

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

Conference Room, Third Floor, 3L14

March 13 1972

7:30 p

- A. Call to order**
- B. Roll c ll**
- C. C mm ications f o visitors**
- D. R ded tions:**
 - 1. Approval of mi tes as submitted**
 - 2. Approval of certification of Vocational-Technical programs for the current year**
 - 3 Request for use of facilities**
 - 4. Approval of transfer of funds in Student Activities' budget**
 - 5 Personnel matters**
 - 6 Other items**
- E. business:**
 - 1. Report of Committee on Presidential Criteria by Mr K R ter**
 - 2. Other items**
- F New business:**
 - 1. Proposed Associated Students Government Constitution**
 - 2. Request for support--Committee for Full Funding**
 - 3 Grievance from Faculty Association**
 - 4 Other items**
- G. President's report:**
 - 1. Candidates for election to the Board of Trustees**
 - 2. Other items**
- H. Time of ne t meeti**
- I. Adjournment**

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MINUTES OF SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

March 13, 1972

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois on March 13, 1972.

Call to Order:

Chairman Perkins called the meeting to order at 7:40 p.m. and the following members answered roll call:

Ronald Coplan	Orval DeWeerth
William Reigle	Kenneth Reuter
Clayton Schuneman	Thomas Walter
Catherine Perkins	

Communications from
Visitors:

Miss Karen Pinter, Faculty Association President, presented the attached letter to the Board requesting faculty participation on the committee chosen to screen prospective candidates for President.

Minutes:

It was moved and seconded that the minutes of the February 28, 1972 meeting be approved as presented. Motion voted and carried.

Vo-Tech Certification:

It was moved and seconded that the Board certify the vocational and technical programs submitted on March 13, 1972 for reimbursement have been operated in accordance with the requirements of the 1968 Amendments to the Vocational Education Acts and Regulations established therefrom the State Plan for the administration of the Vocational and Technical Education programs in the State of Illinois and minimum requirements established by the State Board, and the State and Federal Statutes governing operation of this educational institution and regulations established by agencies under which administered. We verify that a certification is on file in the Office of Superintendent of Public Instruction/or the Illinois Junior College Board that this institution has met legal requirements for operating an institution of this legal class. Motion voted and carried.

March 13, 1972

- Use of Facilities: It was moved and seconded that the Board approve the use of college facilities by the Future Homemakers of America sponsored by Morrison High School on Saturday, Sept. 30, 1972. Motion voted and carried.
- Restricted Fee Fund: It was moved and seconded that the Board approve the transfer from the Restricted Fee contingency fund of \$200 to the Drama Department and \$660 to the Music Department providing this meets with the approval of the ASB. Motion voted and carried.
- Calendar: It was moved and seconded that the Board approve the attached calendar for the 1972-73 school year. Motion voted and carried.
- Early Calendar: It was moved and seconded that Sauk Valley College adopt an early calendar for the 1973-74 school year in order to more closely mesh with other institutions and schools which operate on a quarter system. Motion voted and carried.
- Presidential Criteria: Mr. Reuter presented the attached criteria and job description for the new college president. Mrs. Perkins on behalf of the Board thanked Mr. Reuter and his committee for their time and effort on this project.
- Oakton Community College: Discussion was held on a request from the Oakton Community College Board for support in their stand on a land dispute with the Illinois Junior College Board. It was the consensus of the SVC Board that this matter be tabled.
- Grievance #2: The Board presented the following statement in regard to the grievance of Mrs. Leona Grossman:

Re: Leona Grossman

Issues:

1. Was the grievance of Mrs. Grossman filed within the 90 day period as required by Article XVIII B4?

2. Is the denial of revised placement on salary schedule a violation, misinterpretation or misapplication of a provision of this Agreement or of any established written College policy?

I. Article XVIII B4 requires the grievant to initiate grievance procedures within 90 days from the date "he is notified of the occurrences of the event giving rise to the grievance".

The event giving rise to the grievance, if such exists, can be traced to several dates including June of 1970 when the grievant did not receive a salary increase and, at that time, complained to Dr. Sabol. The change in circumstances which supports this alleged grievance occurred sometime during the first year of employment, to-wit, 1969-70.

In December of 1970, the grievant was again recommended for an increase. This recommendation was concurred in by both the Dean of Instruction and the President of the College. However, the letter of appointment dated 10-12-71 did not include any such salary increase. Surely at this point, if not earlier, the facts giving rise to the grievance came to the grievant's attention.

This is particularly so since the contract between the board and the association which incorporated the salary schedule to be in effect as of 11-15-71 was adopted 9-27-71.

II. Article XXIII A1 places the burden of presenting proper background and credentials on the faculty candidate or member. The Board must therefore assume that the grievant made her qualifications known to the appropriate administrator.

In fact "misplacement" is an inaccurate term to apply to the situation at hand. The grievant's contention is that she was required to do something different than what she thought she was to do upon employment. This is not "misplacement" on the salary schedule but a change of duties which she alleges she was not required to accept. However, her contract, which she signed and accepted, is more than broad enough to cover this change.

Finally, the denial of a salary adjustment was a matter of judgment on the part of the Board of Trustees. It is readily apparent that the Dean of Instruction went to great lengths to justify "some way" in which a pay increase could be awarded. Obviously, the Board did not agree with his determination at the meeting on 12-20-71 and nothing presented at the hearing on 3-9-72 alters that conviction.

It is the Board's opinion that this grievance arose because of efforts to get a salary increase for an individual faculty member in order to keep that member. This is nothing less than negotiating with individuals in violation of the contract with the Association.

It is hereby moved and seconded that grievance #2 in the case of Leona Grossman be dismissed and the relief sought be denied for failure to timely file same. The following vote was recorded: Ayes Members Coplan, DeWeerth, Reigle, Reuter, Schuneman, Walter and Perkins. Nays-0. Motion carried.

ASB Constitution: Since there were changes to be made in the proposed ASB Constitution, this matter was tabled until the next meeting.

AAJC Committee for Full Funding: In regard to the memorandum from the AAJC on the "Committee for Full Funding", it was the consensus of the Board that this matter should be referred to the SVC Foundation.

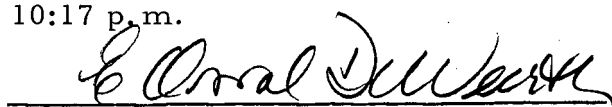
Grievance #3: Grievance #3 regarding the Asst. Director of the Learning Resource Center and SVC Counselors' request for rank was not accepted by the Board at Step #3 but referred to Step #1.

Radiology: Discussion was held on the Radiology program and a request that this enrollment be limited and a full-time coordinator be hired. President Sabol is to present more facts and figures at the next Board meeting.

Counseling Staff: It was moved and seconded that the Board adopt a resolution commending the Counseling staff for the guidance workshop conducted before the Rock River Chapter of the Ill. Guidance Association. Motion voted and carried

Executive Session: At 9:35 p.m. it was moved and seconded that the Board adjourn to executive session. In a roll call vote, all voted aye. Motion carried. At 10:15 p.m.
Regular Session: it was moved and seconded that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Adjournment: Since there was no further business, it was moved and seconded that the Board adjourn. In a roll call vote, all voted aye. The meeting adjourned at 10:17 p.m.





SAUK VALLEY COLLEGE

FACULTY ASSOCIATION

R. R. 1 • Dixon, Illinois 61021 • Phone 815/284-7711

March 13, 1972

To: Dr. DeWeerth, Secretary, Board of Trustees

From: Karen Pinter, President, Faculty Association

Although final selection of a candidate to fill the position of the College Presidency rests with the Board of Trustees, faculty participation in the process is desirable and is standard procedure in many institutions. As president of the Faculty Association, I volunteer a representative to be elected from that organization to serve on a committee to screen prospective candidates for the position left vacant by the President's resignation.

COLLEGE DESCRIPTION

Sauk Valley College, a community college located on Rock River between Dixon and Sterling, Illinois, was established by and for the citizens of Public Junior College District No. 506 of the State of Illinois. The district is comprised of parts of Ogle, Lee, Whiteside, Bureau and Henry Counties, with a population of approximately 110,000.

The governing body of the College is the seven-member Board of Trustees, which is elected by residents of the district and operates under the general supervision of the Illinois Junior College Board.

The College district was created by referendum in June 1965, following a year of study and evaluation into the feasibility of

the project by a steering committee of interested citizens. The College's first Board, elected in July of 1965, selected a 158-acre campus site, which includes a half mile of river frontage, the following November.

The College was granted Class I status by the Illinois Junior College Board in January of 1966 and the College Board subsequently contracted for a \$10,350,000 building program. These plans were endorsed by citizens of the district in February through the passage of a \$3,975,000 building bond referendum to cover the district's share of construction costs.

Ground was broken for a prefabricated steel building on the campus site in May of 1966, which would provide the College with interim facilities and classes opened the following September with

an enrollment of 323 full-time and 328 part-time students. All of the facilities for the operation of the College's first academic

year were housed in the initial building with the exception of physical education classes, which were conducted at the Sterling YMCA and other off-campus locations.

Meanwhile, planning went ahead for a permanent facility on campus. Ground was broken in January of 1968 for a \$10,350,000 physical facility with approximately 320,000 square feet designed to house all college operations and ultimately accommodate 2,700 students. Two tax rate referendums in the fall of 1969 and the spring of 1970 failed. However, the College moved into its new facility in June of 1970 and conducted its first classes there during the 1970 session.

Currently the College offers baccalaureate transfer programs leading to the Associate of Arts and Associate of Science Degrees. The College also offers twenty-two Associate in Applied Science Degree programs and fourteen Collegiate Vocational Certificate Programs, as well as a complement of Continuing Education programs.

Enrollment for the spring semester of 1972 includes 848 full-time students and 777 part-time students, for a total enrollment of 1,625 students. Enrollment projections for the fall semester, 1972, indicate that the Sauk Valley College total enrollment will be in excess of 1,700 students.

In order to meet the educational needs of the students enrolled, Sauk Valley College currently employs 83 full-time professional staff, 24 part-time professional staff, and 62 non-professional employees.

PRESIDENTIAL CRITERIA

The President, as the chief executive officer, shall implement the operational policies which have been adopted by the Sauk Valley College District 506 Board of Trustees in conjunction with the Illinois Junior College Act.

THE CANDIDATE MUST POSSESS THE FOLLOWING MINIMUM REQUIREMENTS:

- A. Previous experience in higher education and significant educational administration experience
- B. A minimum of two years of full-time professional experience in a public community college
- C. Graduate work at the doctoral level
- D. Full-time classroom teaching experience
- E. A demonstrated commitment to the philosophy of a comprehensive, open-door, community college

IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS, THE FOLLOWING CHARACTERISTICS ARE HIGHLY DESIRABLE:

- A. An earned Doctorate
- B. A demonstrated ability in all aspects of community relations
- C. A demonstrated ability to openly communicate with students, staff, administration, and elected Board of Trustees
- D. A demonstrated ability to efficiently administer the overall operation of a public institution
- E. Be able to effectively represent the College's needs and its philosophy to local, state, and national governmental agencies

THE SALARY WILL BE COMPETITIVE AND COMMENSURATE WITH THE INDIVIDUAL'S ABILITY AND EXPERIENCE.

DUTIES AND RESPONSIBILITIES OF THE PRESIDENT OF THE COLLEGE

The President of the College has authority from, and is responsible to the College Board for the overall administration and supervision of all phases of the College and working with and through the various administrative officers and appropriate faculty committees.

His duties include the following:

- A. As Chief Executive for the College Board, he is responsible for the execution of the policies established by the Board.
- B. He shall attend all Board meetings and prepare the agenda for each meeting.
- C. He shall make regular financial reports, prepare and interpret the annual budget to the Board in cooperation with the Dean of Business Services.
- D. He shall be responsible for the successful operation of the College, including the direction and organization of professional and other personnel.
- E. He shall nominate candidates for employment or dismissal.
- F. He shall direct the program of public information about the College.
- G. He shall attend professional meetings and conferences and represent the interests of the College with appropriate government agencies.
- H. He shall hold regular faculty and staff meetings and present the concerns of the faculty and staff to the Board.
- I. He shall be responsible for advanced planning in financial curricular, and physical facilities area, and for the execution of these plans in accordance with Board policy.
- J. He shall present nominations for lay advisory committees to the Board for approval.
- K. He shall designate, with Board approval, a member of the administrative staff to act in his absence.
- L. He shall be an ex officio member of all faculty committees.

1972-73
Sauk Valley College
Calendar

Wednesday	September 6	Regular Registration - Day/Evening
Friday	September 8	All Classes Begin
Friday	September 22	Last Day for Late Registration and Course Change
Friday	October 6	Last Day For Tuition Refund
Friday	November 3	Mid-Semester
Wednesday	November 22	Thanksgiving Vacation Begins 10:00 PM
Monday	November 27	All Classes Resume 8:00 AM
Thursday	December 21	Christmas Vacation Begins 10:00 PM
Monday	January 8	All Classes Resume
Monday	Jan. 15-19	Final Examinations
Tuesday	January 30	Regular Registration - Day/Evening
Thursday	February 1	All Classes Begin
Monday	February 12	Lincoln's Birthday
Friday	March 23	Mid-Semester
Monday	April 16	Spring Vacation Begins
Tuesday	April 24	All Classes Resume
Wednesday	May 23-29	Final Examinations
Sunday	June 3	Graduation

The subject of an early calendar has been seriously considered by the staff and students for the past year and in a recent poll conducted by Northern Illinois U. nine community colleges indicated it would be easier to accomplish if Northern and other senior institutions moved to an early start. Northern Illinois U has adopted a new academic calendar effective Summer 1973 ending Fall Semester December 22, 1973. The University of Illinois has also approved calendar change effective 1973-74. I recommend that Sauk Valley College adopt an early calendar for the 1973-74 school year in order to more closely mesh with other institutions and other schools which operate on a quarter system.

Office of Dean of Instruction
March 10, 1973

AMERICAN ASSOCIATION OF JUNIOR COLLEGES

MEMORANDUM

January 27, 1972

TO Presidents and State Directors

FROM R. Frank Mensel, Director of Governmental Affairs

SUBJECT Federal Funding

You may already know that I have been elected President of the Committee for the Full Funding of Education Programs for this year. The coalition, which represents the broadest sustained show of unity that the education community has ever mounted on the national legislative front, is now heading into its fourth year; it was higher education's turn to carry the presidential burden, and I was drafted.

The next budget (FY '73) looms as a much tougher battle for higher education than any of the last three, for several reasons:

1. The financial plight of most colleges (like other segments of education) has grown still more acute.
2. The huge federal deficits in prospect for this fiscal year and next will increase the pressure of competing priorities within the next budget.
3. With the fate of the new omnibus higher education bill still unsettled, and with existing programs due to expire next June, budget priorities for higher education are all the more uncertain.

I am anxious to make a strong showing not only because the community college banner is now in the front of the battle but because there is so much at stake.

Perhaps never before has higher education had so much to gain by a show of unity and strength. Although a House-Senate conference on the higher education bills is by no means a certainty, imagine what will be at stake if the Congress can agree before next June on an omnibus bill that embodies the best features of both the Pell and Green bills.

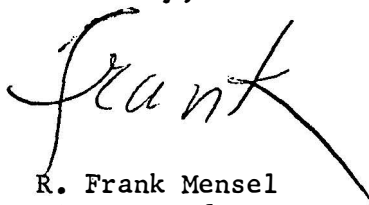
Mrs. Green's institutional grants formula alone will require first year funding of \$1 billion. Additional new funding will be urgently needed for such urgent priorities as the community college title of the Pell bill, the expanded student financial aid programs with new eligibility for half-time students, for Developing Institutions, construction, equipment, etc.

I can provide strong leadership only with your help. In the last three years fewer than 5% of the two-year colleges have made gifts to the Committee for Full Funding. This is a sad showing, considering what we have gained as well as what is at stake. I really believe every college can find one pot or another from which to make a gift of \$50, \$75 or \$100. The Committee will welcome any gift up to \$100. What we are seeking is broad support -- not large gifts. I hope you will find a way to help us.

Contributions go solely to meet expenses of the committee's office, including the director and one secretary. The rest of the committee's work, including the officers' countless hours, is entirely a volunteer effort. Even with the Executive Director, Charles Lee, we do not carry the expense of an annual salary. He serves on a daily stipend and only for the weeks he is needed in Washington.

If you desire any further information, please do not hesitate to call either Mr. Lee or me. If you can help, please send your check directly to the Committee for Full Funding, c/o Charles Lee, 211 Congressional Hotel, Washington, D. C. The Committee's phone number is (202) 547-4434.

Sincerely,

A handwritten signature in cursive script, appearing to read "Frank", with a long, sweeping horizontal line extending to the right.

R. Frank Mensel
Director of Governmental
Affairs