

AGENDA

SAUK VALLEY COLLEGE BOARD MEETING

President Sabol's Office

May 12, 1969

8:00 p.m.

A. Call to order

B. Roll call

C. Recommended actions:

1. Approval of minutes as submitted
2. Approval of current bills for payment
3. Acceptance of gift to the college

D. Old business:

1. Interior Design and Graphics contract
2. Status of change orders
3. Other old business

E. New business:

1. Student petition - Chairman Schuneman
2. Report on IACJC meeting in Peoria - C. Perkins & W. Walder
3. House Bill 2212 - Mr. Castendyck
4. Student Financial Aid program - Mr. Himelick
5. Tentative educational fund budget
6. Other new items

F. President Sabol's report:

1. Construction progress
2. Fall semester admissions - new applicants
3. Enrollment experience - Licensed Practical Nursing program
4. Other items

G. Time of next meeting

H. Adjournment

MINUTES OF REGULAR MEETING SAUK VALLEY COLLEGE BOARD

May 12, 1969

The Board of Sauk Valley College met in regular meeting at 8:00 p.m. on May 12, 1969 in the President's office at Sauk Valley College, Rural Route #1, Dixon, Illinois. Chairman Schuneman called the meeting to order at 8:10 p.m. and the following members answered roll call: Orval DeWeerth, Peter Dillon, Catherine Perkins, Kenneth Reuter, Gerald Stuff, Warren Walder, and Clayton Schuneman.

Member DeWeerth moved, seconded by Member Perkins, that the minutes of the April 28, 1969 meeting be approved as presented. Motion voted and carried unanimously.

Member Stuff moved, seconded by Member Dillon, that the Board grant permission to exceed the salary schedule for the 1969-70 school year for four staff members. The following vote was recorded: Ayes Members Dillon, Perkins, Reuter, Stuff, and Schuneman. Nays Members DeWeerth and Walder. Motion carried.

Member Walder moved, seconded by Member DeWeerth, that the college accept a gift of 60 volumes of Corpus Juris Law books from Philip H. Ward, Jr. Motion voted and carried unanimously.

Discussion was held on the Interior Design and Graphics contract with Caudill, Rowlett, and Scott. Member Dillon moved, seconded by Member Perkins, that the Board approve the completion of the contract dated August 23, 1968 with Caudill, Rowlett, and Scott, in an amount not to exceed \$18,000 providing this concern will furnish the college a written guarantee that the project will be completed for this sum.

Member Perkins moved, seconded by Member DeWeerth, that the above motion be amended to include that the contract of August 23, 1968 with Caudill, Rowlett, and Scott be amended to read: Par. #3 on Page #2.... add "the specifications will be so written as to allow "equals" and the architect will be required to analyze and determine what is "equal". On a voice vote, this amendment to the original motion was carried.

A vote was then taken on the amended motion and the following vote was recorded: Ayes Members Dillon, Perkins, Reuter, Stuff, and Schuneman. Nays Members DeWeerth and Walder. Motion carried.

Member Perkins moved, seconded by Member Dillon, that the Board acknowledge receipt of copies of a letter and petition with 238 student signatures. This letter was addressed to Dr. Sabol and concerned Mr. Peter Stuckey, a faculty member. Motion voted and carried.

Mrs. Catherine Perkins gave a report of the IACJC meeting in Peoria on May 8th thru the 10th. She noted the various areas covered by the Board Division and commended Mr. Warren Walder for his capable handling of this session.

Byron Himmelick presented the attached report on Student Financial Aids. He noted that due to a cut-back in federal funds, only 17 students would be employed on federal work study during the summer, as compared to 46 students employed the previous summer.

A report was presented on the projected revenue and expense in the Educational Fund. It was decided that the Board should study this report and discuss it at the next meeting.

Member Dillon moved, seconded by Member Stuff, that the Board instruct Mr. Edison to prepare specifications and advertise for bids to purchase a truck for the college. He was also given approval to proceed with negotiations to purchase a. Elevator for the new building.

The following construction report was presented by President Sabol:

1. Unit I roof has been poured. Area where walls are up have underground pipes and conduit in place and is being formed for slab concrete floor.
2. Unit II has many of the finish trades working. Plastering, lathing, dry wall, painting, etc. Bricklayers have returned to this unit to finish their work. Many of the lighting fixtures have been installed. They have started to pour the concrete walks.
3. Unit III concrete is poured except Stair #7. Cooling towers are being built and when these are completed the roofing of this area will begin. Door frames are being set as well as the partitions. Railing is being installed on the mall area.
4. Unit IV brickwork is proceeding on the first floor of this Unit. The number of bricklayers has increased substantially the last couple of days. Most of the glass has been installed on the second and third floors. The window and glass crews have pulled off until the balance of work is ready for the rest of the windows. Work on both elevators in this unit is well underway. Duct work has begun on the second floor after being virtually done on the first floor.
5. The fire line has been laid and tested on the south and west side of the

building.

6. Grading of the south side has begun and walks, etc., will follow immediately.
7. As of April 30, 1969 69% of the time has elapsed and 73% of the work is completed.

President Sabol reported that as of May 3, 1969, 45 new applications have been processed for summer school and 299 new applications have been processed for the Fall semester of 1969.

Discussion was held on Civil Defense emergency procedures; Child Care personnel; and recent thefts of equipment from the college.

Member Dillon moved, seconded by Member Walder, that the Board of Sauk Valley College convey its appreciation to Mr. Frank Friedrichs and Mr. Lysle Wiese, custodians at the college, for their efforts in the apprehension of the suspect involved in the theft of equipment from the college Music Department. Motion voted and carried.

There being no further business, Member Perkins moved, seconded by Member Reuter, that the board adjourn to 8 p.m. May 26, 1969. The following vote was recorded: Ayes Members DeWeerth, Dillon, Perkins, Reuter, Stuff, Walder, and Schuneman. Nays=0. Motion carried.

The meeting was adjourned at 11:20 p.m.



Kenneth L. Reuter
Kenneth L. Reuter
Secretary

**FINANCIAL AID REPORT FOR 1968-69 WITH
COMPARATIVE FIGURES FROM 1967-68
AS OF APRIL 21, 1969**

TYPE OF PROGRAM	NUMBER OF STUDENTS				AWARDS		RECOMMENDED 1969-70
	1967-68	1968-69	ESTIMATE 1969-70	ACTUAL AMOUNT 1967-68	TO DATE 1968-69		
Educational Opportunity Grant	14	38	52	3,420	10,936		17,409
Federal College Work Study	117	131	75	31,305 5,524	81,697 20,425	(Federal) (SVC Share)	21,455* 4,221
Federal Law Enforcement Grant	-0-	11	40	-0-	409		3,000*
Illinois Guaranteed Loan	72	48		60,922	42,685		
Illinois State Scholarship Commission Scholarship (Competitive) Grant (Based on Need Only)	6	14 30	79	1,630	3,645 8,744		24,000
Sauk Valley College Foundation	90	112		14,785	20,488		
Sauk Valley Short-Term Loan	61	70	80	5,200	5,900		
Sauk Valley College Tuition Waivers	14	33	52	3,330	7,150		10,000
Scholarships from Student Activities	8	18	25	900	2,000		2,500

*Allocation is available until 12/31/69

Submitted by
Byron Leo Himelick
Acting Director of Student Activities
Coordinator of Financial Aids

EDUCATIONAL OPPORTUNITY GRANT

Major Points:

Sauk Valley College received an allocation of \$17,409.00 for the 1969-70 academic year from the federal government.

The College must provide matching funds for each dollar awarded to a Sauk Valley College student that is full-time.

Sauk Valley College may claim as administrative expenses 3% of the \$17,409.00 award which amounts to \$522.27.

Proposed Sources for Institutional Matching of EOG awards with comparative sources and amounts for this year:

Type of Program	1968-69	1969-70	% of Increase
Amount of Educational Opportunity Grant	\$12,600.00	\$17,409.00	44

Sources used for Matching

Illinois State Scholarship and Grant Program	430.00	1,000.00	200
SVC Foundation	1,530.00	1,500.00	0
College Work Study	840.00	4,500.00	500
SVC Tuition Waivers	7,200.00	10,000.00	40

FEDERAL COLLEGE WORK STUDY

Sauk Valley College received an allocation of \$21,455.00 for period, July 1, 1969 through December 31, 1969. This allocation when compared to the previous year's allocation for the same period is down from \$39,172 by 45 percent.

Sauk Valley College share for matching under the Federal College Work Study Program will amount to \$5,364.00.

May 12, 1969

RECOMMENDATIONS AND ESTIMATED COST FOR THE
NUMBER OF FULL-TIME VACANCIES TO BE FILLED FOR SUMMER 1969

- I. Students will be held to a \$650 maximum earnings for the period May 26, 1969 to September 5, 1969.
- II. The hourly wage range should be reduced as follows:
Presently \$1.40 to \$1.60 changed to \$1.40 to \$1.50
\$1.65 to \$1.90 changed to \$1.60 to \$1.75
- III. Equivalent of 23 full-time students or 920 man hours per week for 15 weeks beginning May 26, 1969 and ending September 5, 1969.
 - A. Cost charged to Award Period ending June 30, 1969 will be: 23 students or 920 man hours per week for 5 weeks at \$1.60 average hourly wage which equals a payroll of \$7,360. (\$5,888 Federal Share - \$1,472 Institutional Share).
 - B. Cost charged to Award Period Beginning July 1, 1969 will be: 23 students or 920 man hours per week for 10 weeks at \$1.60 average hourly wage which equals a payroll of \$14,720. NOTE: A maximum \$9,800 (38%) may be charged for summer employment against total allocation of \$25,745 (Federal-\$21,455 and Institutional-\$4,291) ending December 31, 1969.
- IV. Total of estimated cost for Summer 1969 College Payroll Work Study Program is:

A. May 26, 1969 to June 30, 1969	\$7,360
July 1, 1969 to September 5, 1969	<u>14,720</u>
Total	
	\$22,080
- B. Funds available for summer program:

May 26, 1969 to June 30, 1969	\$7,360
July 1, 1969 to September 5, 1969	<u>9,800</u>
Total	
	\$17,160
- C. Deficit amount between estimated cost and funds available are:

\$22,080
<u>17,160</u>
\$ 4,920
- V. For the Academic Year, 1969-70, students will not be employed full-time during the vacations periods without full written explanation of need and written approval from the Financial Aids Office.

May 12, 1969

RECOMMENDATIONS AND ESTIMATED COST FOR THE NUMBER OF PART-TIME
VACANCIES TO BE FILLED FOR SEPTEMBER 8, 1969 TO DECEMBER 31, 1969

- I. Students will be able to earn up to 50% of their determined financial needs for the period ending December 31, 1969.
- II. The hourly wage range should be reduced as follows:
Presently \$1.40 to \$1.60 changed to \$1.40 to \$1.50
\$1.65 to \$1.90 changed to \$1.60 to \$1.75
- III. Equivalent of 65 part-time students or 975 man hours per week for 17 weeks beginning September 8, 1969 and ending December 31, 1969.
 - A. Cost charged to Award Period ending December 31, 1969 will be: 65 students or 975 man hours per week for 17 weeks at \$1.60 average hourly wage which equals a payroll of \$26,520.
- IV. Estimated cost for July 1, 1969 to December 31, 1969 for College Work Study Program is:
 - A. Expenditures

July 1, 1969 to September 5, 1969	\$14,720
September 8, 1969 to December 31, 1969	<u>26,520</u>
Total	\$41,140
 - B. Funds Available

July 1, 1969 to September 5, 1969	\$ 9,800
September 8, 1969 to December 31, 1969	<u>15,945</u>
Total	\$25,745
 - C. Deficit amount between estimated cost and funds available are:

$$\begin{array}{r} \$41,140 \\ - 25,745 \\ \hline \$15,395 \end{array}$$

- V. For the Academic Year, 1969-70, students will not be employed full-time during the various periods without full written explanation of need and written approval from the Financial Aids Office.

May 12, 1969

PART A

REPORT ON COLLEGE WORK STUDY PROGRAM
AS OF MAY 6, 1969

FEDERAL	STUDENTS EMPLOYED		STUDENT REQUESTS		NUMBER RECOMMENDED
	SUMMER 1968	ACADEMIC YEAR 1968-69	SUMMER 1969	NUMBER RECOMMENDED	
501.151 (Building)	6	12	10	8	15
501.152 (Library)	4	15	3	2	9
501.153 (Instruction)	5	33	13	6	40
501.154 (Child Care)	2	3	6	1	12
501.155 (Parking)	1	3	2	1	4
501.156 (Offices)	10	23	15	5	20
STATE					
501.171 (Building)	4				12
501.172 (Other)	13	—	—	—	6
TOTAL EMPLOYED	46	104	49	23	100
65					

PART B

PROJECTIONS OF 1969-70 REQUESTS

Period	Students X Hours Per Week X Number of Weeks X Hourly Wage =	Estimated Cost
Summer	49	40
Academic Year	100	10
Total Estimated Cost		\$48,960

PART C

EXPENDITURES FOR FEDERAL AND STATE WORK STUDY PROGRAM
July 1, 1968 - December 31, 1968

Federal Share	\$30,160	State Share	\$8,350
SVC Share	<u>7,071</u>	SVC Share	<u>2,784</u>
Total	\$37,231	Total	\$11,134

PART D

FUNDS AVAILABLE FOR WORK STUDY PROGRAM
JULY 1, 1969 - DECEMBER 31, 1969

Federal Share	\$21,455	State Share	
SVC Share	<u>4,290</u>	SVC Share	<u> </u>
Total	\$25,745		

EARNINGS PER TYPE OF WORK (FEDERAL)
JULY 1, 1968 - APRIL 15, 1969

	WAGES PAID	SVC SHARE
501.151 (Building)	\$11,654	\$2,330
501.152 (Library)	9,120	1,824
501.153 (Instruction)	19,923	3,98
501.154 (Child Care)	3,993	79
501.155 (Parking)	2,599	520
501.156 (Offices)	<u>15,984</u>	<u>3,197</u>
TOTAL	\$63,273	\$12,655