

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

President Sabol's Office

December 8, 1969

7:30 p.m.

A. Call to order

B. Roll call

C. Recommended actions:

1. Approval of minutes as submitted
2. Approval for purchase of movable equipment

D. Old business:

1. Revision of policy for utilization of buildings by outside groups
2. Audit for 1968-69
3. Other old business

E. President Sabol's report:

1. Construction progress and consideration of plans for moving
2. Pending change orders
3. Review of additional items necessary for operation of new building
4. Applications for spring semester
5. Other items

F. New business:

1. Preliminary budget recommendations for 1970-71
2. Status of work-study program
3. Sauk Valley College Faculty Association request
4. Other new business

G. Time of next meeting

H. Adjournment

MINUTES OF SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

December 8, 1969

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on November 24, 1969 in the President's office at Sauk Valley College, Rural Route #1, Dixon, Illinois. Chairman Schuneman called the meeting to order at 7:45 p.m. and the following members answered roll call: Orval DeWeerth, Peter Dillon, Catherine Perkins, Kenneth Reuter, Gerald Stuff, Warren Walder and Clayton Schuneman.

It was moved and seconded that the minutes of the November 24, 1969 meeting be approved as presented. Motion voted and carried.

It was moved and seconded that the attached list of movable equipment in the amount of \$10,778 be approved for purchase. The following vote was recorded: Ayes Members DeWeerth, Dillon, Perkins, Reuter, Stuff, Walder, and Schuneman. Nays-0. Motion carried.

It was moved and seconded that the Board approve the attached revised policy on the "Use of Sauk Valley College Building and Grounds", Motion voted and carried.

It was moved and seconded that the Board accept the audit for the fiscal year 1968-69 prepared by Clifton, Gunderson, Coker & DeBruyn. Motion voted and carried.

Discussion was held on the construction progress for the new building. The attached report was presented to the Board. President Sabol indicated that as of the last Progress Meeting, the completion date for the science labs, gymnasium, and the basement was set for March 1, 1970, with the rest of the building due for completion by February 1, 1970. Member Walder requested a meeting of the Board, the prime contractors, the architects, and a representative of the IBA in order to ascertain a realistic date when the college could expect to occupy the new building. This meeting was set for December 15, 1969.

It was moved and seconded that a Request for Change Order be approved in the amount of \$5,409.36 to extend the contract of William Ewalt, Project Representative, from December 16, 1969 through May 1, 1970. The following vote was recorded: Ayes Members DeWeerth, Dillon, Perkins, Reuter, Stuff, Walder and Schuneman. Nays-0. Motion carried.

In reviewing the additional items necessary for operation of the new building, President Sabol noted that some of the items under consideration were: graphics; installation of little theatre lighting and equipment; plumbing and cabinet changes in the learning resources center; equipment included in the interior design package for which we did not receive bids; operational and maintenance equipment not included in the interior design package. Dr. Sabol said that he hoped to have a complete list of these items at the next meeting for Board approval.

Dr. Sabol reported on the following:

New applications for the spring semester total 67 students, 59 resident and 8 non-resident.

Personnel Policies - the first nine sections have been presented to the Board. The next section of the policies deals with the Faculty Appeal Procedures. Dr. Sabol has presented his recommendations on this section to the Faculty Council. When these are returned they will be submitted to the Board for action.

Dr. Sabol noted that he did not have a preliminary budget recommendation at this time for 1970-71, but hopefully would have this for the next meeting.

A request was presented to the Board from the Sauk Valley College Faculty Association. The Association would like the Sauk Valley Board of Trustees to recognize them as the exclusive representative for professional negotiations at the college. After some discussion, it was the consensus of the Board that they should meet with the representatives of the association on December 15, 1969 at the end of the Board meeting scheduled for that evening.

The Board heard a request from Miss Kalah Wallingford, President of the ASB, requesting clarification of the policy in regard to scheduling of student events at the college. President Sabol indicated that he would set up a meeting on this problem with Dean Cias, Byron Himelick, and members of the ASB and would report to the Board on this meeting.

Since there was no further business, it was moved and seconded that the Board adjourn to Monday, December 15, 1969 at 7:00 p.m. The following vote was recorded: Ayes Members: DeWeerth, Dillon, Perkins, Reuter, Stuff, Walder and Schuneman Nays-0. Motion carried.

The meeting was adjourned at 9:45 p.m.



Kenneth L. Reuter
Secretary

Construction Report

Unit I finish trades are working. Roll up doors for this unit not here so temporary enclosure was installed. Lights are installed. Gas, water, and air piping is in place. Terrazzo is installed in the corridor and is currently being ground.

Unit II terrazzo is all placed. Doors are hung and locksets are being installed. Lab equipment is being installed by Royal and final connections are being made by the mechanical and electrical contractors. Wire glass is being installed. Final electrical connections are being made on the exhaust and ventilating fans.

Unit III first floor locker room walls are up and rough in plumbing has been done for basement locker rooms and are ready for the mason. Gym area is at a standstill as it is being used as a storage area.

Unit IV has all trades working. Concrete floors being ground and patched for finish floor material. Ceiling is being installed in the clearstory. Servco is 95% finished in the basement and second floor kitchen areas. Fin tube is 25% installed.

Exterior work - bituminous roads and walks are in place. Concrete walks are in place except a 5' x 10' section where the temporary transformers are located. Bleachers have been finished. Track was sealed. Sodding is 95% complete. Planting of trees is started. Exterior lighting is 95% complete.

Manpower is running between 190 to 200 per day.

William Ewalt

RECOMMENDATION SET #5

Item Number	Bidder and Product	Amount	Explanation	Recommendation
1	Haskell's - General Fireproofing Sterling Business Machines - Steelcase	190.78 324.80	1 Desk for Reference Librarian Room #3409 - Library	Purchase @ \$ 190.78
2	School Health Supply - Biltmore	135.00	Couch with paper roll to match present couch. The pair will be used in Room #1439, Nursing Area	Purchase @ 135.00
3	Porter Leavitt Company	150.00	300 feet of scoreboard cable at 50¢ per foot	Purchase @ 150.00
4	Paddock - Brunswick	186.00	8 - Model UVD tablet arm chairs.	Purchase @ 186.00
5	Haskell's - General Fireproofing	519.50	Master-keying all the new filing and storage cabinets. (144 units)	Purchase @ 519.50
6	Haskell's - General Fireproofing	6,735.52	43 - Additional storage units @ \$156.64. Previous approval based on one cabinet per office. A minimum of two cabinets per office are needed.	Purchase @ 6,735.52
7	Haskell's - General Fireproofing	87.57	To change 9 standard <u>letter</u> size files to 9 standard <u>legal</u> size @ \$9.73	Purchase @ 87.57
8	Bowley Music House - Yamaha Pianos	1,400.00	Two pianos: One in Practice Room- Purchase @ \$575.00, One in Little Theater/ Lecture Hall-\$825.00	1,400.00
9	Lyons Company - Norren Cabinets	325.50	One Choral Music Cabinet-\$168.00 One Record Cabinet 157.50	Purchase @ 325.50
10	Wenger Corporation - Wenger Staging Storage Trucks (2)	816.00 638.00 1,454.00	16'x24' Portable Stage Storage Trucks Needed Staging Platform for Future Use in the New Building for the Following Occasions: 1. Commencement 2. Dedication Week 3. Drama and Speech Productions 4. Musical Shows and Concerts	Purchase @ 1,454.00

RECOMMENDATION SET #5

Item Number	Bidder and Product	Amount	Explanation	Recommendation
11	Owens Sport Shop - Gill Hurdles	(225.00)	To show reduction in quantity of hurdles purchased. 5 flights purchased - total \$1,125.00. Approved 6 flights in Recommendation Set #4 - total \$1,350.00.	Reduce @ (225.00)
12	Haskell's - General Fireproofing	(180.00)	To show reduction in prices of Secretarial Desks as a result of change from oak wood top to laminated plastic top. 6 desks @ \$30.00 per desk.	Reduce @ (180.00)
Total Equipment Recommendation Set #5				11,183.87
Less Reductions - Items #11 and #12				<u>-405.00</u>
Total Recommendation Set #5				<u>\$ 10,778.87</u>