

AGENDA

**Board Meeting - Sauk Valley College
President Sabol's Office
September 23, 1968 8:00 p. m.**

A. Call to order

B. Roll call

C. Recommended actions:

1. Approval of minutes as submitted
2. Approval of treasurer's report
3. Approval of monthly budgetary report
4. Approval of current payroll journal
5. Approval of current bills for payment
6. Approval of new staff appointment

D. Old business:

1. Recommendation for field tile
2. Report on conference of Board Members at Sheraton-O'Hare, Chicago -- Mrs. Perkins
3. Recommended budgetary transfers -- Mr. Edison
4. Other old business

E. President Sabol's report:

1. Registration for fall semester
2. Chargeback computations for current year
3. Progress on current contracts
4. Other items

F. New business

1. Designation of delegate and alternate to the Board Division of the Illinois Association of Community and Junior Colleges
2. Approval of basic dues
3. Other new business

G. Time of next meeting

H. Adjournment

MINUTES OF REGULAR MEETING SAUK VALLEY COLLEGE BOARD

September 23, 1968

The Board of Education of Sauk Valley College met in regular session at 8:00 p.m. on September 23, 1968 in the President's Office at Sauk Valley College, Rural Route #1, Dixon, Illinois. Chairman Schuneman called the meeting to order at 8:10 p.m. and the following members answered roll call: Orval DeWeerth, Peter Dillon, Kenneth Reuter, Catherine Perkins, Clayton Schuneman, Gerald Stuff, and Warren Walder.

Member Walder moved, seconded by Member DeWeerth that the minutes of the September 9, 1968 meeting be approved with the following changes: Par. #2 on Page #3, delete "was" from the second line. Motion voted and carried unanimously.

Member Reuter moved, seconded by Member Stuff, that the attached Treasurer's Report be approved. Motion voted and carried unanimously.

Member Stuff moved, seconded by Member Reuter, to approve the monthly budgetary report. Motion voted and carried unanimously.

Member Walder moved, seconded by Member Perkins, to approve the August 31, 1968 payroll in the amount of \$26,315.37 and the September 15, 1968 payroll in the amount of \$51,781.31. The following vote was recorded: Ayes Members DeWeerth, Dillon, Perkins, Reuter, Stuff, Walder, and Schuneman. Nays-0. Motion carried.

Member Walder moved, seconded by Member Reuter, to approve the bills as listed and attached in the following amounts: Educational Fund \$109,596.48; Building Fund \$5,929.32; and Site and Construction Fund \$19,863.28. The following vote was recorded: Ayes Members DeWeerth, Dillon, Perkins, Reuter, Stuff, Walder, and Schuneman. Nays-0. Motion carried.

Member Perkins moved, seconded by Member Dillon, to approve the appointment of Esther Longanecker as Assistant Professor of Nursing for the academic year at a salary of \$957.50 per month effective October 1, 1968. The following vote was recorded: Ayes Members DeWeerth, Dillon, Perkins, Reuter, Stuff, Walder, and Schuneman. Nays-0. Motion carried.

Dr. Sabol reported that he had received four prints of the tile layout from DDDKG. This layout was prepared with the help of the Soil Conservation Service in Sterling. The approximate cost for this work was estimated at \$3,438.50 by Mr. Lee Piper and Mr. Timothy Flattery of the Soil Conservation Service. Since this work cannot be performed until the grading work has been completed by ~~Donevan~~ Construction, it was decided that these plans should be submitted to the Soil Conservation Service for a final check; the college should also consult with these people on suggestions for tile contractors and bids should not be solicited until such time as we are ready to proceed with this work.

Mrs. Catherine Perkins reported on the conference in Chicago, Illinois sponsored by the National Association of School Boards. Junior College board members attended from all over the United States. She noted that the meeting was very well organized and the panels were interesting and well prepared. She indicated the National organization was interested in setting up a program for Junior College board members and had drafted by-laws, a scale for dues, and a budget.

These items were given interim approval at the Chicago meeting and were to be finally acted upon at the National Meeting in Miami, Florida next year. The consensus of the Sauk Valley Board was to take a "wait and see" attitude on this new organization.

Member Walder moved, seconded by Member Stuff, that the attached code transfers in the 1968-69 Educational Budget be approved. The following vote was recorded: Ayes Members DeWeerth, Dillon, Perkins, Reuter, Stuff, Walder, and Schuneman. Nays - 0. Motion carried.

President Sabol noted that a letter from Mr. John Dee, Superintendent of the Lyndon High School district, had been received. This letter explained the financial difficulties of the Lyndon district and their inability to pay the amount owed the college for Out of District fees. Member Walder moved, seconded by Member Perkins, that the letter be placed on file. Motion voted and carried unanimously.

Dr. Sabol reported that as of September 21, 1968 the fall enrollment was approximately 13,650 credit hours (compared to 12,869 credit hours for complete fall registration last year). A final check on credit hours will be made after September 27th which is the final date for late registration for Evening Classes.

Member Walder moved, seconded by Member Dillon, that the Charge-Back figure for Out of District students be approved at \$29.45 per credit hour as per the statement submitted by the college auditor. Motion voted and carried unanimously.

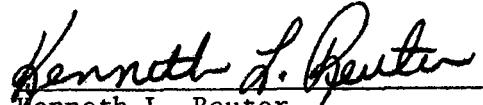
President Sabol reported that there was no indication of any unusual delays in the new construction; they had changed brick contractors because of delivery, and the first shipment of brick should be made from the supplier by September 25, 1968. He also reported that Keith Shrader of East Lincolnway, Sterling, Illinois would be a sub-contractor for masonry.

Member Walder moved, seconded by Member Dillon, that Mrs. Catherine Perkins be appointed voting delegate to the Board Division of the Illinois Association of Community and Junior College's fall meeting to be held in Rockford, October 24th through October 26, 1968. Mr. Warren Walder is to act as the alternate delegate. Motion voted and carried unanimously.

Mr. Ralph Gelander reported that a total of 217 Yearbooks had been distributed to the area high school counselors, high school libraries, and in the offices of physicians, dentists, and attorneys in the college district. Member DeWeerth suggested sending copies to the various Savings and Loan offices in the district.

There being no further business, Member Dillon moved, seconded by Member Walder, that the Board adjourn to October 14, 1968. The following vote was recorded: Ayes Members DeWeerth, Dillon, Perkins, Reuter, Stuff, Walder, and Schuneman. Nays-0. Motion carried.

The meeting was adjourned at 9:50 p.m.


Kenneth L. Reuter
Secretary

September 17, 1968

To: Dr. Sabol

From: Bob Edison

The attached listing represents the recommended code transfers in the 1968-69 educational fund budget. The changes essentially are derived from three types of adjustments that represent:

- a. The origination of a contractual service code to which charges would be made for "services performed by personnel not on the payroll of Sauk Valley College." The funds for this code were derived from the supplies budgets of all departments that will incur this type of expenditure.
- b. The origin of a contractual service, supplies and travel budget for the Data Processing Department. These funds were derived from the unallocated instructional supplies budget.
- c. The re-distribution of the budgeted salaries to the functional budgets of the departments that will be charged for the staff that has been employed.

I would hope that these adjustments could be approved by the Board at the meeting on September 23rd in order to facilitate the budget changes on our accounting equipment.

Recommended Revisions in 1968-69 Educational Budget

Contractual Services Expense

Code No.

Amount

501.401	200.00	Office of the President
501.402	560.00	Dean of Student Services
501.403	100.00	Dean of Instruction
501.404	1,400.00	Business Affairs
501.405	150.00	Planning and Development
501.406	85.00	Public Relations
501.407	350.00	Workroom
502.321	500.00	Library
503.101	2,775.00	Business Department
503.102	200.00	Humanities
503.103	250.00	Industrial Education
503.104	100.00	Math - Science
503.105	200.00	Social Studies
503.106	--	Physical Education
503.107	500.00	Agriculture
503.108	--	Art
503.109	100.00	Music
501.308	400.00	Data Processing (Supplies)
501.408	50.00	Data Processing (Contractual)
501.780	500.00	Data Processing (Travel)
--	--	Supplies - Unallocated
--	--	Data Processing Salaries
502.180	245.00	Library Salaries
502.170	7,580.00	Other Salaries - Instructional Teachers - Junior College
--	--	

Total

Increase

\$ 16,245.00

Supplies Expense

Code No.

Amount

501.301	200.00	
501.302	560.00	
501.303	100.00	
501.304	1,400.00	
501.305	150.00	
501.306	85.00	
501.307	350.00	
502.310	500.00	
502.391	2,775.00	
502.392	200.00	
502.393	250.00	
502.394	100.00	
502.395	200.00	
502.396	--	
502.397	500.00	
502.398	--	
502.399	100.00	
--	--	
--	--	
502.499	950.00	
501.111	1,265.00	
--	--	
--	--	
502.150	6,560.00	

Total

Decrease

\$ 16,245.00

Imprest Fund Cont.

.301	American Assn. University Professors	Subscription	350	4.50
.730	Clayton D. Ford, Principia College	Conference Registration	351	40.00
.393	Bently Robison	Supplies	352	6.83
.32	N.C.R.	Library supplies	353	3.33
.52.1	Service Transportation Lines	Freight on child care		
.720	Edward Sabol	material	354	43.62
.770	Conference Registrar	Expenses	355	345.07
.718	University of Illinois	Ref. fee-I.A.C.J.C.	356	10.75
.711	Higher Education Exec. Assoc.	Choral Clinic	357	7.50
.32	Library of Congress	Conference Reg.	358	188.00
.306	Knox Motor Service	Book	359	2.75
.306	Carstensen's	Freight on books	360	31.80
.730 - 11.00		Freight on printing	361	32.75
.740 - 42.00				
.710 - 68.00				
.711 - 36.00				
.712 - 21.00	Conference Registrar	I.A.C.J.C. Conference	362	243.00
.713 - 24.00				
.714 - 6.00				
.716 - 17.00				
.719 - 18.00				
.393	American Tech. Ed. Assn.	Membership	363	15.00
		TOTAL		\$1,473.28

Balance in Fund	\$ 1,546.72
Disbursements	1,473.28
Total in Fund	\$ 3,020.00

BUILDING FUND

6.300.00	AIRTITE INC	SOUNDPROOFING	643	512.00
6.300.00	J L BONNELL	SUPPLIES	644	107.04
6.540.00	CENTRAL TELEPHONE CO	SERVICE	645	13.64
6.540.00	CENTRAL TELEPHONE CO	SERVICE	646	684.44
6.300.00	CHURCHILL CHEMICAL CO	SUPPLIES	647	7.70
6.520.00	CITY OF ROCK FALLS UTILITY	SERVICE	648	205.02
6.510.00	CITY OF ROCK FALLS UTILITY	SERVICE	649	53.99
6.300.00	COAST TO COAST STORES	SUPPLIES	650	52.44
6.520.00	COMMONWEALTH EDISON CO	SERVICE	651	683.19
6.520.00	COMMONWEALTH EDISON CO	SERVICE	652	16.00
6.300.00	DAWSONS SOFT WATER INC	SUPPLIES	653	34.00
6.300.00	JOHN DUSSLER	SUPPLIES	654	69.69
6.300.00	FAIRFAX HARDWARE	SUPPLIES	655	29.71
6.300.00	GATEWAY PAPER & SUPPLY	FLAGS	656	82.00
6.200.00	PAUL D HESS	SERVICES	657	10.00
6.300.00	HIGHLAND PARK NURSERY	SUPPLIES	658	6.31
6.300.00	J I HOLCOMB MFG CO	SUPPLIES	659	23.34
6.540.00	ILLINOIS BELL TELEPHONE	SERVICE	660	10.00
6.200.00	KA MAR ELECTRIC	SERVICE	661	4.92
6.300.00	KILLMER MOTOR SALES	SUPPLIES	662	5.85
6.300.00	KRADEL BUILDING SERVICE	SUPPLIES	663	118.52
6.300.00	T D KURTZ GLASS CO	GAS	664	142.56
6.300.00	LEE COUNTY SERVICE	SERVICES	665	16.25
6.200.00	JOHN A LOOS SONS	SUPPLIES	666	25.71
6.300.00	MASSEYS ACE HARDWARE	SUPPLIES	667	113.38
6.300.00	MICKEYS TOWEL SUPPLY	SERVICE	668	35.41
6.400.00	NORTHERN ILLINOIS GAS CO	SUPPLIES	669	32.88
6.300.00	NORTHSIDE LUMBER CO	SUPPLIES	670	34.57
6.300.00	SEARS ROEBUCK & CO	SERVICE	671	99.75
6.200.00	STERLING REPURIFICATION	SUPPLIES	672	36.70
6.300.00	STEVENS CHEMICAL CO	SERVICES	673	24.75
6.200.00	WEAVER SHEET METAL SHOP	POOL & GYM RENTALS	674	260.00
8.600.00	STERLING ROCK FALLS YMCA	SUPPLIES	675	21.63
6.300.00	STERLING FARM & FLEET	SUPPLIES	676	8.84
6.300.00	SVC PETTY CASH FUND	SUPPLIES	677	13.10
.300.00	GEORGE F REITZEL			

TOTAL BUILDING FUND BILLS

3,595.33

SVC PAYROLL FUND	10/1/68 Payroll	641	1,377.87
SVC PAYROLL FUND	10/15/68 Payroll	642	1,293.91
PRUDENTIAL INSURANCE CO.	Group Health & Life	678	68.45

TOTAL BUILDING FUND

\$ 6,335.56

SITE AND CONSTRUCTION FUND

3.151.00	CENTRAL SCIENTIFIC CO	EQUIPMENT	74	24.00
2.100.00	DIETZ BROS PAINT STORE	SUPPLIES	75	9.80
3.161.00	GENERAL BIOLOGICAL SUPPLY	HOUSE EQUIPMENT	76	216.95
2.100.00	ED HUSSUNG BUILDERS	CHILD CARE EXTENSION	77	338.00
3.161.00	FREDERICK POST CO	EQUIPMENT	78	161.60
2.100.00	RICHARD J PRESCOTT	CHILD CARE EXTENSION	79	75.00
2.100.00	BOB PROPHETER CONST	CHILD CARE EXTENSION	80	6.999.53
2.100.00	WEAVER SHEET METAL	CHILD CARE EXTENSION	81	6.19
2.100.00	SVC IMPREST FUND	CHILD CARE WORK	82	43.62

TOTAL SITE & CONSTRUCTION

7.874.69 T

SAUK VALLEY COLLEGE BOOKSTORE

Period Ended 9-30-68

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 12,073.12
Inventory 6-30-68	17,102.69
Petty Cash	<u>200.00</u>
	<u><u>\$ 29,375.81</u></u>

LIABILITIES AND NET WORTH:

Accounts Payable	\$ 25,000.00
Fund Equity	\$ 8,957.94
Net Loss	<u>(- 4,582.13)</u>
	<u><u>\$ 29,375.81</u></u>

PROFIT AND LOSS

INCOME:

Textbook Sales	\$ 29,910.31
Supplies Sales	2,237.44
Miscellaneous Sales	1,387.01
Paperback Sales	132.12
Sales Tax Collected	<u>1,679.71</u>
	\$ 35,346.59

EXPENSES:

Textbook Purchased	\$ 35,383.60
Supplies Purchased	1,241.46
Miscellaneous Purchases . . .	1,106.59
Paperbacks Purchased . . .	14.48
Sales tax Paid	99.85
Transportation Charges . . .	661.75
Salaries and Wages	1,229.92
Other Expenses	38.52
Supplies Expenses	149.79
Over and Under	<u>2.76</u>
	\$ 39,928.72

Net Loss on cash basis without regard to Inventory or
Accounts Payable (- 4,582.13)

STUDENT LOAN FUND

Period Ended 9-30-68

Balance Sheet

ASSETS:

Cash in Bank	\$ 4,554.05
Notes Receivable	<u>3,150.00</u>
	<u><u>\$ 7,704.05</u></u>

LIABILITIES AND NET WORTH:

Accounts Payable	\$ 5,000.00
Fund Equity	\$ 2,689.58
Interest Income	<u>14.47</u>
	<u><u>2,704.05</u></u>
	<u><u>\$ 7,704.05</u></u>

PROFIT AND LOSS

INCOME:

Interest Income	\$ 14.47
Expenses	<u>NONE</u>
NET PROFIT	<u><u>\$ 14.47</u></u>

SAUK VALLEY COLLEGE
OFFICE OF ECONOMIC OPPORTUNITY
AND
WORK STUDY FUND
Period Ended 9-30-68
BALANCE SHEET

ASSETS

LIABILITIES AND NET WORTH

Office of Economic Opportunity....(OE-77-23-9190).....	\$ 7,240.00
Work Study Fund.....(OE-38-23-9190).....	<u>15,266.95</u>
	<u><u>\$ 22,506.95</u></u>

Student Activity Fund - Statement of Income and Expenses - September 31, 1968

Fund	Expenses	Income
Application Fee		4,360.00
Canteen Services Income		606.01
Comprehensive Fee Income		18,418.00
Athletic Income		-0-
Drama Income		-0-
Student Activity Income		-0-
Student Newspaper Income		-0-
Investment Income		-0-
Miscellaneous Income		414.17
		\$ 23,798.18
Athletic Expense	285.39	
Debate Expense	-0-	
Drama Expense	54.79	
Music Expense	39.67	
Student Activity Expense	1,437.37	
Festival of Arts	-0-	
Student Newspaper	-0-	
Student Yearbook	10.93	
Non Budgeted Expense	-0-	
Student Activity Scholarships	-0-	
Tuition Refunds	<u>1,952.00</u>	<u>-3,780.15</u>
Fund Equity Through September 30, 1968		\$ 20,018.03

ASSETS	LIABILITIES
Investments	-0-
Petty Cash	-0-
Accounts Receivable	<u>59,228.54</u>
Cash in Bank	<u>14,773.79</u>
	Due Other Funds and Agency Accounts:
	Late Registration 35.00
	Student Tuition 12,742.75
	Out-Dist. Charges 2,356.00
	Due Building .04
	Due Education 216.96
	Due Site-Const. -0-
	Due Student Loan 606.91
	Child Care 650.95
	Parking 2,140.41
	IACJC 50.00
	Fund Equity:
	Thru 6-30-68: 35,185.28
	Thru 9-30-68: 20,018.03
	<u>55,203.31</u>
	Total Liabilities and Net Worth
Total Assets	<u>74,002.33</u>

STUDENT ACTIVITY FUND

September 1968

Balance on Hand August 31, 1968	\$ 19,136.28
September Receipts	<u>118,026.08</u>
	\$137,162.36
Minus disbursements listed below	122,388.57
Balance September 30, 1968	<u>\$ 14,773.79</u>

Disbursements

1764 Student Loan Fund - loan repaid	254.89
1765 Sauk Valley Student Loan Fund - loan to Fund	5,000.00
1766 Karen Enyart - Illinois State Scholarship will pay	180.00
1767 Blackenberg Studio - team picture of swim team	3.00
1768 Void	
1769 Minerva Soria - Dixon State School will pay application fee	10.00
1770 Northern Illinois Junior College League - Yearly membership for Northern Illinois Junior College League	100.00
1771 Joseph A. Rockenbactt-N.J.C.A.A. Dues Athletics	75.00
1772 John Keleker - refund application - change in time of course	10.00
1773 Sauk Valley College Book Store - memorial scholarship for Kathleen McNinch - George A. Buck - Tampico, Illinois	38.74
1774 Cathrine Jeter - Awarded Out of District Scholarship from Foundation	100.00
1775 Hopkins Road Equipment - Parking - sign posts	27.75
1776 Elva Rios - refund tuition - dropped 3 hour class	27.00
1777 Jeanette Bauer - refund tuition - dropped class	27.00
1778 Freda Imogene Fridley - fees to be paid by Rehabilitation	160.00
1779 Byrom Himelick - Petty Cash for Student Activity Fund	50.00
1780 Marcia Banks - received Out of District Scholarship	40.00
1781 George Green - received Illinois State Scholarship	160.00
1782 Dan Mabee - Petty Cash	50.00
1783 William Byar - Petty Cash - golf	50.00
1784 Sauk Valley Education Fund - transfer of funds	8,357.60
1785 Tim Sommers - film, etc. - #207 Yearbook	10.93
1786 Sauk Valley Education Fund - Child Care - supplies paid out of petty cash	.30
1787 Bill Barlow - Piper's Alley Band	225.00
1788 Void	
1789 Globe Ticket Company - Student Activity - Karry Cash Box	39.80
1790 Globe Ticket Company - Student Activity - Tickets	39.90
1791 Eleanor Sullivan - refund tuition - course cancelled	10.00
1792 Wilma Kurfiss - state stipend - 80% of application fee	8.00
1793 William Bittorf - refund tuition - withdrew from class	40.00
1794 Void	
1795 Robert Anderson - refund tuition - dropped classes	106.00
1796 David Darle Smith - state stipend - 80% of application fee	8.00
1797 Ed Badger - Region IV - Region IV dues and entry fee	35.00
1798 Michael Simpson - refund tuition - dropped class	30.00

September Checks
Page #2

1799	John Sagmoe - ACT money	32.00
1800	Sauk Valley Education Fund - transfer of funds	105,000.00
1801	Marcia Swope - Accounts Receivable	70.00
1802	Jeffrey Hardy - refund tuition - course cancelled	6.00
1803	Danny Minkel - refund tuition - course cancelled	30.00
1804	Barbara Dodder - refund tuition - course cancelled	30.00
1805	Calvin Jansma - refund tuition - course cancelled	30.00
1806	Margaret Miller - refund tuition - course cancelled	10.00
1807	Diane Bonneur - refund tuition - course cancelled	6.00
1808	Hugh Lafferty - refund tuition - course cancelled	48.00
1809	Karen Hansen - refund tuition - course cancelled	30.00
1810	Wendell Davis - refund tuition - course cancelled	27.00
1811	Laura Rios - refund tuition - course cancelled	6.00
1812	Louise Jennings - refund tuition - course cancelled	30.00
1813	Virginia Gehant - refund tuition - course cancelled	54.00
1814	Mary Fassler - refund tuition - course cancelled	18.00
1815	Myron Alderks - refund tuition - course cancelled	6.00
1816	Lucille Woessner - refund tuition - course cancelled	30.00
1817	James Megli - refund tuition-course cancelled	18.00
1818	Sally Davis - refund tuition - course cancelled	6.00
1819	Kenneth Harrington - refund tuition course cancelled	30.00
1820	David Gardner - refund tuition - dropped 3 hours	27.00
1821	Rita Bruce - refund tuition - withdrew from all classes	32.00
1822	Linda Cole - refund tuition - dropped 3 hours	24.00
1823	Carl Latchford - refund tuition - dropped 1 hour	9.00
1824	Martin Taylor - refund tuition - dropped 1 hour	9.00
1825	Katherine Fink - refund tuition - dropped 3 hours	24.00
1826	John Larson - refund tuition - 1 hour	8.00
1827	Gary Erickson - refund tuition - 1 hour	8.00
1828	Mary Doyle - refund tuition - dropped 1 hour	8.00
1829	Sara Becker - refund tuition - class cancelled	20.00
1830	Dennis Buccola - refund tuition - dropped 3 hours	24.00
1831	Martha Maves - refund tuition - dropped 3 hours	24.00
1832	Sheila Wiese - refund tuition - dropped 1 hour	10.00
1833	Constance Dorothy - refund tuition - dropped 9 hours	54.00
1834	Dale Willman - refund tuition - In accident	170.00
1835	Larry Cooper - refund tuition - dropped 1 hour	9.00
1836	Phyllis Dettman - refund tuition - course cancelled	10.00
1837	Chris Erikson - refund tuition - dropped 1 hour	9.00
1838	Terry Eads - refund tuition - withdrew from school	104.00
1839	Joe Fazzi - refund tuition - dropped 3 hours	24.00
1840	Jean Huyett - refund tuition - dropped 3 hours	27.00
1841	Terry Leaf - refund tuition - dropped 2 hours	18.00
1842	Theresa Liston - refund tuition - dropped 1 hour	9.00
1843	Vahededin Hoda - refund tuition - class cancelled	20.00
1844	Edna McNinch - refund tuition - dropped 3 hours	24.00
1845	Gregory Smith - refund tuition - dropped 1 hour	9.00
1846	Harold Schroth - refund tuition dropped 1 hour	9.00
1847	Larry Reynolds - refund tuition - dropped 3 hours	24.00
1848	Candace Prentiss - refund tuition - dropped 3 hours	27.00
1849	Todd Kullerstrand - refund tuition - dropped 1 hour	9.00
1850	Joan Lemme-refund tuition - course cancelled	30.00

September Checks
Page #3

1851	Edward Leffleman - refund tuition - overcharge	10.00
1852	Terry Flaningham - refund tuition - dropped 1 hour	8.00
1853	Edward Grygiel - refund tuition - overcharge	20.00
1854	Frederick Dowding - refund tuition - overcharge	10.00
1855	Nancy Bielema - refund tuition - dropped 2 hours	20.00
1856	James Vandenberg - refund tuition - dropped 3 hours	24.00
1857	Marilyn Sundby - refund tuition - dropped 3 hours	30.00
1858	Jerry Sternes - refund tuition - dropped 1 hour	9.00
1859	Donald Simpson - refund tuition - overcharge	10.00
1860	Wesley Shippert - refund tuition - overcharge	10.00
1861	Lena Miller - refund tuition - course cancelled	30.00
1862	Brian Weatherwax - refund tuition - overcharge	20.00
1863	Kathleen Lutyens - refund tuition - dropped 6 hours	52.00
1864	Jeanette Bauer - refund tuition - withdrew from college	42.00
1865	Dennis Fulrath - refund tuition - dropped course	24.00
1866	Karen Morisse - refund tuition - dropped 1 hour	6.00
1867	James Blackburn - refund tuition - course change	30.00
1868	Sally Schuneman - refund tuition - course cancelled	30.00
1869	William Bartel - refund tuition - dropped 3 hours	24.00
1870	William Byar - Athletics - golf supplies, meals, etc.	69.16
1871	Joan Lee Schnor - refund tuition - dropped Lib 205	30.00
1872	Student Loan - Loan repaid by Edward Hernandez	25.50
1873	Sauk Valley College Payroll Fund - Child Care Payroll	108.33
1874	Dan Mabee - Athletics	3.23
1875	Theatre Arts Books - Drama - Nels Anderson	50.04
1876	Virginia Gehant - Child Care - withdrew from all classes	14.40
1877	John Maxey - Music - travel to Peoria	17.40
1878	Douglas Keller - refund tuition - dropped 1 hour	9.00
1879	Walter Melchi - refund tuition - dropped 2 hours	18.00
1880	Janet Squibb - refund tuition - dropped 1 hour	1.80
1881	Jeanette Bauer - Child Care - withdraws from all classes	28.80

SAUK VALLEY COLLEGE

APPROVED BY

Charles Lehman
PRESIDENT

Kenneth L. Keutu
SECRETARY
DATE 10/28/1968

Description of Accounts	Total Expenditures	To Date	TOTAL CHARGES		BALANCES		
			Previous Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
501.110.00 ADMIN SALARIES-GENERAL ADMIN	17,117.07	17,117.07	11,022.95	6,094.12	9,812.50	8,100.793	81,007.93
501.111.00 ADMIN SALARIES-DATA PROCESSING	5,265.05	5,265.05	2,589.73	2,676.27	3,363.50	2,836.995	28,369.95
501.120.00 ADMIN SALARIES-BUSINESS OFFICE	5,660.79	5,660.79	3,629.33	2,031.41	5,026.50	4,460.421	44,604.21
501.130.00 ADMIN SALARIES-STUDENT SERVICES	30,079.28	30,079.28	18,532.50	11,546.73	14,191.00	11,183.072	111,830.72
501.150.00 ADMIN SALARIES-WORK STUDY-FEDERAL		.00		.00	100,000.00	100,000.00	100,000.00
501.151.00 FEDERAL WORK STUDY-BUILDING	3,243.50	3,243.50	1,738.22	1,505.28		3,243.50 CR	3,243.50 CR
501.152.00 FEDERAL WORK STUDY-LIBRARY	990.10	990.10	547.40	442.70		990.10 CR	990.10 CR
501.153.00 FEDERAL WORK STUDY-INSTRUCTIONAL	1,619.95	1,619.95	686.15	933.80		1,619.95 CR	1,619.95 CR
501.154.00 FEDERAL WORK STUDY-CHILD CARE	220.40	220.40	169.10	51.30		220.40 CR	220.40 CR
501.155.00 FEDERAL WORK STUDY-PARKING	422.40	422.40	277.20	145.20		422.40 CR	422.40 CR
501.156.00 FEDERAL WORK STUDY-OFFICES	3,295.95	3,295.95	1,364.30	1,931.65		3,295.95 CR	3,295.95 CR
501.170.00 ADMIN SALARIES-WORK STUDY-STATE		.00		.00	12,400.00	12,400.00	12,400.00
501.171.00 STATE WORK STUDY-BUILDING	2,117.00	2,117.00	1,122.50	994.50		2,117.00 CR	2,117.00 CR
501.172.00 STATE WORK STUDY-OTHER	4,904.30	4,904.30	2,519.20	2,385.10		4,904.30 CR	4,904.30 CR
501.200.00 ADMIN CONTRACT SERV-INSTITUTIONAL	987.51	987.51	318.95	668.56	12,600.00	11,612.49	11,612.49
501.301.00 ADMIN SUPPLIES-OFFICE OF PRESIDENT	343.73	343.73	153.54	190.19	1,500.00	1,156.27	1,156.27
501.302.00 ADMIN SUPPLIES-DEAN STUDENT SERVICES	2,244.92	2,244.92	1,943.06	301.86	9,460.00	7,215.08	7,215.08
501.303.00 ADMIN SUPPLIES-DEAN OF INSTRUCTION	167.91	167.91	117.51	50.40	1,000.00	832.09	832.09
501.304.00 ADMIN SUPPLIES-BUSINESS OFFICE	266.28 ▷	266.28 CR	428.86 ▷	162.58	8,200.00	8,466.28	8,466.28
1.305.00 ADMIN SUPPLIES-PLANNING & DEVELOPMENT	599.43	599.43	474.43	125.00	1,350.00	750.57	750.57
1.306.00 ADMIN SUPPLIES-PUBLIC RELATIONS	480.14	480.14	25.95	454.19	13,640.00	13,159.86	13,159.86
501.307.00 ADMIN SUPPLIES-WORK ROOM	85.72	85.72	634.55 ▷	720.27	2,250.00	2,164.28	2,164.28
501.401.00 ADMIN CONTRACT SERVICE-OFFICE OF PRES.	135.50	135.50	135.50	.00		135.50 CR	135.50 CR
501.402.00 ADMIN CONTRACT SERV-DEAN STUDENT SERV	374.50	374.50	142.50	232.00		374.50 CR	374.50 CR
501.403.00 ADMIN CONTRACT SERV-DEAN INSTRUCTION	42.50	42.50	42.50	.00		42.50 CR	42.50 CR
501.404.00 ADMIN CONTRACT SERV-BUS OFFICE	651.30	651.30	178.00	473.30		651.30 CR	651.30 CR
501.405.00 ADMIN CONTRACT SERV-PLANNING & DEVEL.	25.00	25.00	25.00	.00		25.00 CR	25.00 CR
501.406.00 ADMIN CONTRACT SERV-PUBLIC RELATIONS	15.50	15.50	15.50	.00		15.50 CR	15.50 CR
501.407.00 ADMIN CONTRACT SERV-WORKROOM	113.92	113.92	113.92	.00		113.92 CR	113.92 CR
501.710.00 ADMIN TRAVEL-BOARD OF EDUC.		.00		.00	1,000.00	1,000.00	1,000.00
501.720.00 ADMIN TRAVEL-OFFICE OF PRESIDENT	389.27	389.27	389.27	.00	4,500.00	4,110.73	4,110.73
501.730.00 ADMIN TRAVEL-DEAN OF INSTRUCTION	55.61	55.61	45.00	10.61	2,200.00	2,144.39	2,144.39
501.740.00 ADMIN TRAVEL-STUDENT SERVICES	493.08	493.08	434.28	58.80	5,700.00	5,206.92	5,206.92
501.750.00 ADMIN TRAVEL-BUSINESS OFFICE	69.70	69.70	23.10	46.60	1,700.00	1,630.30	1,630.30
501.760.00 ADMIN TRAVEL-PLANNING & DEVELOPMENT		.00		.00	1,600.00	1,600.00	1,600.00
501.770.00 ADMIN TRAVEL-PUBLIC RELATIONS		.00		.00	300.00	300.00	300.00
501.901.00 ADMIN OTHER-ADVERTISING	220.74	220.74	33.00	187.74	2,100.00	1,879.26	1,879.26

Description of Accounts		Total Expenditures	To Date	Previous Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
501.902.00	ADMIN OTHER-ASSOCIATION MEMBERSHIPS	550.00	550.00	450.00	100.00	2,700.00	2,150.00	2,150.00
501.903.00	ADMIN OTHER-BOARD OF EDUC.		.00		.00	2,500.00	2,500.00	2,500.00
501.904.00	ADMIN OTHER-POSTAGE	950.80	950.80	.80	950.00	5,500.00	4,549.20	4,549.20
501.905.00	ADMIN OTHER-PROSPECTIVE EMPLOYEES	1,691.16	1,691.16	240.00	1,451.16	3,500.00	1,808.84	1,808.84
501.909.00	ADMIN OTHER-MISC.	302.99	302.99		302.99	4,000.00	3,697.01	3,697.01
501.910.00	COMMENCEMENT EXPENSE	1,223.93	1,223.93	813.01	410.92		1,223.93 CR	1,223.93 CR
502.150.00	INST SALARIES-TEACHERS	60,030.84	60,030.84	20,708.58	39,322.26	698,235.00	638,204.16	638,204.16
502.151.00	INST SALARIES-SUMMER SCHOOL	20,054.98	20,054.98	20,054.98	.00	14,000.00	6,054.98 CR	6,054.98 CR
502.160.00	INST SALARIES-PART TIME & OVERLOAD	3,879.99	3,879.99	3,339.99	540.00	22,000.00	18,120.01	18,120.01
502.170.00	INST SALARIES-OTHER INST	4,506.44	4,506.44	2,426.25	2,080.19	20,050.00	15,543.56	15,543.56
502.180.00	INST SALARIES-LIBRARY	4,807.96	4,807.96	2,436.86	2,371.10	44,280.00	39,472.04	39,472.04
502.310.00	LIBRARY BOOKS REGULAR	11,164.02	11,164.02	8,454.63	2,709.39	41,000.00	29,835.98	29,835.98
502.320.00	LIBRARY & AUDIO VISUAL	2,271.21	2,271.21	1,584.29	686.92	7,800.00	5,528.79	5,528.79
502.391.00	INST SUPPLIES-BUSINESS DEPT	562.99	562.99	408.38	154.61	6,500.00	5,937.01	5,937.01
502.392.00	INST SUPPLIES-HUMANITIES	283.44	283.44	157.26	126.18	3,800.00	3,516.56	3,516.56
502.393.00	INST SUPPLIES-IND ED	1,171.37	1,171.37	760.20	411.17	7,250.00	6,078.63	6,078.63
502.394.00	INST SUPPLIES-MATH SCIENCE	2,313.47	2,313.47	432.10	1,881.37	11,900.00	9,586.53	9,586.53
502.395.00	INST SUPPLIES-SOCIAL STUDIES	200.70	200.70	38.93	161.77	1,430.00	1,229.30	1,229.30
502.396.00	INST SUPPLIES-PHYS ED	.40	.40	.40	.00	170.00	169.60	169.60
502.397.00	INST SUPPLIES-AGRICULTURE	99.09	99.09	14.63	84.46	6,000.00	5,900.91	5,900.91
502.398.00	INST SUPPLIES-ART	117.25	117.25	92.75	24.50	250.00	132.75	132.75
502.399.00	INST SUPPLIES-MUSIC	95.74	95.74	56.48	39.26	1,700.00	1,604.26	1,604.26
.499.00	INST SUPPLIES-UNALLOCATED		.00		.00	7,500.00	7,500.00	7,500.00
.710.00	INST TRAVEL-BUSINESS DEPT	15.60	15.60	15.60	.00	1,005.00	989.40	989.40
502.711.00	INST TRAVEL-HUMANITIES		.00		.00	2,000.00	2,000.00	2,000.00
502.712.00	INST TRAVEL-IND. ED.	18.00	18.00	18.00	.00	1,000.00	982.00	982.00
502.713.00	INST TRAVEL-MATH SCIENCE	768.08	768.08	548.54	219.54	3,750.00	2,981.92	2,981.92
502.714.00	INST TRAVEL-SOCIAL STUDIES		.00		.00	1,000.00	1,000.00	1,000.00
502.715.00	INST TRAVEL-PHYSICAL ED		.00		.00	300.00	300.00	300.00
502.716.00	INST TRAVEL-AGRICULTURE	120.10	120.10	70.10	50.00	3,000.00	2,879.90	2,879.90
502.717.00	INST TRAVEL-ART		.00		.00	75.00	75.00	75.00
502.718.00	INST TRAVEL-MUSIC		.00		.00	295.00	295.00	295.00
502.719.00	INST TRAVEL-LIBRARY	57.00	57.00	57.00	.00	1,600.00	1,543.00	1,543.00
502.720.00	INST TRAVEL-DIRECTOR IND ED.		.00		.00	975.00	975.00	975.00
502.800.00	TUITION PAID		.00		.00	6,500.00	6,500.00	6,500.00
503.101.00	INST CONTRACT SERV-BUSINESS DEPT	1,740.50	1,740.50	1,170.40	570.10		1,740.50 CR	1,740.50 CR
503.102.00	INST CONTRACT SERV-HUMANITIES	15.50	15.50	15.50	.00		15.50 CR	15.50 CR
503.104.00	INST CONTRACT SERV-MATH SCIENCE	53.08	53.08	53.08	.00		53.08 CR	53.08 CR
503.105.00	INST CONTRACT SERV-SOCIAL STUDIES	15.50	15.50	15.50	.00		15.50 CR	15.50 CR
503.107.00	INST CONTRACT SERV-AGRICULTURE	15.50	15.50	15.50	.00		15.50 CR	15.50 CR

Educational Fund Contd.

Description of Accounts		Total Expenditures	To Date	Previous Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
504.200.00	HEALTH SUPPLIES	15.00	15.00		15.00	500.00	485.00	485.00
508.400.00	FIXED CHARGES-EMP. SHARE RETIREMENT		.00		.00	8,000.00	8,000.00	8,000.00
508.501.00	FIXED CHARGES-GROUP HEALTH & LIFE	7,226.75	7,226.75	3,010.55	4,216.20	17,600.00	10,373.25	10,373.25
508.502.00	FIXED CHARGES-OTHER INSURANCE		.00		.00	10,000.00	10,000.00	10,000.00
508.601.00	FIXED CHARGES-RENTAL IBM EQUIP	7,364.40	7,364.40	3,632.20	3,682.20	46,000.00	38,635.60	38,635.60
508.602.00	FIXED CHARGES-OTHER RENTAL		.00		.00	1,500.00	1,500.00	1,500.00
508.810.00	FIXED CHARGES-INT ON ANT. WARRANTS		.00		.00	15,000.00	15,000.00	15,000.00
509.000.00	PROVISION FOR CONTINGENCIES		.00		.00	39,600.00	39,600.00	39,600.00
563.000.00	ADDITIONAL EQUIPMENT	12,817.62	12,817.62	1,350.24	1,146.73	38,000.00	25,182.33	25,182.33
563.100.00	EQUIPMENT-NEW BUILDING		.00		.00	99,800.00	99,800.00	99,800.00
TOTALS		.00	228,686.89	228,686.89	120,238.01	108,448.83	1,715,000.00	1,486,313.11

BUILDING FUND

506.100.00	OPERATIONS-SALARIES	6.771.32	6.771.32	4.126.30	2.645.02	49,810.00	43,038.68	S	43,038.68	T							
506.200.00	OPERATIONS-CONTRACTUAL SERV.	532.06	532.06	423.91	108.15	10,900.00	10,367.94		10,367.94								
6.300.00	OPERATIONS-SUPPLIES	1,102.27	1,102.27	588.04	514.23	11,300.00	10,197.73		10,197.73								
6,400.00	OPERATIONS-HEATING	812.46	812.46	39.49	772.97	6,500.00	5,687.54		5,687.54								
506.510.00	OPERATIONS-WATER & SEWERAGE	14.00	14.00	9.50	4.50	800.00	786.00		786.00								
506.520.00	OPERATIONS-ELECTRICITY	2,690.81	2,690.81	664.49	2,026.32	21,800.00	19,109.19		19,109.19								
506.540.00	OPERATIONS-TELEPHONE & TELEGRAPH	1,341.09	1,341.09	664.49	676.60	9,200.00	7,858.91		7,858.91								
506.700.00	OPERATIONS-TRAVEL		.00		.00	200.00	200.00		200.00								
507.200.00	MAINT-CONT SERVICE		.00		.00		.00		.00								
507.300.00	MAINT SUPPLIES		.00		.00	3,000.00	3,000.00		3,000.00								
508.501.00	FIXED CHARGES-GROUP HEALTH & LIFE	180.21	180.21	77.57	102.64	1,600.00	1,419.79		1,419.79								
508.502.00	FIXED CHARGES-OTHER INSURANCE		.00		.00	9,000.00	9,000.00		9,000.00								
508.600.00	FIXED CHARGES-RENTAL		.00		.00	16,700.00	16,700.00		16,700.00								
561.000.00	SITE ACQUISITION & IMPROVEMENTS		.00		.00	10,000.00	10,000.00		10,000.00								
562.000.00	NEW BUILDINGS & IMPROVEMENTS		.00		.00	48,790.00	48,790.00		48,790.00								
563.000.00	ADDITIONAL EQUIPMENT	100.00	100.00	100.00	.00	25,000.00	24,900.00		24,900.00								
590.000.00	PROVISION FOR CONTINGENCIES		.00		.00	10,350.00	10,350.00		10,350.00								
TOTALS		.00	T	13,544.22	T	13,544.22	T	6,693.79	T	6,850.43	T	234,950.00	T	221,405.78	T	221,405.78	T

Description of Accounts		Total Expenditures	To Date	Previous Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered	
<u>SITE AND CONSTRUCTION FUND</u>									
561.000.00	SITE ACQUISITION & IMPROVEMENTS	4.210.80	4.210.80		4.210.80		4.210.80 CR	4.210.80 CR	
562.000.00	NEW BUILDINGS & IMPROVEMENTS	22,330.00	22,330.00	22,330.00	.00		22,330.00 CR	22,330.00 CR	
562.100.00	CHILD CARE & MUSIC BUILDING	2,018.61	2,018.61	294.26	1,724.35		2,018.61 CR	2,018.61 CR	
563.125.00	VOC ED- MFG PROCESSES LAB	31.66	31.66		31.66		31.66 CR	31.66 CR	
563.129.00	VOC ED-MACHINE DESIGN	12,439.57	12,439.57		12,439.57		12,439.57 CR	12,439.57 CR	
563.151.00	VOC ED-TECH PHYSICS	167.40	167.40	135.00	32.40		167.40 CR	167.40 CR	
563.152.00	VOC ED-HEALTH OCCUPATIONS	2,570.90	2,570.90	1,146.40	1,424.50		2,570.90 CR	2,570.90 CR	
TOTALS		.00 T	43,768.94 T	43,768.94 T	23,905.66 T	19,863.28 T	.00 T	43,768.94 CR	43,768.94 CR

INCOME REPORT

SEPTEMBER 30, 1968

	Description of Accounts	Total Receipts	To Date	TOTAL REVENUE		BALANCES		
				Previous Mo. To Date	This Month	Budget	Unexpended	Unencumbered
EDUCATIONAL FUND								
401.110.00	1967 TAXES	87,723.55	87,723.55	52,615.91	35,107.64	200,300.00	112,576.45	112,576.45
401.120.00	1968 TAXES		.00		.00	291,350.00	291,350.00	291,350.00
402.300.00	JUNIOR COLLEGE AID	24,242.50	24,242.50		24,242.50	399,050.00	374,807.50	374,807.50
402.600.00	VOCATIONAL EDUCATION		.00		.00	74,000.00	74,000.00	74,000.00
402.861.00	FEDERAL SUBSIDY WORK STUDY	8,208.77	8,208.77	4,065.01	4,143.76	81,600.00	73,391.23	73,391.23
402.865.00	STATE SUBSIDY WORK STUDY		.00		.00	16,000.00	16,000.00	16,000.00
404.000.00	INVESTMENT INCOME	1,312.75	1,312.75		1,312.75		1,312.75 ^{CR}	1,312.75 ^{CR}
406.000.00	STUDENT TUITION		.00		.00	30,175.00	30,175.00	30,175.00
406.100.00	OUT OF DISTRICT CHARGES		.00		.00	50,000.00	50,000.00	50,000.00
409.000.00	OTHER REVENUE		.00		.00		.00	.00
409.100.00	COMPREHENSIVE FEE REVENUE		.00		.00	10,400.00	10,400.00	10,400.00
TOTALS		.00 T	121,487.57 T	121,487.57 T	56,680.92 T	64,806.65 T	142,445.00 T	130,296.243 T
BUILDING FUND								
401.110.00	1967 TAXES	21,930.46	21,930.46	13,153.53	8,776.93	50,100.00	28,169.54	28,169.54
401.120.00	1968 TAXES		.00		.00	72,850.00	72,850.00	72,850.00
404.000.00	INVESTMENT INCOME		.00		.00	2,500.00	2,500.00	2,500.00
409.000.00	OTHER REVENUE		.00		.00	1,500.00	1,500.00	1,500.00
TOTALS		.00 T	21,930.46 T	21,930.46 T	13,153.53 T	8,776.93 T	126,950.00 T	105,019.54 T
BOND & INTEREST FUND								
401.110.00	1967 TAXES	58,482.66	58,482.66	35,077.57	23,405.09	136,500.00	78,017.34	78,017.34
401.120.00	1968 TAXES		.00		.00	188,500.00	188,500.00	188,500.00
404.000.00	INVESTMENT INCOME		.00		.00	6,600.00	6,600.00	6,600.00
TOTALS		.00 T	58,482.66 T	58,482.66 T	35,077.57 T	23,405.09 T	331,600.00 T	273,117.34 T
SITE AND CONSTRUCTION FUND								
404.000.00	INVESTMENT INCOME		3,726.78	3,726.78	3,038.68	688.10		3,726.78 ^{CR}
TOTALS		.00 T	3,726.78 T	3,726.78 T	3,038.68 T	688.10 T	.00 T	3,726.78 CR

BANK BALANCES -- TREASURER'S REPORT

August 31, 1968

Land and Interest Fund

Balance on hand July 31, 1968	\$ 136,025.79
Receipts - Taxes	31,304.70
Total	167,330.49
Disbursements - Investments	162,759.87
Balance on hand August 15, 1968	\$ 4,570.62

Building Fund

Balance on hand July 31, 1968	\$ 115,252.94
Receipts - Taxes	\$ 11,738.70
Expenditure Credit	41.19
Total	11,779.89
Disbursements - Expenses	6,370.17
Disbursements - Investments	73,009.00
Balance on hand August 15, 1968	\$ 79,379.17

Educational Fund

Balance on hand July 31, 1968	\$ 97,009.70
Receipts - Taxes	\$ 46,956.60
Expenditure Credit	865.47
Other Revenue	4,065.01
Total	51,887.08
Disbursements - Expenses	87,221.54
Balance on hand August 15, 1968	\$ 61,675.24

State and Construction Fund - Harris Trust & Savings

Balance on hand July 31, 1968	\$ 15,315.19
Balance on hand August 31, 1968	\$ 15,315.19

State and Construction Fund - Dixon National Bank

Balance on hand July 31, 1968	\$ 67,149.91
Receipts - Investment Income	473.44
Total	67,623.35
Disbursements	23,905.66
Balance on hand August 31, 1968	\$ 43,717.69

Funds Invested

Certificates of Deposit

. Treasury Bills - Harris Trust	Bond & Interest	(1-24-69)	\$ 30,000.00
. Treasury Bills - Harris Trust	Site & Construction	(10-3-68)	197,300.00
. Treasury Bills - Harris Trust	Site & Construction	(10-24-68)	49,356.25
. Treasury Bills - Rock Falls	Site & Construction	(9-5-68)	177,429.60
. Treasury Bills - Rock Falls	Educational	(10-17-68)	98,874.44
. Treasury Bills - Rock Falls	Bond & Interest	(11-14-68)	43,918.00
. Treasury Bills - Rock Falls	Site & Construction	(9-30-68)	49,596.56
. Treasury Bills - Rock Falls	Site & Construction	(9-30-68)	9,930.00
. Treasury Bills - Rock Falls	Bond & Interest	(11-7-68)	49,421.14
. Treasury Bills - Rock Falls	Bond & Interest	(11-7-68)	113,338.73
. Treasury Bills - Rock Falls	Building	(10-24-68)	14,827.25
. Treasury Bills - Rock Falls	Building	(2-28-69)	58,181.75
. Treasury Bills - Rock Falls	Educational	(12-5-68)	49,360.36
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	Total Invested		\$ 941,534.08

EDUCATIONAL FUND-----September, 1968

RESSOGRAPH MULTIGRAPH CORP	SUPPLIES	3.115	150.93
AMBOY NEWS	ADVERTISING	3.116	22.40
AMERICAN ASSN JUNIOR COLLEGES	SUPPLIES	3.117	2.00
AMERICAN COLLEGE PUBLIC RELATIONS			
ASSOCIATION	MEMBERSHIP	3.118	100.00
ARROW BUSINESS SYSTEMS	SUPPLIES	3.119	35.80
AKER & TAYLOR	BOOKS	3.120	2471.08
DORENCE BERTSCH	TRAVEL EXPENSES	3.121	19.60
ACKHAWK OFFICE SUPPLY CO	SUPPLIES	3.122	3.15
C. BROWN CO. PUB.	BOOK	3.123	5.85
DETTE SMITH CO	BOOKS	3.124	37.50
JALD BURTON	TRAVEL EXPENSES	3.125	10.61
TEEN FOOD & VENDING SERVICE	BOX LUNCHES	3.126	40.00
ICAGO MEDICAL BOOK CO.	BOOK	3.127	3.06
EGE PLACEMENT COUNCIL INC	SUBSCRIPTION	3.128	10.00
UMBIA LIBRARY SUBSC. SERV.	SUBSCRIPTION	3.129	185.50
AMUNICATIONS SERVICE CORP	BOOK	3.130	2.00
AMUNICATIONS SERVICE CORP	BOOK	3.131	2.00
E DAILY GAZETTE	ADVERTISING	3.132	65.52
E DAILY GAZETTE	SUBSCRIPTION	3.133	12.00
TA DOCUMENTS INC	SUPPLIES	3.134	53.96
CO	SUPPLIES	3.135	8.00
B DICK CO	SUPPLIES	3.136	2.75
KON EVENING TELEGRAPH	SUBSCRIPTION	3.137	13.00
BERT EDISON	TRAVEL EXPENSES	3.138	18.00
EDUCATIONAL MANAGEMENT CONSULTANTS	SERVICES	3.139	232.00
EDITORIAL PROJECTS FOR EDUCATION	SUBSCRIPTION	3.140	10.00
ERALD HILL	LUNCHES	3.141	262.99
ERALD HILL	LUNCHES	3.142	242.50
HELMAN PHOTOS	PHOTOGRAPHS	3.143	46.10
SHER SCIENTIFIC CO	SUPPLIES	3.144	1,467.15
NDERS HOSPITAL SUPPLY CO	SUPPLIES	3.145	130.35
AHAM PAPER CO	SUPPLIES	3.146	33.57
L T BALLARD	SUPPLIES	3.147	15.00
RPER & ROW PUBLISHERS	BOOKS	3.148	4.40
VALD HARTJE	MOVING EXPENSES	3.149	474.06
RIZON PRESS	BOOK	3.150	10.72
XINE HURLEY	INTERVIEW EXPENSE	3.151	148.00
B M	RENTAL	3.152	3,682.20
STENS	DIPLOMA COVERS	3.153	94.21
B K LABORATORIES	SUPPLIES	3.154	9.90
BERT LAURSEN	MOVING EXPENSES	3.155	500.00
E LIBRARY COLLEGE JOURNAL	SUBSCRIPTION	3.156	8.00
E LIBRARY OF CONGRESS	BOOKS	3.157	122.63
NDQUIST CONSTRUCTION CO	LIME	3.158	3.28
ROL LINTON	TRAVEL EXPENSES	3.159	9.00
THO COLOR CO	NEGATIVE WORK	3.160	125.00
GAN PRINTING CO	PRINTING SUPPLIES	3.161	361.00
NDGRENS AUDIO VISUAL	SUPPLIES	3.162	123.38
ONB BAND INSTRUMENT CO	EQUIPMENT	3.163	335.61
RAW HILL PUBLICATIONS	ADVERTISING	3.164	17.82
RAW HILL PUBLICATIONS	ADVERTISING	3.165	19.80
CKIN SALES CO	EQUIPMENT	3.166	5,154.11
RBLE IMPERIAL DESK CO	EQUIPMENT	3.167	4,661.55

E M COMPANY	SUPPLIES	3.168	6.96
IONAL CASH REGISTER CO	MAINT AGREEMENTS	3.169	1.043.40
CO	SUPPLIES	3.170	49.98
IONAL LEAGUE FOR NURSING	SUPPLIES	3.171	2.00
OLD NELSON	TRAVEL EXPENSES	3.172	8.80
ARK ELECTRONICS	SUPPLIES	3.173	73.20
S SENTINEL PUBLISHERS	ADVERTISING	3.174	23.20
THERN ILL UNIVERSITY	FILM RENTALS	3.175	79.65
O BOOK STORE	BOOKS	3.176	33.53
VER MACHINERY CO	SUPPLIES	3.177	210.64
I LAB INC	SUPPLIES	3.178	18.25
NIE PETERSON	TRAVEL EXPENSES	3.179	19.80
NTICE HALL INC	BOOKS	3.180	96.00
DEE PRENTICE	TRAVEL EXPENSES	3.181	9.00
NAM PHOTOGRAPHY	SUPPLIES	3.182	8.00
PH LOIS PIERCE STUDIO	SUPPLIES	3.183	15.00
NTS OFFICE SUPPLY	SUPPLIES	3.184	20.70
BOOKSTORE	SUPPLIES	3.185	67.15
BOOKSTORE	GRADUATION ANNOUNCEMENTS	3.186	20.22
ENCE RESEARCH ASSOC	MEMBERSHIP	3.187	39.50
NGELINE SHANK	TRAVEL EXPENSES	3.188	14.10
ON & SCHUSTER	BOOKS	3.189	16.08
RGE STANLEY	TRAVEL EXPENSES	3.190	84.84
RGE STANLEY	TRAVEL EXPENSES	3.191	48.25
RLING BUSINESS MACHINES	RENTAL ON GESTAFAX	3.192	30.00
RLING BUSINESS' MACHINES	SUPPLIES & EQUIPMENT	3.193	1.922.38
ES PUB CO	BOOK	3.194	5.00
COUNTY PRESS	ADVERTISING	3.195	39.00
SSELL MFG CO	SUPPLIES	3.196	510.93
LETON CENTURY CROFTS	SUBSCRIPTION	3.197	125.00
VERSITY OF COLORADO	SUPPLIES	3.198	15.76
VERSITY OF ILLINOIS	FILM RENTAL	3.199	6.50
VERSITY MICROFILMS	FILM RENTALS	3.200	61.50
D SCIENCE SOCIETY OF AMERICA	HANDBOOK	3.201	3.00
Y WELLER	TRAVEL EXPENSES	3.202	63.55
LIP WESSELS	MOVING EXPENSES	3.203	329.10
OX CORPORATION	SUPPLIES	3.204	97.20
DENTAL LIFE INS. CO.	SEPT. GROUP INSURANCE	3.205	2,504.91
DENTAL LIFE INS. CO.	OCT. GROUP INSURANCE	3.206	2,849.89
			3,2151.06 T
PETTY CASH	MISG SUPPLIES	3.207	30.20
IMPREST FUND	MISG EXPENSES	3.208	622.31
STENS	SUPPLIES	3.209	72.69
IMPREST FUND	ADDITIONAL -EXPENSES	3210	1,000.00
			33876.26 T
D & WARD	SERVICES	3112	668.56
PAYROLL FUND	8/31 payroll	3113	24,792.86
PAYROLL FUND	9/15 payroll	3114	50,258.80
	TOTAL EDUCATIONAL FUND		\$ 109,596.48

BUILDING FUND-----SEPTEMBER, 1968

BOGOTT & SONS	SUPPLIES	609	17.36
BONNELL	SUPPLIES	610	4.66
NTRAL TELEPHONE COMPANY	SERVICE	611	632.46
AST TO COAST STORES	SUPPLIES	612	3.69
MONWEALTH EDISON CO	SERVICE	613	32.57
NTRAL TELEPHONE COMPANY	SERVICE	614	11.79
TY OF ROCK FALLS UTILITY	SERVICE	615	111.01
MONWEALTH EDISON CO	SERVICE	616	770.11
ESCENT ELECTRIC SUPPLY	SUPPLIES	617	4.95
BEL ELECTRIC CO	SERVICE CALL	618	5.00
IRFAX HARDWARE	SUPPLIES	619	.94
SKELLS	WASTEBASKETS	620	181.95
PKINS ROAD EQUIPMENT CO	SUPPLIES	621	91.32
INOIS BELL TELEPHONE CO	SERVICE	622	32.35
MAR ELECTRIC	SUPPLIES	623	4.20
LNER MOTOR SALES	SUPPLIES	624	46.58
EIN & HECKMAN	SERVICE	625	3.40
E COUNTY SERVICE CO	GAS	626	72.00
SSEYS ACE HARDWARE	SUPPLIES	627	24.26
NTGOMERY WARD	SUPPLIES	628	59.94
INS AGRICULTURAL STORE	SUPPLIES	629	5.20
HERN ILLINOIS GAS CO	SERVICE	630	22.97
RTHSIDE LUMBER CO	SUPPLIES	631	17.52
ARS ROEBUCK & CO	SUPPLIES	632	29.93
ERLING FARM & FLEET	SUPPLIES	633	20.35
ERLING REPURIFICATION INC	SERVICE	634	99.75
EVENS CHEMICAL CO	SUPPLIES	635	54.05
UFFERS ONE STOP FARM STORE	SUPPLIES	636	21.66
AYER SHEET METAL SHOP	SUPPLIES	637	5.00
DENTAL LIFE INS CO	SEPT GROUP INS.	638	68.45
DENTAL LIFE INS CO	OCT GROUP INS.	639	68.45
C PETTY CASH FUND	MISC EXPENSES	640	10.43

2534.30 T

HN DUSSLER	UTILITIES	606	750.00
C PAYROLL FUND	8/31 payroll	607	1,322.51
C PAYROLL FUND	9/15 payroll	608	<u>1,322.51</u>

TOTAL BUILDING FUND

\$ 5,929.32

ITE AND CONSTRUCTION FUND-----SEPTEMBER, 1968

E. BOGOTT & SONS	EQUIPMENT	66	31.66
ENTRAL SCIENTIFIC CO.	EQUIPMENT	67	32.40
M. GRIMSTEAD CO.	EQUIPMENT	68	1,239.57
.B. LIPPINCOTT CO.	EQUIPMENT	69	836.50
UNDGREN'S AUDIO VISUAL	EQUIPMENT	70	588.00
ASHUA SERVO CONTROLS	EQUIPMENT	71	11,200.00
TUTZKE EXCAVATING CO.	SITE WORK	72	4,210.80
VC IMPREST FUND	MISC. EXPENSES	73	15.20
OB PROPHETER CONSTRUCTION CO.	SITE WORK-CHID CARE	63	858.00
OLANDS CONCRETE SERVICE	SITE WORK-CHILD CARE	64	340.00
RADEL BUILDING SERVICE	CHILD CARE EXTENSION	65	<u>511.15</u>
TOTAL SITE AND CONSTRUCTION			\$ 19,863.28

PREST FUND

International Harvester Co.	Trip to Sheridan - Mr. Rice	314	\$ 50.00
Library of Congress	Books	315	32.50
even Habben	Work on T-2 Extension	316	7.60
erry Flannigan	Work on T-2 Extension	317	7.60
na Merlo	Stamps for return envelopes	318	2.70
merican Assn. Junior Colleges	Subscriptions	319	5.00
stmaster	Stamps-President's office	320	16.00
ric Opera of Chicago	Membership	321	84.00
stmaster	Postage meter	322	950.00
iteside County Historical Society	2 books	323	15.76
ational String Orchestra Assn.	Membership	324	10.00
ropolitan Opera Guild	Membership	325	15.00
erintendent of Documents	Deposit on account	326	150.00
rstensen Freight Lines	Freight on desks	327	247.91
linois College & Personnel Assn.	Registration fees	328	3.00
C Petty Cash	Change for registration	329	1,000.00*
C Educational Fund	Ck. #163 cancelled - cr. 1-502.391	330	9.00 **
elyn Anning	Donuts - registration	331	7.44
A.C.R.A.O.	Annual meeting- Hastings	332	15.00
ankenberg Studio	Track picture	333	3.00
A.C.R.A.O.	Annual meeting-Warren	334	<u>15.00</u>
Total			\$ 1,637.51

alance in fund	\$ 1382.43
bursements	1637.51
total in fund	\$ 3020.00

*Reimbursed 9/13/68
**Not to be reimbursed.

SAUK VALLEY COLLEGE BOOKSTORE

Period Ended 8-31-68

Balance Sheet

ASSETS:

Cash in Bank	\$ 3,587.74
Inventory 6-30-68	17,102.69
Petty Cash	<u>100.00</u>
TOTAL ASSETS	<u>\$ 20,790.43</u>

LIABILITIES AND NET WORTH

Accounts Payable	\$ 25,000.00
Fund Equity	\$ 8,957.94
Net Loss	(-13,167.51)
TOTAL LIABILITIES AND NET WORTH	<u>\$ 20,790.43</u>

PROFIT AND LOSS

INCOME

Textbook Sales	\$ 1,363.02
Supplies Sales	162.63
Miscellaneous Sales . . .	485.03
Paperback Sales	59.42
Sales Tax Collected . . .	102.53
	\$ 2,172.63

EXPENSES

Textbooks Purchased . . .	\$13,366.51
Supplies Purchased . . .	165.86
Miscellaneous Purchases	444.31
Paperback Purchased. . .	14.48
Sales Tax Paid	36.34
Transportation Charges .	321.35
Salaries and Wages . . .	804.62
Other Expenses	36.88
Supplies Expenses	149.79
	<u>\$ 15,340.14</u>

Net loss on cash basis without regard to Inventory
or Accounts Payable

SAUK VALLEY COLLEGE
OFFICE OF ECONOMIC OPPORTUNITY
AND
WORK STUDY FUND
Period Ended 8-31-68
B A L A N C E S H E E T

ASSETS

Cash in Bank	\$ 32,987.42
	<u>\$ 32,987.42</u>

LIABILITIES AND NET WORTH

Office of Economic Opportunity . . (OE-77-23-9190) . . .	\$ 7,240.00
Work Study Fund (OE-38-23-9190) . . .	<u>25,747.42</u>
	<u>\$ 32,987.42</u>

STUDENT LOAN FUND

Period Ended 8-31-68

B A L A N C E S H E E T

ASSETS

Cash in Bank	\$ 1,573.66
Notes Receivable	<u>1,125.00</u>
	<u>\$ 2,698.66</u>

LIABILITIES AND NET WORTH

Fund Equity	\$ 2,689.58
Net Profit	<u>9.08</u>
	<u>\$ 2,698.66</u>

PROFIT AND LOSS

INCOME

Interest Income	\$ 9.08
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EXPENSES

NONE

NET PROFIT	<u>\$ 9.08</u>
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Student Activity Fund

August 1968

Balance on Hand July 31, 1968	\$ 9,763.65
August Receipts	10,503.32
	<hr/>
Minus disbursements listed below	\$20,266.97
Balance August 31, 1968	1,130.69
	<hr/>
	\$19,136.28

Disbursements

1753	National League for Nursing Evaluation Services - Misc.	10.00
1754	Gary Milano - Dropped class June 24th- Debit tuition	22.50
1755	Maskell's - Student Activity - repair contract on typewriters	31.00
1756	Student Loan Fund - loans repaid	278.38
1757	Student Loan Fund - loan repaid	50.50
1758	Building Fund - repay for gas used by clubs	27.96
1759	Susan McMillin - refund tuition	22.50
1760	Steven Walgrave - refund application fee - paid twice	10.00
1761	Angelus Pacific Company - parking decals - debit parking	298.15
1762	Void	
1763	Student Loan - loans repaid	<u>379.70</u>
	Total Disbursements for the month of August	\$ 1,130.69

Student Activity Expense and Income

August 1968

<u>Fund</u>	<u>Expense</u>	<u>Income</u>
Application Fee		1,990.00
Canteen Income		361.62
Miscellaneous Income		<u>11.62</u>
 Total Income		 2,363.24
 Drama Expense	4.75	
Music Expense	22.27	
Student Activity Expense	<u>1,132.67</u>	<u>- 1,159.69</u>
 Fund Equity Through August 31, 1968		 <u>1,203.55</u>

<u>Assets</u>	<u>Liabilities</u>
Due Other Funds-Agency Accounts:	
Accounts Receivable	\$27,385.00
	Student Tuition \$ 1,521.50
	Out of District 6,321.17
	Due Education Fund 514.93
	Due Student Loan Fund 606.91
	Child Care -23.55
Cash in Bank	Parking 1,191.49
	Fund Equity:
	Thru 6-30-68 - 35,185.28
	Thru 8-31-68 - <u>1,203.55</u> <u>36,388.83</u>
	Total Liabilities and
Total Assets	<u>Net Worth</u> <u>\$46,521.28</u>

SAUK VALLEY COLLEGE

APPROVED BY

Clayton Schmenzel
PRESIDENT

Kenneth L. Kewta

SECRETARY
DATE 9/23/68