

## Sauk Valley College Board of Trustees Meeting

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April 9, 1973

### **AGENDA**

- A. Call to order
- B. Roll call
- C. Communications from visitors
- D. Recommended actions:
  - 1. Approval of minutes as submitted
  - 2. Approval to proceed on sealing of roadways and parking lots
  - 3. Approval to proceed with preliminary construction of "holding pond"
  - 4. Approval to proceed in the repairing of leaks in pumphouse roof
  - 5. Approval to purchase tractor and mower
  - 6. Approval of budget transfer within Health-Science budget
  - 7. Approval to submit Spring certification of vocational-technical enrollment
  - 8. Approval of 1-5 year vocational plan
  - 9. Personnel matters
  - 10. Approval of acceptance of gift from the Practical Nursing alumni
  - 11. Arbitrator's report on the Holtam/Zindel grievance
  - 12. Other items
- E. Old business:
  - 1. Consideration of proposal from the College Council
  - 2. Resolution for the annexation of the Thomson School District to Sauk Valley College District
  - 3. Other items
- F. New business:
  - 1. Consideration of revised organizational chart
  - 2. Other items
- G. President's report:
  - 1. World Affairs Conference
  - 2. "Meet the Candidates Night"
  - 3. Easter Egg Hunt
  - 4. N.I.U. evaluation of philosophy instruction
  - 5. SVC's Spanish-American club Conference
  - 6. Out Reach Program
  - 7. Other items
- H. Time of next meeting
- I. Adjournment

MINUTES OF SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
April 9, 1973

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on April 9, 1973, in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order:

Chairman Perkins called the meeting to order at 7:36 p.m. and the following members answered roll call:

- Orval DeWeerth
- Henry Kobbeman
- William Reigle
- Kenneth Reuter
- Catherine Perkins

Absent:

- Ronald Coplan
- Thomas Walter

Approval of Minutes:

It was moved and seconded that the minutes of the March 26, 1973 meeting be approved as presented. Motion voted and carried.

Roadways and Parking Lots:

Discussion was held on repair work to be performed on the roadways and parking lots. It was moved and seconded that the Board authorize Robert Edison to seek bids for the necessary repair work on the roadways and parking lots with funds to be derived from the Site and Construction fund. Motion voted and carried.

Arrival:

Member Ronald Coplan arrived at 7:40 p.m.

Holding Pond:

It was moved and seconded that the Board approve the expenditure of \$250 to cover the cost of Phase One with Willet Hofmann & Associates, Inc., of Dixon, Illinois, for the construction of a holding pond. In a roll call vote, all voted aye. Motion carried.

Pumphouse:

It was moved and seconded that the Board approve hiring an architect to draw the necessary plans and specifications to be used as a bid document to correct the problems in the pumphouse roof. In a roll call vote, all voted aye. Motion carried.

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**Budget Change:**

It was moved and seconded that the Board approve the following budget change:

- Increase 110-700-543 Health Science supplies by \$550.00
- Decrease 110-600-543 Math Science supplies by \$200.00

In a roll call vote, all voted aye. Motion carried.

**Vocational Certification:**

It was moved and seconded that the Board adopt the following resolution in regard to vocational-technical programs for the current year:

"We hereby certify that the vocational and technical programs summarized for the current fiscal year have been operated in accordance with requirements of the 1968 Amendments to the Vocational Education Acts and Regulations established therefrom. The State Plan for the administration of Vocational and Technical Education programs in the State of Illinois and minimum requirements established by the State Board, and the State and Federal Statutes governing the operation of this educational institution and regulations..."

In a roll call vote, all voted aye. Motion carried.

**Five-Year Vocational Plan:**

Discussion was held on the five-year vocational plan presented to the Board for approval. It was then moved and seconded that the Board acknowledge the proposals as presented for Vocational and Technical Education are designed to meet the needs of the Sauk Valley students and community and have been reviewed and approved by this governing board. In a roll call vote, all voted aye. Motion carried. It was suggested that a synopsis of this plan be sent to the board members for further study.

**Gift:**

It was moved and seconded that the Board approve the gift of a pelvic model from the Practical Nursing alumni and directed Dr. Cole to send a letter of appreciation. Motion voted and carried.

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**Tractor:**

It was moved and seconded that the Board approve the purchase of a Ford 2000 tractor with mower from Ratzlaff Ford Sales if they can deliver within less than 60 days. In a roll call vote, the following was recorded:

Ayes - Members Coplan, DeWeerth, Kobbeman, and Perkins.

Nays - Members Reigle and Reuter. Motion carried.

**Grievance:**

The Board was informed by Mr. Castendyck that Grievance #5 filed by David Zindel and Richard Holtam had been denied with various comments rendered by the arbitrator in reference to Article #14 of the Association contract.

**Student Achievement Winners:**

It was moved and seconded that the Board congratulate recent Student Achievement winners, Irene Gerdy and Cedric Patterson, both of Rock Falls, Illinois. Motion voted and carried.

**Reconsideration of Tractor Purchase:**

It was moved and seconded that the Board reconsider the action on the purchase of a tractor. Motion voted and carried.

It was moved and seconded that the Board accept the low bid of Woodrow's Implement Company of Dixon, Illinois for a Ford 2000 tractor with a Wood L59F mower, with the guarantee that this machinery be delivered within 60 days (or they furnish a like piece of equipment for the college to use rent-free until delivery). If this is not done, the bid will then be awarded to the next low bidder, Ratzlaff Ford Tractor Sales. In a roll call vote, the following was recorded:

Ayes - Members Coplan, DeWeerth, Kobbeman, Reigle, Reuter, and Perkins.

Nays - 0. Motion carried.

**Faculty Association Dues:**

Discussion was held on the request from the College Council for the Board to authorize payment of the SVC Faculty Association's \$100 annual dues to the Illinois Junior College Faculty Association. No action was taken.

**Annexation:**

It was moved and seconded that the Board adopt the attached resolution for the annexation of the Thomson School District to the Sauk Valley College District. In a roll call vote, all voted aye. Motion carried.

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**Organizational Chart:**  
President Cole presented a revised organizational chart for Board consideration and study.

**President's Report:** President Cole reported on the World Affairs Conference, Meet the Candidates Night, Easter Egg Hunt, NIU evaluation of philosophy instruction at Sauk Valley, the Spanish Club Conference to be held April 27, 1973, and 'the Out Reach program.

**Commendation:** Mrs. Perkins said she would like to express her sincere appreciation, and that of the Board of Trustees, to Kenneth Reuter for over eight years of dedicated service to the college. She noted that Mr. Reuter has been a charter member of the SVC Board and through his work and effort, Amboy has become an important part of the district.

Mr. Reuter told the Board that he had enjoyed serving as Board member and had not lost any enthusiasm, he is as excited about Sauk Valley now, as he was in 1964 with he started working on the feasibility studies. He said he would cherish the friendships he had made with Board members, college staff, and student.

**Executive Session:** At 9:10 p.m. it was moved and seconded that the Board adjourn to executive session to discuss personnel matters. In a roll call vote, all voted aye, Motion carried.

**Regular Session:** At 10:35 p.m. it was moved and seconded that the Board return to regular session, in a roll call vote, all voted aye. Motion carried.

**Resignation:** It was moved and seconded that the Board accept the resignation of Philip Osborn as Dean of Instruction. In a roll call vote, all voted aye, Motion carried.

**Administrators:** It was moved and seconded that the following four administrators be returned to faculty positions at the following rank and step for the 1973-74 academic year:

Anne Horton	Step 6	Full Professor
Don Burton	Step 8	Associate Professor
Fred Nesbit	Step 4	Associate Professor
Philip Osborn	Step 12	Associate Professor

In a roll call vote, all voted aye, Motion carried.

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Contractos: It was moved and seconded that the Board authorize extending contracts with normal salary increases for the 1973-74 academic year to the following staff members:

Craig Cox Robext Crouse  
Jime Hilton Douglas Kotarek  
Robert Logeman

In a roll call vote, all voted aye, Motion carried.

Adjournment: Since there was no further business; it was moved and seconded that the Board adjourn, The next meeting will be April 23, 1973. In a roll call vote, the following was recorded: Ayes Members Coplan, DeWeerth, Kobbeman, Reigle, Reuter and Perkins, Nays-0. Motion carried.

'The Board adjourned at 10:40 p.m.

E.O. DeWeerth, Secretary

## RESOLUTION

WHEREAS, the Board of Education of Thomson Community Unit School District Number 301, of Carroll County, Illinois at a regular meeting of said Board held on Monday, the 2nd of April, 1973, duly adopted a Resolution designating Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, and Bureau, State of Illinois, as the Class I Junior College District to which the Board of Education desired that the territory hereinafter described be annexed,

WHEREAS, Board of Trustees of said Junior College District Number 506 would be happy to have said territory annexed to its District,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Junior College District Number 506, Counties of Whiteside, Lee, Ogle, Henry and Bureau, State of Illinois, commonly known as Sauk Valley Junior College, in accordance with the provisions of Sec. 106-6.1, Chap. 122, Illinois Revised Statutes, hereby expresses agreement w the annexation of the territory described as:

Commencing at the Southeast corner of Section 36, Town ship 24 North, Range 4 East of the 4th P.M., thence West along the South lines of Sections 36 and 35 to the Southeast corner of said Section 34 in said Township; thence North 80 rods; thence West 240 rods; thence South 80 rods to the South line of Section 34 in said Township. Thence West 80 rods to the Southwest corner of said Section 34; thence continuing West along the South lines of Sections 33, 42 and 31 to the Southwest corner of Section 31 in said Township and Range; thence continuing West along the South lines of Sections 36, 35 and 34, in Township 24 North, Range 3 East of the 4th P.M., to the center of the Mississippi River; thence South following the center Line of the channel of the Mississippi River to the Southwest corner of Section 34 in Township 23 North, Range 3, East of the 4th Principal Meridian, thence East along the South line of Sections 34, 35 and 36 in Township 23 North, Range 3 East of the 4th Principal Meridian, to the Southeast corner of said Section 36, thence East along the South line of Sections 31, 32, 33, 34, 35 and 36 in Township 23 North, Range 4 East of the 4th Principal Meridian, to the Southeast corner of said Section 36; thence North along the East line of Sections 36, 25, 24, 13, 12 and 1 in Township 23 North, Range 4 East of the 4th Principal Meridian, to the place of beginning, all of said territory being situated in the County of Carroll and the State of Illinois; said territory being the present boundaries of York Community High School District Number 201 and Thomson Community Consolidated School District 174, both of the Carroll and State of Illinois, to said Junior College District.

BE IT FURTHER RESOLVED That a certified copy of this Resolution be transmitted to the Illinois Junior College Board and to the Board of Education of Thomson Community Unit School District Number 301, Carroll County, Illinois.

BE IT FURTHUR RESOLVED That Dr. George Cole, President of Sauk Valley College, be authorized and directed to take whatever steps may be deemed appropriate or necessary to assist in effecting the annexation of said territory to Sauk Valley College.

## PRELIMINARY VOCATIONAL CREDIT HOURS

Spring Semester 1973

### AGRICULTURE

Course	Priority	Hours
Management	C	147
Business	B	108
Horticulture	B	21

### BUSINESS

Course	Priority	Hours
Accounting	C	226
Data Processing	B	23
Mid-Management	C	368
Secretarial	B	338
Office Machines	B	30
Library	C	24

### HEALTH

Course	Priority	Hours
AD Nursing	A	721
Radiology	A	142
Medical Laboratory	A	350
LP Nursing	A	576

### INDUSTRIAL

Course	Priority	Hours
Automotive	B	235
Machine Design	B	66
Electronics	B	88
Welding	B	55
Police Science	A	303

### PUBLIC SERVICE

Course	Priority	Hours
Teacher Aide	C	54
Guidance of Children	C	16
Human Services	B	72

**Total** **3963**

April 4, 1973

President Cole

Robert Edison

Re: Tractor Bids

'The following ad was placed in the Dixon and Sterling papers on March 13 and March 22, 1973, respectively:

The Legal Notice below is to be published on March 13, 1973 with "Certificate of Publication" to be furnished the college business office.

The Board of Trustees of Sauk Valley College, District #506 of Whiteside, Lee, Ogle, Bureau and Henry Counties will receive sealed bids for an all-purpose utility tractor and rotary mower. Please request specifications from Robert Edison at Dixon 288-5511.

These bids should be clearly labeled as to content and will be received in the office of Robert Edison, Sauk Valley College, Rural Route #1, Dixon, Il. 61021, on or before 1:00 p.m., April 2, 1973.

The Board reserves the right to reject any and all bids.

Attached hereto are the tabulated bids which have been received.

RECOMMENDATION: Board approval to purchase the specified tractor and mower from Woodrow's Implement Company, East River Road, Dixon, Ulinoie.

RE/mv  
Enc.

Tractor Bids

April 4, 1973

Vendor	Make & Model	Tractor	Mower	Delivery	Warranty
Midland Tractor & Implement Company	John Deere 301	\$3,845	\$450	7-1-73	one year
Ratzlaff Ford Sales	Ford 2000	\$3,640	\$395	30-60 days	one year
Woodrow's Implement Company	Ford 2000	\$3,479.25	\$385	120 days	one year
Raymond 'M'	Yazoo 60	\$1,647	Included	Immediate	one year
Raymond 'M'	Yazoo 76	\$2,155.50	Included	Immediate	one year

**SAUK VALLEY COLLEGE**  
**COMMUNITY OUTREACH PROGRAM**  
**PRELIMINARY STATUS REPORT FOR ALL COURSES**  
 OCTOBER 9, 1972 - APRIL 9, 1973  
**TOTAL NUMBER OF STUDENTS (10-9-72 to 4-9-73): 575**

Students Enrolled in Non-Credit Courses: 266

Students Enrolled in Credit Courses: 309

Student Credit Hours: 726

**STUDENT TOTALS BY OUTREACH CENTERS**

TOWN	# OF STUDENTS TAKING COURSES FOR CREDIT	# OF STUDENTS TAKING COURSES FOR NON-CREDIT	TOTAL # OF STUDENTS TAKING COURSES
Amboy	37	33*	70
Dixon	9	-	9
Dixon State School	10	-	10
Fulton	8	46	54
Morrison	11	-	11
Ohio	10	-	10
Prophetstown	60	-	60
Rock Falls (Whiteside Airport)	15	-	15
Sauk Valley College	105	187	292
Sterling (Whiteside Area Vocational Center)	17	-	17
Sterling (Community General Hospital)	7*	-	7

Walnut	20	-	20
<b>Total</b>	<b>309</b>	<b>266</b>	<b>575</b>

\*Registration still in process for a current offering.

## COURSE OFFERINGS

### AMBOY

<u>CREDIT COURSES</u>	<u>CREDIT</u>	<u>STUDENTS</u>	<u>HOURS</u>
BUS 101 - Principles of Accounting	3	8	24
ENG 101 - Rhetoric & Composition	3	18	54
PSY 103 - Introduction to Psychology	3	<u>11</u>	<u>33</u>
		37	111

### NON CREDIT COURSES

Sewing-Pattern Fitting	Non	9	-
Knit-Sewing	Non	24	-
Tailoring	Non	<u>Begins 4-12-73</u>	
		33	

TOTAL STUDENTS ENROLLED TO DATE = 70

### DIXON

### CREDIT COURSES

HSV 220 - Mental Retardation (DSS)	3	10	30
PSY 103 - Introduction to Psychology	3	<u>9</u>	<u>27</u>
		19	57

TOTAL STUDENTS ENROLLED TO DATE = 19

### FULTON

### CREDIT COURSES

PSY 103 - Introduction to Psychology	3	<u>8</u>	<u>24</u>
		8	24

### NON-CREDIT COURSES

Fundamentals of art	Non	16	-
Basic Drawing	Non	<u>30</u>	-
		46	

TOTAL STUDENTS ENROLLED TO DATE = 54

OHIO

<u>CREDIT COURSES</u>	<u>CREDIT</u>	<u>STUDENTS</u>	<u>HOURS</u>
PSY 103 - Introduction to Psychology	3	<u>10</u>	<u>30</u>
		10	30

TOTAL STUDENTS ENROLLED TO DATE = 10

PROPHETSTOWN

CREDIT COURSES

BUS 101 - Principles of Accounting	3	20	60
ENG 270 - Creative Writing	3	9	27
PED 135 - Senior Lifesaving	2	12	24
PSY 103 - Introduction to Psychology	3	<u>19</u>	<u>57</u>
		60	168

TOTAL STUDENTS ENROLLED TO DATE = 60

ROCK FALLS (Whiteside County Airport)

CREDIT COURSES

AVA 101 - Private Pilot Ground Training I	2	<u>15</u>	<u>30</u>
		15	30

TOTAL STUDENTS ENROLLED TO DATE = 15

SAUK VALLEY COLLEGE

CREDIT COURSES

WLD 100 - Blueprint Reading Layout	3	13	39
GSD 010 - Investment Fundamentals	1	24	24
GSS 011 - Group Dynamics	1	32	32
PED 130 - Fundamentals of Rhythms	1	14	14
PED 126 - Tennis	1	14	14
PED 133 -Folk-Square Dancing	1	<u>8</u>	<u>8</u>
		105	131

SAUK VALLEY COLLEGE (Cont.)

<u>NON-CREDIT COURSES</u>	<u>CREDIT</u>	<u>STUDENTS</u>	<u>HOURS</u>
Anatomy & Physiology	Non	9	-
Current Trends in Education	Non	9	-
GSV 013 - Construction Blueprint Reading I	Non	19	-
GSV014 - Construction Blueprint Reading II	Non	22	-
Folk-Square Dance	Non	6	-
Getting Ready For Baby	Non	15	-
Group Dynamics	Non	41	-
Forum on Politics	Non	51	-
Tennis	Non	<u>15</u>	-
		187	

TOTAL STUDENTS ENROLLED TO DATE = 292

STERLING (Community General Hospital)

CREDIT COURSE

GSI 012 - Conversational Spanish	2	<u>7</u>	<u>14</u>
		7	14

TOTAL STUDENTS ENROLLED TO DATE = 7 (Registrations still being taken)

STERLING (Whiteside Area Vocational Center)

CREDIT COURSE

WLD 101 - Welding I	4	<u>17</u>	<u>68</u>
		17	68

TOTAL STUDENTS ENROLLED TO DATE = 17

WALNUT

CREDIT COURSES	CREDIT	STUDENTS	HOURS
BIO 120 ~ Environmental Health	3	10	30
PSY 103 - Introduction to Psychology	3	<u>10</u>	<u>30</u>
		20	60

TOTAL STUDENTS ENROLLED TO DATE = 20

Report Submitted By:

John E. Sagmoe  
Dean of Student & Community Services

4-9-73  
JES/bg

Sauk Valley College

Dixon, Illinois

NOTICE OF SPECIAL MEETING

A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF SAUK  
VALLEY COLLEGE DISTRICT #506, COUNTIES OF WHITESIDE,  
LEE, OGLE, HENRY AND BUREAU, STATE OF ILLINOIS, IS  
CALLED FOR TUESDAY, APRIL 17, 1973 at 7:30 P.M., IN THE  
BOARD ROOM OF THE COLLEGE, RURAL ROUTE #1, DIXON,  
ILLINOIS, FOR THE PURPOSE OF AN ELECTION CANVASS.

Catherine R. Perkins, Chairman  
Sauk Valley College Board of Trustees  
District #506

CRP/my  
9am. Monday  
April 16, 1973