

AGENDA

**Board Meeting - Sauk Valley College
President Sabol's Office
July 22, 1968 8:00 p. m.**

- A. Call to order**
- B. Roll Call**
- C. Recommended actions:**
 - 1. Approval of minutes as submitted**
 - 2. Approval of financial statement**
 - 3. Approval of monthly budgetary report**
 - 4. Approval of current payroll journal**
 - 5. Approval of current bills for payment**
 - 6. Approval of new staff appointment**
- D. Old business:**
 - 1. Approval of agent for full-time supervision
 of Phase I construction**
 - 2. Ventilation for present building**
 - 3. Report on field tile line investigation**
 - 4. Other old business**
- E. President Sabol's report:**
 - 1. Presentation of first Annual Report--Dr. Nash**
 - 2. Plans for expansion of industrial training
 program--Dean Osborn**
 - 3. Other comments on Summer Session--Dean Osborn**
- F. New business**
- G. Time of next meeting**
- H. Adjournment**

MINUTES OF REGULAR MEETING SAUK VALLEY COLLEGE BOARD

July 22, 1968

The Board of Education of Sauk Valley College met in regular session at 8 p.m. on July 22, 1968 in the President's Office of Sauk Valley College, Rural Route #1, Dixon, Illinois and the following members answered roll call: Peter Dillon, Orval DeWeerth, Catherin Perkins, Kenneth Reuter, Clayton Schuneman, and Warren Walder. Gerald Stuff was absent.

Member DeWeerth moved, seconded by Member Dillon, that the minutes of the July 8, 1968 meeting be approved as submitted. Motion voted and carried unanimously.

Member Walder moved, seconded by Member Reuter, to approve the attached financial statements. Motion voted and carried unanimously.

Member Reuter moved, seconded by Member Dillon to approve the monthly budgetary report. Motion voted and carried unanimously.

Member Walder moved, seconded by Member Perkins, to approve the final June payroll for Federal and State Work Study in the amount of \$3,644.10 and the July 15, 1968 regular payroll in the amount of \$30,005.92 Educational Fund; \$1,363.18 Building Fund; and \$200 Bookstore. (Member Stuff arrived at 8:15 p.m.) The following vote was recorded: Ayes Members Dillon, DeWeerth, Perkins, Reuter, Schuneman, Stuff and Walder. Nays-0 Motion carried.

Member Walder moved, seconded by Member Perkins, that bills as listed and attached be approved in the following amounts: Educational Fund \$12,515.81 as listed plus \$3,994.78 to Prudential Life Insurance Company not listed; Building Fund \$4,619.63; Site and Construction Fund \$32,337.78. The following vote was recorded: Ayes Members DeWeerth, Dillon, Perkins, Reuter, Schuneman, Stuff and Walder. Nays-0 Motion carried.

Member Perkins moved, seconded by Member Walder, that the Board approve the appointment of Donald B. Hokanson as Instructor of Business at a salary of \$7,000 for the academic year. The following vote was recorded: Ayes Members Dillon, DeWeerth, Perkins, Reuter, Walder, Stuff and Schuneman. Nays-0 Motion carried.

Member Walder moved, seconded by Member Stuff, that the Board approve the attached resolution requesting employment of a full time project representative in connection with the construction of Phases IA and IB. The following vote was recorded: Ayes Members Dillon, DeWeerth, Perkins, Reuter, Stuff, Schuneman and Walder. Nays-0 Motion carried. It was noted that the architects had received three applications to date and they would start interviews next week. Member Walder thanked Chairman Schuneman on behalf of the Board for the negotiations with the architect on the project supervisor's salary.

Mr. Edison reported that bids from Hofmann Heating and Air Conditioning and Weaver Sheet Metal for the installation of four power roof ventilators in the temporary building were as follows:

Hofmann Heating \$6,430
Weaver Sheet Metal 6,275

Member Walder moved, seconded by Member Dillon, to accept the low bid of Weaver Sheet Metal of Sterling, Illinois and the following vote was recorded: Ayes Members DeWeerth, Dillon, Perkins, Reuter, Schuneman, Stuff and Walder. Nays-0 Motion carried.

In regard to the leaking field tile, Member Reuter reported that he had inspected this area and that the field tile line and outlet cannot be located and it appears to run a jagged line at varied depths. He suggested that the architect be contacted with the idea in mind of running a new tile line which would terminate at either the man hole drain and/or the field tile line nearest the athletic field facilities to be constructed. Should this procedure be acceptable, then the field tile should not be laid until the elevation of all land area is determined. Mr. Edison reported that Mr. Reuter's recommendations were in the hands of the architect and should be coordinated with the regular construction work.

Member Dillon moved, seconded by Member Walder, that the Board approve the installation of a curb around the athletic track at an approximate cost of \$4,000. The following vote was recorded: Ayes Members Dillon, DeWeerth, Perkins, Reuter, Schuneman, Stuff and Walder. Nays-0 Motion carried.

The Board then directed Mr. Edison to follow up on Change Orders #3 and #4 and also the details involved in the installation of the curb around the track.

Dr. Nash informed the Board that the college had received approval to offer the Nurse Refresher Course that had previously been offered during the summer months. This program will be offered under the same grant as before, will be an eight week program beginning September 16th and running through November 15th.

Dr. Nash reported that the summer enrollment was 467 students with 31 of these Out of District, for a total of 2,195 credit hours. Fall registration for new students was reported to be 380 to date. On August 9, 1968 a reception will be held at Emerald Hill Country Club from 7 p.m. to 9 p.m. honoring the 26 graduates of the Licensed Practical Nursing Program and the 6 graduates of the Certified Laboratory Technicians.

The Board reviewed the report for Recognition of Illinois Public Junior Colleges from Gerald W. Smith, Executive Director. In regard to staffing needs, Dr. Nash informed the Board that replacements are needed for Vocational Education, English, and Psychology. New positions yet to be filled include Agriculture, Automotive Mechanics and Reading.

The President's Annual Report was presented to the Board. This report covers the period from the opening of Sauk Valley College to the present. Copies of this report will be made available to the public.

In the last progress meeting with Donovan Construction Company, Mr. Taschek notified the college that the temporary parking facilities for construction personnel will be complete and ready for use by August 15, 1968 and he will instruct his workers to use this lot instead of the college parking lots. There was also a question raised on whether or not our present well would be sufficient to supply water for construction needs when our increased enrollment arrives in September. In regard to the college's question on whether or not Unit I would be ready by June of 1969 in order to move Vo-Tech equipment in during the summer, Mr. Taschek stated that if all goes well and the cement work is completed and the building is enclosed by December 1, 1968 they plan to have Unit I ready for our use by June 15, 1969.

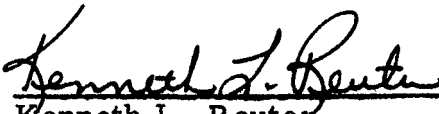
Mr. Ralph Gelandar, Public Relations, reported that the singing group, "The Sons and Daughters", from the college provided musical entertainment at the Oregon Centennial. This group presented a half hour program for three consecutive nights and was very well received by the audience. He also reported that a series of feature stories on occupational programs offered at the college and job opportunities for students participating in these programs, would soon be released to the area newspapers. Two other projects underway at the present time are the mailing of Yearbooks to professional people for display in their offices, and working with the Sauk Valley Foundation publicity committee.

Member Walder moved, seconded by Member Dillon, that the Board authorize the investment of \$15,000 in Certificates of Deposit at 5% in the Polo National Bank of Polo, Illinois and \$15,000 in Certificates of Deposit at 5% in the First National Bank of Amboy, Illinois, both certificates for a period of 6 months. The following vote was recorded: Ayes Members Walder, DeWeerth, Dillon, Perkins, Reuter, Schuneman, Stuff. Nays-0 Motion carried.

Member Walder told Dr. Nash that on behalf of the Board of Sauk Valley College, he would like to thank him for his sincere interest in the college, the contributions he had made, and wished him the best of luck in his new assignment.

There being no further business, Member Walder moved, seconded by Member Stuff, that the Board adjourn to August 12, 1968. The following vote was recorded: Ayes Members DeWeerth, Dillon, Reuter, Stuff, Perkins, Walder, and Schuneman. Nays-0. Motion carried.

The meeting was adjourned at 9:30 p.m.


Kenneth L. Reuter
Secretary

RESOLUTION REQUESTING EMPLOYMENT OF FULL TIME PROJECT REPRESENTATIVE

WHEREAS, the Illinois Building Authority has advised Dr. Edward J. Sabol that a full time project representative is required in connection with the construction of Phases 1A and 1B of the Project known as IBA Project No. 74-97, and,

WHEREAS, it is deemed necessary to employ such an individual,

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED that the Illinois Building Authority as owner, should be and hereby is requested to employ a full time project representative for the aforesaid project upon the terms and conditions hereinafter set forth, the cost of the services of said representative to be approved by the IBA as a reimburseable item and charged against the contingency fund set up for the project. The terms and conditions for employment shall be as follows:

1. A maximum annual salary of \$12,000 with the pay period on the 15th and last day of each month.
2. Two weeks paid vacation per year after one year of service.
3. The normal work week shall consist of a minimum of 8:00 A.M. to 5:00 P.M., five days per week, plus such additional time as is necessary to carry out the assigned duties. This may include an occasional Saturday morning for reports and consultations.
4. Holidays shall consist of the normal trade holidays.
5. No car allowance or transportation allowance will be provided.
6. Sick leave up to ten days in any one year.
7. Insurance shall consist of Workmen's Compensation, Social Security payments, State and Federal Unemployment Compensation. No other insurance or disability payments are to be provided.
8. The employment and duties shall be goverened by the "Duties, Responsibilities, and Limitations of Authority" prepared by Durrant,

Deininger, Dommer, Kramer, and Gordon, under date of June 28, 1968, consisting of five pages.

9. The actual employment agreement shall be between Caudill, Rowlett and Scott and Durrant, Deininger, Dommer, Kramer, and Gordon, Associated Architects, with the approval of the Illinois Building Authority and Sauk Valley College.

10. Caudill, Rowlett and Scott and Durrant, Deininger, Dommer, Kramer and Gordon, Associated Architects, shall pay the project representative and shall be reimbursed by the owner at the rate of 1.25 times the salary plus all reimburseable expenses. Said reimburseable expenses shall consist of telephone and authorized travel and other miscellaneous expenses as may be specifically be agreed upon by the associated architects and the owner with the approval of Sauk Valley College.

INSTRUCTIONS FOR PROJECT REPRESENTATIVE
DUTIES, RESPONSIBILITIES AND LIMITATIONS OF AUTHORITY

The duties, responsibilities and limitations of authority of the Project Representative shall include, but not be limited to, the following:

1. He shall become thoroughly conversant with the drawings, specifications, details and general conditions for executing the work.
2. He shall keep such records of the work as the Architect and the Owner may specify and require and shall make such reports to the Architect with copies to the Owner as the Architect and the Owner may specify and require. He shall maintain copies of these records and reports at the site of construction together with the drawings, specifications, shop drawings, change orders and correspondence dealing with the project.
3. He shall endeavor to see that the requirements of the Contract Documents are being carried out by the Contractor.
4. He shall endeavor to see that all authorized changes are properly incorporated in the Work and that no changes are made unless properly authorized.
5. He shall notify the Architect if conditions encountered at the project are at variance with the Contract Documents and he shall comply with the directives of the Architect in endeavoring to correct these conditions.
6. He shall not permit the installation of any material and equipment for which shop drawings are required unless such drawings have been duly approved and issued by the Architect.

INSTRUCTIONS FOR PROJECT REPRESENTATIVE

7. He shall endeavor to see that materials and equipment furnished are in accordance with the Contract Documents.
8. He shall receive samples which are to be furnished at the job site; record date received and from whom, notify the Architect of their readiness for examination; record Architect's approval or rejection; and maintain custody of approved samples.
9. He shall see that "as-built" data is recorded, as specified in the Contract Documents, on a set of prints of the project as the work is performed. As-built data shall include the recording of existing utilities and other structures uncovered as the work is performed.
10. He shall prepare, keep and maintain the following records:
 - (a) Maintain at the job site orderly files for (1) correspondence, (2) reports and job conferences, (3) shop drawings and (4) reproductions of original Contract Documents including all addenda, change orders and additional drawings issued subsequent to the award of the contract.
 - (b) Keep a daily diary or log book, recording hours on the job site, weather conditions, list of officials and jurisdiction, number and type of workers working each day, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures.
 - (c) Record names, addresses, and telephone numbers of all contractors and subcontractors.
 - (d) Prepare and submit a weekly report to the Architect and Owner using a format to be developed by the Architect and approved by the Owner.

INSTRUCTIONS FOR PROJECT REPRESENTATIVE

11. He shall observe and give prompt written notice to the construction Contractor's Representative and the Architect of any non-compliance on the part of the Contractor's Representative with any Contract Documents. He shall notify the Architect and the Owner of any failure to take corrective measures promptly.
12. He shall initiate, attend and participate in weekly progress meetings and all necessary inspections with the Contractor.
13. He shall review every Contractor's invoice against the value of partially completed or completed work and the materials stored at the project site prior to it being forwarded to the Architect and shall promptly notify the Architect of any discrepancy between his review of the work and the invoice.
14. He shall be responsible to the Architect for the proper administration of the duties enumerated herein, and he shall comply with other instructions and assignments of the Architect.
15. He shall obtain from the Architect additional details or information if, and when, required at the job site for proper execution of the work.
16. He shall consider and evaluate suggestions or modifications which may be submitted by the Contractor to the Architect, and report them with recommendations to the Architect for final decision.
17. He shall be alert to the completion date and to conditions which may cause delay in completion, and report same to the Architect. When the construction work has been completed in accordance with the Contract Documents, advise the Architect that the work is ready for general inspection and acceptance.

INSTRUCTIONS FOR PROJECT REPRESENTATIVE

18. He shall serve as liaison between Contractor and the Architect and maintain relationship with the Contractor and all subcontractors on the job only through the Contractor's job superintendent.
19. He shall see that tests which are required by the Contract Documents are actually conducted, observe record and report to the Architect all details relative to the test procedures, and advise the Architect's office in advance of the schedules of tests.
20. If inspectors, representing the Owner or local, state or federal agencies, having jurisdiction over the Project, visit the job site, accompany such inspectors during their trips through the Project, record the outcome of these inspections and report same to the Architect's office.
21. After Substantial Completion, he shall make a list of items for correction before final inspection, and check each item as it is corrected.
22. If the Owner occupies (to any degree) the building prior to actual completion of the work by the Contractor, he shall be especially alert to possibilities of claims for damage to completed work prior to the acceptance of the building.
23. During the course of the work, he shall collect Guarantees, Certificates and Maintenance Operation Manuals, keys and Keying schedule, and at the acceptance of the Project, assemble this material and deliver it to the Architect for forwarding to the Owner.

INSTRUCTIONS FOR PROJECT REPRESENTATIVE

24. He shall not become involved in any of the following areas of responsibility unless specific exceptions are established by written instructions issued by the Architect:

- (a) He shall not authorize deviations from the Contract Documents.
- (b) He shall avoid conducting any tests personally.
- (c) He shall not enter into the area of responsibility of the Contractor's field superintendent.
- (d) He shall not expedite the job for Contractor.
- (e) He shall not advise on, or issue directions relative to, any aspect of the building technique or sequence, unless a specific technique or sequence is called for in the specifications.
- (f) He shall not approve shop drawings or samples.
- (g) He shall not authorize, or advise, the Owner to occupy the Project, in whole, or in part, prior to the final acceptance of the building.
- (h) He shall not issue a Certificate for Payment.

I hereby certify and acknowledge that I have read the above and I am fully aware of the duties and responsibilities of the Inspector for this project (s):

Project Inspector

Date

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ANNUAL REPORT

SAUK VALLEY COLLEGE



July 1968

Office of the President



SAUK VALLEY COLLEGE

RIVER CAMPUS, R R 1, DIXON, ILLINOIS 61021

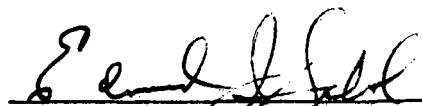
TELEPHONE: (815) 284-7711

A MESSAGE FROM THE PRESIDENT

This first annual report actually covers the time from the opening of Sauk Valley College to the present. It has been prepared to reflect and to highlight the following:

1. The College was established in 1966 and is being operated in accordance with the mandate of the electorate which provided for its establishment under the Illinois Public Junior College Act. (H. B. 1710, 74th G. A., 1965)
2. During the two-year period of its operation, over 2,000 individuals have enrolled for one or more of the courses offered.
3. Course offerings and educational services have already taken on a comprehensive character with significant numbers enrolled in transfer programs, occupational curricula and adult and continuing education.
4. A well-qualified administrative and instructional faculty dedicated to the community college philosophy has been assembled and maintained.
5. An instructional materials center and library have been built in support of the broad educational objectives of junior college education as well as in support of specific instructional programs.
6. An adequate operational budget has been provided and maintained from local, state and federal sources.
7. Permanent construction is already underway to provide necessary facilities for programs already established and for those planned for the near future.
8. Plans are being developed to assure the continued expansion of programs and facilities.
9. There has been a firm commitment of support from the college community and from the State of Illinois indicating an affirmation of their belief in the comprehensive community college and assuring a continued expectation of future support.

July 22, 1968


Edward J. Sabol, President

A BILL

For an Act in relation to the establishment, operation and maintenance of public junior colleges, and making an appropriation in connection therewith.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

ARTICLE I

Sec. 1-1. This Act shall be known and shall be cited as the Public Junior
2 College Act.

Sec. 1-2. The following terms shall have the meanings respectively pre-
2 scribed for them except as the context otherwise requires:

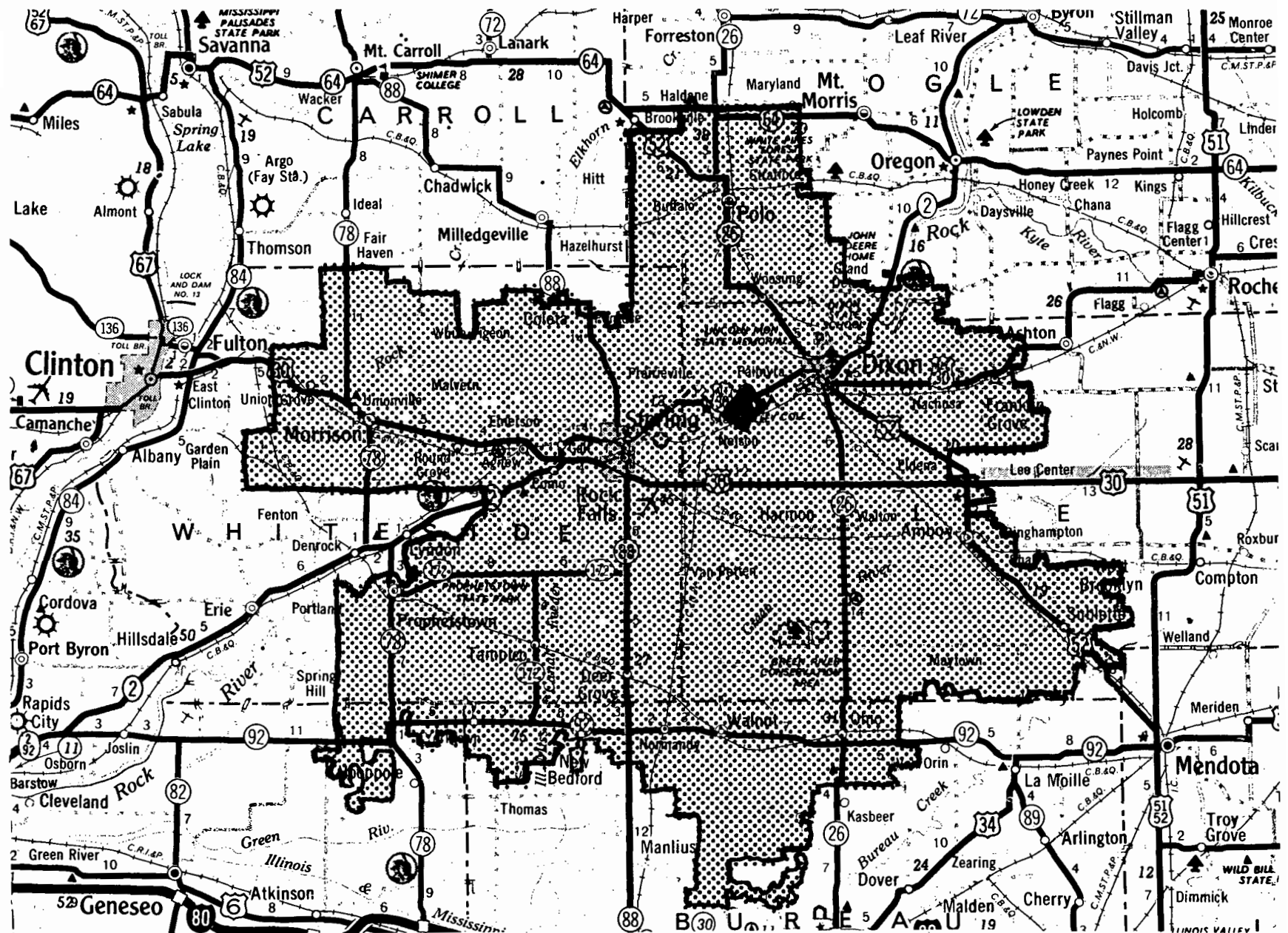
3 (a) "Board of Higher Education": The Board of Higher Education cre-
4 ated by "An Act creating a Board of Higher Education, defining its powers and
5 duties, making an appropriation therefor, and repealing an Act heretofore
6 approved August 22, 1961, as amended".

7 (b) "State Board": Illinoi

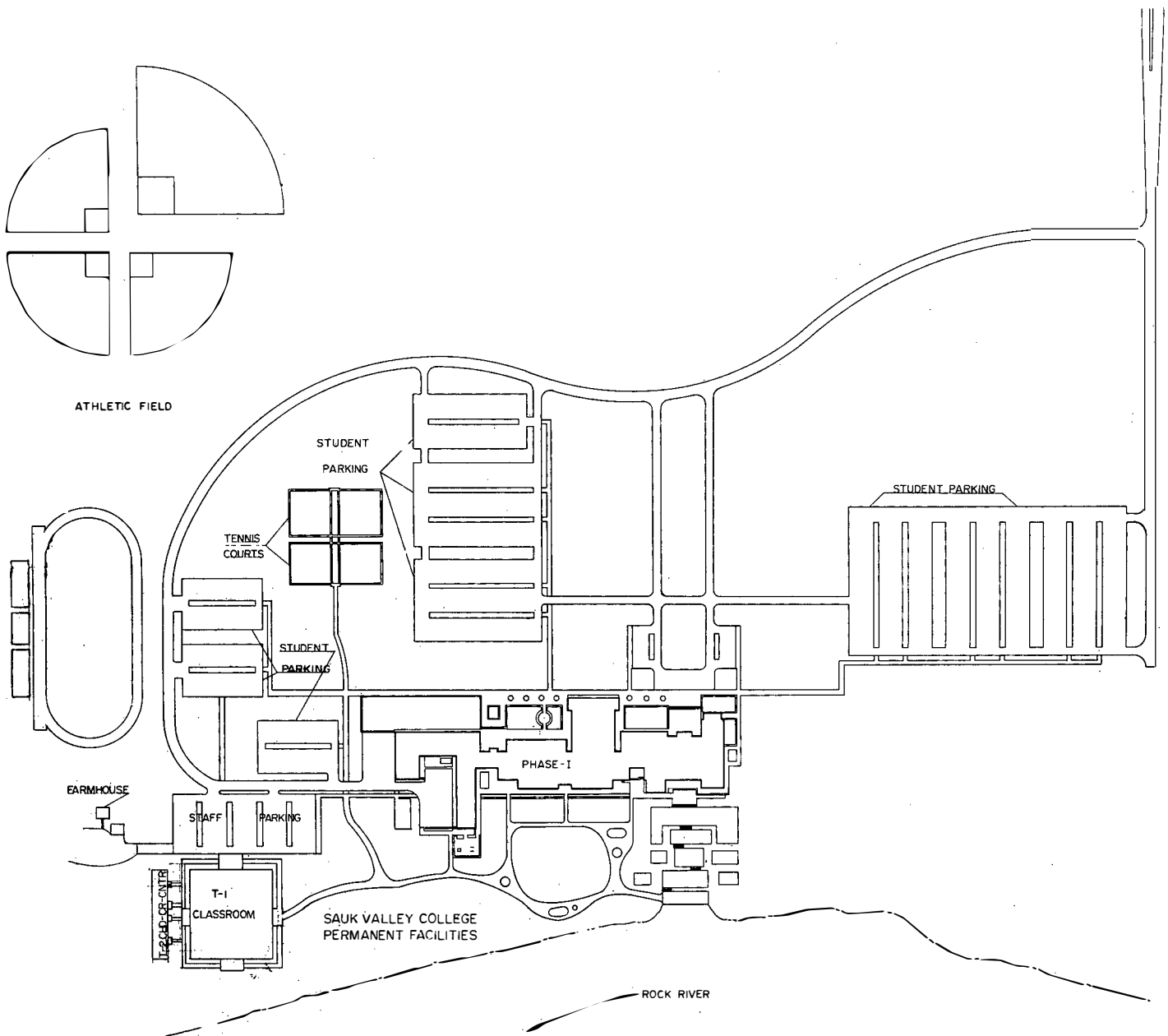
8 A Master Plan for Higher Education in Illinois was approved by the State of Illinois Board of Higher Education in July 1964. One of the results of this was the enactment of H. B. 1710 by the 1965 Legislature. The Governor signed this bill on July 29 of that year.

H. B. 1710 made possible the expansion of existing junior colleges as Class II Junior Colleges, and the creation of new institutions as Class I Junior Colleges. It was through this legislation that Sauk Valley College, District 506, was created in the summer of 1965. The Sauk Valley Foundation was established, the College site was purchased, the first President was selected, and architects were employed all before the end of that calendar year.

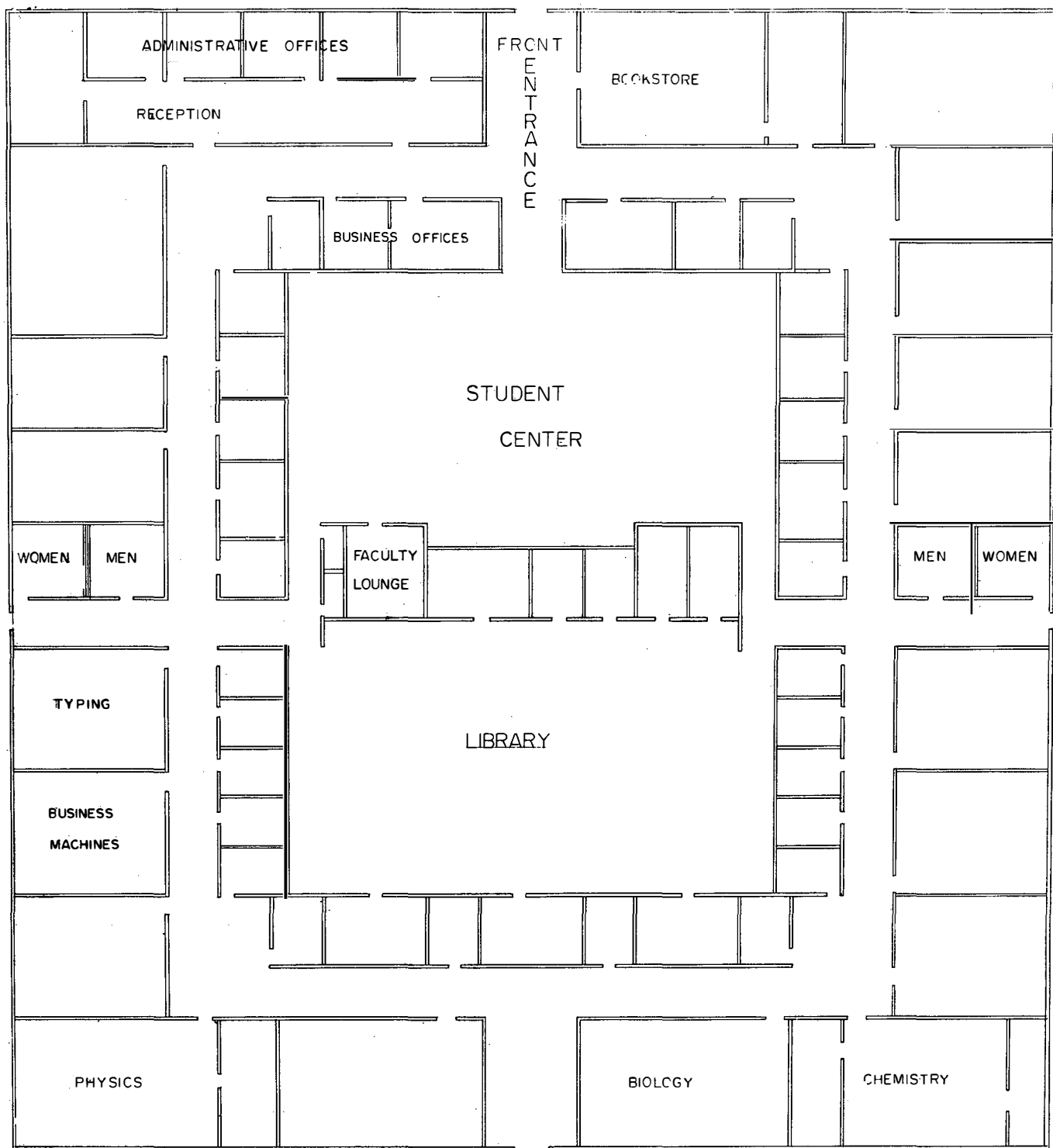
SAUK VALLEY COLLEGE, DISTRICT #506



NEXT YEAR'S CAMPUS SHOWING LOCATIONS OF PHASE I,
TEMPORARY BUILDINGS, PARKING LOTS AND ATHLETIC FIELD

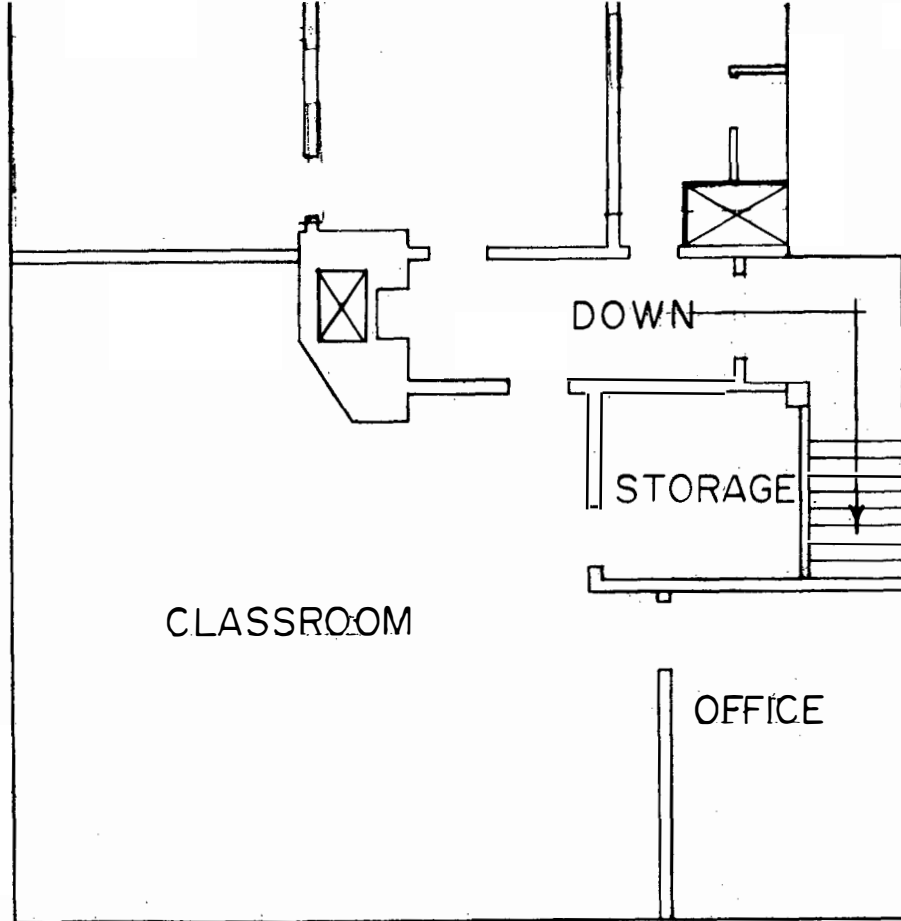


Sauk Valley College is not just bricks and mortar, but buildings are important. By the fall of 1969, the campus map will resemble the above pattern. With good progress being made on the 9-1/2 million dollar permanent facilities, the College is looking forward to the day when all programs will be provided at one site. As enrollment grows, Sauk Valley College can expect to expand further, by the addition of Phase II, as it continues to develop and maintain a collegiate program sufficiently flexible to adjust to changing conditions and demands.

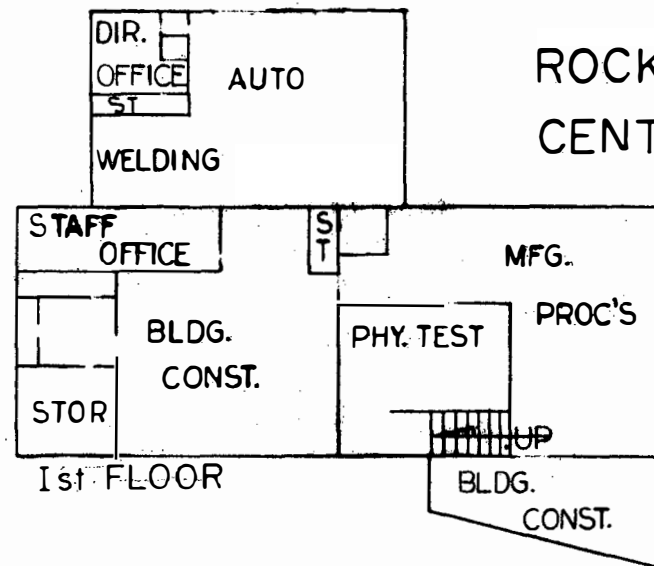


SAUK VALLEY COLLEGE T-1

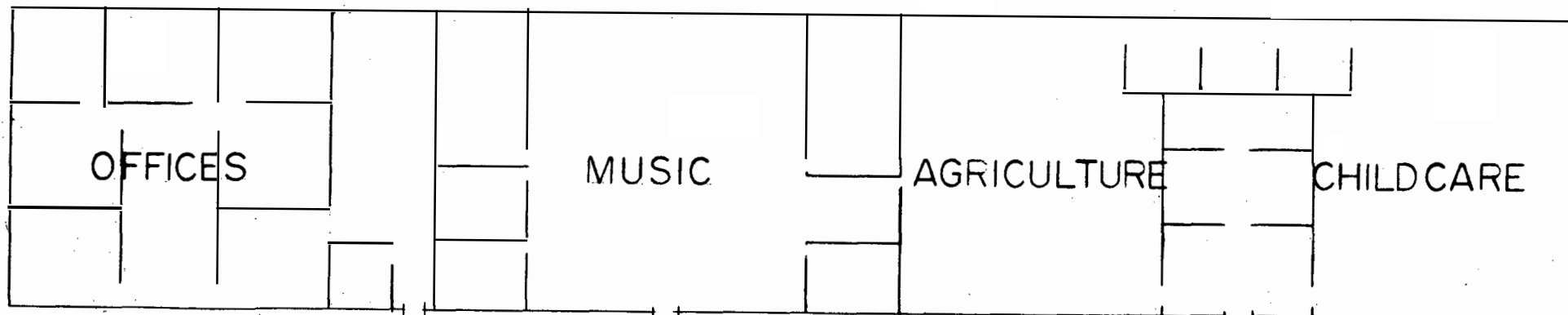
"Old Ironsides", the first temporary building (T-1) on the Sauk Valley College campus, contains 43,666 square feet and housed all the offices and classrooms the first year, except those used for physical education. Construction began on T-1 on May 4, 1966, and was completed on September 23, just four days after the College was scheduled to open. Total cost for T-1, including architect's fees, electrical, heating and plumbing services, was approximately \$370,000, or less than \$8.50 per square foot.



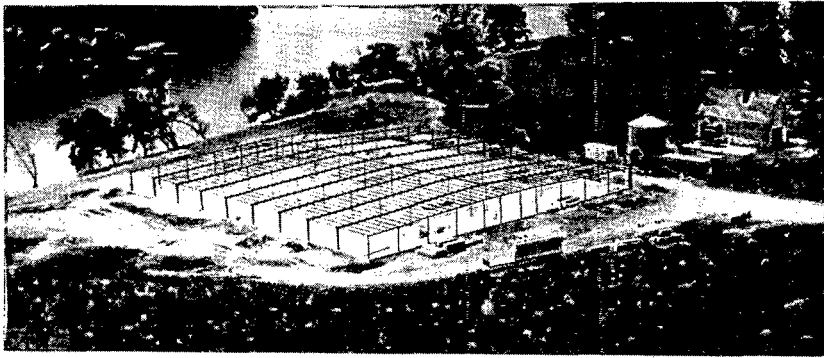
DIXON CENTER



ROCK FALLS
CENTER



T-II CHILD CARE - OFFICE CENTER



The Campus Begins



Evening Classes Are Popular, Too



Second Facility Nears Completion



The First Classroom Building



Construction Continues

Farmhouse Provides More Office Space

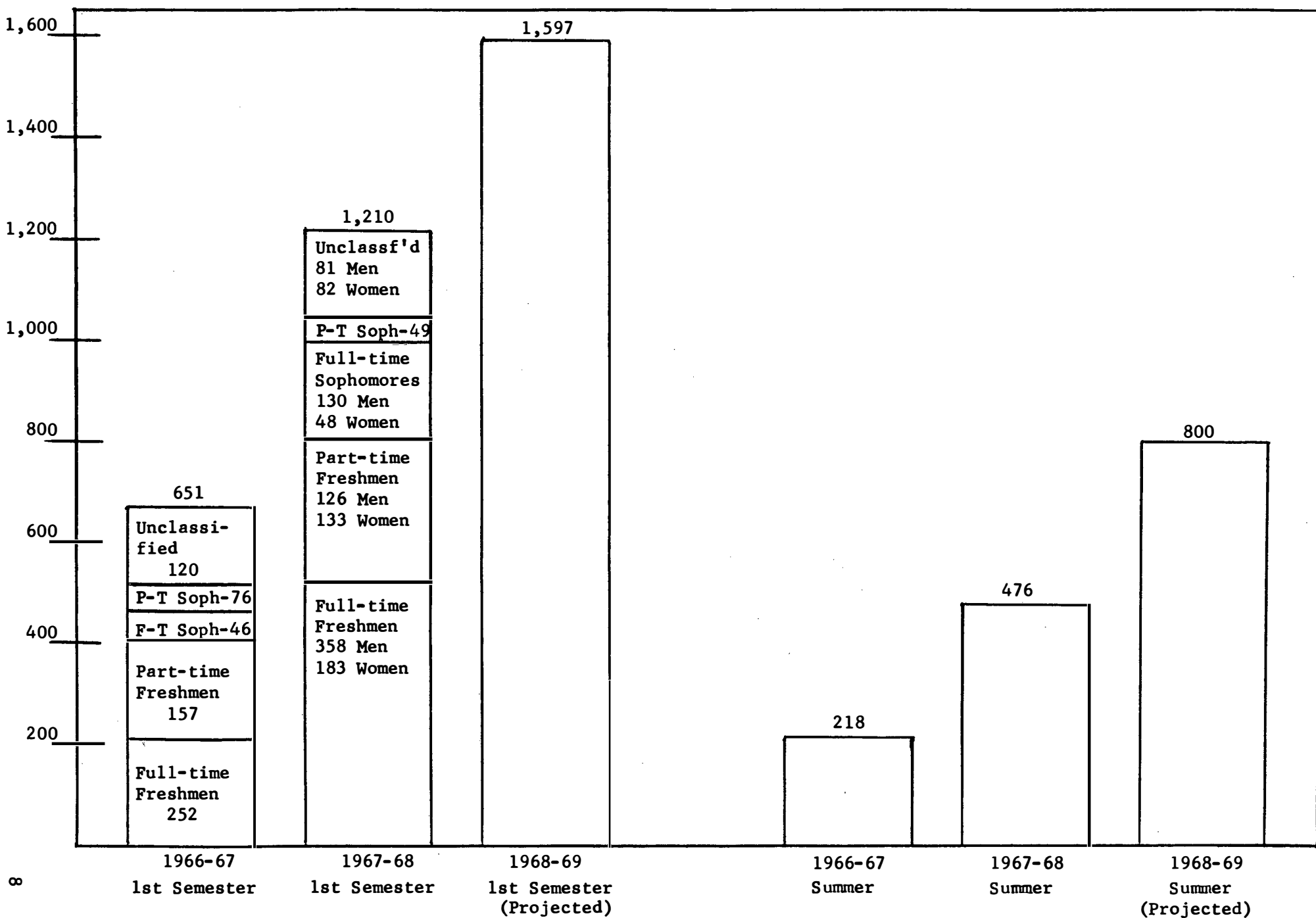


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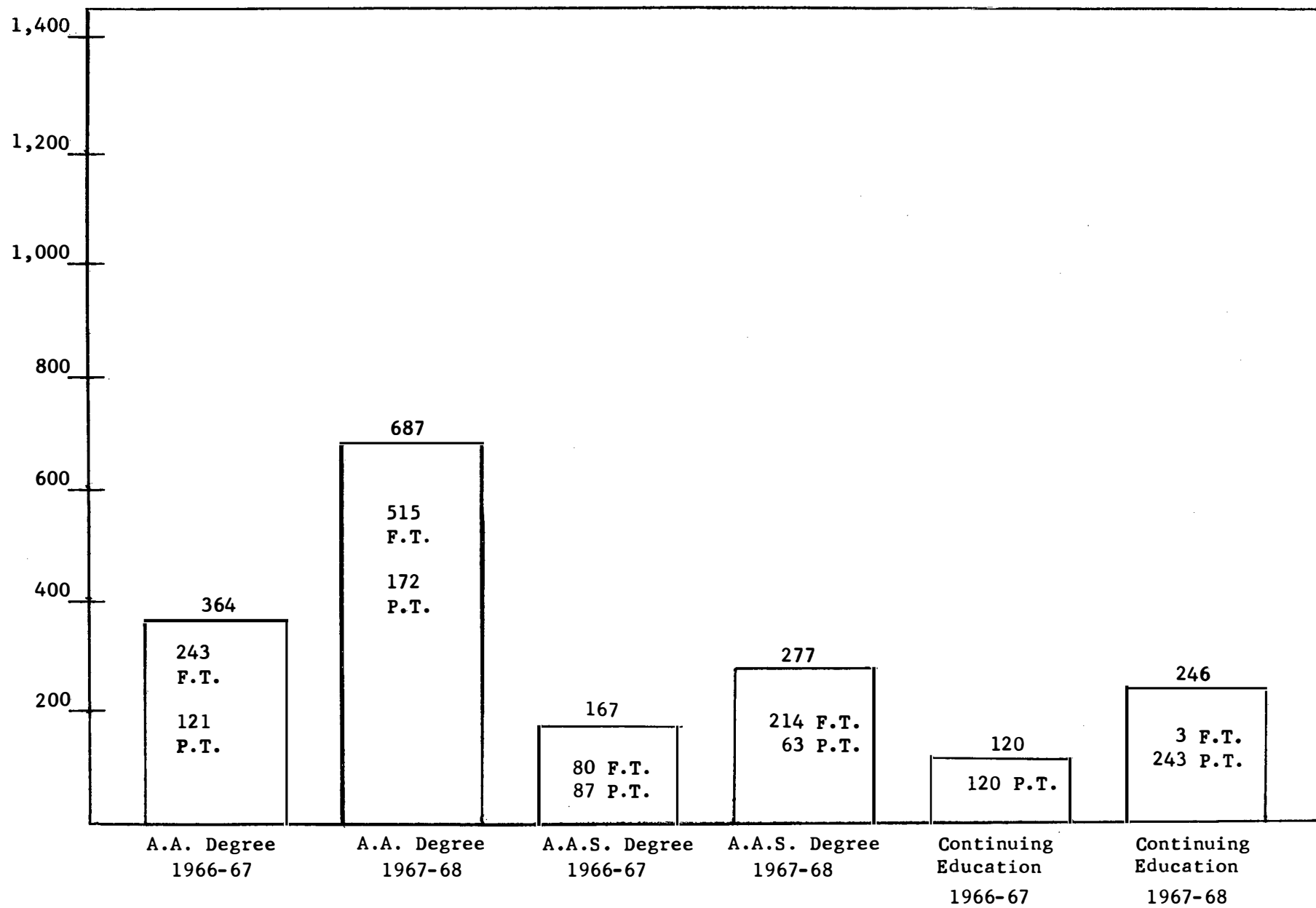
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ENROLLMENT AND PROJECTED ENROLLMENT - 1966-69

BY CLASSES - FULL-TIME AND PART-TIME



ENROLLMENT BY PROGRAMS - 1966-1968



SAUK VALLEY COLLEGE

PROGRAMS OF STUDY

COLLEGIATE TRANSFER - ASSOCIATE IN ARTS PROGRAM

Liberal Arts and Science
Education

COLLEGIATE TRANSFER - ASSOCIATE IN SCIENCE PROGRAM

Agriculture	Engineering
Business	Natural Science
Education	Pre-Medical

COLLEGIATE TECHNICAL - ASSOCIATE IN APPLIED SCIENCE PROGRAM

Agriculture	Business Management Mechanics
Business	Accounting Electronic Data Processing Library Technology Mid-Management Marketing Office Machines Secretarial Science
Health	Associate Degree Nursing Radiology Laboratory Assistant
Industrial and Engineering . . .	Automotive Building Construction Electronic Process and Control Drafting Mechanical - Machine Design

COLLEGIATE VOCATIONAL PROGRAMS (ONE YEAR PROGRAMS)

Laboratory Assistant
Practical Nursing

GRADUATES OF SAUK VALLEY COLLEGE

A. A. Degrees	A. A. S. Degrees	Certificate Programs	Date Received
10	1		June 1967
3			August 1967
5			January 1968
73	10		June 1968
7	4	32	August 1968
Total 98	15	32	145

More than 100 students have received diplomas from Sauk Valley College since it opened its doors two years ago. In addition, 32 will have completed one-year certificate programs, Practical Nursing or Laboratory Technician, in August of this year, and possibly 11 others may complete degree requirements.

Eleven transfer students completed all the requirements for graduation at the end of Sauk Valley College's first year; three more had done so by the completion of the College's first summer session; five more had done so by the end of the College's third semester. All but one of these graduates did their work in Associate in Arts degree programs, while one student was awarded an Associate in Applied Science degree.

Twenty-two of the 102 students who have received diplomas have graduated "with honor". Additionally, seven have graduated "with high honor". Graduation "with high honor" requires that the student has been on the Sauk Valley College President's Honor List, maintaining a grade average of 3.5 or higher throughout his full-time enrollment; graduation "with honor" requires election to the Dean's List, maintaining a grade average of 3.0 or higher, during full-time enrollment at Sauk Valley College.

CONTINUING EDUCATION

Classes and Continuing Education per se were offered in both day and evening sessions during the first two years in the following areas:

<u>TITLE</u>	<u>SESSIONS</u>	<u>TIME</u>	<u>STUDENTS</u>
Certified Life Underwriters (for insurance men of the area)	30	75 hrs	12
Criminology (for City and County police officials)	15	45	28
Juvenile Delinquency (for social workers and police officials)	15	45	59
Private Pilot Ground Course (for all interested persons)	15	40	25
Reading Techniques (for employees of General Electric- Morrison, Illinois)	15	30	18
In-Service Seminar (for Shop Foremen of Frantz Manufacturing - Sterling, Illinois)	6	12	20

A significant part of continuing education is the evening division credit program. The courses meet the same standards, follow the same course outlines, use the same tests and are taught by Sauk Valley staff members. Over 300 adults are participating in these transfer oriented courses.

Some of the more popular classes these adults are taking are: Business Law, Philosophy, Rhetoric and Composition, Calculus and Psychology. Many of these adults are working toward a degree or for transfer credit.

THE FACULTY

The teaching faculty of Sauk Valley College for the 1967-68 school year has numbered 46 full-time instructors and 13 part-time instructors. Organizationally, instructional faculty members are assigned to one of six divisions, Agriculture, Business, Humanities, Science-Mathematics-Health Occupations, Social Science, and Industrial and Engineering Related. Each division is headed by a chairman, who reports directly to the Dean of Instruction, and teaches one or more classes each semester. The following tables give distributions by academic rank, earned degrees, and salaries, as of the 1967-1968 academic year:

TABLE I - FACULTY DISTRIBUTION BY RANK

	<u>Full-time</u>	<u>Part-time</u>	<u>Total</u>
Professor	1	3	4
Associate Professor	4	1	5
Assistant Professor	22	4	26
Instructor	16	5	21
Assistant Instructor	<u>3</u>	<u>-</u>	<u>3</u>
Total	46	13	59

TABLE II - HIGHEST EARNED DEGREE BY RANK

	<u>Bachelor</u>		<u>Master</u>		<u>Doctorate</u>	
	<u>F.</u>	<u>P.</u>	<u>F.</u>	<u>P.</u>	<u>F.</u>	<u>P.</u>
Professor	-	-	1	-	-	3
Associate Professor	-	-	4	-	-	1
Assistant Professor	2	-	23	4	-	-
Instructor	<u>6</u>	<u>5</u>	<u>0</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	8	5	38	4	0	4

TABLE III - TOTAL FACULTY EARNED DEGREE

Doctorate	4	=	6.8%
Master	42	=	71.2%
Bachelor	13	=	<u>22.0%</u>
			100.0%

TABLE IV - SALARIES BY ACADEMIC RANK - FULL TIME
(Based on Academic Year)

	<u>Professor</u>	<u>Associate Professor</u>	<u>Assistant Professor</u>	<u>Instructor</u>	<u>Assistant Instructor</u>
Minimum	\$12,300	\$10,300	\$ 7,900	\$6,400	\$5,900
Median	\$12,300	\$10,780	\$ 9,070	\$7,165	\$5,933
Maximum	\$12,300	\$11,200	\$10,000	\$8,000	\$6,000

LIBRARY - INSTRUCTIONAL MATERIALS CENTER

When the Instructional Materials Center and Library Services were first activated at Sauk Valley College on June 1, 1966, not a book, magazine, newspaper, nor any semblance of reference materials was on hand. Three and one-half months later, when the College opened, more than 3,000 items had been received, catalogued and shelved. By the end of the 1966 calendar year, these holdings had grown to 6,000. During the 1967 calendar year, this number of holdings had doubled, and when the College opens this fall, nearly 18,000 volumes will be available to students.

Seven daily newspapers are received in the Library: The Dixon Telegraph, The Sterling Gazette, The Rockford Morning Star, The Chicago Daily News, The Chicago Tribune, The Christian Science Monitor, and The Wall Street Journal. In addition to these, there is a subscription to the Sunday edition of the New York Times. Approximately 250 magazines and periodicals covering all disciplines are received with special emphasis on those indexed in the Reader's Guide. 103 magazines are available on micro-film with some going back as much as five years.

From 40 to 60 books were charged out daily during the past academic year. This is in addition to the use of books, reference materials and magazines in the Library and, therefore, not tabulated. Most of the books charged out were in the fields of Humanities and Social Studies.

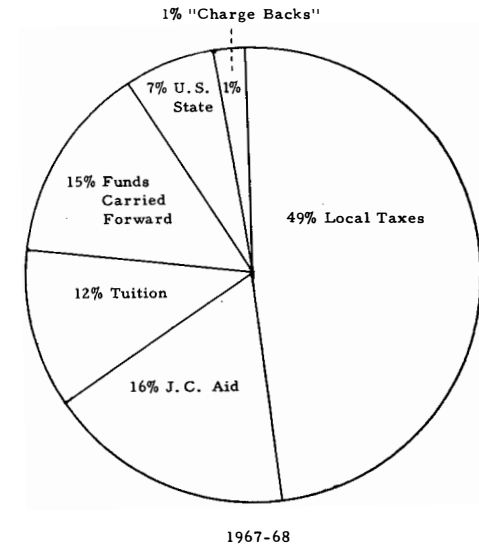
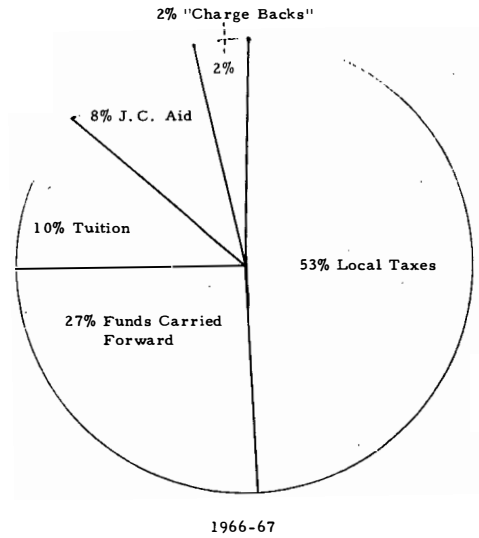
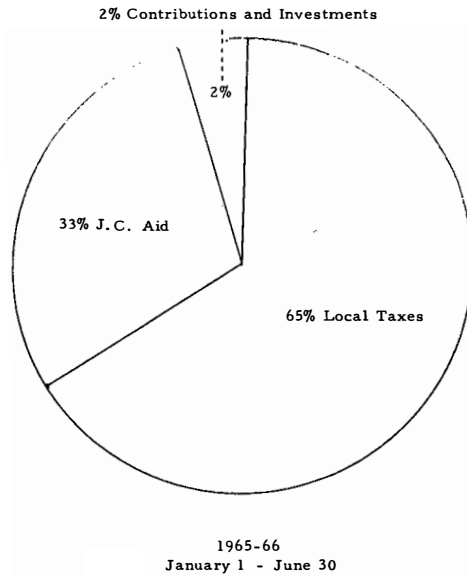
From the outset all accessions were catalogued on the Library of Congress system, to which system most libraries are now converting.

Classification of the library materials at Sauk Valley fall, generally, into the following categories:

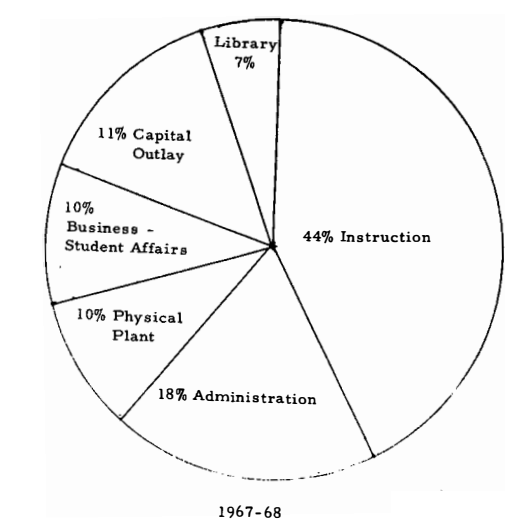
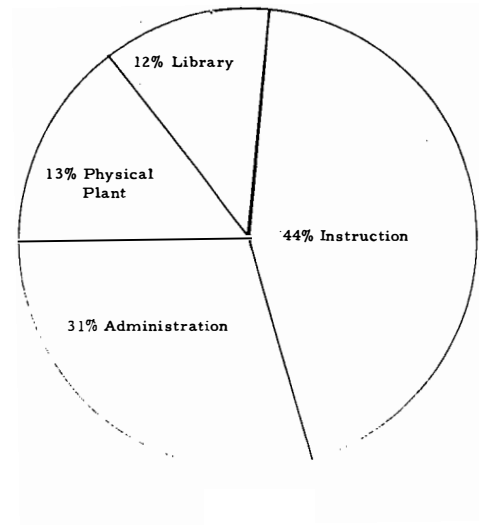
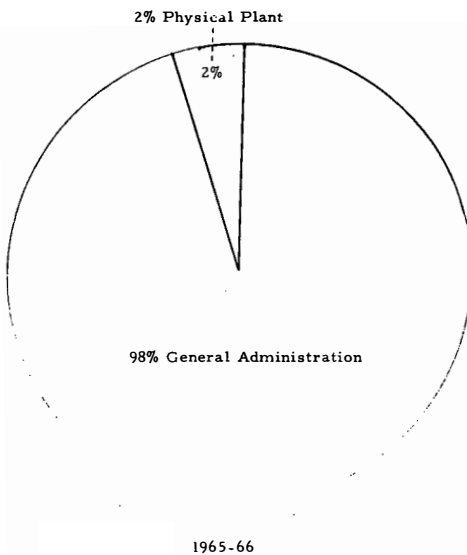
	<u>PERCENT</u>
Humanities	40
Social Science	30
Education	3
The Arts	2
Science and Mathematics	13
Agriculture	2
Technology	3
Reference Materials	7

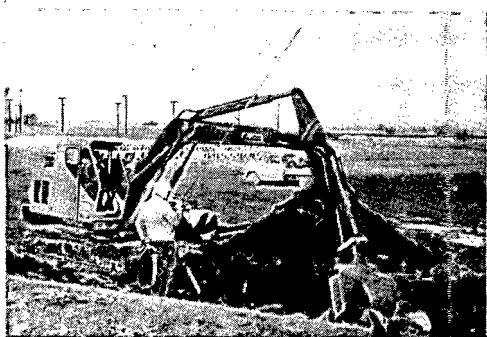
FINANCES

INCOME

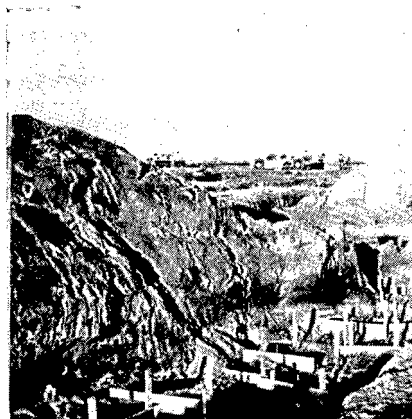


EXPENDITURES

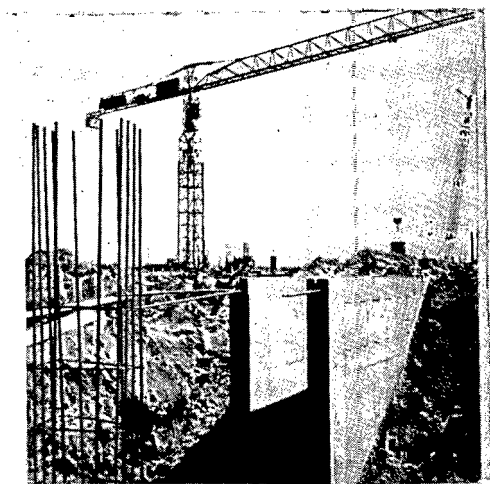




First Dirt is Moved



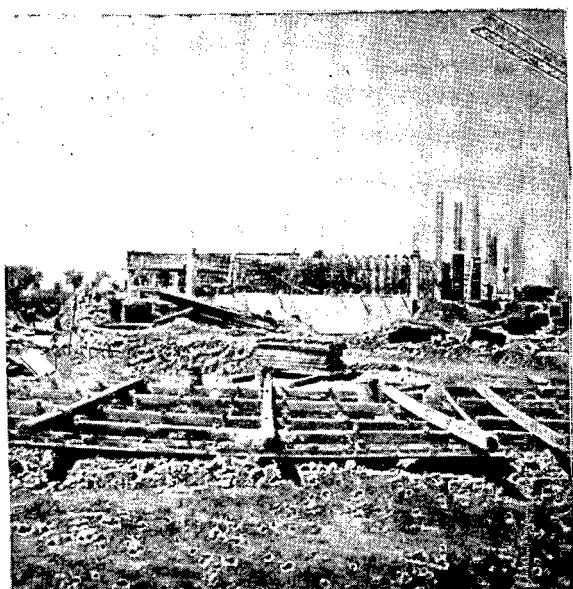
Building Goes Down -
And Down



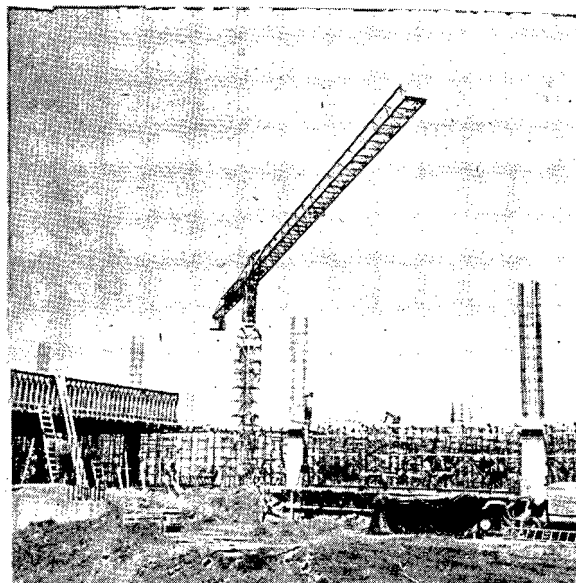
- And Up - And Up



What It Takes To Build
A Building



1st Floor, 2nd Floor, and
3rd Floor Take Shape



Huge Cranes Move Materials Quickly

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FINANCIAL STATEMENT
FINAL JUNE 1968

Funds Invested

US Treasury Bills-from Harris Trust & Savings	(7-5-68)	Site & Const Fund	197,370.00
US Treasury Bills-from Harris Trust & Savings	(7-25-68)	Site & Const Fund	49,591.32
US Treasury Bills-from Harris Trust & Savings	(9-5-68)	Site & Const Fund	177,429.60
US Treasury Bills-from Rock Falls National Bank	(9-5-68)	Educational Fund	49,296.00
US Treasury Bills-from Rock Falls National Bank	(8-1-68)	Site & Const Fund	9,759.40
US Treasury Bills-from Rock Falls National Bank	(7-31-68)	Site & Const Fund	49,552.50
US Treasury Bills-from Rock Falls National Bank	(6-13-68)	Bond & Interest Fund	<u>43,918.00</u>

Total Funds 576,916.82

Bond and Interest Fund

Balance on hand June 1, 1968		124,262.87
Receipts: Taxes	<u>158,607.43</u>	<u>158,607.43</u>
Total		<u>282,870.30</u>
Disbursements		<u>120,617.38</u>
Balance on hand June 30, 1968		<u>162,252.92</u>

& Construction Fund-Harris Trust & Savings

Balance on hand June 1, 1968		4,401.04
Receipts: US Treas Bills	196,312.75	
Interest	<u>3,687.25</u>	
Total		<u>200,000.00</u>
Disbursements		<u>204,401.04</u>
Total balance on hand June 30, 1968		<u>192,429.60</u>
		<u>11,971.44</u>

Site & Construction Fund-Dixon National Bank

Balance on hand June 1, 1968		142.88
Receipts: Int on treas bills	195.42	
Diff. in Treas Bills		
Re-invested	252.08	
Other income	<u>121,642.07</u>	
Total		<u>122,089.57</u>
Disbursements		<u>122,232.45</u>
Balance on hand June 30, 1968		<u>55,082.54</u>
		<u>67,149.91</u>

Cash balance	108,165.99
Outstanding checks	<u>41,016.08</u>
True cash balance	<u>67,149.91</u>

financial report for June 1968 (final) con't

BUILDING FUND

Balance on hand June 1, 1968		11,178.99
Receipts:		
US Treas Bills	29,716.67	
Interest	283.33	
Taxes	59,466.39	
Loan from Bookstore	25,000.00	
Other income	<u>1,140.62</u>	
Total		<u>115,607.01</u>
Disbursements		<u>126,786.00</u>
Balance on hand June 30, 1968		<u>11,506.29</u>
		<u>115,279.71</u>

Cash balance	121,719.30
Outstanding checks	<u>6,439.59</u>
True cash balance	<u>115,279.71</u>

EDUCATIONAL FUND

Balance on hand June 1, 1968		123,105.31
Receipts:		
Other income	41,861.40	
Taxes	237,956.75	
US Treas Bills	49,800.56	
Interest	<u>199.44</u>	
Total		<u>329,818.15</u>
Disbursements		<u>452,923.46</u>
		<u>170,324.08</u>
		<u>282,599.38</u>
Void cks #2003,2714,2309		<u>155.00</u>
Balance on hand June 30, 1968		<u>282,754.38</u>

Cash balance	308,206.18
Outstanding checks	<u>25,451.80</u>
True cash balance	<u>282,754.38</u>

EDUCATIONAL FUND

The following invoices are charged to the 1967-68 fiscal year

ADDRESSOGRAPH MULTIGRAPH CORP	SUPPLIES	2915	182.96
AMERICAN ASSOC. COLLEGE ADM.			
COUNSELORS	MEMBERSHIP	2916	100.00
AMERICAN ASSOC. JR. COLLEGES	SUPPLIES	2917	1.12
AMERICAN COLLEGE TESTING PROGRAM	SUPPLIES	2918	3.50
AMERICAN STANDARD	SUPPLIES	2919	62.90
ANN ARBOR INSTRUMENT WORKS	SUPPLIES	2920	295.50
RICHARD W ARNETT	SUPPLIES	2921	128.24
ARROW BUSINESS SYSTEMS	SUPPLIES	2922	26.25
FLORENCE BERTSCH	TRAVEL EXPENSES	2923	15.80
BLANKENBERG STUDIO	COMMENCEMENT EXP.	2924	90.00
A.E. BOGOTT & SONS	SUPPLIES	2925	23.00
J.L. BONNEL WELDING SERVICE	SUPPLIES	2926	7.57
NOAH BUNCH	TRAVEL EXPENSES	2927	62.52
COOPERATIVE TEST DIVISION	SUPPLIES	2928	22.63
THE DAILY GAZETTE	ADVERTISEMENTS	2929	92.16
THE DAILY GAZETTE	LEGAL AD	2930	16.00
DIXON EVENING TELEGRAPH	ADVERTISEMENTS	2931	57.60
DIXON EVENING TELEGRAPH	ADVERTISEMENT	2932	4.86
DUART FILM LABS INC	SUPPLIES	2933	395.62
EDUCATIONAL AUDIO VISUAL	SUPPLIES	2934	30.40
ROBERT EDISON	TRAVEL EXPENSES	2935	91.00
EDUCATIONAL MANAGEMENT CONSULT.	SERVICES	2936	278.08
WALD HILL COUNTRY CLUB	LUNCHEONS	2937	46.95
ADELAIDE FRITZ	TRAVEL EXPENSES	2938	49.73
GINDERS HOSPITAL SUPPLY	SUPPLIES	2939	123.19
HARCOURT BRACE & WORLD	SUPPLIES	2940	17.24
HASKELLS	SUPPLIES	2941	98.18
HARRIET HASTINGS	SUPPLIES	2942	4.36
ANNE HORTON	EXPENSES	2943	11.55
IGNITION MFG INSTITUTE	SUPPLIES	2944	3.75
INTERNATIONAL BUSINESS MACHINES	SUPPLIES	2945	.50
INTERNATIONAL BUSINESS MACHINES	TRANSP. CHARGES	2946	35.67
INTERNATIONAL BUSINESS MACHINES	SUPPLIES	2947	90.40
INTERNATIONAL BUSINESS MACHINES	SUPPLIES & SERVICE	2948	58.65
JOURNAL OF BUSINESS EDUCATION	SUPPLIES	2949	9.00
ELMER KUHN	TRAVEL EXPENSES	2950	50.56
LEROUX JEWELRY	SIGNS	2951	6.90
LIBRARY OF CONGRESS	BOOKS	2952	190.78
LINCOLN LODGE	MOTEL ROOM	2953	14.42
CAROL LINTON	TRAVEL EXPENSES	2954	13.90
LOGAN PRINTING	PRINTED FOLDERS	2956	1,020.00
DAVID LOVEKIN	SUPPLIES	2957	26.21
LUNDGREN'S AUDIO VISUAL	SUPPLIES	2958	218.90
LYON HEALY	SUPPLIES	2959	4.80
MCGRAW HILL BOOK CO	BOOKS	2960	41.00
C.F. MCGINTY OFFICE MACHINES	SUPPLIES	2961	4.50
MCGRAW HILL BOOK CO	BOOK	2962	7.10
MCGRAW HILL BOOK CO	TRANSPARENCIES	2963	175.60
MERLO	TRAVEL EXPENSES	2964	12.30
MIDDLE STATES ASSOC OF COLLEGES			
& SEC. SCHOOLS	SUPPLIES	2965	5.00

Educational Fund for June 1968 final report con't
The following invoices are charged to the 1967-68 fiscal year

MILLER PUBLISHING CO	BOOK	2,966	10.00
ROBERT MOORE	TRAVEL EXPENSES	2,967	130.00
MUTUAL EDUCATIONAL AIDS	SUPPLIES	2,968	3.18
ROBERT NASH	TRAVEL EXPENSES	2,969	63.20
NATIONAL LEAGUE FOR NURSING	SUPPLIES	2,970	8.25
LA VIE	SUPPLIES	2,971	2.35
LA LUZ	SUPPLIES	2,972	2.35
NEWS SENTINEL PUBLISHERS	ADVERTISEMENT	2,973	38.40
NURSING OUTLOOK	ADVERTISEMENT	2,974	11.00
P.S. OSBORN	TRAVEL EXPENSES	2,975	5.25
CONNIE PETERSON	TRAVEL EXPENSES	2,976	16.20
THE PROPHETSTOWN ECHO	ADVERTISEMENT	2,977	27.30
ELMER RICE	TRAVEL EXPENSES	2,978	283.66
BENTLY ROBISON	TRAVEL EXPENSES	2,979	19.00
BENTLY ROBISON	TRAVEL EXPENSES	2,980	17.20
ROSE DISCOUNT RECORD STORES	SUPPLIES	2,981	205.98
SVC BOOKSTORE	SUPPLIES	2,982	7.82
SEARS ROEBUCK & CO.	SUPPLIES	2,983	41.27
MICHAEL SEGUIN	TRAVEL EXPENSES	2,984	58.80
B F SHAW PRINTING CO	LEGAL AD	2,985	14.00
STERLING BUSINESS MACHINES	SUPPLIES	2,986	228.75
STANDARD REGISTER	SUPPLIES	2,987	89.99
STERLING MUNICIPAL COLISEUM	RENTAL OF CHAIRS	2,988	139.95
TWIN CITY TRAVEL INC	TRAVEL EXPENSES	2,989	528.00
TED MOTORS SERVICE	SUPPLIES	2,990	153.50
UNIVERSITY MICROFILMS	SUPPLIES	2,991	36.75
MARILYN VINSON	TRAVEL EXPENSES	2,992	23.40
WALTON MUSIC CORP.	SUPPLIES	2,993	10.15
L.J. WELCH CO.	TREAS. BOND	2,994	730.00
JOHN WILEY & SONS	BOOK	2,995	10.12
WIXN	ADVERTISEMENT	2,996	35.00
WJVM	ADVERTISEMENT	2,997	38.50
WSDR	ADVERTISEMENT	2,998	38.50
XEROX CORPORATION	SUPPLIES	2,999	94.32
VOID	VOID	3,000	.00
PAULINE HOWE	SALARY	3,001	25.00
EDWARD SABOL	MISC. EXPENDITURES	3,002	150.00
SVC PETTY CASH FUND	MISC. EXPENSES	3,003	30.06
SVC IMPREST FUND	MISC. EXPENSES	3,004	1,215.66

SVC Payroll fund

Total Educational Fund

2913

8,871.71 T
3,644.10
12,515.81

BUILDING FUND

The following invoices are charged to the 1967-68 fiscal year

CENTRAL TELEPHONE CO.	SERVICE	540	14.71
OF ROCK FALLS UTILITY	SERVICE	541	208.16
COAST TO COAST STORES	SUPPLIES	542	40.92
COMMONWEALTH EDISON CO	SERVICE	543	43.41
DAWSON'S SOFT WATER	SERVICE	544	20.00
ENGEL ELECTRIC	LABOR & MATERIAL	545	159.37
EDUCATIONAL FUND	RENTAL	546	1,464.00
FAIRFAX HARDWARE	SUPPLIES	547	17.50
HOPKINS ROAD EQUIPMENT	EQUIPMENT	548	1,214.75
HURDLE HARDWARE	SUPPLIES	549	26.30
ILLINOIS BELL TELEPHONE CO	SERVICE	550	34.99
KILLMER MOTOR SALES & SERV.	SUPPLIES	551	49.17
KILLMER MOTOR SALES & SERV.	EQUIPMENT	552	720.00
NORTHERN ILL. GAS CO	SERVICE	553	102.23
NORTH SIDE LUMBER CO.	SUPPLIES	554	82.32
SEARS ROEBUCK & CO.	SUPPLIES	555	37.58
LEON SHORT & SONS	SUPPLIES	556	46.75
SPRINGFIELD ELECTRIC SUPPLY	SUPPLIES	557	207.50
STERLING FARM & FLEET	SUPPLIES	558	10.10
STERLING MYERS FORD SALES	SUPPLIES	559	25.63
STERLING REPURIFICATION	SERVICE	560	81.23
SVC PETTY CASH FUND	SUPPLIES	561	7.73
SVC IMPREST FUND	SUPPLIES	562	5.28

4,619.63

SITE AND CONSTRUCTION FUND

The following invoices are charged to the 1967-68 fiscal year

ADOLPH BUEHLER INC.	EQUIPMENT	47	9,725.00
GENERAL BIOLOGICAL SUPPLY	EQUIPMENT	48	458.20
HEWLETT PACKARD CO	EQUIPMENT	49	6,772.83
HOUSTON INSTRUMENT	EQUIPMENT	50	1,510.00
.B.M.	EQUIPMENT	51	334.00
PRODUCTION ENG. CO.	EQUIPMENT	52	7,290.35
.P. RIEGER CO.	EQUIPMENT	53	1,735.00
WABER ELECTRONICS	EQUIPMENT	54	676.40
WAVETEK	EQUIPMENT	55	3,836.00

32337.78 T

Void ck #10 to Omni Lab Incorp. in the amount of \$1,000.00

Omni Lab Incorp. -----to replace above void ck-----ck#56-----amt \$1,000.00

IM REST FUND

eedi-Print & Duplicating	Supplies	289	4.40
ie Association of College Admiss.	Maps	290	4.00
soc. Of College Admiss. Counc.	Handbooks	291	15.00
Northern Ill. University	Conference fees	292	14.50
Northern Ill. University	Conference fees	293	6.00
Western Behavioral Sc. Institute	Institute fees	294	285.00
Edward Sabol	May travel expenses	295	428.50
Nels Anderson	Interview expenses	296	113.40
Robert Nash	Travel expenses	297	12.00
University of Wyoming	Housing	298	1.22
Postmaster	Deposit for postage due	299	25.00
Milburn Inc.	Freight charges	300	5.20
Carstensen Freight Lines, Inc	Freight Charges	301	5.28
Educational Testing Service	Booklets	302	4.80
Edward Sabol	June travel expenses	303	214.94
Phil Fischbach	Services	304	43.70
Robert Rippeon	Servi ces	305	38.00
			<u>1,220.94</u>

1,220.94	expenditures
- 9.00	Void check #163
<u>1,808.06</u>	n in fund
3,020.00	Total of fund

SAUK VALLEY COLLEGE BOOKSTORE

Year Ended 6-30-68

B A L A N C E S H E E T

ASSETS

Cash in Bank	\$ 14,136.52
Accounts Receivable	3,043.44
Inventory 6-30-68	17,102.69
Petty Cash	<u>100.00</u>
 TOTAL ASSETS	 \$ <u>34,382.65</u>

LIABILITIES AND NET WORTH

Accounts Payable	\$25,424.71
Fund Equity	\$ 951.61
Net Profit	<u>8,006.33</u>
	<u>8,957.94</u>
 TOTAL LIABILITIES AND NET WORTH	 \$ <u>34,382.65</u>

P R O F I T A N D L O S S

SALES

Textbook Sales	\$ 54,112.03
Supplies Sales	8,726.11
Sales Tax Collected	<u>3,111.53</u>
 GROSS SALES	 \$65,949.67

LESS COST OF SALES:

Beginning Inventory	\$ 8,073.99
Textbooks Purchased	49,735.44
Supplies Purchased	<u>7,874.23</u>

AVAILABLE FOR SALES	\$ 65,683.66
Less Ending Inventory	<u>17,102.69</u>

COST OF SALES	<u>48,580.97</u>
-------------------------	------------------

GROSS PROFIT ON SALES	\$17,368.70
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LESS OVERHEAD EXPENSES:

Over and Under	\$ 21.39
Transportation	1,378.68
Salaries and Wages	4,061.27
Supplies Expense	547.15
Travel	40.35
Other Expense	299.75
Sales Tax Paid	<u>3,013.78</u>

TOTAL EXPENSES	9,362.37
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NET PROFIT	<u>\$ 8,006.33</u>
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SAUK VALLEY COLLEGE STUDENT LOAN FUND

Period Ended 6-30-68

B A L A N C E S H E E T

ASSETS

Cash in Bank	\$ 1,014.58
Notes Receivable	<u>1,675.00</u>
	<u>\$ 2,689.58</u>

LIABILITIES AND NET WORTH

Fund Equity	\$ 2,701.59
Net Loss	<u>(- 12.01)</u>
	<u>\$ 2,689.58</u>

P R O F I T A N D L O S S

INCOME

Interest Income	\$ 77.99	
Contribution Income	<u>10.00</u>	\$ 87.99

EXPENSES

Bad Debts	<u>(- 100.00)</u>
NET LOSS	<u>\$(- 12.01)</u>

SAUK VALLEY COLLEGE
OFFICE OF ECONOMIC OPPORTUNITY
AND
WORK STUDY FUND
Year Ended 6-30-68
B A L A N C E S H E E T

ASSETS

Cash in Bank	\$ <u>39,361.35</u>
	\$ <u>39,361.35</u>

LIABILITIES AND NET WORTH

Office of Economic Opportunity . . . (OE-77-23-9190) . . .	\$ 7,240.00
Work Study Funds (OE-38-23-9190) . . .	<u>32,121.35</u>
	\$ <u>39,361.35</u>

Student Activity Fund - Statement of Income and ExpenseYear ending June 30, 1968

<u>Fund</u>	<u>Expense</u>	<u>Income</u>
Application Fee		13,800.00
Canteen Service Income		4,231.18
Comprehensive Fee Income		25,423.21
Athletic Income		548.50
Drama Income		72.00
Student Activity Income		729.95
Student Newspaper Income		176.60
Investment Income		534.27
Miscellaneous Income		351.55
Total Income		\$ 45,867.26

Athletic Expense	5,152.11	
Debate Expense	1,274.73	
Drama Expense	1,356.55	
Music Expense	652.78	
Student Activity	10,130.12	
Festival of Arts	187.90	
Student Newspaper	1,226.01	
Student Yearbook	3,488.13	
Non Budget Expense Supplies	4,357.54	
Non Budget Expense Equipment	2,118.57	
Student Act. Scholarships	1,000.00	- 30,944.44
Fund Equity Through June 30 1968		\$ 14,922.82

Assets

Investments	-0-
Petty Cash	-0-
Accounts Receivable	27,660.00
Cash in Bank	45,886.12
Total Assets	73,546.12

Liabilities

Due Other Funds and Agency Accounts:	
Student Tuition	15,836.00
Out Dist. Charges	17,487.70
Due Building	-0-
Due Education	32.86
Due Site-Const.	-0-
Due Student Loan	646.41
Child Care	-171.55
Parking	1,445.14
Late Registration	140.00
Fund Equity:	
Thru 6-30-67:	23,206.74
Thru 6-30-68:	14,922.82
	38,129.56
Total Liabilities and	
Net Worth	73,546.12

STUDENT ACTIVITY FUND

June, 1968

Balance on Hand May 31, 1968	\$ 39,032.09
June Receipts	<u>67,315.07</u>
Total	<u>\$ 106,347.16</u>

Disbursements:

Ck.#	Disbursements	Amount
1657	Bradley's Inc. - Drama - Material for play	\$ 14.30
1658	Putnam Photography- Newspaper - developing prints	26.50
1659	Student Loan Fund - Student Activities - loans paid; Hoeg, Smith, Bajema, Swegle, Rountree, Johnson	433.40
1660	Thomaway Lines, Inc. - Athletics - Limousine for track meets	170.00
1661	void	
1662	F.A. Voda - Student Activities - Fine Arts Festival luncheon & mileage	5.80
1663	Westgor Music Center - Student Activities - Fine Arts Festival -use of organ	55.00
1664	Twin City Travel - Non-Budgeted - Tennis Team to Florida	390.00
1665	Sears, Roebuck & Co. - Non Budgeted - Science equipment	53.27
1666	Frank Palumbo - Non Budgeted - Florida trip	7.79
1667	Emerald Hill Country Club - Student Activities - 1/2 Prom-Ball	193.50
1668	Cenco Instruments - Non Budgeted - Science Equipment	159.00
1669	Site and Construction Fund - Due Site & Const. - May	6,731.07
1670	Sauk Valley Building Fund - Due Building - May	120.00
1671	Sauk Valley Educational Fund - Due Educational - May	20,761.45
1672	American Yearbook Co. - Yearbook - Final bill	3,088.74
1673	Sauk Valley College Payroll Fund - Child Care - Salaries	73.00
1674	Allan Frain - Tuition refund	30.00
1675	Jerri Ann Blackert - Tuition refund	30.00
1676	H. Virginia Jablonsky - Tuition refund VOID	30.00
1677	Mary A. Jordan - Tuition refund	10.00
1678	Larry Prindaville - Tuition refund	30.00
1679	Mrs. Imogene Spangler - Tuition refund	30.00
1680	Glen Weatherman - Tuition refund VOID	30.00
1681	Marvin Ayres - Tuition refund	30.00
1682	Nina Brown - Tuition refund	30.00
1683	Ava K. Clark - Tuition refund	40.00
1684	Charles Jeanblanc - Tuition refund	40.00
1685	DuWayne Ottens - Tuition refund	30.00
1686	Glen Sharp - Tuition refund	10.00
1687	Carol Seydel - Tuition refund	30.00
1688	Mary McGinn - Tuition refund	30.00
1689	Thomas Lessner - Tuition refund	30.00
1690	Richard Walker - Tuition refund	301.00
1691	Carla Covert - Tuition refund	30.00

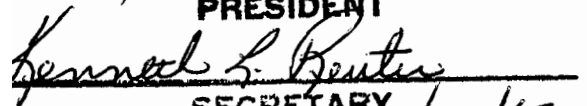
1692	Ether Reynolds - Tuition refund	40.00
1693	Betty Ferris - Tuition refund	30.00
1694	Susan Ferris - Tuition refund	30.00
1695	Mrs. Roberta Bauer - Tuition refund	22.50
1698	Gaylord Brothers - Non Budgeted - ID. Cards	84.95
1697	Joan Jarch - Tuition refund, course cancelled	30.00
1698	Student Loan Fund - Student Loan repayment - Hoy	103.00
169	Harlan Dept. Store - Drama - material for play	88.77
1700	Mrs. Beverly Beams - Tuition refund	22.50
1701	Mrs. Rosemary Appenheimer - Tuition refund	30.00
1702	James C. Burke - Tuition refund	30.00
1703	James Cooper - Tuition refund	22.50
1704	Janice Gerdes - Tuition refund	22.50
1705	Arlene Heath - Tuition refund	30.00
1706	Teresa Roster - Tuition refund	10.00
1707	Glen Sharp - Tuition refund	30.00
1708	Eatherine Rawlins - Tuition refund	22.50
1709	Jan Schuttler - Tuition refund	10.00
1710	Corry Winters - Tuition refund	30.00
1711	SVC Student Loan Fund - Loan repayment - Davis, Whaley	152.30
1712	Mrs. Alice Virkus - Tuition refund	20.00
1713	Student Loan Fund - Loan repayment - Bechdolt Dowd	129.00
1714	Owens Sport Shop - Athletics - Track supplies	308.50
1715	Welch Scientific Co. - Non Budgeted - Science supplies	63.67
1716	Larry Prindaville - Application Fee Refund	10.00
1717	Mrs. Amy Ripple - Tuition Refund	15.00
1718	Michael McLeod - Tuition refund	22.50
1719	William Sturgeon - Tuition refund	15.00
1720	Mrs. Lourdes Remrey - Tuition refund	15.00
1721	Rock River Sports Shop - Athletics	9.95
1722	Earl F. Slagle & Son, Inc. - Drama	28.00
1723	Building Fund - 103 Accounts Receivable	25,000.00
1724	Educational Fund - Due Educational	308.55
1725	Building Fund - Due Building	102.00
1726	Seymore Kriegel - Tuition refund	15.00
1727	Harold Harmon - Tuition refund	15.00
1728	Nancy Gebhardt - Tuition refund	15.00
1729	Mrs. Mary McNee - Tuition refund	15.00
1730	David Dixon - Tuition ref	15.00
1731	Marjorie Olson - Tuition refund	30.00
1732	Void	
1733	Northside Lumber	1.70
1734	Putnam Photography - Newspaper	2.20
1735	Barry Johnson - Student Activity	68.68
1736	Sterling Business Machines - Non-Budgeted	651.95
Total		<u>\$60,461.04</u>
Year-End Balance June 1968		\$45,886.12

SAUK VALLEY COLLEGE

APPROVED BY



PRESIDENT



SECRETARY

DATE 7/22/68

Description of accounts	Total Expenditures	To Date	Previous Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
EDUCATIONAL FUND							
501.110.00 ADMIN SALARIES-GENERAL ADMIN	133,779.49	133,779.49	122,462.12	11,317.37	148,880.00	15,100.51	15,100.51
501.120.00 ADMIN SALARIES-BUSINESS DEPT	26,617.96	26,617.96	24,173.32	2,444.64	26,825.00	207.04	207.04
501.130.00 ADMIN SALARIES-STUDENT SERVICES	66,507.39	66,507.39	60,684.03	5,823.36	64,020.00	2,487.39 CR	2,487.39 CR
501.150.00 WORK STUDY SALARIES-FEDERAL	34,695.21	34,695.21	31,305.85	3,389.36		34,695.21 CR	34,695.21 CR
501.151.00 WORK STUDY SALARIES-STATE	6,884.59	6,884.59	5,108.64	1,775.95		6,884.59 CR	6,884.59 CR
501.152.00 ADMIN SALARIES-STUDENTS	362.53	362.53	362.53	.00		362.53 CR	362.53 CR
501.200.00 ADMIN CONT SERVICES	19,819.15	19,819.15	19,761.17	57.98	126,000.00	7,219.15 CR	7,219.15 CR
501.301.00 ADMIN SUPPLIES-OFFICE OF PRESIDENT	1,672.74	1,672.74	1,545.03	127.71	2,000.00	327.26	327.26
501.302.00 ADMIN SUPPLIES-DEAN OF STUDENT SERV	7,243.07	7,243.07	6,603.20	639.87	6,970.00	273.07 CR	273.07 CR
501.303.00 ADMIN SUPPLIES-DEAN OF INSTRUCTION	574.32	574.32	565.15	9.17	500.00	74.32 CR	74.32 CR
501.304.00 ADMIN SUPPLIES-BUSINESS AFFAIRS	5,941.50	5,941.50	5,033.98	907.52	6,000.10	58.60	58.60
501.305.00 ADMIN SUPPLIES-PLANNING & DEVELOPMT	1,139.74	1,139.74	1,121.64	18.10	1,150.00	10.26	10.26
501.306.00 ADMIN SUPPLIES-PUBLIC RELATIONS	4,128.76	4,128.76	4,063.15	65.61	6,650.00	2,521.24	2,521.24
501.307.00 ADMIN SUPPLIES-WORK ROOM	1,782.07	1,782.07	1,539.23	242.84	2,000.00	217.93	217.93
501.710.00 ADMIN TRAVEL-BOARD OF EDUCATION	590.13	590.13	565.13	25.00	1,000.00	409.87	409.87
501.720.00 ADMIN TRAVEL-OFFICE OF PRESIDENT	5,510.13	5,510.13	5,360.13	150.00	5,000.00	510.13 CR	510.13 CR
501.730.00 ADMIN TRAVEL-DEAN OF INSTRUCTION	1,554.23	1,554.23	1,394.01	160.22	1,500.00	54.23 CR	54.23 CR
501.740.00 ADMIN TRAVEL-STUDENT SERVICES	3,961.02	3,961.02	3,541.37	419.65	4,350.00	388.98	388.98
501.750.00 ADMIN TRAVEL-BUSINESS SERVICES	920.93	920.93	872.95	47.98	1,450.00	529.07	529.07
501.760.00 ADMIN TRAVEL-PLANNING & DEVELPMT	1,111.26	1,111.26	1,020.16	91.10	1,500.00	388.74	388.74
501.770.00 ADMIN TRAVEL-PUBLIC RELATIONS	92.42	92.42	92.42	.00	300.00	207.58	207.58
501.901.00 ADMIN OTHER-ADVERTISING	1,291.56	1,291.56	1,175.56	116.00	2,100.00	808.44	808.44
501.902.00 ADMIN OTHER-ASSOC MEMBERSHIPS	1,103.90	1,103.90	1,098.90	5.00	2,700.00	1,596.10	1,596.10
03.00 ADMIN OTHER-BOARD OF EDUCATION	1,042.17	1,042.17	1,042.17	.00	1,500.00	457.83	457.83
04.00 ADMIN OTHER-POSTAGE	4,529.04	4,529.04	3,537.00	992.04	3,800.00	729.04 CR	729.04 CR
501.905.00 ADMIN OTHER-PROSPECTIVE EMPLOYEES	2,733.49	2,733.49	2,349.22	384.27	3,500.00	766.51	766.51
501.909.00 ADMIN OTHER-MISC	2,822.60	2,822.60	2,702.82	119.78	3,000.00	177.40	177.40
501.910.00 ADMIN OTHER-COMMENCEMENT EXPENSE	2,064.35	2,064.35		2,064.35		2,064.35 CR	2,064.35 CR

Description of accounts		Total Expenditures	To Date	Previous Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
Educational Fund con't								
2.150.00	INST SALARIES-TEACHERS	435.087.93	435.087.93	393.377.32	41.710.66	423.365.00	11.722.93 CR	11.722.93 CR
502.160.00	INST SALARIES-PART TIME & OVERLD	33.925.00	33.925.00	33.760.00	165.00	8.000.00	25.925.00 CR	25.925.00 CR
502.170.00	INST SALARIES-OTHER INST	10.336.21	10.336.21	9.333.20	1.003.01	11.980.00	1.643.79	1.643.79
502.180.00	INST SALARIES-LIBRARY	40.497.46	40.497.46	35.062.84	5,434.62	39,760.00	737.46 CR	737.46 CR
502.310.00	LIBRARY BOOKS REGULAR	33.394.83	33.394.83	33.171.68	223.20	41.000.00	7.605.12	7.605.12
502.312.00	BOOKS-BIOL SCIENCE	1.645.00	1,645.00	1,645.00	.00		1,645.00 CR	1,645.00 CR
502.313.00	BOOKS-ENGLISH	3.397.09	3,397.09	3,397.09	.00		3,397.09 CR	3,397.09 CR
502.314.00	BOOKS-FOREIGN LANGUAGE	348.63	348.63	348.63	.00		348.63 CR	348.63 CR
502.315.00	BOOKS-GEOGRAPHY	453.28	453.28	453.28	.00		453.28 CR	453.28 CR
502.316.00	BOOKS-GOVERNMENT	305.15	305.15	305.15	.00		305.15 CR	305.15 CR
502.317.00	BOOKS-HISTORY	1.180.39	1,180.39	1,180.39	.00		1,180.39 CR	1,180.39 CR
502.318.00	BOOKS-PHYSICAL SCIENCE	1.359.83	1,359.83	1,359.83	.00		1,359.83 CR	1,359.83 CR
502.319.00	BOOKS-SOCIAL SCIENCE BUS ED	94.98	94.98	94.98	.00		94.98 CR	94.98 CR
502.320.00	LIBRARY & AUDIO VISUAL MATERIALS	8.066.24	8,066.24	7,420.17	646.07	7,400.00	666.24 CR	666.24 CR
502.391.00	INST SUPPLIES-BUSINESS	2.876.93	2,876.93	2,608.96	268.02	2,050.00	826.98 CR	826.98 CR
502.392.00	INST SUPPLIES-HUMANITIES	1.186.69	1,186.69	1,129.71	56.98	2,250.00	1,063.31	1,063.31
502.393.00	INST SUPPLIES-INDUSTRIAL EDUCATION	14.776.79	14,776.79	13,093.85	1,682.94	15,000.00	223.21	223.21
502.393.10	INST SUPPLIES-IND ED MACH INSTALLATION	4.725.42	4,725.42	4,769.52	44.10 CR	5,000.00	274.58	274.58
502.394.00	INST SUPPLIES-MATH SCIENCE	6,346.43	6,346.43	6,186.63	159.80	5,000.00	1,346.43 CR	1,346.43 CR
502.395.00	INST SUPPLIES-SOCIAL STUDIES	686.01	686.01	647.26	38.75	550.00	136.01 CR	136.01 CR
502.396.00	INST SUPPLIES-PHYSICAL EDUCATION	956.64	956.64	854.79	101.85	1,150.00	193.36	193.36
502.397.00	INST SUPPLIES-AGRICULTURE	1,832.93	1,832.93	1,265.86	567.12	2,500.00	667.02	667.02
502.399.00	INST SUPPLIES-MUSIC	2,400.22	2,400.22	2,829.53	429.31 CR	2,600.00	199.78	199.78
502.710.00	INST TRAVEL-BUSINESS DEPT	512.45	512.45	473.65	38.80	600.00	87.55	87.55
.711.00	INST TRAVEL-HUMANITIES	950.88	950.88	818.64	132.24	1,200.00	249.12	249.12
.712.00	INST TRAVEL-INDUSTRIAL EDUCATION	570.29	570.29	538.65	31.64	880.00	309.71	309.71
502.713.00	INST TRAVEL-MATH SCIENCE	2,598.26	2,598.26	2,196.23	402.03	2,900.00	301.74	301.74
502.714.00	INST TRAVEL-SOCIAL STUDIES	492.83	492.83	426.95	65.88	480.00	12.83 CR	12.83 CR
502.715.00	INST TRAVEL-PHYSICAL EDUCATION	282.70	282.70	282.70	.00	200.00	82.70 CR	82.70 CR
502.716.00	INST TRAVEL-AGRICULTURE	1,195.18	1,195.18	1,195.18	.00	1,500.00	304.82	304.82
502.718.00	INST TRAVEL-MUSIC	212.53	212.53	239.98	27.45 CR	320.00	107.47	107.47
502.719.00	INST TRAVEL-LIBRARY	1,768.65	1,768.65	1,597.95	170.70	1,600.00	168.65 CR	168.65 CR
502.720.00	INST TRAVEL-DIR IND EDUCATION	647.03	647.03	627.03	20.00	1,000.00	352.97	352.97
502.800.00	TUITION PAID	574.95	574.95	574.95	.00	6,500.00	5,925.05	5,925.05
504.200.00	HEALTH SUPPLIES	.00	.00	.00	.00	200.00	200.00	200.00
508.501.00	FIXED CHRGS-GROUP HEALTH & LIFE	9,780.63	9,780.63	10,795.95	1,015.32 CR	9,700.00	80.63 CR	80.63 CR
508.502.00	FIXED CHRGS-OTHER	5,793.00	5,798.00	5,798.00	.00	11,000.00	5,202.00	5,202.00
508.600.00	RENTAL	1,464.00	1,464.00	732.00	732.00		1,464.00 CR	1,464.00 CR
508.601.00	FIXED CHRGS-RENTAL IBM EQUIPMENT	30,204.00	30,204.00	22,833.60	7,370.40	35,000.00	4,796.00	4,796.00

Before payables

Description of accounts		Total Expenditures	To Date	Previous Mo. To Date	This mo.	Budget	Unexpended	Unencumbered
Educational Fund con't								
508.810.00	FIXED CHRGs-INT ANTIC WARRANTS		.00		.00	7,500.00	7,500.00	7,500.00
509.000.00	PROVISION FOR CONTINGENCIES		.00		.00	7,565.00	7,565.00	7,565.00
563.000.00	ADDITIONAL EQUIPMENT	25,792.18	25,792.18	25,154.18	638.00	25,000.00	792.18 CR	792.18 CR
TOTALS		.00 T	1,029,200.59 T	1,029,200.59 T	937,662.19 T	91,538.40 T	990,045.10 T	39,155.49 CR
BUILDING FUND								
506.100.00	OPERATIONS-SALARIES	31,285.32	31,285.32	28,530.50	2,754.82	37,450.00	6,164.68	6,164.68
506.200.00	OPERATIONS-CONTRACTUAL SERV	1,774.19	1,774.19	1,656.44	117.75	7,300.00	5,525.81	5,525.81
506.300.00	OPERATIONS-SUPPLIES	9,185.34	9,185.34	8,086.38	1,098.96	7,999.30	1,186.04 CR	1,186.04 CR
506.400.00	OPERATIONS-HEATING	4,842.12	4,842.12	4,805.28	36.84	6,000.00	1,157.88	1,157.88
506.510.00	OPERATIONS-WATER & SEWAGE	95.97	95.97	82.55	13.42	1,200.00	1,104.03	1,104.03
506.520.00	OPERATIONS-ELECTRICITY	11,835.57	11,835.57	10,577.11	1,258.46	21,800.00	9,964.43	9,964.43
506.540.00	OPERATIONS-TELEPHONE & TELEGRAPH	7,287.87	7,287.87	6,557.10	730.77	7,000.00	287.87 CR	287.87 CR
506.700.00	OPERATIONS-TRAVEL	45.10	45.10	36.20	8.90	100.00	54.90	54.90
507.200.00	MAINT-CONT SERVICES	2,550.83	2,550.83	2,542.88	8.00	9,000.00	6,449.12	6,449.12
507.300.00	MAINT-SUPPLIES	1,092.50	1,092.50	1,092.50	.00	500.00	592.50 CR	592.50 CR
508.501.00	FIXED CHRGs-GROUP HEALTH & LIFE	365.14	365.14	404.80	39.66 CR	750.00	384.86	384.86
508.502.00	FIXED CHRGs-OTHER	376.00	376.00	376.00	.00	600.00	224.00	224.00
508.600.00	FIXED CHRGs-RENTAL	13,040.63	13,040.63	12,295.63	745.00	13,025.00	15.63 CR	15.63 CR
508.810.00	FIXED CHRGs-INT ANTIC WARRANTS		.00		.00	625.00	625.00	625.00
61.000.00	SITE ACQ & IMPROVEMENTS	1,477.80	1,477.80	1,477.80	.00		1,477.80 CR	1,477.80 CR
563.000.00	ADDITIONAL EQUIPMENT	11,932.89	11,932.89	11,932.89	.00	90,450.00	78,517.11	78,517.11
590.000.00	PROVISION FOR CONTINGENCIES		.00		.00	3,685.00	3,685.00	3,685.00
TOTALS		.00 T	97,187.32 T	97,187.32 T	90,454.06 T	6,733.26 T	207,484.30 T	110,296.98 T

Description of accounts	Total Expenditures	To Date	Previous Mo. To Date	This mo.	Budget	Unexpended	Unencumbered
SITE AND CONSTRUCTION FUND							
561.000.00 SITE ACQ & IMPROVEMENTS	132,595.86	132,595.86	132,595.86	.00		132,595.86 CR	132,595.86 CR
562.000.00 NEW BLDG & IMPROVEMENTS	1,815,831.81	1,815,831.81	1,815,529.81	302.00		1,815,831.81 CR	1,815,831.81 CR
562.100.00 CHILD CARE BLDG	40,836.90	40,836.90	40,283.90	553.00		40,836.90 CR	40,836.90 CR
563.000.00 ADDITIONAL EQUIPMENT	4,131.11	4,131.11	4,131.11	.00		4,131.11 CR	4,131.11 CR
563.100.00 VOC ED-AUTO LAB	42,880.37	42,880.37	42,880.37	.00		42,880.37 CR	42,880.37 CR
563.101.00 VOC ED-WELDING LAB	4,538.65	4,538.65	4,538.65	.00		4,538.65 CR	4,538.65 CR
563.105.00 VOC ED-BUILDING CONST LAB	36,726.97	36,726.97	36,726.97	.00		36,726.97 CR	36,726.97 CR
563.115.00 VOC ED-GENERAL DRAFTING LAB	2,046.63	2,046.63	2,046.63	.00		2,046.63 CR	2,046.63 CR
563.116.00 VOC ED-ARCH DRAFTING LAB	7,297.48	7,297.48	7,297.48	.00		7,297.48 CR	7,297.48 CR
563.120.00 VOC ED-ELECTRONIC LAB	66,746.45	66,746.45	66,746.45	.00		66,746.45 CR	66,746.45 CR
563.121.00 VOC ED-ELECTRONIC FAB LAB	3,962.32	3,962.32	3,962.32	.00		3,962.32 CR	3,962.32 CR
563.125.00 VOC ED-MANUFACTURING PROCESSES LAB	85,145.11	85,145.11	78,813.85	6,331.26		85,145.11 CR	85,145.11 CR
563.126.00 VOC ED-STRENGTH OF MATERIALS LAB	35,715.30	35,715.30	35,715.30	.00		35,715.30 CR	35,715.30 CR
563.127.00 VOC ED-HEAT TREATMENT LAB	25,447.00	25,447.00	25,447.00	.00		25,447.00 CR	25,447.00 CR
563.128.00 VOC ED-METALLURGICAL LAB	19,419.05	19,419.05	19,419.05	.00		19,419.05 CR	19,419.05 CR
563.140.00 VOC ED-BUS DEPT ACCOUNTING	981.35	981.35	981.35	.00		981.35 CR	981.35 CR
563.141.00 VOC ED-BUS DEPT BUS MACHINES	26,457.70	26,457.70	26,457.70	.00		26,457.70 CR	26,457.70 CR
563.142.00 VOC ED-BUS DEPT SECRETARIAL	13,350.73	13,350.73	13,350.73	.00		13,350.73 CR	13,350.73 CR
563.143.00 VOC ED-DATA PROCESSING	3,875.22	3,875.22	3,875.22	.00		3,875.22 CR	3,875.22 CR
563.151.00 VOC ED-TECH PHYSICS	20,306.67	20,306.67	20,243.17	63.50		20,306.67 CR	20,306.67 CR
563.152.00 VOC ED-HEALTH OCCUPATIONS	18,859.18	18,859.18	18,809.18	50.00		18,859.18 CR	18,859.18 CR
563.161.00 VOC ED-AGRICULTURAL BUSINESS MANAGEMT	9,315.99	9,315.99	8,870.99	445.00		9,315.99 CR	9,315.99 CR
563.166.00 VOC ED-LIBRARY AID TECH	2,343.51	2,343.51	2,343.51	.00		2,343.51 CR	2,343.51 CR
563.175.00 TITLE VI LIBRARY	32,162.20	32,162.20	32,162.20	.00		32,162.20 CR	32,162.20 CR
TOTALS	2,450,973.56	2,450,973.56	2,443,228.80	7,744.76		.00	2,450,973.56 CR

Description of accounts		Total revenues	To date	Previous mo.	This mo.	Budget	Unexpended	Unencumbered	
EDUCATIONAL FUND									
401.100.00	1966 TAXES	192,000.65	192,000.65	192,000.65	.00	183,000.00	9,000.65 CR	9,000.65 CR	
401.100.00	1967 TAXES	145,145.65	145,145.65		145,145.65	281,740.00	136,594.35	136,594.35	
401.200.00	PAYMENT IN LIEU OF TAXES	122.75	122.75	122.75	.00		122.75 CR	122.75 CR	
402.300.00	JUNIOR COLLEGE AID	360,320.00	360,320.00	360,320.00	.00	188,600.00	171,720.00 CR	171,720.00 CR	
402.600.00	VOCATIONAL EDUCATION	67,202.00	67,202.00	67,202.00	.00	31,200.00	36,002.00 CR	36,002.00 CR	
402.860.00	FEDERAL SUBSIDY TITLE II	7,072.00	7,072.00	7,072.00	.00	7,072.00	.00	.00	
402.861.00	FEDERAL SUBSIDY WORK STUDY	28,099.97	28,099.97	24,490.36	3,609.61		28,099.97 CR	28,099.97 CR	
404.000.00	INTEREST ON INVESTMENTS	1,096.39	1,096.39	896.95	199.44		1,096.39 CR	1,096.39 CR	
406.000.00	TUITION	191,784.48	191,784.48	186,631.53	5,152.95	139,775.00	52,009.48 CR	52,009.48 CR	
406.100.00	TUITION FROM OTHER DISTRICTS	85,656.60	85,656.60	71,002.60	14,654.00	10,000.00	75,656.60 CR	75,656.60 CR	
409.000.00	OTHER REVENUES	40,980.62	40,980.62	40,212.37	768.25	37,900.00	3,080.62 CR	3,080.62 CR	
TOTALS		.00 T	1,119,481.11 T	1,119,481.11 T	949,951.21 T	1,695,299.90 T	879,287.00 T	240,194.11 CR	240,194.11 CR
BUILDING FUND									
401.100.00	1966 TAXES	47,981.77	47,981.77	47,981.77	.00	45,750.00	2,231.77 CR	2,231.77 CR	
401.100.00	1967 TAXES	36,272.50	36,272.50		36,272.50	70,435.00	34,162.50	34,162.50	
401.200.00	PAYMENT IN LIEU OF TAXES	30.67	30.67	30.67	.00		30.67 CR	30.67 CR	
404.000.00	INTEREST ON INVESTMENTS	464.69	464.69	259.12	205.57		464.69 CR	464.69 CR	
409.000.00	OTHER CASH REVENUES	4,769.46	4,769.46	4,649.46	120.00	730.00	4,039.46 CR	4,039.46 CR	
TOTALS		.00 T	89,519.09 T	89,519.09 T	52,921.02 T	116,915.00 T	27,395.91 T	27,395.91 T	
BOND AND INTEREST FUND									
401.100.00	1966 TAXES	127,975.89	127,975.89	127,975.89	.00	135,800.00	7,824.11	7,824.11	
401.100.00	1967 TAXES	96,745.22	96,745.22		96,745.22	175,000.00	78,254.78	78,254.78	
401.200.00	PAYMENT IN LIEU OF TAXES	81.82	81.82	81.82	.00		81.82 CR	81.82 CR	
404.000.00	INTEREST ON INVESTMENTS	5,457.45	5,457.45	3,375.00	2,082.45	5,500.00	42.55	42.55	
TOTALS		.00 T	230,260.33 T	230,260.33 T	131,432.71 T	316,300.00 T	86,039.62 T	86,039.62 T	