported that Mr. Schuler expects to move by August 21, 1967, and that he would then give the deed for that tract and also pro rate the taxes for 1967.

Dr. Sabol reported that the architect's resident supervisor, Mr. Fenzau, is readily available and most cooperative and will make reports twice each month prior to the meetings of the Board and at any other time requested.

Dr. Sabol stated that the preliminary report for the site grading is ready and the final report will be ready as soon as the work is completed in one or two days. Areas that are apparently low will be drained later when the running track is installed.

Dr. Sabol reported that about one day will be needed to finish repairing the soft spots in the parking lots and roadways, and that the area should be ready for blacktop by the first of the week, weather permitting.

Dr. Sabol reported that the work to correct the outlet for the storm drain is progressing.

Dr. Sabol reported the following student applications are on hand:

- 431 new applications
- 112 returning students (part-time)
- 189 returning students (full-time)

He also reported that applications are coming in daily.

Dr. Sabol reported that Mr. Gelander will be available August 15, 1967, to assume his public relations function and to prepare catalogs and student releases.

Dr. Sabol reported that the faculty orientation session will be held September 11 to 13, with a dinner meeting including the Board on September 11 at the Lorado Taft Campus of Northern Illinois University at Oregon. Classes will then start September 18.

Dr. Sabol reported that the only faculty vacancies are two in the English department and that persons are being interviewed for these positions.

Mr. Edison reported that the vocational building is completed and that equipment is arriving and being installed.

Bids were opened for the sale of anticipation warrants.

Mr. Reuter moved that the formal resolution designating the sale to the Central National Bank of Sterling at the rate of 3 and 3/4% be prepared and adopted at the next meeting. Mr. Dillon seconded the motion. The roll was called and the following voted 'Aye': E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, and Clayton R. Schuneman. and Gerald S. Stuff. None voted 'Nay.' The motion carried.

Mr. Stuff moved to accept the attached cost analysis for the purpose of calculating charge-back for out-of-district students. Mr. Dillon seconded the motion. The motion carried.

The Board discussed the awarding of activity scholarships to outstanding students in various fields of activity.

Dr. DeWeerth moved to extend the equivalent of five scholarships cumulative to \$1000 as student activity fund scholarships to be determined by the College Scholarship Committee. Mr. Dillon seconded the motion. The roll was called and the following voted 'Aye': E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, and Gerald S. Stuff. None voted 'Nay.' The motion carried.

The Board discussed the need to have written policies regarding the extending of contracts for various positions on the staff and any resignations and the dates thereof. The administration expects to have recommendations at an early date pertaining thereto.

There being no further business, Mr. Dillon moved to adjourn. Mrs. Perkins seconded the motion; the roll was called and the following voted 'Aye': E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, and Gerald S. Stuff. None voted 'Nay.' The motion carried and the meeting adjourned.

Catherine R. Perkins, Secretary

PROPOSED SALARY SCHEDULE FOR RANK OF ASSISTANT INSTRUCTOR

The following schedule is proposed for use in securing personnel with less than a bachelor's degree for teaching in our occupational programs and is based on a 10-month period.

\$ 4800	\$ 5800
5000	6000
5200	6200
5400	6400
5600	6600

Assistant Instructor:

A certificate or diploma from a vocational, technical, or other training school in the field of specialization. To qualify for minimum salary, program of preparation should be the equivalent of two years of post-high school education. One year of credit will be given for each two years of clinical and work experience in determining placement on this schedule.

Qualifications for Appointment:

The foregoing qualifications should be applied to candidates in this category, with the usual understanding that appointments will be made on an individual basis and that final salary will be dependent upon personal qualifications as well as education and experience.

ems

8-10-67

COST COMPUTATION FOR CHARGE BACK

TO OUT OF DISTRICT STUDENTS

1st Semester Enrollment 6457 hours

2nd Semester Enrollment 5929 hours

12,386 hours \div 30 = 413 F.T.E.

1966-67 Operating Costs \$684,564.89 \div 413 = \$1,657.54

\$182,645.95 Equipment
10% 18,264.60 \div 413 = 44.22

\$439,260.95 Land Acquisition and Improvements
5% 21,963.05 \div 413 = 53.18

\$122,593.74 New Buildings and Improvements
2% 12,451.87 \div 413 = 30.15

COST PER FULL TIME EQUIVALENT STUDENT \$1,785.09

Less Student Tuition \$200.00

Less State Reimbursement 345.00 545.00

CHARGE BACK \$1,240.09