

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

Lecture Hall - First Floor - 1K4

February 14, 1972

7:30 p. m.

- A Call to order
- B Roll call
- C Communication from visitors
- D Recommended actions:
 - 1. Approval of minutes as submitted
 - 2. Approval of part-time and overload pay roll for spring semester
 - 3. Request for use of facilities for 50th Anniversary Dinner of the Sterling Rotary Club
 - 4. Compact with Whiteside Area Vocational Center
 - 5. Other items
- E. Old business:
 - 1. Report of Committee on Proposed Budgetary Reductions by Chairman, Mr. C. Schuneman
 - 2. Other items
- F. New business
- G. President's report
 - 1. North Central Association reporting date
 - 2. Report of Board of Higher Education Conference at Northern Illinois University
 - 3. Final spring enrollment report
 - 4. Preliminary report on proposed legislation - 1972 Illinois General Assembly
 - 5. Ethics legislation as it relates to staff and Board members
 - 6. Other items
- H. Time of next meeting
- I. Adjournment

MINUTES OF SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

February 14, 1972

The Board of Trustees of Sauk Valley College met in regular session at 7:30 p.m. on February 14, 1972 in the Board Room of Sauk Valley College, Rural Route # 1, Dixon, Illinois.

Call To Order: Chairman Perkins called the meeting to order at 7:32 p.m. and the following members answered roll call:

Ronald Coplan	William Reigle
Kenneth Reuter	Clayton Schuneman
Thomas Walter	Catherine Perkins

Absent: Orval DeWeerth

Secretary Pro-Tem: In the Absence of Orval DeWeerth, Mrs. Perkins appointed William Reigle as Secretary Pro-Tem.

Minutes: It was moved and seconded that the minutes of the January 24, 1972 meeting and the February 7, 1972 special meeting be approved as presented. Motion voted and carried.

Part-time and Overload: It was moved and seconded that the attached list of part-time and overload payments for the Spring semester be approved in the amount not to exceed \$17,075 for part-time and \$1,950 in overload and that a transfer of \$990 be approved from the Contingency Fund to the Part-time and Overload budget to cover the deficit. The following vote was recorded: Ayes Members Coplan, Reigle, Reuter, Schuneman, Walter, and Perkins. Nays-0. Motion Carried.

Use of Facilities: It was moved and seconded that the Board approve the rental of the dining room for the Rotary Club's 50th Anniversary dinner to be held on April 25, 1972. Motion voted and carried

February 14, 1972

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Whiteside Area
Vocational Center:

It Was moved and seconded that the Board approve the attached proposed compact with the Whiteside Area Vocational Center. The following vote was recorded: Ayes Members Coplan, Reigle, Reuter, Schuneman, Walter and Perkins. Nays-0. Motion carried.

Blue Ribbon
Committee:

The Board was presented the attached report of the Blue Ribbon Committee. After further discussion it was moved and seconded that the Board agree to the following:

1. Eliminate the position of Ronald Reed with Data Processing staff to absorb Freshman Data Processing classes and the Division Chairman to teach additional Economics sections.
2. Retain existing staff in Chemistry and Biology-Earth Science with the hope that enrollment will increase adequately this fall to justify continuation of the full staff, and take a hard look at these enrollments in November to determine the question of re-trenchment.
3. Do not replace Robert Laursen.

The following vote was recorded: Ayes Members Coplan, Reigle, Reuter, Schuneman, Walter, and Perkins. Nays-0. Motion carried.

Further
Recommendations:

It was moved and seconded that the Board consider the balance of the committee recommendations at the next meeting. Motion voted and carried.

Presidents Sabol's
Resignation:

It was moved and seconded that the Board accept the resignation of Edward J. Sabol, President of Sauk Valley College. The following vote was recorded: Ayes Members Coplan, Reigle, Reuter, Schuneman, Walter and Perkins. Nays-0. Motion carried.

The following statement was read by Clayton Schuneman on behalf of the Board of Trustees of Sauk Valley College:

It was just six years ago that Dr. Edward J. Sabol accepted the challenge of creating Sauk Valley College. When he arrived, we handed him the deed to a 160 acre farm, a copy of the new Junior College Act for Illinois, and the dreams of 90,000 people of our district. He had no blue-print to follow, because the Junior College Act was just an outline of what was to be. Only three other colleges had embarked on the creation of a college under this act, and they too, were guessing their way along.

Nine months later the doors of Sauk Valley College were opened to 651 students in a brand new building of 44,000 square feet, complete with offices, classrooms, labs, a library, a student center and a bookstore. A professional staff of 26 qualified and experienced instructors and administrators were on hand to guide them, offering college transfer and vo-tech courses.

Three years later the college moved into a new 9 1/2 million dollar building covering some 320,000 square feet...an educational plant that is the envy of the great majority of other Community Colleges in the State. The enrollment has grown to over 1600 students with a professional staff of 81. More than 7,200 people have taken advantage of the opportunity to further their education at Sauk Valley College, and the lives of countless others have been enriched by the influence of this college.

The citizens of this Community College District will be forever grateful to you Dr. Sabol, for the miracle you have performed here. The benefits to future generations will remain immeasurable.

Committee: Mrs. Perkins appointed Mr. Kenneth Reuter to chair a committee to prepare a job description and criteria necessary to select a new president of the college. She appointed Mr. Thomas Walter as the other Board representative and requested the Faculty Council to appoint two administrators and two faculty members, and the ASB to appoint two students to serve on this committee.

Working Cash Fund: It was moved and seconded that the administration pursue the establishment of a Working Cash Fund and advertise for bids on a five year basis. Motion voted and carried.

President Sabol's
Report:

Discussion was held on the North Central Association reporting date and inquires made in regard to Board Members attending this meeting.

President Sabol also reported on the Board of Higher Education Conference at Northern Illinois University, final spring enrollment preliminary report on proposed legislation by the 1972 General Assembly, ethics legislation, and noted that petitions for the Board of Trustees had been picked up by Henry Kobbeman and Cory Winters of Sterling and Raymond James of Grand Detour.

Adjournment:

Since there was no further business, it was moved and seconded that the Board adjourn. The following vote was recorded: Aye Members Coplan, Reigle, Reuter, Schuneman, Walter, and Perkins. Nay-0. Motion carried. The Next regular meeting will be February 28, 1972.

The meeting adjourned at 9:15p.m.



William Reigle, Secretary Pro-Tem

February 17, 1972

PROPOSED EDUCATIONAL COMPACT WITH WHITESIDE AREA VOCATIONAL CENTER

GENERAL PURPOSE OF THE COMPACT

The Whiteside Area Vocational Center and Sauk Valley College, as educational institutions, are both dedicated to providing an opportunity for young people in Whiteside, Lee, Ogle, Carroll, and Bureau Counties to develop their educational and career objectives to their optimal level. In the important mission of career education, it behooves both institutions to seek ways for implementing programs that will provide youth in the Sauk Valley area maximal returns from their educational efforts.

Through a genuine spirit of cooperation, both institutions can truly fulfill their missions of providing a program of career education that adequately serves the needs of the area.

PROPOSED METHOD OF COOPERATIVE EFFORTS BETWEEN SAUK VALLEY COLLEGE AND WHITESIDE AREA VOCATIONAL CENTER

In order to facilitate a career education opportunity that is continuous in its design, it will be necessary for both institutions to develop the following:

Proficiency Examinations (or common achievement levels and demonstrations) which will enable the Whiteside Area Vocational Center graduates to fulfill college course requirements in occupational degree and certificate programs. A well-developed program of proficiency examinations in career education programs that are concurrently offered by both schools will result in non-duplicated educational efforts as well as enabling former Whiteside Area Vocational Center graduates to complete Sauk Valley College degree requirements in a shorter period of time.

Advanced Placement of Whiteside Area Vocational Center graduates entering Sauk Valley College. Advanced placement will enable students who have completed certain career education courses at the Whiteside Area Vocational Center to waive similar courses upon entering Sauk Valley College. This will enable the former Whiteside Area Vocational Center students to progress beyond the "typical" program of studies in occupational curricula at Sauk Valley College through the waiver of pre-determined Sauk Valley College "introductory" courses.

Concurrent Enrollment - A Whiteside Area Vocational Center student who has demonstrated the desire and ability to benefit from college level courses should be given the opportunity to enroll in Sauk Valley College courses concurrent with his course of studies at Whiteside Area Vocational Center. This "exceptional" student will be given an opportunity to accelerate the completion of his career objective.

Shared Programs - In an effort to increase fiscal responsibility to area taxpayers, the Whiteside Area Vocational Center and Sauk Valley College should implement a method of sharing instructors, equipment, and physical facilities. Duplication should be minimized so that area taxpayers recognize through concrete examples that Whiteside Area Vocational Center and Sauk Valley College are mutually concerned about costs and returns on funds invested in their institutions.

Cooperative Counseling, Placement, and Career Information Services - The student personnel staffs of the Whiteside Area Vocational Center and Sauk Valley College can improve their services to those students who will pursue an occupational program of studies by uniting in their efforts. Cooperation can best be accomplished by pooling human resources, material resources already accumulated, and future research endeavors as they relate to the development of the career education of young people in the area.

COMPACT AGREEMENT

Be it resolved that the Whiteside Area Vocational Center and Sauk Valley College are committed to a cooperative occupational educational endeavor;

Be it further resolved that members of the staffs of both schools wish to implement an educational compact;

Therefore be it further resolved that Whiteside Area Vocational Center and Sauk Valley College, as indicated by the signatures below, have entered in a formal compact of cooperation to take effect on

(Date)

(Chairman - Board of Trustees - Sauk Valley College)

(President - Administrative Board of Education - Sterling Township High School)

(President - Sauk Valley College)

(Director - Whiteside Area Vocational Center)

Office of Dean of Student Services
GWC/bg

February 14, 1972

TO SAUK VALLEY COLLEGE BOARD:

The "Blue Ribbon Committee" which was created by the Board on January 24th "to consider a recommended program of budgetary reductions and the implications resulting from it" has met on three occasions, has examined in depth the anticipated deficit reflected in the preliminary budget figures for the coming year, possible ways to increase income, to reduce expenditures, and to avoid cutting the program to a token offering.

The committee was composed of Pres. Sabol, Dean Osborn, Dean Edison, Dean Cias, Norman Spencer, David Youker, George Perkins, Ronald Coplan and Clayton Schuneman.

This committee recommends that the Board and staff continue their efforts to increase income through increased State Aid, additional state support for Vo-Tech courses, a referendum, annexation and increased enrollment promoted by better recruitment and public information.

We endorse the action of the Board to create a Working Cash Fund.

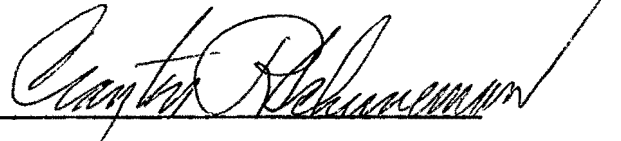
The initial budget study indicates a deficit of \$212,272. On the attached report we have shown an anticipated increase in income of \$27,635 by an anticipated increase in enrollment of 3%. We recommend that the portion of the Comprehensive Fee allocated to the general budget be increased from 30¢ to 50¢ per credit hour, and that tuition be increased by 50¢ per credit hour. These changes would reduce the anticipated deficit by \$54,105.

With regard to reduction of expenses, we believe that no reduction can be made without a significant reduction in the value of the college to the students and to the community, but the committee recognizes the need to reduce the anticipated deficit. The attached report itemizes the changes this committee recommends to the Board. Each recommendation has been considered carefully. We believe that these changes will provide the greatest saving in expenditures with the least harm to the program.

Respectfully submitted.

"Blue Ribbon Committee"

By

A handwritten signature in dark ink, appearing to read "Clayton R. Schuneman", written over a horizontal line.

Clayton R. Schuneman, Chm.

BLUE RIBBON COMMITTEE

Presumed Deficit		\$ 212,272
3% Enrollment increase based on this years budget - 3% of \$921,253	27,635	
20¢ from Comp. Fee to 50¢ 27,000 hrs. 50¢ less this year . . .	7,970	
Tuition increase of 50¢ per hour . .	<u>18,500</u>	54,105
Student Services teaching Human Services relieving Doyle and Peterson to teach Psychology class. 7 classes @ about \$675 to reduce Part-time funds	5,000	
Student Services less 1/2 month and less one clerk - approximate . .	10,215	
Library Clerk - approximate	4,800	
Eliminate Reed - Data Processing . .	12,000	
Do not replace Laursen	11,575	
Eliminate 1 Instructional Clerk - approximate	4,500	
Health Occupations - ADN	1,455	
Eliminate PT - Math Physics	900	
Maintenance - Staff Reductions . . .	18,000	
Contingency - Budgeted	32,500	
Reduce Division Chairman 1/2 month .	3,840	
Reduce Asst. to President 1/2 month .	605	
Equipment Budget (from \$29,000) . . .	8,700	
Eliminate Division Chairman	<u>20,575</u>	
	<u>134,665</u>	<u>188,770</u>
Deficit per this proposal		<u>\$ 23,502</u>

OTHER ASPECTS FOR CONSIDERATION

1. State Aid Increase.
2. All 4 hour lab courses with 3 hour labs goes to 5 sem. hours.
3. Course change fee.
4. Consideration and planning for a tax increase referendum.
5. Estimated carry-over of \$100,000.
6. For the 1972-73 school year the retention of the 1971-72 salary schedule (effective Nov. 12, 1971) with the normal increment, and continued absorption of enrollment with the existing professional staff by methods currently in operation.

Robert Edison

David Youker

George F. Perkins

P. S. Shaw

Norman A. Spencer

James W. Blair

February 14, 1972

MEMORANDUM

TO: Sauk Valley College Board of Trustees

FROM: George Perkins, President
Associated Students' Board

I would like to express my appreciation for having been given the opportunity to serve on the Blue Ribbon Committee for Sauk Valley College.

The committee spent a considerable amount of time discussing various aspects of Sauk Valley College and inter-relationships of the segments necessary to operate a small college for a whole student body.

Naturally the student body is most interested in the educational and social activities of the college, and in this respect the committee attempted to assemble a complete package for the operation of the college during the 1972-73 fiscal year, and a package which obviously will require sacrifices to be made in many areas. It is our feeling that the spirit in which these "sacrifices" were presented in our report of February 10, 1972, is a much more desirable solution than the proposals submitted previously to the Board of Trustees. It is my feeling that the program submitted is one which best represents the student body in the attainment of their educational objectives.

Part-time Instructors
Spring Semester 1972

<u>Name</u>	<u>Course</u>	<u>Credit</u>	<u>Number</u>	<u>Cost</u>	<u>Income</u>	<u>Difference</u>
Royal McCormick	AGR 140 Floral Design	3	18	\$ 675	\$1,431.00	\$ 756.00
Royal McCormick	AGR 143 Home Grounds	3	16	675	1,272.00	597.00
Dan Hembrough	AGR 102 Ag Economics	3	13	600	1,033.50	433.50
Henry Kobbeman	AGR 216 Farm Management	3	25	675	1,987.50	1,312.50
<u>Business</u>						
Dan Moats	SEC 218 Intro to Office Machines	3	18	675	1,431.00	756.00
Dan Moats	SEC 220A Busn Machines II	3	13	675	1,033.50	358.50
Dan Moats	SEC 220N Busn Machines II	3	8	675	636.00	39.00
James Reese	BUS 208N Busn Law	3	32	675	2,544.00	1,869.00
Ted Tollefson	BUS 216N Advertising	3	30	600	2,385.00	1,785.00
Donald Anderson	SEC 219N Busn Machines I	3	21	600	1,669.50	1,069.50
Vi Paulsen	SEC 114N Intermediate Typing	3	25	600	1,987.50	1,387.50
William Nichols	BUS 207N Human Relations	3	23	750	1,828.50	1,078.50
<u>Humanities</u>						
Ron Schafer	ENG 156 Newspaper Production	1	10	225	265.00	40.00
Ron Schafer	ENG 256 Advanced Newsp Prod	1	5	225	132.50	92.50
<u>Social Science</u>						
Amy Kellerstrass	LIB 221N Children's Literature	3	36	675	2,862.00	2,187.00
Robert Heindel	LEF 234A Traffic Control	3	20	675	1,590.00	915.00
Robert Heindel	LEF 236A Intro to Criminalistics	3	20	675	1,590.00	915.00
David Louis	PSY 217N Abnormal Psychology	3	46	600	3,657.00	3,057.00
William Sherrod	PSY 103NA Intro to Psychology	3	36	675	2,862.00	2,187.00
<u>Technical</u>						
William Palmer	MET 230 Heat Treatment	4	14	900	1,484.00	584.00
James Crawford	CSC 096 Refrigeration and Heating	2	13	400	689.00	289.00

Part-time Instructors
Spring Semester 1972

<u>Name</u>	<u>Course</u>	<u>Credit Number</u>	<u>Cost</u>	<u>Income</u>	<u>Difference</u>
<u>Health</u>					
	HEA 170 Med Lab Practicum	1 3	420	\$ 79.50	- 340.50
Susan Hawk	HEA 170 Med Lab Practicum	1 3	240	79.50	- 160.50
Wanda Glassburn	HEA 151 Med Lab Science I	4 6	200	636.00	436.00
Janice Wilson	HEA 151 Med Lab Science I	4 6	200	636.00	436.00
John Weitzel	HEA 195 Prin of Radiology II	3 10	715	795.00	80.00-
John Weitzel	HEA 295 Prin of Radiology V	4 9	715	954.00	239.00
Lois Morris	HEA 195 Prin of Radiology II	1 10	355	265.00	- 90.00
Lois Morris	HEA 295 Prin of Radiology V	2 9	355	477.00	- 122.00
Kenneth Love	HEA 195 Prin of Radiology II	1 10	60	265.00	- 205.00
Kenneth Love	HEA 295 Prin of Radiology V	1 9	60	233.50	- 173.50
Stanley Shippert	HEA 195 Prin of Radiology II	1 10	415	265.00	- 150.00
Stanley Shippert	HEA 295 Prin of Radiology V	2 9	415	477.00	- 62.00

TOTAL Part-time Salary \$17,075.00

Totals \$17,075 \$39,538.00 \$22,46

OVERLOAD:

Donald Foster	675.00
Douglas Kotarek	600.00
Frank Rausa	<u>675.00</u>

Total	1,950.00
Plus Part-time	<u>17,075.00</u>

\$ 19,025.00

Office of Dean of Instruction
February 4, 1972