

## AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
Conference Room, Third Floor, 3L14  
February 10, 1975 7:30 p.m.

- A. Call to order
- B. Roll call
- C. Communication from visitors
- D. Recommended actions
  - 1. Approval of minutes as submitted
  - 2. Personnel matters
  - 3. Resolution - Re: Holding Pond
  - 4. Approval of change in residency policy
  - 5. Approval of budget amendment
  - 6. Other items
- E. Old Business
  - 1. Discussion on institutional evaluation model
  - 2. Other items
- F. New Business
  - 1. Typewriter purchase
  - 2. Appointment of new Board of Trustee members
  - 3. Other items
- G. President's Report
  - 1. Enrollment report
  - 2. Report on Foundation dinner
  - 3. North Central Progress Report
  - 4. Minutes of SVC committee meetings
  - 5. Election materials
  - 6. Other items
- H. Time of next meeting
- I. Adjournment

# MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

February 10, 1975

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p. m. on February 10, 1975 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Coplan called the meeting to order at 7:32 p. m. and the following members answered roll call:

|                |                |
|----------------|----------------|
| Arman Gaulrapp | William Reigle |
| Greg Rehner    | Robert Wolf    |
| Ronald Coplan  |                |

Absent: Oscar Koenig

Communications from Visitors: Mr. Manual Garcia of Sterling, Illinois, was present and asked some questions in regard to girl's athletics at the college. Discussion was held on the subject and it was suggested that an Athletic Advisory Committee be formed. Also discussed was the number of Latin American students at the college.

Arrival: Member Koenig arrived at 7:34 p. m.

Minutes: It was moved and seconded that the Board approve the minutes of the January 27 meeting as presented. Motion voted and carried.

Allied Health Instructors: It was moved and seconded that the Board approve (effective as of Fall, 1975) the addition of two nursing instructors in the Allied Health area to teach nursing for the first year courses in the Ladder program. In a roll call vote, all voted aye. Motion carried.

Tenure: It was moved and seconded that Robert Logemann be granted tenure as of the 1975-76 academic year. In a roll call vote, all voted aye. Motion carried.

Holding Pond: It was moved and seconded that the Board approve the attached resolution on the proposed Holding Pond for the college. Motion voted and carried.

Policy Change -  
Out of District  
Residents:

It was moved and seconded that the Board adopt the out-of-district policy change as noted below:

Any individual who shows proof of full-time employment in the Sauk Valley College district will pay the residency tuition rate at Sauk Valley College.

Motion voted and carried.

Budget Transfer:

It was moved and seconded that the Board approve the transfer of \$300 from the Student Activities Non-budgeted Contingency to the Student Activities Musical Fund. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Koenig, Reigle, Wolf and Coplan. Nays-0. Motion carried.

Anixter Lease:

A proposal was presented to the Board from the Anixter Corporation in regard to their lease for the T-1 building. This will be discussed at the next meeting.

Typewriter  
Purchase:

It was moved and seconded that the Board approve the purchase of 44 new IBM typewriters at a total cost of \$27,060 (minus the trade-in value of the old typewriters) as per the attached recommendation presented by Dean Edison. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Koenig, Reigle and Coplan. Nays-Member Wolf. Ayes - 4 Nays-1 Motion carried.

Fund Transfer:

It was moved and seconded that the Board approve the transfer of \$2,500 from the Contingency Fund to the Equipment budget. In a roll call vote, all voted aye. Motion carried.

Appointment of New  
Board Member:

It was moved and seconded that the Board appoint Mrs. Robert Keefer of Polo, Illinois to fill the vacancy created by the resignation of Henry Kobbeman from the Sauk Valley College Board of Trustees. In a roll call vote, all voted aye. Motion carried.

One more board member will be appointed at the next meeting.

Welding Lab:

The Board was informed that in addition to the materials included in the original specifications for the Welding Lab, that two more coats of gravel would be needed for the road-way leading to the lab. It was moved and seconded that the Board approve an additional expenditure for this project in an amount not to exceed \$1,500. In a roll call vote, all voted aye. Motion carried.

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Donation: It was moved and seconded that the Board gratefully accept the gift of the personal library and telescopes of Oscar Lindquist who passed away in January. The administration was asked to send a letter of appreciation to Mr. Lindquist's mother and his brother, George. Motion voted and carried.

Enrollment: Enrollment as of the ten-day report indicated a 2,188 headcount for a total of 20,234 credit hours.

President's Report: Dr. Cole reported on the Foundation dinner, North Central visitation, election materials, radiologic technology visit by the joint review committee, and the Fine Arts festival which drew between 4,000 and 5,000 people to the college over the weekend.

Adjournment: Since there was no further business, it was moved and seconded that the Board adjourn. The next meeting will be on February 24, 1975 at 8 p.m. (due to the resumption of Daylight Savings time). In a roll call vote the following was recorded: Ayes Members Gaulrapp, Koenig, Reigle, Wolf and Coplan. Nays-0. Motion carried.

The meeting adjourned at 8:55 p.m.

Respectfully submitted:

  
Arman Gaulrapp, Secretary

RESOLUTION TO PROVIDE ADDITION OF TERTIARY  
SAND FILTER AND SEWAGE TREATMENT PLANT  
HOUSING FACILITIES FOR  
COMMUNITY COLLEGE DISTRICT NUMBER 506, COUNTIES  
OF WHITESIDE, LEE, OGLE, HENRY, BUREAU AND CARROLL  
STATE OF ILLINOIS

WHEREAS, COMMUNITY COLLEGE DISTRICT NUMBER 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, is a duly organized and existing Class I Community College District and is now operating a Class I Community College District under the provisions of an Act of the General Assembly of the State of Illinois, and

WHEREAS, the Board of Trustees of said Community College District has heretofore determined and does hereby determine that it is necessary and desirable to add a tertiary sand filter and sewage treatment plant housing facilities to its present sewage treatment facilities in order to comply with certain State and Federal laws and regulations, and

WHEREAS, the Board of said Community College District has heretofore had a preliminary study made and has obtained estimated construction costs, and

WHEREAS, the Board of said Community College District has heretofore determined and does hereby determine that it is necessary and for the best interests of said Community College District to participate in the program authorized in Section 105-1 of Chap. 122 of the Ill. Rev. Stats.,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, as follows:

Section 1. That it is necessary and desirable to add a tertiary sand filter and sewage treatment plant housing facilities to its present sewage treatment facilities in order to comply with certain State and Federal laws and regulations.

Section 2. That the total estimated project cost as determined by Willett Hofmann & Associates. Inc.. Consulting Engineers, Dixon, Illinois, is \$68,000.

Section 3. That the Board of said Community College District hereby approves the expenditure of up to \$68,000 for the aforesaid project and authorizes

the preparation of contract drawings and specifications, procurement of the necessary I.E.P.A. construction permit, procurement of bids and such other work as may be necessary to implement the program.

Section 4. That the proper Officers of the College are authorized and directed to make written application to the ILLINOIS COMMUNITY COLLEGE BOARD to participate in the program authorized in Section 105-1 of Chap. 122 of Ill. Rev. Stats. as such funds become available and that if funds are not immediately available, the project be pursued to completion with subsequent reimbursement to be made when funds are available.

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February 5, 1975

MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole  
President

RE: AGENDA ITEM #F1 - TYPEWRITER PURCHASE

The attached memorandum from Dean Edison is self-explanatory. I would recommend that the Board of Trustees proceed with this recommendation and approve it at their February 24, 1975 meeting.

Dean Edison will be available to answer any questions.

GEC/bg  
Enc.

January 31, 1975

MEMORANDUM

To: President Cole  
Board of Trustees

From: Robert Edison

RE: Board Meeting, February 10, 1975

During the 1973-74 fiscal year Sauk Valley College embarked on a program to update the typewriters in the typing classrooms. The budget of the current year proceeded with this endeavor and budgeted an amount of \$4750 to purchase typewriters during the current year.

In discussing these typewriters with the I.B.M. representative he indicated that all states except Illinois and Wisconsin have had a price increase of approximately \$45 each for I.B.M. typewriters and that Illinois would also encounter this increase effective July 1, 1975. In addition to this factor the trade-in value of a used typewriter is normally decided by its serial number which is indicative of the date of manufacture, and as time progresses the value of such merchandise decreases. Sauk Valley College currently has 44 typewriters which were purchased in the summer of 1966, or approximately nine (9) years ago insofar as both age and obsolescence features are concerned. These typewriters currently have a trade-in value of approximately \$3755. During the past several months I.B.M. has initiated what is referred to as a "25-month school payment plan" which represents their stimulation for an increased sales volume designed to;

- (A) hopefully up-date the typing field with what is termed a "correcting selectric" model
- (B) incentive for increased sales for their sales personnel
- (C) recognition of economic factors.

In summary I.B.M. proposes that we replace 44 of the 1966 typewriters with the new correcting selectric models for a total cost of \$27,060, with payment permissible, interest free, over a period of three fiscal years. The basic content of this proposal is represented as a cost of \$27,060, less approximate trade-in values of \$3755, for a net cost of \$23,305, which could be paid in the following fiscal periods: \$7069 in 1974-75; \$8118 in 1975-76; and \$8118 in 1976-77. The company also offers an escape clause from this program as of any payment date, but such is really not feasible to consider since we could not do without the typewriters once purchased.



Some of the advantages to Sauk Valley College for the implementation of this program would be

- (A) Up-grading 44 older generation typewriters
- (B) Some savings in maintenance costs which these typewriters are beginning to incur
- (C) Up-grading at least 16 typewriters currently in the typing classroom
- (D) Savings from future price increases and some savings in financing cost.

The only disadvantage that I can see in this program is the current expenditure of some \$27,000, together with the commitment towards equipment expenditures for two future fiscal years, although this amount could be paid at any time at the option of the college.

An example of this would be budgeting the two years during the next fiscal year and/or over-riding this expenditure this year with the full payment should it appear feasible to do so nearer the close of the fiscal year.

I am recommending that the Board approve the above program with some administrative option in reference to the typewriters to be traded. Should this program be approved by the Board of Trustees I am further recommending that the first payment be made by approving a transfer of \$2500 from the Contingency Budget to the Equipment Budget with the remaining funds for the current fiscal year to be derived from the funds budgeted in the Business Division for typewriters for the current fiscal year.

RE:fsb