

## **AGENDA**

**Board Meeting - Sauk Valley College  
President Sabol's Office  
January 8, 1968                    7:30 p. m.**

**A. Call to order**

**B. Roll call**

**C. Recommended actions:**

- 1. Approval of minutes as submitted**
- 2. Approval of current bills for payment**
- 3. Approval of evening staff**

**D. Old business:**

- 1. Resolutions related to Phase 1 construction**
- 2. Other old business**

**E. President Sabol's report:**

- 1. Reimbursement policies of the Division of Vocational Technical Education**
- 2. Meeting with area school superintendents**

**F. New business**

**G. Special report on Student Services by Dr. Elmer Kuhn**  
(This is the first of several presentations on various aspects of the operation of the College which I am asking staff members to prepare.)

**H. Time of next meeting**

**I. Adjournment**

MINUTES OF REGULAR MEETING  
SAUK VALLEY COLLEGE BOARD

January 8, 1968

A regular meeting of the Sauk Valley College Board was called to order in the Science Laboratory by Chairman Warren E. Walder on January 8, 1968, 7:30 P. M.

The roll was called and the following members were present: E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. Absent was Kenneth L. Reuter.

Dr. DeWeerth moved to approve minutes of other meetings as submitted. Mr. Schuneman seconded the motion. The motion carried.

Mr. Stuff moved to approve for payment these listed bills from the Site and Construction Fund:

Omni Lab	\$15,123.00	Partial Payment
Reitzel	2,125.56	Business Room and wiring for carrels for library

Mr. Dillon seconded the motion; the secretary called the roll and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol requested that approval of staff be delayed for receipt of contract agreements.

Mr. Schuneman moved the adoption of the attached resolution authorizing the secretary and treasurer of the Board to assign the contract of employment with the architect to the Illinois Building Authority from the Sauk Valley College Board. Dr. DeWeerth seconded the motion. The secretary called the roll and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Dillon moved to adopt the attached resolution to request the Illinois Building Authority to award the prime construction contract to the Donovan Construction Company, St. Paul, Minnesota, instead of the previous action to award to Lovering-Dona- van Company, since Lovering Company wished to withdraw from the joint venture and Donovan Company was willing and able to execute the contract.

Dr. DeWeerth seconded the motion. The secretary called the roll and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

The Board discussed the effect, if any, of this alteration of contract upon the bid bond.

Mr. Stuff moved to adopt the attached resolution to request the Illinois Director of Finance to enter into a lease with the Illinois Building Authority so that money for retiring bonds will be available by annual appropriation of the Legislature. Mr. Schuneman seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

The Board discussed the granting of an unlimited easement over the rest of the land not involved in the present project.

Mr. Oliver Fink and his attorney, Mr. Thomas Hornsby, were present at the meeting and asked the Board to reconsider their previous action on December 18, 1967, involving the dismissal of Mr. Fink from the teaching staff for classroom incompetency. No further action was taken by the Board.

Following a five minute recess by the Board, Dr. Sabol reported that the division of Vocational-Technical Education has proposed policy changes for reimbursement to the colleges for equipment grants and division expenses on a more current basis and would proceed to test these policies on an experimental basis with the first five colleges eligible, including Sauk Valley College.

Dr. Sabol reported that 27 administrators of secondary schools in the area had attended the first of bimonthly meetings to be held with Sauk Valley College administration to discuss mutual problems and exchange information.

Dr. Sabol reported that the 48th annual conference of the American Association of Junior Colleges would be in Boston February 26 to March 1, 1968.

Dr. Sabol and Mr. Walder reported a very excellent pre-construction conference with the principal contractors, suppliers, State and Federal officials and architects. The contractor stated that he would begin work as soon as necessary paper details were completed.

The Board inspected a sample of a display rack for College literature which could be used in schools, banks, loan companies or other areas where College information might be desirable. The Board authorized Dr. Sabol to proceed to procure these racks to an amount of \$500.

Dr. Sabol announced that he has requested the many departments and divisions involved in college programs and services to prepare and present reports to the Board about their responsibilities and operations.

Dr. Kuhn, Dean of Student Services, reported on the activities of the department and the anticipated expansion of its services to students. Also from his department was Mr. Mack Warren, registrar and director of admissions, who discussed the initial contacts that are made with students by his division providing admission, registration, transfer and articulation services and records.

Dean Kuhn introduced Mr. Sagmoe of the counseling division who discussed in detail the counseling and testing services and concluded his enthusiastic report with several examples of both student and adult cases that needed and received guidance and encouragement to achieve the goals they had. Mr. Sagmoe stated that every entering student has at least one session with an assigned counselor before he enters, another before he registers and contact with various counselors throughout the orientation classes which are required of every entering freshman.

Both Mr. Warren and Mr. Sagmoe indicated their services are available to area high schools in order to better serve incoming students to the College.

Mr. Walder expressed his appreciation to Dr. Sabol for the program arranged for the ground breaking ceremonies on January 6. Mr. Walder also thanked Mr. Dillon and his committee for the effective and efficient preparations they had made for the ground breaking.

Dr. DeWeerth moved to adjourn; Mr. Schuneman seconded the motion. The secretary called the roll and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried and the meeting adjourned.

*Catherine R. Perkins*

Catherine R. Perkins, Secretary

RESOLUTION AUTHORIZING ASSIGNMENT OF ARCHITECTS' CONTRACT

WHEREAS, the Board of Junior College School District No. 600, Whiteside, Lee, Ogle, Henry and Bureau Counties, Illinois, entered into an agreement with Caudill, Rowlett & Scott and Durrant, Deininger, Dommer, Kramer and Gordon on the 18th day of October, 1965, whereby said firms agree to perform services for the Board of the college as architects, and

WHEREAS, said Junior College Board is now known as the Board of Junior College District No. 506, Counties of Whiteside, Lee, Ogle, Henry and Bureau, State of Illinois, and

WHEREAS the Illinois Building Authority is or has entered into certain contracts for the construction of buildings and other facilities for said College District and it is necessary and desirable for the Board of said college to assign to the Illinois Building Authority its interest in the aforesaid Owner-Architect Agreement,

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED That the chairman and secretary of the Board be and they are hereby authorized and directed to assign all of the Board's interest in the aforesaid Owner-Architect Agreement to the Illinois Building Authority and to execute and deliver such assignment and other papers as may be required to complete the transfer.

RESOLUTION REQUESTING ILLINOIS BUILDING AUTHORITY  
TO AWARD CONTRACT TO DONOVAN CONSTRUCTION COMPANY

WHEREAS. Junior College District Number 506. Counties of Whiteside, Lee, Ogle, Henry and Bureau, State of Illinois, heretofore passed resolutions to participate with the Illinois Building Authority in providing buildings and other facilities for said Junior College District and requesting said Authority to award a contract for all construction work on Illinois Building Authority Project No. 74-97, as set forth in the plans and specifications therefor to Lovering-Donovan Construction Cos., St. Paul, Minnesota, for the sum of Eight Million Three Hundred Eighty-seven Thousand Eight Hundred Eighty-three Dollars (\$8,387,883.00), representing the base bid of said companies of Eight Million Four Hundred Ninety-three Thousand Three Hundred Eighty-three Dollars (\$8,493,383.00), less deductive alternates for lightning protection, vinyl asbestos tile and planting totaling One Hundred Five Thousand Five Hundred Dollars (\$105,500.00), all in accordance with the plans and specifications and advertisement for bids for said project, and

WHEREAS, it has been determined that the Lovering Construction Company does not wish to participate in the project, but that the Donovan Construction Company is willing and able to do so,

NOW, THEREFORE, BE IT RESOLVED by the Board of Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry and Bureau, and State of Illinois, as follows:

Section 1. The Illinois Building Authority be and the same is hereby requested to award a contract for all construction work on

Illinois Building Authority Project No. 74-97, as set forth in the plans and specifications therefor, to Donovan Construction Company, 1725 Carroll Avenue, St. Paul, Minnesota, 55104, for the sum of Eight Million Three Hundred Eighty-seven Thousand Eight Hundred Eighty-three Dollars (\$8,387,883.00), representing the base bid of Eight Million Four Hundred Ninety-three Thousand Three Hundred Eighty-three Dollars (\$8,493,383.00), less deductive alternates as follows:

Alternate 1-A - Lightning Protection	\$ 14,000.00
Alternate 1-C - Vinyl Asbestos Tile	8,500.00
Alternate 1-D - Planting	83,000.00

all in accordance with the plans and specifications and advertisement for bids for said project.

Section 2. That all resolutions, or parts thereof, in conflict with the provisions hereof be and the same are hereby repealed, and this resolution shall be in full force and effect immediately upon its passage.

RESOLUTION REQUESTING DIRECTOR OF FINANCE  
TO ENTER INTO LEASE FOR BENEFIT OF JUNIOR  
COLLEGE DISTRICT NUMBER 506, COUNTIES OF  
WHITESIDE, LEE, OGLE, HENRY, AND BUREAU,  
AND STATE OF ILLINOIS

WHEREAS, pursuant to "An Act in relation to the establishment, operation and maintenance of Public Junior Colleges and making an appropriation in connection therewith", approved July 15, 1965, as aforesaid, the Board of Higher Education has approved an allocation of the amount declared in the Public interest by the Seventy-fourth and Seventy-fifth General Assemblies for the Junior College Districts to this Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, and State of Illinois, the sum of \$10,192,310.24 and this Board of Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, and State of Illinois, has made application to the Illinois Building Authority to construct a project designated as Phases 1A and 1B for said Junior College District, consisting of the construction of buildings and other facilities; and

WHEREAS, this Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, and State of Illinois has pursuant to law conveyed to the Illinois Building Authority by Warranty Deed the real estate described in Exhibit "A" attached hereto and made a part hereof, constituting the site for said project designated as Phases 1A and 1B; and

WHEREAS, pursuant to the provisions of "An Act to create the Illinois Building Authority and to define its powers and duties", approved August 15, 1961, as amended, the Director of Finance of

the State of Illinois, may at the request of any Junior College District enter into a lease with said Illinois Building Authority for and on behalf of and for the use by such Junior College District of the project to be constructed thereon, as hereinabove described. and to pay the rents under the terms of such lease; and

WHEREAS, said Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, and State of Illinois, has transferred, including the real estate hereinabove described, a sum not less than twenty-five per cent (25%) of the estimated cost of the project in accordance with law; and

WHEREAS, of the amount appropriated for rent by the Seventy-fourth and Seventy-fifth General Assemblies, the Board of Higher Education has approved and allocated for rent for Phases 1A and 1B of Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, and State of Illinois, the sums of \$467,160.00 and \$478,290.00 respectively for a total of \$945,450.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, and State of Illinois, as follows:

Section 1. That the Director of Finance of the State of Illinois be and is hereby requested to enter into a lease with the Illinois Building Authority for and on behalf of and for the use by this Junior College District of the project, designated as Phases 1A and 1B to be constructed on the real estate set forth and described in Exhibit "A" attached hereto, consisting of buildings and other facilities, contracts for the construction of which have heretofore been entered into by the Illinois Building Authority at

the request of this Junior College District Board, which contracts  
were let and work commenced bef July 1 of the third year in  
which the project was authorized by the General Assembly.

Section 2. That the Director of Finance be and is hereby  
requested to enter into a lease for the above purpose in substantially  
the form set forth in Exhibit "B" attached hereto and made a part  
hereof by reference.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

ORANDUM

DATE January 8, 1968

Dr. Sabol

Bob Edison

*B*

I would like the following invoices approved for payment at

the Board meeting of January 8, 1968:

Omni Lab \$15,123.00  
Reitzel 2,125.56

Partial payment  
Business Room and wiring  
for carrels in library.