

AGENDA

**Board Meeting - Sauk Valley College
President Sabol's Office
April 8, 1968 7:30 p. m.**

- A. Call to order
- B. Roll call
- C. Recommended actions:
 - 1. Approval of minutes as submitted
 - 2. Approval of ~~financial statement~~ CURRENT BILLS
 - 3. Promotions of Instructional Staff
- D. Old business:
 - 1. Architects' recommendation regarding athletic fields and area next to campus road
 - 2. Recommended salary schedule for administrative (12 month) positions
 - 3. Other old business
- E. President Sabol's report:
 - 1. Applications for admission, fall semester
 - 2. Additional sub-contractor approvals
 - 3. Career Night at Sauk Valley College
- F. New business
- G. Time of next meeting
- H. Adjournment

MINUTES OF REGULAR MEETING
SAUK VALLEY COLLEGE BOARD

April 8, 1968

A regular meeting of the Sauk Valley College Board was called to order in Dr. Sabol's office by Chairman Walder at 7:30 P. M., April 8, 1968.

The secretary called the roll and the following were present: E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None were absent.

Mr. Stuff moved to approve minutes as submitted. Dr. DeWeerth seconded the motion. The motion carried.

There were no current bills for payment.

Dr. Sabol requested approval for instructional staff promotions as attached and at salary ranges as approved at the last previous meeting. Mr. Dillon moved to approve the promotions as listed and attached; Mr. Reuter seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

No specific recommendations from the architect were received, as expected, concerning drainage problems and terrain in the area of the athletic fields and adjacent to the campus road. Dr. Sabol reported that a letter had been received from the architects stating that contact was being made with the Soil Conservation Service for their report on soil types, drainage, etc. Dr. Sabol was requested to make further inquiry of the architects for early recommendation.

Dr. Sabol reported that construction has progressed as indicated on the attached field report.

The Board discussed the need for a change order to the contractor for construction of a storm sewer 450 feet long with two man holes at a cost of \$5,806 which would be located under parking lots 8, 9, and 10. Construction at this time would prevent having to tear up these lots to install sewers for future parking lots in Phase II.

Mr. Dillon moved to approve the above change order for \$5,806. Mr. Reuter seconded the motion. The roll was called and the following members voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

Dr. Sabol presented the attached schedule for the twelve month administrative positions, pointing out that it is an extension of the salary schedule approved prior for other staff, defining level of position, relative compensation and embodying comparable raises with the faculty.

Mr. Reuter moved to approve the attached salary schedule for twelve month administrative staff. Mr. Schuneman seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried.

The Board requested a list of the number of positions at the various levels.

In behalf of the Board, Chairman Walder stated that the Board was more than pleased with the service Dr. Sabol has rendered as evidenced by the progress that has been made in the two years of his leadership in developing all phases of the College present and future.

In recognition and appreciation of his abilities and service, Mr. Schuneman moved to approve an increase of \$2400 annually to Dr. Sabol's salary. Dr. DeWeerth seconded the motion. The secretary called the roll and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried unanimously.

Dr. Sabol reported that our agriculture department and the architects concurred that we had no immediate plans that would involve the five acre tract west of the old road where the Dixon High School Future Farmers had a corn crop last year.

Mr. Dillon moved that the Dixon High School Future Farmers be allowed to use the area under the same agreement as last year. Mr. Stuff seconded the motion; the motion carried.

Dr. Sabol reported that 156 students have applied for admission for the Fall of 1968-69; no new subcontractors have been added; about 800 parents and students had attended the career night at Sauk Valley College which was a joint venture between the College and area high school counselors.

Chairman Walder reminded the Board that the next meeting would be after the annual Board election and hence would be the organizational meeting for the coming year. He also stated that the present officers suggested that the Board consider rotating the responsibilities among the other members.

Mr. Stuff moved to adjourn; Dr. DeWeerth seconded the motion. The roll was called and the following voted "Aye": E. Orval DeWeerth, Peter W. Dillon, Catherine R. Perkins, Kenneth L. Reuter, Clayton R. Schuneman, Gerald S. Stuff and Warren E. Walder. None voted "Nay". The motion carried and the meeting adjourned.

Catherine R. Perkins

Catherine R. Perkins, Secretary

FIELD REPORT - April 8, 1968

1. 65 men working on project at this time
2. Well drilling is behind. (approval was slow in coming)
3. Top soil has all been stripped
4. Excavation 70% complete in III and IV. All excavation to be done now should be complete in about two weeks.
5. 90% footings and pads on line 3 are in
6. All column pads in line 3 are in
7. Foundation walls 50% complete in unit 1; walls between 1 & 2 are in
8. Temporary access road is in
9. Placing excess dirt in low area at River at SE property line
10. Tower crane parts arriving as of yesterday
11. Floors poured in B101, also first floor formed

Elmer Fenzau

SAUK VALLEY COLLEGE

PROMOTIONS OF FACULTY 1968-69

Mr David Fear
Instructor to Assistant Professor of English

815 Institute Blvd
Dixon

Mr Max Guinnup
Assistant to Associate Professor of Music

3113 Woodlawn Road
Sterling

Mr Jerry W Mathis
Instructor to Assistant Professor of English and Speech

Sterling
~~210 West LeFevre~~
209 6th Ave

Mr Robert Matter
Instructor to Assistant Professor of Art

232 Windsor Drive
Sterling

Mr David Youker
Assistant to Associate Professor of Biology

RR1
Dixon

Mr Donald Burton
Assistant to Associate Professor of Business

1722 Avenue E
Sterling

Miss Elizabeth A Horton
Associate to Professor of Humanities

1801 18th Avenue
Sterling

Mr Melvin Peterson
Instructor to Assistant Professor of Industrial Education

310 West Prospect Street
Dixon

Mr. Frank Palumbo
Assistant Professor of Physical Education
to
Assistant Professor of Physical Education
and Director of Athletics

2109 15th Avenue
Sterling

Proposed Professional Salary Schedule

1968-1969

	1	2	3	4	5	6	7	8
Grade I	6,375	6,700	7,025	7,375	7,750	8,150	8,550	8,975
Grade II	7,525	7,900	8,300	8,725	9,150	9,600	10,075	10,575
Grade III	8,825	9,275	9,750	10,225	10,725	11,250	11,825	12,425
Grade IV	10,375	10,900	11,450	12,025	12,625	13,250	13,925	14,625
Grade V	12,225	12,825	13,475	14,150	14,850	15,600	16,375	17,200
Grade VI	14,375	15,100	15,850	16,650	17,475	18,350	19,275	20,250
Grade VII	16,925	17,775	18,650	19,575	20,550	21,575	22,650	23,800

1968-1969

- April 1

Assistant Instructor		B.A. 2 yr eff. Instructor		M.A. Hyper. eff. Assistant Professor		M.A. 30 th 8 yrs. eff. Associate Professor		M.A. + 60 10 yrs. eff. Professor	
Old	New	Old	New	Old	New	Old	New	Old	New
4800	5200	6500	7000	7600	8200	8700	9400	9800	10600
5000	5400	6750	7250	7900	8500	9050	9750	10200	11000
5200	5625	7000	7550	8200	8850	9400	10150	10600	11450
5400	5850	7250	7850	8500	9200	9750	10550	11000	11900
5600	6075	7500	8175	8800	9575	10100	10975	11400	12375
5800	6325	7750	8500	9100	9950	10450	11425	11800	12875
6000	6575	8000	8850	9400	10350	10800	11875	12200	13400
6200	6850	9200		9700	10775	11150	12350	12600	13925
6400	7125			10000	11200	11500	12850	13000	14475
6600	7400				11650	11850	13375	13400	15050
	7700					12200	13900	13800	15650
							14450		16275

MINUTES OF AN ADJOURNED MEETING OF THE BOARD OF JUNIOR COLLEGE DISTRICT NO. 506, COUNTIES OF WHITESIDE, LEE, OGLE, HENRY, AND BUREAU AND STATE OF ILLINOIS HELD AT SAUK VALLEY COLLEGE, ROUTE 1, DIXON, ILLINOIS, IN SAID DISTRICT AT 7:30 P.M. ON THE 1ST DAY OF APRIL, 1968.

The meeting was called to order by the Chairman and upon the roll being taken, the following members answered "Present":

E. Orval DeWeerth, Gerald S. Stuff, Peter W. Dillon,
Catherine R. Perkins, Kenneth Reuter, Clayton Schuneman,
Warren Walder

The following members were absent:

None

A discussion was held with reference to a request from the Illinois Building Authority that the College enter into a facilities agreement with Commonwealth Edison Company for the installation of certain optional or nonstandard facilities and an electric service station agreement, which agreements would be assigned to the Illinois Building Authority. Attorney Robert W. Castendyck presented a resolution as follows:

WHEREAS, Junior College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, State of Illinois, heretofore passed resolutions to participate with the Illinois Building Authority in providing buildings and other facilities for said Junior College District, and

WHEREAS, it has been ascertained that certain electrical facilities and equipment will be required in connection with said project over and above the standard installation normally furnished by Commonwealth Edison Company and said equipment will cost the sum of \$22,330.00, and

WHEREAS, it has also been ascertained that it will be necessary to enter into an electric service station agreement with reference to the equipment and the maintenance of the same, and

WHEREAS, at its regular meeting on the 12th day of February, 1968 this Junior College District requested the Illinois Building Authority to enter into the optional or nonstandard facilities agreement with Commonwealth Edison Company and the said Illinois Building Authority has indicated that it does not have authority to do so, and

WHEREAS, the Illinois Building Authority has requested the said Junior College Board to enter into the aforesaid contracts and assign the same to the Illinois Building Authority,

NOW, THEREFORE, BE IT RESOLVED by the Board of Junior College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, and State of Illinois as follows:

Section 1. Warren E. Walder, as Chairman of the Board of said Junior College District, is hereby authorized to execute on behalf of

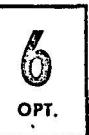
the District an optional or nonstandard facilities agreement with Commonwealth Edison Company in the prescribed form, a copy of which is attached hereto and made a part hereof and that he be further authorized and directed to execute on behalf of said Junior College District the electric service station agreement on the prescribed form, a copy of which is attached hereto and made a part hereof for reference.

BE IT FURTHER RESOLVED by said Board that Warren E. Walder, as Chairman of the Board of said Junior College District, be and he hereby is authorized and directed to assign the aforesaid agreements to the Illinois Building Authority on the form prepared by Robert W. Castendyck, counsel for the Board of said Junior College District.

BE IT FURTHER RESOLVED that the Board of said Junior College District No. 506 hereby requests the Illinois Building Authority to accept the assignment of the aforesaid optional or nonstandard facilities agreement and electric service station agreement and to assume responsibility for the payment of the sums provided for therein.

BE IT FURTHER RESOLVED by the Board of said Junior College District No. 506 that the executed optional or nonstandard facilities agreement and electric service station agreement be delivered to Commonwealth Edison Company at such time as the aforesaid assignment has been accepted by the Illinois Building Authority and approved by Commonwealth Edison Company, it being understood that this Board is to be relieved of any and all responsibility for the payment of the sums required under the terms of the aforesaid agreements.

OPTIONAL OR NON-STANDARD FACILITIES AGREEMENT



Date SubmittedJanuary 2, 1968.....No. PI-20067

S. E. R. No. IN-2075..

The Company, COMMONWEALTH EDISON COMPANY, agrees to furnish, install, and maintain facilities in excess of a standard installation to supply electric service to the premises of the Customer,
 College District #506 XXXXXXXXXXXXXXXXXXXXXXXX.....
 located at Sauk Valley Community College, Jr. College Dist. #506, Dixon, Illinois.

The date scheduled for completion of installation of such facilities ("Scheduled Completion Date") is September 1, 1968, subject to delays from causes beyond the reasonable control of the Company. The required facilities are described below or on the reverse side hereof (See Note):

(See Other Side)

he Customer agrees to pay the Company the sum of \$22,330.00, representing the excess of the estimated cost of such facilities over the estimated cost of a standard installation.

uch sum shall be payable upon acceptance of agreement.....
 ich facilities shall be the property of the Company.

This Agreement shall be void if not accepted by the Customer within 90 days from the date submitted.

In the event the Scheduled Completion Date is not within the period ending one year after the date on which this Agreement is submitted by the Company, or any delay on the part of the Customer makes it uneconomic or inconsistent with good engineering practice for the Company to complete the installation provided for within such period, the amount payable by the Customer, after such period, shall be recomputed to reflect a level of costs, including taxes, prevailing at the time at which the installation is actually to be completed.

FOR THE COMPANY:

Submitted By *John L. Harbridge*

FOR THE CUSTOMER: Junior College District #506

.....
 Customer's Name

Payment Stamp

To Be Billed

Accepted By

Official Capacity

Date

Customer's Mailing Address

Accepted By *John Harbridge*

District Superintendent

Official Capacity

Street

City

OTE: If meters, transformers, capacitors, switchgear, or other equipment in excess of standard are being provided a rental basis, separate rental agreements will cover these items.

O. No. P. L. No.

I. Required Installation

Primary service connection - switchgear to E.S.S. locations	\$5,640.00
Primary terminal facilities	500.00
Electric service stations (4)	5,550.00
Primary switchgear	<u>16,951.00</u>
Total Item I	\$28,641.00

II. Standard Installation

Primary service connection	\$ 0.00
Primary terminal facilities	500.00
Electric service station	2,000.00
Primary switchgear	<u>3,811.00</u>
Total Item II	\$ 6,311.00

III. Optional Or Non-Standard Facilities Charge

Item I minus Item II

\$22,330.00

Mar 10 9 52 AM '68

RECEIVED
ILLINOIS BUILDING
AUTHORITY

ELECTRIC SERVICE STATION AGREEMENT

January 2, 1968

THIS AGREEMENT, dated....., by and between
 College XXXXXXXXXXXXXXXXXXXXXXXX....., hereinafter called the "Customer", and
 COMMONWEALTH EDISON COMPANY, hereinafter called the "Company", WITNESSETH:

1. The Customer, having entered into a contract with the Company for the supplying of electric service by the Company to the Customer at....., hereby, in furtherance of said contract grants unto the Company the right to install, construct, and maintain on the Customer's said premises, an Electric Service Station including transformers, protective apparatus, supply line, and other electrical equipment, in connection with supplying electric service to the Customer by the Company at said premises, in the location designated on the sketch attached hereto, marked "Exhibit A" and hereby made a part hereof. (Sketch No. TN-30019, dated....., January 2, 1968.....)

This Agreement supersedes or cancels Electric Service Station Agreement or Permit dated....., with.....

2. The electric equipment above referred to owned, furnished or installed by the Company shall be maintained by and remain the property of the Company, and the Company shall have free access to said premises at all reasonable times for the purpose of installing, operating, maintaining, repairing, altering, or removing any of such property. In the event such equipment includes primary cable not in duct, the Customer agrees that the strip in which the cable is installed will be kept free from any overbuilding or other obstruction that might interfere with the Company's ability to maintain such cable.

3. In the event the Customer ceases to use the Company's electric service, the Company (a) shall within 60 days after receipt of a written request from the Customer, or (b) may at the Company's option, remove, at the Company's expense, all of the Company's electrical equipment located on said premises.

4. The Customer agrees, at the Customer's expense, to provide and maintain in a good, safe and proper state of repair all facilities furnished by the Customer in connection with this installation. In the case of a vault or ground-type Electric Service Station the enclosure, foundation, fill and similar facilities shall be furnished by the Customer in accordance with the filed rules of the Company.

5. In the event relocation of facilities is requested by the Customer, with the approval of the owner of said premises if the Customer is not the owner, or there is a change in the Customer's operation or construction which in the judgment of the Company makes such relocation necessary, the Company will move its supply lines and equipment to such other location on said premises as may be mutually satisfactory, within 90 days after a new location is agreed upon, provided the Customer, or the owner, will pay to the Company the cost and expense incurred by the Company by reason thereof.

6. In case the Customer is not the owner of said premises, the undersigned owner hereby consents to this agreement and agrees to be bound by its terms.

FOR THE COMPANY:

Submitted By..... *W. D. L. W.*.....

Accepted By..... *R. K. Harrington*.....

District Superintendent

Official Capacity

FOR THE CUSTOMER:

Junior College District
..... XXXXXXXXXXXXXXXX..... #506

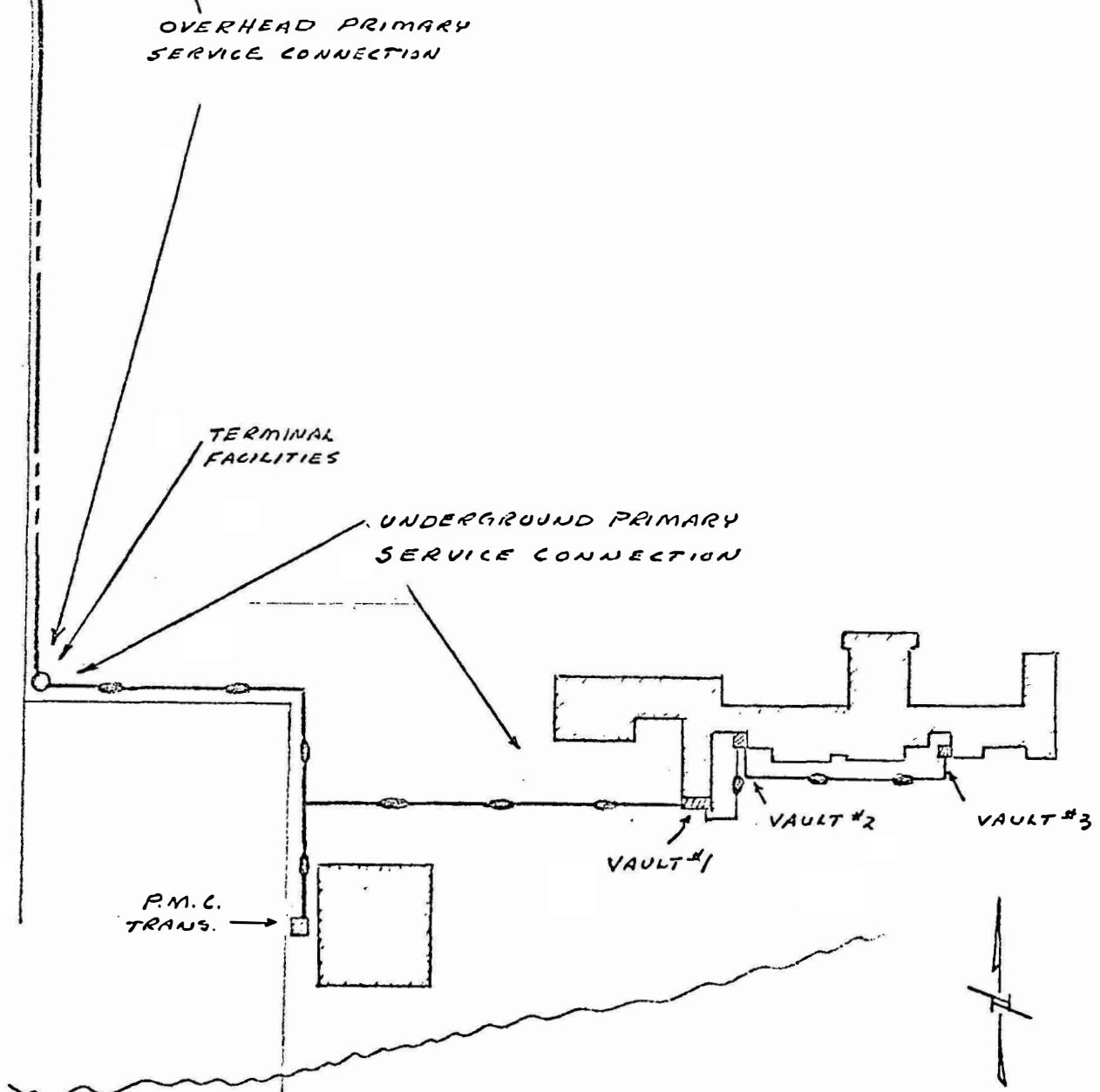
Customer's Name

Accepted By.....

Official Capacity

Owner

EXHIBIT "A"
ELECTRIC SERVICE STATION AGREEMENT
ILLINOIS BUILDING AUTHORITY
FOR
SAUK VALLEY COMMUNITY COLLEGE
JR. COLLEGE DIST. #506
DIXON, ILLINOIS



SKETCH NO. IN-30019

-JANUARY 2, 1968

Member Stuff moved and Member Reuter

seconded the motion that said resolution as presented and read be adopted.

After a full discussion thereof, the Chairman directed that a roll be called and a vote upon the motion to adopt said resolution as read was taken.

Thereupon the roll was called and the following members voted "Aye":

E. Orval DeWeerth, Gerald S. Stuff, Peter W. Dillon,

Catherine R. Perkins, Kenneth Reuter, Clayton Schuneman,

Warren Walder

The following members voted "Nay":

None

Thereupon the Chairman declared the motion carried and the resolution adopted and did direct the Secretary to record the same in the records of this Board.

Other business not pertinent to the adoption of said resolution was duly transacted at said meeting.

Upon motion duly made and seconded, the meeting was adjourned.