

AGENDA

Board Meeting - Sauk Valley College
President Sabol's Office
January 22, 1968 7:30 p. m.

A. Call to order

B. Roll call

C. Recommended actions:

1. Approval of minutes as submitted
2. Approval of financial statement
3. Approval of monthly budgetary report
4. Approval of current payroll journal
5. Approval of current bills for payment
6. Approval of staff appointment

D. Old business:

1. Easement required by Illinois Building Authority
2. Other old business

E. President Sabol's report:

1. Signing of contract by Donovan Construction Company
2. Status of accreditation-- report on visit to North Central Association
3. Meeting with Sterling Township Board of Education
4. Second semester enrollment
5. AAJC conference (Boston, February 26 to March 1)

F. New business:

1. Approval of vacation policy for administrative faculty
2. Other new business

G. Special report on Student Services---Placement, Student Activities, Financial Aids

H. Time of next meeting

I. Adjournment

MINUTES OF REGULAR MEETING
SAUK VALLEY COLLEGE BOARD

January 22, 1968

A regular meeting of the Sauk Valley College Board was called to order in the office of Dr. Sabol by Chairman Warren E. Walder on January 22, 1968, 7:30 P.M.

The secretary called the roll and the following members were present: E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None were absent.

Mr. Schuneman moved the minutes be approved as submitted. Mr. Dillon seconded the motion; the motion carried.

Mr. Schuneman moved to approve the attached financial statement; Dr. DeWeerth seconded the motion. The motion carried.

Mr. Stuff moved to approve the attached monthly budgetary report; Mr. Reuter seconded the motion. The motion carried.

The Board received and placed on file the attached reports of Imprest Fund, Student Loan Fund, Sauk Valley College Book Store and Student Activity Fund.

Mr. Reuter moved to approve the current payroll journal in amount of \$71,344.11. Dr. DeWeerth seconded the motion. The secretary called the roll and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Schuneman moved to allow for payment current bills as listed and attached in these amounts: Educational Fund \$35,753.48; Building Fund \$6,377.74; Site and Construction Fund \$61,373.01. Mr. Dillon seconded the motion; the roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

Mr. Schuneman moved to approve Dr. Sabol's request for authorization to invest these amounts in Treasury Bills for terms in accordance with anticipated need as determined by Mr. Edison: Educational Fund \$100,000, Building Fund \$50,000 and Student Activity Fund \$20,000. Mr. Reuter seconded the motion; the roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol requested approval for appointment to the staff of Frank Rausa at a salary of \$7500 for the academic year to fill a vacancy created by the resignation of Mr. Safi - as instructor in Social Science, History Division. Mr. Dillon moved to approve the appointment; Mr. Reuter seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol also requested approval for Esther J. Appler as Assistant Professor of Nursing, \$8800 for 10 month contract.

Mr. Dillon moved to approve this appointment; Dr. DeWeerth seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

Board Attorney Castendyck explained to the Board the easement requested by the Illinois Building Authority for maintenance of utilities, roadways, etc. as described by their counsel, since Chapman and Cutler have requested that the easements be

granted by all the colleges in a similar manner.

Mr. Dillon moved to adopt the attached resolution authorizing the president and secretary to grant an easement to the Illinois Building Authority as required. Mr. Reuter seconded the motion; the roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol reported that contracts with Donovan Construction Company had been signed and that the proposed 640 day construction period begins as of January 22, 1968.

Dr. Sabol reported on a meeting with the North Central Association for discussion of accrediting procedures and schedule of dates for the same over a period of about three years as attached. Dr. Sabol stated that he foresaw no problem in meeting the schedule.

Dr. Sabol reported on a meeting with the Sterling Township Board of Education in which they explored mutual problems and discussed areas in which cooperation might be especially helpful to students who plan to enter Sauk Valley College.

Dr. Sabol stated that he is available, by invitation, to other high school boards in the area for such discussions.

Dr. Sabol reported that enrollment for the second semester can be expected to shrink about 10% from the first semester. 95 persons have officially withdrawn and 99 new admissions for the Spring semester have been received.

The Board discussed at some length the execution of the College's policy of reclaiming and redirecting those students who are experiencing difficulty.

Dr. Sabol announced that the annual conference of the American Association of Junior Colleges will be held in Boston, February 26 through March 1, 1968.

The Board discussed the vacation policy for the administrative staff who are currently on 12 month appointment with one month vacation. Mr. Stuff moved to accept Dr. Sabol's recommendation that administrative faculty on twelve month appointment accumulate 2 working days per month as vacation and any unused portion as of June 30 should be taken within the next fiscal year or dropped. Dr. DeWeerth seconded the motion; the motion carried.

Having determined that the terms of Dr. DeWeerth, Mr. Stuff and Mrs. Perkins are about to expire, Mr. Reuter moved to adopt the attached resolution to direct the secretary to publish notice of time and place where petitions are to be filed for election to the Board. Mr. Dillon seconded the motion. The motion carried.

The Board discussed the perennial problem of establishing voting precincts in the various high school districts.

Mr. Stuff announced that his term is expiring on the Sauk Valley College Foundation Board of Trustees and that as a liaison member from the College Board he did not wish to serve another term.

Mr. Schuneman then nominated Dr. DeWeerth to serve from the College Board on the Foundation Board of Trustees; Mr. Stuff seconded the nomination and Dr. DeWeerth was declared elected by acclamation.

The Board discussed plans to attend the meeting of the Board Division of the Illinois Association of Community and Junior Colleges scheduled for February 9 and 10 in Chicago.

Mr. Walder reported a meeting with the Lee Center School Board to explain and discuss the charge-back billing for the portion of their district which is not in the College District.

The Board discussed procedures for collecting charge-back bills from the several school which have not remitted.

Dean Kuhn presented Mr. Marlier and Mr. Voda from his staff

to discuss the placement services and student activities, respectively, which are integral parts of the Student Services division. With the rapidly growing College, each of these services is constantly expanding to meet needs of students. Mr. Voda has recently been appointed coordinator of financial aids for students, which was previously handled by Dr. Kuhn.

Mr. Walder thanked Dr. Kuhn and his staff for the comprehensive report and discussion they had presented about their various services to students and the College.

There being no further business, Mr. Schuneman moved to adjourn; Dr. DeWeerth seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried and the meeting adjourned.

Catherine R. Perkins

Catherine R. Perkins, Secretary

FINANCIAL STATEMENT
January 1968

| | | |
|--|-------------------|-------------------|
| ational Fund | | |
| ance on hand December 1, 1967 | | 191,112.26 |
| ipts: | | |
| Retirement system | 39,546.62 | |
| Lee County Housing | 122.75 | |
| Other revenues | 2,705.74 | |
| Retirement system | <u>5,189.73</u> | |
| | | 47,564.84 |
| 1 | | |
| ursements | | |
| ance on hand January 1, 1968 | | 238,677.10 |
| | | 92,447.75 |
| | | <u>146,229.35</u> |
| h balance | 160,890.18 | |
| tanding checks | 14,660.83 | |
| cash balance | <u>146,229.35</u> | |
| <hr/> | | |
| ilding Fund | | |
| ance on hand December 1, 1967 | | 74,448.21 |
| ipts: | | |
| Retirement system | 962.31 | |
| Lee County Housing | 30.67 | |
| Other revenues | <u>240.35</u> | |
| | | 1,233.33 |
| 1 | | |
| ursements | | |
| ance on hand January 1, 1968 | | <u>75,681.54</u> |
| | | 4,655.55 |
| | | <u>71,025.99</u> |
| h balance | 71,675.13 | |
| tanding checks | 649.14 | |
| cash balance | <u>71,025.99</u> | |
| <hr/> | | |
| and Construction Fund-Dixon National Bank | | |
| ance on hand December 1, 1967 | | 7,045.05 |
| ipts: | | |
| Harris Trust | 21,513.59 | |
| Other revenues | <u>3,604.05</u> | |
| | | 25,117.64 |
| 1 | | |
| ursements | | |
| ance on hand January 1, 1968 | | <u>32,162.69</u> |
| | | 23,409.54 |
| | | <u>8,753.15</u> |
| h balance | 24,866.38 | |
| tanding checks | 16,113.23 | |
| cash balance | <u>8,753.15</u> | |
| <hr/> | | |

EDUCATIONAL FUND JANUARY 1968

| | | | |
|---------------------------|-----------------------|-------|----------|
| RDWARE | SUPPLIES | 2.045 | 126.10 |
| ALLEN | TRAVEL EXPENSES | 2.046 | 13.50 |
| ELECTRONICS | SUPPLIES | 2.047 | 109.18 |
| AN ASSOC JR COLLEGES | BOOKLETS | 2.048 | 6.60 |
| NSTITUTE OF STEEL CONST | BOOKS | 2.049 | 17.00 |
| AN JOURNAL OF NURSING CO | ADVERTISING | 2.050 | 33.00 |
| AN TECHNICAL SOCIETY | BOOKS | 2.051 | 5.15 |
| BUSINESS SYSTEMS | STORAGER | 2.052 | 314.55 |
| RG PUBLISHING HOUSE | BOOK | 2.053 | 3.90 |
| KER & TAYLOR COMPANY | BOOKS | 2.054 | 3.120.90 |
| LORBER COSTUME CO | COSTUME RENTAL | 2.055 | 23.61 |
| INSURANCE AGENCY | INCREASE IN INSURANCE | 2.056 | 134.00 |
| BURTON | MUSIC ARRANGEMENTS | 2.057 | 4.35 |
| L DATA PROCESSING SUPPLY | TRAVEL EXPENSES | 2.058 | 38.60 |
| R MACMILLAN LIBRARY SERV | SUPPLIES | 2.059 | 70.15 |
| IA UNIVERSITY PRESS | BOOKS | 2.060 | 219.50 |
| NT ELECTRIC SUPPLY CO | BOOK | 2.061 | 7.00 |
| CK COMPANY | SUPPLIES | 2.062 | 41.63 |
| ELECTRONICS | SUPPLIES | 2.063 | 6.34 |
| AGRICULTURAL REPORT | SUPPLIES | 2.064 | 3.30 |
| EDISON | SUBSCRIPTION | 2.065 | 14.50 |
| IONAL AIDS SERVICE | TRAVEL EXPENSES | 2.066 | 83.70 |
| IONAL MANAGEMENT CONSULT. | SUPPLIES | 2.067 | 68.25 |
| IONAL MANAGEMENT CONSULT. | SERVICES | 2.068 | 33.80 |
| OPEDIA BRITANNICA FILMS | SERVICES | 2.069 | 3,537.12 |
| X HARDWARE CO | FILMS | 2.070 | 10.10 |
| OF ILLINOIS | SUPPLIES | 2.071 | 4.41 |
| ISHER INC | SUPPLIES | 2.072 | 72.85 |
| ISCHER | MUSIC ARRANGEMENTS | 2.073 | 10.43 |
| MAS FLYNN | MUSIC ARRANGEMENTS | 2.074 | 3.85 |
| DE FRITZ | SERVICES | 2.075 | 250.00 |
| L BIOLOGICAL SUPPLY HOUSE | TRAVEL EXPENSES | 2.076 | 14.45 |
| S HOSPITAL SUPPLY CO | SUPPLIES | 2.077 | 10.25 |
| D HILL COUNTRY CLUB | SUPPLIES | 2.078 | 3.00 |
| D HILL COUNTRY CLUB | LUNCHEON EXPENSE | 2.079 | 27.75 |
| RK ENTERPRISES INC | LUNCHEON EXPENSE | 2.080 | 94.05 |
| S | SUPPLIES | 2.081 | 34.54 |
| EUCK | SUPPLIES | 2.082 | 37.05 |
| DAIRYMAN | TRAVEL EXPENSES | 2.083 | 55.94 |
| E HOWE | GUIDES | 2.084 | 2.50 |
| ATIONAL BUSINESS MACHINES | SALARY | 2.085 | 25.00 |
| ATIONAL BUSINESS MACHINES | SUPPLIES | 2.086 | 90.40 |
| ATIONAL BUSINESS MACHINES | MAINT. AGREEMENTS | 2.087 | 157.71 |
| ATIONAL BUSINESS MACHINES | RENTAL | 2.088 | 3,492.30 |
| ATIONAL FILM BUREAU INC | SUPPLIES | 2.089 | 9.70 |
| TERSTATE PRINTERS | SUPPLIES | 2.090 | 6.58 |
| KELLER | BOOKS | 2.091 | 5.82 |
| OTT & SONS | TRAVEL EXPENSES | 2.092 | 9.90 |
| BUILDING SERVICE | SUPPLIES | 2.093 | 3.87 |
| KUHN | SUPPLIES | 2.094 | 3.46 |
| ER JR AND CO | TRAVEL EXPENSES | 2.095 | 6.80 |
| BRARY OF CONGRESS | SUPPLIES | 2.096 | 6.50 |
| | BOOKS | 2.097 | 217.03 |

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January 1968

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|----------------------------|----------------------|------|----------|
| N LILLYMAN | TRAVEL EXPENSES | 2098 | 52.38 |
| RG HEVI DUTY | SUPPLIES | 2099 | 90.53 |
| PRINTING CO | SUPPLIES | 2100 | 480.80 |
| MCKAY CO, INC | BOOKS | 2101 | 61.65 |
| M COMPANY | SUPPLIES | 2102 | 98.82 |
| MARLIER | TRAVEL EXPENSES | 2103 | 12.05 |
| S ACE HARDWARE | SUPPLIES | 2104 | 109.13 |
| EMENT RESEARCH CENTER | SUPPLIES | 2105 | 13.77 |
| BUSINESS FORMS | SUPPLIES | 2106 | 25.95 |
| SBY CO | BOOKS | 2107 | 41.85 |
| NASH | TRAVEL EXPENSES | 2108 | 183.20 |
| NASH | TRAVEL EXPENSES | 2109 | 38.00 |
| AL CASH REGISTER CO | EQUIPMENT | 2110 | 820.30 |
| NELSON | TRAVEL EXPENSES | 2111 | 9.80 |
| RN ILLINOIS UNIVERSITY | MEETING EXPENSES | 2112 | 1,550.00 |
| L OF NORTH CEN JR COLLEGES | DUES | 2113 | 15.00 |
| AIDS SERVICE | FILM | 2114 | 42.15 |
| IDE LUMBER CO | SUPPLIES | 2115 | 74.50 |
| OSBORN | TRAVEL EXPENSES | 2116 | 14.95 |
| SPORT SHOP | SUPPLIES | 2117 | 182.65 |
| PALUMBO | TRAVEL EXPENSES | 2118 | 11.00 |
| PPER & SON | MUSIC ARRANGEMENTS | 2119 | 15.55 |
| INE PERKINS | SALARY | 2120 | 50.00 |
| CASH FUND | MISC EXPENSES | 2121 | 8.26 |
| PRINTING CO | SUPPLIES | 2122 | 27.50 |
| BOWES INC | RENTAL | 2123 | 21.00 |
| ICK POST CO | SUPPLIES | 2124 | 41.17 |
| CE HALL INC | BOOKS | 2125 | 14.05 |
| LOGY TODAY | SUBSCRIPTION | 2126 | 9.00 |
| ART CRAFT | SUPPLIES | 2127 | 20.00 |
| RICE | TRAVEL EXPENSES | 2128 | 226.78 |
| OBERTS | TRAVEL EXPENSES | 2129 | 192.35 |
| ALLEY COLLEGE | TUITION CHARGES | 2130 | 72.95 |
| UBY JR | TRAVEL EXPENSES | 2131 | 95.40 |
| SABOL | JAN MISC EXPENSES | 2132 | 150.00 |
| L SAGE FOUNA | BOOKS | 2133 | 8.00 |
| AGMOE | TRAVEL EXPENSES | 2134 | 5.25 |
| RGENT AND CO | SUPPLIES | 2135 | 32.83 |
| OKSTORE | BOOKS | 2136 | 38.44 |
| OKSTORE | REIMBURSEMENT WILLIS | 2137 | 19.00 |
| HIRMER | MUSIC ARRANGEMENTS | 2138 | 32.00 |
| RMER INC | MUSIC ARRANGEMENTS | 2139 | 23.40 |
| ARD REGISTER CO | SUPPLIES | 2140 | 93.12 |
| NG BUSINESS MACHINES | RENTAL | 2141 | 140.00 |
| NG BUSINESS MACHINES | SUPPLIES | 2142 | 446.52 |
| NG BUSINESS MACHINES | SUPPLIES | 2143 | 196.20 |
| LT BEVERAGE CO | DISTILLED WATER | 2144 | 12.50 |
| STUCKEY | TRAVEL EXPENSES | 2145 | 8.00 |
| UDENT ACTIVITY FUND | REIMBURSEMENT VODA | 2146 | 199.30 |
| LIFE RECORDS | SUBSCRIPTION | 2147 | 13.84 |
| S TRIPP | TRAVEL EXPENSES | 2148 | 84.80 |
| LL MANUFACTURING CO | SUPPLIES | 2149 | 146.76 |

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January 1968

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|----------------------------|--|------|-------------------|
| AIDS SERVICE | FILMS | 2150 | 34.30 |
| VEDDER | TRAVEL EXPENSES | 2151 | 36.00 |
| ENTSEL CO | INSURANCE | 2152 | 213.00 |
| R MUSIC CO | SUPPLIES | 2153 | 7.50 |
| N WILLIAMS | TRAVEL EXPENSES | 2154 | 72.73 |
| N VINSON | TRAVEL EXPENSES | 2155 | 10.20 |
| ICK VODA | TRAVEL EXPENSES | 2156 | 49.00 |
| TIAL INS CO OF AMERIC | GROUP INSURANCE | 2157 | 1,855.60 |
| L RESERVE BANK | EMPLOYEE DEDUCTIONS | 2158 | 9,165.72 |
| UNIV RETIREMENT SYSTEM | EMPLOYEE DEDUCTIONS | 2159 | 4,437.00 |
| PREST FUND | MISC EXPENSES | 2160 | 428.01 |
| ESTERN MUTUAL LIFE INS CO | EMPLOYEE DEDUCTIONS | 2161 | 340.00 |
| ESTERN NATL LIFE INS CO | EMPLOYEE DEDUCTIONS | 2162 | 30.00 |
| | | | 35.753.48 T |
| alley College Payroll fund | Payroll fund (1-2-68) | 2043 | 34,161.39 |
| alley College Payroll fund | Payroll fund (1-12-68) | 2044 | 35,012.07 |
| | Grand total Educational Fund | | <u>104,926.94</u> |
| Vedder | To replace ck#2025 written 12-18-67-apparently lost in the mail. | 2163 | 48.00 |

Building Fund January 1968

| | | | |
|--------------------------|---------------------|-----|----------|
| BOESE SALES STORE | SUPPLIES | 345 | 28.43 |
| TO COAST STORES | SUPPLIES | 346 | 29.45 |
| AL TELEPHONE CO | SERVICE | 347 | 561.75 |
| OF ROCK FALLS UTILITY | SERVICE | 348 | 196.66 |
| NWEALTH EDISON CO | SERVICE | 349 | 1,068.69 |
| NWEALTH EDISON CO | SERVICE | 350 | 45.92 |
| BROS PAINT STORE | SUPPLIES | 351 | 75.81 |
| DUSSLER | LEASE AGREEMT | 352 | 750.00 |
| JAX HARDWARE CO | SUPPLIES | 353 | 53.73 |
| AL INDUSTRIAL CO | KEY CABINET | 354 | 66.77 |
| AL INDUSTRIAL CO | KEY CABINET | 355 | 68.13 |
| 00IS BELL TELEPHONE CO | SERVICE | 356 | 22.36 |
| MPREST FUND | MISC EXPENSES | 357 | 22.00 |
| ELECTRIC SUPPLY INC | SUPPLIES | 358 | 182.50 |
| X PLASTICS | SUPPLIES | 359 | 31.00 |
| YS LINEN & TOWEL SERVICE | SERVICE | 360 | 91.76 |
| YS LINEN & TOWEL SERVICE | SERVICE | 361 | 146.13 |
| NESBIT | TELEPHONE CALLS | 362 | 3.90 |
| ERN ILLINOIS GAS CO | SERVICE | 363 | 252.81 |
| ERN ILLINOIS GAS CO | SERVICE | 364 | 345.17 |
| CASH FUND | MISC EXPENSES | 365 | 11.99 |
| ART CRAFT | SHADES | 366 | 75.46 |
| BOYLE | ARMORY RENTAL | 367 | 56.16 |
| ROEBUCK CO | CABINET, FILE, FAN | 368 | 105.53 |
| ROEBUCK CO | SUPPLIES | 369 | 43.22 |
| NS CHEMICAL CO | SUPPLIES | 370 | 185.90 |
| A | RENTAL | 371 | 1,339.50 |
| NTIAL INS CO OF AMERICA | GROUP INSURANCE | 372 | 58.02 |
| AL RESERVE BANK | EMPLOYEE DEDUCTIONS | 373 | 297.00 |
| UNIV RETIREMENT SYSTEM | EMPLOYEE DEDUCTIONS | 374 | 161.94 |

6377.74 1

| | | | |
|-----------------------------|--------------|-----|----------|
| Valley College Payroll fund | Payroll fund | 343 | 1,078.66 |
| Valley College Payroll fund | Payroll fund | 344 | 1,091.99 |
| Grand total Building fund | | | 8,548.39 |

Site and Construction Fund January 1968

| | | | |
|-----------------------------------|-----------------|-----|----------|
| ied Radio | Equipment | 457 | 86.60 |
| e Scientific | Equipment | 458 | 1,240.50 |
| rican Library Association | Books | 459 | 25.70 |
| ck and Company | Equipment | 460 | 24.30 |
| E. Bogott and Sons | Equipment | 461 | 404.94 |
| E. Bogott and Sons | Equipment | 462 | 113.71 |
| J. Beeler | Services | 463 | 80.00 |
| British Books Centre, Inc. | Book | 464 | 4.16 |
| dhead Garrett Co | Equipment | 465 | 130.21 |
| dhead Garrett Co | Equipment | 466 | 450.00 |
| dhead Garrett Co | Equipment | 467 | 90.00 |
| rrows Equipment Co | Equipment | 468 | 680.70 |
| ilton Book Co | Books | 469 | 10.21 |
| umbria University Press | Books | 470 | 22.68 |
| All Rockford Co | Equipment | 471 | 7,522.36 |
| All Rockford Co | Equipment | 472 | 7,756.96 |
| All Rockford Co | Equipment | 473 | 1,991.62 |
| All Rockford Co | Equipment | 474 | 1,669.14 |
| All Rockford Co | Equipment | 475 | 3,574.75 |
| All Rockford Co | Equipment | 476 | 8,371.04 |
| ing Corporation | Equipment | 477 | 123.25 |
| ational Aids Service | Equipment | 478 | 1,159.00 |
| ational Aids Service | Equipment | 479 | 240.00 |
| W. Faxon Co., Inc | Books | 480 | 8.50 |
| ekells | Equipment | 481 | 143.00 |
| kok Teaching Systems | Equipment | 482 | 305.81 |
| ernational Publications Service | Books | 483 | 6.45 |
| le Building Service | Child care bldg | 484 | 184.95 |
| nick Longworth | Equipment | 485 | 532.00 |
| igrens Audio Visual | Equipment | 486 | 319.90 |
| undmark Inc | Equipment | 487 | 6,347.64 |
| ana Publications Inc | Book | 488 | 9.75 |
| ver Machinery Co | Equip. | 489 | 5,459.00 |
| er Manon | Child care bldg | 490 | 96.00 |
| raw Hill Book Co | Books | 491 | 19.94 |
| n J. Normoyle Co | Equipment | 492 | 520.00 |
| n J. Normoyle Co | Equipment | 493 | 2,562.00 |
| tek Inc | Equipment | 494 | 5,463.50 |
| tek Inc | Equipment | 495 | 2,104.06 |
| wards Rosen Press, Inc | Book | 496 | 2.99 |
| Publishers Inc | Book | 497 | 2.59 |
| i. Sargent Co | Equipment | 498 | 13.00 |
| recrow Press Inc | Books | 499 | 47.00 |
| ool Projectionist Club of America | Book | 500 | 1.70 |
| entific Products | Equipment | 501 | 69.56 |
| rs Roebuck and Co | Equipment | 502 | 77.08 |
| e String Press Inc | Books | 503 | 49.50 |
| thwestern Publishing Co | Equipment | 504 | 89.70 |
| thwestern Publishing Co | Equipment | 505 | 91.11 |
| ence Research Associates Inc | Book | 506 | 5.70 |
| chert Hafner Inc | Book | 507 | 4.80 |
| acuse University Press | Books | 508 | 2.55 |
| iversity of Illinois | Books | 509 | 3.00 |
| ctor Comptometer Corp | Equipment | 510 | 571.50 |
| iversity of Minnesota Press | Book | 511 | 1.90 |

Site and Construction Fund con't January 1968

| | | | |
|--|-------------|-----|-----------------|
| Welch Scientific Co | Equipment | 512 | 483.50 |
| H. W. Wilson | Book | 513 | <u>1.50</u> |
| | Total | | 61,373.01 |
| Illinois Building Authority | | 454 | 1,746,145.33 |
| Omni-Lab Incorporated | On contract | 455 | 15,123.00 |
| George Reitzel Electric | On contract | 456 | <u>2,125.56</u> |
| cks#454-456 approved by board 1-8-68 meeting | | | 1,763,393.89 |
| Total January Site & Construction Fund | | | 1,824,756.90 |

Sauk Valley College Imprest Fund

| | | | |
|---------------------------------------|-------------------|-----|---------------|
| Postmaster | Postal meter | 173 | 90.00 |
| Alex Novak | Maytag washer | 174 | 25.00 |
| Illinois State University | Reservations | 175 | 4.00 |
| Postmaster | Postal meter | 176 | 90.00 |
| Wisdom Trucking Service | Freight charges | 177 | 8.13 |
| Hill Freight Lines Inc | Freight charges | 178 | 24.22 |
| Freeport Fast Freight | Freight charges | 179 | 59.30 |
| Hill Freight Lines Inc | Freight charges | 180 | 7.48 |
| Hi Way Motor Service Inc | Freight Charges | 181 | 14.88 |
| Paul Powell, Sec'y of State | Truck license fee | 182 | 22.00 |
| Postmaster | Postal meter | 183 | 90.00 |
| American Association for Higher Educ. | Membership | 184 | 15.00 |
| | | | <u>450.01</u> |

| | |
|-----------------|---------------|
| 2,569.99 | in fund |
| 450.01 | expenditures |
| <u>3,020.00</u> | total of fund |

SAUK VALLEY COLLEGE STUDENT LOAN FUND

Period Ended 12-31-67

B A L A N C E S H E E T

ASSETS

| | |
|-----------------------------------|--------------------|
| Cash in Bank - Checking | \$ 702.14 |
| Cash in Bank - Savings | 615.84 |
| Notes Receivable | <u>1,300.00</u> |
| | <u>\$ 2,617.98</u> |

LIABILITIES AND NET WORTH

| | |
|-----------------------|--------------------|
| Fund Equity | \$ 2,701.59 |
| NET Loss | (83.61) |
| | <u>\$ 2,617.98</u> |

P R O F I T A N D L O S S

INCOME

| | |
|---------------------------|----------|
| Interest Income | \$ 16.39 |
|---------------------------|----------|

EXPENSES

| | |
|---------------------|-------------|
| bad Debts | (100.00) |
| NET LOSS | \$ (83.61) |

SAUK VALLEY COLLEGE BOOKSTORE

Period Ended 12-31-67

B A L A N C E S H E E T

ASSETS

| | |
|-------------------------------|---------------------------|
| Cash in Bank | \$ 1,333.99 |
| Inventory 6-30-67 | 8,073.99 |
| Petty Cash | <u>100.00</u> |
| TOTAL ASSETS | <u>\$ 9,507.98</u> |

LIABILITIES AND NET WORTH

| | |
|--|---------------------------|
| Accounts Payable | \$ 25,000.00 |
| Fund Equity | \$ 951.61 |
| Net Loss | <u>(16,443.63)</u> |
| TOTAL LIABILITIES AND NET WORTH | <u>\$ 9,507.98</u> |

P R O F I T A N D L O S S

INCOME

| | |
|-------------------------------|-----------------|
| Textbook Sales | \$ 31,497.21 |
| Supplies Sales | 2,852.27 |
| Sales Tax Collected | <u>1,707.56</u> |
| | \$ 36,057.04 |

EXPENSES

| | |
|----------------------------------|------------------|
| Textbooks Purchased | \$ 44,216.24 |
| Supplies Purchased | 3,408.36 |
| Transportation Charges | 979.76 |
| Supplies Expense | 401.99 |
| Other Expense | 105.88 |
| Travel | 40.35 |
| Salaries & Wages | 1,747.23 |
| Over & Under | 3.55 |
| Sales Tax Paid | <u>1,597.31</u> |
| | <u>52,500.67</u> |

NET LOSS ON CASH BASIS WITHOUT REGARD TO INVENTORY
OR ACCOUNTS PAYABLE

\$ (-16,443.63)

STUDENT ACTIVITY FUND

December 1967

on Hand November 30, 1967
er receipts

\$ 81,475.39
179,937.20
\$ 261,412.59

gements

| # | Disbursements | Amount |
|---|---|--------------|
| | SVC Educational Fund - University Retirement Rebate | \$ 44,736.35 |
| | SVC Building Fund - University Retirement Rebate | 962.31 |
| | Overstreet Jewelers - Student Activity - Charms for Queen and Court | 16.50 |
| | Swartley's Florist - Student Activity - Flowers for Queen and Court | 42.50 |
| | Earl F. Slagle & Son - Student Activity - Holly Daze Cards | 11.00 |
| | Tri-County Press - Student Activity - 12" Ad | 10.80 |
| | Claytons Floral - Student Activity - Flowers for Feree's | 7.35 |
| | Sullivan's - Music - Blazers, ties, covers for Collegiates | 146.90 |
| | Northside Lumber Co - Drama - Lumber for Play | 13.74 |
| | Paxton Equipment & Supply - Non-budgeted - Cabinet for Roberts | 218.25 |
| | Samuel French, Inc. - Drama - For Play | 17.80 |
| | Simpson Powelson Lumber Co. - Drama - Lumber for play | 18.50 |
| | Lee Wayne Co. - Non-Budgeted - Ash trays | 181.84 |
| | Theatre House, Inc. - Drama - For play | 27.62 |
| | Sterling-Rock Falls Clinic - Child Care - Physical exam for Marlee Whaley | 7.00 |
| | Instructional Materials Lab. - Miscellaneous - Nursing Book | 12.45 |
| | Welch Scientific Co. - Non-Budgeted - Science | 211.55 |
| | Dan Mabee - Petty cash for Athletics | 50.00 |
| | Dan Mabee - Athletics - Meals | 14.78 |
| | Void | |
| | Lewis Durin - Part time tuition, summer school out/dist. charge | 60.00 |
| | George Yeomans - Athletics - Swim Official | 5.00 |
| | Frank Duis - Athletics - Swim Official | 5.00 |
| | Dixon Evening Telegraphs - Student Activities - Ad for paper | 12.80 |
| | The Daily Gazette - Student Activities - Ad for paper | 13.44 |
| | Frederick A. Voda - Student Activities - To Rockford & back | 11.80 |
| | Dan Dorner - Student Activities - Supplies | 8.73 |
| | Ron Ufkin - Student Activities - Supplies | 10.63 |
| | John Plummer - Student Activities - Supplies | 19.92 |
| | Harlan's - Drama - Material | 5.00 |
| | Thomeway Lines - Athletics - Basketball to Vincennes, Ind. | 274.00 |
| | Lundgren's Audio-Visual - Student Activities - Projection Screen | 118.55 |
| | Blackhawk Office Supply, Inc. - Yearbook - Supplies | 2.25 |
| | Frank Palumbo - Athletics - Meals | 27.00 |
| | Central Scientific Co. - Non-Budgeted - Science | 730.31 |
| | Void | |
| | Student Loan Fund - Loan Repayment | 202.50 |
| | Frank Palumbo - Athletics - Meals | 34.00 |
| | Mackin Sales Company - Non-Budgeted - Chair cushion | 16.75 |
| | Mackin Sales - Non-Budgeted - Child Care furniture | 203.50 |
| | Samuel French, Inc. - Drama - For Play | 45.00 |
| | United States Committee for UNICEF - Misc. - Sigma Omega Sigma | 57.00 |

| | |
|--|-------------------------|
| B.F. Shaw Printing Co. - Yearbook | 7.15 |
| Putnam Photography - Yearbook | 88.30 |
| Gene Kradle - Athletics - Official | 20.00 |
| John Ferris - Athletics - Official | 20.00 |
| Daniel Mabee - Athletics - Meals, Swimming | 14.08 |
| Bob DiMuzio - Athletics - Official | 20.00 |
| Del Fetzer - Athletics - Official | 20.00 |
| Sears Roebuck & Co. - Dramatics - Yard goods for play | 43.50 |
| Leah Schroeder - Part-time tuition refund | 22.95 |
| John Maxey - Music - Gas for stake truck | 1.00 |
| Frederick A. Voda - Student Services - Reimb. for trip to N.Y. | 199.30 |
| Marion K. Kovacs - Child Care - Toys for Center | 53.26 |
| Ill. State University - Debate - Entry Fee | 35.00 |
| Neal Wick - Athletics - Swim Official | 3.00 |
| George Yeomans - Athletics - Swim Official | 3.00 |
| Frank Duis - Athletics - Swim Official | 3.00 |
| Russ Gaston - Athletics - Swim Official | 3.00 |
| Site & Construction Fund - Fund Transfer | 3604.05 |
| Educational Fund - Fund Transfer | 2705.74 |
| Building Fund - Fund Transfer | 240.35 |
| Fairfax Hardware - Drama - Supplies | 3.60 |
| Roy Welch - Comp. refund | 25.00 |
| Harlans Department Store - Drama - Supplies | 5.46 |
| Jerry Mathis - Drama - supplies purchased | 34.74 |
| Neil Grove - Drama - supplies purchased for play | 1.22 |
| Foto Shop - Drama - supplies | 3.47 |
| Bradley's, Inc. - Drama - Rental for play | 4.20 |
| Theatre House, Inc. - Drama - supplies for play | 5.39 |
| Earl F. Slagle & Sons - Drama - Posters for play | 22.00 |
| Student Loan Fund - Repayment of student loans | 202.75 |
| Pinney Printing Co. - Newspaper - November issue | 160.00 |
| Reed's Art Craft - Child care supplies | 4.25 |
| Frank Palumbo - Athletics - Basketball meals at Muscatine | 26.00 |
| U.S. Commission for UNICEF - Misc. - "Food for India" | 10.00 |
| Sauk Valley Foundation - Overpayment for Sharon Andrews | 100.00 |
| Expenses | <u>\$ 56,295.18</u> |
| ce on Hand, December 31, 1967 | \$ 205,117.41 |

Student Activity Fund Statement of Income and Expense

December 31, 1967

| Fund | Expense | Income |
|---------------------------------------|-----------------|--------------------|
| Application Fees | | \$ 5,510.00 |
| Athletics | | 285.00 |
| Canteen | | 1,893.50 |
| Comprehensive Fee | | 21,031.22 |
| Miscellaneous Revenue | | 479.80 |
| Newspaper Revenue | | 87.60 |
| Drama Revenue | | 62.00 |
| Student Activity Revenue | | <u>389.50</u> |
| Total | | \$29,738.62 |
| Athletic Expense | 1,639.99 | |
| Debate Expense | 361.17 | |
| Dramatic Expense | 276.10 | |
| Newspaper Expense | 415.00 | |
| Music Expense | 147.90 | |
| Non-Budgeted Expense | 6,599.60 | |
| Scholarship - Student Activity | 400.00 | |
| Yearbook | 105.60 | |
| Student Activity Expense | <u>5,611.49</u> | <u>-15,556.85</u> |
| Fund Equity Through December 31, 1967 | | <u>\$14,181.77</u> |

Assets

| | |
|---------------------|----------------------|
| Petty Cash | 150.00 |
| Accounts Receivable | 1,700.00 |
| Cash | <u>205,117.41</u> |
| Total Assets | <u>\$ 206,967.41</u> |

Liabilities

| | | |
|-------------------------------------|-----------------------|--------------|
| Due Other Funds and Agency Accounts | Child Care | - 3.14 |
| | Due Bldg. Fund | 498.00 |
| | Due Educ. Fund | 150,584.00 |
| | Due Site-Const. | 114.00 |
| | Fulltime Tuition | 419.00 |
| | Out/Dist. Tuition | 17,134.00 |
| | Part-time Tuition | 32.50 |
| | Parking Regulations | 760.51 |
| | Student Loan (due to) | <u>40.00</u> |
| | | 169,578.90 |

| | |
|---------------------------|------------------|
| Fund Equity thru 6-30-67 | 23,206.74 |
| Fund Equity thru 12-31-67 | <u>14,181.77</u> |

| | |
|---------------------------------|---------------|
| Total Liabilities and Net Worth | \$ 206,967.41 |
|---------------------------------|---------------|

SAUK V COLLEGE

INCOME REPORT

DECEMBER 1967

| Description of accounts | | Total revenues | To date | Previous mo. | This mo. | Budget | Unexpended | Unencumbered |
|-------------------------------|---------------------------------|----------------|--------------|--------------|--------------|-------------|--------------|--------------|
| EDUCATIONAL FUND | | | | | | | | |
| 401.100.00 | 1966 TAXES | 190.250.56 | 190.250.56 | 188.080.24 | 2.170.32 | 183.000.00 | 7.250.56 CR | 7.250.56 C |
| 401.100.00 | 1967 TAXES | .00 | .00 | .00 | .00 | 281.740.00 | 281.740.00 | 281.740.00 |
| 402.300.00 | JUNIOR COLLEGE AID | 77.671.00 | 77.671.00 | 77.671.00 | .00 | 188.600.00 | 110.929.00 | 110.929.00 |
| 402.600.00 | VOCATIONAL EDUCATION | 31.188.00 | 31.188.00 | 31.188.00 | .00 | 31.200.00 | 12.00 | 12.00 |
| 402.860.00 | FEDERAL SUBSIDY TITLE II | 7.072.00 | 7.072.00 | 7.072.00 | .00 | 7.072.00 | .00 | .00 |
| 406.000.00 | TUITION | .00 | .00 | .00 | .00 | 149.775.00 | 149.775.00 | 149.775.00 |
| 406.200.00 | TUITION FROM STUDENTS | 71.750.00 | 71.750.00 | 71.000.00 | 750.00 | .00 | 71.750.00 CR | 71.750.00 C |
| 406.210.00 | TUITION FROM STUDENTS PART TIME | 16.300.00 | 16.300.00 | 14.800.00 | 1.500.00 | .00 | 16.300.00 CR | 16.300.00 C |
| 409.000.00 | OTHER REVENUES | 330.50 | 330.50 | 330.50 | .00 | 37.900.00 | 37.569.50 | 37.569.50 |
| 409.100.00 | FEES | 39.556.62 | 39.556.62 | .00 | 39.556.62 | .00 | 39.556.62 CR | 39.556.62 C |
| TOTALS | | .00 T | 434.118.63 T | 434.118.63 T | 390.141.74 T | 43.976.94 T | 879.287.00 T | 445.168.32 T |
| BUILDING FUND | | | | | | | | |
| 401.100.00 | 1966 TAXES | 47.544.37 | 47.544.37 | 47.002.00 | 542.37 | 45.750.00 | 1.794.37 CR | 1.794.37 C |
| 401.100.00 | 1967 TAXES | .00 | .00 | .00 | .00 | 70.435.00 | 70.435.00 | 70.435.00 |
| 409.000.00 | OTHER CASH REVENUES | 3.471.66 | 3.471.66 | 2.556.12 | 915.54 | 730.00 | 2.741.66 CR | 2.741.66 C |
| TOTALS | | .00 T | 51.016.03 T | 51.016.03 T | 49.558.12 T | 1.457.91 T | 116.915.00 T | 65.898.97 T |
| BOND AND INTEREST FUND | | | | | | | | |
| 401.100.00 | 1966 TAXES | 126.809.26 | 126.809.26 | 125.362.66 | 1.446.60 | 135.800.00 | 8.990.74 | 8.990.74 |
| 401.100.00 | 1967 TAXES | .00 | .00 | .00 | .00 | 175.000.00 | 175.000.00 | 175.000.00 |
| TOTALS | | .00 T | 126.809.26 T | 126.809.26 T | 125.362.66 T | 1.446.60 T | 310.800.00 T | 183.990.74 T |

| Description of accounts | Total Expenditures | To date | Previous mo. To date | This mo. | Budget | Unexpended | Unencumbered |
|---|-----------------------|------------|-------------------------|-----------|------------|-------------|--------------|
| EDUCATIONAL FUND | | | | | | | |
| 501.110.00 ADMIN SALARIES-GENERAL | 60,375.49 | 60,375.49 | 49,053.09 | 11,322.40 | 148,880.00 | 88,504.51 | 88,504.51 |
| 501.120.00 ADMIN SALARIES-BUSINESS | 11,012.35 | 11,012.35 | 8,604.89 | 2,407.46 | 26,825.00 | 15,812.65 | 15,812.65 |
| 501.130.00 ADMIN SALARIES-STUDENT SERVICES | 28,774.85 | 28,774.85 | 23,031.54 | 5,743.31 | 64,020.00 | 35,245.15 | 35,245.15 |
| 501.131.00 ADMIN SALARIES-BOOKSTORE | 748.92 | 748.92 | 1,377.57 | 628.65 CR | | 748.92 CR | 748.92 CR |
| 501.132.00 ADMIN SALARIES-CHILD CARE | 502.00 | 502.00 | 314.50 | 187.50 | | 502.00 CR | 502.00 CR |
| 501.150.00 ADMIN SALARIES-WORK STUDY | 7,517.35 | 7,517.35 | 3,546.50 | 3,970.85 | | 7,517.35 CR | 7,517.35 CR |
| 501.200.00 ADMIN CONT SERVICES | 7,810.84 | 7,810.84 | 7,221.66 | 589.13 | 12,600.00 | 4,789.16 | 4,789.16 |
| 501.301.00 ADMIN SUPPLIES-OFF OF PRESIDENT | 731.95 | 731.95 | 679.60 | 52.35 | 2,000.00 | 1,268.05 | 1,268.05 |
| 501.302.00 ADMIN SUPPLIES-DEAN OF STUDENT SERV | 3,009.74 | 3,009.74 | 2,361.20 | 648.54 | 6,970.00 | 3,960.26 | 3,960.26 |
| 501.303.00 ADMIN SUPPLIES-DEAN OF INSTRUCTION | 402.05 | 402.05 | 307.32 | 94.73 | 500.00 | 97.95 | 97.95 |
| 501.304.00 ADMIN SUPPLIES-BUSINESS AFFAIRS | 3,174.34 | 3,174.34 | 2,411.24 | 763.10 | 6,000.10 | 2,825.76 | 2,825.76 |
| 501.305.00 ADMIN SUPPLIES-PLANNING & DEVELOPMNT | 911.99 | 911.99 | 901.47 | 10.52 | 1,150.00 | 238.01 | 238.01 |
| 501.306.00 ADMIN SUPPLIES-PUBLIC RELATIONS | 2,030.00 | 2,030.00 | 2,004.13 | 25.87 | 6,650.00 | 4,620.00 | 4,620.00 |
| 501.307.00 ADMIN SUPPLIES-WORK ROOM | 468.16 | 468.16 | 345.63 | 122.53 | 2,000.00 | 1,531.84 | 1,531.84 |
| 501.710.00 ADMIN TRAVEL-BOARD OF EDUCATION | 182.46 | 182.46 | 36.60 | 145.86 | 1,000.00 | 817.54 | 817.54 |
| 501.720.00 ADMIN TRAVEL-OFF OF PRESIDENT | 2,701.28 | 2,701.28 | 1,862.29 | 838.99 | 5,000.00 | 2,298.72 | 2,298.72 |
| 501.730.00 ADMIN TRAVEL-DEAN OF INSTRUCTION | 781.08 | 781.08 | 603.65 | 177.43 | 1,500.00 | 718.92 | 718.92 |
| 501.740.00 ADMIN TRAVEL-STUDENT SERVICES | 1,064.92 | 1,064.92 | 903.25 | 161.67 | 4,350.00 | 3,285.08 | 3,285.08 |
| 501.750.00 ADMIN TRAVEL-BUSINESS AFFAIRS | 303.83 | 303.83 | 273.25 | 30.53 | 1,450.00 | 1,146.17 | 1,146.17 |
| 501.760.00 ADMIN TRAVEL-PLANNING & DEVELOPMNT | 558.78 | 558.78 | 426.76 | 132.02 | 1,500.00 | 941.22 | 941.22 |
| 501.770.00 ADMIN TRAVEL-PUBLIC RELATIONS | 15.00 | 15.00 | 15.00 | .00 | 300.00 | 285.00 | 285.00 |
| 501.901.00 ADMIN OTHER-ADVERTISING | 1,095.93 | 1,095.93 | 1,062.93 | 33.00 | 2,100.00 | 1,004.02 | 1,004.02 |
| 501.902.00 ADMIN OTHER-ASSOC MEMBERSHIPS | 318.90 | 318.90 | 37.50 | 281.40 | 2,700.00 | 2,381.10 | 2,381.10 |
| 501.903.00 ADMIN OTHER-BOARD OF EDUCATION | .30 | .30 | | .30 | 1,500.00 | 1,499.70 | 1,499.70 |
| 501.904.00 ADMIN OTHER-POSTAGE | 1,217.87 | 1,217.87 | 1,023.84 | 194.03 | 3,800.00 | 2,582.13 | 2,582.13 |
| 501.905.00 ADMIN OTHER-PROSPECTIVE EMPLOYEES | 1,800.02 | 1,800.02 | 1,800.02 | .00 | 3,500.00 | 1,699.98 | 1,699.98 |
| 501.909.00 ADMIN OTHER-MISC | 684.41 | 684.41 | 684.41 | .00 | 3,000.00 | 2,315.59 | 2,315.59 |
| 502.150.00 INST SALARIES-TEACHERS | 165,889.69 | 165,889.69 | 126,368.03 | 39,521.66 | 423,365.00 | 25,7475.31 | 25,7475.31 |
| 502.160.00 INST SALARIES-PART TIME & OVERLOAD | 11,315.00 | 11,315.00 | 9,896.00 | 1,419.00 | 8,000.00 | 3,315.00 CR | 3,315.00 CR |
| 502.170.00 INST SALARIES-OTHER | 3,182.04 | 3,182.04 | 2,205.40 | 976.64 | 11,980.00 | 8,797.96 | 8,797.96 |
| 502.180.00 INST SALARIES-LIBRARY | 16,700.14 | 16,700.14 | 13,365.18 | 3,334.96 | 39,760.00 | 23,059.86 | 23,059.86 |
| 502.310.00 LIBRARY BOOKS REGULAR | 13,123.55 | 13,123.55 | 8,377.31 | 4,746.24 | 41,000.00 | 27,876.45 | 27,876.45 |
| 502.312.00 BOOKS-BIOL SCIENCE | 1,630.75 | 1,630.75 | 1,552.67 | 78.08 | | 1,630.75 CR | 1,630.75 CR |
| 502.313.00 BOOKS-ENGLISH | 3,390.83 | 3,390.83 | 3,323.91 | 66.97 | | 3,390.83 CR | 3,390.83 CR |
| 502.314.00 BOOKS-FOREIGN LANGUAGE | 348.63 | 348.63 | 338.05 | 10.53 | | 348.63 CR | 348.63 CR |
| 502.315.00 BOOKS-GEOGRAPHY | 408.23 | 408.23 | 394.73 | 13.50 | | 408.23 CR | 408.23 CR |
| 502.316.00 BOOKS-GOVERNMENT | 305.15 | 305.15 | 287.57 | 17.53 | | 305.15 CR | 305.15 CR |
| 502.317.00 BOOKS-HISTORY | 1,180.39 | 1,180.39 | 1,161.73 | 18.61 | | 1,180.39 CR | 1,180.39 CR |

| Description of accounts | Total Expenditures | To date | Previous mo. | | Budget | Unexpended | Unencumbered |
|--|-----------------------|---------------------|---------------------|---------------------|--------------------|---------------------|---------------------|
| | | | To date | This mo. | | | |
| EDUCATIONAL FUND | | | | | | | |
| 502.318.00 BOOKS-PHYSICAL SCIENCE | 1,359.83 | 1,359.83 | 1,294.34 | 65.49 | | 1,359.83 CR | 1,359.83 CR |
| 502.319.00 BOOKS-SOCIAL SCIENCE BUS ED | 94.93 | 94.93 | 22.93 | 72.00 | | 94.98 CR | 94.98 CR |
| 502.320.00 LIBRARY & AUDIO VISUAL | 3,807.22 | 3,807.22 | 3,663.85 | 143.37 | 7,400.00 | 3,592.73 | 3,592.78 |
| 502.391.00 INST SUPPLIES-BUSINESS | 1,852.76 | 1,852.76 | 1,505.72 | 347.04 | 2,050.00 | 197.24 | 197.24 |
| 502.392.00 INST SUPPLIES-HUMANITIES | 473.91 | 473.91 | 396.73 | 77.13 | 2,250.00 | 1,776.09 | 1,776.09 |
| 502.393.00 INST SUPPLIES-INDUSTRIAL ED | 6,775.30 | 6,775.30 | 6,562.92 | 212.33 | 15,000.00 | 8,224.70 | 8,224.70 |
| 502.393.10 INST SUPPLIES-IND ED MACHINERY INSTALL. | 2,434.92 | 2,434.92 | 2,265.92 | 169.00 | 5,000.00 | 2,565.08 | 2,565.08 |
| 502.394.00 INST SUPPLIES-MATH SCIENCE | 4,591.40 | 4,591.40 | 4,174.51 | 416.89 | 5,000.00 | 408.60 | 408.60 |
| 502.395.00 INST SUPPLIES-SOCIAL STUDIES | 202.43 | 202.43 | 105.47 | 97.01 | 550.00 | 347.52 | 347.52 |
| 502.396.00 INST SUPPLIES-PHYSICAL EDUCATION | 161.40 | 161.40 | 116.07 | 45.33 | 1,150.00 | 988.60 | 988.60 |
| 502.397.00 INST SUPPLIES-AGRICULTURE | 454.11 | 454.11 | 323.85 | 130.26 | 2,500.00 | 2,045.89 | 2,045.89 |
| 502.399.00 INST SUPPLIES-MUSIC | 1,569.94 | 1,569.94 | 1,482.14 | 87.80 | 2,600.00 | 1,030.06 | 1,030.06 |
| 502.710.00 INST TRAVEL-BUSINESS DEPT | 99.17 | 99.17 | 99.17 | .00 | 600.00 | 500.83 | 500.83 |
| 502.711.00 INST TRAVEL-HUMANITIES | 103.60 | 103.60 | | 103.60 | 1,200.00 | 1,096.40 | 1,096.40 |
| 502.712.00 INST TRAVEL-INDUSTRIAL ED | 225.44 | 225.44 | 214.04 | 11.40 | 880.00 | 654.56 | 654.56 |
| 502.713.00 INST TRAVEL-MATH SCIENCE | 1,016.24 | 1,016.24 | 921.44 | 94.80 | 2,900.00 | 1,883.76 | 1,883.76 |
| 502.714.00 INST TRAVEL-SOCIAL STUDIES | 214.69 | 214.69 | 177.14 | 37.55 | 480.00 | 265.31 | 265.31 |
| 502.715.00 INST TRAVEL-PHYSICAL EDUCATION | 110.00 | 110.00 | | 110.00 | 200.00 | 90.00 | 90.00 |
| 502.716.00 INST TRAVEL-AGRICULTURE | 390.29 | 390.29 | 390.29 | .00 | 1,500.00 | 1,109.71 | 1,109.71 |
| 502.718.00 INST TRAVEL-MUSIC | 18.78 | 18.78 | | 18.78 | 320.00 | 301.22 | 301.22 |
| 502.719.00 INST TRAVEL-LIBRARY & INST MATERIALS | 925.78 | 925.78 | 871.25 | 54.53 | 1,600.00 | 674.22 | 674.22 |
| 502.720.00 INST TRAVEL-DIR INDUSTRIAL ED | 172.75 | 172.75 | 147.10 | 25.65 | 1,000.00 | 827.25 | 827.25 |
| 502.800.00 TUITION PAID | 60.00 | 60.00 | 60.00 | .00 | 6,500.00 | 6,440.00 | 6,440.00 |
| 504.200.00 HEALTH SUPPLIES | | .00 | | .00 | 200.00 | 200.00 | 200.00 |
| 508.501.00 FIXED CHRGS-GROUP HEALTH & LIFE | 7,070.16 | 7,070.16 | 3,505.24 | 3,564.92 | 9,700.00 | 2,629.84 | 2,629.84 |
| 508.502.00 FIXED CHRGS-OTHER | | .00 | | .00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 508.601.00 FIXED CHRGS-RENTAL IBM EQUIPMT | 5,004.32 | 5,004.32 | | 5,004.32 | 3,500.00 | 2,995.68 | 2,995.68 |
| 508.810.00 FIXED CHRGS-INT ANTIC WARRANTS | | .00 | | .00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 509.000.00 PROVISION FOR CONTINGENCIES | | .00 | | .00 | 7,565.00 | 7,565.00 | 7,565.00 |
| 563.000.00 ADDITIONAL EQUIPMENT | 19,448.76 | 19,448.76 | 16,043.16 | 3,405.60 | 25,000.00 | 5,551.24 | 5,551.24 |
| TOTALS | .00 T | 414,307.59 T | 414,307.59 T | 322,503.95 T | 91,803.64 T | 990,045.10 T | 575,737.51 T |

| Description of accounts | Total | Expenditures | | Previous mo. | | Budget | Unexpended | Unencumbered |
|---|--------------|--------------------|--------------------|--------------------|-------------------|---------------------|---------------------|---------------------|
| | Expenditures | To date | To date | This mo. | | | | |
| BUILDING FUND | | | | | | | | |
| 506.100.00 OPERATIONS-SALARIES | 15,698.25 | 15,698.25 | 13,384.31 | 2,313.94 | 37,450.00 | 21,751.75 | 21,751.75 | |
| 506.200.00 OPERATIONS-CONT SERVICES | 452.50 | 452.50 | 452.50 | .00 | 7,300.00 | 6,847.50 | 6,847.50 | |
| 506.300.00 OPERATIONS-SUPPLIES | 4,289.13 | 4,289.13 | 4,034.00 | 255.13 | 7,999.30 | 3,710.17 | 3,710.17 | |
| 506.400.00 OPERATIONS-HEATING | 1,126.17 | 1,126.17 | 905.08 | 221.09 | 6,000.00 | 4,873.83 | 4,873.83 | |
| 506.510.00 OPERATIONS-WATER & SEWAGE | 29.45 | 29.45 | 22.71 | 6.74 | 1,200.00 | 1,170.55 | 1,170.55 | |
| 506.520.00 OPERATIONS-ELECTRICITY | 3,976.09 | 3,976.09 | 3,976.09 | .00 | 21,800.00 | 17,823.91 | 17,823.91 | |
| 506.540.00 OPERATIONS-TELEPHONE & TELEGRAPH | 3,020.13 | 3,020.13 | 2,450.11 | 570.02 | 7,000.00 | 3,979.87 | 3,979.87 | |
| 506.700.00 OPERATIONS-TRAVEL | 26.60 | 26.60 | 26.60 | .00 | 100.00 | 73.40 | 73.40 | |
| 507.200.00 MAINT-CONT SERVICES | 1,580.27 | 1,580.27 | 1,455.75 | 124.52 | 9,000.00 | 7,419.73 | 7,419.73 | |
| 507.300.00 MAINT-SUPPLIES | 279.02 | 279.02 | 252.33 | 26.69 | 500.00 | 220.98 | 220.98 | |
| 508.501.00 FIXED CHRGS-GROUP HEALTH & LIFE | 223.64 | 223.64 | | 223.64 | 750.00 | 526.36 | 526.36 | |
| 508.502.00 FIXED CHRGS-OTHER | 376.00 | 376.00 | | 376.00 | 600.00 | 224.00 | 224.00 | |
| 508.600.00 FIXED CHRGS-RENTAL | 5,159.72 | 5,159.72 | 5,116.10 | 43.62 | 13,025.00 | 7,865.23 | 7,865.23 | |
| 508.810.00 FIXED CHRGS-INT ANTIC WARRANTS | | .00 | | .00 | 625.00 | 625.00 | 625.00 | |
| 561.000.00 SITE ACQ & IMPROVEMENTS | 1,380.92 | 1,380.92 | 1,380.92 | .00 | | 1,380.92 | 1,380.92 | |
| 563.000.00 ADDITIONAL EQUIPMENT | 8,738.36 | 8,738.36 | 8,256.69 | 481.67 | 90,450.00 | 81,711.64 | 81,711.64 | |
| 590.000.00 PROVISION FOR CONTINGENCIES | | .00 | | .00 | 3,685.00 | 3,685.00 | 3,685.00 | |
| TOTALS | .00 T | 46,356.25 T | 46,356.25 T | 41,713.19 T | 4,643.06 T | 207,484.30 T | 161,128.05 T | 161,128.05 T |

| Description of accounts | Total Expenditures | To date | Previous mo. | | Budget | Unexpended | Unencumbered |
|---|---------------------------|---------------------|---------------------|--------------------|----------------------------|----------------------|---------------|
| | | | To date | This mo. | | | |
| SITE AND CONSTRUCTION FUND | | | | | | | |
| 561.000.00 SITE ACQ & IMPROVEMENTS | 132,314.30 | 132,314.30 | 124,999.30 | 7,315.00 | 132,314.30 | 132,314.30 | 132,314.30 CF |
| 562.000.00 NEW BLDG & IMPROVEMENTS | 67,258.92 | 67,258.92 | 66,917.75 | 341.17 | 67,258.92 | 67,258.92 | 67,258.92 CF |
| 562.100.00 CHILD CARE BLDG | 39,902.95 | 39,902.95 | 39,768.43 | 134.47 | 39,902.95 | 39,902.95 | 39,902.95 CF |
| 563.000.00 ADDITIONAL EQUIPMENT | 3,666.70 | 3,666.70 | 3,666.70 | .00 | 3,666.70 | 3,666.70 | 3,666.70 CF |
| 563.100.00 VOC ED-AUTO LAB | 32,474.73 | 32,474.73 | 32,014.28 | 460.50 | 32,474.73 | 32,474.73 | 32,474.73 CF |
| 563.101.00 VOC ED-WELDING LAB | 4,538.65 | 4,538.65 | 4,538.65 | .00 | 4,538.65 | 4,538.65 | 4,538.65 CF |
| 563.105.00 VOC ED-BUILDING CONST LAB | 30,446.76 | 30,446.76 | 29,674.55 | 772.21 | 30,446.76 | 30,446.76 | 30,446.76 CF |
| 563.115.00 VOC ED-GENRL DRAFTING LAB | 683.24 | 683.24 | 683.24 | .00 | 683.24 | 683.24 | 683.24 CF |
| 563.116.00 VOC ED-ARCHIT DRAFTING LAB | 6,959.74 | 6,959.74 | 6,929.92 | 29.82 | 6,959.74 | 6,959.74 | 6,959.74 CF |
| 563.120.00 VOC ED-ELECTRONIC LAB | 66,166.45 | 66,166.45 | 61,489.97 | 4,676.43 | 66,166.45 | 66,166.45 | 66,166.45 CF |
| 563.121.00 VOC ED-ELECTRONIC FABRIC LAB | 3,512.32 | 3,512.32 | 3,252.02 | 260.30 | 3,512.32 | 3,512.32 | 3,512.32 CF |
| 563.125.00 VOC ED-MANUFACTURING PROCESSES LAB | 8,523.27 | 8,523.27 | 8,364.73 | 158.54 | 8,523.27 | 8,523.27 | 8,523.27 CF |
| 563.126.00 VOC ED-STRENGTH OF MATERIALS LAB | 7,118.29 | 7,118.29 | 7,118.29 | .00 | 7,118.29 | 7,118.29 | 7,118.29 CF |
| 563.127.00 VOC ED-HEAT TREATMENT LAB | 25,447.00 | 25,447.00 | 17,826.00 | 7,621.00 | 25,447.00 | 25,447.00 | 25,447.00 CF |
| 563.128.00 VOC ED-METALLURGICAL LAB | 11,297.05 | 11,297.05 | 11,297.05 | .00 | 11,297.05 | 11,297.05 | 11,297.05 CF |
| 563.140.00 VOC ED-BUS DEPT ACCOUNTING | 800.54 | 800.54 | 800.54 | .00 | 800.54 | 800.54 | 800.54 CF |
| 563.141.00 VOC ED-BUS DEPT BUSINESS MACHINES | 26,457.70 | 26,457.70 | 26,457.70 | .00 | 26,457.70 | 26,457.70 | 26,457.70 CF |
| 563.142.00 VOC ED-BUS DEPT SECRETARIAL | 11,320.73 | 11,320.73 | 11,320.73 | .00 | 11,320.73 | 11,320.73 | 11,320.73 CF |
| 563.143.00 VOC ED-DATA PROCESSING | 1,447.02 | 1,447.02 | 1,447.02 | .00 | 1,447.02 | 1,447.02 | 1,447.02 CF |
| 563.151.00 VOC ED-TECH PHYSICS | 3,523.25 | 3,523.25 | 2,843.67 | 679.53 | 3,523.25 | 3,523.25 | 3,523.25 CF |
| 563.152.00 VOC ED-HEALTH OCCUPATIONS | 3,579.13 | 3,579.13 | 2,996.65 | 582.43 | 3,579.13 | 3,579.13 | 3,579.13 CF |
| 563.161.00 VOC ED-AGRICULTURAL BUS MANAGEMENT | 382.85 | 382.85 | 382.85 | .00 | 382.85 | 382.85 | 382.85 CF |
| 563.175.00 TITLE VI LIBRARY | 4,945.20 | 4,945.20 | 4,945.20 | .00 | 4,945.20 | 4,945.20 | 4,945.20 CF |
| TOTALS | .00 T 492,766.84 T | 492,766.84 T | 469,352.44 T | 23,414.40 T | .00 T 492,766.84 CR | 492,766.84 CR | |

RESOLUTION AUTHORIZING EXECUTION AND DELIVERY OF GENERAL
EASEMENT TO ILLINOIS BUILDING AUTHORITY

WHEREAS, Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, and State of Illinois, at an adjourned meeting of the Board of said college held on the 30th day of November, 1967, passed a resolution to participate with the Illinois Building Authority in a program to provide buildings and other facilities for said Junior College District, and

WHEREAS, it has been determined that it is necessary to grant unto the Illinois Building Authority a general easement for the purpose of installing, constructing, and maintaining utilities, roadways, walkways, and other improvements and providing adequate and reasonable ingress and egress so as to carry out the letter and spirit of the college construction program to the said Building Authority,

NOW, THEREFORE, BE IT RESOLVED By the Board of Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, and State of Illinois, that Warren E. Walder, as Chairman, and Catherine R. Perkins, as Secretary, of the Board of said college are hereby authorized and directed to execute and deliver to the Illinois Building Authority a general easement over the land owned by the said college in Sections Eight, Nine, and Seventeen of Township Twenty-one North, Range Eight East of the 4th P.M., Lee County, Illinois, said easement to be in such form as Robert W. Castendyck, attorney for the Board, shall determine meets the approval of the Illinois Building Authority.

SAUK VALLEY COLLEGE

Proposed Schedule of Dates Related to Accreditation by North Central Association

| | |
|---------------------------|-----------------------------------|
| Status Study | May 1, 1968 |
| Visit by Examiners | November 1968 |
| Approval of Candidacy | March 1969 |
| Preparation of Self-Study | April 1969 to April 1970 (1 year) |
| Visit by Examiners | November 1970 |
| Formal Accreditation | March 1971 |

Key Questions Used as Guides for Evaluation:

- I. What is the Educational Task of the Institution?
- II. Are the Necessary Resources Available for Carrying Out the Task of the Institution?
- III. Is the Institution Well Organized for Carrying Out Its Educational Task?
- IV. Are the Programs of Instruction Adequate in Kind and Quality to Serve the Purposes of the Institution?
- V. Are the Institution's Policies and Practices Such as to Foster High Faculty Morale?
- VI. Is Student Life on Campus Relevant to the Institution's Educational Task?
- VII. Is Student Achievement Consistent with the Purposes of the Institution?

Office of the President
January 22, 1968

ems

R E S O L U T I O N

WHEREAS, the terms of E. Orval DeWeerth, Catherine R. Perkins, and Gerald S. Stuff as members of the Board of Junior College District No. 506, Whiteside, Lee, Ogle, Henry, and Bureau Counties, Illinois, are about to expire, and

WHEREAS, an election will be necessary to fill the vacancies on the Board of Junior College District No. 506, Whiteside, Lee, Ogle, Henry, and Bureau Counties, Illinois, thereby created, and

WHEREAS, it is necessary to publish a notice of the time, place, and with whom nominating petitions shall be filed,

NOW, THEREFORE, BE IT RESOLVED by the Board of said Junior College District No. 506 as follows:

Section 1

The Secretary of the Board of Junior College District No. 506, Whiteside, Lee, Ogle, Henry, and Bureau Counties, Illinois, shall publish a notice stating the time, place, and with whom nominating petitions for membership on the Board of said Junior College District shall be filed, said notice to be published not more than thirty (30) days nor less than ten (10) days prior to the first day for filing such petitions, the notice to be published once in The Daily Gazette of Sterling, Illinois, and once in the Dixon Evening Telegraph of Dixon, Illinois, the same being newspapers published in and having a general circulation within the territory of the district.

Section 2

The aforesaid notice shall be in substantially the following form:

PUBLIC NOTICE

Notice is hereby given that nominating petitions for membership on the Board of Junior College District No. 506, Whiteside, Lee, Ogle, Henry, and Bureau Counties, Illinois, shall be filed in the office of

the secretary of said Board, at Sauk Valley College, Route 1, Dixon, Illinois, within the time provided by law. The first day for filing such petitions is February 28, 1968, and the last day for filing such petitions is March 23, 1968.

By order of the Board of said Junior College District.

Dated this 29th day of January, 1968.

Catherine R. Perkins
Secretary