

## AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
Conference Room, Third Floor, 3L14  
August 26, 1974 8:00 P.M.

- A. Call to order
- B. Roll call
- C. Communication from Visitors
- D. Recommended Actions
  - 1. Approval of minutes as submitted
  - 2. Approval of Treasurer's report
  - 3. Approval of current bills for payment
  - 4. Approval of current payroll journal
  - 5. Personnel matters
  - 6. Approval of mileage allowance for President
  - 7. Other items
- E. Old Business
  - 1. Discussion of utilization of facilities policy
  - 2. Other items
- F. New Business
- G. President's Report
  - 1. Summer schedule instructor cost analysis
  - 2. Enrollment report - Fall 1974
  - 3. Community Services study
  - 4. Faculty pay & living costs chart
  - 5. Results of Institutional Goal Inventory
  - 6. North Central Progress Report
  - 7. Other items

bg  
8-21-74

MINUTES OF SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

August 26, 1974

The Board of Trustees of Sauk Valley College met in regular meeting at 8:00 p.m. on August 26, 1974 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Coplan called the meeting to order at 8:00 p.m. and the following members answered roll call:

Arman Gaulrapp	Peter Gray
Henry Kobbeman	Oscar Koenig
Greg Rehner	William Reigle
Robert Wolf	Ronald Coplan

Minutes: It was moved and seconded that the minutes of the regular meeting held August 12 be approved as presented. Motion voted and carried.

Treasurer's Report: It was moved and seconded that the Board approve the attached Treasurer's report as presented. Motion voted and carried.

Bills Payable: It was moved and seconded that the Board approve the attached bills in the following amounts:

Educational Fund:	\$213, 510. 28
Building Fund	7, 565. 44
Site & Construction	9, 770. 97
Bond & Interest #2	8, 300. 00

In a roll call vote, the following was recorded: Ayes - Gaulrapp, Gray, Kobbeman, Koenig, Reigle, Wolf, and Coplan. Nays-0. Motion carried.

Payroll: It was moved and seconded that the payroll of July 15 in the amount of \$53, 535. 30, the payroll of July 31 in the amount of \$56, 802. 91, and the payroll of August 15 in the amount of \$60, 504. 19 be approved as presented. In a roll call vote, all voted aye. Motion carried.

August 26, 1974  
Page #2

**Mileage Allowance:** Discussion was held on travel reimbursement for the President. It was moved and seconded that President Cole be reimbursed at the rate of 15¢ per mile for all college travel and the college car (1971 Ford Torino) be disposed of by advertising for bids. In a roll call vote, all voted aye. Motion carried.

**T-2 Facility:** President Cole reported to the Board that the administration was exploring the possibility of using T-2 as an instructional facility for a welding lab.

**Building Policy:** In regard to the proposed building policy presented to the Board at the last meeting, Member Coplan pointed out several areas in the policy that he thought could be changed. President Cole noted that this policy would be presented to the Associated Students Board and brought back to the Trustees for further study and recommendations.

**President's Report:** A report was presented to the Board on the cost analysis for summer school instructors. Dr. Cole also reported that current registration was running 17,000 credit hours which is an increase over last year's figure at the same time.

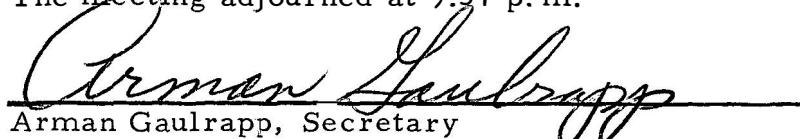
**Community Service Report:** Dr. Cole introduced Jim Barber, Coordinator of the Community Service program who gave a report on general studies enrollees for Spring, 1974, and a profile of student characteristics.

**Institutional Goals Inventory:** Mr. Mike Meyer, Coordinator of Institutional Research, gave an informative presentation on the Institutional Goals Inventory.

**Executive Session:** At 9:00 p. m. it was moved and seconded that the Board adjourn to executive session to discuss collective bargaining. In a roll call vote, all voted aye. Motion carried.

**Regular Session:** At 9:36 p. m. it was moved and seconded that the Board return to regular session. In a roll call all voted aye. Motion carried.

**Adjournment:** Since there was no further business, it was moved and seconded that the Board adjourn. The next meeting will be September 9 at 8:00 p. m. In a roll call vote, all voted aye. Motion carried. The meeting adjourned at 9:37 p. m.



Arman Gaulrapp  
Arman Gaulrapp, Secretary

*G-1*

August 21, 1974

MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole  
President

RE: AGENDA ITEM #G-1 - SUMMER SCHEDULE INSTRUCTOR COST ANALYSIS

Pursuant to questions raised at the last Board of Trustees' meeting concerning the small class size for the summer, I have attached a previous summary done for the summer, 1974. I feel if this is compared to the report given out at the last Board meeting it might reassure the Board members that many of the small classes were compared and that we were very cautious of cost figures when we made decisions about the instructional assignments for the summer semester.

GEC/bg  
Enc.

July 3, 1974

MEMORANDUM

TO: SVC Board of Trustees  
FROM: Dr. George E. Cole  
President  
RE: AGENDA ITEM #H2 - SUMMER SCHEDULE INSTRUCTOR COST ANALYSIS

Attached is a summary of summer instructional costs based on the ten day report. If we use the summer of 1973 as a pattern it is quite probable that our mid-term report will be higher than the ten day student credit hour count of 3,245.

Back-up sheets are attached.

GEC/bg  
Enc.

SUMMER SCHEDULE INSTRUCTOR COST ANALYSIS

DEAN OF CAREER EDUCATION

Estimated Income	\$47,175.72
ACTUAL INSTRUCTION COST INCLUDING HEALTH PERSONNEL ON TWELVE MONTH CONTRACT	\$27,549.44
DEPARTMENT HEADS & COORDINATORS	<u>2,253.89</u>
TOTAL	\$29,803.33
DIFFERENCE	\$17,372.00

DEAN OF ARTS & SCIENCES

ESTIMATED INCOME	\$59,629.50
ACTUAL INSTRUCTION COST	\$43,150.00
DEPARTMENT HEADS	<u>3,981.00</u>
TOTAL	\$47,131.00
DIFFERENCE	\$12,498.50

SUMMARY

	INCOME	EXPENSE	DIFFERENCE
1974 TOTALS	\$106,805.22	\$76,934.33	\$29,870.89
1973 TOTALS	\$ 96,261.00	\$70,090.68	\$26,170.32

bg  
7-3-74

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE September 10, 1973

RANDUM

Dr. Cole

Noah Bunch

Summer Session Summary

Attached are copies of the Summer Session, 1973.

An attempt was made to find the total income for each course as noted by the asterisks. However, the business courses were difficult to find the exact income as some of the students were probably transfer students, and this information is available only from class lists giving the curriculum codes. This income variable should not make a significant difference on the total income.

The Geology field trip costs were treated as salaries, as noted on the course list.

The total income, vs. salaries, indicate a favorable return, with 72.8% allocated for salaries.

Income could be improved by using some of the low enrollment courses as tutoring courses, with salaries allocated accordingly.

Also, all staff who now have 12 month appointments could be placed on 10 months, plus summer school teaching, which would involve a saving as related to staff who teach summer school.

NB/af  
Attachment

		<u>Cr</u>	<u>Stu. Cr.</u>		<u>Income</u>	<u>Salary</u>
			<u>Hrs.</u>			
ione, Teresa						
ENG 110B	Reading Techniques	1	1	*	\$ 28.50	
ENG 110B	Reading Techniques	3	33	*	940.50	
ENG 110N	Reading Techniques	1	4	*	114.00	
ENG 110N	Reading Techniques	2	6	*	171.00	
ENG 110N	Reading Techniques	3	36	*	1026.00	
GSP 050N	Reading & Study Skills	3	21	**	861.00	
GSP 050N	Reading & Study Skills	2	2	**	82.00	
GSP 050N	Reading & Study Skills	3	27	**	1107.00	
					\$4330.00	\$1770.78
uinnup, Max						
MUS 135A	Applied Music - Piano	1	3	*	\$ 85.50	
MUS 137A	Applied Music - Instrum.	1	2	*	57.00	
MUS 138A	Applied Music - Instrum.	1	1	*	28.50	
MUS 201A	Introduction to Music	3	30	*	855.00	
MUS 221A	Music for Elem. Class Tchrs	3	30	*	855.00	
					\$1881.00	\$2462.46
illyman, Kathryn						
LAN 161A	Beginning Spanish I	2	18	*	\$ 495.00	
LAN 162A	Beginning Spanish II	2	16	*	456.00	
					\$ 951.00	\$1366.64
tterst, Judith						
SPE 131A	Gen. Prin. of Speech	3	63	*	\$1795.50	
SPE 131N	Gen. Prin. of Speech	3	87	*	2479.50	
					\$4275.00	\$1350.00
ovekin, David						
PHL 205N	Phil. of Myth & Symbolism	3	54	*	\$1539.00	\$ 885.39
atter, Robert						
ART 119N	Art Survey	3	48	*	\$1368.00	\$ 952.08
Banion, John						
ENG 101A	Rhetoric & Composition	3	42	*	\$1197.00	
ENG 103A	Rhetoric, Comp. & Lit.	3	24	*	684.00	
ENG 220N	The Bible as Literature	3	45	*	1282.50	
					\$3163.50	\$2656.17
ubel, Sue						
ENG 295A	Workshop in the Diagnosis of Reading Difficulties	3	21	*	\$ 598.50	\$ 675.00

	<u>Cr.</u>	<u>Stu. Cr.</u>	<u>Income</u>	<u>Salary</u>
		<u>Hrs.</u>		

### TURAL SCIENCE

Bunch, Noah						
BIO 120A	Environmental Health	3	33	*	\$ 940.50	-
DeJarnatt, Carson						
MAT 105N	Basic Algebra	3	39	*	\$ 1111.50	\$ 675.00
Frederick, Lauren						
GSC 105N	Astronomy	4	68	*	\$ 1938.00	
MAT 201N	Calculus I	4	4	*	<u>\$ 114.00</u>	
					\$ 2052.00	\$ 1469.44
Harper, Charles						
GSC 201A	Physical Geology	4	68	*	\$ 1938.00	
GSC 202A	Historical Geology	4	68	*	<u>1938.00</u>	
					\$ 3876.00	\$ 2000.00
				(Bus trans., etc.)		\$ 1866.00
Heuck, Dale						
CHE 101A	Basic Chemistry	5	105	*	\$ 2992.50	\$ 1645.80
Keller, Stuart						
MAT 105A	Basic Algebra	3	15	*	\$ 427.50	
MAT 115A	Prin. of Mod. Math	3	45	*	1282.50	
MAT 121A	College Algebra	3	15	*	<u>427.50</u>	
					\$ 2137.50	\$ 2462.46

### EALTH

Grossman, Leona						
HEA 099C	Practice of Mod. Bedside Nursing III	3	33	**	\$ 1353.00	
HEA 097A	Found. of Mod. Bedside Nursing	2	64	**	<u>1824.00</u>	
					\$ 3177.00	\$ 1780.00
Harder, Tom						
HEA 196A	Principles of Radiol.III	7	21	**	\$ 861.00	
HEA 296A	Principles of Radiol.VI	7	42	**	<u>1722.00</u>	
					\$ 2583.00	\$ 2122.16
Love, Kenneth						
HEA 297A	Radiographic Practicum	3	9	**	\$ 369.00	\$ 150.00

			<u>Cr.</u>	<u>Stud.Cr.</u> <u>Hrs.</u>	<u>Income</u>	<u>Salary</u>
in, Joan						
	HEA 097A	Foundations of Modern Bedside Nursing III	2	64	**	\$2624.00
	HEA 099A	Practice of Modern Bedside Nursing III	3	27	**	1107.00
	GSS 012A	Intro. to Medical Term.	1	31	*	<u>883.50</u>
					<u>\$4614.50</u>	\$2180.00
ison, Harold						
	HEA 155A	Medical Laboratory Sc.II	10	110	**	\$4510.00
						\$2550.00
ippert, Stanley						
	HEA 197A	Radiographic Practicum I	3	9	**	\$ 369.00
						\$ 150.00
itzel, John						
	HEA 297A	Radiographic Practicum II	3	9	**	\$ 369.00
						\$ 150.00
ight, Violet						
	HEA 097A	Foundations of Modern Bedside Nursing III	2	64	**	\$2624.00
	HEA 099B	Practice of Modern Bedside Nursing III	3	33	**	1353.00
	GSS 013A	Mathematics of Medication	1	26	*	<u>741.00</u>
					<u>\$4718.00</u>	\$2180.00
<u>EDUCATIONAL SCIENCE</u>						
var, William						
	HIS 201N	Illinois History	3	42	*	\$1197.00
	HIS 222A	American History-since 1877	3	30	*	<u>855.00</u>
					<u>\$2052.00</u>	\$2462.46
rouse, Robert						
	CJS 108N	Criminology	3	30	**	\$1230.00
	CJS 230A	Police Community Relations	3	63	**	2583.00
	SOC 289N	Juvenile Delinquency	3	48	**	<u>1968.00</u>
					<u>\$5781.00</u>	\$2756.25
	(Coordinating Fire Science)					\$ 600.00
oyle, Don						
	PSY 103A	Intro. to Psychology	3	57	*	\$1624.50
	PSY 103N		3	69	*	<u>1966.50</u>
					<u>\$3591.00</u>	\$2124.96
oster, Don						
	SOC 115A	Introduction to Anthro- pology	3	51	*	\$1453.50
	SOC 115N		3	36	*	<u>1026.00</u>
					<u>\$2479.50</u>	\$2124.96

			<u>Cr.</u>	<u>Stud.Cr.</u> Hrs.		<u>Income</u>	
rtin, Howard	CJS 299A	Special Issues in Criminal Justice	1	24	**	\$ 984.00	\$200.00
sbit, Fred	SOC 163A	Amer. Govt & Politics	3	30	*	\$ 855.00	
	SOC 111A	Intro. to Sociology	3	48	*	<u>1368.00</u>	
						\$ 2223.00	\$2287.50
tersen, Maxine	PSY 200A	Human Growth & Dev.	3	60	*	\$ 1710.00	
	PSY 251N	Human Sexuality & Marriage	3	102	*	<u>2907.00</u>	
						\$ 4617.00	\$1770.78
usa, Frank	HIS 241N	History of Asian Civ.	3	36		\$ 1026.00	\$ 987.48
omas, Robert	LIB 221A	Childrens' Literature	3	21	*	\$ 1018.00	\$ 885.39
hel, George	SOC 111N	Intro. to Sociology	3	36	*	\$ 1026.00	\$ 952.08
arton, Robert	GOV 163N	American Govt & Politics	3	42	*	\$ 1197.00	952.08
ndel, David	LIB 205A	Audio Visual Materials	3	18	****	\$ 643.50	\$2050.00
<u>INDUSTRIAL AND TECHNICAL OCCUPATIONS</u>							
unner, Gerald	WLD 201N	Welding Application	3	27	***	\$ 1026.00	\$ 675.00
<u>PHYSICAL EDUCATION</u>							
abee, Dan	PED 126N	Tennis, Co-Ed	1	11	*	\$ 313.50	\$ 306.25
alumbo, Frank	PED 126A	Tennis, Co-Ed	1	19		\$ 541.50	\$ 433.33
						\$ 96,261.00	\$70,090.68

\$16.50 + \$12. = \$28.50

\$16.50 + \$12 + \$7.50 + \$5. = \$41.00

\$16.50 + \$12. + \$4.50 + \$5. = \$38.00

\$16.50 + \$12. + \$2.25 + \$5. = \$35.75

\$16.50 + \$12. + \$2.25 = \$30.75

**INSTRUCTOR COSTS**  
**SUMMER**  
**1974**

<u>STRUCTOR</u>	<u>COURSE</u>	<u>CR.HRS.</u>	<u>STUDENTS</u>	<u>STUDENTS</u> <u>CR.HRS.</u>	<u>INCOME</u> <u>(\$31.50 Cr.Hr)</u>	<u>INSTRUCTOR</u> <u>COST</u>
atter, Robt.	ART 119N	3	19	57	\$1795.50	\$1021.00
ruse, M.	ART 260A	2	6	12	378.00	450.00
ller, Bruce	ART 219A	3				Class cancell
ller, Bruce	ART 220A	3				" "
<u>GLISH</u>						
llyman, K.	ENG 100N	3	7	21	661.50	464.00 (Tut
Banion, J.	ENG 101	3	20	60	1890.00	948.00
omas, R.	ENG 101N	3	17	51	1606.50	1059.00
vine, J.	ENG 103A	3				Class cancell
	ENG 103N	3	18	54	1701.00	1098.00
lone, T.	ENG 110A)		9	39	1228.50	948.00
	GSP 050A)	3	4			
nter, K.	ENG 110B)		5	33	1039.50	1182.00
	GSP 050B)	3	6			
el, S.	ENG 110N)	3	11	60	1890.00	675.00
	GSP 050N)	1-3	9			
anion, J.	ENG 201 N	3	9	27	850.50	948.00
mas, R.	ENG 215	3				Class cancell
anion, J	ENG 220 N	3	10	30	945.00	948.00
ine, J.	ENG 225 A	3	6	18	567.00	1098.00
lone, T.	HSV 294	3	18	54	1701.00	948.00
l, S.	ENG 295	3	10	30	945.00	675.00
vine, J.	LAN 203	1	1	1	31.50	23.00 (Tut
llyman, K.	LAN 263	1-4	3	9	283.50	199.00 (Tut

<u>INSTRUCTOR</u>	<u>COURSE</u>	<u>CR. HRS.</u>	<u>STUDENTS</u>	<u>STUDENTS</u> <u>CR Hr.</u>	<u>INCOME</u> <u>(\$31.50 Cr Hr)</u>	<u>INSTRUCTOR</u> <u>COST</u>
UAGE on,	LAN 161-162	4	6	24	756.00	800.00
		4	7	28	882.00	800.00
C						
strom, R.	MUS 135	1-2	7	12	378.00	265.00 (Tutor)
inup, M	MUS 201		19	57	1795.50	1319.00
	MUS 221		8	24	756.00	1319.00
ECH						
ter, E.	SPE 131A	3	21	63	1984.50	600.00
ter, E.	SPE 131N	3	34	102	3213.00	600.00
LOGY						
cker, D.	BIO 105 N	5	19	95	2992.50	2119.00
	BIO 105 NA	3	7	21	661.50	
ek, D.	CHE 103 A	4	8	32	1008.00	1412.00
		3	9	27	850.50	
derick, L.	GSC 105 A	4	7	28	882.00	1575.00
		3	5	15	472.50	
derick, L.	MAT 115 A	3	16	48	1512.00	1182.00
ler, S.	MAT 105 N	3	12	36	1134.00	1319.00
ECONOMICS						
sa, F.	ECO 140 A	3	11	33	1039.50	1059.00
ITICAL SCIENCE						
rton, R.	GOV 163 A	3	8	24	756.00	1021.00
rton, R	GOV 164 N	3	16	48	1512.00	1021.00
POXY						
r, W.	HIS 210 N	3	18	54	1701.00	1319.00
,	HIS 222 A	3	11	33	1039.50	1319.00
sa, F.	HIS 241	3	4	12	378.00	Part of regular load. Tutoring

STRUCTOR	COURSE	CR.HRS.	STUDENTS	STUDENTS CR.HR.	INCOME (\$31.50 Cr.Hr)	INSTRUCTOR COST
CHOLOGY						
yle, D.	PSY 103A	3	21	63	1984.50	1098.00
sbitt, F.	PSY 103B	3	11	33	1039.50	1182.00
sbitt, F.	PSY 103N	3	19	57	1795.50	1182.00
yle, D.	PSY 200	3	25	75	2362.50	1098.00
CIOLOGY						
nel, G.	SOC 111A	3	16	48	1512.00	1021.00
nel, G.	SOC 111N	3	17	51	1606.50	1021.00
ster, D.	SOC 115A	3	13	39	1228.50	1138.00
ster, D.	SOC 116	3	2	6	189.00	133.00 (T)
3						
BRARY						
ndel, D.	LIB 205	3	8	24	756.00	Part of regu contract
omas, R.	LIB 221	3				Cancelled
CICAL EDUCATION						
lumbo, F.	PED 126A	1	22	22	693.00	474.00
ee, D.	PED 126NA )	1	32	32	1008.00	353.00
ee, D.	PED 126 NB)					353.00
mberg, C.	PED 134A	1	19	19	598.50	394.00
ee, D.	PED 136A	1				Cancelled
mberg, C.	PED 213N	2	8	16	504.00	788.00
ERAL STUDIES						
ter, K.	GSP 080N	3	12	36	1134.00	1182.00
partment Heads						
ster D.						1138.00
llyman, K						1098.00
aker, D.						1271.00
lumbo, F						474.00
Totals	165-174		666	1893	\$ 59629.50	\$ 47131.00

Dean of Career Education  
Instructor Costs  
Summer 1974

Instructor	Course	Cr Hrs	Students	Stu Cr Hrs	Estimated Income	Instructor Cost
griculture ancer, N	AGR 105A	6	6	36	\$1444.20	\$2045.00
Business erton, D	BUS 112A	3	18	54	1738.80	1368.75
	ECO 211A	3	14	42	1352.40	1368.75
	ECO 212N	3	9	27	869.40	1368.75
ilberg, M	BUS 102N	3	11	33	1157.10	1137.51
rtje, R	BUS 101N	3	33	99	3309.30	1227.09
	Secl Lab	1.5	-	21.5	760.74	613.55
	Dept Head	3	-	-	-	1227.09
born, P	BUS 106-108 GSV 070	8	11	88	1030.40	1587.51
	BUS 235	1	5	15	550.50	529.17
	BUS 235-236 Plcmt	-	-	-	-	846.67
ilsen, V	Secl Lab	2	-	28.7	1014.32	450.00
eifer, A	EDP 111N	3	19	57	1956.90	600.00
llips, J	Secl Lab	1.5	-	21.5	760.74	473.95
zeler, C	Secl Lab	2	-	28.7	1014.32	448.00
<hr/>						
lth e-Shippert-Weitzel	HEA 197A	6	8	48	2145.60)	450.00
	HEA 297A	6	2	12	536.40)	
der, T	Med Radiology	2	-			609.72
son, H	HEA 155A	10	10	100	4470.00	2730.00
lvin-Grossman-Wright	HEA 097A	6	39	234	10,459.80)	6145.00
	HEA 099A	3	39	117	5229.90)	
lvin, J	Interim Coord-LPN					600.00
<hr/>						
olic Service ouse, R	SOC 289N	3	20	60	2269.50	983.34
	CJS 130A	3	14	42	1839.90	983.34
	CJS 236N	3	9	27	1169.40	983.34
<hr/>						
ustrial & Technical Occupations						
elor, G	WLD 201N	3	15	45	1762.50	600.00
ake, I	Dept Head	1.4	-	-	-	426.80
<hr/>						
nan Services ns, N	HSV 210A	1	1	1	41.70	-
	HSV 250A	3	1	3	125.10	-
tam, D	HSV 211A	1	1	1	41.70	-
	HSV 251A	3	1	3	125.10	-
<hr/>						
Total-----	97.4			1244.4	47,175.72	29,803.33

8/6/74

## OFFICE OF THE DEAN OF ARTS AND SCIENCES

SAUK VALLEY COLLEGE  
SUMMER SESSION  
1974

## Faculty Load

HUMANITIES

				<u>Cr</u>	<u>Cont</u>	<u>Stu</u>	<u>Hrs</u>
<b>Barton, Maria</b>							
LAN 131	A	BT	Beginning Spanish I	4	5	6	24
LAN 162	A	BT	Beginning Spanish II	4	5	7	28
				8	10	13	52
<b>Cruse, Margery</b>							
ART 260	A	LB	Art Activities for Elem. Children		2	6	0
ART 260	A	LT	Art Activities for Elem. Children	2	2	6	12
				2	4	12	12
<b>Devine, John</b>							
ENG 103	N	LT	Rhetoric, Composition & Lit.	3	3	19	54
ENG 225	A	LT	American Literature to 1860	3	1	6	18
IDS 298	A	LT	Independent Study - Spanish	1	V4	1	1
				7	8	26	73
<b>Guinnup, Max</b>							
MUS 137	A	LB	Applied Music	1	1	1	1
MUS 201	N	LT	Introduction to Music	3	3	19	57
MUS 221	A	LT	Music for Elementary Classroom Teachers	3	3	8	24
				7	7	28	82
<b>Hedstrom, Ruth</b>							
MUS 135	A	LB	Applied Music	1	V1	2	2
MUS 135	A	LB	Applied Music	2	V1	5	10
				3	V2	7	12

					<u>Cr</u>	<u>Cont</u>	<u>Stu</u>	<u>Hrs</u>
<b>Lillyman, Kathryn</b>								
ENG 100	N	LT	Communications & Writing Skills		3	3	8	24
IDS 298	A	LT	Independent Study - Spanish		2	V2	1	2
IDS 298	A	LT	Independent Study - Spanish		3	V3	1	3
IDS 298	A	LT	Independent Study - Spanish		4	V4	1	4
LAN 263	N	LT	Independent Studies in Spanish		2	2	1	2
					14	14	12	35
<b>Malone, Teresa</b>								
ENG 110	A	LT	Reading Techniques		3	3	8	24
GSP 050	A	LT	Reading & Writing Skills		1	V1	1	1
GSP 050	A	LT	Reading & Writing Skills		3	V3	2	6
HSV 294	A	LT	Reading Materials Workshop		3	3	18	54
					10	10	29	85
<b>Matter, Robert</b>								
ART 119	N	LT	Art Survey		3	3	19	57
					3	3	19	57
<b>Murray, Chris</b>								
MUS 137	AV	LB	Applied Music		1	1	14	14
MUS 137	NK	LB	Applied Music		1	1	3	3
MUS 137	NV	LB	Applied Music		1	1	7	7
					3	3	24	24
<b>O'Banion, John</b>								
ENG 101	A	LT	Rhetoric and Composition		3	3	20	60
ENG 201	N	LT	Fiction: Escape and Reality		3	3	10	30
ENG 220	N	LT	The Bible as Literature		3	3	10	30
					9	9	40	120

HUMANITIES, Cont'd.				<u>Cr</u>	<u>Cont</u>	<u>Stu</u>	<u>Hrs</u>
<b>Pinter, Karen</b>							
ENG 110	B	LT	Reading Techniques	3	3	5	15
GSP 050	B	LT	Reading & Writing Skills	1	V1	2	2
GSP 050	B	LT	Reading & Writing Skills	3	V3	4	12
GSP 055	N	LT	Reading & Writing Skills	3	3	1	3
GSP 080	N	LT	GED Tutorial	3	3	12	36
				13	13	24	68
<b>Subel, Sue</b>							
ENG 110	N	LT	Reading Techniques	2	3	2	4
ENG 110	N	LT	Reading Techniques	3	3	10	30
ENG 295	A	LT	Workshop in the Diagnosis of Reading Difficulties	3	3	10	30
GSP 050	N	LT	Reading & Writing Skills	1	V1	2	2
GSP 050	N	LT	Reading & Writing Skills	3	V3	8	24
				12	13	32	90
<b>Sutter, Ed</b>							
SPE 131	A	LT	General Principles of Speech	3	3	20	60
SPE 131	N	LT	General Principles of Speech	3	3	35	105
				6	6	55	165
<b>Thomas, Robert</b>							
ENG 101	N	LT	Rhetoric and Composition	3	3	17	51
				3	3	17	51
<b><u>NATURAL SCIENCE</u></b>							
<b>Frederick, Lauren</b>							
GSC 105	A	LB	Astronomy	0	2	8	0
GSC 105	A	LT	Astronomy	4	3	8	32
GSC 105	B	LT	Astronomy	3	0	5	15
MAT 115	A	LT	Principles of Modern Math	3	3	16	48
				10	8	37	95

				<u>Cr</u>	<u>Cont</u>	<u>Stu</u>	<u>Hrs</u>
<b>NATURAL SCIENCE, Cont'd.</b>							
<b>Heuck, Dale</b>							
CHE 103	A	LB	Introduction to Chemistry	0	2	9	0
CHE 103	A	LT	Introduction to Chemistry	4	3	9	36
CHE 103	B	LT	Introduction to Chemistry	3		9	27
				7	5	27	63
<b>Keller, Stuart</b>							
MAT 105	N	LT	Basic Algebra	3	3	12	36
				3	3	12	36
<b>Youker, David</b>							
BIO 105	N	LB	Principles of Biology	0	3	19	0
BIO 105	N	LT	Principles of Biology	5	3	19	95
BIO 105	NA	LT	Principles of Biology	3	3	4	12
				8	9	42	107
<b><u>SOCIAL SCIENCE</u></b>							
<b>Byar, William</b>							
HIS 210	N	LT	Illinois History	3	3	18	54
HIS 222	A	LT	American History Since 1877	3	3	11	33
				6	6	29	87
<b>Doyle, Donald</b>							
PSY 103	A	LT	Introduction to Psychology	3	3	22	66
PSY 200	A	LT	Human Growth and Development	3	3	25	75
				6	6	47	141
<b>Foster, Donald</b>							
SOC 115	A	LT	Introduction to Anthropology	3	3	13	39
SOC 116	A	LT	General Cultural Anthropology	3	3	2	6
				6	6	15	45
<b>Nesbit, Fred</b>							
PSY 103	B	LT	Introduction to Psychology	3	3	11	33
PSY 103	N	LT	Introduction to Psychology	3	3	21	63
				6	6	32	96

SOCIAL SCIENCE, Cont'd.

				<u>Cr</u>	<u>Cont</u>	<u>Stu</u>	<u>Hrs</u>
Rausa, Frank							
ECO 140	A	LT	Consumer Economics	3	3	11	33
				3	3	11	33
Vrheil, George							
SOC 111	A	LT	Introduction to Sociology	3	3	17	51
SOC 111	N	LT	Introduction to Sociology	3	3	18	54
				6	6	35	105
Wharton, Robert							
GOV 163	A	LT	National Government	3	3	8	24
GOV 164	N	LT	State and Local Government	3	3	16	48
				6	6	24	72
<u>LIBRARY</u>							
Zindel, Dave							
LIB 205	A	BT	Audio-Visual Materials	3	5	8	24
				3	5	8	24
<u>PHYSICAL EDUCATION</u>							
Holmberg, Claryce							
PED 134	A	LB	Co-Ed Beginning Golf	1	2	17	17
PED 213	N	BT	Co-Ed First Aid	2	3	8	16
				3	5	25	33
Mabee, Dan							
PED 126	N	LB	Co-Ed Tennis	1	2	33	33
PED 126	NA	LB	Co-Ed Tennis	1	2	1	1
				2	4	34	34
Palumbo, Frank							
PED 126	A	LB	Co-Ed Tennis	1	2	23	23
				1	2	23	23

OFFICE OF THE DEAN OF STUDENT & COMMUNITY SERVICES

SAUK VALLEY COLLEGE  
SUMMER SESSION  
1974

Faculty Load

SOCIAL SCIENCE AND PUBLIC SERVICES

Cr   Cont   Stu   Hrs

Adams, Noel				
HSV 210	A	LT	Human Services Seminar I	1      1      1      1
HSV 250	A	IN	Human Services Practicum I	<u>3</u> <u>15</u> <u>1</u> <u>3</u>
				4      16      2      4
Holtam, Richard				
HSV 211	A	LT	Human Services Seminar IV	1      1      1      1
HSV 251	A	IN	Human Services Practicum II	<u>3</u> <u>15</u> <u>1</u> <u>3</u>
				4      16      2      4
Seguin, Michael				
PSY 100	A	LT	Orientation	<u>1</u> <u>1</u> <u>4</u> <u>4</u>
				1      1      4      4

8/16/74

## OFFICE OF THE DEAN OF CAREER EDUCATION

SAUK VALLEY COLLEGE  
SUMMER SESSION

1974

<u>Cr</u>	<u>Cont</u>	<u>Stu</u>	<u>Stu Cr</u>
			<u>Hrs</u>

AGRICULTURE

Spencer, Norman

AGR 105	A	LB	Agr Business Exp I	6	40	6	36
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BUSINESS

Burton, Don

BUS 112	A	LT	Human Relations	3	3	17	51
ECO 211	A	LT	Prin of Economics	3	3	14	42
ECO 212	N	LT	Problems of Economics	3	3	12	36
*Secretarial Science Laboratory				1.5			24

10.5	9	43	153
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Dahlberg, Marvin

BUS 102	N	LT	Fundamentals of Accntng	3	3	12	36
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Hartje, Ron

BUS 101	N	LT	Prin of Accounting	3	3	32	96
*Secretarial Science Laboratory				1.5			24

4.5	3	32	120
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Osborn, Philip

BUS 106	N	LT	Business Mathematics )				
BUS 108	N	LT	Business Math II )				
GSP 070	N	LT	Fundamentals of Math )	8	9	10	80
BUS 235	A	IN	Occup Internship I	3	15	4	12

11	24	14	92
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	<u>Cr</u>	<u>Cont</u>	<u>Stu</u>	<u>Stu Cr</u>
				<u>Hrs</u>

Paulsen, Vi

\*Secretarial Science Laboratory 2 31

Pfeifer, Alan

EDP 111 N Programming I 3 4 20 60

Phillips, Jan

\*Secretarial Science Laboratory 1.5 24

Tegeler, Cindy

\*Secretarial Science Laboratory 2 31

\*(Total Secretarial Science Laboratory  
8.5 Credits; 134 Student Credit Hours)

#### HEALTH

Love, Kenneth

Shippert, Stanley

Weitzel, John

HEA 197	A	LB	Radiographic Pract I	6	8	48
HEA 297	A	LB	Radiographic Pract II	6	2	12

12 10 60

Nelson, Harold

HEA 155	A	LT	Medical Lab Science II	10	4	10	100
HEA 155	A	LB	Medical Lab Science II	0	12	28	0

10 16 38 100

Melvin, Joan

Grossman, Leona

Wright, Violet

HEA 097	A	LT	Fdns of Mod Bedside N II	6	39	234
HEA 099	A	LB	Pract of Mod Bedside N III	9	39	351

15 78 585

			<u>Cr</u>	<u>Cont</u>	<u>Stu</u>	<u>Stu Cr</u>	<u>Hrs</u>
<b>PUBLIC SERVICE</b>							
<b>Crouse, Robert</b>							
SOC 289	N	LT	Juvenile Delinquency	3	3	21	63
CJS 130	A	LT	Criminal Investigation	3	3	14	42
CJS 236	N	BT	Intro to Criminalistics	3	4	9	27
<hr/>							
			9	10	44	132	

**INDUSTRIAL AND TECHNICAL OCCUPATIONS**

**Taylor, Gerald**

WLD 201	N	BT	Welding Application	3	4	15	45
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**HUMAN SERVICES**

**Adams, Noel**

HSV 210	A	LT	Human Serv Seminar III	1	1	1	1
HSV 250	A	IN	Human Serv Practicum I	3	15	1	3
<hr/>							
			4	16	2	4	

**Holtam, Richard**

HSV 211	A	LT	Human Serv Seminar IV	1	1	1	1
HSV 251	A	IN	Human Serv Practicum II	3	15	1	3
<hr/>							
			4	16	2	4	

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE August 21, 1974

## MEMORANDUM

*JES-23*

TO: Dr. George Cole

OM: John E. Sagmoe

CC: General Studies Enrollees Spring Semester 1974

Attached is a copy of a study completed by James Barber, Coordinator of the Community Services Program at Sauk Valley College. This study presents a "profile of student characteristics" of participants in General Studies courses the spring of 1974. One of the most significant findings, I feel, was that the mean age average for participants in the program was 40.56 years of age. Mr. Barber will be present at the August 26 Board meeting and will be available to briefly report on this study.

JES/br

cc: Jim Barber

**General Studies Enrollees Spring, 1974**

**A Profile of Student Characteristics**

**By: James L. Barber, Coordinator  
Community Service Programs**

A leader in the airline industry was once asked how it was that the railroad, which carried so many people across the country in an earlier day, had lost much of this business to buses and airlines. His answer was that railroads thought they were in the railroad business when they should have realized that they were in the transportation business. The same kind of problem exists in education today. (Hesburgh et. al. 1973)

This report is a partial attempt to expand the somewhat traditional myopic view held by many in the profession of higher education. Granted, programs are being established to facilitate "lifelong learning" yet emphasis remains on the traditional student and his program. Bushnell (1973) has suggested... "...that the wave of the future for community colleges will be to serve all adults, not just the traditional college-age student. Yet the community college seems destined to continue its fixation on the late adolescent".

Perhaps the colleges are focusing this attention on "railroads" because they have not been made aware of the "new student", and the responsibility of the total educational process. This report attempts to provide a review of some specific characteristics of students enrolled in a non-traditional program. Five specific factors are reported. Variances in age, sex, marital status, veteran status, and high school graduation are cited.

It should be noted at the outset that figures reported in this study reflect characteristics of students enrolled in a specific, state funded program (General Studies) and that this program is one part of a Community Services Division which includes community education (non-funded courses, seminars, and workshops) and the extension of regular transfer and occupational courses to be taught in several communities within the community college district. As

states do not provide funding for such programs, survey results may not be totally transferable to other state programs.

It is however, assumed by the author, that significant variance from traditional reports are demonstrated to be of interest in focusing the attention of higher education, faculty, and administrators, on differences in student characteristics which should broaden our perception of the tasks we have assumed.

Purpose: This study was designed to assess specific characteristics of persons enrolled in "General Studies" courses offered through Sauk Valley College Community Service Program, Spring, 1974.

Definition of Terms:

Characteristics: Specific factors evaluated include age, sex, marital status, veteran status, previous education (i. e. high school grad, GED, or non-graduate).

General Studies: A non-traditional form of educational offering included in one of eight certificate programs. These courses and curriculums were designed to meet community needs, goals, wants, and desires, and are approved and funded by the State of Illinois.

Specific Certificate Curriculum include:

- 1) developmental, preparatory or basic skills. . . (GSD)
- 2) personal development. . . . . (GSP)
- 3) intellectual and cultural . . . . . (GSI)
- 4) improving family circumstances . . . . . (GSF)
- 5) homemaking . . . . . (GSH)
- 6) health, safety and environment. . . . . (GSS)
- 7) community and civic development . . . . . (GST)
- 8) development and/or review of vocational skills. (GSV)

(Illinois Economic and Fiscal Commission)

Note: It should be pointed out that this study is concerned only with General Studies courses and does not include community education, nor regular transfer and occupational courses offered simultaneously in the various communities of the district.)

Scope of the Study: This study incorporates data obtained at registration for courses offered during the spring semester of 1974. Courses were designed to carry one general studies credit and each class met for fifteen clock hours. The times, meeting places, number of meetings, and days of offerings varied to meet requests of students. Specific course offerings were chosen on the basis of a community survey and individual requests from community members.

Students were enrolled in thirty six sections of twenty one different courses drawn from six of the eight certificate curriculums authorized by the Illinois Community College Board. The data represents information from a population of 583 students enrolled.

Age:

Students enrolled in the programs ranged in age from seventeen to eighty two. Perhaps the most significant factor obtained in evaluating this characteristics was the mean age of all enrollees being 40.56 years. This varies significantly from figures of the late sixties which report 30% less than 26 years old and only 9.5% over forty five (Ogilvie, 1971). Table #1 indicates a breakdown in years of the ages of students enrolled in the program.

Table #1 -Age Range

19 and under	20 - 25	26 - 32	33 - 40	41 - 50	51 - 59	60 and over
N = 26	N = 73	N = 96	N = 122	N = 102	N = 78	N = 65
% = 43	% = 12.6	% = 16.5	% = 21.0	% = 17.5	% = 13.4	% = 11.1
TOTAL N = 583		UNKNOWN N = 11				MEAN AGE = 40.56 YEARS

It should be noted at this point that among persons in the group "60 and over", all persons age 65 and older were statistically evaluated as age 65. A second significant factor being all persons age 60 and over are entitled to enroll in any class offered at Sauk Valley College for one dollar per credit hour. (Sauk Valley's Golden Age Tuition Pass).

Sex:

The breakdown of male and female enrollees is reported in Table #2:

Table #2 - Sex

Males	Females
N = 300	N = 283
% = 51.4	% = 48.6

These figures suggest a difference from previous studies of adult community college students. (Ogilvie, 1971). Chapman found two-thirds of the registrants in his California study to be males. Hacket and Farnum found three-fourths of the students enrolled in evening college to be males. This study suggests the number of males and females to be similar. The increased numbers of female enrollees suggest service to an expanded population. A future breakdown of enrollees by sex in relationship to programs is presented in Table #6.

Marital Status:

It appears that there has been little recent change in the proportion of married versus single enrollees as suggested in Table #3.

Table #3 - Marital Status

Single	Married	Widowed	Separated
N = 93	N = 449	N = 26	N = 13
% = 16.1	% = 75.4	% = 4.3	% = 2.2

In Medskers 1960 study of general community college students he found only 23% married which was an increase from the 1955 Orange Coast College students who reported only 19.8% married. However, Chapman found in his 1959 study of "Adult Learners", that more than three-fourths of the students were married (Ogilvie, 1971) which is more closely supported by the data herein presented. These differences are understood in evaluating populations evaluated (i. e. total student body /Medsker/ as contrasted to "Adult Learners", /Chapman/ ).

Veteran's Status:

Although one of the factors which enhanced the growth of community

colleges was the passage of the G. I. Bill following World War II, there is

relatively little reported on percentages of enrollees in non-traditional

educational programs. In the 1972 ACE Research Reports, 91.9% of entering

freshmen were non-veterans and 95% were non-veterans in all institutions.

Drew, 1972). Table #4 indicates that enrollees in this study consisted of

over one-fourth veterans.

Table #4 - Veterans Status

Non-Veterans	Veterans
N = 430	N = 153
% = 74	% = 26
TOTAL N = . . . 583	

Previous Education:

Blocker (1965) has reported "Although the number of high school graduates has increased constantly throughout the century, in 1961-62 almost one-third of the population seventeen years of age did not graduate from high school". In contrast to Blocker's findings, the majority of students enrolled in this program were high school graduates. Specific figures are contained in Table #5.

Table #5 - Previous Education

School Graduates	Graduate	(GED)	Non Grads
N = 538	N = 6		N = 39
% = 92	% = 1		% = 6

Note: It should be re-emphasized at this point that students enrolled in developmental courses are not included in this study).

Analysis:

Compiled data has been redistributed in an effort to determine specific interest areas of students. Data presented in Table #6 represents enrollment

figures, sex breakdowns, and veteran status of students enrolled in six of

the eight curriculum areas approved by the State of Illinois. (Note: Significant demand was not suggested in the previously conducted community survey to offer courses in the "community and civic development". Personal development and preparatory and Basic Skills courses are not included in this study as they were operated through the regular instructional program of the college.

Table #6 - Program Analysis

Areas of Curriculum	# of Courses	Total Headcount	# of Males	# of Females	# of Non-Veterans	# of Veterans
GSD	4	N = 83 14.3%	35 11.0%	48 16.9%	60 13.9%	23 15.0%
GSF	3	N = 49 8.4%	10 3.3%	39 13.4%	43 10.0%	6 3.9%
GSH	2	N = 50 8.5%	9 3.0%	41 14.4%	46 10.8%	4 2.5%
GSI	1	N = 25 4.3%	8 2.7%	17 6.0%	23 5.3%	2 1.2%
GSS	5	N = 219 37.0%	130 43.3%	89 31.4%	151 35.0%	68 44.4%
GSV	6	N = 157 27.0%	108 36.0%	49 17.0%	107 24.8%	50 32.5%
TOTALS	21*	583	300	283	430	153

Multiple Sections were offered for several courses: Total Sections = 36. Teaching centers were employed across the district including four area high schools, one nursing home, four industries, plus the on-campus offerings.

The two largest curriculum areas for enrollment were Health Safety and Environment and those related to vocational skills. These two areas included 4% of the total population and 76% of the veterans enrolled. Although the total number of individual courses offered accounted for 11 of the twenty-one courses offered, these areas accounted for twenty-one of the thirty-six sections. It might be therefore concluded that this population tended to desire course work in these two areas.

#### Limitations of the Study

As cited above, this study reflects the characteristics of students in only one specific non-traditional program offering. Concurrent Community Service offerings included the regular college transfer and occupational courses, Community

lucation courses (non-credit) and developmental courses (frequently combined with general studies statistics).

Secondly, it should be noted that these figures reflect students enrolled a program less than one year in operation (i. e. second semester of first year).

Thirdly, course offerings were based on a community service questionnaire and individual contacts made to the community service office. There is virtually no guarantee that course offerings reflect the total needs, goals and desires of the community served.

Fourth, figures presented indicate only courses which "made". (i. e. sufficient enrollment to insure financial feasibility of offering the course. A minimal requirement of "breakeven" on cost versus income was administratively established).

Fifth, data reported reflected the information completed at registration by the students. Validity was not confirmed and attrition is not included.

#### Applications of the Study

Several significant factors can be drawn from this study. The most important relating to recruitment, and specific program areas to be developed.

Of the 144 thousand district members, 583 persons were officially enrolled in one semester. This would suggest that two-tenths of one percent of the total population was directly involved in a single program. Despite this small number, the program has been designed to fulfill a specific need of a particular population from the community which is one of the goals, by definition, of the comprehensive community college.

A closer look at the data suggests that students enrolled in the program are not those people who would enroll in the traditional college programs. Table #1

suggests that the adult student is taking advantage of the program as the mean age of enrollees (40.56) is well above any reported data. It would appear that the majority of younger students, below the age of 26, are being served through other programs. This particular semester did not attract a significant portion of this population (16.9% of total population). Rather, the bulk of the population of this study fell within the 26-50 age range (55%).

There appeared to be no significant difference in sex distribution as suggested in Table #2. However, the enrollees in this program showed an increase in the female enrollees from previously reported studies.

Enrollees in this program appear typical of previous adult studies regarding marital status. With three-fourths of the students being married, considerations must be made to facilitate their attendance (i. e. time of offering, location, and meeting schedules).

As over one-fourth of the enrollees were veterans, as suggested in Table #4, implications can be drawn for financial aids and specific course offerings. Further attempts should be made to provide interest areas and courses to meet the needs of this population.

This program appears to serve a previously "educated" population. With over 90% of enrollees having a minimum of a high school diploma, (Table #5), it would appear that the population is capitalizing on the opportunity to continue their education in terms of the "life long learning" patterns as contrasted to the terminal degree concept.

In an attempt to determine which programs appealed to the population served, data presented in Table #6 suggested a majority of persons enrolled in this program chose courses in the areas of Health, Safety and Environment or vocationally related course work.

## Summary and Recommendations

A study of student characteristics of enrollees in a non-traditional program offered through Sauk Valley Community College, Community Services Division, indicates that of the 583 students enrolled in six state funded certificate programs, several variances from traditional programs are identifiable. Factors evaluated in this study included age, marital status, sex, veteran's status, and previous education. The most significant findings included:

- 1) students enrolled are older than previous studies have indicated (mean age 40.56)
- 2) the majority of students enrolled are married (75.4%)
- 3) the sex distribution was almost equal, 51.4% male to 48.6% female
- 4) over one-fourth of enrollees were veterans (26%)
- 5) a majority of enrollees had completed a high school education (93%)
- 6) the majority of students (64%) enrolled in two specific areas (Health Safety, Environment and vocationally related courses)

From the data reported, the following recommendations can be made regarding future programming:

- 1) the population in this study varies from the "traditional student". Therefore, courses must be designed to meet the needs of this specific population.
- 2) from the data compiled herein, continued emphasis should be placed on vocationally related courses and courses in Health, Safety and Environment, while not neglecting the other curriculum offerings.
- 3) non-traditional times and specific day and course duration factors shall be considered to meet the schedules of older, married populations.
- 4) Special Services, including child care centers may prove valuable in facilitating attendance of this population.
- 5) counseling services should be made available to provide assistance to older students who have been "away" from school and desire to update skills and/or pursue special interests.
- 6) veterans assistance should be made available to those persons who qualify
- 7) continued emphasis on course development beyond high school equivalency training should be pursued.

8) further stress should be placed on determining the characteristics, needs, goals, wants and desires, of persons in the community to provide course work, seminars, and specialized training that will be meaningful to these potential enrollees.

9) follow-up studies should be conducted to determine the effectiveness of the programs offered to the students with implications for possible changes in instructional procedures, methods of delivery, scheduling, and course development.

In conclusion, it would appear that if the community college is to fulfill its comprehensive mission in providing services to all members of the community, administrators and instructional personnel must continually remember the goal, purpose, and philosophy of the community college. Efforts must continually be made to evaluate the characteristics of our present and prospective students as attempts are made to meet their "educational needs". The college must be prepared to offer programs and delivery methods to provide service to the entire adult community. Our business then, is education which encompasses and surpasses the traditional role of "higher education". The analogy of railroads and transportation can then be completed. Our interests must be total educational programming as contrasted to traditional higher education.

## Bibliography

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BILLS PAYABLE

AUGUST 26, 1974

EDUCATIONAL FUND

		July 15 payroll	2,039	\$ 52,942.67
1-000-546	ILLINOIS COMM. COLLEGE TRUSTEES ASSN.	Dues	2,163	1,247.60
1-000-561	I.B.M.	Equip. Rental	2,164	272.70
1-800-514-01	MRS. ROSEMARY JOHNSON	Substitute teaching	2,165	30.00
1-000-521	PRUDENTIAL INS. CO.	July premium	2,166	3,498.49
	VOID CHECK		2,167	
1-000-521	PRUDENTIAL INS. CO.	August premium	2,168	3,508.25
1-000-561	N.C.R.	Equip. rental	2,169	6,684.00
	SVC PAYROLL FUND	7-31-74 Payroll	2,170	56,483.93
1-000-544	Postmaster	Mailing schedules	2,171	666.50
1-000-541	Transparent Industrial Env. Co.	Supplies	2,172	230.00
1-000-554	Ronald Williams	Moving expenses	2,173	800.00
	SVC PAYROLL FUND	8-15-74 Payroll	2,174	60,109.61
	VOID CHECK		2,175	
1-000-554	Ronald Williams	Addtl. Moving exp.	2,176	150.00
				\$ 186,623.75

00541.00	ADDISON WESLEY PUBL CO	SUPPLIES	2177	5.73
00543.00	ALLIED ELECTRONICS	SUPPLIES	2178	36.70
00545.00	AMERICAN GEOGRAPHIC	BOOKS-MAPS	2179	124.50
00544.00	AMSTERDAM CO	SUPPLIES	2180	65.53
00545.00	BAKER & TAYLOR CO	BOOKS	2181	1367.23
25550.00	JAMES BARBER	TRAVEL	2182	40.80
12543.00	BENDER & BLOCK	SUPPLIES	2183	3.60
00539.00	BLACKHAWK OFFICE SUPPLY	SERVICE	2184	21.00
00544.00	DICK BLICK	SUPPLIES 138.55		
00541.00	X X	SUPPLIES 54.57	2185	193.12
00543.00	BOGOTT INDUS SUPPLY	SUPPLIES	2186	6.00
00544.00	BSC INC	SUPPLIES	2187	525.46
00550.01	NOAH BUNCH	TRAVEL EXP	2188	176.80
00541.00	CANTEEN FOOD & VENDING	SERVICES	2189	20.00
00545.00	CENTER FOR CASSETTE STUDIES	BOOKS	2190	32.95
00575.00	CENTRAL TELEPHONE CO	SERVICE	2191	1,528.93
00541.00	CHILD WELFARE LEAGUE	SUPPLIES	2192	23.25
00556.00	CLAYTONS FLORAL SHOP	FLOWERS	2193	21.00
00544.00	C LINE PRODUCTS INC	SUPPLIES	2194	21.00
00541.00	COLLEGE ENTRANCE EX BOARD	SUPPLIES	2195	5.00
00543.00	CRIMINAL RESEARCH PROD	SUPPLIES	2196	53.03
00543.00	CURTIN MATHESON SCI INC	SUPPLIES	2197	295.67
00541.00	DAILY GAZETTE	ADS 25.20		
00547.00	X X	22.30	2198	47.50

00544.00	DEMCO EDUC CORP	SUPPLIES	2.199	103.50
00530.00	A B DICK CO	SERVICE 202.40		
00543.00	X X	SUPPLIES 4.50	2200	206.90
00544.00	DIXON CAMERA CENTER	SUPPLIES	2201	26.08
00547.00	DIXON EVENING TELEGRAPH	AD	2202	5.58
00545.00	DOUBLEDAY COLLEGE LIB	BOOKS	2203	49.80
00545.00	E F BUNLAP BOOKS	BOOKS	2204	14.50
00530.04	EDUC AIDS SERV	SERVICE	2205	31.75
00545.00	EDUCATORS PROGRESS SERV	BOOKS	2206	71.07
00531.00	DR THOMAS FLYNN	SERVICES	2207	250.00
12550.00	MAX A GUINNUP	TRAVEL	2208	126.00
00550.00	GULF OIL CORP	TRAVEL-PRES	2209	17.09
00544.00	CAROL HAIN	TRAVEL	2210	81.50
00542.00	HASKELLS	SUPPLIES 170.85		
00541.00	X X	26.34	2211	197.19
00550.00	RICHARD HOLTAM	TRAVEL	2212	11.50
00545.00	VICTOR HOTHQ & CO	BOOKS	2213	38.81
00561.00	I.B.M.	EQUIP RENTAL	2214	272.70
00530.00	I.B.M.	SERVICE 846.50		
00543.00	X X	SUPPLIES 13.50		
00539.00	X X	SERVICE 26.55	2215	886.55
00544.00	AUDIO VIS CENTER	SUPPLIES	2216	42.50
00544.00	JOSTENS	SUPPLIES	2217	336.15
00549.00	JOSTENS	LPN DIPLOMAS	2218	105.05
00550.00	KERR MC GEE CORP	PRES TRAVEL	2219	61.00
00544.00	LIBRARY OF CONGRESS	SUPPLIES	2220	11.55
00550.00	CAROL LINTON	TRAVEL	2221	11.70
00544.00	ESTHER LONGANECKER	TRAVEL	2222	60.34
00545.00	MCGRAW HILL BOOK CO	BOOKS	2223	12.77
00544.00	MCGREGOR MAGAZINE AGCY	SUBSCRIPTIONS	2224	2623.27
00530.00	3M BUS PRODUCTS	SERVICE	2225	35.83
00541.00	MAIN CAMERA & SOUND	SUPPLIES	2226	3.00
00544.00	MASSEYS ACE HDWE	SUPPLIES	2227	21.49
11550.00	ROBERT MATTER	TRAVEL	2228	81.00
00530.00	DAVID MAYES	SERVICES	2229	150.00
00550.00	MICHAEL J MEYER	WORKSHOP	2230	49.05
00530.00	MIDWEST VISUAL EQUIP CO	SERVICE	2231	71.80
00530.00	MONTGOMERY ELEVATOR	SERVICE	2232	295.03
00545.00	MOODY'S INVESTORS SERV	BOOKS	2233	60.00
00530.03	MULTIGRAPHICS DIV	MAINT AGRMT	2234	702.00
00542.00	MULTIGRAPHICS DIV	SUPPLIES	2235	26.55
00561.00	N.C.R.	EQUIP RENTAL	2236	3597.00
00530.00	N.C.R.	SERVICE AGRMTS	2237	1272.50
00545.00	NATL GEOGRAPHIC	BOOKS	2238	9.80
00543.00	NATIONS BUSINESS	SUPPLIES	2239	7.95
00546.00	NATL COMM ON ACCREDITING	DUES	2240	100.00
00543.00	NATL LEAGUE FOR NURSING	SUPPLIES	2241	134.25
00550.00	MARGE NELSON	TRAVEL	2242	9.00
00543.00	NATL LEAGUE FOR NURSING	SUPPLIES	2243	78.00
00546.00	NORTH CENTRAL ASSN	DUES	2244	625.00
00571.00	NORTHERN ILL GAS	SERVICE	2245	3346.34
00543.00	NORTHERN ILL UNIV	SUPPLIES 8.60		
00543.00	X X X	12.95	2246	2155
00550.00	DUANE PAULSEN	TRAVEL 11.40		
00544.00	X X	FAIRS 6.00	2247	17.40

000545.00	PHYSICIANS DESK REFERENCE	BOOK	2248	9.50
000545.00	PHI DELTA KAPPA	BOOKS	2249	17.70
000547.00	PINNEY PRINTING	SUPPLIES	2250	100.00
18543.00	PORTERS CAMERA STORE	SUPPLIES	137.74	
000544.00	X X X	202.02	2251	339.76
000543.00	PRENTICE HALL INC	SUPPLIES	2252	57.20
000545.00	ROCKFORD MAP PUBL	BOOKS	2253	34.57
000550.00	JOHN SAGMOE	TRAVEL	2254	21.50
000543.00	SCIENTIFIC PRODUCTS	SUPPLIES	112.63	
000543.00	X X	36.25	2255	148.88
000550.00	MICHAEL SEGUIN	TRAVEL	2256	53.00
000547.00	B F SHAW PRINTING CO	ADS	2257	13.20
000530.00	SIMPLEX TIME RECORDER	SERVICE	2258	54.75
000530.00	SINGER BUS MACHINES	SERVICE	2259	33.10
000530.00	SINGER BUSINESS MACHINES	SERVICE	2260	96.50
000550.00	MICHAEL SEGUIN	TRAVEL	2261	17.50
18543.00	SIRCHIE FINGER PRINT LABS	SUPPLIES	2262	471.55
000543.00	SOUTHERN ILL UNIV	SUPPLIES	2263	15.30
000530.00	STERLING BUS MACH	SERVICE	265.75	
000530.03	X X X	76.50		
000530.04	X X X	67.00		
000544.00	X X X	SUPPLIES	2.00	
000530.00	X X X	98.00	2264	509.25
18543.00	STERLING CAMERA CENTER	SUPPLIES	2265	157.36
000550.00	BECKY THEDE	WORKSHOP	2266	48.15
000544.00	TURNROTH SIGN CO	SUPPLIES	2267	77.00
000545.00	FREDERICK UNGAR PUBL CO	BOOKS	2268	10.44
000545.00	UNIV OF IOWA	BOOKS	130.00	
000544.00	X X X	SUPPLIES	3.15	133.15
000543.00	UNITED TOOL PROCESSES	SUPPLIES	2270	21.72
000543.00	VOC EDUC PRODUCTIONS	SUPPLIES	2271	97.95
000544.00	WALL STREET JOURNAL	SUPPLIES	2272	38.00
000550.00	MACK WARREN	TRAVEL	2273	12.45
000531.00	WARD WARD CASTENDYCK---	SERVICES	2274	374.50
000547.00	LEE WAYNE CO	SUPPLIES	2275	210.28
000543.00	WELDERS SUPPLY CO	SUPPLIES	2276	3.50
000544.00	MARY WELLER	TUITION REIMB	2277	66.50
000545.00	WEST PUBL CO	BOOKS	2278	107.00
000541.00	WESTINGHOUSE LEARNING CORP	SUPPLIES	2279	2.00
715543.00	WESTWOOD TENNIS CLUB	SUPPLIES	2280	120.00
000550.02	RONALD F WILLIAMS	TRAVEL	2281	72.30
000544.00	H W WILSON CO	SUPPLIES	2282	180.50
000544.00	XEROX UNIV MICROFILMS	SUPPLIES	2283	86.50
000544.00	XEROX CORP	SUPPLIES	2284	847.80
000543.00	SVC PETTY CASH	SUPPLIES	2.70	
700543.00	X X	3.78		
000541.00	X X X	.63	2285	7.11
	SVC IMPREST FUND	MISC EXPENSES	2286	1,233.78

**TOTAL BILLS**

**26,886.51**

CK. #2039 and #2163 - 2176

**186,623.75**

**TOTAL EDUCATIONAL FUND FOR AUGUST**

**\$ 213,510.28**

BUILDING FUND

0-000-544	VOID CK #3272-written June			\$ -164.87
0-000-530	MONTGOMERY ELEVATOR CO.	Service	3,348	295.03
70-000-530	DAVID MAYES	Services	3,349	150.00
0-000-530	HONEYWELL, INC.	Service	3,350	1,589.50
2-000-521	PRUDENTIAL INS. CO.	July premium	3,351	704.95
2-000-521	PRUDENTIAL INS. CO.	Aug. premium	3,352	704.95
0-000-544	LEE FS. INC.	Replaces Ck. 33272-lost	3,353	<u>164.87</u>
				\$3,444.43

00544.00	ADVANCE PRODUCTS CO	SUPPLIES	3.354	839.00
00544.00	ADVANCE PRODUCTS CO	SUPPLIES	3.355	72.84
00544.00	AUDIOPHILE COMMUNICATIONS	SUPPLIES	3.356	80.00
00544.00	B & E GERDES WESTERN AUTO	SUPPLIES	3.357	3.42
00544.00	SVC EDUCATIONAL FUND	SUPPLIES	3.358	4.54
00544.00	CARDINAL AUTO PARTS	SUPPLIES	3.359	24.17
00544.00	C B BOILER SERVICE	SUPPLIES	3.360	80.25
00573.00	COMMONWEALTH EDISON CO	SERVICE	3.361	8.29
00544.00	CRESCENT ELECTRIC SUPPLY	SUPPLIES	3.362	233.36
00544.00	DAWSONS WATER TREATMENT	SUPPLIES	3.363	40.00
00544.00	DIETZ PAINT STORE	SUPPLIES	3.364	9.96
00544.00	DIXON POWER EQUIP	SUPPLIES	3.365	.89
00544.00	DODDER ELEC SUPPLY	SUPPLIES	3.366	6.13
00544.00	DUNN & CO	SUPPLIES	3.367	65.47
00544.00	THE ENGLEWOOD COMPANIES	SUPPLIES	3.368	1404.00
00544.00	FAIRFAX HARDWARE	SUPPLIES	3.369	4.45
00544.01	HONEYWELL INC	SUPPLIES	47.02	
00544.00	X X	X X	188.77	
00544.00	I.B.M.	SUPPLIES	3.370	235.79
00544.00	KE MASTER DIV	SUPPLIES	3.371	18.00
00544.00	LEE FS INC	SUPPLIES	3.372	12.00
00544.00	MASSEYS ACE HARDWARE	SUPPLIES	3.373	175.91
00544.00	MICKEYS LINEN SUPPLY	SUPPLIES	3.374	9.58
00544.00	MOTT BROS	SUPPLIES	3.375	63.90
00544.00	DON MULLERY FORD	SUPPLIES	3.376	21.06
00544.00	P & W SUPPLY	SUPPLIES	3.377	42.48
00544.00	ROCK RIVER GLASS	SUPPLIES	3.378	14.71
00544.00	ROCK RIVER READY MIX	SUPPLIES	3.379	71.17
00544.00	ROCK VALLEY DISPOSAL SERV	SUPPLIES	3.380	4.25
00544.00	LEON SHORT & SONS	SUPPLIES	3.381	10.00
00544.00	STEWART IMPLEMENT CO	SUPPLIES	3.382	292.40
00544.00	KIRWAN TRANE CO	SUPPLIES	3.383	60.10
00544.00	VANDENBERG PAINT CO	SUPPLIES	3.384	67.20
00544.00	VONACHEN INDUS SUPPLIES	SUPPLIES	3.385	29.83
00544.00	WOLOHAN LUMBER CO	SUPPLIES	3.386	15.40
00544.00	WOODROWS IMPL CO	SUPPLIES	3.387	26.73
	SVC IMPREST FUND	MISG SUPPLIES	3.388	40.20
			3.389	33.53

TOTAL BILLS

4,121.01

CK# 3348-3353, and void #3272

3,444.43

TOTAL BUILDING FUND FOR AUGUST

\$ 7,565.44

BOND & INTEREST FUND#2

90-000-564	CENTRAL NATIONAL BANK OF STERLING	Interest payment	4	\$ 8,300.00
		TOTAL B & I #2		\$ 8,300.00

SITE & CONSTRUCTION FUND

00-000-470	SVC BOND & INTEREST FUND #1	Interest transf.	490	\$ 187.50
90-162-586	FIRE RESEARCH CORP.	Equipment	491	6,771.87

62586.00	FRANK E FRYER CO	EQUIPMENT	492	991.85
76586.00	SELECTED EDUC AIDS	EQUIPMENT	493	599.50
62586.00	WM THOMPSON ENTERPRISES	EQUIPMENT	494	1,000.00
00589.00	WARD WARD CASTENDYCK---	SERVICES	495	220.25

TOTAL SITE & CONSTRUCTION FUND FOR AUGUST \$ 9,770.97

PREST FUND

8-000-550	Sheraton Oakbrook Motel	Workshop	2,661	\$ 31.50
8-000-541	A.A.C.J.C. Publications	Supplies	2,662	2.00
1-000-541	Secretary of State	Notary Fee	2,663	5.00
81-000-541	A.A.C.J.C. Publications	Supplies	2,664	4.00
12-000-541	Three M Publications Inc.	Supplies	2,665	6.00
11-000-550	George E. Cole	Travel exp.	2,666	91.70
8-000-541	Tribune Press	Supplies	2,667	13.05
11-000-541	Calcon Press	Supplies	2,668	15.00
0-000-544	Temperature Systems, Inc.	Supplies	2,669	33.53
0-200-543	Public Documents Distr. Center	Supplies	2,670	5.60
0-000-545	Guidance Associates	Book	2,671	1.25
8-000-541	Tribune Press	Supplies	2,672	1.78
12-000-544	Postmaster	Postage meter	2,673	915.00
2-000-544	Postmaster	Bulk mailing	2,674	100.00
12-000-544	Postmaster	Postage Due	2,675	25.00
18-000-544	James Rouseman-Whiteside Co. Fair	Passes	2,676	15.00
0-000-545	American Art Enterprises	Book	2,677	.90
12-000-541	City National Bank	Bank charge	2,678	1.00

Total disbursements \$1,267.31

EDUCATIONAL FUND - 1,233.78

BUILDING FUND - 33.53

Balance in fund - 1756.69  
Disbursements - 1267.31  
Total in fund - 3024.00

**SAUK VALLEY COLLEGE**

APPROVED BY

Donald F Coplan  
PRESIDENT

Erman Gahrapp  
SECRETARY  
DATE \_\_\_\_\_

TREASURER'S REPORT

July 31, 1974

EDUCATIONAL FUND

Balance on Hand June 30, 1974 \$ 383,610.83

Receipts:

Taxes	54,020.56
Charge-Back	147.72
Federal Work Study	6,170.29
Transcript Fees	94.00
Other Revenue	70.00
Expenditure Credits	<u>3,779.68</u>
	<u>64,282.25</u>

Total Available \$ 447,893.08

Disbursements:

Expenses for July	<u>176,746.52</u>
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Balance on Hand July 31, 1974 \$ 271,146.56

BUILDING FUND

Balance on Hand June 30, 1974 \$ 46,615.01

Receipts:

Investments	33,256.03
Taxes	13,505.19
Interest on Invest.	1,743.97
Other Revenue	2,501.15
Expenditure Credits	<u>1,644.19</u>
	<u>52,650.53</u>

Total Available \$ 99,265.54

Disbursements:

Expenses for July	<u>23,776.51</u>
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Balance on Hand July 31, 1974 \$ 75,489.03

ITEM & CONSTRUCTION FUND - DIXON NATIONAL BANK

Balance on Hand June 30, 1974 \$ 87,919.74

Receipts:

Rental Income	4,000.00
Exp. Credits	<u>15.79</u>
	<u>4,015.79</u>

Total Available \$ 91,935.53

Disbursements:

Expenses for July	<u>1,758.43</u>
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Balance on Hand July 31, 1974 \$ 90,177.10

TE AND CONSTRUCTION FUND - HARRIS TRUST

alance on Hand June 30, 1974	\$ 6,811.09
<u>ceipts:</u>	-0-
<u>isbursements:</u>	--0--
alance on Hand July 31, 1974	\$ <u>6,811.09</u>

DND & INTEREST FUND #1

alance on Hand June 30, 1974	\$ 28,340.67
<u>ceipts:</u>	
Taxes	32,493.00
Interest on Invest.	<u>187.50</u>
<u>otal Available</u>	\$ <u>32,680.50</u>
<u>isbursements:</u>	--0--
alance on Hand July 31, 1974	\$ <u>61,021.17</u>

DND & INTEREST FUND #2

alance on Hand June 30, 1974	\$ 15,724.49
<u>ceipts:</u>	
Taxes	11,173.58
<u>otal Available</u>	\$ <u>26,898.07</u>
<u>isbursements:</u>	--0--
alance on Hand July 31, 1974	\$ <u>26,898.07</u>

ORKING CASH FUND

alance on Hand June 30, 1974	\$ 103,051.79
<u>ceipts:</u>	-0-
<u>isbursements:</u>	--0--
alance on Hand July 31, 1974	\$ <u>103,051.79</u>

INVESTMENTS

.S. Treasury Bills	Building	10-17-74	\$ 48,713.47
ime Deposit	Educational	9-10-74	225,000.00
.S. Treasury Bills	S & C	8-8-74	49,006.75
ertificates of Deposit	B & I #1	11-20-74	30,000.00
ertificates of Deposit	S & C	9-3-74	288,529.88
ime Open Deposit	S & C	5-28-75	150,000.00
ertificate of Deposit	B & I #1	11-15-74	200,000.00
.S. Treasury Bills	B & I #2	12-12-74	43,322.06
ertificate of Deposit	Working Cash	7-25-74	<u>395,774.67</u>
	Total Invested		\$1,430,346.83

SAUK VALLEY COLLEGE

E.O.G. - WORK STUDY FUNDS

Period Ending 7-31-74

B A L A N C E S H E E T

Cash (E.O.G. and Work Study . . . . .	\$ 42,644.36
Work Study Awards Available from Fed. Gov. 1974-75 . . . . .	49,984.00
Work Study Awards Capital 1974-75 . . . . .	82,934.00
Work Study Awards Paid 1974-75 . . . . .	2,667.17
E.O.G. Funds Receivable from Fed. Gov. 1974-75 . . . . .	65,192.00
Initial E.O.G. Awards Capital 1974-75 . . . . .	26,720.00
Renewal E.O.G. Awards Capital 1974-75 . . . . .	38,472.00
Basic EOG Program Awards Receivable from Fed. Gov. 1974-75 .	36,210.00
<u>Basic E.O.G. Program Awards Capital 1974-75 . . . . .</u>	<u>36,210.00</u>
Work Study Awards Available from Fed. Gov. 1973-74 . . . . .	30,450.00
Work Study Awards Paid 1973-74 . . . . .	60,186.09
Work Study Awards Capital 1973-74 . . . . .	70,950.00
Initial Year E.O.G. Awards Capital 1973-74 . . . . .	31,978.00
E.O.G. Awards Paid 1973-74 . . . . .	31,813.02
Basic E.O.G. Program Awards Capital 1973-74 . . . . .	7,370.00
<u>Basic E.O.G. Program Awards Paid 1973-74 . . . . .</u>	<u>5,560.00</u>
Work Study Awards Paid 1972-73 . . . . .	71,733.05
Work Study Awards Capital 1972-73 . . . . .	79,440.00
E.O.G. Funds Receivable from Fed. Gov. 1972-73 . . . . .	9,619.00
Initial Year E.O.G. Awards Capital 1972-73 . . . . .	7,408.00
Initial Year E.O.G. Awards Paid 1972-73 . . . . .	13,641.79
Renewal Year E.O.G. Awards Capital 1972-73 . . . . .	32,400.00
Renewal Year E.O.G. Awards Paid 1972-73 . . . . .	16,213.89
Work Study Awards Capital 1971-72 . . . . .	79,440.00
Work Study Awards Paid 1971-72 . . . . .	76,312.04
Initial Year E.O.G. Awards Capital 1971-72 . . . . .	19,754.00
Initial Year E.O.G. Awards Paid 1971-72 . . . . .	19,535.69
Renewal Year E.O.G. Awards Capital 1971-72 . . . . .	12,000.00
Renewal Year E.O.G. Awards Paid 1971-72 . . . . .	12,000.00
Work Study Awards Capital 1970-71 . . . . .	99,300.00
Work Study Awards Paid 1970-71 . . . . .	87,409.89
Renewal Year E.O.G. Awards Capital 1970-71 . . . . .	9,500.00
Renewal Year E.O.G. Awards Paid 1970-71 . . . . .	9,500.00
Initial Year E.O.G. Awards Capital 1970-71 . . . . .	14,122.00
<u>Initial Year E.O.G. Awards Paid 1970-71 . . . . .</u>	<u>14,065.00</u>
Work Study Awards Available from Fed. Gov. 1969-70 . . . . .	19,509.00
Work Study Awards Capital 1969-70 . . . . .	61,259.00
Work Study Awards Paid 1969-70 . . . . .	63,913.24
E.O.G. Funds Receivable from Fed. Gov. 1969-70 . . . . .	19,509.00
Initial Year E.O.G. Awards Capital 1969-70 . . . . .	12,727.00
Renewal Year E.O.G. Awards Capital 1969-70 . . . . .	6,214.00
Administrative Expense Allocation E.O.G. 1969-70 . . . . .	568.00
Initial Year E.O.G. Awards Paid 1969-70 . . . . .	13,226.61
Renewal Year E.O.G. Awards Paid 1969-70 . . . . .	6,282.39

E.O.G. Funds Receivable from Fed. Gov. 1968-69 . . . . .	\$ 7,000.00	
Initial Year E.O.G. Awards Capital 1968-69 . . . . .		8,860.00
Initial Year E.O.G. Awards Paid 1968-69 . . . . .	8,456.00	
Renewal Year E.O.G. Awards Capital 1968-69 . . . . .		3,300.00
Renewal Year E.O.G. Awards Paid 1968-69 . . . . .	2,670.00	
Work Study Awards Available from Fed. Gov. 1968-69 . . . .	13,639.00	
Work Study Awards Capital 1968-69 . . . . .		81,697.00
Work Study Awards Paid 1968-69 . . . . .	66,866.12	
Work Study Awards Receivable from Fed. Gov. 1967-68 . . .	6,495.00	
Initial Year E.O.G. Awards Capital 1967-68 . . . . .		3,420.00
Work Study Awards Capital 1967-68 . . . . .		51,967.00
Initial Year Awards Paid 1967-68 . . . . .	3,420.00	
Work Study Awards Paid 1967-68 . . . . .	31,304.65	
	<u>\$897,519.00</u>	<u>\$897,519.00</u>

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 7-31-74

B A L A N C E S H E E T

ASSETS:

Cash in Bank . . . . .	\$ .49
Notes Receivable . . . . .	<u>3,461.66</u>
	<u><u>\$ 3,462.15</u></u>

LIABILITIES AND NET WORTH:

Fund Equity . . . . .	\$ 3,496.86
Net Loss . . . . .	<u>- 34.71</u>
	<u><u>\$ 3,462.15</u></u>

P R O F I T A N D L O S S

INCOME:

Interest Income . . . . .	None
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EXPENSES:

Attorney's Fees . . . . .	<u>34.71</u>
NET LOSS . . . . .	<u><u>(\$ - 34.71)</u></u>

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 7-31-74

B A L A N C E      S H E E T

ASSETS:

Cash in Bank . . . . .	\$ 12,636.86
Petty Cash . . . . .	300.00
Inventory 6-30-74 . . . . .	<u>38,333.59</u>
	<u><u>\$ 51,270.45</u></u>

LIABILITIES AND NET WORTH:

Accounts Payable . . . . .	\$ 10,000.00
Fund Equity . . . . .	<u>\$ 59,967.46</u>
Net Loss . . . . .	<u>-18,697.01</u>
	<u><u>41,270.45</u></u>
	<u><u>\$ 51,270.45</u></u>

P R O F I T   A N D   L O S S

INCOME:

Textbook Sales . . . . .	\$ 2,652.37
Supplies Sales . . . . .	253.22
Miscellaneous Sales . . . . .	317.29
Paperback Sales . . . . .	86.65
Sales Tax Collected . . . . .	<u>173.45</u>
	<u><u>\$ 3,482.98</u></u>

EXPENSES:

Textbook Purchases . . . . .	\$20,186.13
Supplies Purchases . . . . .	395.26
Miscellaneous Purchases . . . . .	189.43
Paperback Purchases . . . . .	26.55
Salaries & Wages . . . . .	711.61
Transportation Charges . . . . .	448.03
Travel . . . . .	7.50
Dues . . . . .	10.00
Other Expense . . . . .	<u>205.48</u>
	<u><u>22,179.99</u></u>

NET LOSS on a cash basis without regard to inventory  
or Accounts Payable . . . . . (\$-18,697.01)

RESTRICTED PURPOSES FUND

STATEMENT OF INCOME & EXPENSE

July 31, 1974

ACTIVITIES	AMOUNT
Comprehensive Fee Income	
Athletic Income	
Drama Income	
Student Activity Income	
Student Newspaper Income	
Film Income	
Cash Over & Under	
Other Income/Student Activity Fund Only	
Total Income	-0-

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense		\$ 62.41
Intramurals		
Cheerleaders & Pom Pom		33.90
Speech Activities/Readers' Theatre		
Drama Expense		
Music Expense		20.34
Student Activity Expense		250.00
Student Newspaper Expense		
Student Magazine Expense		
Associated Student Board		
Musicals		
Women's Intercollegiate Act.		
VC Volunteers		
Contingencies/Non-Budgeted		
		\$366.65
Total Expense		<u>366.65</u>

Excess of Expenditures  
over Income, as of  
July 31, 1974 (\$366.65)

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

July 31, 1974

<u>ASSETS</u>		<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>TOTAL</u>
Cash In Bank	\$107,513.23	Student Tuition \$109,032.00	
		Out-of-District Fees	
		Application Fees	
Ccts. Rec.	52,683.62	Due Education Fund 320.02	
		Due Building Fund 328.16	
		Due Student Loan 245.92	
		Due Bookstore	
		Tuition Refunds (2,072.00)	
			\$107,854.10

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ 1,240.68
Parking	6,220.89
Recreation Room Fund	1,501.58
Student Locker Fund	54.70
Land Lab.	4,254.68
Community Service	717.59
Child Care Center	1,693.38
EMTA Grant	(1,854.67)
Athletic Conference	
Alumni Association	196.68
LPN Supplies	1,095.00
The Fantastics	397.31
Career Planning Test	
Book Transactions	
HEW Nurses Grants	300.00
Law Enforcement	731.61
Nursing Capitation	15,086.73
Bi-Lingual Teacher Aid	
Miscellaneous	
	\$ 31,636.16

FUND EQUITY

July 1, 1974 \$21,073.23

Excess of Expenditures  
over Revenue, as of  
July 31, 1974 (366.65)

20,706.58

TOTAL ASSETS \$160,196.84 TOTAL LIABILITIES & FUND EQUITY \$160,196.84

STUDENT ACTIVITY

July 31, 1974

alance On Hand June 30, 1974	\$ 80,088.60
uly Receipts	<u>33,597.98</u>
	113,686.58
isbursements for July 1974	<u>6,173.36</u>
alance July 31, 1974	<u>\$107,513.22</u>

HECK NO.	PAID TO	DESCRIPTION	AMOUNT
346	Grolier Educational Corp.-#360	Miscellaneous, Books for Dave Zindel	
347	SVC Student Loan Fund-#318	Due Student Loan, Laons paid during June 1974	\$ 99.00
348	SVC Payroll Fund-#335	Community Services, Payroll for Shirley Katner	353.92
349	Colleen Manno-#103	Accts. Receivable, ISSC Grant, Summer	200.00
350	Ms. M arciaB ankes-#320	T uitionR efund, D roppedl s em. hr. Summer 1974	98.00
351	Brent Entwhistle-#360	Miscellaneous, Check for change	7.00
352	Weldon, Williams & Lick, Inc.-#331	Parking, Stickers	12.00
353	SVC Building Fund-#334	Land Lab. Gassfor June 1974	620.63
354	Screen Gems-Columbia Publications-#259	Music Exp., Supplies	31.82
355	Sterling-RockFa llsCo mmunityCo ncertA ssociation-#260	Student Act.E xp. Mem bershipdue sfor fif tystudents	20.34
356	Kathleen Kellen-#360	Miscellaneous, Check for change	250.00
357	SVC Educational Fund-#302	Out-of-District Fees, Final Trial Balance, June 30, 1974	1.00
358	SVC Building Fund-#316	Due Building Fund, Final Trial Balance, June 30, 1974	147.72
359	SVC Educational Fund-#315	Due Educational Fund, Final Trial Balance, June 30, 1974	
360	Cathy A. Hatten-#103	Accts. Receivable, SEOG Grant, Fall 1974	312.55
361	Claire Holmberg-#256	Cheerleader & PomP om,Cleaning of uniforms	224.00
362	Champion Products Inc.-#251	Athletic Exp./Palumbo, Two Jackets	33.90
363	Ms. Robin Cook-#320	TuitionRefund,Dr op pedl sem.hr. Fall 1974	44.41
364	Continental Casualty Co.-#330	Child Care Operations, Nursery School Accident Insurance	
365	Arcade Travel Service-#268	Wrestling Exp., Additional charge for wrestling trip to Nationals, 2/27/74, Worthington, MN.	130.00
366	David Gieson-#334	Land Lab., Labor	18.00
367	Bound To Stay Bound Books, Inc.-#336	Child Care Center, Nursery School Books	61.00
			66.97

**SAUK VALLEY COLLEGE**

APPROVED BY

Donald F. Coker  
PRESIDENT

Elman Sauberg  
SECRETARY  
DATE \_\_\_\_\_