

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
Conference Room, Third Floor, 3L14
January 13, 1975 7:30 P.M.

- A. Call to order
- B. Roll call
- C. Communication from visitors
- D. Recommended actions
 - 1. Approval of minutes as submitted
 - 2. Personnel matters
 - 3. Approval of resolution on fair employment practices
 - 4. Other items
- E. Old Business
- F. New Business
 - 1. Membership in Association of Governing Boards
 - 2. Festival of the Arts
 - 3. Other items
- G. President's Report
 - 1. North Central Progress Report
 - 2. State Board test results for L.P.N.'s
 - 3. Lease with Illinois Farmers Union
 - 4. Other items
- H. Time of next meeting
- I. Adjournment

1-8-75

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MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

January 13, 1975

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p. m. on January 13, 1975 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order:	Chairman Coplan called the meeting to order at 7:30 p. m. and the following members answered roll call:	
	Arman Gaulrapp Greg Rehner Robert Wolf	Oscar Koenig William Reigle Ronald Coplan
Absent:	Peter Gray	Henry Kobbeman
Approval of Minutes:	It was moved and seconded that the minutes of the December 16 meeting be approved as presented. Motion voted and carried.	
Leave of Absence:	It was moved and seconded that the Board approve a leave of absence for Michael Meyer for a three-month period without pay, and authorize the Dean of Student and Community Services to hire part-time counseling help at a salary figure not to exceed the amount to have been paid Mr. Meyer. In a roll call vote, all voted aye. Motion carried.	
Nursing Programs:	President Cole reported to the Board the possibility of expanding the nursing staff in order to accommodate the numbers of students currently on waiting lists for the two nursing programs.	
Arrival:	Member Henry Kobbeman arrived at 7:40 p. m.	
Equal Employment Opportunity:	It was moved and seconded that the Board adopt the attached resolution which amends the Sauk Valley College purchasing policy to include the Equal Employment Opportunity Clause, as required under the rules of the Illinois Fair Employment Practices Commission. In a roll call vote, all voted aye. Motion carried.	

Discussion Items: The Board discussed the progress of the welding lab, the plans for the holding pond, and also requested a fall report on community services and a spring enrollment report for regular registration when available.

Illinois Valley Agreement for Vocational Programs: The Board was presented the attached educational agreements between Sauk Valley College and Illinois Valley College for Dental Assisting, Radiology, and Medical Laboratory Technicians. These agreements are to be reviewed and discussed at the January 27 meeting.

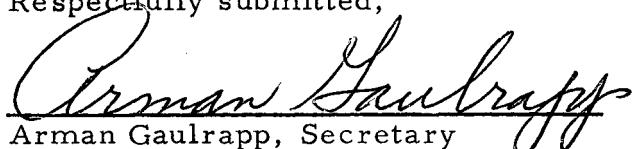
President's Report: Dr. Cole reported that the Department of Registration and Education had informed the college that the 1974 LPN graduates all passed their licensure examinations with an average score of 535 (passing score in Illinois is 350). It was further reported that 78% of the graduates scored over 450.

Dr. Cole also reported on the North Central progress, the lease with the Farmer's Union, inquiries he has had in regard to the Football program, and the Festival of the Arts to be presented by the Sauk Area Arts Council on February 7, 8, and 9.

Adjournment: Since there was no further business, it was moved and seconded that the Board adjourn. The next meeting will be 7:30 p. m. on January 27, 1975. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Kobbeman, Koenig, Reigle, Wolf and Coplan. Nays-0. Motion carried.

The meeting adjourned at 8 p. m.

Respectfully submitted,


Arman Gaulrapp, Secretary

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 13, 1975

MEMORANDUM

SVC Board of Trustees

TO: Dr. George E. Cole
President

RE: AGENDA ITEM #D-2 - PERSONNEL MATTERS

As indicated earlier, Mr. Michael Meyer would like to request a leave of absence for approximately three months to complete his doctoral dissertation. He is requesting this leave without pay and it will be necessary to hire some extra part-time counseling help in the Dean of Student & Community Services area to make-up for his absence in that area.

I recommend that we grant Michael Meyer his leave of absence and that the Board also give the Dean of Student & Community Services authority to hire part-time counseling help up to a salary figure not exceeding the amount of money that would have been paid to Michael Meyer during that period of time.

GEC/bg
Enc.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 13, 1975

MEMORANDUM

Dr. George E. Cole, President

DM: Michael J. Meyer

RE: REQUEST FOR LEAVE OF ABSENCE

I would like to request a leave of absence from Sauk Valley College for the purpose of completion of a doctoral program in Human Behavior at United States International University. This request is made in view of the extensive time and effort subsumed in the preparation of the North Central Association self-study which has significantly conflicted with my study schedule during the fall semester. As the focus of this leave of absence is professional development, its value may be measured in terms of the influence advanced training will have upon the services I perform on behalf of the College. In addition, the degree will create an opportunity to further my professional development by enrollment in post-doctoral studies in which I require further academic development.

I will require approximately three calendar months of study to complete the requirements for the program and, therefore, request that the leave commence on March 3, 1975 and be granted to May 31, 1975. I further request that the leave be established on an without pay basis in view of the above stated purpose.

I would appreciate your disposition in this matter at your earliest convenience.

MJM/ma

c.c. Dean John Sagmoe
Michael Seguin

RESOLVED, That the purchasing policy of COMMUNITY COLLEGE DISTRICT NUMBER 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, commonly known as SAUK VALLEY COLLEGE, be amended by adding to the Miscellaneous Section the following language: All contracts to which Sauk Valley College is a party shall be conditioned upon the requirement that the supplier of materials or services or the contractor and his subcontractors, and all labor organizations furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services, as the case may be, shall not commit an unfair employment practice in this State as defined in Section 853 of Chap. 48, Ill. Rev. Stats., and all such contracts shall have incorporated therein the "Equal Employment Opportunity Clause" required under the Rules and Regulations of the Illinois Fair Employment Practices Commission, a copy of which is attached hereto and incorporated herein by reference. The said Clause may be incorporated in the College's contracts by reference to this purchasing policy.

"EQUAL EMPLOYMENT OPPORTUNITY CLAUSE"

In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the contractor may be declared nonresponsible and therefore ineligible for future contracts or sub-contracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of this contract, the contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- (2) That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.
- (4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- (5) That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.
- (6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain

compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(7) That it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10(b) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor; and that it will also so include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 2.10(a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Commission to be nonresponsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations."

With respect to the two types of subcontracts referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 2 of the FEPIC's Rules and Regulations for Public Contracts:

"Section 2.10. The term "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a contractor and any person (in which the parties do not stand in the relationship of an employer and an employee):

(a) for the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the performance of any one or more contracts; or

(b) under which any portion of the contractor's obligation under any one or more contracts is performed, undertaken or assumed."