

## AGENDA

### SAUK VALLEY COLLEGE BOARD MEETING

President Sabol's Office

March 10, 1969

7:30 p. m.

A. Call to order

B. Roll call

C. Recommended actions:

1. Approval of minutes as submitted
2. Approval of current bills for payment

D. Old business:

1. Guidelines for admission of non-high school graduates
2. Other old business

E. New business:

1. Proposal for faculty tenure policy
2. Proposed Faculty Appeal Board procedures
3. Policy on acceptance of gifts by the college

F. President Sabol's report:

1. Construction progress report
2. Report on change orders, i. e., landscaping
3. Recruitment of staff for existing vacancies
4. Other items

G. Time of next meeting

H. Adjournment

MINUTES OF REGULAR MEETING SAUK VALLEY COLLEGE BOARD

March 10, 1969

The Board of Sauk Valley College met in regular meeting at 7:30 p.m. on March 10, 1969 in the President's Office at Sauk Valley College, Rural Route #1, Dixon, Illinois. Chairman Schuneman called the meeting to order at 7:35 p.m. and the following members answered roll call: Peter Dillon, Orval DeWeerth, Kenneth Reuter, Gerald Stuff, Warren Walder, and Clayton Schuneman. Member Catherine Perkins was absent.

Member DeWeerth moved, seconded by Member Stuff, that the minutes of the February 24, 1969 meeting be approved as presented. Motion voted and carried unanimously.

Member Dillon moved, seconded by Member Reuter, that the Board approve payment to Durrant, Deininger, Dommer, Kramer, and Gordon of \$6,184.58 for movable equipment against an approved amount of \$10,000, and \$2,921.35 for floor plans against an approved amount of \$3,000. The following vote was recorded: Ayes - Members Dillon, DeWeerth, Reuter, Stuff, and Schuneman. Nays - Member Walder. 5-Ayes 1-Nay motion carried.

Mrs. Perkins arrived at 7:45 p.m.

Member Walder moved, seconded by Member Perkins, that the following guidelines for admission of non-high school graduates be adopted by the Board of Sauk Valley College. Motion voted and carried.

1. A non-high school graduate will be admitted as a full-time student to Sauk Valley College according to his academic background general ability to pursue an appropriate course of study at Sauk Valley College. Permission of the Dean of Student Services and a counselor is necessary.
2. A non-high school graduate who is less than age 19 is requested to obtain an evaluation of his previous high school work from his high school counselor or principal.

A non-high school graduate less than age 19 is requested to submit to the college a written summary of his experiences since leaving high school.

A lengthy discussion developed on the proposal for the faculty tenure policy and the proposed faculty appeal board procedures. Member DeWeerth moved the consideration of the tenure policy be tabled for one month for further study. After further consideration, Member

DeWeerth withdrew his motion.

In regard to the tenure question, Mr. Castendyck pointed out that from a legal point of view the Illinois Public Junior College Act states that a board of a junior college has the power to establish tenure policies for the employment of teachers and administrative personnel, and the cause for removal. His main concern with the document presented to the Board was that it did not spell out the causes or reasons for which a person on tenure could be dismissed. Dr. Sabol pointed out that most reasons for dismissal would fall into the category of age, program retrenchment, or adequate cause.

Member Walder moved that the Chairman of the Board confer with the President and review the proposed tenure policy with particular attention to the following items:

1. Definition of tenure
2. Reasons for dismissal of a tenured faculty member
3. Recommendations regarding tenure for the President and other administrative personnel.
4. The possibility that questionable cases should be given a 4th year of probation on the recommendation of the President and the approval of the Board.

These recommendations to be presented to the Board at the next meeting, if possible. Chairman Schuneman then relinquished the Chair to Member Dillon. Member Schuneman then seconded the motion made by Member Walder.

Member Stuff brought up the point of requiring additional education in the instructor's chosen field as part of the requirements for tenure. Member DeWeerth recommended that President Sabol and Mr. Schuneman explore the possibility of granting tenure after four or five years employment by extending the probation period to one or two years at the discretion of the President and the Board. After further discussion, a roll call vote was taken on Member Walder's motion. Ayes - Members Dillon, Perkins, Reuter, Stuff, Walder, and Schuneman. Nays - Member DeWeerth. Motion carried.

After this motion, Member Dillon returned the Chair to Member Schuneman.

The Faculty Appeal Board procedures were tabled for further study.

Member Walder moved, seconded by Member Dillon, that any offer of a gift to the college should be submitted to the President of the college in writing. This in turn will be presented to the Board of the college for

their approval. Motion voted and carried.

In regard to the progress report on the new building, President Sabol reported that with 59% of the time elapsed, 61% of the work has been completed. The following Field Report was also presented:

Unit I is unchanged except windows are installed on Line 22 columns C and D. Unit II window frames and glass are 90% installed. This unit has been closed off and is now heated so that all trades can work. The plan is to finish the upper floors and work down. A sample bay is being completed including lights and paint so that the architects can have an on-site review. Work by the elevator crew has been resumed and they are working on all three elevators. The roofer has returned to Unit II and the roof has been installed on the boiler room. Unit III forming of roof deck is underway. Window frames and glass have been installed on the second and third floors on the south side. Unit IV roof deck is all poured. Roof curbs are 75% installed and roofing will begin this month. Kitchen area tile walls have been installed. Duct work is underway and when this is completed the floors will be installed. Some kitchen equipment has been manufactured. Service representative stated that they would begin installing this equipment in 90 to 120 days after floor is in. Sandblasting of Unit IV is underway. Mechanical work is progressing throughout the basement area. Commonwealth Edison has pulled the wire to vault #1 and is working on pulling the wire and installing the transformers to the two secondary vaults. Royal School Labs has completed and stored 37% of their work.

Dr. Sabol informed the Board of a gift offer to the college. This would involve the stock for landscaping the campus in accordance with the master plan of the architect. The only cost involved would be the labor to perform the work, and a request has been made to the IBA to secure bids on the labor, with the cost to be taken from the contingency fund on deposit with the IBA.

Mr. Edison reported to the Board that Central Telephone Company has requested the college sign a contract for the equipment to be used in the new building. He noted that 103 telephones are planned for the initial installation. The Board requested Mr. Edison to prepare a list of telephone locations and also show these in detail on the building plans.

Member Walder reported on his trip to the AAJC convention held in Atlanta, Georgia. Dr. Sabol noted that Mr. Walder had been appointed to the Commission on Legislation of the American Association of Junior Colleges.

Mrs. Perkins reported on the visit to the college by Lt. Governor Simon. Mr. Schuneman reported on the meeting which he attended with Dr. Sabol, and Mr. Walder at Rock Island with area legislators.

Member Walder reminded the Board members of the Board Division meeting in Peoria on Saturday, March 15, 1969. He noted that they planned to have representatives there from the state legislature and will discuss credit hour reimbursement, 3¢ tax levy for Out-of-District fees, and various other problems facing the Junior Colleges today. Members Reuter, Perkins, DeWeerth and Walder indicated that they were planning to attend this meeting.

Member Dillon stated that on behalf of the Board he would like to commend Jerry Mathis for his fine Reader's Theatre production of "Archy the Cockroach" which was presented on March 1st and March 8th.

There being no further business, Member Dillon moved, seconded by Member Stuff, that the Board adjourn to 7:30 p.m. March 24, 1969. The following vote was recorded: Ayes - Members DeWeerth, Dillon, Perkins, Reuter, Stuff, Walder and Schuneman. Nays - 0. Motion carried.

The Board adjourned at 10:30 p.m.



Kenneth L. Reuter  
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Secretary