

## AGENDA

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Board Meeting – Sauk Valley College

Lab Room - #22

October 9, 1967

8:00 p.m.

A. Call to order

B. Roll Call

C. Recommended actions:

1. Approval of minutes as submitted
2. Approval of current bills for payment
3. Approval of evening staff

D. Old business:

1. Status of Child Care Center
2. Other old business

E. President Sabol's report:

1. Bidding schedule, Phase 1
2. Evening division enrollment

F. New business:

1. Offer of another vehicle for College use
2. Resolution regarding Chuck Farnham
3. Other new business

G. Time and place of next meeting

H. Adjournment

## MINUTES OF REGULAR MEETING

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### SAUK VALLEY COLLEGE BOARD

**October 9, 1967**

Chairman Walder called a regular meeting of the Sauk Valley College Board to order in President Sabol's office, October 9, 1967 at 8:00 P.M.

The secretary called the roll and found the following members to be present: E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, and Warren E. Walder. None were absent.

Mr. Schuneman moved to approve minutes as submitted; Dr. DeWeerth seconded the motion. The motion carried.

Mr. Dillon moved to allow for payment of the attached bill list in the amount of \$19,895.19 from the Site and Construction Fund and to authorize liquidation of Treasury Bills to net \$20,000. Mr. Stuff seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, and Warren E. Walder. None voted "Nay." The motion carried.

Mr. Edison noted that payment to Ladd Construction Company does not include \$6,980 which was withheld at the request of the architects and represents 10% of the original contract. This amount will be payable as soon as the architects and Ladd Construction Company arrive at a satisfactory solution to the washboarding that is currently discernible in some areas of the campus road.

Dr. Sabol presented the attached list of part-time instructors for approval by the Board. Mr. Dillon moved to approve the same. Mr. Schuneman seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, and Warren E. Walder. None voted "Nay." The motion carried.

Dr. Sabol reported that the Child Care Center is in operation and that participation is not as large as anticipated earlier, but attendants are needed both morning and afternoon. Dr. Sabol also noted that students in Practical Nursing have been observing the children for experience in Child Behavior. He also reported that six months tentative approval has been granted for operation of the Center by the Division of Child and Family Services, during which time it will be visited prior to granting full approval.

The architects have communicated that the Illinois Building Authority has confirmed that bids for construction at Sauk Valley College will be opened in the Chicago office of the Authority on November 15, 1967. The architects report that the number of requests for plans indicates a widespread and high degree of interest.

The Board discussed the likely procedures following bid opening.

Dr. Sabol reported that as of October 5, 1967, the College had received written concurrence from the federal Department of Health, Education, and Welfare to advertise for bids for Phase I of our building project.

Dr. Sabol reported that class enrollments for the evening division total 690, which represents many individuals taking more than one course and even some full-time day students.

Dr. DeWeerth moved to accept the offer of the use of a Falcon wagon from Meyers Ford in Sterling with the College responsible for insurance and maintenance, and that the secretary make appropriate acknowledgment. Mr. Dillon seconded the motion; the motion carried.

Mr. Schuneman moved to adopt the attached resolution of recognition and appreciation of the Board and College for service and assistance rendered by the late Charles A. Farnham and to request the secretary to send a copy of the same to Mrs. Farnham. Mr. Stuff seconded the motion; the motion carried.

Dr. Sabol read a letter from Mr. Jack Watts inviting the Board to a dedicatory program of the area Vocational-Technical School on Sunday, October 22, 1967, at 2:30 P.M. at Sterling Township High School.

Having received information that the College has authority to control vehicular traffic about its premises so long as state regulations are not conflicted with, Dr. Sabol requested Dean of Student Services, Elmer Kuhn, to prepare such regulations as seemed adequate and necessary. Attorney Castendyck recommended that such regulations might properly be submitted to the State's Attorney for Lee County, in which the College is located, for his approval before being finally approved by the Board.

Mr. Stuff moved that the Board approve with commendation the Constitution of the Associated Student Board, which had previously been submitted to the College Board and subsequently ratified by the students. Dr. DeWeerth seconded the motion. The motion carried unanimously.

The Board discussed the very excellent work that resulted in the Faculty Handbook and noted that Paragraph 2 on Page 36 of the Handbook should be amended to conform to subsequent action of the Board.

Dr. DeWeerth then moved to approve the Faculty Handbook; Mr. Schuneman seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, and

Warren E. Walder. None voted "Nay." The motion carried.

The Board discussed and recognized the acoustic and noise problems created by adjacent classes in a temporary building with minimum wall and ceiling separation. With larger numbers of students, it is no longer possible to stagger the occupancy of rooms to keep the problem to a minimum while we are still using this facility.

The Board discussed in detail the problem of burglar and fire security in the Vocational-Technical building in Rock Falls. Dr. DeWeerth moved to accept the proposal from Mr. W. W. Harris, representing American District Telegraph Company, for electronic protection service as per his attached letter.

Mr. Schuneman seconded the motion. Following discussion, Dr. DeWeerth withdrew his motion; Mr. Schuneman as seconder agreed.

Dr. DeWeerth moved to accept the proposal for building security as outlined; Mr. Schuneman seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, and Gerald S. Stuff. Voting "Nay" was Warren E. Walder. The motion carried.

Dr. DeWeerth moved to also accept the sprinkler supervisor and waterflow alarm system proposed. Mr. Dillon seconded the motion. After complete discussion of all the implications and unknowns, Mr. Dillon moved to table. Dr. DeWeerth seconded the motion. The motion carried.

There being no further business, Mr. Schuneman moved to adjourn. Dr. DeWeerth seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff, and Warren E. Walder. None voted "Nay." The motion carried; the meeting adjourned.

Catherine R. Perkins, Secretary

Invoices for Approval October 9, 1967

Ladd Construction	\$13,618.22	(90% of original Contract + change order)
Kinney Excavating - <i>cutting at Child Care</i>	1,516.50	
Kradle Lumber - <i>Child Care</i>	<u>4,730.47</u>	
Total	\$19,895.19	

Also request approval to cash \$20,000 in Treasury Bills.

## Part-time Instructors - Fall Semester, 1967

				<u>Occupation:</u>
Bobosky, Brand	Bus 108	Business Law	LLB	Lawyer, Besse, Besse, Frye & Arnold
Bryan, Bill (Rev.)	Eng 103	Rhetoric, Comp. & Lit.	B. S. & B. D.	Clergyman, East Jordan Evangelical United Brethren Church
Dahlberg, Marvin	Bus 101	Principles of Accounting	B. S.	Credit Manager, Borg-Warner
Gingrich, Stanley	Agr 201	Crop Production	M. S.	Agriculturist
Kingry, Stephen	Agr 101 Agr 102	Principles of Soil Ag Economics	M. S.	Field Man, Illinois Valley Farm Bureau Farm Management Services
Lymberopoulos, Panus (Dr.)		Supervision of Certified Lab. Instructional Program	M. D.	K. S. Bethea Hospital
Mason, Barbara	Psy 213	Child Psychology	M. A.	Staff member, Dixon State School
Morlock, David	Eng 131	General Principles of Speech	M. S.	Staff member, Dixon State School
Musgrove, Barry	Bus 101	Principles of Accounting	LLB	Comptroller, Frantz Mfg. Co.
Osborn, Barbara	Eng 221	Children's Literature	B. A.	Instructor, Sterling High School
Parks, Saul (Dr.)		Supervision of Radiology Instructional Program	M. D.	KSB, DSS, CGH
Philips, Lowell		Industrial Management Inst.	M. A.	Instructor, Clinton Community College
Silvest, Joan		Practical Nursing Program	BSN	
Vedder, Clyde (Dr.)	Soc 288	Criminology	Ph. D.	Professor, Northern Illinois University

## SAUK VALLEY COLLEGE

### Full-time Instructors - Evening Division - Fall Semester, 1967

Bus 106	Business Math	W. Piland
201	Intermediate Accounting	O. Fink
Sec. 111	Beginning Shorthand	V. Wheeler
Sec. 113	Beginning Typing	V. Wheeler
EDP 101	Intro to Data Processing	R. White
Eng 100	Communication & Writing Skills	J. Michel
Eng 101	Rhetoric & Composition	K. Pinter
Eng 102	Rhetoric, Comp. & Lit.	J. Michel
Eng 225	American Literature	R. Moore
Mus 221	Music for Elementary Classroom Teachers	M. Guinnup
Mus 116	Music and Fine Arts	M. Guinnup
Mus 141	Music - Orchestra	M. Guinnup
Art 123	Fundamentals of Art	R. Matter
Art 203	Painting	R. Matter
Phl 102	Philosophy	D. Lovekin
Lib 110	Intro to Library Science	L. Allen
Lib 205	Audio-Visual Materials	C. Steele
Psy 103	Introduction to Psychology	D. Essig
Psy 200	Human Growth & Develop.	R. Marlier
Psy 217	Abnormal Psychology	D. Essig
His 163	National Government	R. Wharton
His 210	Illinois History	W. Byar
His 261	International Relations	A. Safi
Mat 115	Principles of Math	J. Major
Mat 121	College Algebra	M. Peterson
Mat 201	Calculus	P. Stuckey

October 9, 1967

To: Dr. Sabol  
College Board

INFORMATION ON SAUK VALLEY COLLEGE  
EVENING DIVISION 1967

				<u>Students</u>
AGRICULTURE	AGR 201	Crop Production	S. Gingrich	12
BUSINESS	BUS 101	Principles of Accounting	B. Musgrove	19
	BUS 101	Principles of Accounting	M. Dahlberg	24
	BUS 106	Business Math	W. Piland	17
	BUS 201	Intermediate Accounting	O. Fink	8
	BUS 208	Business Law	B. Bobosky	24
	BUS 210	Marketing	CANCELLED	(5)
	BUS 211	Prin of Economics	CANCELLED	(3)
	SEC 111	Beginning Shorthand	V. Wheeler	24
	SEC 113	Beginning Typing	V. Wheeler	12
	EDP 101	Intro to Data Processing	R. White	10
HUMANITIES	ENG 100	Commun. & Writing Skills	J. Michel	34
	ENG 101	Rhetoric & Composition	K. Pinter	35
	ENG 102	Rhetoric, Comp. & Literature	J. Michel	15
	ENG 131	General Prin of Speech	D. Morlock	25
	ENG 201	Introduction to Literature:		
		Fiction & Non-Fiction	CANCELLED	(4)
	ENG 221	Children's Literature(LIB221)	B. Osborn	15
	ENG 225	American Literature to 1860	R. Moore	14
	MUS 221	Music for Elementary		
		Classroom Teachers	M. Guinnup	7
	MUS 116	Music and Fine Arts	M. Guinnup	3
	MUS 141	Music - Orchestra	M. Guinnup (No students for cr	
	ART 123	Fundamentals of Art	R. Matter	7
	ART 203	Painting	R. Matter	17
	PHL 102	Philosophy	D. Lovekin	25
	LIB 110	Intro to Library Science	L. Allen	18
	LIB 205	Audio-Visual Materials	C. Steele	24



SOCIAL SCIENCE	PSY 103	Introduction to Psychology	D. Essig	57
	PSY 200	Human Growth & Develop.	R. Marlier	54
	PSY 213	Child Psychology	B. Mason	13
	PSY 217	Abnormal Psychology	D. Essig	12
	HIS 163	National Government	R. Wharton	21
	HIS 210	Illinois History	W. Byar	12
	HIS 261	International Relations	A. Safi	10
	SOC 288	Criminology	C. Vedder	28 credit 21 non-cr.

MATHEMATICS	MAT 115	Principles of Math	J. Major	29
	MAT 121	College Algebra	M. Peterson	21
	MAT 123	Analytic Geometry	CANCELLED	(3)
	MAT 201	Calculus	P. Stuckey	9

Average enrollment per class 20.4

#### SPECIAL COURSE:

Industrial Management Institute

Section I - Contemporary Economic Problems

(First 10-week session)

L. Phillips 13 credit  
1 non-cr.

690

Philip S. Osborn  
Dean of Instruction

The Board of Sauk Valley College hereby makes official recognition of the outstanding contribution to its original founding and growth by the late Charles A. Farnham, Vice President, Industrial Relations, Northwestern Steel and Wire Company.

Mr. Farnham gave unselfishly of his time and talents in promoting the original Sauk Valley College referendum, and later served as a charter member of the Sauk Valley College Foundation.

The Board extends its most sincere condolences to Mrs. Farnham and her family.



ELECTRIC PROTECTION SERVICES

AMERICAN DISTRICT TELEGRAPH COMPANY

1516 Sixth Ave., Rock Island, Ill. 61201 • Phone Rock Island 788-7424  
Davenport 324-4013

Sauk Valley College  
Route 1,  
Dixon, Illinois 61021

October 6, 1967

Attention: Mr. Robert Edison, Business Manager

Dear Mr. Edison:                      Re: Rock Falls Branch

Our recent survey of your above captioned property is partially complete and we are submitting our recommendations for your consideration:

BUILDING SECURITY AND BURGLAR ALARM

1. Front entrance door, contacts. East overhead door, contacts, 1 inner door to office, contacts. 1 West door, building construction door, contacts. 1 South overhead door, contacts. 1 South man door, contacts. 3 Overhead doors, building const. area, contacts. 2 second floor fire escape doors, contacts. 2 inner doors to second floor electrical dept., contacts. 1 stairway door, contacts. 1 Inner door, mfg. to bldg. const., contacts. 1 Inner door, mfg. to automotive, contacts. 1 Inner door (double) bldg const. to automotive. contacts. 1 gong. System to be connected by direct wire to the Rock Falls Police Department.

Installation of this equipment will cost \$368.00 and the monthly service charge, which includes complete maintenance, wire lease costs, etc., will be \$33.08.

P

SPRINKLER SUPERVISORY & WATERFLOW ALARM

1 Waterflow detector on 1 dry system - connected to fire dept.  
1 Air pressure detector on 1 dry system  
1 Air pressure warning gong (LOCAL)  
1 Waterflow transmitter

\* Installation of this equipment will cost \$600.00 and the monthly service and maintenance cost will be \$37.97.

\* Estimate - Approximate units will have to be verified.

Sincerely

AMERICAN DISTRICT TELEGRAPH COMPANY

W. W. Harris, Sales Representative

WWH/h *W. W. Harris*  
Automatic and Manual Fire Alarms • Automatic Sprinkler Supervision • Watchman and Guard Supervision  
Heating and Industrial Process Supervision • Burglar Alarms • Security Alarm Systems • Holdup Alarms