

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING Conference Room, Third Floor, 3L14

March 27, 1972

7:30 p. m.

- A. Call to order
- B. Roll call
- C. Communications from visitors
- D. Recommended actions:
 - 1. Approval of minutes as submitted
 - 2. Approval of treasurer's report
 - 3. Approval of current bills for payment
 - 4. Approval of current payroll journal
 - 5. Personnel matters
 - 6. Approval of equipment necessary for chillers
 - 7. Recommended purchasing policy
 - 8. Other items
- E. Old business:
 - 1. Progress report: Presidential Search Committee
 - 2. Report of revenue for 1971-72--Radiologic Technology
 - 3. Potential grant--Associate Degree Nursing Program
 - 4. Proposed Associated Students Board constitution
 - 5. Other items
- F. New business:
 - 1. Budgetary projections for 5-year period
 - 2. Report on meeting of Illinois Community College Trustees Association--Mrs. Catherine Perkins
 - 3. Report on flo-meter and holding pond--Mr. R. Edison
 - 4. Other items
- G. President's report:
 - 1. Accreditation by North Central Association
 - 2. Final list of candidates for Board of Trustees
 - 3. Other items

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MINUTES OF SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

March 27, 1972

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on March 27, 1972 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order:

Chairman Perkins called the meeting to order and the following members answered roll call:

Ronald Coplan	Orval DeWeerth
William Reigle	Kenneth Reuter
Clayton Schuneman	Catherine Perkins

Absent:

Thomas Walter

Communication from
Visitors:

The following resolution from the Faculty Council was read to the Board of Trustees:

"Representatives from the faculty be a part of the initial reading of applications for the Office of the President following the closing date of April 30, 1972."

Approval of Minutes:

It was moved and seconded that the minutes of the March 9th adjourned meeting and the regular meeting of March 13, 1972 be approved as presented. Motion voted and carried.

Treasurer's Report:

It was moved and seconded that the Board approve the attached Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Bills Payable:

It was moved and seconded that the Board approve the attached bills in the following amounts:

Educational Fund	\$154,197.67
Building Fund	16,944.36
Site and Construction	3,483.50

The following vote was recorded: Ayes Members Coplan, DeWeerth, Reigle, Reuter, Schuneman, and Perkins. Nays=0. Motion carried.

Payroll:

It was moved and seconded that the February 29 1972 payroll in the amount of \$67,256.09 and the March 15, 1972 payroll in the amount of \$66,491.94 be approved for payment. The following vote was

recorded: Ayes Members Coplan, DeWeerth, Reigle, Reuter, Schuneman, and Perkins. Nays-0. Motion carried.

Personnel Matters:

President Sabol informed the Board of the resignation of Lois Eichman, Asst. Instructor in the ADN program, at the end of her current contract.

Purchasing Policy:

It was moved and seconded that the Board approve the attached Purchasing Policy as presented. In a roll call vote, all voted aye. Motion carried.

Use of Facilities:

It was moved and seconded that the Board approve the use of a room by Rev. Ken Kortimeier on behalf of the Christian Rural Overseas Program on April 4, 1972. Motion voted and carried.

Radiology Program:

It was moved and seconded that the Board approve the reorganization of the Radiology program with the hiring of a full-time coordinator plus three technicians at \$1,200 and one technician at \$200, with a prescribed enrollment of not less than 24 students. In a roll call vote, all voted aye. Motion carried.

Nursing Capitation Grant:

It was moved and seconded that the Board approve the attached program to increase the ADN enrollment through a nursing capitation grant and the hiring of an additional instructor to be paid out of the federal funds received. In a roll call vote, all voted aye. Motion carried.

ASB Constitution:

This item was tabled until the next meeting.

Discussion:

Member Coplan raised a question on the summer school schedule in regard to department heads presently on 12 month contracts who did not have a summer teaching assignment.

Budgetary projections for the next five years were presented to the Board for study and discussion at the next meeting.

Catherine Perkins reported on the Ill. Community College Trustees Association meeting.

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March 27, 1972

Robert Edison presented a report on the installation of a flo-meter and the construction of a holding pond as per state specifications.

North Central Accreditation:

President Sabol reported that on Wednesday, March 22, 1972 the college was officially notified that it had been granted full accreditation by, and full membership in, the North Central Association. Mrs. Perkins on behalf of the Board thanked all staff involved in the preparation of this report.

Other Items:

Member DeWeerth requested a rap session on the North Central report when the complete report is received.

Executive Session:

At 9:17 p.m. it was moved and seconded that the Board adjourn to executive session. In a roll call vote, all voted aye. Motion carried.

At 11:37 p.m. it was moved and seconded that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Adjournment:

Since there was no further business, it was moved and seconded that the Board adjourn. The next meeting will be April 10, 1972. In a roll call vote, all voted aye.

The meeting adjourned at 11:38 p.m.



Orval DeWeerth
Orval DeWeerth, Secretary

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE March 21, 1972

MEMORANDUM

TO: President Sabol

FROM: Faculty Council, Secretary J. Melvin

Faculty Council request you carry the following resolution as passed at this morning's council meeting to the Board of Trustees of Sauk Valley College.

"Representatives from the faculty be a part of the initial reading of applications for the Office of President following the closing date of April 30, 1972."

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March 20, 1972

To: President Sabol

From: Bob Edison

Re: Purchasing Policy

At the time the Illinois Junior College Board approved the accounting manual for 1971-72, it was a requirement of the manual that each college should officially adopt a Purchasing Policy as an appendix to the manual. Subsequent to the adoption of the accounting manual Mr. Scariano introduced legislation to apply to the junior colleges in the form of House Bill #377 and this legislation became law.

I am submitting herewith for Board approval the recommended Purchasing Policy which I believe will adequately and reasonably serve the needs of Sauk Valley College. It is also submitted with the assurance that the recommended policy is in compliance with the legal requirements of the State of Illinois.

RE/mv
Enc.

Purchasing PolicyIntroduction

The administration of the purchasing policies and guidelines as set forth herein shall be the responsibility of the Dean of Business Services. This document shall serve to enable responsible parties to act in the best interests of Sauk Valley College. An efficient, well-planned, and organized program of purchasing policies is imperative to protect the public trust relative to the expenditures of public tax monies. Because the success of the purchasing program depends on the ways and means of implementation, management, and administration, it is apparent that this written policy shall govern the purchasing program and its use.

Ethics

All administrators acting as purchasing agents for Sauk Valley College shall ever be mindful of and practice the following ethics:

1. To regard public service as a sacred trust giving primary consideration to the interest of the school district.
2. To purchase without prejudice, seeking to obtain the maximum benefit for each tax dollar expended.
3. To strive for knowledge of school equipment and supplies in order to recommend items that may either reduce cost or increase the efficiency of the means of education.
4. To insist on and expect honesty in sales representation whether offered verbally or in the sample of a product submitted.
5. To give all responsible bidders equal consideration and the assurance of unbiased judgment in determining whether their product meets specifications and the educational needs of the district.
6. To discourage the offer of, and to decline, gifts which in any way might influence the purchase of school equipment and supplies.
7. To accord a prompt and courteous reception, insofar as conditions permit, to all who call on legitimate business missions.

8. To cooperate with educational, governmental, and trade associations in the promotion and development of sound business methods in the procurement of school equipment and supplies.

Procedures

The Dean of Business Services shall have the responsibility of securing for the district its requirements for services, materials, supplies, and equipment at the lowest possible cost consistent with satisfactory standards for quality and service.

Supervision and control of all purchases shall be the responsibility of the Dean of Business Services, or his responsible officer, and he shall not be burdened with interference from any person at or below his administrative level.

Supply items common to all departments and which are generally used throughout the college shall be purchased by the Dean of Business Services. Such items shall be of good quality and shall be purchased in sufficient and adequate quantities so as to assure the lowest possible cost. These supply items shall be located in a central storage room and controlled by dispensing through the Business Office. The departmental budgets will be charged by journal entry for the value of the merchandise received.

All purchases are to be initiated by requisition and shall be approved by the requisitioner's immediate supervisor and/or dean, or as required by the Dean of Business Services.

POLICIES

A. Budgeted Expenditures

All expenditures for items of services, materials, supplies and equipment which have been budgeted within the operational funds of the College shall be bid and purchased within the following guidelines and policies:

1. Purchases involving an expenditure of less than \$2,500 may be authorized by the Dean of Business Services without advertising for bids, or requiring formal competitive bidding. The Dean of Business Services shall determine the type of bidding necessary, the procedure being dependent upon the circumstances pertaining to each particular purchase.

2. Purchases involving an expenditure in excess of \$2,500 shall be let to the lowest responsible bidder after due advertisement, except contracts which by their nature are not adaptable to competitive bidding such as contracts for:
 - a. services for individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.
 - b. printing of finance committee reports and departmental reports.
 - c. printing or engraving of bonds, tax warrants and other evidences of indebtedness.
 - d. utility services such as water, light, heat, telephone or telegraph.
 - e. materials and work which have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions, not the fault of the contractor for materials and work, must be revised causing expenditures not in excess of 10% of the contract price.
 - f. the purchase of supplies, materials, and equipment for which written specifications cannot feasibly be formulated due to the nature of the product to be purchased, e.g. boiler chemicals, floor sealers, brand name typewriters, etc.
 - g. purchases of magazines, books, periodicals, pamphlets and reports.
 - h. where funds are expended in an emergency and such emergency expenditure is approved by 70% of the members of the Board.

3. All competitive bids for contracts involving an expenditure in excess of \$2,500 should be sealed by the bidder and must be opened by a member or employee of the board, and witnessed, at a public bid opening at which the contents of the bids must be announced. Each bidder must receive at least three days notice of the time and place of such bid opening.
4. Due advertisement includes, but is not limited to, at least one public notice at least ten days before the bid date in a newspaper published in the district, or if no newspaper is published in the district, in a newspaper of general circulation in the area of the district.
5. All requests for quotations or competitive bids shall be issued through the office of the Dean of Business Services.

B. Non Budgeted Expenditures

Purchases of services, materials, supplies, and equipment which have not been specifically budgeted for in the operational funds of the College, or which ultimately shall be funded through the Site and Construction Fund, shall be purchased according to the policies and guidelines as set forth in Section A, with the exception that responsibility for approval to purchase under this Section B, rests with the Board of Trustees.

Miscellaneous

The Dean of Business Services will exercise discretion in determining the responsibility of each bidder. The lowest responsible bidder will be awarded the contract, provided he meets the specific requirements set forth in the bidding document.

Preference will be given to persons or firms located in the college district so long as they provide the needed service on a substantially equal basis with the persons or firms located outside the district.

March 20, 1972

To: President Sabol

From: Robert Edison

Re: Chillers

During the past year we have had nothing but trouble with the chillers, chemical treatment conditioning, and the problems created by the chemicals used to treat the chiller water. We now have completely descaled the chillers and cleaned all chemicals, inhibitors, and foreign matter therefrom, but we must now prepare for the forthcoming season.

We have contacted four reputable chemical companies to make recommendations and have also consulted with John Brown of DDDKG. Based upon our own analysis and these consultations I am submitting herewith the recommendations and estimates of the company representatives:

Company	Estimated Estimate	Annual Chemical Cost
Deady Chemical Company Sulfuric acid and corrosion inhibitor for total non scaling	\$ 4,000	3,975
Dearborn Chemical Company Sulphuric acid and corrosion inhibitor total non scaling	3,200	5,900
Dubois Chemical Company non pollution chemical but towers will tend to deteriorate.	1,200	12,030
Honeywell Company non pollution chemical, but towers will tend to deteriorate. Honeywell will furnish all other equipment requirements.	600	20,532

RECOMMENDATION: Board approval to spend approximately \$4,000 for equipment from the Site and Construction Fund and to proceed in accordance with the recommendation of the Deady Chemical Company.

March 20, 1972

To: President Sabol

From: Bob Edison

Re: Purchasing Policy

At the time the Illinois Junior College Board approved the accounting manual for 1971-72, it was a requirement of the manual that each college should officially adopt a Purchasing Policy as an appendix to the manual. Subsequent to the adoption of the accounting manual Mr. Scariano introduced legislation to apply to the junior colleges in the form of House Bill #377 and this legislation became law.

I am submitting herewith for Board approval the recommended Purchasing Policy which I believe will adequately and reasonably serve the needs of Sauk Valley College. It is also submitted with the assurance that the recommended policy is in compliance with the legal requirements of the State of Illinois.

RE/mv
Enc.

REVENUE SUMMARY

Radiology Program 1971-72

	<u>Major Field Hours</u>	<u>General Education Hours</u>
10 Freshmen	196	162
6 Sophomores	230	138
5 Juniors	90	None
	<hr/> 516	<hr/> 300
300 General Education Hours @ \$11.00 tuition =	\$3,300.00	
300 General Educ Hours @ \$15.50 State Aid =	<hr/> \$4,650.00	
Sub-Total -----	\$7,950.00	

516 Major Field Hrs	@ \$11.00 Tuition =	\$5,676.00
516 Major Field Hrs	@ \$15.50 State Aid =	\$7,998.00
516 Major Field Hrs Out-of-District	@ \$ 9.75 Voc Ed =	\$5,031.00
	Sub-Total	<hr/> \$18,705.00
20 Hrs (Summer) @ \$29.00 =		\$ 580.00
39 Hrs (Fall) @ \$38.75 =		\$ 1,511.25
21 Hrs (Spring) @ \$33.66 =		<hr/> \$ 706.86
Sub-Total		\$ 2,798.11

GRAND TOTAL \$29,453.11

Ofc of Dean of Instruction
March 10, 1972

Summary of 1971-72
Number of Students

<u>Course</u>	<u>Credit</u>	<u>Summer</u>	<u>Fall</u>	<u>Spring</u>	<u>Sch</u>	<u>1972-73 Projection</u>
HEA 194	6		10		60	
HEA 195	6			6	36	6 Freshmen
HEA 196	7	10			70	
HEA 197	3	10			30	
HEA 294	9		10		90	
HEA 295	9			10	90	
HEA 296	7	5			35	
HEA 297	3	5			15	9 Sophomores
HEA 298	18	5			90	8 Juniors
					Total 516	\$58

Payroll 1971-72

M Cann	\$ 200
Weitzel	\$3, 575
Love	\$ 875
Shippert	\$2, 075
Morris	\$1, 200
	<hr/>
	\$7, 925

Payroll 1972-73

Coordinator	\$10, 000 (12 months)
Three Technicians	\$ 1, 200
McCann	200
	<hr/>
	\$11, 400

Additional Cost \$3, 475. 00

**NURSING CAPITATION GRANT PROGRAM
1972-73**

The application considers three major sections-

I. Assurance regarding maintenance of non-federal expenditure, data on enrollments and graduates mandatory increase in enrollments of first year students necessary to calculate the amount of Capitation Grant support Sauk Valley College may receive under the formula.

A. Capitation Payments

1. \$250 per each full-time student enrolled other than a student who will graduate.
2. \$500 for each full-time student who graduates in that year.
3. \$100 for each enrollment bonus student. To be a bonus student, enrollment must exceed the first year enrollment by 5% or five students and each full year thereafter and maintains these requirements.

II. Data required for calculation of capitation support for the nursing practitioners training program.

YEAR	FULL-TIME STUDENTS	TOTAL STUDENTS ENROLLED	PERCENT OF FULL-TIME STUDENTS
1968	24	30	80%
1969	26	34	76%
1970	28	40	70%
1971 (Base Figure)	21	38	55%
1972 (Assumed)	36	* 60	60%

(*44 students have been accepted as of this date - 3/24/72)

36 full-time Freshmen	@ \$250	\$ 9,000.00
24 full-time Sophomores	@ \$500	12,000.00
10 bonus students	@ \$100	1,000.00
		\$22,000.00

This grant would provide for one additional full-time staff member, facility alterations, consultants, speakers, equipment and supplies.

III. Sauk Valley College plans to carry out or establish at least three projects identified as:

- A. Assist in increasing the supply of adequately trained nursing personnel or to promote the full utilization of nursing skills.
- B. Provide in-service or other training and education to upgrade the skills of Licensed Practical Nurses, Assistants and Aides and other para-professional nursing personnel.
- C. Increase admission to and enrollment and retention in such schools of qualified individuals who, due to socioeconomic factors are financially or educationally disadvantaged.

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March 24, 1972

Office of the Dean of Instruction

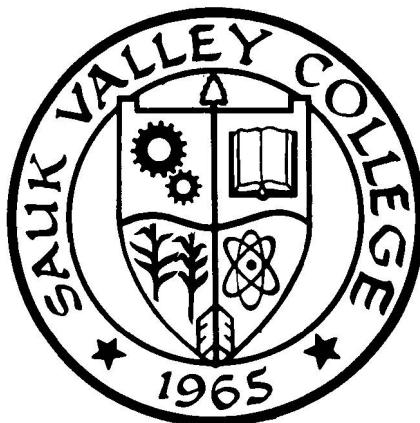
ANNOUNCEMENT

OF A

PRESIDENTIAL SEARCH

AT

SAUK VALLEY COLLEGE



Sauk Valley College

Route 1

Dixon, Illinois 61021

Telephone 815-288-5511

ANNOUNCEMENT

Sauk Valley College, a fully-accredited Illinois Community College founded in 1965, is soliciting applications for its second President. Applications are being accepted through April 30, 1972. The new President will begin his duties prior to September 1, 1972. Interested candidates should submit a letter of application, resume, and professional file to Presidential Search Committee, Sauk Valley College, Route #1, Dixon, Illinois, 61021.

PRESIDENTIAL CRITERIA

The President, as the chief executive officer, shall implement the operational policies which have been adopted by the Sauk Valley College District 506 Board of Trustees in conjunction with the Illinois Junior College Act.

THE CANDIDATE MUST POSSESS THE FOLLOWING MINIMUM REQUIREMENTS:

- A. Previous experience in higher education and significant educational administration experience
- B. A minimum of two years of full-time professional experience in a public community college
- C. Graduate work at the doctoral level
- D. Full-time classroom teaching experience
- E. A demonstrated commitment to the philosophy of a comprehensive, open-door, community college

IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS, THE FOLLOWING CHARACTERISTICS ARE HIGHLY DESIRABLE:

- A. An earned Doctorate
- B. A demonstrated ability in all aspects of community relations
- C. A demonstrated ability to openly communicate with students, staff, administration, and elected Board of Trustees
- D. A demonstrated ability to efficiently administer the overall operation of a public institution
- E. Be able to effectively represent the College's needs and its philosophy to local, state, and national governmental agencies

THE SALARY WILL BE COMPETITIVE AND COMMENSURATE WITH THE INDIVIDUAL'S ABILITY AND EXPERIENCE.

DUTIES AND RESPONSIBILITES OF THE PRESIDENT

The President of the College has authority from, and is responsible To the College Board for the overall administration and supervision of all phases of the College and working with and through the various administrative officers and appropriate faculty committees.

His duties include the following:

- A. As Chief Executive for the College Board, he is responsible for the execution of the policies established by the Board.
- B. He shall attend all Board meetings and prepare the agenda for each meeting.
- C. He shall make regular financial reports, prepare and interpret the annual budget to the Board in cooperation with the Dean of Business Services.
- D. He shall be responsible for the successful operation of the College, including the direction and organization of professional and other personnel.
- E. He shall nominate candidates for employment or dismissal.
- F. He shall direct the program of public information about the College.
- G. He shall attend professional meetings and conferences and represent the interests of the College with appropriate government agencies.
- H. He shall hold regular faculty and staff meetings and present the concerns of the faculty and staff to the Board.
- I. He shall be responsible for advanced planning in financial, curricular, and physical facilities areas, and for the execution of these plans in accordance with Board policy.
- J. He shall present nominations for lay advisory committees to the Board for approval.
- K. He shall designate, with Board approval, a member of the administrative staff to act in his absence.
- L. He shall be an ex officio member of all faculty committees.

COLLEGE DESCRIPTION

Sauk Valley College, a community college located on Rock River between Dixon and Sterling, Illinois, was established by and for the citizens of Public Junior College District No. 506 of the State of Illinois. The district is comprised of parts of Ogle, Lee, Whiteside, Bureau and Henry Counties, with a population of approximately 110,000.

The governing body of the College is the seven-member Board of Trustees, which is elected by residents of the district and operates under the general supervision of the Illinois Junior College Board.

The College district was created by referendum in June 1965, following a year of study and evaluation into the feasibility of the project by a steering committee of interested citizens. The College's first Board, elected in July of 1965, selected a 158-acre campus site, which includes a half mile of river frontage, the following November.

The College was granted Class I status by the Illinois Junior College Board in January of 1966 and the College Board subsequently contracted for a \$10,350,000 building program. These plans were endorsed by citizens of the district in February through the passage of a \$3,975,000 building bond referendum to cover the district's share of construction costs.

Ground was broken for a prefabricated steel building on the campus site in May of 1966, which would provide the College with interim facilities and classes opened the following September with an enrollment of 323 full-time and 328 part-time students. All of the facilities for the operation of the College's first academic year were housed in the initial building with the exception of physical education classes, which were conducted at the Sterling YMCA and other off-campus locations.

Meanwhile, planning went ahead for a permanent facility on campus. Ground was broken in January of 1968 for a \$10,350,000 physical facility with approximately 320,000 square feet designed to house all college operations and ultimately accommodate 2,700 students. Two tax rate referendums in the fall of 1969 and the spring of 1970 failed. However, the College moved into its new facility in June of 1970 and conducted its first classes there during the 1970 summer session.

Currently the College, which received full accreditation with the North Central Association in March of 1972, offers baccalaureate programs leading to the Associate in Arts and Associate in Science Degrees. The College also offers twenty-two Associate in Applied Science Degree programs and fourteen Collegiate Vocational Certificate programs, as well as a complement of Continuing Education programs.

Enrollment for the spring semester of 1972 includes 848 full-time students and 777 part-time students, for a total enrollment of 1,625 students. Enrollment projections for the fall semester, 1972, indicate that the Sauk Valley College total enrollment will be in excess of 1,700 students.

In order to meet the educational needs of the students enrolled, Sauk Valley College currently employs 83 full-time professional staff, 24 part-time professional staff, and 62 non-professional employees.

March 20, 1972

To: President Sabol
From: Bob Edison
Re: Flo Meter and Holding Pond

Sometime ago it was reported to the Board that we had problems relative to state requirements for a flo meter and holding pond. You did forward for action the plans for a holding pond submitted by Richard Stouse through DDDKG with these plans having been approved by the Environmental Protection Agency of the State of Illinois.

I then wrote to Mr. Stouse and raised several questions which have existed in my mind for sometime, examples of which are:

1. Need for holding pond and size thereof
2. Capacity of our existing sewage facility
3. Capacity flow problems as initially estimated and currently existing
4. Sewage problems created by flow greater than capacity.
5. Possible alternatives.

Mr. Stouse replied to my letter and indicated that some of my points were well taken and that we should not proceed with the construction of the holding pond until additional data is analyzed which might create a change in the expansion of the facilities. Donovan Kramer is now trying to arrange a conference with Mr. Stouse, John Brown of DDDKG, Jim Crawford and myself, so that we might explore all existing questions in order to arrive at the best possible recommendation before we proceed.

I think it should be noted that previous estimates for the flo meter were \$7,000 and the architect's estimate for the currently designed holding pond approximated \$20,000. I am submitting this information only to keep it fresh in the minds of all concerned since some recommendation will be mandated in the relatively near future.

RE/mv

BILLS PAYABLE

March 27, 1972

EDUCATIONAL FUND

SVC PAYROLL FUND	2-29-72 Payroll	9,188	\$ 66,556.16
SVC PAYROLL FUND	3-15-72 Payroll	9,189	<u>65,815.66</u>
			\$ 132,371.82

000550.00	NOEL F ADAMS	TRAVEL EXPENSES	9.190	52.15
000541.00	ADDISON WESLEY PUB CO	SUPPLIES	9.191	6.02
000544.00	ADHESIVE LABEL CO	SUPPLIES	9.192	16.71
800542.00	ADDRESSOGRAPH MULTI CO	SUPPLIES	9.193	82.80
200543.00	AMERICAN ASSN FOR VOC INSTR MAT	SUPPLIES	9.194	2.60
700543.00	AMERICAN JOURNAL OF NURSING	SUPPLIES	9.195	16.00
000541.00	AMSTERDAM PRINTING	SUPPLIES	9.196	37.35
000550.00	JANE ANDERSON	TRAVEL EXP 4.40		
000550.00	X X X	.80	9.197	5.20
12543.00	ASSOCIATED MUSIC PUBL	SUPPLIES	9.198	5.90
000556.00	BEELENDORFS	SERVICES	9.199	144.00
000545.00	BELL & HOWELL	SUBSCRIPTION	9.200	22.00
512543.00	BELWIN MILLS PUBL CO	SUPPLIES	9.201	34.00
000545.00	CHANNING L BETE CO	BOOKLETS	9.202	1.99
715543.00	BOOK CLUB ACCTG DEPT	SUPPLIES	9.203	1.61
100543.00	SVC BOOKSTORE	SUPPLIES 4.07		
400543.00	X X X	6.90		
500543.00	X X X	3.47		
000541.00	X X X	4.59		
000545.00	X X X	200.96	9.204	219.99
300543.00	BOWMAN PRODUCTS DIV	SUPPLIES	9.205	79.98
300543.00	BURSTEIN APPLEBEE CO	SUPPLIES	9.206	43.98
100550.00	DONALD BURTON	TRAVEL EXPENSES	9.207	23.65
600543.00	CAROLINA BIOL SUPPLY	SUPPLIES	9.208	19.20
000575.00	CENTRAL TELEPHONE CO	SERVICE	9.209	1.537.24
000545.00	CENTER FOR CASSETTE STUDIES	BOOKS	9.210	90.40
000545.00	CENTER FOR THE STUDY OF DEMO. INST.	BOOKS	9.211	141.75
300543.00	CENTER FOR VOC & TECH EDUC	SUPPLIES	9.212	2.75
000550.00	GERALD W CIAS	TRAVEL EXPENSES	9.213	76.44
000575.00	WALTER CLEVENGER	PHONE CALLS	9.214	2.94
000541.00	COLLEGE STUDENT PERSONNEL ABSTRACTS	SUPPLIES	9.215	20.00
000541.00	CONSULTING PSYCHOLOGISTS PRESS	SUPPLIES	9.216	2.89
000545.00	COUNCIL OF PLANNING LIBRARIANS	BOOK	9.217	1.50
000545.00	CRIME STUDY CENTER	BOOKS	9.218	5.80
000543.00	D & J INDUSTRIAL LAUNDRY	SUPPLIES	9.219	4.75
600543.00	DENOYER GEPPERT	SUPPLIES	9.220	148.50

000544.00	DIXON ELECTRONICS CO	SUPPLIES	9.221	7.69
300543.00	DIXON GARAGE SUPPLY	SUPPLIES	9.222	69.71
000550.00	ROBERT EDISON	TRAVEL EXPENSES	9.223	41.40
800541.02	EDUCATIONAL AIDS SERV	SUPPLIES	9.224	6.98
512543.00	EDUCATIONAL MUSIC BUREAU	SUPPLIES	9.225	10.55
000541.00	EDUCATIONAL RESOURCE SYSTEMS	SUPPLIES	9.226	35.00
700550.00	LOIS EICHMAN	TRAVEL EXPENSES	9.227	28.20
000545.00	ENCYCLOPAEDIA BRITANNICA	BOOKS	9.228	107.54
000544.00	THE ENGLEWOOD COMPANIES	SUPPLIES	9.229	130.55
400550.00	FOOD WORLD	CONFERENCE EXP	9.230	4.78
700550.00	ADELAIDE M FRITZ	TRAVEL EXP	9.231	23.50
000545.00	GALE RESEARCH CO	BOOKS	9.232	178.50
000545.00	GAYLORD BROS INC	BOOK	9.233	9.00
800530.03	GEHRINGS	WATCH REPAIR	9.234	10.00
600543.00	GENERAL BIOLOGICAL INC	SUPPLIES	9.235	120.57
300543.00	GENERAL DISTR CO	SUPPLIES	9.236	21.70
000545.00	SAM GOODY INC	BOOKS	9.237	156.06
000545.00	GROLIER EDUC CORP	BOOKS	9.238	247.00
000550.00	GRACIE GROVE	TRAVEL EXP	9.239	24.40
000545.00	GUIDANCE ASSOCIATES	BOOK	9.240	33.75
000550.00	GULF OIL CORP	PRESIDENTS TRAVEL	9.241	16.38
700550.00	CAROL HAIN	TRAVEL EXPENSES	9.242	23.80
800543.00	HASKELLS	SUPPLIES	9.243	31.88
000544.00	HECKMAN BINIERY	SUPPLIES	9.244	42.50
000543.00	HIGH STRENGTH PLASTICS	SUPPLIES	9.245	8.50
200543.00	HOBAR PUBLICATIONS	SUPPLIES	9.246	4.99
300541.00	HOLES WEBWAY CO	SUPPLIES	9.247	10.89
500543.00	HOLTRINEHART & WINSTO L	SUPPLIES	9.248	10.52
300543.00	HOMER BEE CO	SUPPLIES	9.249	1.09
500543.00	HOU ITON MIFFLIN CO	SUPPLIES 12.43		
000541.00	X X X	23.52	9.250	35.95
000545.00	HUBBARD SCIENTIFIC	BOOKS 240.45		
000543.00	X X X	SUPPLIES 19.58	9.251	260.03
000541.00	INTERNATIONAL BUS MACH	SUPPLIES 356.40		
000561.00	X X X	MAINT AGRMTS 269.10	9.252	625.50
000593.00	ILL CENTRAL JR COLLEGE	TUITION	9.253	698.86
000555	ILLINI UNION	PRESIDENTS TRAVEL	9.254	23.10
000544.00	JOSTENS	SUPPLIES	9.255	107.25
000544.00	KEE LOX MFG CO	SUPPLIES	9.256	235.00
000550.00	KERR MCGEE CORP	PRESIDENTS TRAVEL	9.257	62.81
000593.00	KISHWAKEE COLLEGE	TUITION	9.258	355.30
12543.00	NEIL A KJOS MUSIC CO	SUPPLIES	9.259	19.60
000550.00	DOUGLAS KOTAREK	TRAVEL EXPENSES	9.260	12.80
000545.00	KRAUS REPRINT CO	BOOKS	9.261	31.04
000543.00	LAFAYETTE COMMERCIAL SALES	SUPPLIES	9.262	23.28
000543.00	THE LANSFORD PUBL CO	SUPPLIES	9.263	57.17
000541.00	J S LATTA & SON	SUPPLIES	9.264	21.89
000544.00	THE LIBRARY OF CONGRESS	SUPPLIES	9.265	33.95
000543.00	THE MACMILLAN CO	SUPPLIES	9.266	7.29
000550.00	RONALD MARLIER	TRAVEL EXPENSES	9.267	61.40
000543.00	MASSEYS ACE HOWE	SUPPLIES 2.64		
000541.00	X X	4.41		
000542.00	X X X	10.70	9.268	37.75
000545.00	MEDIA EDUCATIONAL MATERIALS	BOOKS	9.269	38.50

00530.00	MIDWEST VISUAL EQUIP	REPAIRS	28.00	
00544.00	X X X	SUPPLIES	269.75	297.75
00543.00	MOUL CORPORATION	SUPPLIES		106.66
00561.00	NATIONAL CASH REGISTER	EQUIP RENTAL		3,487.00
00545.00	NATIONAL FOUNDATION FOR CONSUMER CREDIT	BOOKS		4.20
00543.00	NEWARK ELECTRONICS	SUPPLIES		355.22
00543.00	NORTHERN ILL UNIV	SUPPLIES		6.20
00545.00	OSTERS	BOOKS		55.42
15550.00	FRANK PALUMBO	TRAVEL EXPENSES		77.55
00550.00	IRVIN PARKE	TRAVEL EXPENSES		22.70
00545.00	PEYDELL PUBL CO	BOOKS		16.65
00541.00	PEORIA PAPER HOUSE	SUPPLIES		2,129.05
12543.00	J W PEPPER OF DETROIT	SUPPLIES		.64
00545.00	PHARMACEUTICAL MFCTRS ASSOC	BOOKS		15.00
00545.00	VICTOR R PHILLIPS	BOOK		5.00
00544.00	PORTERS CAMERA STORE	SUPPLIES		26.42
12530.00	FRED H POWELL	SERVICES		40.00
00547.00	PRINT GRAPHICS INC	PUBLIC INFO		17.85
00541.00	PSYCHOLOGICAL CORP	SUPPLIES		1.24
00545.00	PUTMAN BOOKSHOP	BOOKS		28.25
00543.00	PYRAMID FILMS	SUPPLIES		17.25
00544.00	QUARTERLY REVIEW OF LITERATURE	SUPPLIES		5.00
00550.00	JOHN E SAGMOE	TRAVEL EXPENSES		28.40
00543.00	SARGENT WELCH SCI CO	SUPPLIES	11.70	
10585.00	X X X	EQUIPMENT	159.50	171.20
00547.00	B F SHAW PRINTING CO	LEGAL AD		109.60
00544.00	SITLERS ELECTRIC SUPPLY	SUPPLIES		212.27
00542.00	GLENN SPUTER	SUPPLIES		110.75
00541.00	STERLING BUS MACHINES	SUPPLIES	232.34	
00543.00	X X X		15.30	
00585.00	X X X		505.47	
00539.00	X X X		33.50	
00530.02	X X X		14.70	
00541.00	X X X		16.66	
00543.00	X X X		92.28	
00547.00	STERLING CAMERA CENTER	SUPPLIES		910.25
00555.00	STERLING MYERS FORD	TORINO SERVICE		20.48
00543.00	TAYLOR INSTRUMENTS	SUPPLIES		17.85
00543.00	TEACHING RESOURCES	SUPPLIES		3.00
00545.00	FREDERICK UNGAR PUBL CO	BOOKS		50.25
00541.00	UNIVERSITY ASSOCIATES PRESS	SUPPLIES		4.39
00543.00	UNIVERSITY OF CHICAGO PRESS	SUPPLIES		17.60
00543.00	UNIV OF ILL	SUPPLIES	12.50	1.26
00543.00	X X		3.10	
00543.00	X X X		6.40	
00544.00	UNIVERSITY MICROFILMS	SUPPLIES	7.75	22.00
00545.00	X X		8.60	
00585.00	VICTOR COMPTOMETER CORP	CALCULATOR		16.35
00544.00	THE VIKING PRESS	SUPPLIES		580.50
00543.00	UNIVERSITY OF ILL	SUPPLIES		2.63
00543.00	VOC EDUC PRODUCTIONS	SUPPLIES		42.80
00545.00	WADSWORTH PUBL CO INC	BOOK		30.70
00585.00	WARDS NATURAL SCI EST	EQUIPMENT	333.34	11.43
00544.00	X X X	SUPPLIES	115.00	448.34

000531.00	WARD AND WARD	SERVICES	9.312	1.440.00
300550.00	PHIL WESSELS	TRAVEL EXPENSES	9.313	21.90
000544.00	WEST PUBL CO	SUPPLIES	9.314	4.00
000545.00	WESTERNLORE PRESS	BOOK	9.315	7.37
000541.00	WESTINGHOUSE LEARNING CORP	SUPPLIES	9.316	3.40
000550.00	ALICE WHITE	TRAVEL EXP .80		
000550.00	X X	X X .80		
100560.00	X X	X X .80	9.317	2.40
000521.00	PRUDENTIAL INS CO	APRIL PREMIUM	9.318	3.095.91
100543.00	SVC PETTY CASH	SUPPLIES 4.35		
800543.00	X X X	1.14		
000550.00	X X X	TRAVEL .40	9.319	5.89
	SVC IMPREST FUND	MISC EXPENSES	9.320	721.89
		TOTAL BILLS		21.825.85
		CK. #9188 & 9189		<u>132,371.82</u>
		TOTAL EDUCATIONAL FUND FOR MARCH		\$ 154,197.67

BUILDING FUND

000544.00	BOGOTT INDUSTRIAL SUPPLY	SUPPLIES	2113	6.00
000544.00	SVC BOOKSTORE	SUPPLIES	2114	4.67
000544.00	CARDINAL AUTO PARTS	SUPPLIES	2115	21.00
000544.00	COAST TO COAST STORES	SUPPLIES	2116	3.56
0000573.00	COMMONWEALTH EDISON CO	SERVICE	2117	6,843.93
0000550.00	JAMES CRAWFORD	TRAVEL EXPENSES	2118	26.60
0000544.00	CRESCENT ELECTRIC SUPPLY	SUPPLIES	2119	80.11
0000544.00	DEARBORN CHEMICAL DIV	SUPPLIES	2120	7.65
0000544.00	EBERTS NORTHSIDE LUMBER	SUPPLIES	2121	16.42
0000544.00	SVC EDUCATIONAL FUND	SUPPLIES	2122	25.81
0000544.00	LEE FS INC	SUPPLIES	2123	126.77
0000544.00	FAIRFAX HARDWARE	SUPPLIES	2124	22.68
000544.00	FARM & FLEET	SUPPLIES	2125	22.19
000544.00	HONEYWELL INC	SUPPLIES	2126	108.80
000544.00	KILLMER MOTOR SALES	SUPPLIES	2127	6.87
000544.00	KRADLE BUILDING SERV	SUPPLIES	2128	242.01
000544.00	MASSEYS ACE HARDWARE	SUPPLIES	2129	26.37
000544.00	MICKEYS LINEY & TOWEL SUPPLY	SUPPLIES	2130	76.32
000530.00	MONTGOMERY ELEVATOR CO	SERVICE	2131	249.00
000544.00	MOTT BROS CO	SUPPLIES	2132	485.10
000571.00	NORTHERN ILL GAS	SERVICE	2133	28.85
000571.00	NORTHERN ILL GAS CO	SERVICE	2134	5,897.30
000544.00	OLLAR HARDWARE	SUPPLIES	2135	43.88
000544.00	CHARLES OSTER	SUPPLIES	2136	14.00
000544.00	THE PAINTCRAFT CO	SUPPLIES	2137	1,477.61
000544.00	ROCK RIVER GLASS	SUPPLIES	2138	179.21
000544.00	LEON SHORT & SONS	SUPPLIES	2139	20.85
000544.00	SIEG COMPANY	SUPPLIES	2140	2.66
000544.00	STERLING AUTO PARTS	SUPPLIES	2141	3.40
000544.00	STERLING BUSINESS MACHINES	SUPPLIES	2142	11.23
000561.00	STERLING PARK DIST	POOL RENTAL	2143	24.00
000544.00	STOUFFERS ONE STOP	SUPPLIES	2144	1.50
000544.00	VONACHEN INDUSTRIAL SUPPLIES	SUPPLIES	2145	99.00
000544.00	WESTERN AUTO ASSOC STORE	SUPPLIES	2146	30.06
000544.00	SVC IMPREST FUND	SUPPLIES	2147	5.95
000544.00	SVC PETTY CASH	SUPPLIES	2148	5.05
000521.00	PRUDENTIAL INS CO	APRIL PREMIUM	2149	697.95

TOTAL BUILDING FUND FOR MARCH

16,944.36 T

SITE AND CONSTRUCTION FUND

0-000-584 DIXON COMMERCIAL ELECTRIC Additional lighting 354 \$ 2,500.00

152.586.00	FISHER SCIENTIFIC CO	EQUIPMENT	355	75.00
152.586.00	SCIENTIFIC PRODUCTS	EQUIPMENT	356	325.00
100.586.00	SIEG COMPANY	EQUIPMENT	357	492.30
152.586.00	STANSI SCIENTIFIC DIV	EQUIPMENT	358	91.20

TOTAL SITE & CONSTRUCTION FUND FOR MARCH \$ 3,483.50

IMPREST FUND

181-000-550	Edward J. Sabol	Travel expenses	1831	\$ 49.03
3-000-545	National Council for Geography Ed.	Books	1832	5.00
181-000-555	John W. Lewis, Secy. of State	Torino License	1833	5.00
120-000-545	Xerox College Publishing	Books	1834	35.01
120-000-545	Brigham Young University Press	Book	1835	1.76
138-000-550	ISU--Annual Conf. on Counseling	Conference exp.	1836	20.00
110-300-543	Vishay Research & Education	Shipping charges	1837	1.56
138-000-550	Rock River Chapter IGPA	Conference exp.	1838	9.60
110-200-543	Editor, Manpower Magazine	Subscription	1839	5.50
138-000-550	Harper College	Workshop	1840	2.85
20-000-545	Illinois Labor History Soceity	Book	1841	2.50
120-000-545	International Textbook Co.	Book	1842	6.00
110-800-550	William Rainey Harper College	Conference exp.	1843	25.00
182-000-541	Educators Purchasing Guide	Subscription	1844	29.50
110-100-543	William Frank	Booklets	1845	6.00
138-000-541	Supt. of Documents	Manpower subscription	1846	5.50
20-000-545	Dr. T. D. Biswas	Supplies	1847	21.50
10-511-530	Loed Boehme	Modeling for Art	1848	30.00
10-300-543	W. N. Fenninger, Exec. Sec.	Subscription & membership	1849	40.00
10-512-543	Oxford University Press	Supplies	1850	40.46
70-000-544	Yarway Corporation	Supplies	1851	5.95
38-000-541	American Personnel & Guid. Assoc.	Supplies	1852	39.50
38-000-541	"Change"	Subscription	1853	6.50
92-000-546	IJCB Trust Fund	ACT study	1854	100.00
38-000-550	Howard Johnson's	Conference exp.	1855	25.20
38-000-550	The Lasalle Hotel	Conference exp.	1856	21.00
?-000-544	Postmaster	Bulk mailings	1857	18.50
20-000-544	Allied Radio Shack	Supplies	1858	10.30
20-000-545	Indiana University Bookstore	Book	1859	3.75
38-000-550	NASPA Central Office	Conference exp.	1860	45.00
38-000-550	Mr. Ken Gunji, ILASFAA Treas.	Conference exp.	1861	65.00
20-000-550	Seventh Annual Junior College Library Conf.	Conference Exp.	1862	30.00
182-000-541	"Changing Times!"	Subscription	1863	2.00
181-000-556	Lysle Wiese	Board supplies	1864	8.55
192-000-547	Dixon Evening Telegraph	Want Ad	1865	4.82

TOTAL DISBURSEMENTS

\$ 727.84

EDUCATIONAL FUND	--	721.89
BUILDING FUND	--	5.95

Balance in fund	-	2296.16
Disbursements	-	727.84
Total in fund	-	3024.00

DUTIES AND RESPONSIBILITIES OF THE PRESIDENT

The President of the College has authority from, and is responsible to the College Board for the overall administration and supervision of all phases of the College and working with and through the various administrative officers and appropriate faculty committees.

His duties include the following:

- A. As Chief Executive for the College Board, he is responsible for the execution of the policies established by the Board.
- B. He shall attend all Board meetings and prepare the agenda for each meeting.
- C. He shall make regular financial reports, prepare and interpret the annual budget to the Board in cooperation with the Dean of Business Services.
- D. He shall be responsible for the successful operation of the College, including the direction and organization of professional and other personnel.
- E. He shall nominate candidates for employment or dismissal.
- F. He shall direct the program of public information about the College.
- G. He shall attend professional meetings and conferences and represent the interests of the College with appropriate government agencies.
- H. He shall hold regular faculty and staff meetings and present the concerns of the faculty and staff to the Board.
- I. He shall be responsible for advanced planning in financial, curricular, and physical facilities areas, and for the execution of these plans in accordance with Board policy.
- J. He shall present nominations for lay advisory committees to the Board for approval.
- K. He shall designate, with Board approval, a member of the administrative staff to act in his absence.
- L. He shall be an ex officio member of all faculty committees.

DAUK VALLEY COLLEGE

APPROVED BY

Catherine R. Perkins
PRESIDENT

E. Oval J. Welch

SECRETARY
DATE 3/27/72

BANK BALANCES--TREASURER'S REPORT

February 29, 1972

BUILDING FUND

Balance on Hand January 31, 1972 \$ 32,034.04

Receipts:

Payments in Lieu of Taxes	27.23
Miscellaneous Revenue	13,625.91
Expenditure Credits	<u>548.91</u>
	14,202.05

Total Available \$ 46,236.09

Disbursements:

Expenses for February	\$ 15,171.78
Balance on Hand February 29, 1972	\$ 31,064.31

EDUCATIONAL FUND

Balance on Hand January 31, 1972 \$ 242,252.37

Receipts:

Payments in Lieu of Taxes	108.94
Federal Work Study	6,715.10
Graduation Fees	50.00
Late Registration Fees	80.00
Transcript Fees	94.00
Application Fees	2,230.00
Other Revenue	80.55
Expenditure Credit	<u>2,075.01</u>
	25,435.60

Total Available \$ 267,687.97

Disbursements:

Expenses for February	\$ 165,669.73
Balance on Hand February 29, 1972	\$ 102,018.24

FARE AND CONSTRUCTION FUND - DIXON NATIONAL BANK

Balance on Hand January 31, 1972 \$ 32,114.55

Receipts:

Contributions	16.79
	<u>16.79</u>

Total Available \$ 32,131.34

Disbursements: Expenses for February \$ 808.29

Balance on Hand February 29, 1972 \$ 31,323.05

ITE AND CONSTRUCTION FUND -- HARRIS TRUST

alance on Hand January 31, 1972	\$ 6,811.09
<u>receipts:</u>	<u>-0-</u>
otal Available	\$ 6,811.09
<u>isbursements:</u>	<u>-0-</u>
alance on Hand February 29, 1972	\$ <u>6,811.09</u>

OND AND INTEREST FUND

alance on Hand January 31, 1972	\$ 5,636.74
<u>receipts:</u> Payment in Lieu of Taxes 71.72	<u>71.72</u>
otal Available	\$ 5,708.46
<u>isbursements:</u>	<u>-0-</u>
alance on Hand February 29, 1972	\$ <u>5,708.46</u>

FUNDS INVESTED

U.S. Treasury Bills - Rock Falls	Bldg.	5-4-72	\$ 59,469.67
U.S. Treasury Bills - Rock Falls	Educ.	3-9-72	174,261.39
U.S. Treasury Bills - Rock Falls	S & C	3-9-72	68,447.67
U.S. Treasury Bills - Rock Falls	Bldg.	3-9-72	39,860.00
Certificates of Deposit - Polo & Amboy	B & I	5-20-72	30,000.00
Certificates of Deposit - First Natl-Sterling	S & C	6-5-72	267,386.51
Time-Open Deposit - Dixon National	S & C	5-28-72	150,000.00
U.S. Treasury Bills - Rock Falls	B & I	5-11-72	<u>93,518.06</u>
TOTAL INVESTED			\$ 882,943.30

SAUK VALLEY COLLEGE
E.O.G. - WORK STUDY FUNDS
Period Ending 2-29-72

B A L A N C E S H E E T

Cash (E.O.G. and Work Study)	\$ 25,324.32
Work Study Awards Available from Fed.Gov. 1971-72	46,440.00
Work Study Awards Capital 1971-72	79,440.00
Work Study Awards Paid 1971-72	42,011.48
E.O.G. Funds Rec. from Fed.Gov. 1971-72	2,929.00
Initial Year E.O.G. Awards Capital 1971-72	19,754.00
Initial Year E.O.G. Awards Paid 1971-72	7,867.55
Renewal Year E.O.G. Awards Capital 1971-72	12,000.00
Renewal Year E.O.G. Awards Paid 1971-72	5,285.75
Work Study Awards Capital 1970-71	99,300.00
Work Study Awards Paid 1970-71	87,409.89
Renewal Year E.O.G. Awards Capital 1970-71	9,500.00
Renewal Year E.O.G. Awards Paid 1970-71	9,500.00
Initial Year E.O.G. Awards Capital 1970-71	14,100.00
Initial Year E.O.G. Awards Paid 1970-71	14,065.00
Work Study Awards Available from Fed.Gov. 1969-70 .	19,509.00
Work Study Awards Capital 1969-70	61,259.00
Work Study Awards Paid 1969-70	63,913.24
E.O.G. Funds Receivable from Fed.Gov. 1969-70 . . .	19,509.00
Initial Year E.O.G. Awards Capital 1969-70	12,727.00
Renewal Year E.O.G. Awards Capital 1969-70	6,214.00
Administrative Expense Allocation E.O.G. 1969-70 .	568.00
Initial Year E.O.G. Awards Paid 1969-70	13,226.61
Renewal Year E.O.G. Awards Paid 1969-70	6,282.39
E.O.G. Funds Receivable from Fed.Gov. 1968-69 . . .	7,000.00
Initial Year E.O.G. Awards Capital 1968-69	8,860.00
Initial Year E.O.G. Awards Paid 1968-69	8,456.00
Renewal Year E.O.G. Awards Capital 1968-69	3,300.00
Renewal Year E.O.G. Awards Paid 1968-69	2,670.00
Work Study Awards Available from Fed.Gov. 1968-69 .	13,639.00
Work Study Awards Capital 1968-69	81,697.00
Work Study Awards Paid 1968-69	66,866.12
Work Study Awards Receivable from Fed.Gov. 1967-68	6,495.00
Initial Year E.O.G. Awards Capital 1967-68	3,420.00
Work Study Awards Capital 1967-68	51,967.00
Initial Year Awards Paid 1967-68	3,420.00
Work Study Awards Paid 1967-68	31,304.65
	\$483,615.00
	\$483,615.00

SAUK VALLEY COLLEGE
STUDENT LOAN FUND
Period Ending 2-29-72

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 2.00
Notes Receivable	<u>6,759.06</u>
	<u>\$ 6,761.06</u>

LIABILITIES AND NET WORTH:

Fund Equity	\$ 6,867.44
Net Lo	<u>- 106.38</u>
	<u>\$ 6,761.06</u>

P R O F I T A N D L O S S

INCOME:

Interest Income	\$ 93.62
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EXPENSES:

Bad Debts	<u>200.00</u>
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NET LOSS	<u>(\$ 106.38)</u>
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SAUK VALLEY COLLEGE BOOKSTORE

Period Ended 2-29-72

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 25,827.42
Petty Cash	300.00
Inventory 6-30-71	27,293.78
	<u>\$ 53,421.20</u>

LIABILITIES AND NET WORTH:

Accounts Payable	\$ 20,000.00
Fund Equity	\$ 30,434.10
Net Profit	<u>2,987.10</u>
	<u>\$ 53,421.20</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$ 67,849.59
Supplies Sales	8,586.61
Miscellaneous Sales	4,358.86
Paperback Sales	1,468.76
Sales Tax Collected	<u>3,818.23</u>
	\$ 86,082.05

EXPENSES:

Textbook Purchases	\$ 60,757.84
Supplies Purchases	6,164.42
Miscellaneous Purchases	3,728.89
Paperback Purchases	1,258.94
Sales Tax Paid	3,396.14
Salaries & Wages	5,758.03
Transportation Charges	1,432.25
Supplies Expense	248.98
Equipment	11.58
Travel	117.21
Telephone	18.81
Dues/Subscriptions	10.00
Other Expenses	131.59
Over & Under	<u>60.27</u>
	<u>83,094.95</u>

NET PROFIT on a cash basis without regard to
Inventory or Accounts Payable

\$ 2,987.10

RESTRICTED FUND
 Statement of Income and Expenses
 February 29, 1972

ACTIVITIES	AMOUNT
Comprehensive Fee Income	\$ 25,859.74
Athletic Income	476.10
Drama Income	2,759.54
Student Activity Income	1,105.90
Student Newspaper Income	163.40
Student Magazine Income	-0-
Investment Income	-0-
Cash Over and Under	.05-
Other Income/Student Activity Fund Only	\$ 8.38
	\$ 30,373.01

	BUDGET	EXPENSE
Athletic Expense	\$11,020.00	\$ 5,023.75
Intramurals	300.00	279.30
Cheerleader Expense	600.00	335.31
Debate Expense	2,600.00	1,789.40
Drama Expense	2,500.00	2,802.58
Music Expense	2,150.00	312.30
Student Activity Expense	13,655.00	7,545.41
Student Activity Scholarship	1,850.00	-0-
Student Newspaper Expense	3,600.00	2,104.64
Student Magazine Expense	2,500.00	25.73
Associated student Board	3,075.00	1,152.03
Women's Recreation Assoc.	350.00	22.00
SVC Volunteers	250.00	86.00
Non-Budgeted Contingencies	2,000.00	478.99
	\$ 46,450.00	\$21,957.44
		\$ 21,957.44

Total Fund Equity thru February 29, 1972	\$ 8,415.57
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RESTRICTED FUND
 Statement of Assets and Liabilities
 February 29, 1972

SSETS	<u>REVOLVING AGENCY FUND LIABILITIES</u>		
Cash in Bank	\$ 154,911.04	Student Tuition	<u>\$ 211,137.50</u>
Petty Cash	390.00	Out-of-District Fees	<u>774.18</u>
Accts. Receivable	105,881.28	Late Registration Fees	<u>20.00</u>
Investments	-0-	Application Fees	<u>620.00</u>
		In Lieu of Lab Fees	<u>-0-</u>
		Due Education Fund	<u>548.27</u>
		Due Building Fund	<u>95.80</u>
		Due Site & Construction	<u>-0-</u>
		Due Student Loan Fund	<u>1,020.08</u>
		Due Bookstore	<u>-0-</u>
		Tuition Refunds	<u>5,422.45-</u>
			<u>\$ 208,793.38</u>
<u>RESTRICTED AGENCY FUND LIABILITIES</u>			
Child Care	\$ 780.49-		
Parking	<u>7,484.62</u>		
Recreation Room Fund	<u>1,138.17</u>		
Student Locker Fund	<u>21.30</u>		
Land Lab	<u>1,179.15</u>		
Alumni Association	<u>196.68</u>		
LPN Supplies	<u>217.03</u>		
HEW Nurses Grants	<u>9,077.00</u>		
Law Enforcement Grants	<u>5,477.20</u>		
Miscellaneous	<u>59.00</u>		
The Fantastics	<u>1,584.96</u>		
		<u>\$ 25,654.62</u>	
<u>FUND EQUITY</u>			
6-30-71	\$ 18,318.75		
2-29-72	<u>8,415.57</u>		
		<u>\$ 26,734.32</u>	
Total Assets	<u>\$ 261,182.32</u>	Total Liabilities & Net Worth	<u>\$ 261,182.32</u>

RESTRICTED FUND
Student Activity

February 1972

Balance on Hand January, 1972	\$ 170,485.97
February Receipts	10,699.15
	<hr/> <u>181,185.12</u>
Journal Voucher #34	4.00
Disbursements for February, 1972	26,270.08
Balance February 29, 1972	<hr/> <u>154,911.04</u>

Check Number	Paid To	Description	Amount
6078	Frank Palumbo-#251	Athletic Expense-Meals for basketball team while at Kishwaukee and Rock Valley College.	98.19
6079	Void		Void
6080	Jerry Mathis-#257	Debate Expense-Speech Tournament at Glen Ellyn	126.74
6081	David Spotts-#320	Tuition Refund-Dropped 2 hrs.	.54
6082	Rich Woodson-#320	Tuition Refund-Dropped 1 hr.	11.25
6083	Ned Ioder-#103	Military Accts. Rec.-Military paying for student application fee	10.00
6084	Cathi Holland-#257	Debate Expense-Speech Tournament at Glen Ellyn	22.40
6085	Void		Void
6086	Michael Henkel-#320	Tuition Refund-Dropped 13 hrs.	3.12
6087	Mark Lauritzen-#320	Tuition Refund-Dropped 13 hrs.	3.12
6088	Deborah Fortner-#320	Tuition Refund-Dropped 10 hrs.	105.00
6089	Marianne Hoffmiller-#320	Tuition Refund-Dropped 3 hrs.	30.00
6090	Kevin George-#320	Tuition Refund-Dropped 1 hr.	10.00
6091	Lynette Bujack-#320	Tuition Refund-Dropped 1 hr.	10.00
6092	Mary Jane Wagner-#320	Tuition Refund-Dropped 4 hrs.	50.00
6093	Clarise Nunsberger-#320	Tuition Refund-Dropped 1 hr.	10.00
6094	Judy Owens-#320	Tuition Refund-Dropped 1 hr.	10.00
6095	Candice D'Alboni-#320	Tuition Refund-Dropped 3 hrs.	37.50
6096	Illinois Interpretation Workshop-#257	Speech Expense-Dues for workshop.	50.00
6097	Wright Jr. College-#252	Athletic Expense/Mabee-Swim meet Entry	15.00
6098	Vin-Mar School Supply Co.-#256	Cheerleading Expense/Holmberg 12-2 color 2 letter monograms for Pom Pom Girls.	23.37
6099	Terry Smoot-#320	Tuition Refund-Dropped 1 hr.	10.00
6100	David Gorman-#320	Tuition Refund-Dropped 3 hrs.	30.00
6101	Kenneth White-#320	Tuition Refund-Dropped 3 hrs.	30.00
6102	Larry Morgan-#320	Tuition Refund-Dropped 3 hrs.	30.00
6103	David Dean-#320	Tuition Refund-Dropped 1 hr.	10.00
6104	Jeff Reese-#260	Student Activity Expense-Taking Tickets at three basketball games.	9.90
6105	Marlene Turner-#260	Student Activity Expense-Taking tickets at three basketball games.	9.90
6106	SVC Student Loan Fund-#318	Due Student Loan Fund-	107.58
6107	Judy Zindell-#320	Tuition Refund-Dropped 1 hr.	1.20
6108	John Reese-#320	Tuition Refund-Dropped 3 hrs.	.72
6109	Eva Cagle-#102	Foundation-Scholarship paying tuition.	37.50
6110	Laurel Cassens-#304	Application fee refund-App. fee payed twice.	10.00

Check Number	Paid To	Description	Amount
6111	Donald Olson-#303	Late Registration Fees-Waive late fee.	5.00
6112	Kris Murray-#304	Application Fee-App. fee paid twice.	10.00
6113	Jane Helin-#320	Tuition Refund-Dropped 1 hr.	10.00
6114	Ramon Gonzalez-#320	Tuition Refund- Dropped 1 hr.	10.00
6115	Rich Norman-#320	Tuition Refund-Dropped 3 hrs.	37.50
6116	Lance Baker-#320	Tuition Refund-Dropped 1 hr.	10.00
6117	Helen Martens-#320	Tuition Refund-Dropped 4 hrs.	40.00
6118	Wendy Richter-#320	Tuition Refund-Dropped 3 hrs.	30.00
6119	Carol Garcia-#320	Tuition Refund-Dropped 3 hrs.	30.00
6120	Frank Palumbo-#251	Athletic Expense-Meals for basketball team while at Clinton.	55.89
6121	Martin Nelson-#320	Tuition Refund-Dropped e hrs. scholarship paying for remainder of tuition.	8.00
6122	Projects IV, Inc.-#260	Student Activity Expense-Preformance by Projects IV, Inc.	200.00
6123	Void		
6124	Douglas Farley-#103	Accts Rec.-Foundation- Foundation paying for tuition.	150.00
6125	Christene Sheffler-#320	Tuition Refund-Dropped 13 hrs.	130.00
6126	Roger Wilkens-#320	Tuition Refund-Dropped 3 hrs.	30.00
6127	Thomas Montgomery-#320	Tuition Refund-Dropped 3 hrs.	.72
6128	Thoneway lines inc.-#251	Athletic Expense-Transporatation for team for the month of January.	326.00
6129	Sterling Park District-#252	Athletic Expense-Pool rental for Jan.	74.00
6130	Terry Thomas-#342	Fantasticks-For props and paper.	2.84
6131	David Moffat-#342	The Fantasticks-For props,paint, and make-up.	32.54
6132	Dan Mabee-#252	Athletic Expense-For meals for swim team.	36.69
6133	Dr. Raymond C. Beatty-#257	Debate Expense-Speech Tournament entry fee.	129.69
6134	Karl Wentsel Co.-#330	Child Care-Insurance Premium.	30.00
6135	Void		
6136	SVC Educational Fund-#302,303,304, and 315.		16,703.76
6137	Void		
6138	SVC Building Fund-#315	Due Building Fund	
6139	SVC Site & Construction Fund-#317	Due Site & Construction	16.79
6140	Malcolm Schmitt-#320	Tuition Refund-Dropped 3 hrs.	37.50
6141	Richard Eberley-#320	Tuition Refund-Dropped 3 hrs.	37.50
6142	Kreston Lipscomb-#320	Tuition Refund-Dropped 4 hrs.	30.00
6143	Dwain Bang-#304	Application Fee Refund-Appli. fee paid twice.	10.00
6144	Karen Dougherty-#320	Tuition Refund #303 Late Registration-Dropped 6 hrs. Waive late Registration fee.	60.00
6145	Douglas Kent-#320	Tuition Refund-Dropped 3 hrs.	22.50
6146	Gary Albers-#320	Tuition Refund-Dropped 3 hrs.	30.00
6147	Kevin Selcover-#320	Tuition Refund-Dropped 11 hrs.	82.50
6148	Brenda Schrebinske-#320	Tuition Refund-Dropped 3 hrs.	30.00
6149	John Robinson-#320	Tuition Refund-Dropped 4 hrs.	30.00
6150	Janet Gentry-#320	Tuition Refund-Dropped 4 hrs.	30.00
6151	Carolyn Walker-#320	Tuition Refund-Dropped 3 hrs.	37.50
6152	Frank Palumbo-#251	Athlepics Expense-Meals fo basketball team while at Carl Sandburg.	40.00
6153	Void		
6154	Frank Duis-#252	Athletic Expense-Starter Region IV Swim meet.	30.00
6155	George Urhel-#252	Athletic Expense-Referee.	30.00
6156	Ken Harrington-#252	Athletic Expense-Clerk of Course-	10.00
6157	Debbie Scott-#252	Athletic Expense-Typist Region IV Swim meet.	10.00
6158	Frank Palumbo-#252	Athletic Expence-Score Table.	10.00
6159	John Sagmoe-#252	Athletic Expense-Score Table.	5.0

Check Number	Paid To	Description	Amount
6160	Dwayne Zeller-#252 Athletic Expense-Score Board.		10.00
6161	Mike Meyer-#252 Athletic Expense-Swim Judge.		10.00
6162	Neil Wick-#252 Athletic Expense-Head Timer.		10.00
6163	Claryce Holmberg-#252 Athletic Expense-Ass. head timer.		15.00
6164	Rick Nobis-#252 Athletic Expense-Timer.		5.00
6165	Gary Edmunds-#252 Athletic Expense-Timer.		5.00
6166	Marty Breed-#252 Athletic Expense-Timer.		5.00
6167	Dick Holtam-#252 Athletic Expense-Timer.		5.00
6168	Philip Osborn-#252 Athletic Expense-Timer.		5.00
6169	Mike Seguin-#252 Athletic Expense-Announcer.		5.00
6170	SVC Payroll Fund-#330 Child Care-Child Care payroll.		262.08
6171	Gracie Grove-#320 Tuition Refund-Dropped 2 hrs.		3.00
6172	Rollin Beaton-#320 Tuition Refund-Dropped 3 hrs.		37.50
6173	Debra Laemmel-#320 Tuition Refund-Dropped 6 hrs.		45.00
6174	Salley Coleman-#320 Tuition Refund-Dropped 3 hrs.		30.00
6175	Howard Smith-#320 Tuition Refund-Dropped 1 hr.		7.50
6176	William McNichols-#320 Tuition Refund-Dropped 1 hr.		5.00
6177	David Frommelt-#320 Tuition Refund-Dropped 1 hr.		7.50
6178	Roger Wilkens-#320 Tuition Refund-Dropped 13 hrs.		97.50
6179	Karvin Dahlberg-#252 Athletic Expense-Timer.		5.00
6180	George Vrhal-#252 Athletic Expense-Official at Dec. relays.		5.00
6181	Don Mabree-#252 Athletic Expense-Coffee and Doughnuts for officials.		6.12
6182	Don Mabree-#252 Athletic Expense-Swim Team awards.		19.48
6183	Sterling-Rock Falls Clinic-#252 Athletic Expense-Physical exams for Don and Marty Breed.		18.00
6184	Sterling Park District-#252 Athletic Expense-Pool Rental.		50.40
6185	Rock River Vendors-#252 Athletic Expense-Food for Officials at swim meet.		14.35
		Void	
6187	Geraghty's, Inc.-#258 Drama Expense-Costumes.		31.50
6188	SVC Bookstore-#257 Speech, #260 Student Activities, to charge bookstore supplies to dept.		4.88
6189	SVC Educational Fund-#263 Dialectic \$1.80, #263 Dialectic \$7.00, #262 Saek Talk \$1.90.		10.70
6190	Farce & Fleat-#342 Fantasticks-Props and Lights.		51.24
6191	Jon Lippert-#320 Tuition Refund-Dropped 13 hrs.		12.50
6192	Richard Oucken-#320 Tuition Refund-Dropped 3 hrs.		8.00
6193	Jeff Casanova-#320 Tuition Refund-Dropped 1 hr.		5.00
6194	Susan McBride-#320 Tuition Refund-Dropped 1 hr.		7.50
6195	Susanne Robinson-#320 Tuition Refund-Dropped 3 hrs.		15.00
6196	Frank Palumbo-#251 Athletic Expense-Meals for basketball team while at Molina.		62.55
6197	Dwight Oldmanns-#262 Student Newspaper Expense-Trip to Prophetstown to deliver copy of Saek Talk.		5.00
6198	David Mayes-#342 Fantasticks-Freight on Cosmetics.		1.75
6199	Mildred McNinch-#320 Tuition Refund-Dropped 1 hr.		5.00
6200	Roger Michel-#320 Tuition Refund-Dropped 4 hrs.		.48
6201	Marvin Van Oosten-#320 Tuition Refund- Dropped 2 hrs.		.36
6202	Dennis Buccola-#320 Tuition Refund-Dropped 3 hrs.		15.00
6203	Gerald Webster-#320 Tuition Refund-Dropped 5 hrs.		25.00
6204	Larry Fransen-#320 Tuition Refund-Dropped 3 hrs.		37.50
6205	Robert Cesarek-#320 Tuition Refund-Dropped 14 hrs.		105.00
6206	Janet Gentry-#320 Tuition Refund-Dropped 4 hrs.		20.00
6207	Coast to Coast-#258 Drama Expense-Material for Little Theatre.		20.00

Check Number	Paid To	Description	Amount
6208	Cathi Holland-#262	Student Newspaper Expense-Trip to Prophetstown.	5.00
6209	SVC Veterans Club-#264	Assoc. Student Board-Trip To Chicago.	100.00
6210	Dwight Oltmans-#262	Student Newspaper Expense-Trip To Prophetstown.	2.50
6211	Frank Palumbo-#251	Athletic Expense/Palumbo-Meal for basketball team while at LaSalle.	31.54
6212	Claire Holmberg-#256	Cheerleading Expense-Meals for Cheerleaders at LaSalle for basketball game.	12.23
6213	Graphics Unlimited-#262	Student Newspaper Expense-	409.00
6214	David Mayes-#342	The Fantastics-Charge on cosmetics delivered.	1.75
6215	Void		
6216	Geraghty's Inc.-#342	the Fantastics-Make-up used in the show.	8.00
6217	Volunteers in Probation, Inc.-#267	SVC Volunteers-Registration fee.	30.00
6218	Void		
6219	Association of American Colleges-#260	Student Activity Expense-Warren Kiewer to appear.	350.00
6220	Leroux Jewelers-#257	Debate Expense- Engraving on Trophy's.	5.60
6221	Chuck Kent-#257	Debate Expense-Mileage to and from Athens.	96.20
6222	Roger Schinderling-#320	Tuition Refund-Dropped 10 hrs.	50.00
6223	Vicki Matznick-#320	Tuition Refund-Dropped 3 hrs.	15.00
6224	Mike Burkholder-#320	Tuition Refund-Dropped 3 hrs.	15.00
6225	John Kalachnik-#320	Tuition Refund-Dropped 4 hrs.	20.00
6226	Greg Hardy-#320	Tuition Refund-Dropped 3 hrs.	15.00
6227	Mike Seguin-#260	Student Activity Expense-Library Card, Index Cards, and Tape and Tax.	8.03
6228	Jerry Mathis-#257	Debate Expense-Speech Tournament at Athens.	279.43
6229	David Moffat-#342	Fantastics-For paint props and make-up.	9.68
6230	Mary Park-#342	Fantastics-Shoe dye.	1.50
6231	William Wilkes-#342	Fantastics-Green Wig.	5.24
6232	Horlans-#342	The Fantastics-Costume materials.	16.35
6233	Northwestern Theatre Assoc.-#342	The Fantastics-paint,bulbs.	52.14
6234	Stan Merema - #320	Tuition Refund. Dropped 3 hrs.	7.50
6235	Barbara Herres-#320	Tuition Refund. Dropped 3 hrs.	7.50
6236	David Galloway-#320	Tuition Refund. Dropped 4 hrs.	10.00
6237	Ann Fane-#320	Tuition Refund. Dropped 3 hrs.	15.00
6238	Steve Sidebottom-#320	Tuition Refund. Dropped 3 hrs.	7.50
6239	Haskell's-#342	Fantastics. Mimico paper used for prpgams.	7.29
6240	Karen Pinter-#342	Fantastics. Paint & make-up for play.	14.05
6241	Volunteers In Probation-#267	SVC Volunteers. Conference reservation.	30.00
6242	Tribune Press-#258	Drama Expense. Posters for the play <u>The Tavern</u> .	22.95
6243	SVC Payroll Fund-#330	Child Care. Payroll for 2-29-72.	274.53
6244	Debra Laemmel-#320	Tuition Refund. Balance left on full refund.	30.00
6245	Thomas Roman-#103	Foundation. Farmers Natl. Bank of Prophetstown.	150.00
6246	Tim Dunphy-#320	Tuition Refund. dropped 2 sem. hrs. (Military)	.12¢
6247	Terry Bennett-#320	Tuition Refund. Dropped 3 hrs. (Military)	.18¢
6248	David Deem-#320	Tuition Refund.Dropped 3 hrs.	7.50
6249	Karleen Lubbs-#320	Tuition Refund. Dropped 3 hrs.	7.50
6250	Mary E. Ramirez-#320	Tuition Refund. Dropped 3 hrs.	7.50
6251	Gary Shelton-#320	Tuition Refund. Dropped 6 hrs.	15.00
6252	Gerald Webster-#320	Tuition Refund. Dropped 9 hrs.	22.50
6253	Patricia Wells-#320	Tuition Refund. Dropped 3 hrs.	7.50

SAUK VALLEY COLLEGE

APPROVED BY

Catherine R. Perkins

PRESIDENT

E. Orval Swerdfeger

SECRETARY

DATE 3/27/72

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	45,918.32	45,918.32	39,220.94	6,697.38	81,075.00	35,156.68	35,156.68
DIV OF BUSINESS OFC SALARIES	3,145.77	3,145.77	2,770.77	375.00	4,445.00	1,299.23	1,299.23
DIV OF BUSINESS CONTR SERV	1,962.41	1,962.41	1,962.41	.00	1,950.00	12.41 CR	12.41 CR
DIV OF BUSINESS SUPPLIES	1,308.97	1,308.97	1,133.82	175.15	2,400.00	1,091.03	1,091.03
DIV OF BUSINESS CONF & MEETINGS	411.00	411.00	373.75	37.25	1,200.00	789.00	789.00
DIV OF AGRIC SALARIES	23,803.46	23,803.46	20,948.20	2,855.26	34,035.00	10,231.54	10,231.54
DIV OF AGRIC CONTR SERV	.00			.00	200.00	200.00	200.00
DIV OF AGRIC SUPPLIES	1,202.55	1,202.55	1,014.92	187.63	2,500.00	1,297.45	1,297.45
DIV OF AGRIC CONF & MEETINGS	502.02	502.02	502.02	.00	850.00	347.98	347.98
DIV OF INDUS EDUC SALARIES	5,471.589	5,471.589	4,6630.61	8085.28	8,7525.00	32,809.11	32,809.11
DIV OF INDUS EDUC CONTR SERV	.00			.00	700.00	700.00	700.00
DIV OF INDUS EDUC SUPPLIES	1,808.66	1,808.66	976.21	832.45	5,000.00	3,191.34	3,191.34
DIV OF INDUS EDUC CONF & MEETINGS	204.16	204.16	159.56	44.60	300.00	95.84	95.84
DIV OF SOCIAL SCI SALARIES	6,1556.47	6,1556.47	52,744.63	9,311.84	106,310.00	44,753.53	44,753.53
DIV OF SOC SCI SECR SALARIES	3,641.12	3,641.12	3,203.62	437.50	5,110.00	1,468.88	1,468.88
DIV OF SOC SCI CONTR SERV	65.00	65.00	65.00	.00	200.00	135.00	135.00
DIV OF SOC SCI SUPPLIES	1,321.89	1,321.89	1,120.65	201.24	2,000.00	678.11	678.11
DIV OF SOC SCI CONF & MEETINGS	398.10	398.10	393.32	4.78	750.00	351.90	351.90
DIV OF HUMANITIES SALARIES	104,877.59	104,877.59	88,780.55	16,097.04	175,050.00	70,172.41	70,172.41
DIV OF HUMANITIES OFFICE SALARIES	1,957.71	1,957.71	1,520.21	437.50	5,050.00	3,092.29	3,092.29
DIV OF HUMANITIES CONTR SERV	.00			.00	100.00	100.00	100.00
DIV OF HUMANITIES SUPPLIES	1,126.96	1,126.96	911.25	215.71	2,200.00	1,073.04	1,073.04
DIV OF HUMANITIES CONF & MEETINGS	382.23	382.28	382.28	.00	750.00	367.72	367.72
ART DEPT CONTR SERV	30.00	30.00		30.00	100.00	70.00	70.00
ART DEPT SUPPLIES	184.31	184.31	176.21	8.10	200.00	15.69	15.69
ART DEPT CONF & MEETINGS	.00			.00	100.00	100.00	100.00
MUSIC DEPT CONTR SERV	173.55	173.55	133.55	40.00	350.00	176.45	176.45
MUSIC DEPT SUPPLIES	884.17	884.17	773.02	111.15	1,200.00	315.83	315.83
MUSIC DEPT CONF & MEETINGS	47.86	47.86	47.86	.00	200.00	152.14	152.14
DIV OF MATH SCIENCE SALARIES	80,261.88	80,261.88	68,048.10	12,213.78	136,850.00	56,588.12	56,588.12
DIV OF MATH SCI OFFICE SALARIES	3,223.62	3,223.62	2,786.12	437.50	4,010.00	786.38	786.38
DIV OF MATH SCI CONTR SERV	48.00	48.00	48.00	.00	100.00	52.00	52.00
DIV OF MATH SCI SUPPLIES	5,016.50	5,016.50	4,555.79	460.71	6,800.00	1,783.50	1,783.50
DIV OF MATH SCI CONF & MEETINGS	95.46	95.46	95.46	.00	500.00	404.54	404.54
DIV OF HEALTH SCIENCE SALARIES	74,374.23	74,374.23	64,339.97	10,034.26	110,055.00	35,680.77	35,680.77

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF HEALTH SCI OFC SALARIES	3,248.78	3,248.78	2,858.78	390.00	4,715.00	1,466.22	1,466.22
DIV OF HEALTH SCI CONTR SERV	.00			.00	150.00	150.00	150.00
DIV OF HEALTH SCI SUPPLIES	3,123.33	3,123.33	3,039.27	84.06	3,700.00	576.67	576.67
DIV OF HEALTH SCI CONF & MEETINGS	655.54	655.54	580.04	75.50	1,000.00	344.46	344.46
DIV OF PHYS EDUC SALARIES	21,757.61	21,757.61	18,344.19	3,413.42	40,550.00	18,792.39	18,792.39
DIV OF PHYS EDUC SUPPLIES	1,765.43	1,765.48	1,756.02	9.46	2,620.00	854.52	854.52
DIV OF PHYS EDUC CONF & MEETINGS	162.72	162.72	85.17	77.55	200.00	37.23	37.23
INSTR ADMIN SALARIES	16,575.00	16,575.00	14,625.00	1,950.00	23,400.00	6,825.00	6,825.00
PART TIME OVERLOAD SALARIES	17,965.00	17,965.00	17,965.00	.00	36,990.00	14,025.00	14,025.00
SUMMER SESSION SALARIES	44,239.03	44,239.03	44,239.03	.00	43,685.00	554.03 CR	554.03 CR
INSTR ADMIN SECR SALARIES	11,653.07	11,653.07	10,276.83	1,376.24	16,615.00	4,961.93	4,961.93
INSTR ADMIN FEDERAL WORK STUDY	10,395.60	10,395.60	8,735.80	1,659.80	20,070.00	9,674.40	9,674.40
INSTR ADMIN STATE WORK STUDY	1,556.00	1,556.00	1,556.00	.00		1,556.00 CR	1,556.00 CR
INSTR ADMIN CONTR SERV	28.50	28.50	28.50	.00	75.00	46.50	46.50
WORKROOM CONTR SERV	942.41	942.41	927.71	14.70	975.00	32.59	32.59
UNALLOCATED CONTR SERV	626.02	626.02	616.02	10.00	1,925.00	1,298.98	1,298.98
INSTR ADMIN SUPPLIES	1,175.90	1,175.90	1,028.64	147.26	3,450.00	2,274.10	2,274.10
DEVELOPMENT PROGRAM SUPPLIES	194.78	194.78	187.80	6.98	3,000.00	2,805.22	2,805.22
WORKROOM SUPPLIES	452.96	452.96	236.36	216.60	1,000.00	547.04	547.04
INSTITUTIONAL COMMITTEES SUPPLIES	165.22	165.22	126.35	38.87	250.00	84.78	84.78
INSTR ADMIN CONF & MEETINGS	639.46	639.46	614.46	25.00	1,000.00	360.54	360.54
LEARNING RES SERV PROF SALARIES	26,814.04	26,814.04	23,439.56	3,374.48	40,488.00	13,673.96	13,673.96
LEARNING RES SERV SECR SALARIES	14,199.34	14,199.34	12,527.26	1,672.08	20,295.00	6,095.66	6,095.66
LEARNING RES FEDERAL WORK STUDY	3,301.20	3,301.20	2,736.00	565.20	4,450.00	1,148.80	1,148.80
LEARNING RES CONTR SERV	295.75	295.75	267.75	28.00	1,200.00	904.25	904.25
LEARNING RES SUPPLIES	7,246.01	7,246.01	6,470.80	775.21	9,000.00	1,753.99	1,753.99
LIBRARY BOOKS	12,460.06	12,460.06	10,721.99	1,738.07	22,000.00	9,539.94	9,539.94
LEARNING RES CONF & MEETINGS	176.93	176.93	146.93	30.00	200.00	23.07	23.07
ADMISSIONS & RECORDS PROF SALARIES	18,229.04	18,229.04	16,084.48	2,144.56	25,735.00	7,505.96	7,505.96
ADM & RECORDS SECR SALARIES	13,924.29	13,924.29	12,067.49	1,856.80	19,045.00	5,120.71	5,120.71
COUNSELING PROF SALARIES	49,152.82	49,152.82	43,205.04	5,947.78	70,285.00	21,132.13	21,132.13
COUNSELING SECR SALARIES	6,738.20	6,738.20	5,958.20	780.00	11,025.00	4,286.80	4,286.80
HEALTH SERVICES SUPPLIES	61.38	61.38	61.38	.00	300.00	238.62	238.62
FINANCIAL AIDS PROF SALARIES	10,511.69	10,511.69	9,275.03	1,236.66	14,840.00	4,328.31	4,328.31
FINANCIAL AIDS SECR SALARIES	3,360.65	3,360.65	2,970.65	390.00	5,080.00	1,719.35	1,719.35
PLACEMENT SALARIES	8,264.77	8,264.77	7,245.79	1,018.98	12,040.00	3,775.23	3,775.23
STUDENT SERV ADMIN SALARIES	14,148.97	14,148.97	12,434.39	1,664.58	19,875.00	5,826.03	5,826.03

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
STUDENT SERV SECR SALARIES	4,232.66	4,232.66	3,741.00	491.66	5,950.00	1,717.34	1,717.34
STUDENT SERV FEDERAL WORK STUDY	11,598.50	11,598.50	10,116.50	1,482.00	17,135.00	5,536.50	5,536.50
STUDENT SERV STATE WORK STUDY	2,375.60	2,375.60	2,375.60	.00		2,375.60 CR	2,375.60 CR
STUDENT SERV CONTR SERV	240.50	240.50	240.50	.00	225.00	15.50 CR	15.50 CR
STUDENT SERV SUPPLIES	2,644.46	2,644.46	2,233.84	410.62	5,700.00	3,055.54	3,055.54
COMMENCEMENT	454.49	454.49	454.49	.00	2,500.00	2,045.51	2,045.51
STUDENT SERV CONF & MEETINGS	1,344.90	1,344.90	911.86	433.04	2,550.00	1,205.10	1,205.10
DATA PROC PROF SALARIES	20,609.22	20,609.22	18,333.80	2,275.42	28,574.00	7,964.78	7,964.78
DATA PROC NON ACADEM SALARIES	7,535.11	7,535.11	6,654.27	880.84	12,760.00	5,224.89	5,224.89
DATA PROC FEDERAL WORK STUDY	2,199.60	2,199.60	1,918.80	280.80	4,080.00	1,880.40	1,880.40
DATA PROC STATE WORK STUDY	537.60	537.60	537.60	.00		537.60 CR	537.60 CR
DATA PROC SUPPLIES	856.96	856.96	831.61	25.35	3,300.00	2,443.04	2,443.04
DATA PROC CONF & MEETINGS	212.93	212.93	212.93	.00	500.00	287.07	287.07
DATA PROC EQUIP RENTAL	37,499.31	37,499.31	33,743.21	3,756.10	46,000.00	8,500.69	8,500.69
OPER & MAINT PROF SALARIES	9,665.22	9,665.22	8,528.14	1,137.08	13,645.00	3,979.78	3,979.78
SERVICE STAFF SALARIES	12,8310.16	12,8310.16	11,3,660.17	1,4649.99	19,200.00	6,689.84	6,689.84
OPER & MAINT FEDERAL WORK STUDY	18,372.25	18,372.25	16,108.35	2,263.90	4,6030.00	2,765.75	2,765.75
OPER & MAINT STATE WORK STUDY	1,588.20	1,588.20	1,588.20	.00		1,588.20 CR	1,588.20 CR
OPER & MAINT FEDERAL WORK STUDY MATRONS	5,896.15	5,896.15	4,918.21	977.94		5,896.15 CR	5,896.15 CR
OPER & MAINT STATE WORK STUDY MATRONS	1,081.94	1,081.94	1,081.94	.00		1,081.94 CR	1,081.94 CR
TELEPHONE	11,154.16	11,154.16	9,684.68	1,469.48	19,000.00	7,845.84	7,845.84
PRESIDENTS SALARY	22,648.97	22,648.97	19,984.39	2,664.58	31,975.00	9,326.03	9,326.03
PRESIDENTS SECR SALARY	5,713.69	5,713.69	5,039.93	673.76	8,155.00	2,441.31	2,441.31
PRESIDENTS OFC CONTR SERV		.00		.00	175.00	175.00	175.00
PRESIDENTS OFC SUPPLIES	687.37	687.37	556.51	130.86	1,500.00	812.63	812.63
PRESIDENTS CONF & MEETINGS	943.98	943.98	792.66	151.32	2,500.00	1,556.02	1,556.02
PRESIDENTS VEHICLE EXPENSE	166.95	166.95	144.10	22.85	1,000.00	833.05	833.05
SPECIAL AFFAIRS	813.33	813.33	660.78	152.55	1,000.00	186.67	186.67
BUSINESS OFC ADMIN SALARIES	17,230.22	17,230.22	15,203.14	2,027.08	24,325.00	7,094.78	7,094.78
BUSINESS OFC PROF SALARIES	9,813.97	9,813.97	8,659.39	1,154.58	13,855.00	4,041.03	4,041.03
BUS OFC SECR SALARIES	2,7445.72	2,7445.72	2,4414.41	3,031.31	44,820.00	17,374.23	17,374.28
BUS OFC FEDERAL WORK STUDY	2,263.60	2,263.60	1,920.00	342.00	7,000.00	2,506.40	2,536.40
BUS OFC STATE WORK STUDY	275.20	275.20	275.20	.00		275.20 CR	275.20 CR
BUS OFC CONTR SERV	1,120.30	1,120.30	1,120.30	.00	1,700.00	579.70	579.70
BUS OFC SUPPLIES	315.60	315.60	1,543.69	1,859.29	6,325.00	6,009.40	6,009.40

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
BUS OFC CONF & MEETINGS	608.20	608.20	566.40	41.80	1,000.00	391.80	391.80
COMMUNITY SERV & PUB INFO SALARIES	11,373.37	11,373.37	10,164.61	1,208.76	15,670.00	4,296.63	4,296.63
COMM SERV & PUB INFO SECR SALARIES	3,408.42	3,408.42	3,002.02	406.40	4,860.00	1,451.58	1,451.58
COMM SERV & PUB INFO FEDERAL WORK STUDY	369.40	369.40	369.40	.00	1,985.00	1,615.60	1,615.60
COMM SERV & PUB INFO SUPPLIES	3,877.30	3,877.30	3,790.43	86.87	16,000.00	12,122.70	12,122.70
COMM SERV & PUB INFO CONF & MEETINGS	16.00	16.00	10.80	5.20	500.00	484.00	484.00
AUDITING & LEGAL	8,850.34	8,850.34	7,410.34	1,440.00	8,000.00	850.34 CR	850.34 CR
ELECTIONS	62.35	62.35	62.35	.00	2,000.00	1,937.65	1,937.65
BOARD OF TRUSTEES CONF & MEETINGS	250.60	250.60	250.60	.00	800.00	549.40	549.40
GROUP MEDICAL & LIFE INS	17,320.84	17,320.84	16,076.57	1,244.27	23,000.00	5,679.16	5,679.16
UNALLOCATED CONTR SERV	139.13	139.13	129.41	9.72	1,675.00	1,535.87	1,535.87
FACULTY ASSOC SUPPLIES	70.82	70.82	51.22	19.60	200.00	129.18	129.18
POSTAGE	4,122.94	4,122.94	4,104.44	18.50	8,550.00	4,427.06	4,427.06
PUBLICATIONS & DUES	5,184.00	5,184.00	5,084.00	100.00	5,700.00	516.00	516.00
ADVERTISING	281.58	281.58	167.16	114.42	500.00	218.42	218.42
RECRUITMENT	341.15	341.15	341.15	.00	1,000.00	658.85	658.85
INTEREST EXPENSE	.00			.00	5,000.00	5,000.00	5,000.00
GENERAL INSURANCE	13,070.00	13,070.00	13,070.00	.00	14,000.00	930.00	930.00
EQUIPMENT	10,009.20	10,009.20	8,430.39	1,578.81	17,000.00	6,990.80	6,990.80
TUITION CHARGE BACK	4,973.80	4,973.80	3,919.64	1,054.16	9,000.00	4,026.20	4,026.20
CONTINGENCIES	.00			.00	24,010.00	24,010.00	24,010.00

1,243.03 5.72 T 1,243.03 5.72 T 1,090.91 3.06 T 15,212 7.66 T 1,969,822.00 726,736.28 726,785.28

BUILDING FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
OPER & MAINT CONTR SERV	7.001.25	7.001.25	6752.25	249.00	15000.00	7,998.75	7,998.75
OPER & MAINT SUPPLIES	24,350.05	24,350.05	21,280.41	3,069.64	46,450.00	22,099.95	22,099.95
OPER & MAINT CONF & MEETINGS	131.52	131.52	104.92	26.60	500.00	368.48	368.48
GAS	35,267.44	35,267.44	29,341.29	5,926.15	50,000.00	14,732.56	14,732.56
ELECTRICITY	50,233.61	50,233.61	43,389.63	6,843.93	80,000.00	29,766.39	29,766.39
RENTAL	270.00	270.00	246.00	24.00	2,000.00	1,730.00	1,730.00
SERVICE EQUIPMENT	9,840.00	9,840.00	9,840.00	.00	12,000.00	2,160.00	2,160.00
CONTINGENCIES			.00	.00	7,500.00	7,500.00	7,500.00
GROUP MEDICAL & LIFE INS	3,940.06	3,940.06	3,683.93	256.13	6,000.00	2,059.94	2,059.94

131,033.93	T	131,033.93	T	114,638.43	T	16,395.45	T	219,450.00	T	88,416.07	T	88,416.07	T
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BOND AND INTEREST FUND

DEBT PRINCIPAL RETIREMENT	200,000.00	200,000.00	200,000.00	.00	200,000.00	.00	.00	.00
INTEREST	64,225.00	64,225.00	64,225.00	.00	123,950.00	59,725.00	59,725.00	59,725.00
OTHER FIXED CHARGES	165.63	165.63	165.63	.00	300.00	134.37	134.37	134.37

264,390.63	T	264,390.63	T	264,390.63	T	.00	T	324,250.00	T	59,859.37	T	59,859.37	T
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SITE AND CONSTRUCTION FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
SITE IMPROVEMENT	8,300.00	8,300.00	8,300.00	.00	10,000.00	18,300.00	18,300.00
HOLDING POND	1,194.35	1,194.35	1,194.35	.00		1,194.35 CR	1,194.35 CR
NEW BUILDINGS & ADDITIONS	8,183.10	8,183.10	8,183.10	.00		8,183.10 CR	8,183.10 CR
BUILDING IMPROVEMENTS	7,076.47	7,076.47	4,576.47	2,500.00	90,000.00	82,923.53	82,923.53
OFFICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
INSTRUCTIONAL EQUIPMENT		.00		.00	20,000.00	20,000.00	20,000.00
SERVICE EQUIPMENT	712.00	712.00	712.00	.00	10,000.00	9,288.00	9,288.00
OTHER CAPITAL OUTLAY		.00		.00	10,000.00	10,000.00	10,000.00
AUTO LAB	1,287.30	1,287.30	795.00	492.30		1,287.30 CR	1,287.30 CR
BUSINESS MACHINES	5,620.00	5,620.00	5,620.00	.00		5,620.00 CR	5,620.00 CR
SECRETARIAL	180.50	180.50	180.50	.00		180.50 CR	180.50 CR
HEALTH OCCUPATIONS	5,604.22	5,604.22	5,113.02	491.20		5,604.22 CR	5,604.22 CR
AGRIC BUS MANAGEMENT	330.00	330.00	330.00	.00		330.00 CR	330.00 CR
	95,535.84 T	95,535.84 T	92,052.34 T	3,483.50 T	150,000.00 T	54,464.16 T	54,464.16 T

REVENUE REPORT

EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1970 TAXES	498,863.53	498,863.53	498,863.53	.00	497,210.00	1,653.53 CR	1,653.53 CR
BACK TAXES	2,859.89	2,859.89	2,859.89	.00		2,859.89 CR	2,859.89 CR
PAYMENT IN LIEU OF TAXES	108.94	108.94		108.94		108.94 CR	108.94 CR
CHARGE BACK REVENUE	86,045.12	86,045.12	72,043.12	14,002.00	100,000.00	13,954.88	13,954.88
STATE APPORTIONMENT SUMMER 1971	44,314.50	44,314.50	44,314.50	.00	44,315.00	.50 CR	.50 CR
STATE APPORTIONMENT FALL 1971	265,902.50	265,902.50	265,902.50	.00	257,688.00	8,214.50 CR	8,214.50 CR
STATE APPORTIONMENT SPRING 1972		.00		.00	244,125.00	24,4125.00	24,4125.00
BOARD OF VOC EDUC & REHAB	28,714.00	28,714.00	28,714.00	.00	90,000.00	61,286.00	61,286.00
STATE WORK STUDY	8,400.00	8,400.00	8,400.00	.00	8,400.00	.00	.00
FEDERAL WORK STUDY	38,863.80	38,863.80	32,148.70	6,715.10	76,461.00	37,597.20	37,597.20
OTHER FEDERAL GOVT SOURCES	363.00	363.00	363.00	.00		363.00 CR	363.00 CR
TUITION SUMMER 1971	322,111.14	322,111.14	322,111.14	.00	31,000.00	1,211.14 CR	1,211.14 CR
TUITION FALL 1971	186,214.58	186,214.58	186,214.58	.00	176,875.00	9,339.58 CR	9,339.58 CR
TUITION SPRING 1972		.00		.00	16,725.00	16,725.00	16,725.00
GRADUATION FEES	90.00	90.00	40.00	50.00	2,000.00	1,910.00	1,910.00
LATE REGISTRATION FEES	345.00	345.00	265.00	80.00	100.00	245.00 CR	245.00 CR
TRANSCRIPT FEES	296.50	296.50	202.50	94.00	304.00	7.50	7.50
LAB FEES	6,464.93	6,464.93	6,464.93	.00	10,530.00	4,065.07	4,065.07
APPLICATION FEES	7,720.00	7,720.00	5,490.00	2,230.00	13,000.00	5,280.00	5,280.00
INTEREST ON INVESTMENTS	1,554.01	1,554.01	1,554.01	.00	2,000.00	445.99	445.99
MISC REVENUE	806.60	806.60	726.05	80.55	100.00	706.60 CR	706.60 CR

1.210.138.04 T 1.210.138.04 T 1.186.777.45 T 23.360.59 T 1.721.356.00 T 511.219.96 T 511.219.96 T

BUILDING FUND

1970 TAXES	124,715.41	124,715.41	124,715.41	.00	124,305.00	410.41 CR	410.41 CR
BACK TAXES	714.98	714.98	714.98	.00		714.98 CR	714.98 CR
PAYMENT IN LIEU OF TAXES	10,399.23	10,399.23		10,399.23		10,399.23 CR	10,399.23 CR
INTEREST ON INVESTMENTS	1,570.75	1,570.75	1,570.75	.00	1,200.00	370.75 CR	370.75 CR
MISC REVENUE	38,310.57	38,310.57	35,056.66	3,253.91	750.00	37,560.57 CR	37,560.57 CR

175,710.94 T 175,710.94 T 162,057.80 T 13,653.14 T 126,255.00 T 49,455.94 CR 49,455.94 CR

BOND AND INTEREST FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1970 TAXES	328.417.99	328.417.99	328.417.99	.00	327.000.00	1.417.99 CR	1.417.99 CR
BACK TAXES	1.835.10	1.835.10	1.835.10	.00		1.835.10 CR	1.835.10 CR
PAYMENT IN LIEU OF TAXES	71.72	71.72		71.72		71.72 CR	71.72 CR
INTEREST ON INVESTMENTS	4.646.67	4.646.67	4.646.67	.00	7.500.00	2.853.33	2.853.33
	334.971.43 T	334.971.43 T	334.899.76 T	71.72 T	334.500.00 T	471.48 CR	471.48 CR
<u>SITE AND CONSTRUCTION FUND</u>							
INTEREST ON INVESTMENTS	7,353.12	7,353.12	7,353.12	.00	18.000.00	10,646.88	10,646.88
CONTRIBUTIONS	3,034.64	3,034.64	3,017.85	16.79		3,034.64 CR	3,034.64 CR
OTHER REVENUE H.E.W.	80.000.00	80.000.00	80.000.00	.00		60.000.00 CR	80.000.00 CR
	90,387.76 T	90,387.76 T	90,370.97 T	16.79 T	18.000.00 T	72,387.76 CR	72,387.76 CR

SAUK VALLEY COLLEGE

APPROVED BY

Catherine R. Perkins
PRESIDENT

Leona Dukerich
SECRETARY
DATE 3/27/72