

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

Conference Room, Third Floor, 3L14

July 10, 1972

8:00 p. m.

- A. Call to order
- B. Roll call
- C. Communications from visitors
- D. Recommended actions:
 - 1. Approval of minutes as submitted
 - 2. Personnel matters
 - 3. Other items
- E. Old business
 - 1. Request from Ronald J. Reed for relocation expenses
 - 2. Request from division chairmen for representation
 - 3. Other items
- F. New business:
 - 1. Salary proposals for administrative, clerical and maintenance staffs
 - 2. Proposed applications for special grants:
 - a. Social seminar on drug abuse
 - b. Training program for bi-lingual teacher aides
 - c. Training program for student volunteers
 - 3. Other items
- G. President's report:
 - 1. Results of legislative session
 - 2. Plans for Annual Report
 - 3. Change in title of the American Association of Junior Colleges
 - 4. Other items
- H. Time of next meeting
- I. Adjournment

MINUTES OF SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

July 10, 1972

The Board of Trustees of Sauk Valley College met in regular meeting at 8:00 p.m. on July 10, 1972 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Perkins called the meeting to order at 8:03 p.m. and the following members answered roll call:

Ronald Coplan	Orval DeWeerth
Henry Kobbeman	William Reigle
Kenneth Reuter	Thomas Walter
Catherine Perkins	

Resignation: It was moved and seconded that the Board accept the resignation of Gerald Cias effective July 21, 1972. Member Coplan noted that on behalf of the Board of Trustees he would like to thank Mr. Cias for his contributions to the college and wish him well in his future endeavors. Motion voted and carried.

Appointment: It was moved and seconded that Mr. John Sagmoe be appointed Acting Dean of Student Services as of July 21, 1972. In a roll call vote, all voted aye. Motion carried.

Relocation Expenses: It was moved and seconded that the Board reimburse Ronald J. Reed \$250 for moving expenses incurred when he left Sauk Valley due to retrenchment of his position. In a roll call vote the following was recorded: Ayes Members Coplan, DeWeerth, Kobbeman, Reigle, Reuter, and Perkins. Nays-Member Walter. Motion carried.

Division Chairmen: A discussion was held on the matter of division chairmen joining the faculty association. It was suggested that the department heads have an informal meeting with President Sabol to discuss their ideas on this matter. It was moved and seconded that the request from division chairmen for representation be tabled. Motion voted and carried.

Lawsuit: Mr. Robert Castendyck, Board Attorney, reported on the progress of the law suit instigated by Donovan Construction Company against the architects, IBA, and Sauk Valley College.

Salaries: It was moved and seconded that the salary proposals for administrative, clerical and maintenance staffs be discussed in executive session. Motion voted and carried.

Public Service Grants: It was moved and seconded that the Board approve filing applications for the following four public service grants:

1. Student volunteer training program
2. Social seminar on drug abuse
3. Share Career information center
4. Bi-Lingual teacher aide training program

In a roll call vote, all voted aye. Motion carried.

Use of Facilities: A lengthy discussion was held on scheduling the college facilities during periods when the college is not in operation. The discussion centered on holiday periods during the regular school year and weekends during the summer months. It was moved and seconded that future college and non-college activities be scheduled preferably when the college is in operation. Motion voted and carried.

President Sabol's Report: President Sabol reported on the results of the legislative session; plans for the annual report; increase in the EOG grant for the forthcoming year; and the change in title of the AAJC.

Executive Session: At 9:30 p.m. it was moved and seconded that the Board adjourn to executive session to discuss personnel appointments. In a roll call vote, all voted aye. Motion carried.

At 9:48 p.m. it was moved and seconded that the Board return to regular session: In a roll call vote, all voted aye. Motion carried.

July 10, 1972

Page #3

Committee
Recommendation:

Dr. E. Orval DeWeerth, Chairman of the Presidential Selection Committee, reported to the Board that it was the recommendation of this committee that the Board appoint Dr. George E. Cole as the new president of Sauk Valley College. Dr. DeWeerth noted that he would like to commend the Presidential Selection Committee for a "long and tedious task, well done."

Presidential
Appointment:

It was then moved and seconded that the Board offer the position of President of Sauk Valley College to Dr. George E. Cole of Highland, Michigan, at an annual salary of \$26,000 with the term to begin August 15, 1972 and terminate June 30, 1974 with attendant fringe benefits. The following vote was recorded: Ayes Members Coplan, DeWeerth, Kobbeman, Reigle, Reuter, Walter and Perkins. Nays=0. Motion carried.

Executive Session:

At 9:52 p.m. it was moved and seconded that the Board return to executive session to discuss salary matters. In a roll call vote, all voted aye. Motion carried.

At 10:38 p.m. it was moved and seconded that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Salaries:

It was moved and seconded that the Board table the recommendations on clerical, maintenance, and administrative raises until after August 15, 1972 at which time the new president will make recommendations. Motion voted and carried.

Adjournment:

Since there was no further business, it was moved and seconded that the Board adjourn. The next meeting will be July 24, 1972. The following vote was recorded: Ayes Members Coplan, DeWeerth, Reigle, Reuter, Kobbeman, Perkins, Walter. Motion carried.

The Board adjourned at 10:45 p.m.


E. Orval DeWeerth, Secretary

APPLICATION FOR APPROVAL OF A DISADVANTAGED STUDENT GRANT
FOR PUBLIC JUNIOR COLLEGES

SUPPORTING PROPOSAL - VOLUNTEER PROGRAM

During the past year approximately fifty Sauk Valley College Students have been involved in our Volunteer Program. These students participated in a large variety of projects, such as Volunteers of Probation, school tutorial programs, etc. In the past the program has not provided any formal pre-service orientation. It tended to be based on solutions for specific concerns that the student volunteer encountered during the course of his volunteer experiences. The students who seemed to need the most assistance were those who worked with youngsters as tutors in the elementary and junior high schools, asking for assistance in such areas as reading, math, etc.

We would propose a more comprehensive pre-service orientation for all student volunteers prior to being sent to the various locations who utilize the volunteer services. Specific direction would be given to a more comprehensive pre-service orientation for those students who are going to work in a school setting with "disadvantaged" children.

In the past year volunteer tutors have been faced with specific problems in dealing with children in the following areas:

- 1) Reading and Math skill building
- 2) How to deal with small groups (low reading groups, organizing recreational games, etc.)
- 3) How to deal with students who are from broken or poverty level homes (this past year several of our volunteers actually functioned as "Big Brothers or Sisters" in addition to their tutorial activities)

In addition to preparing the volunteers with the specific skills mentioned above, we would also like to acquaint them with the following types of activities as they relate to a practical application in their volunteer work:

- 1) Group process (look at yourself as a volunteer. What is the student's image of himself in the helping relationship?)
- 2) Dealing with students with behavioral difficulties
- 3) Brief review of learning theory as related to Educational Psychology
- 4) Understanding the classroom teacher's point of view
- 5) Understanding family background
- 6) Utilizing other helping agencies

In order to effectively prepare the volunteer students who will be working in the community, we would estimate that a series of five four-hour workshop sessions each semester would be sufficient. Naturally the students will want to follow-up their volunteer experiences with discussions throughout the year, but we do not propose that these discussions be handled in a formal setting. However, we do feel that the pre-service orientation program must be formalized.

Estimated Costs:

It is estimated that each series of five workshops will cost approximately \$1,050. By offering the series twice during the course of the year the cost would then be \$2,100 for staffing. In addition to the cost for staff, we would like to appropriate some funds for the development of supplementary materials to be given to each volunteer. This packet of materials would of course depend upon the volunteer's assignment, i.e. a student who is tutoring in the elementary school would actually be given a packet of materials including such things as text books, arithmetic flash cards, phonics display materials, etc. It is difficult to estimate the cost required to put together these "packets of Materials" for the volunteers, but we would expect to expend approximately \$25.00 per packet of materials. Many of these materials would be reuseable, but some would have to be expendable items. We would like to prepare 100 of these volunteer packets at a cost of \$2,500.

There also is a need for our volunteers, as well as other interested students who are considering fields of social services, to become exposed to various institutions and agencies throughout the state. The availability of suitable locations for field trips in this immediate area is extremely limited, therefore it is necessary for us to go elsewhere to expose our volunteers as well as other interested students to large social agencies. We therefore would like to request a supplement of \$1,000 to enable us to take field trips to such locations as Singer Zone Center in Rockford, Elgin Hospital, various social agencies in the inner city of Chicago, St. Charles Boys' Home, Joliet State Prison, etc. The cost estimate of \$1,000 is based on a cost of 50¢ per mile for use of a school bus. We have attempted to take field trips with our students previously and have found that relying on student transportation for field trips is most undependable. It is very difficult to expect students to pay their own gas mileage for these kinds of trips. We would like to expand our activities in the area of field trips for our volunteers and therefore we feel the only way to handle this is to provide bus transportation for the field trip.

Proposed Schedule for Implementation:

It is essential that we begin to develop supplemental materials, as well as to purchase materials for the pre-service orientation for volunteers. We hope to begin our volunteer program as soon as possible after the start of the fall semester. We have found that student enthusiasm is often at its peak at that time and therefore the coordinators of the volunteer program plan to recruit volunteers for our various projects

early as well as to establish liaison with various agencies and individuals who will be utilizing our volunteers. In order for us to be able to conduct a pre-service workshop during the fall semester it is essential that we receive funding approval as early as possible from the Illinois Board of Higher Education and the Illinois Junior College Board.

We will not be able to provide sufficient local funds to undertake this pre-service orientation in its proposed scope. The students activities fund already supports the volunteer program to some extent, but this fund is extremely limited for next year and institutional funds are not available for this project. We know that the various social agencies in this area will welcome additional well-trained volunteers from Sauk Valley College. The reception of volunteers during the past year was fantastic. Needless to say, even more trained volunteers would be most welcome.

GWC/mh

7-6-72

SUMMARY OF COSTS
FOR THE SUPPORTING PROPOSAL - VOLUNTEER PROGRAM

<u>Activity</u>	<u>Estimated Costs</u>
1. Five pre-service workshop sessions for student volunteers. Staff to include Sauk Valley College staff and local school teachers.	Fall and spring sessions - of 84 hours each at \$12.50 per hour for staffing TOTAL \$1050
2. Pre-service education packets for volunteers.	Approximate cost of materials per packet is \$25 - 100 packets TOTAL COST For Packets \$2,500
3. Costs for buses for field trips to Singer Zone, Joliet Prison, Elgin Hospital, etc.	Estimated cost for trips is \$1,000 TOTAL PROJECT COST \$4,550

It is proposed that all of the direct costs for the Social Seminar would be funded by the IJCB Public Service Grant.

The Sauk Valley College contribution to the program will be in the nature of Staff time for planning, utilization of college facilities when necessary, and utilization of college equipment such as tape recorders, slide projectors, reading laboratory, learning resources center, and movie projectors. The proposal does not ask for any direct appropriation of college funds.

APPLICATION FOR APPROVAL OF A PUBLIC SERVICE GRANT
FOR JUNIOR COLLEGES

SUPPORTING PROPOSAL - SOCIAL SEMINAR

There is a need for coordination of efforts directed towards the prevention of drug abuse in our area. An approach to combating drug abuse through an educative process has been made by several citizen groups during the past three years. Unfortunately those citizens' groups were not able to sustain a meaningful program of drug abuse education. It is with the intent to train prospective drug education facilitators that this public service grant proposal is made.

Our proposal for providing sufficient training for drug abuse education facilitators is through utilization of the "Social Seminar" experience. Through a "Social Seminar" experience we should be able to train a cross-section of citizens throughout our service area. It is anticipated that upon completion of the "Social Seminar" experience these facilitators will then be able to return to their prospective communities and begin to contact other interested people as well as to start the organization of a drug abuse education program in their local community. Naturally, the ultimate goal of this entire program is to achieve a decrease in drug abuse in the area.

On March 3, 1972, two members of the Student Services staff of Sauk Valley College were invited to attend a presentation by the Special Action Office for Drug Abuse Prevention from the White House in conjunction with the National Institute of Mental Health and the United States Office of Education held at the LaSalle Hotel in Chicago, Illinois. The major purpose of the workshop was to acquaint educators and other community leaders with the "Social Seminar" as an educative program by the National Institute of Mental Health. Rather than highlighting the concepts of this program I am attaching copies of the guidelines and an explanation of the entire "Social Seminar" program. It is the opinion of the Sauk Valley College Student Services staff that the "Social Seminar" experience would prepare interested citizens to return to their communities with the skills necessary to effectively organize and sustain a meaningful drug abuse education program. In other words, we hope that by exposing selected community leaders to the entire seminar process these leaders will in turn go back to the youth that they serve and be prepared to formulate a drug education program that is uniquely suited to their community.

The proposal for funding of the "Social Seminars" covers the following areas of financial support:

- 1) Staff members - Sauk Valley College staff members as well as members of the local Mental Health Agencies, local high school districts, and the Tri-County Youth Opportunities Council will be asked to facilitate and lead four "Social Seminars" conducted in different areas throughout the college service area. We would expect to

utilize three professionals at each of the four seminars. The cost for this would be \$4,800, or \$1,200 per seminar. The Seminars would be conducted in four different locations; Dixon, Sterling-Rock Falls, Prophetstown-Morrison and outlying, possibly in the Polo area. The "Social Seminars" would be organized as a community service course and no tuition or fees would be charged. We truly want to make this an accessible experience. Tuition and application fee, in our opinion, would deter from our ability to select people to attend this seminar.

- 2) Special Materials - The proposal includes provisions for the presentation of the entire film series of the social seminar which may be obtained from the National Audio-Visual Center in Washington, D.C. We feel it is necessary to purchase the entire series so that films are readily available to community groups in the future. We expect to utilize the social seminar films on a no charge loan basis to community groups, if the demand presents itself in the future. The total cost for the film series is \$1,027.00.
- 3) Another area of funding that would be required in order to organize the drug abuse education program would be the development of suitable hand-out materials. These materials are readily available from the United States Department of Health, Education and Welfare. It is hard to specifically develop a cost estimate but we do propose that pamphlets be made readily available for young people who come in contact with the "Social Seminar" experience. The cost for these pamphlets on the average runs between \$5.00 and \$8.00 per 100. It is our estimate that we would probably distribute during the first year of this program approximately 25,000 to 30,000 pamphlets; therefore, we would estimate the cost for additional supplies to be \$2,100. In addition to the estimate of \$2,100 for the hand-out of printed materials from the United States Department of Health, Education and Welfare, we would also anticipate a need of approximately \$1,000 to develop other locally-produced printed materials.
- 4) The National Institute of Mental Health, through the Mental Health Materials Center, Inc., is sponsoring week-long training sessions for persons planning to utilize the "Social Seminar" locally. We have been asked to send one member of the Sauk Valley College Student Personnel staff to this training session which is planned for August 7th-11th, Monday-Friday, 9:00 a.m. - 4:00 p.m. at the Young Men's

Christian Association in Peoria, Illinois. There is no registration fee. Participants are expected to provide their own transportation and meals and this cost would be approximately \$100.00. We would like to budget travel funds to cover this cost.

Proposed Implementation Schedule:

We anticipate beginning these seminars in October and hope to offer each seminar for a 32-hour block of time. We would probably conclude all four seminars by no later than March, 1973.

It is essential that we begin to develop specific materials for the "Social Seminar". The entire workshop experience will be based on defined behavioral objectives for each segment of the workshop. In order to be able to conduct the in-service workshop during the fall semester it is essential that we receive funding approval as early as possible from the Illinois Board of Higher Education and the Illinois Junior College Board.

Funding Requirements:

We will not be able to provide sufficient local funds to undertake this endeavor; therefore it is essential that we have state support. If we were forced to meet the expenses of the workshop through tuition costs the workshop would not be well attended. There are people with specific needs for training and it is essential that the college provide a public service that enables these people to get this experience at no cost to them or the public agencies.

GWC/cb
7-6-72

SUMMARY OF COSTS
for the
SOCIAL SEMINAR

ACTIVITY	ESTIMATED COSTS
1. Four seminars facilities by a team of <u>three people chosen from Sauk Valley College staff and other community leaders</u> . Seminars will be conducted in Sterling-Rock Falls, Dixon, Morrison, and Prophetstown. Each seminar will be 32 hours long.	\$12.50 per contact hour for each facilitator (includes travel and meal expenses) - COST \$1200 PER SEMINAR - TOTAL COST FOR STAFFING \$4800
2. Purchase of the HEW film series for the "Social Seminar".	\$1027 for the entire series
3. Purchase of printed materials for community distribution - (proposed 25, - 30,000 pamphlets)	\$7 per 1,000 pamphlets TOTAL COST FOR PRINTED MATERIALS - \$2100
4. Appropriation to send one Sauk Valley College staff member to the Social Seminar training session in Peoria on August 7th-11th	\$100 for travel expenses
5. Development of locally produced printed materials for distribution in schools, churches, etc.	\$1000
	<hr/>
	TOTAL PROJECT COST
	\$9,027

It is proposed that all of the direct costs for the Social Seminar would be funded by the IJCB Public Service Grant.

The Sauk Valley College contribution to the program will be in the nature of staff time for planning, utilization of college facilities when necessary, and utilization of college equipment such as tape recorders, slide projectors, and movie projectors. The proposal does not ask for any direct appropriation of college funds.

PROPOSAL FOR SHARE CAREER INFORMATION CENTER

SHARE - Serving, Helping, Adapting, Responding, Experiencing

Purposes--To communicate educational and career information to all aspects of the SVC community and particularly those persons and families who have not normally looked toward continuing education and development of career skills.

--To assist those who lack skills in their investigation of education and training available.

--To provide educational and vocational counseling through a cooperative effort utilizing college, high school, and community resources.

--To reach out in very tangible, personal, and innovative means to help these members of the SVC district actually experience SVC. The SHARE program would be a human experience available to assist them in their career development.

--To develop public awareness of the nature and process of career development.

--To help parents and other members of the community to recognize out of school experiences to facilitate career development.

--To bring the "community" to the community college.

1. SVC is located in a predominately rural area with a radius of approximately 50 miles. Most students come from approximately 30 communities. A flavor of metropolitan living is visible in the Rock Falls-Sterling area where heavy industrialization, steel mills, etc. provide a definite contrast to the rural setting. As the only institution of higher education in this area, SVC is faced with the challenge of interpreting educational opportunities to this diversified area. There is also a need to upgrade career and vocational counseling to out-of-school population. A minimum of services are available in this area. Only one mental health center, no employment counseling center other than the Illinois Employment Center in Rock Falls, only one viable adult education program - leaving most of the district without an adult basic education program. Sauk Valley College presents the greatest potential force to meet these needs.

Potential students who can use this service include:

- a. Veterans - This program can provide the one coordinated community effort to more adequately assist the veteran in post-secondary education planning. (SVC has already begun to develop a Veterans' Outreach Program)

- b. Housewives - More and more housewives are resuming their education in this area - but many need assistance in the first step to help them build self-confidence and self understanding as well as to identify career objectives.
- c. Disadvantaged - The office of Economic Opportunity has identified 20,000 persons meeting the poverty criteria in this area.
- d. Drop-outs - High school dropout rates necessitate more educational and counseling assistance for out-of-school youth who can profit from community college experiences.
- e. Rural population - Innovative means of contacting the rural community, which has been distanced from formal educational activity, is needed. This would be a high priority for the SHARE program.
- f. Minority groups - The Mexican-American community in Sterling-Rock Falls has been identified as an area which has not normally taken advantage of additional education.
- g. Elderly - There are over 800 financially indigent heads of households in the age group of 50 years and older living in the area of Lee, Ogle, and Whiteside county who could profit from consumer education, economic planning, and other community service courses. The SHARE program could facilitate college involvement within this group and also the numerous other elderly groups in nursing homes, family homes, etc.

1 --Other groups that the SHARE program will reach include - Migrant workers, the handicapped, business and industrial workers, shift workers, institutions - hospitals, Dixon State School, etc.

Implimentation--The SHARE Program will utilize a team approach involving education, business and industry, labor, community, and family, in the implimentation of their awareness program in career development, guidance counseling, and placement activities.

Center--The program will be coordinated through the office of counseling services at SVC. Records and other data will be centralized in this location.

Staff--The key ingredient of the program will include the use of a variety of professional and lay staff, all trained and proficient in related areas of specialization.

A partial list includes:

Sauk Valley College Student Personnel Staff

- a. Counselors
- b. Financial Aid staff
- c. Learning resources

Area High School Counselors:

- a. There are approximately 60 High School Counselors in the Sauk Valley College district.

Division of Vocational Rehabilitation Counselors

Students engaged in practicum of Human Services Curriculum at SVC.

Community Volunteers:

- a. Children and family service
- b. Youth Outreach workers
- c. YMCA
- d. Church groups

College Work Study - Secretarial Science

College Work Study - Veterans Outreach

College Work Study - Latin-American Representative

Program--The SHARE Outreach Program will be designed to meet the student on a personal basis.

Human Development Center for SHARE.

- a. The center which will be located on the first floor of the central mall of SVC - Room 1H2 lends itself to the open door philosophy.
- b. The center will be maintained to provide:
 - career and educational counseling
 - career and educational information systems
 - special programs for various interest groups such as veterans, elderly, shift workers from Northwestern Steel & Wire, etc.
 - active tutorial assistance program utilizing volunteer staff
 - active testing and counseling program designed to assist participants in clarifying career goals
 - a. job related testing
 - b. resume development
 - c. interviewing technique
 - d. employment counseling
 - group process activities in human development

Off Campus Extension of SHARE

In addition to reaching out to bring people to the Sauk Valley College Center; provisions will be made to take the college to the student.

Implimentation--During the first year an effort will be made to visit each town in the district for the express purpose of bringing all SHARE activities to that location.

--Utilization of a small camping type trailor will be made or in a larger area - a downtown store or community space will be utilized.

Financial Support Needed to Implement the Program

Tests
Brochures
Advertising
Films
Office Materials

Staffing of the SHARE Center	=	\$ 5,000
Testing materials and scoring	=	1,000
Brochures, Advertising development of appropriate local materials	=	1,500
Mobile Van (Rental or donation)	=	1,000
Operating, Transportation of Van	=	800
	=	800
Office Supplies		500
Audio Visual, Films, etc.	=	<u>500</u>
		\$10,300

**APPLICATION FOR APPROVAL OF A DISADVANTAGED STUDENT GRANT
FOR PUBLIC JUNIOR COLLEGES**

SUPPORTING PROPOSAL - BI-LINGUAL TEACHER AIDES

The proposal designed to train bi-lingual teacher aides is prompted by a specific need for bi-lingual teacher aides in the Sterling-Rock Falls area. Sauk Valley College offers a certificate and a two-year degree program in Educational Aide as part of its Human Services Program. The proposal for developing a bi-lingual teacher aide program would make available a community service option for those people who wish to train specifically for working with the Mexican-American population in Sterling and Rock Falls. In addition to providing pre-service training, the proposal would serve an important local in-service need for teachers already employed by the public schools.

The Sterling-Rock Falls area currently is relying on Teacher Aides who have received very little formal training. The proposal for funding a training program for bi-lingual teacher aides would enable these people who are already serving in the capacity of Teacher Aides to return and receive specific training directed towards a more effective program for Mexican-American students. Estimates of the Mexican-American population currently enrolled in the public schools in Sterling-Rock Falls is in excess of 20%.

Mrs. Kathryn Lillyman, Assistant Professor of Spanish, was selected as a participant in the Institute for Community College Faculty in Instruction of Mexican-American college students. The Institute is being conducted at Cochise College, Douglas, Arizona, from June 19th to July 21st. Mrs. Lillyman, along with other members of the Sauk Valley College staff who are responsible for the Human Services Curriculum, will be primarily involved in the development of the workshop to train bi-lingual teacher aides. Teachers in the Sterling-Rock Falls public schools will also be involved in the in-service courses for the preparation of bi-lingual teacher aides. As a result of Mrs. Lillyman's experiences we would anticipate that with the assistance of public school officials we will be able to develop teaching aids and techniques that would be appropriate for utilization by bi-lingual teacher aides.

The proposed program includes core experiences in teaching of English Grammar and Composition, Audio-Visual Materials, Introduction to Mexican-American Studies, Teaching of English as a Second Language, Human Relations and Basic Child Psychology. These core courses would be specifically designed towards the preparation of bi-lingual teacher aides. They would support the offerings and the curriculum of the Educational Aide Degree Program currently offered by Sauk Valley College.

Estimated Costs:

The cost estimate for four core courses as a fall semester offering would be \$2,400. We would anticipate repeating the in-service workshop once next spring so the total cost for professional staff would be \$4,800. The development of supplies and teaching materials would

be \$5,000. We do not anticipate charging any tuition for these courses and these courses for in-service would be entered as non-reimbursable courses.

Proposed Implementation Schedule:

It is essential that we begin to develop specific materials for the bi-lingual teacher aide workshops. We would hope to conduct the entire workshop experience based on well defined behavioral objectives for each segment of the workshop. In order to be able to conduct the in-service workshop during the fall semester it is essential that we receive funding approval as soon as possible from the Illinois Board of Higher Education and the Illinois Junior College Board.

Funding Requirements:

We will not be able to provide sufficient local funds to undertake this endeavor; therefore it is essential that we have state support. If we were forced to meet the expenses of the workshop through tuition costs, the workshop would not be well attended. There are people with specific needs for training and it is essential that the college provide a public service that enables these people to get this experience at no cost to them or the public schools.

GWC/mh
7-6-72

SUMMARY OF COSTS
FOR THE TRAINING OF BI-LINGUAL TEACHER AIDES

<u>Activity</u>	<u>Estimated Costs</u>
1. Offering of eight community service courses through Sauk Valley College at <u>NO COST</u> to the enrollers.	Staffing - \$600 per course TOTAL \$4,800
2. Development of learning materials for the teaching of bi-lingual students.	\$5,000 - to be spent for the purchase of special materials and the development of new materials.
	TOTAL PROJECT COST \$9,800

It is proposed that all of the direct costs for the Social Seminar would be funded by the IJCB Public Service Grant.

The Sauk Valley College contribution to the program will be in the nature of Staff time for planning, utilization of college facilities when necessary, and utilization of college equipment such as tape recorders, slide projectors, reading laboratory, learning resources center, and movie projectors. The proposal does not ask for any direct appropriation of college funds.