

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

Conference Room, Third Floor, 3L14

May 8, 1972

8:00 P.M.

- A. Call to Order
- B. Roll Call
- C. Communications from visitors
- D. Recommended actions:
  - 1. Approval of minutes as submitted
  - 2. Personnel matters
  - 3. Request for use of facilities
  - 4. Review of bids and awarding of contract for printing of College catalog
  - 5. Other items
- E. Old Business:
  - 1. Tentative operating budget for 1972-73
  - 2. Indemnity insurance
  - 3. Report of regional meeting of Trustees Association
  - 4. Other items
- F. New Business:
  - 1. Faculty Self Study Questionnaire and Priorites
  - 2. Other items
- G. President's report:
  - 1. Application for nursing grant
  - 2. Application for law enforcement grant
  - 3. New student admissions report
  - 4. Other items
- H. Time of next meeting
- I. Adjournment

ems

MINUTES OF SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

May 8, 1972

The Board of Trustees of Sauk Valley College met in regular meeting at 8:00 p.m. on May 8, 1972 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Perkins called the meeting to order at 8:10 p.m. and the following members answered roll call:

Ronald Coplan	William Reigle
Kenneth Reuter	Thomas Walter
Catherine Perkins	

Absent: Orval DeWeerth Henry Kobbeman

Secretary Pro-Tem: In the absence of Orval DeWeerth, Chairman Perkins appointed William Reigle as Secretary Pro-Tem.

Approval of Minutes: It was moved and seconded that the minutes of the April 24, 1972 meeting be approved with the following notations noted below.

Arrival: Henry Kobbeman arrived at 8:12 p.m.

Minutes: On page #3 of the April 24, 1972 minutes the motion on the Treasurer's Bond should be worded "to include the Working Cash Fund." Page #4, line #4 should read "... Fordyce is President of the St. Louis Jr. College District." On this same page it should also be noted that Member Walter left the meeting at 10:40 p.m. and his name should be deleted from the motions approved after the executive session. On page #4 the motion on the request from the Faculty Association should read "requesting an adjustment in pay for the counselors and audio visual director....". The motion on these minutes was then voted and carried.

Personnel: President Sabol reported that Rod Parke, Industrial Education, had submitted his resignation which will be effective with the end of his current contract in June.

**Grievance:** Chairman Perkins read a communication from the Faculty Association which contained a Grievance on behalf of Ronald Reed. Since Steps I and II of this Grievance had been completed, a meeting was set for 7 p.m. Monday, May 15, 1972 for the Board hearing.

**Use of Facilities:** It was moved and seconded that the Board approve the use of the Little Theatre by Randall E. Warfel on June 14, 1972 for a piano recital at a fee of \$28.44. Motion voted and carried.

**College Catalog:** It was moved and seconded that the Board accept the low bid of Hamilton Press of Hamilton, Illinois to print 9,000 copies of the college catalog at a cost of \$7,018. for 160 pages. The following vote was recorded: Ayes Members Coplan, Kobbeman, Reigle, Reuter, Walter, and Perkins. Nays=0. Motion carried.

**Tentative Budget:** In regard to the tentative budget presented for the 1972-73 academic year, it was the consensus of the Board that further study would be required and that a date should be set for a work session.

**Indemnity Insurance:** Discussion was held on indemnity insurance and the Board was notified that more information will be forthcoming on this item.

**Trustees Association:** Members Perkins, Coplan, and Kobbeman reported on the regional meeting of the Trustees Association.

**Presidential Selection Committee:** Chairman Perkins appointed E. Orval DeWeerth as Chairman of the Presidential Selection Committee with Kenneth Reuter as the other Board representative. The other elected representatives are as follows:

Faculty Association	Joan Melvin
Faculty Council	John O'Banion
Assoc. Student's Board	George Perkins

**Administrative Representative:** It was then moved and seconded that the Board request a representative be elected from the administrative staff to serve on this committee. Motion voted and carried.

Faculty Self Study Questionnaire: Chairman Perkins noted that the faculty had requested a meeting on the Self Study Questionnaire and it was the consensus of the Board that this meeting should be held at 8 p.m. on Monday, May 15, 1972.

President Sabol's Report: Dr. Sabol reported on the status of the nursing grant; the law enforcement grant; House Bill 1188; and the Ethics Act.

Student Loan Fund: Discussion was held on the SVC student loan fund and possible procedures to insure the payments of these loans.

ASB Constitution: George Perkins informed the Board that on April 19 and 20, 1972 an election was held and the student body ratified the ASB constitution as approved by the Board of Trustees.

Executive Session: At 9:50 p.m. it was moved and seconded that the Board adjourn to executive session to discuss collective bargaining. In a roll call vote, all voted aye. The motion was carried.

At 11:02 p.m. it was moved and seconded that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Adjournment: Since there was no further business, it was moved and seconded that the Board adjourn to 7 p.m. on May 15, 1972 in Room 1K4 for the grievance hearing. The following vote was recorded: Ayes Members Coplan, Kobbeman, Reigle, Reuter, Walter and Perkins. Nay-0. Motion carried.

The Board adjourned at 11:03 p.m.

William E. Reigle  
William E. Reigle, Secretary Pro-Tem

May 8, 1972

TO: President Sabol

FROM: Ralph Gelander

We have received bids from four printing firms for the printing of the 1972-3 Sauk Valley College catalog. The bids were based upon specifications which I prepared. A copy of the specifications is attached.

The results of this bidding procedure is as follows:

<u>Firm</u>	<u>7,000</u> <u>copies</u>	<u>9,000</u> <u>copies</u>
Graphics Unlimited P.O. Box 7 Prophetstown, Ill. 61277	\$ 7444	\$ 9178
Logan Printing Co. 105 West 4th Avenue Peoria, Ill. 61602	6720	7890
Pinney Printing Co. 123 5th Avenue Clinton, Iowa	6108	7114
Hamilton Press, Inc. 1241 Broadway Hamilton, Ill. 62341	6010	7018



## SAUK VALLEY COLLEGE

*R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511*

April 19, 1972

### SPECIFICATIONS 1972-73 SAUK VALLEY COLLEGE CATALOG

**QUANTITY AND DESCRIPTION:** 7,000 or 9,000 Sauk Valley Catalogs

**SIZE:** 160 (estimated) pages, plus cover; 8 3/4 inches by 6 3/4 inches. Please cite per page price for additional pages, if needed.

**BODY STOCK:** 60 pound Nekoosa ivory offset vellum or equivalent

**COVER STOCK:** 65 pound Nekoosa ivory offset vellum or equivalent

**TYPE AND TYPESETTING:** Clean sans serif type (hot or cold) to be established later. (Type to be set in similar style to the type found in the 1970-72 Sauk Valley College catalog.) College provides typewritten copy, approximately 20 photographs. Printer provides typesetting, galley proofs.

**ARTWORK AND PASTE UP:** College provides cover artwork. Printer provides rough dummy, camera-ready paste up and page proofs.

**PRESSWORK:** 160 page body printed two sides, one color; cover printed one side, two color.

**NEGATIVES AND/OR PLATES:** Provided by Printer.

**BINDING:** Folded, gathered, perfect bound, flush trimmed to size, packed in cartons.

**DELIVERY:** F.O.B. Sauk Valley College, Dixon, Illinois by June 16, 1972.

Ralph Gelander  
Assistant to the President