

AGENDA

**Board Meeting - Sauk Valley College
President Sabol's Office
May 13, 1968 8:00 p. m.**

- A. Call to order**
- B. Roll call**
- C. Recommended actions:**
 - 1. Approval of minutes as submitted**
 - 2. Approval of current bills for payment**
 - 3. Approval of new staff appointments**
- D. Old business:**
 - 1. Architects' recommendations regarding athletic field and area next to campus road**
 - 2. Status of treasurer's appointment**
 - 3. Appointment of auditor**
- E. President Sabol's report:**
 - 1. Hearing on annexation at Lyndon**
 - 2. Applications for fall semester**
 - 3. Report on federal grants**
 - 4. Commencement program**
 - 5. Academic calendar for 1968-69**
 - 6. Approval of change order**
 - 7. Progress report on Phase I construction**
 - 8. Other items**
- F. New business:**
 - 1. Recommendation on treasurer's bond**
- G. Time of next meeting**
- H. Adjournment**

MINUTES OF REGULAR MEETING SAUK VALLEY COLLEGE BOARD

May 13, 1968

The Board of Education of Sauk Valley College met in regular session at 8 p.m. on May 13, 1968 in the President's Office of Sauk Valley College, Rural Route #1, Dixon, Illinois. Chairman Schuneman called the meeting to order at 8:10 p.m. and the following members answered roll call: Member Dillon, Member Perkins, Member Reuter, Member Stuff, Member Walder, Member Schuneman. Member DeWeerth was absent.

Member Walder moved, seconded by Member Dillon, that the minutes of the April 22, 1968 meeting and the adjourned meeting of April 29, 1968 be approved as presented. Motion voted and carried unanimously.

Chairman Schuneman noted that there were no current bills for payment.

Dr. Sabol reported that he had received eight signed contracts for teaching positions for the 1968-69 school year. He informed the Board that he would have a full resume on each teacher for the next meeting and would request Board approval for these eight appointments at that time. He informed the Board of two resignations from current staff members, Dean Essig of the Social Science Department, and Loren Allen, Director of Instructional Materials and Library Services. Mr. Essig plans to attend graduate school at the University of Iowa, and Mr. Allen has accepted a position at Illinois Central College, Peoria, Illinois.

Mr. Donavon Kramer was present at the meeting to discuss further the standing water problem in the area of the ball diamond and the track area. He presented a drawing showing these facilities moved to a different location. He offered the college three proposals as per the drawing SD-10, briefly they were as follows:

1. Relocate the track and athletic field and install an underground drainage system at a cost of approximately \$46,374.00.
2. Proposal I but delete the East-West Lateral. Approximate cost - \$12,200.
3. Relocate the track and athletic field as per drawing, with a modified drainage system, total cost not to exceed \$6,900. This money would be spent primarily for hauling dirt, grading, seeding, etc.

Member DeWeerth arrived at 8:45 p.m.

Mr. Kramer went on to explain that he had contacted the IBA on this problem and was notified that they do not ordinarily share expenses for what they consider "up-grading of quality", they would however, approve the relocation of these fields.

After considerable discussion on the problem, Member Dillon moved, seconded by Member Perkins, that the Board authorize a Change Order to the IBA to change the location of the above mentioned facilities as per proposal #3 (Drawing SD-10) subject to moving the track 50' north of the location presently noted on this drawing, total cost of this project not to exceed \$6,900. The following vote was recorded: Member DeWeerth - pass. Member Dillon, Member Perkins, Member Reuter, Member Stuff, Member Walder, Member Schuneman, all Ayes. 1-Pass 6-Ayes. Motion carried.

Discussion was held on the status of the inquiry on Grass Tex for the track areas, and a material to be used for the tennis courts. Dr. Sabol said the architects had submitted preliminary figures and they had since been working with our faculty to ascertain their needs, preferences, etc. for these areas. He told the Board that he would now proceed to contact the architect for refined figures to see what amount of money might be involved in these changes. It was again pointed out that the IBA will not share in this work as this is also what they consider "up-grading of quality".

Member Reuter questioned the architect on the seeding job by Lohse last fall. He pointed out that there were several areas where the grass did not catch. The Board instructed the architect to get in touch with Mr. Lohse to see what arrangements could be made to correct this situation.

The Board then expressed concern about what it believes to be a lack of coordination between the architect and the college. Dr. Sabol was instructed to arrange a meeting with the principals involved to see what could be done to insure closer liaison between our institution and the architects.

Appointment of a Treasurer was tabled until a future meeting.

Member DeWeerth moved, seconded by Member Walder, that the Board authorize the Business Manager to secure bids for one year treasurer's bonds in the amount of \$555,000 for a Surety Bond and \$500,000 for a Site and Construction Bond. Motion voted and carried unanimously.

Chairman Schuneman reported that he had interviewed the firm of Clifton, Gunderson, Coker, and DuBruyn, and the firm of Lindgren, Hamilton, and Callihan in regard to auditing the college financial records. He told the Board that both firms were very interested in auditing our records, that in his opinion both firms were completely qualified, and both firms said they could audit soon after the first of July if notified in time to arrange their schedule. They both said they could have the audit reports completed by August 15, 1968. After much

discussion, Member DeWeerth moved, seconded by Member Reuter, that the Board accept the recommendation of Chairman Schuneman to employ the firm of Clifton, Gunderson, Coker, and DuBruyn to conduct the 1967-1968 audit of the college financial records. The following vote was recorded: Ayes- Member DeWeerth, Member Dillon, Member Perkins, Member Reuter, Member Stuff, and Member Schuneman. Nays - Member Walder. 6-Ay s 1-Nay Motion carried.

Dr. Sabol presented each Board member a Status Report on the college prepared for the North Central Association. This report was completed in order to bring up to date our eligibility for future federal programs, and also to be presented to the North Central Committee in July to determine on the basis of this report, if we are prepared to have a diagnostic team visit the college next fall. Dr. Sabol also informed the Board that he plans to prepare an annual report at the end of the fiscal year which would cover the progress of the college over it's first two years of operation. This report would then be prepared on a yearly basis.

Summer school enrollment as of May 10, 1968 was reported to be 169 students, with 204 students registered for the fall program.

Discussion was held on three requests for partial student support to attend another junior college. These requests were from three area students who wished to enroll at Rock Valley College in the Secretarial Science program. Member Reuter moved, seconded by Member DeWeerth, that the Board refuse these requests. Motion voted and carried unanimously.

Dr. Sabol reported that the Department of Health Education and Welfare, Office of Education, had approved \$14,260 in Educational Opportunity Grants and \$81,697 for the College Work Study Program. He recommended that the Board approve an additional 12 waivers of tuition and fees (in addition to the 12 previously approved) thereby making a total of 24 waivers for the forthcoming year. Member Walder moved, seconded by Member Perkins, that the Board approve an additional 12 waivers of tuition and fees, thus making a total of 24 waivers for the 1968-1969 academic year. Motion voted and carried unanimously.

Dr. Sabol reported that the second semester state reimbursement in the amount of \$132,411 had been received on May 3, 1968. He also indicated that Mr. Hamilton had been contacted on the approximate time we could expect payment for our Vocational Education invoices. Mr. Hamilton said that he has processed two of our Voc Ed vouchers and the others will be done as soon as possible. He also indicated that his office was having a good deal of trouble with the HEW grants. He plans to visit the college soon to discuss these problems.

The Board was informed of the plans for Commencement which will be held 2 p.m. June 2, 1968.

Dr. Sabol reported that he had received verbal approval from the IBA to convert the crawl space in the new building into a man sized storage area.

The progress report on building construction indicated that there are 125 men working on the job site. Well drilling is down to 460 feet. Masons have completed five storm drain manholes. The first floor is poured in B-101, all basement floors poured in Unit I, all floors poured in Unit II and stair #1, elevator #1, B204, B205, B206, B202, B201, B208, B207, B209. Basement walls in Unit II are 90% complete. Basement walls in Unit III are 50% complete. Footings and pads in Unit IV are 85% complete. The second tower crane should be in operation within the next few days. Forming for 1st floor in Unit II is now underway.

Dr. Sabol requested Board approval to soundproof eight classrooms with accoustical materials at an approximate cost of \$1,000. He noted that over the Easter holidays, Mr. Williams and two boys from the Building Construction Trade program had done two rooms (3 walls) at a cost of approximately \$250. Member Reuter moved, seconded by Member Perkins, that the Board approve installation of accoustical materials in eight classrooms at a cost not to exceed \$1,000. This amount to be paid from the anticipated Building Fund carry-over balance. Motion voted and carried unanimously.


Member Stuff moved, seconded by Member DeWeerth, that Chairman Schuneman execute the renewal contract with Commonwealth Edison Company to lease the second floor premises at 815 First Street, Dixon, Illinois for our Data Processing program. Motion voted and carried unanimously.

Dr. Sabol reminded the Board of the Fine Arts program to be held at the College on Sunday, May 19, 1968, and also the Athletic Banquet to be held May 21, 1968 at 6:15 p.m. at Emerald Hill Country Club.

The Board was presented with an up-dated list of building sub-contract approvals and also the school calendar for the 1968-1969 school year.

There being no further business, Member Stuff moved, seconded by Member Dillon, that the meeting be adjourned. The following vote was recorded: Member Dillon - Aye, Member DeWeerth - Aye, Member Perkins - Aye, Member Reuter - Aye, Member Stuff - Aye, Member Walder - Aye, and Member Schuneman - Aye. 7-Ayes 0-Nays Motion carried.

The meeting was adjourned at 11:20 p.m.


Kenneth Reuter, Secretary
Sauk Valley College Board
District #506