

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING President Sabol's Office

April 13, 1970

7:30 p. m.

- A. Call to order
- B. Roll call
- C. Approval of minutes
- D. Certification of Election and Referendum Results
 - 1. Survey of ballots
 - 2. Reorganization of Board
 - 3. Reconfirmation of Board policies
- E. Old business:
 - 1. Recommendation for purchase of movable equipment
 - 2. Progress report on graphics
 - 3. Report from architect on sewage treatment plant
 - 4. Other old business
- F. New business:
 - 1. Change of date for Commencement
 - 2. Proposal for leasing of land for instruction in agriculture
 - 3. Personnel matters
 - 4. Other new business
- G. President Sabol's report:
 - 1. Construction progress report
 - 2. Enrollment in Computer Workshop for area teachers
 - 3. New applications for summer and fall terms
 - 4. Other items
- H. Time of next meeting
- I. Adjournment

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MINUTES OF SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

April 13, 1970

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p. m. on April 13, 1970 in the President's Office at Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Schuneman called the meeting to order at 7:35 p. m. and the following members answered roll call:

Present: Orval DeWeerth
Peter Dillon
Catherine Perkins
Kenneth Reuter
Gerald Stuff
Warren Walder
Clayton Schuneman

Minutes: It was moved and seconded that the minutes of the March 23, 1970 meeting be approved as presented. Motion voted and carried.

Vote Canvass: It was moved and seconded that the Board adopt the attached resolution canvassing the April 11, 1970 referendum and certification of the election of Mr. Ronald Coplan and Mr. Kenneth Reuter to three year terms to the Board of Trustees of Sauk Valley College. Motion voted and carried.

New Board Member: Mr. Schuneman then formally welcomed Mr. Coplan to the Board and said on behalf of the Board he would like to thank Mr. Peter Dillon for his loyalty and service to the college. He noted that the Board would miss Mr. Dillon's enthusiasm and that he hoped the college could count on Mr. Dillon's continued support.

Organization of the Board

- Election of Chairman: Proceeding to organize the Board for the coming year, it was moved and seconded that the name of Clayton Schuneman be placed in nomination as Chairman of the Board, that nominations be closed, and that voting take place by secret ballot. In counting the ballots, the following was recorded: five votes for Clayton Schuneman, one vote for Catherine Perkins, and one "no vote". Mr. Schuneman was then declared Chairman of the Board.
- Vice-Chairman Election: It was moved and seconded that Catherine Perkins be nominated as Vice-Chairman, that nominations be closed, and that the secretary cast a unanimous ballot for Mrs. Perkins. Motion voted and carried.
- Election of Secretary: It was moved and seconded that Kenneth Reuter be nominated as Secretary, that nominations be closed, and that the secretary cast a unanimous ballot for Mr. Reuter. Motion voted and carried.
- Treasurer: It was moved and seconded to reaffirm the appointment of Robert Edison as Treasurer of the Sauk Valley College district. The following vote was recorded: Ayes Members Coplan, DeWeerth, Perkins, Reuter, Stuff, Walder and Schuneman. Nays-0. Motion carried.
- Meeting Dates: It was moved and seconded that the second and fourth Mondays of each month be designated as regular meeting dates at 7:30 p.m. as the meeting hour. Motion voted and carried.
- Depositories of the College: It was moved and seconded that all banks in the college district and Harris Trust Company of Chicago, Illinois be appointed legal depositories for the funds of the college. The following vote was recorded: Ayes Members Coplan, DeWeerth, Perkins, Reuter, Stuff, Walder and Schuneman. Nays-0. Motion carried.

Board Policies:

It was moved and seconded that the existing policies and regulations of the Board be continued until altered, amended or abolished. Motion voted and carried.

Recommendation Set
#8-New Furniture:

It was moved and seconded that the Board approve the purchase of the attached furniture as listed on Recommendation Set #8, with the exception of items 2, 4, and 6. It was then moved and seconded that the motion be amended to include items 9 and 10. In a roll call vote on the second motion, the following vote was recorded:

Ayes: Members DeWeerth, Perkins, Reuter, Stuff, and Walder.

Nays: Members Coplan and Schuneman
Motion carried

A vote was then conducted on the amended motion and the following was recorded:

Ayes: Members Coplan, DeWeerth, Perkins, Reuter, Stuff Walder and Schuneman.

Nays: None
Motion carried.

Action to be Taken on
Deleted Items:

It was then pointed out to President Sabol that the Board would like more information on the ~~deleted~~ items insofar as additional justification or other alternatives.

Graphics Package:

President Sabol presented a progress report on Graphics and noted that action will be taken on these items after the Board has had time to study the recommendations.

Sewage Treatment
Plant:

Mr. Donovan Kramer of DDDKG was present at the meeting to answer questions on the capacity of the present sewage plant. He told the Board that he wanted to assure them that the plant would be adequate and that their calculations had been based upon 1500 FTE students, or a head count of 2500 to 2700. According to enrollment projections, this plant should be adequate (he stated) until approximately the summer of 1972.

Completion Date New Building:	Mr. Kramer also reported that in a progress meeting with the contractor, it was stated that the new construction should be complete on May 1st with the exception of the final connections for laboratory equipment; marking the gym floor; landscaping; and some window glazing.
Release of Lab Equipment:	Along these lines, Mr. Kramer then requested release of the lab equipment in the temporary building for installation in the new building. It was moved and seconded that the Board release lab equipment in the temporary building as of May 15, 1970. Motion voted and carried.
Change of Commencement:	It was moved and seconded that Commencement be held at 10 a.m. Saturday, June 6, 1970 instead of Sunday, June 7, 1970. It was announced that the speaker would be R. Buckminster Fuller of Southern Illinois University.
Leasing of Land for Agriculture Class:	It was moved and seconded that the Board of Sauk Valley College enter into a lease with Mr. Charles W. Schuler for 18 acres of land at a price not to exceed \$58.50 per acre. Motion voted and carried.
Payment of Judges:	It was moved and seconded that the Board approve payment of \$10 each to all judges that worked in the election held April 11, 1970. Motion voted and carried.
Referendum Report:	The attached summary report was presented to the Board on the work done for the referendum. President Sabol noted that he personally felt that the college had made a big gain forward and that he was encouraging everyone at the college to wear their campaign cutttons and keep their bumper stickers on their cars to show people "We Still Care.

Referendum (cont.)

It was moved and seconded that the Board approve a resolution to officially thank all students, staff members, wives of staff members, and any other workers for their help on this campaign. A special thanks was given to the local radio stations and newspapers for the free advertising given the college. Motion voted and carried.

Executive Session:


In order to discuss a personnel matter, it was moved and seconded that the Board adjourn to executive session at 9:50 p.m. Motion voted and carried.

At 11:00 p.m. it was moved and seconded that the Board return to regular session. Motion voted and carried.

Adjournment:

Since there was no further business, it was moved and seconded that the Board adjourn. The following vote was recorded: Ayes Members Coplan, DeWeerth, Perkins, Reuter, Stuff, Walder and Schuneman. Nays-0. Motion carried. The next meeting will be April 27, 1970.

The meeting adjourned at 11:00 p.m.


Kenneth L. Reuter
Secretary

Canvass of Regular Election Held Saturday, April 11, 1970 for
a Referendum in the Educational and Building Funds and the Election
of Two Members to the Board of Junior College District #506, White-
side, Lee, Ogle, Henry, and Bureau, Counties, Illinois and Declara-
tion of Results of said Election

* * * * *

Whereas the Board of Junior College District #506, Whiteside, Lee,
Ogle, Henry, and Bureau Counties, Illinois did call a regular election
for the purpose of election of two members to the Board and a referendum
in the Building and Educational Fund and

Whereas the Board has caused a proper notice to be given of said
election by publishing notice thereof once in The Daily Gazette of Sterling,
Illinois, and once in the Dixon Evening Telegraph of Dixon, Illinois, the
same being newspapers published in and having a general circulation
within the territory of the district, the date of publication of such notice
did specify the precincts where the election was to be held, the time
of the opening and closing of the polls, and the purpose of the election,
all as evidenced by an Affidavit of the publishers of said newspapers
and having attached thereto newspaper clippings of such notice as so
published, which said notices and affidavits are now on file with and are
a part of the permanent records of the Board of said Junior College
District and are in words and figures as follows:

No.. *472*....

Certificate of Publication

STATE OF ILLINOIS,
WHITESIDE COUNTY,

} SS.

This is to Certify that a notice, a true copy of which is hereto attached, was published in The Daily Gazette, a secular newspaper of general circulation published daily, except Sunday, in the City of Sterling, in the County of Whiteside and State of Illinois, by The Sterling Gazette Company, a corporation existing under the laws of said State, once ~~each week~~ for *1* successive ~~weeks~~ *day* that the date of the first paper containing said notice was the *30th* day of *March* 19 *70*, and that the date of the last paper containing said notice was the *30th* day of *March* 19 *70*..

And this is to Further Certify that said newspaper has been regularly published for six months prior to the first publication of said notice therein, and that the person who signs this certificate is as appears by the records of said company, its duly authorized agent for such purpose.

Dated at Sterling, in said county, this *2nd* day of *April*, 19 *70*..

THE STERLING GAZETTE COMPANY, Publisher.

Publication Fee *129.60*.....

By... *Butch Holey*.....

Its Authorized Agent

RECEIVED PAYMENT.

THE STERLING GAZETTE COMPANY

By.....

"The Daily Gazette Is A Newspaper As Defined In Act-Chapter 100, Sections 1 and 5, Illinois Revised Statutes."

Gen. No.

STATE OF ILLINOIS

Whiteside County

In Court
of
.....Term, A. D. 19....

Certificate Of Publication

Filed this.....day of.....19....

..... Clerk

By Deputy

CERTIFICATE OF PUBLICATION

STATE OF ILLINOIS }
LEE COUNTY } ss.

This is to Certify that a notice, a true copy of which is hereto attached, was published in The Dixon Evening Telegraph, a secular newspaper of general circulation published daily except Sunday in the City of Dixon, in the County of Lee and State of Illinois, by the B. F. Shaw Printing Company, a corporation existing under the laws of said State,

~~once each week for~~ in one issue ~~successive weeks,~~

that the date of the ~~first~~ paper containing said notice was Monday

the 30th day of March, 1970, and that

the date of the last paper containing said notice was

the day of , 19

And this is to Further Certify that said newspaper has been regularly published for ~~six months~~ one year prior to the first publication of said notice therein, and that the person who signs the name of said company to this certificate is as appears by the records of said company, its duly authorized agent for such purpose.

Dated at Dixon, in said county, this 30th

day of March, 1970.

DIXON EVENING TELEGRAPH

Publication Fee \$132.30

By Bernice E. Waldsworth
Authorized Agent

9711
Nº ~~10000~~
DUPLICATE

Gen. No. Term No.

STATE OF ILLINOIS
LEE COUNTY

In Court
..... Term, A. D. 19.....

Certificate of Publication

B. F. SHAW PRINTING CO.
DIXON, ILLINOIS

Whereas, at said election the names of candidates were submitted upon proper ballots and

Whereas an affidavit properly signed by each person desiring to vote at said election and sworn to before an officer authorized by law to take affidavits, such affidavits stating the name and address of the person desiring to vote, stating that each voter resides within Junior College District #506, Whiteside Lee, Ogle, Henry and Bureau Counties, Illinois, and is registered to vote in general elections from a residence located within said district, and further stating that such persons so desiring to vote is a qualified voter in said school district has been filed with the Secretary of the Board and an examination of such affidavits evidences the fact that each person that did vote at said election did sign such an affidavit as above referred to, a true and correct copy of the form of affidavit prepared for use at said election being as follows:

AFFIDAVIT OF VOTERS

State of Illinois)
)
County of _____)

Number of Voter	Name	Address	, Illinois
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Whereas, the returns of said election have been submitted to the Board and the Board has duly canvassed the returns of the votes cast at said election:

NOW THEREFORE, the Board of Junior College District #506, Counties of Lee, Whiteside, Ogle, Henry and Bureau, State of Illinois, as a canvassing board finds as follows:

1. That proper notice of and proper ballots were used at the election held in and for the territory known as Junior College District #506, Whiteside, Lee Ogle, Henry and Bureau Counties, Illinois, on the 11th day of April, 1970 and that all persons voting at said election did sign a proper affidavit indicating the affiants to be qualified voters of the territory of said district, all as referred to hereinabove in the preamble of this document.

2. That the total number of affidavits of voters signed and the total number of voters voting at said election were 23,517.

3. That the details of the votes cast for the respective candidates and referendum were as listed on the following reports:

RESULTS OF ELECTION APRIL 11, 1970

Precinct No.	Location	Votes Cast	Spoiled or Rejected	Net Votes Cast	Educational		Building	
					Yes	No	Yes	No
1	Lyndon	158	--	158	29	128	21	132
2	Prophetstown	453	--	453	88	361	84	365
3	Coleta	319	3	316	51	262	39	274
4	Washington - Sterling	1331	16	1315	406	883	377	901
5	High School - Sterling	2088	17	2071	756	1315	713	1340
6	Nelson	92	2	90	25	65	22	66
7	Rock Falls	1387	17	1370	353	1011	336	1015
8	Jefferson - Dixon	735	3	732	299	289	290	294
9	Washington - Dixon	919	7	912	420	486	413	496
10	Grand Detour	185	1	184	56	128	54	128
11	So. Central - Dixon	233	4	229	129	198	124	199
12	Lincoln - Dixon	443	4	439	109	330	99	331
13	Madison - Dixon	557	4	553	203	346	192	359
14	Tampico	147	1	146	28	118	21	122
15	Deer Grove	79	--	79	10	69	6	73
16	Amboy	384	4	380	64	311	60	317
17	Sublette	73	--	73	7	65	4	67
18	Maytown	63	--	63	30	33	24	37
19	Walton	67	--	67	10	57	9	56
20	Eldena	60	--	60	17	42	15	44
21	Harmon	58	--	58	7	50	7	50
22	Walnut	319	6	313	107	202	109	202
23	Polo	554	12	542	140	395	131	402

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Precinct No.	Location	Votes Cast	Spoiled or Rejected	Net Votes Cast	Educational		Building	
					Yes	No	Yes	No
24	Ohio	124	2	122	32	90	26	89
25	Franklin Grove	195	4	191	43	147	43	147
26	Morrison	890	3	887	202	672	194	693
		<u>11913</u>	<u>110</u>	<u>11803</u>	<u>3621</u>	<u>8053</u>	<u>3415</u>	<u>8199</u>

Grand Totals

Yes

No

Ratio

11674

31.0%

69.0%

2.22 - 1

11614

29.4%

70.6%

2.40 - 1

RESULTS OF ELECTION APRIL 11, 1970

Precinct No.	Location	Votes Cast	Spoiled or Rejected	Net Votes Cast	Reuter	Coplan	Write-In
1	Lynden	157	1	156	102	132	--
2	Prophetstown	453	5	448	304	344	1
3	Coleta	319	1	318	248	249	--
4	Washington - Sterling	1331	131	1200	948	947	10
5	High School - Sterling	1685	--	1685	1543	1572	10
6	Nelson	92	8	84	81	71	--
7	Rock Falls	1387	262	1125	998	991	--
8	Jefferson - Dixon	735	108	627	589	531	7
9	Washington - Dixon	919	103	816	768	699	--
10	Grand Detour	185	1	184	152	131	1
11	So. Central Dixon	333	63	270	250	217	6
12	Lincoln - Dixon	443	75	368	347	291	5
13	Madison - Dixon	557	95	462	442	380	7
14	Tampico	147	--	147	120	128	4
15	Deer Grove	79	----	79	62	56	1
16	Amboy	380	32	348	335	196	--
17	Sublette	73	--	73	60	52	2
18	Maytown	63	----	63	57	45	--
19	Walton	67	3	64	61	57	--
20	Eldena	60	--	60	56	37	--
21	Harmon	58	--	58	50	36	--
22	Walnut	319	29	290	280	261	2
23	Polo	554	2	552	424	372	5

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precinct No.	Location	Votes Cast	Spoiled or Rejected	Net Votes Cast	Reuter	Coplan	Write-In
24	Ohio	124	10	114	112	97	1
25	Franklin Grove	195	--	195	158	130	--
26	Morrison	<u>889</u>	<u>79</u>	<u>810</u>	<u>639</u>	<u>789</u>	<u>--</u>
		<u>11604</u>	<u>1008</u>	<u>10596</u>	<u>9186</u>	<u>8811</u>	<u>62</u>

4. That the two individuals receiving the greatest number of votes and the votes received by said individuals and votes for and against the referendum were as follows:

Ronald Coplan	8,811
Kenneth Reuter	9,186

Educational Fund - Yes	3,621
Educational Fund - No	8,053

Building Fund - Yes	3,415
Building Fund - No	8,199

NOW THEREFORE IT IS HEREBY ORDERED by this Board that at the regular election held on Saturday, April 11, 1970 in and for the Junior College District #506, Whiteside, Lee, Ogle, Henry and Bureau Counties, Illinois, Ronald Coplan and Kenneth Reuter were duly elected to the Board of said district, and the questions of increasing the revenue in the Building and Educational Funds were defeated.

RECOMMENDATION SET #8

Item Number	Bidder and Product	Amount	Explanation	Recommendation
1	Davis Store Fixtures - Cube (coffee) tables	405.00	6 units @ \$67.50-to be placed in malls and study areas	Purchase @ \$ 405.00
	Hedberg Cube tables	540.00	6 units @ \$90.00	
2	Davis Tack surfaces	3,919.60	91 units @ \$43.07-to be placed in various faculty and adminis- tration offices	Purchase @ 3,919.60
	Hedberg Tack surfaces	5,915.00	91 units @ \$65.00	
3	Davis Shelving	648.75	13 units @ \$49.90-to be placed in various offices	Purchase @ 648.75
	Hedberg Shelving	724.00	13 units @ \$55.70	
4	Davis Toy bins, child care	393.20	4 units @ \$98.30	Purchase @ 393.20
	Larson Toy bins, child care	512.00	4 units @ \$128.00	
5	Davis Storage units-Snack Bar	1,170.00	3 units @ \$390.00	Purchase @ 1,170.00
	Larson Storage units-Snack Bar	1,329.00	3 units @ \$443.00	
6	Davis Buffets, Special Dining Room	472.40	2 units @ \$236.20	Purchase @ 472.40
	Larson Buffets, Special Dining Room	644.00	2 units @ 322.00	
7	Hedberg Herman Miller Stools	3,770.40	48 units @ \$78.55	Purchase @ 3,770.40
	C.A.S. Herman Miller Stools	3,790.08	48 units @ \$78.96	
8	Wenger Wenger Staging	670.50	To supplement previously approved staging	Purchase @ 670.50
9	Haskell's General Fireproofing	1,206.18	To change 6 standard files to fireproof files in Registration Office	Purchase @ 1,206.18

RECOMMENDATION SET #8

Item Number	Bidder and Product	Amount	Explanation	Recommendation
10	Haskell's	484.00	To provide plant engineer with record system for plant equipment.	Purchase @ 484.00
11	Sterling Business Machines	389.64	To compensate Sterling Business Machines for 6 Gunlocks chairs, the amount of which was omitted from the original bid amount in error.	Purchase 389.64
Total Recommendation Set #8				<u>\$ 13,529.67</u>

REFERENDUM SUMMARY

SAUK VALLEY COLLEGE

April 10, 1970

TO: Faculty, Staff, Students,
Trustees of Sauk Valley College

FROM: Gerald Cias, Dean of Student Services
Chairman, Referendum Steering Committee

With the April 11 decision only a day away, I feel that it would be appropriate for me as the chairman of the Referendum Steering Committee to focus on the efforts that were expended by many people working in behalf of Sauk Valley College these past four weeks. The effort has been fantastic and regardless of the result of the election tomorrow, it is apparent that a great deal of positive community feeling was generated through our efforts on behalf of the referendum. The direct contact with the public by our students and staff has been very well received. We all have received a great deal of favorable comment from all facets of the community. It is my opinion that the message, "I Care About Sauk Valley College", was heard by thousands of people who heretofore recognized Sauk Valley College as that big building on Alternate Route 30. The continued growth of the College and the maintenance of the good community feeling can only be accomplished through continuance of our "people to people" approach.

Regardless of the results of tomorrow's referendum, we are committed to the "people to people" attitude. The volume of effort generated by the students, faculty, staff, and interested groups and individuals in the community is awesome. By carefully examining the following figures related to our referendum effort, one can only conclude that a lot of people did a lot of work on behalf of Sauk Valley College. Please take some time and examine these statistics. They are most impressive.

TELEPHONE CANVASS

(Conducted the week of April 4 and 11)

Completed calls to Sterling and Rock Falls	4100
Number of faculty, students and staff involved	80
Completed calls to Dixon	2200
Number of faculty, students and staff involved	<u>50</u>
Total calls completed	6430

ORGANIZED CANVASS OF BUSINESS DISTRICTS

(April 1 through April 9)

Business communities canvassed	13
Number of students and faculty involved	150
Canvass of community, homes, and stores by students -	
Number of people contacted	950
Number of students and faculty involved	225

CANVASS OF INDUSTRY AND BUSINESS FIRMS
EMPLOYING SAUK VALLEY STUDENTS

(April 1 - 3)

Number of businesses and industries contacted	350
People involved	6

STUDENT/FACULTY SPEAKERS BUREAU

(March 23 - April 19)

Number of appearances before organized community clubs or organizations	43
Number of students and faculty involved	120

HIGH SCHOOL VISITATIONS

(April 1 - 8)

Assembly presented to the entire body at 5 different
high schools.

INFORMATION CENTERS

(April 1 - 8)

Ten high schools allowed Sauk Valley College to distribute
referendum information and converse with students
Total number of students and faculty involved 49

MAILINGS TO SELECTED INDIVIDUALS

(April 1 - 7)

Former students, veterans currently attending Sauk Valley College
and citizens of Latin/American descent received 5,557 pieces of
information about the referendum

The Dixon State School Union Local 172 mailed to its members
1,000 pieces of information about the referendum.

The Teamsters Union in Dixon and the United Steel Workers of America, Local 63 at Northwestern Steel & Wire Company also mailed pieces of information.

Estimated total mailings..... 8,000

RADIO APPEARANCES

WIXN

Five appearances were made by a total of 18 different faculty members and students. The total radio time of programming allotted exclusively to Sauk Valley College was six hours.

WJVM

Four different appearances involved 12 faculty members and students. Total amount of radio time allotted exclusively to Sauk Valley College was six hours.

WSDR

Fifteen tapes involving 13 students and one faculty member were broadcast on WSDR. The total amount of time allotted Sauk Valley College was 3 hours and 45 minutes.

Total amount of radio time 15 hours and 45 minutes

NEWSPAPER COVERAGE

Sterling Daily Gazette

Column inches of pictures	445
Column inches of copy	<u>564</u>
Total space allotted exclusively to Sauk Valley College	1009

Dixon Evening Telegraph

Column inches of pictures	354
Column inches of copy	<u>493</u>
Total space allotted exclusively to Sauk Valley College	847

Grand total of column inches allotted to Sauk Valley College between March 11 and April 11 1856

NEWSPAPER COVERAGE CONTD.

* If we were to purchase this amount of space at current Gazette and Telegraph advertising rates. the cost to the College would have been \$3,433.60.

* In addition to coverage in the two area daily papers, editorial comments were included in the Tri-County Press, Polo; Morrison Sentinel; Walnut Leader; and the Prophetstown Echo.

DISTRIBUTION OF PRINTED PROMOTIONAL MATERIALS

"Your Community College" fact sheet	15,000 copies
"Sauk Valley College is Growing"	37,500 copies
"I Care About Sauk Valley College"	6,000
Bumper Stickers	
"Less Than An Egg A Day"	500 copies
Essay Article	
"Who Cares About Tomorrow?"	5
Outdoor Billboards	
"Sauk Valley College is Growing"	<u>300</u>
Posters	
Total Printed Materials	49,300