

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
Conference Room, Third Floor, 3L14
April 21, 1975 8:00 P.M.

- A. Call to order
- B. Roll call
- C. Communications from visitors
- D. Approval of minutes as submitted
- E. Certification of election results
 - 1. Survey of ballots
 - 2. Documentation of legal election of members
 - 3. Adjournment
- F. Organization of new Board
 - 1. Appointment of temporary chairman and secretary
 - 2. Call to order
 - 3. Roll call
 - 4. Nominations for chairman
 - 5. Election of chairman
 - 6. Nominations for vice chairman
 - 7. Election of vice chairman
 - 8. Nominations for secretary
 - 9. Election of secretary
 - 10. Appointment of treasurer and designation of depositories of funds
 - 11. Determination of schedule for regular board meetings
 - 12. Reconfirmation of board policies
- G. Recommended actions
 - 1. Approval of treasurer's report
 - 2. Approval of current bills for payment
 - 3. Approval of current payroll journal
 - 4. Personnel matters
 - 5. Approval of budget amendments
 - 6. Approval of Food Service Technical and Management Program
 - 7. Other items

H. Old Business

1. Progress report on remodeling of T-2
2. Latino Advisory Committee progress report
3. Other items

I. New Business

1. Policy for substitute instruction of regularly scheduled classes
2. Academic and Administrative calendars for 1975-76 academic year
3. Other items

J. President's Report

1. Trustees/Legislators Dinner
2. Report on Council of Presidents' Meeting
3. Career Newsletter
4. Minutes of SVC committee meetings
5. Progress report on student evaluation of instruction
6. Progress report on donation of Lindquist library
7. Progress report on Veterans Affairs
8. AACJC membership
9. New personnel additions through cooperation with CETA
10. Other items

K. Time of next meeting

L. Adjournment

bg
4-16-75

MINUTES OF SAUK VALLEY COLLEGE BOARD OF TRUSTEES ADJOURNED MEETING

April 21, 1975

The Board of Trustees of Sauk Valley College met in adjourned meeting at 8:00 p.m. on April 21, 1975 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Coplan called the meeting to order at 8:00 p.m. and the following members answered roll call:

Present:	Arman Gaulrapp	Lorna Keefer
	Oscar Koenig	Greg Rehner
	William Reigle	Robert Wolf
	Ronald Coplan	

Absent: Donald Dinges

Approval of Minutes: It was moved and seconded that the minutes of the March 24 meeting be approved as presented. Motion voted and carried.

Vote Canvass: It was moved and seconded that the Board adopt the attached resolution of the vote canvass for the April 12 Board of Trustee election which showed that the three individuals receiving the greatest number of votes were as follows:

Three Year Term:	Lorna Keefer 3,625
	William Reigle 3,035
One Year Term:	William Judd 2,664

The above motion was voted and carried.

Appointments: It was moved and seconded that the Board appoint Dr. Cole as temporary chairman. Motion voted and carried. Dr. Cole then appointed Marilyn Vinson to act as temporary secretary.

Adjournment: It was moved and seconded that since there was no further business the Board should adjourn sine die. Motion voted and carried.

Call to Order: Dr. Cole then called the meeting to order and the following members answered roll call:

Arman Gaulrapp	William Judd
Lorna Keefer	Oscar Koenig
Greg Rehner	William Reigle
Robert Wolf	Ronald Coplan

Dr. Cole then announced that nominations would be accepted for Chairman of the Board of Trustees.

Chairman: It was moved and seconded that Ronald Coplan's name be placed in nomination for Chairman, that nominations be closed, and that the secretary cast a unanimous ballot for Ronald Coplan. Motion voted and carried.

Vice-Chairman: It was moved and seconded that William Reigle's name be placed in nomination for Vice-Chairman, that nominations be closed, and that the secretary cast a unanimous ballot for Mr. Reigle. Motion voted and carried.

Secretary: It was moved and seconded that Arman Gaulrapp's name be placed in nomination for secretary of the Board, that nominations be closed, and that the secretary cast a unanimous ballot for Arman Gaulrapp. Motion voted and carried.

Treasurer: It was moved and seconded that the Board reaffirm the appointment of Robert Edison as Treasurer of the Sauk Valley College district. Motion voted and carried.

Depositories: It was moved and seconded that all banks in the college district and Harris Trust Company of Chicago, Illinois be appointed legal depositories for the funds of the college. Motion voted and carried.

Meetings: It was moved and seconded that the second and fourth Mondays of each month be designated as regular meeting dates at 7:30 p.m. except for daylight savings time when the meetings will be held at 8:00 p.m. Motion voted and carried.

Board Policies: It was moved and seconded that the existing policies and regulations of the Board be continued until altered, amended or abolished. Motion voted and carried.

Treasurer's Report: It was moved and seconded that the Board approve the attached Treasurer's Report as presented. Motion voted and carried.

Bills Payable: It was moved and seconded that the Board approve the attached bills in the following amounts:

Educational Fund	\$196,546.00
Building Fund	22,674.92
Site and Construction Fund	442.59

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved and seconded that the Board approve the March 31 payroll in the amount of \$79,563.90 and the April 15 payroll in the amount of \$78,550.89. In a roll call vote, all voted aye. Motion carried.

Resignation: It was moved and seconded that the Board accept with regret the resignation of Janice Phillips, Asst. Professor of Business who has been on leave of absence for the school year. Motion voted and carried.

Budget
Amendments: It was moved and seconded that the Board approve the attached list of budget amendments as presented. In a roll call vote, all voted aye. Motion carried.

Food Service Training
Program: It was moved and seconded that the Board approve the Food Service Technical and Management Program as presented by Dean Williams. This program will now be submitted to the State for their approval. Motion voted and carried.

Discussion Items: A progress report on the remodeling of the T-2 building was presented to the Board. The present plans call for moving into the remodeled facility during the break between spring and summer session.

Mr. Coplan noted that he would like to be informed of the first meeting of the Latino Advisory Committee and requested that this item be given high priority.

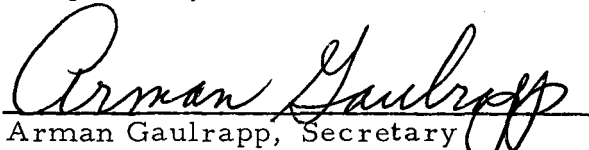
Dean Edison reported on the repairs to the tennis court fence.

Substitute Payment
for Instructors: A new board policy on the payment of substitute instructors was presented to the Board for their study and possible action at the next meeting.

- Food Service Committee: Chairman Coplan reported that he and Dean Edison had met with representatives of District #5 of Sterling, in regard to the leasing of our food service facilities for the next academic year. It was the consensus of the Board that the committee should request a \$14,000 annual rental fee as charged this year; a sur-charge on any meals increase over 425,000; and the option of using the basement facilities with ARA in implementing our new Food Service program. Chairman Coplan then appointed Lorna Keefer to fill the vacancy on the Food Service committee.
- Calendar: The academic calendar for the 1975-76 school year was presented to the Board for their study and possible action at the next meeting.
- President's Report: Dr. Cole reported that the Trustee-Legislator Dinner scheduled for April 28 had been cancelled. He further reported on funding problems with the State (note letter to Dr. Wellman); progress report on student evaluation; progress report on the donation of the Lindquist library; AACJC membership; new personnel hired through CETA; SVC Veteran's newsletters; Long Range Planning Committee; the new library hours on Saturday; the Faculty Forum; Mathematics Seminar; and the activities scheduled for Earth Week.
- ASB Report on Student Evaluation: Dr. Cole called on Greg Rehner, student representative to the Board of Trustees, and asked him to present the prepared statement indicating the position of the student government on student evaluation of instruction at Sauk Valley College. Mr. Rehner's report is attached. Further discussion was held on this item.
- Adjournment: Since there was no further business, it was moved and seconded that the Board adjourn. In a roll call vote, the following was recorded: Ayes Members Gaulrapp, Judd, Keefer, Koenig, Reigle, Wolf and Coplan. Nays-0. Motion carried.

The meeting adjourned at 9:50 p.m.

Respectfully submitted:


Arman Gaulrapp, Secretary

CANVASS OF REGULAR ELECTION HELD SATURDAY, APRIL 12, 1975
FOR THE ELECTION OF THREE MEMBERS TO THE BOARD OF COMMUNITY
COLLEGE DISTRICT #506, WHITESIDE, LEE, OGLE, HENRY, CARROLL,
AND BUREAU COUNTIES, ILLINOIS AND DECLARATION OF SAID ELECTION.

* * * * *

WHEREAS The Board of Community College District #506 of Whiteside, Lee, Ogle, Henry, Bureau, and Carroll Counties of Illinois did call a regular election for the purpose of electing three members to the Board and

WHEREAS the Board has caused a proper notice to be given of said election by publishing notice thereof once in the Daily Gazette of Sterling, Illinois and once in the Dixon Evening Telegraph of Dixon, Illinois, the same being newspapers published in and having a general circulation within the territory of the district, the date of publication of such notice did specify the precincts where the election was to be held. The time of the opening and closing of the polls, and the purpose of the election, all as evidenced by an Affidavit of the publishers of said newspaper and having attached thereto newspaper clippings of such notice as so published, which said notices and affidavits are now on file with and are part of the permanent records of the Board of said Community College District and in words and figures are as follows on the next page:

AFFIDAVIT OF VOTERS

(Under Section 3-7.9 of the Public Community College Act)

Precinct No. _____

State of Illinois Lee, Whiteside,
County of Ogle, Henry, Bureau^{ss.}, Carroll

The undersigned, each being first duly sworn upon oath individually, deposes and says that affiant is desirous of voting in an election held under the provisions of the Public Community College Act on April 13, 1974, and represents the following facts to be true:

(1) My signature below hereon designates my correct name and the address opposite my signature is my correct address.

(2) I reside within Community College District No. 506 of Lee, /Whiteside, Ogle, Hen Counties, State of Illinois and am registered to vote in general elections from a residence located in said Community College District.

(3) I am a qualified voter in said Community College District.

(Number of Voter)	(Name)	(Address)
1.	_____	_____, Illinois
2.	_____	_____, Illinois
3.	_____	_____, Illinois
4.	_____	_____, Illinois
5.	_____	_____, Illinois
6.	_____	_____, Illinois
7.	_____	_____, Illinois
8.	_____	_____, Illinois
9.	_____	_____, Illinois
10.	_____	_____, Illinois
11.	_____	_____, Illinois
12.	_____	_____, Illinois
13.	_____	_____, Illinois
14.	_____	_____, Illinois
15.	_____	_____, Illinois
16.	_____	_____, Illinois
17.	_____	_____, Illinois
18.	_____	_____, Illinois
19.	_____	_____, Illinois
20.	_____	_____, Illinois
21.	_____	_____, Illinois
22.	_____	_____, Illinois
23.	_____	_____, Illinois
24.	_____	_____, Illinois
25.	_____	_____, Illinois

Subscribed and sworn to before me by each of the above affiants individually, this 13th day of April, 1974.

Notary Public (or judge of election)

CERTIFICATE OF PUBLICATION

STATE OF ILLINOIS }
LEE COUNTY } ss.

This is to Certify that a notice, a true copy of which is hereto attached, was published in The Dixon Evening Telegraph, a secular newspaper of general circulation published daily except Sunday in the City of Dixon, in the County of Lee and State of Illinois, by the B. F. Shaw Printing Company, a corporation existing under the laws of said State,

~~once each week for~~ in one issue ~~successive weeks;~~

that the date of the ~~first~~ paper containing said notice was Monday

the 24th day of March, 1975, ~~and that~~

~~the date of the last paper containing said notice was~~

~~the~~ day of, 19.....

And this is to Further Certify that said newspaper has been regularly published for one year prior to the first publication of said notice therein, and that the person who signs the name of said company to this certificate is as appears by the records of said company, its duly authorized agent for such purpose.

Dated at Dixon, in said county, this 24th

day of March, 1975

DIXON EVENING TELEGRAPH

Publication Fee..... \$116.80

By M. Younghusband
Authorized Agent

Nº 1759

Gen. No. Term No.

STATE OF ILLINOIS
LEE COUNTY

In Court
..... Term, A. D. 19.....

Certificate of Publication

B. F. SHAW PRINTING CO.
DIXON, ILLINOIS

No...1767...

Certificate of Publication

STATE OF ILLINOIS,
WHITESIDE COUNTY,

} SS.

This is to Certify that a notice, a true copy of which is hereto attached, was published in The Daily Gazette, a secular newspaper of general circulation published daily, except Sunday, in the City of Sterling, in the County of Whiteside and State of Illinois, by The Sterling Gazette Company, a corporation existing under the laws of said State, once ~~each week~~ for successive ~~weeks~~; that the date of the first paper containing said notice was the day of 19⁷⁵, and that the date of the last paper containing said notice was the day of 19⁷⁵.

And this to Certify that said newspaper has been regularly published for six months prior to the first publication of said notice therein, and that the person who signs this certificate is as appears by the records of said company, its duly authorized agent for such purpose.

Dated at Sterling, in said county, day of
March, 19⁷⁵.

Pub

Fee

1.42⁰⁰

THE STERLING GAZETTE COMPANY, Publisher.

By

Ruth Whaley
Its Authorized Agent

RECEIVED PAYMENT.

THE STERLING GAZETTE COMPANY

By

"The Daily Gazette Is A Newspaper As Defined In Act-Chapter 100, Sections 1 and 5, Illinois Revised Statutes."

Gen. No.

STATE OF ILLINOIS

Whiteside County

In Court

of

..... Term, A D. 19....

.....
.....
.....
.....
.....
.....

Certificate Of Publication

Filed this..... day of 19....

..... Clerk

By Deputy

—Legal Notices—

WHEREAS, the terms of WILLIAM REIGLE and LORNA KEEFER, as members of the Board of COMMUNITY COLLEGE DISTRICT NUMBER 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, are about to expire, and the term of DONALD DINGES, who was appointed to fill the vacancy created by the resignation of DR. PETER GRAY from said Board is about to expire, and

WHEREAS, an election will be necessary to fill the vacancies thereby created,

NOW, THEREFORE, BE IT RESOLVED by the Board of Community College District Number 506, as follows:

Section 1

That an election be and the same is hereby called for the purpose of electing two members to the Board of Community College District Number 506 to serve for full terms of three years each, and for the purpose of electing one member to said Board for the term of one year to fill the remainder of the term of Dr. Peter Gray, said election to be held on Saturday, the 12th day of April, 1975, and the polls at said election shall be open from 12:00 Noon to 7:00 P.M. on that day.

Section 2

For the purpose of this election, the said Community College District Number 506 shall be and the same is hereby divided into thirty-three precincts, which precincts and polling places therefor are hereinafter set forth in the form of notice of said election.

Section 3

Notice of said election shall be given by publishing notice thereof at least once in The Daily Gazette of Sterling, Illinois, and once in the Dixon Evening Telegraph of Dixon, Illinois, the same being newspapers published in and having a general circulation within the territory of the District, the date of publication of such notice to be at least ten (10) days prior to the date set for such election and that said notice shall be in substantially the following form:

NOTICE OF ELECTION

NOTICE IS HEREBY GIVEN That on the 12th day of April, 1975, an election will be held in and for Community College District Number 506, State of Illinois, for the purpose of electing two members to the Board of said District for the full term of three years each, and for the purpose of electing one member to said Board for the term of one year to fill the remainder of the term of Dr. Peter Gray.

For the purpose of this election, the following precincts and polling places are hereby established:

PRECINCT NO. 1

Shall consist of all that part of Prophetstown-Lyndon Community Unit District Number 3, Whiteside and Henry Counties, Illinois, lying within Community College District Number 506, described as that part of the District which lies North of the Rock River.

POLLING PLACE: Junior High School, Lyndon, Illinois.

PRECINCT NO. 2

Shall consist of all that part of Prophetstown-Lyndon Community Unit District Number 3, Whiteside and Henry Counties, Illinois, lying within Community College District Number 506, described as that part of the District which lies South of the Rock River.

POLLING PLACE: Prophetstown City Hall, Prophetstown, Illinois.

PRECINCT NO. 3

Shall consist of all that part of Community Unit School District Number 5, Whiteside and Lee Counties, Illinois, lying within Community College District Number 506, located within Township 22 North, Range 6 East of the 4th P.M., Whiteside County, Illinois, commonly known as Genesee Township.

POLLING PLACE: Town Hall, Coleta, Illinois.

PRECINCT NO. 4

Shall consist of all that part of Community Unit School District Number 5, Whiteside and Lee Counties, Illinois, lying within Community College District Number 506, located within Townships 21 and 22 North, Range 7 East of the 4th P.M., Whiteside County, Illinois, commonly known as Sterling and Jordan Townships, which lies West of the center line of Locust Street and the center line of Route 88 as extended North and South in and from the City of Sterling, Illinois.

POLLING PLACE: Washington School, 815 West LeFevre Road, Sterling, Illinois.

PRECINCT NO. 5

Shall consist of all that part of Community Unit School District Number 5, Whiteside and Lee Counties, Illinois, lying within Community College District Number 506, which lies East of the center line of Locust Street and the center line of Route 88 as extended North and South in and from the City of Sterling, Illinois.

POLLING PLACE: Southeast entry way of Sterling High School Building, 1603 Fifth Avenue, Sterling, Illinois.

PRECINCT NO. 6

Shall consist of all that part of Community College District Number 506, which is situated within Townships 20 and 21 North, Range 6 East of the 4th P.M., Whiteside County, Illinois, commonly known as Lyndon and Hopkins Townships.

POLLING PLACE: Galt Junior High School, Galt, Illinois.

PRECINCT NO. 7

Shall consist of all that part of Rock Falls Township High School District Number 301, Whiteside and Lee Counties, Illinois, lying in the County of Lee, State of Illinois, all within Community College District Number 506.

POLLING PLACE: Nelson School, Nelson, Illinois.

PRECINCT NO. 8

Shall consist of all that part of Rock Falls Township High School District Number 301, Whiteside and Lee Counties, Illinois, lying within the County of Whiteside, State of Illinois, all within Community College District Number 506.

POLLING PLACE: Rock Falls High School, 101 1/2 12th Avenue, Rock Falls, Illinois.

PRECINCT NO. 9

Shall consist of all that part of Dixon Unit School District Number 170, Lee and Ogle Counties, Illinois, lying within Community College District Number 506, described as: That part of the District which is located within Sections 4, 5, 6, 7, 8, and 9 in Township 22 North, Range 9 East of the 4th P.M., Ogle County, Illinois, commonly known as Grand Detour Township and also that part of said Unit School District in Lee County, Illinois, which is located North and West of Rock River, except that part which is located in Precinct No. 10, the excepted portion being the area East and South of a line drawn as follows: Commencing at the North end of the Galena Avenue Bridge over Rock River and running North along the center of North Galena Avenue to an extension of the West line of Chapel Hill Memorial Park; thence North to the South line of the Dixon Country Club property; thence due East to Rock River.

POLLING PLACE: The Jefferson School, 4th Avenue, Dixon, Illinois.

PRECINCT NO. 10

Shall consist of all that part of Dixon Unit School District Number 170, Lee and Ogle Counties, Illinois, lying within Community College District Number 506, described as: That part of the District which lies North of Rock River and South

and East of a line drawn as follows: Commencing at the North end of the Galena Avenue Bridge over Rock River and running North along the center of North Galena Avenue to an extension of the West line of Chapel Hill Memorial Park; thence North to the South line of the Dixon Country Club property; thence due East to Rock River.

POLLING PLACE: The Washington School, 703 East Morgan, Dixon, Illinois.

PRECINCT NO. 11

Shall consist of all that part of Dixon Unit School District Number 170, Lee and Ogle Counties, Illinois, lying within Community College District Number 506, described as: That part of the District in Ogle County, Illinois, which is located West and North of Rock River and East of the East line of Section 4 in Township 22 North, Range 9 East of the 4th P.M., commonly known as Grand Detour Township, and also that part of the District in Lee County, Illinois in Townships 21 and 22 North, Range 9 East, commonly known as Dixon Township, and Townships 21 and 22 North, Range 10 East, commonly known as Nachusa, which lies East of Rock River and North and East of the following line: Commencing at the intersection of the East bank of Rock River with a point 20 rods North of the South line of Section 22 in Dixon Township; thence East to State Highway Route No. 2; thence South along the center of said Route No. 2 to a point 20 rods South of the center of Section 26 (said point being 20 rods South of the Hill Corner); thence East to a line ¼ mile East of the boundary line between Sections 25 and 26 in Dixon Township, and South along this line to the South boundary line of School District 170; thence East and South to the East boundary of the school district.

POLLING PLACE: The Grand Detour School, Grand Detour, Illinois.

PRECINCT NO. 12

Shall consist of all that part of Dixon Unit School District Number 170, Lee and Ogle Counties, Illinois, lying within Community College District Number 506, described as: That part of the District bounded on the North by Rock River, on the West by the Illinois Central Railroad main line right-of-way, on the South by Seventh Street and on the East by a line drawn as follows: Commencing at the Southwest corner of Oakwood Cemetery; thence North to the Northwest corner of Oakwood Cemetery; thence East along the North line of the cemetery to the Northeast corner thereof; thence Northerly to the Southeast corner of Idlewild Subdivision; thence North to the Northeast corner of Idlewild Subdivision; thence West to Ravine Avenue and thence Northerly along the center line of Ravine Avenue to Rock River.

POLLING PLACE: The South Central School, 207 Fifth, Dixon, Illinois.

PRECINCT NO. 13

Shall consist of all that part of Dixon Unit School District Number 170, Lee and Ogle Counties, Illinois, lying within Community College District Number 506, described as: That part of the District bounded on the North by Rock River, on the East by the Illinois Central Railroad main line right-of-way, on the South by the middle line of Sections 7 and 8 in Township 21 North, Range 9 East, Lee County, Illinois, commonly known as South Dixon and on the West by the West lines of Townships 21 and 22 North, Range 9 East, Lee County, Illinois, commonly known as Dixon and South Dixon Townships.

POLLING PLACE: The Lincoln School, Lincoln Avenue, Dixon, Illinois.

PRECINCT NO. 14

Shall consist of all that part of Dixon Unit School District Number 170, Lee and Ogle Counties, Illinois, lying within Community College District Number 506, described as: That part of the District lying South and East of Rock River which is not included in Precincts Nos. 10, 11 and 12, the area included in the Precinct being as follows: Commencing at the intersection of the Easterly bank of Rock River with an extension of the center line of Ravine Avenue in the City of Dixon, and running Northeasterly along Rock River to a point 20 rods North of the South line of Section 22 in Township 22 North, Range 9 East, commonly known as Dixon Township; thence East to the center line of State Bond Issue Route No. 2; thence South along the center of said Route No. 2 to a point 20 rods South of the center of Section 26 in Dixon Township; thence East to a line ¼ mile East of the boundary line between Sections 25 and 26 in said Dixon Township; and South along this line to the South boundary line of School District 170; thence following the East, South, and West boundaries of the District to the intersection of the West boundary of the District with the South bank of Rock River; thence Easterly along the South bank of Rock River to the West line of said Dixon Township; thence South to the center of the West line of Section 7 in Township 21 North, Range 9 East, commonly known as South Dixon Township; thence East along the center of Sections 7 and 8 to the Illinois Central Railroad main line right-of-way; thence Northerly along said railroad right-of-way to the center line of Seventh Street in the City of Dixon; thence Easterly along the center line of Seventh Street to an extension of the Westerly line of Oakwood Cemetery; thence Northerly along said Westerly line of Oakwood Cemetery to the Northwest corner thereof; thence Easterly along the North line of the Cemetery to the Northeast corner thereof; thence Northerly to the Southeast corner of Idlewild Subdivision; thence North to the Northeast corner of Idlewild Subdivision; thence West to Ravine Avenue and thence Northerly along the center line of Ravine Avenue to Rock River.

POLLING PLACE: The Madison School, 620 Division Street, Dixon, Illinois.

PRECINCT NO. 15

Shall consist of all that part of Community College District Number 506, which is located within Tampico Community Unit School District Number 4, Whiteside and Ogle Counties, Illinois.

POLLING PLACE: Tampico High School, Tampico, Illinois.

PRECINCT NO. 16

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within that portion of Townships 20 North, Range Ten East of the 4th P.M., Lee County, Illinois, commonly known as Amboy and China Townships, all within Community College District Number 506.

POLLING PLACE: Amboy City Hall, Amboy, Illinois.

PRECINCT NO. 17

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within that portion of Townships 19 North, Range Eleven East of the 4th P.M., Lee County, Illinois, commonly known as Sublette and Lee Center Townships, all within Community College District Number 506.

POLLING PLACE: Ellice Dinges Elementary School, Sublette, Illinois.

PRECINCT NO. 18

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within Township 19 North, Ranges 9 East of the 4th P.M., Lee County, Illinois, commonly known as East

Grove and May Townships, all within Community College District Number 506.

POLLING PLACE: Maytown Elementary School, Maytown, Illinois.

PRECINCT NO. 19

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within Township 20 North, Range 9 East of the 4th P.M., Lee County, Illinois, commonly known as Marion Township, within Community College District Number 506.

POLLING PLACE: Walton Elementary School, Walton, Illinois.

PRECINCT NO. 20

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within that portion of Township 21 North, Ranges 9 and 10 East of the 4th P.M., Lee County, Illinois, commonly known as South Dixon and Nachusa Townships, all within Community College District Number 506.

POLLING PLACE: Eldena Elementary School, Eldena, Illinois.

PRECINCT NO. 21

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within Townships 19 and 20 North, Range 8 East of the 4th P.M., Lee County, Illinois, commonly known as Hamilton and Harmon Townships, all within Community College District Number 506.

POLLING PLACE: Harmon Elementary School, Harmon, Illinois.

PRECINCT NO. 22

Shall consist of all that part of Community College District Number 506, which is situated within Walnut Community High School District Number 508, Bureau, Lee and Whiteside Counties, Illinois.

POLLING PLACE: Art Room, Walnut High School, Walnut, Illinois.

PRECINCT NO. 23

Shall consist of all that part of Community College District Number 506 which is situated within Polo Community Unit School District Number 222, Ogle, Lee and Whiteside Counties, Illinois.

POLLING PLACE: Polo Community High School, Polo, Illinois.

PRECINCT NO. 24

Shall consist of all that part of Ohio Community High School District Number 505, Bureau and Lee Counties, Illinois, which is situated within Community College District Number 506.

POLLING PLACE: Ohio High School, Ohio, Illinois.

PRECINCT NO. 25

Shall consist of all that part of Lee Center Community Unit School District Number 271, Lee and Ogle Counties, Illinois, situated in Ranges 10 and 11 East of the 4th P.M. in Lee and Ogle Counties, Illinois and lying North of the highway designated as U.S. Route No. 30, which is situated within Community College District Number 506.

POLLING PLACE: Town Hall, Franklin Grove, Illinois.

PRECINCT NO. 26

Shall consist of all that part of Lee Center Community Unit School District Number 271, Lee and Ogle Counties, Illinois, lying West of County Highway No. 6, commonly known as the West Brooklyn Spur, except that part thereof lying North of the highway designated as U.S. Route 30, which is situated within Community College District Number 506.

POLLING PLACE: Public School Building of said District situated in the unincorporated area known as Lee Center in Sections 6 and 7, Township 20 North, Range 11 East of the 4th P.M., Lee County, Illinois.

PRECINCT NO. 27

Shall consist of all that part of Community College District Number 506 which is situated within Morrison Community Unit School District Number 6, Whiteside County, Illinois.

POLLING PLACE: Coliseum Building, Morrison, Illinois.

PRECINCT NO. 28

Shall consist of all that part of Community College District Number 506 which is situated within Thomson Community Unit School District Number 301, Carroll County, Illinois.

POLLING PLACE: Thomson High School Cafeteria, Thomson, Illinois.

PRECINCT NO. 29

Shall consist of all that part of Community College District Number 506 which is situated within Ashton Community Unit School District No. 275, Lee County, Illinois.

POLLING PLACE: Ashton High School, Ashton, Illinois.

PRECINCT NO. 30

Shall consist of all that part of Community College District Number 506 which is situated within Chadwick Community Unit School District Number 399, Carroll County, Illinois.

POLLING PLACE: Chadwick High School, Chadwick, Illinois.

PRECINCT NO. 31

Shall consist of all that part of River Bend Community Unit School District Number 2 Whiteside County, Illinois, lying within Community College District Number 506, which is situated North of the Garden Plain Road.

POLLING PLACE: Fulton Fire Station, Fulton, Illinois.

PRECINCT NO. 32

Shall consist of all that part of River Bend Community Unit School District Number 2, Whiteside County, Illinois, lying within Community College District Number 506, which is situated South of the Garden Plain Road.

POLLING PLACE: Albany Municipal Building, Albany, Illinois.

PRECINCT NO. 33

Shall consist of all that part of Community College District Number 506 which is situated within Milledgeville Community Unit School District Number 312, Carroll County, Illinois.

POLLING PLACE: Milledgeville City Hall, Milledgeville, Illinois.

The polls will be opened at 12:00 o'clock Noon and closed at 7:00 P.M. on the same day.

By order of the Community College Board of said district.

Dated this 10th day of March, 1975.

Ronald F. Coplan
Chairman

Arman Gaulrapp
Secretary

March 20, 1975

WHEREAS, at said election the names of the candidates were submitted upon proper ballots, a sample of which is attached on the next page.

WHEREAS an affidavit properly signed by each person desiring to vote at said election and sworn to before an officer authorized by law to take affidavits, such affidavits stating the name and address of the person desiring to vote, stating that each voter resides within Community College District #506, Lee Whiteside, Ogle, Henry, Bureau, and Carroll Counties, Illinois, and is registered to vote in general elections from a residence located within said district, and further stating that such persons so desiring to vote is a qualified voter in said school district has been filed with the Secretary of the Board and an examination of such affidavits evidences the fact that each person that did vote at said election did sign such an affidavit as above referred to, a true and correct copy of the form of affidavit prepared for use at said election being as follows:

Sample of Affidavit follows:

Sample of ballots follow:

Official Ballot

For Members of the Board of Junoir
College District #506

To Serve for Three Years

INSTRUCTIONS TO VOTERS: (Vote for Two)

☐ BARRY L. BENNETT

☐ LORNA K KEEFER

☐ JAY WOLFE

☐ WILLIAM E. REIGLE

☐ W. VENTLY CARTER

☐ _____

☐ _____

Void

To Serve for One Year

INSTRUCTIONS TO VOTERS: (Vote for One)

☐ BILL JUDD

☐ DON J. DINGES

☐ _____

WHEREAS, the returns of said election have been submitted to the Board and the Board has duly canvassed the returns of the ballots cast at said election:

THEREFORE, the Board of Community College District #506, Counties of Lee, Whiteside, Ogle, Henry, Bureau, and Carroll, State of Illinois, as a canvassing Board finds as follows:

That proper notice of and proper ballots were used at the election held in and for the territory known as Community College District #506, Counties of Lee, Whiteside, Ogle, Henry, Bureau and Carroll on the 12th day of April, 1975 and that all persons voting at said election did sign a proper affidavit indicating the affiants to be qualified voters of the territory of said district, all as referred hereinabove in the preamble of this document.

That the total number of affidavits of voters signed and the total number of voters voting at said election were 6,330.

That the details of the votes cast for the respective candidates referendum were as listed on the report on the following pages:

That the three individuals receiving the greatest number of votes, and the votes received by said individuals were as follows:

Three Year Term:	Lorna Keefer	3,625
	Bill Reigle	3,035
One Year Vacancy:	Bill Judd	2,664

NOW THEREFORE IT IS HEREBY ORDERED by this Board that at the regular election held on Saturday, April 12, 1975 and for the Community College District #506, Whiteside, Lee, Ogle, Henry, Bureau, and Carroll Counties, Illinois the following were duly elected to the Board of said district:

Lorna Keefer
Bill Reigle
Bill Judd



SAUK VALLEY COLLEGE

R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511

J-10b

OFFICE OF THE PRESIDENT

April 18, 1975

Dr. Fred Wellman, Executive Secretary
Illinois Community College Board
544 Iles Park Place
Springfield, IL 62706

Dear Dr. Wellman:

Attached is an enrollment analysis for the 1973-74 academic year and the 1974-75 academic year. It is demonstrated by the data that even though Sauk Valley College, like all the other community colleges in Illinois, has experienced healthy enrollment growth, most of this growth has been in the area of vocational/technical education. This should set to rest any misconceptions that the enrollment growth in the community college is primarily in the area of community education.

I have analyzed the potential financial loss to Sauk Valley College if the proposed reduction in state aid does indeed become a reality. We would lose approximately \$170,000. This year we projected a budget which utilized more than \$200,000 of our stored reserves. The enrollment growth has helped us to close that revenue gap considerably but this enrollment growth will prove to be a liability rather than an asset if we are not given the agreed upon amount of state funding which was intended in the funding act based on the existing formula.

It would seem to me that at a time when the country has experienced the worst decline in gross national product since the close of World War II, that something as productive and as dynamic as the community college should not be punished for doing its job too well. Our enrollment has grown beyond projections primarily because we have actively identified and enrolled Viet Nam veterans, we have made special efforts to take people off the unemployment rolls and enroll them as students at Sauk so that they might learn marketable skills, and we have redoubled efforts to enroll those high school graduates who would not normally be college material because their employment prognosis is so grim.

I am not an economist but it would appear to me that the community college is the best investment that the State of Illinois has.

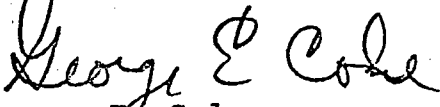
Letter to: Dr. Fred Wellman
April 18, 1975
Page #2

I intend to urge all of our area legislators for full support in seeking the supplemental apportionment necessary to cover the large number of community college students currently enrolled.

I feel that you, as the executive director of the community college board, should be our advocate to the Board of Higher Education and if necessary, to the governor in this effort.

If I can be of any assistance, please let me know as quickly as possible.

Sincerely,



George E. Cole
President

GEC/bg
Enc.

c.c. Dr. L.H. Horton, Jr., ICCTA
Area Legislators
Ronald Coplan, Chairman SVC Board

JUSTIFICATION FOR SUPPLEMENTAL APPROPRIATION

SAUK VALLEY COLLEGE

1973-74 FISCAL YEAR (INCLUDING SUMMER)		1974-75 FISCAL YEAR (INCLUDING SUMMER)		PERCENTAGE
TOTAL CREDITS	39,993	TOTAL CREDITS	46,000	15%
TOTAL VOCATIONAL/TECHNICAL CREDITS	14,382	TOTAL VOCATIONAL/TECHNICAL CREDITS	18,000 (est.)	26%
TOTAL NON-BUSINESS VOCATIONAL/TECHNICAL	9,760	TOTAL NON-BUSINESS VOCATIONAL/TECHNICAL	12,000 (est.)	24%

1975-76 REVISED PROJECTIONS
(INCLUDING SUMMER)

Total Credits	52,000
Total Vocational/Technical Credits	21,000
Total Non-Business Vocational/Technical	13,000

BACK-UP DATA

1973-74

	BACCALAUREATE	GENERAL STUDIES	OCCUPATIONAL BUSINESS	NON-BUSINESS	TOTAL
Summer 1973	1,915	137	246	734	3,032
Fall 1973	10,114	1,482	2,434	4,566	18,596
Spring 1974	10,764	1,199	2,032	4,370	18,365
TOTALS	22,793	2,818	<u>4,712</u>	<u>9,670</u>	39,993
			14,382		

1974-75

	BACCALAUREATE	GENERAL STUDIES	OCCUPATIONAL BUSINESS	NON-BUSINESS	TOTAL
Summer 1974	1,855	182	388	818	3,243
Fall 1974	10,592	1,694	2,451	5,699	20,436
Spring 1975*	11,159	2,191	<u>2,871</u>	<u>5,463</u>	21,684
TOTALS	23,606	4,067	<u>5,710</u>	<u>11,980</u>	45,363
			17,690		

*Does not include supplemental

4-6

April 16, 1975

MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole
President

RE: AGENDA ITEM #G-6 - APPROVAL OF FOOD SERVICE TECHNICAL
AND MANAGEMENT PROGRAM

Pursuant to earlier discussions concerning the implementation of a Food Services Training Program at Sauk Valley College for the Fall of 1975, I am including the proposed curriculum along with the recommendation from Dean Williams.

You will notice that this has been approved by the Curriculum Committee at Sauk Valley College and we have been given the green light from the State but we need Board approval for formal submission for State approval.

We have included this expenditure in our tentative 1975-76 budget.

GEC/bg
Enc.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE April 1, 1975

MEMORANDUM

TO: Dr. Cole

FROM: Dr Williams

Attached is material regarding our proposed programs in Food Service. Technology and Management.

As you know, the curriculum committee has approved two AAS degree programs and one Certificate program in this field. I have forwarded material to the State for their approval and I feel that we should have a formal approval from the Board of Trustees as soon as possible. I would be glad to assist in the discussion of this program before the Board, if you so desire.

Thanks for your cooperation.

lm

enc (10 copies for Board only)

PROPOSED
FOOD PREPARATION AND SERVICE TRAINING PROGRAM
FOR
SAUK VALLEY COLLEGE
DIXON, ILLINOIS

Prepared By
Georgia L. Christmas
B.S. Ed., M.S. Ed.
(Major - Vocational Home Economics)

December 1974

RATIONALE

Food service workers make up one of the largest and fastest growing occupational groups in America. There are more food service workers employed, than ever before, mostly in restaurants, hotels, factory and school cafeterias, and catering firms.

"Employment of food service workers is expected to grow moderately through the mid 1980's. The demand for these workers will increase as new restaurants, cafeterias, and bars open in response to population growth and increased spending for food and beverages outside the home. Higher average incomes and more leisure time allow people to eat out more often".¹

The Sauk Valley College District, which consists of over two hundred food service and related businesses, offers many opportunities in the professional food service field. Restaurants, food retail stores, hospitals, nursing homes, bakeries, and schools were among those surveyed to determine the need for a food service education program at Sauk Valley College. The following statements are based on the results of the survey.

25% of the surveys were returned.

50% of the surveys returned indicate they are not able to obtain skilled help.

The skilled employees obtain training in high school, from a vocational training program, or were trained by a previous employer.

83% indicate they would be interested in employing a person who has completed a training program in food service. 17% said "No".

Employers indicate they would be willing to pay graduates a moderate-to-high increase upon employment.

The semi-skilled and skilled jobs in food service, employing the greatest number of people are: part-time and full-time waiter, waitress, hostess, kitchen helper, butcher, cook, chef, cashier.

Most of the surveys that were returned indicated a need for the following food service advanced-skill jobs: restaurant manager, assistant manager, merchandising supervisor, dietitian and assistant dietitian.

High school junior and senior students in the Sauk Valley College District were surveyed to determine their interest and need for a food preparation and service training program at the College. Their responses are summarized as follows:

The occupational goals of the students varied. Their anticipated goals two years hence are: continuing education at a college, or, training program;

In five years- working at a skilled job .

Many of the girls are planning to combine marriage and family, with a career.

45% of the students surveyed, felt that a career in food service can be personally rewarding.

42% did not know if a food service career would be rewarding.

13% did not think a food service career would be rewarding.

47% of the senior students indicated they would be interested in a food service training program at Sauk Valley College and would like more information when it becomes available.

49% of the senior students indicated they would enroll in a food service course in fall 1975 if the program is going to be offered.

9% of the students have a job in food service and would like training that would lead to a promotion.

The following program of study was developed based on the results of the surveys, and after reviewing numerous programs throughout the State of Illinois and other States.

**FOOD PREPARATION AND SERVICE TRAINING PROGRAM
AT
SAUK VALLEY COLLEGE**

Objectives

- A. To prepare persons for employment or advancement in a specific occupational area related to food service.**
 - 1. Associate in Applied Science Degree awarded upon completion.
 - 2. Certificate awarded for completion of study in a specific area of food preparation and service.
- B. To upgrade those already employed in jobs related to food service.**
- C. To assist in community efforts to:**
 - 1. Improve the image of food service occupations.
 - 2. Improve the image of the food service worker,
 - 3. Develop job opportunities with adequate pay available and job placement of students.
 - 4. To improve skills of those employed in the food industry,

ARTICULATION OF WHITESIDE AREA VOCATIONAL CENTER
AND
SAUK VALLEY COLLEGE PROPOSED FOOD SERVICE TRAINING PROGRAM

The Whiteside Area Vocational Center is located at 1601 Fourth Avenue, Sterling, Illinois. The vocational program offers a job training program for high school junior and senior students within the boundaries of seventeen participating school districts. The school districts included Ashton, Morrison, Rock Falls, Sterling, Thomson, Newman, Prophetstown-Lyndon, Chadwick, Erie, Forreston, Fulton, Lanark, Milledgeville, Ohio, Polo, Tampico, and Walnut. The counties in the district are Carroll, Ogle, Lee, Whiteside and Bureau. The program provides vocational and technical training in auto mechanics, electronics, health occupations, cosmetology, child care and development, office occupations, distributive education and food service.

The Whiteside Area Vocational Center food service training program is a primary interest and concern of Sauk Valley College. Interest and concern was expressed during an articulation of programs meeting, October 31, 1974, at the Whiteside Area Vocational Center. The discussion involved Mr. R. S. Gomsrud, director of Whiteside Area Vocational Center, Miss Barbara Creamean, Whiteside Area Vocational Center food services teacher and coordinator, and Mrs. Georgia Christmas, Sauk Valley College food service program development director.

The general guiding philosophy of Whiteside Area Vocational Center is based on the concept that all interested students should have an equal opportunity to participate in and profit from high quality vocational programs of their choice, regardless of the geographical location or economic status of the community in which they live.

The program will allow for individual growth and development as well as contributing to the welfare of the community.

The general objectives for Whiteside Area Vocational Food Service are as follows. Students will:

1. Apply the basic techniques and scientific principles of food preparation to preparing various food products.
2. Recognize the nutritional value of food products to the health and well-being of the individual (general).
3. Integrate the management of time, energy, money and equipment in food preparations.
4. Apply the principles of meal planning and methods of table service to creating institutional meals with eating satisfaction.
5. Develop skills related to possible job opportunities in the foods area.

The following objectives are specific objectives for the food service program which are included in the units of study during the school year.

Students will:

1. Evaluate personal qualities, work habits, and service goals as they contribute a saleable skill in the "people oriented" food service industry.
2. Implement standards of safety and sanitation in school laboratory experiences and "on the job" training stations. (SVC Cafeteria)
3. Prepare for future employment through class study of the various food industry periodicals, field trips, and guided observation in school laboratory preparations.
4. Gain skill in preparation, meal service, and product evaluation through laboratory experiences.
5. Demonstrate positive attitudes and cooperative teamwork in the planning and execution of full scale class dinners and other catered activities.

The text book used in the program is: Food Preparation for Hotels, Restaurants and Cafeterias, by Haines.

The aim of Sauk Valley College is to serve the district which includes parts of Lee, Whiteside, Ogle, Henry and Bureau Counties in northwest Illinois. The College is designed to meet individual needs and has a variety of curricula available as well as a flexible admission policy.

The objectives for the proposed Sauk Valley College food service training program are as follows:

- A. To prepare persons for employment or advancement in a specific occupational area related to food service.
 - 1. Associate in Applied Science Degree awarded upon completion.
 - 2. Certificate awarded for completion of study in a one-year program of food preparation and service.
- B. To upgrade those already employed in jobs related to food service.
- C. To assist in community efforts to:
 - 1. Improve the image of the food service occupations.
 - 2. To improve the image of the food service worker.
 - 3. Develop job opportunities with adequate pay available and job placement of students.
 - 4. To improve skills of those employed in the food industry.

The Whiteside Area Vocational Center is presently leasing kitchen and classroom facilities at Sauk Valley College and plan to continue leasing the facilities in fall 1975. The Whiteside Area Vocational Center students, in conjunction with Sauk Valley College food service education students will have the opportunity to be involved in the food preparation and service of the hot lunch program for Community School District #5. A private organization, leasing kitchen facilities at Sauk Valley College, has been contracted by Community School District #5 to provide hot lunches for the school. Whiteside Area Vocational Center students and Sauk Valley College will be allowed to manage and operate the snack bar on the first floor of the Sauk Valley College Building.

Sauk Valley College is planning to offer a comprehensive food service training program which will include basic food preparation and nutrition courses as well as advance courses and on-the-job training. Whiteside Area Vocational Center graduates who plan to continue food service training at Sauk Valley College will be permitted to take proficiency exams for some basic courses. An acceptable score will grant the student course credit. The credit could apply toward a degree or certificate program in food service. Sauk Valley College is planning to offer a program which will extend or expand the learning experiences offered by Whiteside Area Vocational Center.

FOOD PREPARATION AND SERVICE EDUCATION PROGRAM

Qualifying Job Positions for the Certificate and Associate in Applied Science Degree Programs

Semi-Skilled and Skilled

Food Preparation and Service Certificate Program (1 Year)

Chef, pastry chef, baker, cook, short-order cook, specialty cook, pantryman, sandwich maker, packer, kitchen helper, counter supervisor, waiter, waitress, bus boy or girl, steam table cook, food and beverage order clerk, fountain operator, cashier, checker, bagger.

Skilled and Advanced-Skilled

Food Service Management A.A.S. Degree (2 Years)

Manager, assistant manager, salesman-equipment and supplies, buyer, department head, purchasing agent storeroom supervisor, food service supervisor, merchandising supervisor, personnel director, chain exec. food production manager, restaurant management, food concession manager, catering manager, coin vending-machine food service, head cook.

Food Service Technology A.A.S. Degree (2 Years)

Food service supervisor, assistant to a dietitian, director of recipes, food technology research, laboratory assistant, food test kitchen, institutional foods, head cook

FOOD PREPARATION AND SERVICE CURRICULUM**Food Service Management Option**

Major Field Requirements	Semester Hours
---------------------------------	-----------------------

FOD 100	Introduction to Food Service Occupations	2
FOD 101	Food Preparation and Service I	3
FOD 102	Food Preparation and Service II	3
FOD 103	Nutrition I	2
FOD 104	Nutrition II	2
FOD 115	Food Service Internship I	2
FOD 116	Food Service Seminar I	1
FOD 205	Food Service Management I	3
FOD 225	Food Service Internship II	3
FOD 226	Food Service Seminar II	1
FOD 235	Food Service Internship III	3
FOD 236	Food Service Seminar III	1
FOD 206	Food Service Management II	3
		29

***Related Requirements**

BUS 106	Business Mathematics I	3
BUS 101	Principles of Accounting	3
BUS 140	Consumer Economics	3
BUS 203	Cost Accounting	3
BUS 205	Principles of Management	3
BUS 112	Human Relations	3
BUS 208	Business Law I	3
BUS 210	Marketing	3
BUS 213	Retailing	3
		27

General Education

	Communications (ENG 100, ENG 101 or SPE 131, or, ENG 110 or ENG 111)	6
	Social Science (PSY 103)	3
	Humanities	3
	Orientation (PSY 100)	1
		13

Total required for Associate in Applied Science Degree	64
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* 22 semester hours to be selected

FOOD PREPARATION AND SERVICE CURRICULUM

Suggested Program
Food Service Management Option

Semester Hours

First Semester

	Communications	3
FOD 100	Introduction to Food Service Occupations	2
FOD 101	Food Preparation and Service I	3
FOD 103	Nutrition I	2
BUS 106	Business Mathematics I	3
	Humanities	3
		<hr/> 16

Second Semester

	Communications	3
FOD 102	Food Preparation and Service II	3
FOD 104	Nutrition II	2
FOD 115	Food Service Internship I	2
FOD 116	Food Service Seminar I	1
	Social Science	3
	Orientation (PSY 100)	1
		<hr/> 15

Third Semester

FOD 205	Food Service Management I	3
FOD 225	Food Service Internship II	3
FOD 226	Food Service Seminar II	1
BUS 101	Principles of Accounting	3
BUS 205	Principles of Management	3
BUS 112	Human Relations	3
		<hr/> 16

Fourth Semester

FOD 206	Food Service Management II	3
FOD 235	Food Service Internship III	3
FOD 236	Food Service Seminar III	1
BUS 208	Business Law I	3
	BUS 210 or BUS 213	3
	ECO 140 or BUS 203	3
		<hr/> 16

FOOD PREPARATION AND SERVICE CURRICULUM

Food Service Technology Option

Major Field Requirements		Semester Hours
FOD 100	Introduction to Food Service Occupations	2
FOD 101	Food Preparation and Service I	3
FOD 102	Food Preparation and Service II	3
FOD 103	Nutrition I	2
FOD 104	Nutrition II	2
FOD 115	Food Service Internship I	2
FOD 116	Food Service Seminar I	1
FOD 205	Food Service Management I	3
FOD 206	Food Service Management II	3
FOD 225	Food Service Internship II	3
FOD 226	Food Service Seminar II	1
FOD 235	Food Service Internship III	3
FOD 236	Food Service Seminar III	1
FOD 238	Diet Therapy	3
FOD 240	Food Microbiology	4
		<hr/> 36
*Related Requirements		
BUS 106	Business Mathematics I	3
BUS 207	Human Relations in Labor and Management	3
ENG 111	Technical Reporting	3
BIO 105	Principles of Biology	5
CHE 101	Basic Chemistry	5
CHE 103	Introduction to Chemistry	4
CHE 105	General Chemistry I	5
		<hr/> 28
General Education Requirements		
Communications (ENG 100, and one course selected from ENG 101 or SPE 131 or ENG 110 or ENG 111)		6
Social Science (PSY 103)		3
Orientation (PSY 100)		1
		<hr/> 10
Total required for Associate in Applied Science Degree		64

*18 semester hours to be selected

FOOD PREPARATION AND SERVICE CURRICULUM

Suggested Program
Food Service Technology Option

First Semester		Semester Hours
Communications		3
FOD 100	Introduction to Food Service Occupations	2
FOD 101	Food Preparation and Service I	3
FOD 103	Nutrition I	2
Orientation (PSY 100)		1
CHE 101 or CHE 103		<u>4-5</u>
		15-16
Second Semester		
FOD 102	Food Preparation and Service II	3
FOD 103	Nutrition II	2
FOD 115	Food Service Internship I	2
FOD 116	Food Service Seminar I	1
BUS 106	Business Mathematics I	3
SPE 131 or ENG 111		3
Social Science		<u>3</u>
		17
Third Semester		
FOS 238	Diet Therapy	3
FOD 205	Food Service Management I	3
FOD 225	Food Service Internship II	3
FOD 226	Food Service Seminar II	1
BIO 105	Principles of Biology	<u>5</u>
		15
Fourth Semester		
FOD 240	Food Microbiology	4
FOD 206	Food Service Management II	3
FOD 235	Food Service Internship III	3
FOD 236	Food Service Seminar III	1
BUS 207	Human Relations in Labor and Management	3
Elective		<u>2</u>
		16

FOOD PREPARATION AND SERVICE

This program is designed to prepare individuals to develop the skills needed for employment as chef, cook, kitchen helper, waiter/waitress, and other jobs related to food preparation and service.

Summary of Certificate Requirements

Major Field Requirements		Semester Hours
FOD 100	Introduction to Food Service Occupations	2
FOD 101	Food Preparation and Service I	3
FOD 102	Food Preparation and Service II	3
FOD 103	Nutrition I	2
FOD 104	Nutrition II	2
FOD 115	Food Service Internship I	2
FOD 116	Food Service Seminar I	1
		<hr/> 15
Related Requirements		
BUS 106	Business Mathematics I	3
General Education Requirement		
Communications (ENG 100 and one course selected from ENG 101 or SPE 131)		6
Social Science (PSY 103 or HSV 101)		3
Orientation (PSY 100)		1
		<hr/> 10
Total required for Certificate		28

Collegiate Vocational

Certificate Program

FOOD PREPARATION AND SERVICE

Suggested Program

First Semester		Semester Hours
	Communications	3
FOD 100	Introduction to Food Service Occupations	2
FOD 101	Food Preparation and Service I	3
FOD 103	Nutrition I	2
	Orientation (PSY 100)	1
BUS 106	Business Mathematics I	<u>3</u>
		14
Second Semester		
	Communications	3
FOD 102	Food Preparation and Service II	3
FOD 104	Nutrition II	2
FOD 115	Food Service Internship I	2
FOD 116	Food Service Seminar I	1
	Social Science	<u>3</u>
		14

21-1

April 16, 1975

MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole
President

RE: AGENDA ITEM #H-1 - PROGRESS REPORT ON REMODELING OF T-2

As is indicated in the attached memorandum to me from Dean Williams, the building progress on T-2, although behind schedule, is rapidly nearing completion.

I am submitting this report in writing because three of the deans will be absent from the Board meeting of April 21.

GEC/bg
Enc.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

RECEIVED APR 14 1975

DIXON, ILLINOIS 61021

DATE April 14, 1975

MEMORANDUM

TO: Dr. Cole

FROM: Dr. Williams

Since I will be unable to be at the April 21 meeting of the Board of Trustees, would you please communicate the following to them.

This morning, I talked with the architects who are responsible for T2. They have informed me that work will be completed by April 17 and that they will be prepared to meet with me at 9AM Monday, April 28 to go through a check list.

This check list will include all items under contract and, upon its approval, the work will be complete. Although we have had a two-month delay beyond the date specified by Mighell Construction - for completion - I do feel that the work that has been done is resulting in a laboratory of high quality. This, of course, means that we will not be able to move into the new lab until the break between the Spring and Summer sessions. I have made this decision, since there are only three weeks left of classes after the April 28 date.

Thanks for communicating this to the Board - I will be pleased to answer any questions in this regard.

lm

April 16, 1975

J-5

MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole
President

RE: AGENDA ITEM #J-5 - PROGRESS REPORT ON STUDENT
EVALUATION OF INSTRUCTION

As a follow-up to our concern of the week of April 7 about the possibility that the Faculty Association is considering the seeking of a temporary restraining order to halt the implementation of student evaluation of instruction, I feel it appropriate to bring you up-to-date.

Despite the threat of an injunction from the President of the Faculty Association and the attorney for IEA, under my direction the Deans have continued to administer the student evaluation of instruction. The Student Government, after considerable discussion, passed a resolution seeking a boycott of this activity. I have asked the Deans to send me daily reports on the progress of implementation of student evaluation and the following facts are in my possession.

DEAN	TOTAL # STUDENT EVALUATIONS ADMINISTERED	TOTAL # OF STUDENT WHO REFUSED TO FILL OUT THE FORM FOR A VARIETY OF REASONS
Ronald Williams	304	3
Noah Bunch	541	46
John Sagmoe	182	2
TOTALS	1,027	51

The administration is convinced that th are acting in the best interest of the students and in the best interest of the faculty members. Student evaluation of instruction has been discussed for the past three years. A preliminary analysis indicates that 28 faculty members have actually been administering one form of student evaluation or another during the 1974-75 academic year. There is a real need, however, to standardize this evaluation and to include it as a regular part of the annual review of each faculty member.

Memo to: SVC Board of Trustees
April 16, 1975
Page #2

Some students feel that the student evaluation of instruction is not proper because the students do not have sufficient maturity to make judgements about individual faculty persons. Other students feel that student evaluation of instruction is okay as long as the results are not made available to administrators. Other students feel that student evaluation of instruction is alright and it is alright for administrators to see these results as long as no attempt is made to use this as part of an individual faculty member's annual review. There is also a general negative reaction to the use of the computer, although a large number of our instructors currently use machine scored tests in their regular class instruction.

The data, however, indicates that the student boycott has been ineffective and that the majority of the students are pleased by the opportunity to have input into the evaluation of instruction.

I have asked Greg Rehner, the duly elected representative of the students to the SVC Board of Trustees, to have a prepared statement to indicate the position of student government on student evaluation of instruction.

GEC/bg

April 16, 1975

MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole
President

RE: AGENDA ITEM #G-5 - APPROVAL OF BUDGET AMENDMENTS

Attached are the detail sheets for four budget amendments. Amendment #1 involves transferring necessary funds from the Contingency Fund to cover the unexpected increase in utilities for the 1974-75 academic year.

Item #2 involves the transfer of supply money from the Business and Health Science Department to the Industrial/Technical Department. This will provide necessary funds for the unusually large growth in the expanded welding program.

Budget amendment #3 concerns transfer of \$8,500 from the Contingency Fund to the Community Services program. The reason for this transfer is that we have experienced an unusually large amount of growth in that area and have used up all our budgeted money for salaries. It should be noted that the number of credit hours produced in this program are far beyond our most optimistic predictions and that preliminary indications indicate that the college on an overall basis has experienced a credit hour growth of approximately 14% as opposed to our predicted growth rate of 5%. Much of this growth occurred in the community services area.

Budget transfer #4 deals with the scraping up of necessary monies to prepare and distribute a summer mailer of our course offerings. The unusually high cost of paper and printing this year has depleted our publication's budget. We had not intended to prepare this kind of mailer but have been strongly urged by the Recruitment Committee and other administrators in the school to provide the funds and prepare this type of a mailer. Mr. Gelander will be present to discuss the details of this if Board members have questions.

GEC/bj
Enc.

April 15, 1975

MEMORANDUM

TO: Dr. Cole
FROM: Robert Edison

Bob

In accordance with your request I am submitting herewith the budget amendments for Board approval on April 21, 1975.

		<u>Budget Increases</u>	<u>Budget Decreases</u>
1.	110-300-543 } Industrial Educ. Supplies	\$ 1,000	
2.	110-100-530 } Business Dept. Cont. Serv.		\$ 500
3.	110-700-550 } Health Science Travel		500
4.	170-000-571 } Utilities - Gas	4,800	
5.	176-000-573 } Utilities - Electric	10,750	
6.	197-000-600 } Provision for Contingency		15,550
7.	183-000-547 } Community Relations Supplies and Adv.	1,300	
8.	138-000-544 } Recruitment at Fairs		300
9.	197-000-600 } Provision for Contingency		1,000
10.	110-725-514-01 } Community Education Instructional Salaries	8,500	
11.	110-300-513 } Industrial Education Salaries		8,500
		<u>\$ 26,350</u>	<u>\$ 26,350</u>

RE:fsb

Transfer #1

April 15, 1975

MEMORANDUM

TO: Board of Trustees
President Cole

FROM: Robert Edison

Bob

RE: Board Meeting of April 21, 1975.

Based upon pricing increases and adjustments in utility costs I feel that the budget for the current year will be short in both gas and electricity.

Based upon my calculations I would like to recommend an addition of \$4800 for gas (Code No. 170-000-571), and the addition of \$10,750 for electricity (Code No. 176-000-573), both of these additions to be derived from the contingency balance.

RE:fsb

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

RECEIVED APR 1 1975

DIXON, ILLINOIS 61021

DATE

April 1, 1975

Transfer #2

MEMORANDUM

TO: Dr. Cole

FROM: Dr. Williams

I am requesting that a budget transfer occur at the earliest Board Meeting. This change is required as a result of our expanded welding program and the lack of funds budgeted for this program in the present academic year.

I am pleased to indicate that the Business Department and the Health-Science Department have willingly complied with my request to move some of their funds to the General Materials and Supplies Budget of the Industrial and Technical Department. This shows a great deal of cooperation between the departments and I have already expressed my appreciation to them.

I am requesting that:

\$500.00 be moved from Contractual Services (Business)
budget account number 110-100-530

\$500.00 be moved from Travel and Conference (Health-Science)
budget account number 110-700-550

This total of \$1,000.00, should be moved to the Industrial and Technical Occupations Department General Supplies and Materials budget account number 110-300-543.

Thanks for your cooperation.

lm

c: Dear Edison
Esther Appler
Ron Hartje
Ron Happach

Transfer #3

April 11, 1975

MEMORANDUM

TO: Dr. George Cole

FROM: John E. Sagmoe

SUBJECT: Budget Amendment - 1974-75 Community Services Program

This is in regard to a requested budget amendment for the current 1974-75 Community Services Instructional Salaries budget account. Mr. James Barber, Director of the Community Services Program, has provided the appropriate supportive data for this request.

The budget amendment is necessitated because of an approximate 30 percent increase in the number of sections that have successfully "made" during the current academic year. On the attached summary report, you will note that 130 sections of General Studies and transfer courses have been offered. Last spring at the time the budget was proposed, it was anticipated that 100 sections of General Studies and transfer courses would "make". The growth of the program has been even more than was originally anticipated. The community demand and subsequent enrollment increases resulted in requests for both additional classes in communities throughout the district and additional sections of originally scheduled classes. The specific breakdown and budget amendment request is as follows:

Original amount budgeted for Instructional Salaries for Transfer, Vocational, and General Studies courses in the Community Services Program	\$35,000
Total amount of funds needed for Instructional Salaries in Transfer, Vocational, and General Studies courses in the 1974-75 Community Services Program	\$43,500
Requested Budget Amendment	\$8,500

JES/br

Enclosure

SUMMARY: COMMUNITY SERVICE PROGRAMS AND ENROLLMENTS
FOR REIMBURSABLE GENERAL STUDIES COURSES

Figures reflect status of the program as of April 1, 1975. All of the courses listed below are reimbursed by the State at \$19.20 per credit hour. In addition to these courses, it is anticipated that there will be approximately five additional courses offered prior to the end of the 1975 spring semester.

<u>SEMESTER</u>	<u>SECTIONS</u>	<u>HOURS</u>	<u>ENROLLMENT</u>
<u>GENERAL STUDIES</u>			
Fall - 1974	40	693	601
Spring - 1975	50	1,245	871
Sub	90	1,938	1,472
<u>TRANSFER COURSES</u>			
Fall - 1974	11	348	168
Spring - 1975	29	835	477
Sub	40	1,183	645
TOTAL GENERAL STUDIES/TRANSFER COURSES	130	3,121	2,117

COMMUNITY EDUCATION NON-CREDIT EDUCATIONAL EXPERIENCES

The Community Service Program has also facilitated a number of non-credit Community Education courses. The enrollment status of this program as of April 1 is listed below.

<u>SEMESTER</u>	<u>SECTIONS</u>	<u>HOURS</u>	<u>ENROLLMENT</u>
Fall - 1974	7	0	180
Spring - 1975	<u>15</u>	0	<u>375</u>
Totals	22	0	555

Transfer #4

April 16, 1975

MEMORANDUM

TO: Dr. George E. Cole

FROM: Ralph Gelandner

Following receipt of a request from the Faculty Recruitment Committee for the publication of a summer class schedule mailer, Dean Sagmoe and I surveyed our budgets in an effort to come up with money for such a mailer since funds were not available in the existing Public Information budget.

After checking with the printer, we found that we could reduce the size of the mailer by approximately 50% and thereby cut the cost by the same proportion. This is possible for a summer mailer since the summer class schedule is only half the size of a regular semester class schedule.

For that reason we would like to publish a small mailer (11"x17" rather than the standard size of 22"x28") at a cost of approximately \$2,000. The cost of a full-sized mailer is approximately \$3,700.

I suggest that we secure the necessary money in the following manner: 1) Secure \$400 from the existing Public Services Grant in Dean Sagmoe's office; 2) transfer \$300 from the special recruitment budget which is also under Dean Sagmoe's supervision; and 3) transfer \$1,000 from the Contingency fund. All of this money would be transferred into the Public Information budget, where \$300 already in that budget would be combined with the \$1,700 transferred to cover the cost of the project.

I have attached a copy of the original memo from the Faculty Recruitment Committee regarding this publication.

RG/bg
Enc.

c.c. Dean John Sagmoe

SAUK VALLEY COLLEGE

RECEIVED MAR 11 1975

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE March 10, 1975

MEMORANDUM

TO: Dean Sagmoe

FROM: Mack Warren, Director of Admissions
Bill Byar, Chairman of Recruitment Committee

RE: Committee Recommendation for Mailer

During a recent Recruitment Committee meeting, it was specifically recommended unanimously that a full scale summer, 1975 course offering combined with a President's Report be printed and distributed to all area residents during the month of May if possible.

Please advise as to the possibility of this happening for this summer and for a recurring budget for a mailer for each semester--fall, spring, summer and interim.



Mack A. Warren
Director of Admissions



Bill Byar
Chairman of Recruitment Committee

CS

cc: President Cole

OFFICIAL STAND OF THE
ASSOCIATED STUDENT BOARD
REGARDING STUDENT EVALUATION OF FACULTY

The A.S.B.'s decision to invalidate the computerized student evaluation is based on the recommendations of the Instructional Standards Committee regarding student evaluation of faculty members. In light of ignored recommendations of the A.S.B. by the administration, the A.S.B. is asking the students to invalidate the computer cards when given to them.

1. It is believed that evaluations which may be run through the computer, i.e. multiple choice evaluation, do not really allow the student a desirable amount of free expression which is necessary if we are to really acquire his opinion.
2. Asking the student to express himself in full and complete sentences forces the student to more clearly formulate his thoughts on the issue of faculty performance, thereby benefiting himself as well as the instructor. We think that it is always beneficial for a student to review for himself what he has gained from a particular course. Further, it allows the faculty member to better judge the student's perspective if that perspective is one the student had to formulate in his own way.
3. Since there is no reliable evidence regarding the validity of student evaluations, it is urged that the evaluations be used solely for the instructor's improvement. There is further evidence to suggest that if the student views his own evaluation as affecting the instructor's livelihood, that evaluation will not be as objective as it could be. Couple this with the uncertainty as to the validity of the evaluation, and we find that a strong case has been made for this evaluation being used only in the manner suggested above. It is, then, of the utmost importance that the confidentiality of these reports not be violated. The time honored relation acquiring and disseminating knowledge should be maintained; relationships like that of a doctor and his patient, like that of a lawyer and his client, like that of a psychologist and his patient. For a more complete discussion of the entire problem, see David Lovekin's report on the problem of the student evaluation.

Listed below are Sauk Valley College Organizations and their representatives giving approval of and backing the official Stand of the Associated Student Board Regarding Student Evaluation of Faculty.

ORGANIZATION	NAME	POSITION
1st MONDAY INTEREST Group	Gen. GORZNY & Supharson	Director & Co. Dir.
Music Club	Linda Schettler	President
SOCIETY PHYSICS STUDENTS	Paul Anderson	SECRETARY
Sauk Valley Players	David C. Heger	President
SVC Film Commission	Marie Lohrke	Co-ordinator
Dialectic & Affirmative	Gen. GORZNY	EDITOR
Women's Rec. Assoc	Brenda Larson	Vice Pres
PE Dept	Jim Royal	Rep.
Sauk Talk	Cheryl Ballahon Jr.	Editor
ADN	Kerr Seely	Sec. Treasurer

BILLS PAYABLE

April 21, 1975

EDUCATIONAL FUND

VOID CHECK --- To Salesman for Sample		3,328	
2-000-544	POSTMASTER	3,329	\$ 913.00
0-000-530	MASTERCRAFT FENCE CO.	3,330	3,975.00
1-000-550	GEORGE COLE	3,331	263.77
	SVC PAYROLL FUND	3,332	77,809.92
1-000-556	UNIVERSITY OF ILLINOIS	3,333	400.00
	SVC PAYROLL FUND	3,334	76,960.13
			\$160,321.82
000.543.00	AG WORLD MAGAZINE	3,335	15.00
000.530.00	ALLENS T V	3,336	5.84
000.530.00	FRANK ASTARY	3,337	125.00
000.545.00	BAKER & TAYLOR CO	3,338	766.90
000.543.00	BANK OF AMERICA	3,339	8.50
025.550.00	JAMES BARBER	3,340	24.15
000.545.00	ROBERT BENTLEY INC	3,341	96.15
000.543.00	BLACKHAWK OFFICE SUPPLY	3,342	11.00
015.543.00	DICK BLICK	3,343	15.84
000.543.00	BOGOTT INDUS SUPPLY	3,344	285.37
000.550.01	NOAH BUNCH	3,345	97.70
000.543.00	BURSTEIN APPLEBEE CO	3,346	62.17
000.543.00	BUSINESS EDUC FILMS	3,347	22.00
000.545.00	BUTTERICK FASHION MARKETING	3,348	39.14
000.543.00	CAROLINA BIOL SUPPLY	3,349	59.05
000.575.00	CENTRAL TELEPHONE CO	3,350	1824.06
000.556.00	CLAYTONS FLORAL SHOP	3,351	10.00
018.550.00	ROBERT CROUSE	3,352	62.00
000.543.00	CURTIN MATHESON SCI CO	3,353	212.61
011.543.00	DAILY GAZETTE		3.84
000.549.00	X X	ADS	213.00
000.547.00	X X		17.40
015.543.00	DIAGNOSTIC READING TESTS	3,354	234.24
000.530.00	A B DICK CO	3,355	3.08
000.544.00	DIXON CAMERA CENTER	3,356	50.60
000.541.00	DIXON EVENING TELEGRAPH	3,357	21.12
000.547.00	X X X		305.86
000.547.00	X X X		14.60
000.543.00	DIXON GARAGE SUPPLY	3,358	358.86
000.543.00	DOANES AGRIC REPORT	3,359	47.31
000.545.00	DOUBLEDAY & CO	3,360	21.95
000.543.00	DOW JONES IRWIN INC	3,361	38.50
000.544.00	EASTMAN KODAK CO	3,362	10.76
000.545.00	EDUCATIONAL PRODUCTS INC	3,363	16.68
000.541.00	THE EMKO CO	3,364	57.78
000.543.00	FEED MANAGEMENT	3,365	5.00
		3,366	8.00

00.550.00	DON FOSTER	WORLD AFFAIRS CONF	3367	20.25
00.585.00	GAYLORD BROS INC	EQUIPMENT	3368	148.00
00.543.00	GINDERS HOSPITAL SUPPLIES	SUPPLIES	3369	98.54
00.544.00	CAROL HAIN	TRAVEL	3370	99.19
00.550.00	TOM HARDER	TRAVEL	3371	8.85
00.541.00	HASKELLS	SUPPLIES	3372	142.10
00.530.00	HONEYWELL	SERVICE	3373	1.639.50
00.562.00	I B M	EQUIP RENTAL	3374	369.90
00.530.04	I B M	SERVICE 56.82		
00.539.00	X X	64.88	3375	121.70
00.593.00	ILL VALLEY COMM COLL	TUITION	3376	135.80
00.543.00	INDIANA UNIV	SUPPLIES	3377	10.40
00.541.02	INSTITUTIONAL RESEARCH PROG	SUPPLIES	3378	10.00
00.543.00	INTERSTATE PRINTERS & PUBL	SUPPLIES	3379	33.50
00.549.00	JOSTENS	SUPPLIES	3380	2.87
00.544.00	JANET KIME	TRAVEL 153.95		
00.550.00	X X	29.25	3381	183.20
00.541.00	KIPLINGER WASHINGTON EDS	SUPPLIES	3382	28.00
00.543.00	LANSFORD PUBL CO	SUPPLIES	3383	10.00
00.550.00	CAROL LINTON	BANKING	3384	18.15
00.544.00	MCGREGOR MAGAZINE AGCY	SUBSCR	3385	48.87
00.530.04	3M S.P.S.I.	SERVICE	3386	156.98
00.543.00	MACMILLAN PUBL CO	SUPPLIES	3387	10.21
00.543.00	MASSEYS ACE HOWE	SUPPLIES	3388	1.11
00.530.00	DAVID MAYES	SERVICES	3389	150.00
00.543.00	MEANS SERVICE CENTER	SUPPLIES	3390	8.00
00.530.00	METAL SPECIALTIES	REPAIR TRUCK	3391	454.85
00.530.00	MIDWEST VISUAL EQUIP	SERVICE 115.81		
00.544.00	X X X	SUPPLIES 530.44	3392	646.25
00.585.00	MINIFILM PHOTO CORP	EQUIPMENT	3393	592.00
00.545.00	MODERN LANGUAGE ASSN	BOOK	3394	3.50
00.530.00	MONTGOMERY ELEVATOR CO	SERVICE	3395	295.03
00.530.00	MONROE CALCULATOR CO	SERVICE	3396	40.00
00.541.00	MOORE BUSINESS FORMS	SUPPLIES	3397	104.41
00.543.00	DON MULLERY FORD	SUPPLIES	3398	16.20
00.542.00	MULTIGRAPHICS DIV	SUPPLIES	3399	121.10
00.562.00	N C R	EQUIP RENTAL	3400	3654.00
00.543.00	NASCO	SUPPLIES	3401	4.95
00.545.00	NATL GEOGRAPHIC SOCIETY	BOOKS	3402	44.05
00.550.00	HAROLD NELSON	TRAVEL	3403	45.00
00.550.00	FRED NESBIT	TRAVEL	3404	20.25
00.545.00	NEW READERS PRESS	BOOK	3405	5.00
00.545.00	N.I.C.E.M.	BOOKS	3406	388.50
15.543.00	NORTH CENTRAL BOOK DISTR	SUPPLIES	3407	14.50
00.571.00	NORTHERN ILL GAS CO	SERVICE	3408	5.451.86
00.543.00	NORTHERN ILL UNIV	SUPPLIES	3409	33.50
00.543.00	O & B BOOKS.	SUPPLIES	3410	14.70
00.541.00	ORB ENTERPRISES	SUPPLIES	3411	9.30
00.543.00	PARKE MAC TOOL SALES	SUPPLIES	3412	12.30
00.550.00	DUANE PAULSEN	TRAVEL	3413	88.00

0.545.00	GEORGE PEABODY COLLEGE	BOOK	3414	3.50
18.543.00	POLICE SCI SERVICES	SUPPLIES	3415	197.00
18.543.00	PORTERS CAMERA STORE	SUPPLIES	3416	217.62
00.545.00	PRENTICE HALL INC	BOOKS	3417	41.65
00.545.00	PUBL SCIENCES GROUP	BOOKS	3418	13.95
00.541.00	RADIO SHACK	SUPPLIES	3419	29.95
00.545.00	READING LABORATORY INC	BOOKS	3420	25.39
00.543.00	ROBERTS FLOWERS	SUPPLIES	3421	116.05
00.530.00	ROCK VALLEY DISPOSAL	SERVICE	3422	10.00
00.543.00	SVC BOOKSTORE	SUPPLIES 3.54		
00.543.00	X X	3.43		
18.543.00	X X	35.00		
00.543.00	X X	.58		
11.543.00	X X	.35		
12.543.00	X X	2.25		
25.543.00	X X	1.26		
00.541.02	X X	22.05		
00.542.00	X X	3.75		
00.541.00	X X	21.69		
00.541.00	X X	.39		
00.541.00	X X	1.56	3423	95.85
00.541.00	SVC BUILDING FUND	SUPPLIES 8.26		
00.543.00	X X	13.07	3424	21.33
00.550.00	JOHN SAGMOE	TRAVEL	3425	22.00
00.543.00	SCIENTIFIC PRODUCTS	SUPPLIES	3426	685.76
00.543.00	SECURITY WORLD PUBL CO	SUPPLIES	3427	11.67
00.550.00	MICHAEL SEGUIN	TRAVEL	3428	54.00
00.550.00	SERVOMATION CORP	SERVICES 156.00		
00.550.00	X X X	46.88	3429	202.88
00.549.00	B F SHAW PUBL CO	ADS	3430	116.80
00.530.00	SINGER BUS MACHINES	SERVICE	3431	57.00
00.543.00	SINGER BUS MACHINES	SUPPLIES 15.66		
00.541.00	X X X	128.60	3432	144.26
00.543.00	SINOW & WIENMAN INC	SUPPLIES	3433	214.75
00.549.00	EARL F SLAGLE & SON	BALLOTS	3434	256.25
00.543.00	SMITTY'S USED CARS	SUPPLIES	3435	20.00
18.543.00	SOLAR CINE PRODUCTS	SUPPLIES 52.24		
00.585.00	X X X	EQUIP 51.69	3436	103.93
00.543.00	SOUTHERN ILL UNIV	SUPPLIES	3437	6.60
00.550.00	GEORGE STANLEY	TRAVEL	3438	87.93
12.543.00	STERLING BUS MACHINES	SUPPLIES 24.85		
00.543.00	X X X	9.14		
25.543.00	X X X	6.29		
00.543.00	X X X	127.32		
00.544.00	X X X	19.45		
00.541.00	X X X	7.00		
00.541.00	X X X	61.00		
00.539.00	X X X	6.00	3439	261.05
25.530.00	STERLING PARK DIST	POOL RENTAL COMM ED	3440	36.00
00.530.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	3441	5476.67
00.545.00	MARTHA STUART COMMUNICATIONS	BOOKS	3442	30.00
00.543.00	SUN ELECTRIC CORP	SUPPLIES	3443	36.00
00.543.00	TEACHERS COLLEGE PRESS	SUPPLIES	3444	48.73
00.543.00	TEACHERS TAX SERVICE	SUPPLIES	3445	6.00

00.530.00	TREE SERVICE	SERVICES	3446	75.00
00.545.00	FREDERICK UNGAR PUBL CO	BOOKS	3447	12.06
00.543.00	UNIV OF CALIF	SUPPLIES	3448	13.00
00.543.00	UNIV OF ILLINOIS	SUPPLIES 44.20		
00.543.00	X X X	11.15		
00.543.00	X X X	19.55		
25.543.00	X X X	7.00	3449	81.90
00.541.00	VERNON ROYAL INC	SUPPLIES	3450	169.20
00.530.00	VISUALCRAFT	SERVICE	3451	57.06
00.542.00	HARRY VOLK	SUPPLIES	3452	7.30
00.531.00	WARD WARD CASTENDYCK----	SERVICES	3453	392.00
00.550.00	MACK WARREN	TRAVEL	3454	128.12
00.544.00	WEST PUBL CO	SUPPLIES	3455	68.50
00.543.00	WHIRLPOOL CORP	SUPPLIES	3456	87.65
00.550.02	RONALD WILLIAMS	TRAVEL	3457	62.45
00.541.00	WRITING SALES INC	SUPPLIES	3458	130.55
00.544.00	XEROX CORP	SUPPLIES	3459	1261.22
00.541.00	A.S.B.O.	DUES	3460	40.00
00.531.00	DR THOMAS FLYNN	SERVICES	3461	250.00
00.521.00	PRUDENTIAL INS CO	MAY PREMIUM	3462	4151.52
00.541.00	SVC PETTY CASH	SUPPLIES .46	3463	5.97
00.549.00	X X X	.67		
00.544.00	X X X	4.84		
	SVC IMPREST FUND	MISC EXPENSES	3464	449.38

TOTAL BILLS

36224.18 T

Cks. #3329 - 3334 and void #3328

160,321.82

TOTAL EDUCATIONAL FUND FOR APRIL

\$ 196,546.00

BUILDING FUND

000-544	FARM & FLEET	Supplies	3,597	\$ 350.52
000-544	UPHOLSTERY SUPPLY CO.	Supplies	3,598	456.98
				<hr/> 807.50
00.544.00	ABILITY SUPPLY CO	SUPPLIES	3.599	205.15
00.544.00	ADEL WHOLESALERS INC	SUPPLIES	3.600	9.50
00.544.00	ADVANCE PRODUCTS	SUPPLIES	3.601	256.72
00.544.00	BECKLY GARDY CO	SUPPLIES	3.602	51.75
00.544.00	CARDINAL AUTO PARTS	SUPPLIES	3.603	11.98
00.544.00	CARRYS FLOWERS & GREENHOUSES	SUPPLIES	3.604	56.41
00.544.00	CHURCHILL CHEMICAL CO	SUPPLIES 321.50		
00.587.00	X X X	EQUIP 76.00	3.605	397.50
00.573.00	COMMONWEALTH EDISON	SERVICE	3.606	8113.91
00.544.00	CORNBELT ENG CO	SUPPLIES	3.607	99.15
00.544.00	CRESCENT ELECTRIC CO	SUPPLIES	3.608	1734.73
00.544.00	DAWSONS WATER TREATMENT	SUPPLIES	3.609	94.50
00.544.00	DEEM & RICK	SUPPLIES	3.610	154.74
00.544.00	DIXON OIL CO	SUPPLIES	3.611	314.10
00.544.00	DIXON PAINT CO	SUPPLIES	3.612	169.92
00.544.00	DIXON POWER EQUIPMENT	SUPPLIES	3.613	41.35
00.544.00	ENGLEWOOD ELECTRIC	SUPPLIES	3.614	59.50
00.544.00	FAIRFAX HARDWARE	SUPPLIES	3.615	22.80
00.544.00	FISHER SCIENTIFIC CO	SUPPLIES	3.616	15.18
00.544.00	GATE CITY STEEL	SUPPLIES	3.617	386.99
00.544.00	GATEWAY PAPER & SUPPLY	SUPPLIES	3.618	32.64
00.544.00	W W GRAINGER INC	SUPPLIES	3.619	116.61
00.544.00	HIGLEY CHEMICAL CO	SUPPLIES	3.620	433.85
00.544.00	HILLS ELEC MOTOR SERV	SUPPLIES	3.621	6.28
00.544.00	HOPKINS ROAD EQUIP	SUPPLIES	3.622	127.03
00.587.00	INDUSTRIAL SUPPLY CO	EQUIPMENT	3.623	740.40
00.544.00	INTERNATIONAL SALT CO	SUPPLIES	3.624	352.63
00.544.00	J & M ELECTRONICS	SUPPLIES	3.625	41.18
00.544.00	MCMASTER CARR SUPPLY	SUPPLIES	3.626	428.98
00.544.00	MASSEYS ACE HARDWARE	SUPPLIES	3.627	117.65
00.544.00	MICKEYS LINEN SUPPLY	SUPPLIES	3.628	58.95
00.544.00	MOTT BROS CO	SUPPLIES	3.629	614.62
00.544.00	NAVY BRAND MFG CO	SUPPLIES	3.630	400.24
00.544.00	OLIN WATER SERV	SUPPLIES	3.631	3835.74
00.544.00	OLLAR HARDWARE CO	SUPPLIES	3.632	326.68
00.544.00	JIM OTIS & ASSOC	SUPPLIES	3.633	36.28
00.544.00	P & W SUPPLY CO	SUPPLIES	3.634	17.14
00.544.00	PALL TRINITY MICRO CORP	SUPPLIES	3.635	80.73
00.544.00	SVC EDUCATIONAL FUND	SUPPLIES	3.636	40.36
00.544.00	SARGENT WELCH SCI CO	SUPPLIES	3.637	46.74
00.544.00	EDDIE SCHULER	SUPPLIES	3.638	8.25
00.544.00	SHERWIN WILLIAMS CO	SUPPLIES	3.639	41.50
00.544.00	SIMPLE SPACE RITE LETTERING SYS	SUPPLIES	3.640	24.44
00.544.00	STERLING BUS MACHINES	SUPPLIES	3.641	162.65
00.561.00	STERLING PARK DIST	POOL RENTAL	3.642	12.00
00.561.00	STERLING PARK DIST	POOL RENTAL	3.643	24.00
00.587.00	TRACTOR SUPPLY CO	EQUIPMENT	3.644	219.00

0.544.00	TWIN CITY PRODUCE	SUPPLIES	3645	45.85
0.544.00	VONACHEN INDUS SUPPLY	SUPPLIES	3646	101.70
000.544.00	WILSON ELECTRIC CO	SUPPLIES	3647	308.31
000.521.00	PRUDENTIAL INS CO	MAY PREMIUM	3648	866.92
000.544.00	SVC PETTY CASH	SUPPLIES	3649	2.19
				<hr/>
				21,867.42 T

Cks. #3597 & 3598

807.50

TOTAL BUILDING FUND FOR APRIL

\$ 22,674.92

SITE AND CONSTRUCTION FUND

00-000-589	FRANKE & MILLER	Services	531	\$ 374.59
00-000-589	WARD, WARD, CASTENDYCK—	Services	532	<u>68.00</u>

TOTAL SITE & CONSTRUCTION FOR APRIL

\$ 442.59

IMPREST FUND

110-511-530	Betty Merkling	Modelling	2890	\$ 22.50
110-725-543	Dave Lovekin	Supplies	2891	14.80
	VOID CHECK		2892	
182-000-541	Schafer Trucking Service	Freight charges	2893	11.90
120-000-545	Capital Publishers, Inc.	Books	2894	9.90
120-000-545	U.S. Congress Handbook	Book	2895	5.00
182-000-541	Chronicle of Higher Education	Supplies	2896	20.00
110-600-543	David Youker	Supplies	2897	7.62
192-000-544	Postmaster	Postage	2898	61.80
138-000-541	Interpretive Scoring Systems	Supplies	2899	39.00
110-800-550-01	University of Illinois	World Affairs Conf.	2900	20.25
182-000-541	City National Bank & Trust	Bank charge	2901	2.00
110-800-541-02	The Suffolk Co.	Supplies	2902	1.50
182-000-550	I.A.S.B.O.	Travel-Schilling	2903	85.00
192-000-544	The Salvation Army	Postage	2904	.96
110-200-543	Public Documents Distr. Center	Supplies	2905	3.40
191-000-550	University of Illinois	World Affairs Conf.	2906	12.00
191-000-550	University of Illinois	World Affairs Conf.	2907	8.25
138-000-550	University of Illinois	World Affairs Conf.	2908	12.00
110-725-550	Lincoln Land Community College	I.A.E.A. Conf.	2909	35.00
138-000-550	Lee County Youth Service Bureau	Workshop-Holtam	2910	20.00
192-000-544	Postmaster	Postage	2911	10.00
110-500-550	University of Iowa	Conference-Dill	2912	15.50
110-500-550	University of Iowa	Conf. - Horton	2913	15.50
110-500-550	University of Iowa	Conf. - Lillyman	2914	15.50

TOTAL FOR REIMBURSEMENT
(EDUCATIONAL FUND)

\$ 449.38

Balance in fund - 2574.62
Disbursements - 449.38
Total in fund - 3024.00

SAUK VALLEY COLLEGE

APPROVED BY

Ronald F. Cople
PRESIDENT

Erma Gubapp
SECRETARY
DATE _____

TREASURER'S REPORT

March 31, 1975

EDUCATIONAL FUND

Balance on Hand February 28, 1975 \$ 148,575.67

Receipts:

Investments	239,232.04	
Taxes	1,526.94	
State Apportionment	19,910.40	
ICCB Non-Business	1,270.00	
Federal Work Study	6,744.45	
Student Tuition	100,000.00	
Transcript Fee	71.00	
Interest on Investments	2,744.52	
Other Revenue	34.75	
Expenditure Credits	<u>6,869.76</u>	<u>378,403.86</u>

Total Available \$ 526,979.53

Disbursements:

Expenses for March 217,773.23

Balance on Hand March 31, 1975 \$ 309,206.30

BUILDING FUND

Balance on Hand February 28, 1975 \$ 67,130.39

Receipts:

Taxes	381.73	
Miscellaneous Revenue	2,533.88	
Expenditure Credits	<u>594.60</u>	<u>3,510.21</u>

Total Available \$ 70,640.60

Disbursements:

Expenses for March 13,406.25

Balance on Hand March 31, 1975 \$ 57,234.35

TELEPHONE & CONSTRUCTION - Harris Trust

Balance on Hand Feb. 28, 1975 \$ 6,811.09

Receipts:

-0-

Disbursements:

-0-

Balance on Hand March 31, 1975 \$ 6,811.09

TE & CONSTRUCTION FUND - DIXON NATIONAL BANK

Balance on Hand February 28, 1975			\$ 111,222.70
<u>Receipts:</u>			
	Rental INcome	8,906.25	<u>8,906.25</u>
Total Available			\$ 120,128.95
<u>Disbursements:</u>			
	Expenses for March		<u>27,799.49</u>
Balance on Hand March 31, 1975			\$ <u>92,329.46</u>

ND AND INTEREST FUND #1

Balance on Hand February 28, 1975			\$ 8,294.37
<u>Receipts:</u>			
	Taxes	918.07	
	Interest on Investments	<u>226.73</u>	<u>1,144.80</u>
Total Available			\$ 9,439.17
<u>Disbursements:</u>			<u>-0-</u>
Balance on Hand March 31, 1975			\$ <u>9,439.17</u>

ND AND INTEREST FUND #2

Balance on Hand February 28, 1975			\$ 7,907.93
<u>Receipts:</u>			
	Taxes	316.21	<u>316.21</u>
Total Available			\$ 8,224.14
<u>Disbursements:</u>			<u>-0-</u>
Balance on Hand March 31, 1975			\$ <u>8,224.14</u>

WORKING CASH FUND

Balance on Hand February 28, 1975			\$ 23,051.79
<u>Receipts:</u>			<u>-0-</u>
<u>Disbursements:</u>			<u>-0-</u>
Balance on Hand March 28, 1975			\$ <u>23,051.79</u>

FUNDS INVESTED

S. Treasury Bills	Building	4-17-75	\$ 58,107.90
S. Treasury Bills	S & C	4-17-75	48,423.25
ertificate of Deposit	B & I #1	11-20-75	30,000.00
ertificate of Deposit	S & C	5-4-75	307,134.51
me-Open Deposit	S & C	5-28-75	150,000.00
ertificate of Deposit	Working Cash	5-19-75	425,176.94
ertificate of Deposit	B & I #1	May/75	<u>125,000.00</u>

TOTAL INVESTED

\$ 1,143,842.60

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 3-31-75

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 75.69
Notes Receivable	3,235.00
	<u>\$ 3,310.69</u>

LIABILITIES AND NET WORTH:

Fund Equity	\$ 3,496.86
Net Loss	- 186.17
	<u>\$ 3,310.69</u>

P R O F I T A N D L O S S

INCOME:

Contributions Income . . \$	25.00	
Interest Income	101.91	
Bad Debts Repaid	<u>150.00</u>	\$ 276.91

EXPENSES:

Bad Debts	\$ 428.37	
Attorney's Fees	<u>34.71</u>	<u>463.08</u>

<u>NET LOSS</u>	<u>(\$ - 186.17)</u>
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SAUK VALLEY COLLEGE

E.O.G. - WORK STUDY FUNDS

Period Ending 3-31-75

B A L A N C E S H E E T

Cash (E.O.G. and Work Study)	\$ 22,375.74	
Work Study Awards Available from Fed. Gov. 1974-75	9,374.00	
Work Study Awards Capital 1974-75		\$ 82,934.00
Work Study Awards Paid 1974-75	56,038.35	
E.O.G. Funds Receivable from Fed. Gov. 1974-75	30,192.00	
Initial E.O.G. Awards Capital 1974-75		26,720.00
Initial E.O.G. Awards Paid 1974-75	24,339.17	
Renewal E.O.G. Awards Capital 1974-75		38,472.00
Renewal E.O.G. Awards Paid 1974-75	16,270.66	
Basic E.O.G. Program Awards Receivable from Fed Gov 1974-75	17,276.00	
Basic E.O.G. Program Awards Capital 1974-75		53,486.00
Basic E.O.G. Program Awards Paid 1974-75	38,107.61	
Work Study Awards Available from Fed. Gov. 1973-74	30,450.00	
Work Study Awards Paid 1973-74	60,186.09	
Work Study Awards Capital 1973-74		70,950.00
Initial Year E.O.G. Awards Capital 1973-74		31,978.00
E.O.G. Awards Paid 1973-74	31,813.02	
Basic E.O.G. Program Funds Available from Fed Gov 1973-74		1,810.00
Basic E.O.G. Program Awards Capital 1973-74		5,560.00
Basic E.O.G. Program Awards Paid 1973-74	5,560.00	
Work Study Awards Paid 1972-73	71,733.05	
Work Study Awards Capital 1972-73		79,440.00
E.O.G. Funds Receivable from Fed. Gov. 1972-73	9,619.00	
Initial Year E.O.G. Awards Capital 1972-73		7,408.00
Initial Year E.O.G. Awards Paid 1972-73	13,641.79	
Renewal Year E.O.G. Awards Capital 1972-73		32,400.00
Renewal Year E.O.G. Awards Paid 1972-73	16,213.89	
Work Study Awards Capital 1971-72		79,440.00
Work Study Awards Paid 1971-72	76,312.04	
Initial Year E.O.G. Awards Capital 1971-72		19,754.00
Initial Year E.O.G. Awards Paid 1971-72	19,535.69	
Renewal Year E.O.G. Awards Capital 1971-72		12,000.00
Renewal Year E.O.G. Awards Paid 1971-72	12,000.00	
Work Study Awards Capital 1970-71		99,300.00
Work Study Awards Paid 1970-71	87,409.89	
Renewal Year E.O.G. Awards Capital 1970-71		9,500.00
Renewal Year E.O.G. Awards Paid 1970-71	9,500.00	
Initial Year E.O.G. Awards Capital 1970-71		14,100.00
Initial Year E.O.G. Awards Paid 1970-71	14,043.00	
Work Study Awards Available from Fed. Gov. 1969-70		19,509.00
Work Study Awards Capital 1969-70		61,259.00
Work Study Awards Paid 1969-70	63,913.24	
E.O.G. Funds Receivable from Fed. Gov. 1969-70	19,509.00	
Initial Year E.O.G. Awards Capital 1969-70		12,727.00
Renewal Year E.O.G. Awards Capital 1969-70		6,214.00
Administrative Expense Allocation E.O.G. 1969-70		568.00
Initial Year E.O.G. Awards Paid 1969-70	13,226.61	
Renewal Year E.O.G. Awards Paid 1969-70	6,282.39	

E.O.G. AND WORK STUDY FUNDS REPORT

Page 2

E.O.G. Funds Receivable from Fed. Gov. 1968-69	\$ 7,000.00	
Initial Year E.O.G. Awards Capital 1968-69		\$ 8,860.00
Initial Year E.O.G. Awards Paid 1968-69	8,456.00	
Renewal Year E.O.G. Awards Capital 1968-69		3,300.00
Renewal Year E.O.G. Awards Paid 1968-69	2,670.00	
Work Study Awards Available from Fed. Gov. 1968-69	13,639.00	
Work Study Awards Capital 1968-69		81,697.00
Work Study Awards Paid 1968-69	66,866.12	
Work Study Awards Receivable from Fed. Gov. 1967-68 . . .	6,495.00	
Initial Year E.O.G. Awards Capital 1967-68		3,420.00
Work Study Awards Capital 1967-68		51,967.00
Initial Year E.O.G. Awards Paid 1967-68	3,420.00	
Work Study Awards Paid 1967-68	31,304.65	
	<u>\$914,773.00</u>	<u>\$914,773.00</u>

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 3-31-75

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 31,327.64
Petty Cash	300.00
Inventory 6-30-74	38,333.59
	<u>\$ 69,961.23</u>

LIABILITIES AND NET WORTH:

Accounts Payable	\$ 5,000.00
Fund Equity	\$ 59,967.46
Net Profit	<u>4,993.77</u>
	<u>64,961.23</u>
	<u>\$ 69,961.23</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$ 96,858.42	
Supplies Sales	10,162.42	
Miscellaneous Sales	5,803.90	
Paperback Sales	1,609.43	
Used Book Sales	1,947.95	
Sales Tax Collected	5,425.88	
Other Income	<u>60.85</u>	\$121,862.85

EXPENSES:

Textbook Purchases	\$ 85,911.55	
Supplies Purchases	7,712.65	
Miscellaneous Purch.	4,740.91	
Paperback Purchases	1,214.32	
Used Book Purchases	1,598.91	
Sales Tax Paid	5,169.89	
Salaries & Wages	7,607.04	
Transportation Charges	2,107.72	
Supplies Expense	125.82	
Travel	166.05	
Telephone	7.51	
Dues	110.00	
Other Expenses	356.20	
Over & Under	39.11	
Bad Checks	<u>7.40</u>	<u>116,875.08</u>

NET PROFIT on a cash basis without regard to inventory
of Accounts Payable \$ 4,993.77

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

March 31, 1975

<u>ASSETS</u>		<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>TOTAL</u>
Cash in Bank	\$153,991.42	Student Tuition	\$228,916.00
		ut-of-District Fees	118.30
Petty Cash	485.00	Due Educational Fund	2,915.45
		Due Building Fund	492.70
Accts. Rec.	153,499.50	Due Student Loan	595.50
		Due Bookstore	376.36
		Tuition Refunds	(5,471.20)
			\$227,943.11

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ 1,532.20
Parking	8,485.96
Recreation Room Fund	1,603.56
Student Locker Fund	54.70
Land Lab.	5,951.64
Community Services	3,911.03
Child Care Center	1,184.13
EMTA Grant	(5,674.26)
Alumni Association	196.68
LPN Supplies	108.73
The Fantastics	355.45
Title II Library	4,235.00
HEW Nurses Grants	1,554.15
Law Enforcement	(387.14)
Nursing Capitation	9,970.22
Bi-Lingual Teacher Aid	
Vets Cost of Instruction	11,440.00
Audio Tutorial Material	(1,518.25)
Disadvantaged Grant	11,559.63
ICCB Pub. Service Gt.	5,364.05
CETA Pub. Services	(388.90)
Miscellaneous	(94.02)
	59,444.56

FUND EQUITY

July 1, 1974	\$21,073.23
Excess of Expenditures over Revenue, as of March 31, 1975	(484.98)
	20,588.25

<u>TOTAL ASSETS</u>	<u>\$307,975.92</u>	<u>TOTAL LIABILITIES & FUND EQUITY</u>	<u>\$307,975.92</u>
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RESTRICTED PURPOSES FUND

STATEMENT OF INCOME & EXPENSE

March 31, 1975

<u>ACTIVITIES</u>	<u>AMOUNT</u>
Comprehensive Fee Income	\$23,660.42
Athletic Income	340.15
Drama Income	1,560.50
Student Activity Income	575.00
Student Newspaper Income	
Film Income	332.54
Cash Over & Under	(14.10)
Other Income/Student Activity Fund Only	38.23
TOTAL INCOME	26,492.74

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$14,145.00	\$ 9,545.52
Intramurals	200.00	127.40
Cheerleaders & Pom Pom Squad	600.00	114.82
Speech Activities/Reader's Theatre	3,787.00	1,896.75
Drama Expense	1,600.00	786.75
Music Expense	2,950.00	227.13
Student Activity Expense	9,803.00	7,901.45
Student Newspaper Expense	2,500.00	1,373.03
Student Magazine Expense	3,050.00	41.55
Associated Student Board	2,125.00	1,094.67
Musicals	2,300.00	2,309.66
Women's Intercollegiate Act.	2,000.00	1,558.99
SVC Volunteers	25.00	
Contingencies/Non-Budgeted	300.00	
	\$45,385.00	\$26,977.72

TOTAL EXPENSE	26,977.72
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Excess of Expenditures
over Revenue, as of
March 31, 1975

(\$ 484.98)

STUDENT ACTIVITY

March 31, 1975

Balance On Hand, February 28, 1975	\$233,928.82
March Receipts	<u>47,897.69</u>
	281,826.51
Disbursements for March 1975	<u>127,835.09</u>
Balance March 31, 1975	<u>\$153,991.42</u>

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
10291	Cathy Schmuckie-#257	Speech Activities, Transportation to Princeton for Reader's Theatre	12.90
10292	LaVonne Morgan-#266	Women's Intercollegiate Act., Officiating 12/7/75	10.00
10293	Martha Vana-#266	Women's Intercollegiate Act., Officiating 2/20/75	15.00
10294	Eva Pendarvis-#266	Women's Intercollegiate Act., Officiating 2/20/75	15.00
10295	Claire Holmberg-#256	Cheerleaders & Pom Pom, Meals after basketball game, 2/27/75	9.82
10296	Dan Mabree-#252	Athletic Exp/Mabee, Meals for track team	41.85
10297	All-States Photo Co.-#360	Misc., Photos for Child Care Center, paid for by parents	92.52
10298	ROCOM-#360	Misc., Fox Course GSV 058, Janet Kime, Books prepaid	287.50
10299	Claire Holmberg-#256	Cheerleader & Pom Pom, Meals after basketball game, 3/1/75	11.25
10300	Richard D. Irwin-#360	Misc., Books	114.12
10301	Prentice-Hall, Inc.-#360	Misc., Books	56.48
10302	The National Registry of Emergency Medical Technicians-#360	Misc., Exams for 30 people	450.00
10303	American Academy of Orthopaedic Surgeons-#360	Misc., Letter order 3/3/75 for Books, EMTA	135.00
10304	Ms. Kymerley Mason-#320	Tuition Refund, Class Cancelled, Spring 1975	14.00
10305	Sears, Roebuck & Co.-#342	Fantastics, Cabinets	59.94
10306	Frank Palumbo-#251	Athletic Exp/Palumbo, Meals at Monmouth, basketball plaques, and jacket lettering	57.00
10307	Ms. Audrey A. Scott-#360	Misc., Check for change from IGLP	416.00
10308	Mr. Steven Heckman-#103	Accts. Receivable, ISSC Grant, Spring 1975	182.00
10309	Ms. Kathy Kimmel-#103	Accts. Receivable, ISSC Grant, Spring 1975	238.00
10310	Mr. Burl B. McPheeters-#103	Accts. Receivable, Military Grant, Spring	28.00
10311	Dan Mabree-#252	Athletic Exp/Mabee, Meals and expenses for National Track Meet, Columbia, Missouri, 3/6-3/8/75	81.00
10312	Mr. Robert F. Brottmiller-#103	Accts. Receivable, ISSC Grant, Spring	238.00
10313	Mr. David L. McGee-#103	Accts. Receivable, ISSC Grant, Spring	182.00
10314	Sterling Business Machines-#330	Child Care Operations, Money receipt books	22.95
10315	Mr. Timothy Frost-#103	Accts. Receivable, ISSC Grant, Spring 1975	224.00
10316	VOID		
10317	Ms. Gail Naftzger-#103	Accts. Receivable, ISSC Grant, Spring 1975	212.80
10318	Emerald Hill-#251	Athletic Exp/Palumbo, Basketball banquet on 3/4/75	261.00
10319	Ron Eckberg-#260	Student Activity Exp., Concert in student cafeteria on 3/6/75	200.00

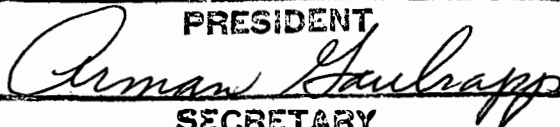
CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
10320	Dennis Dairy Service,-#330	Child Care Operations, Milk & juice	52.78
10321	SVC Student Loan Fund-#318	Due Student Loan, Loans paid during February	399.08
10322	SVC Educational Fund-#315	Due Educational Fund, Trial Balance, February	691.11
10323	SVC Building Fund-#316	Due Building Fund, Trial Balance, February	2,559.78
10324	SVC Bookstore-#319	Due Bookstore, Trial Balance, February	49.45
10325	Donna Siebert-#335	Community Services, Services rendered in the development of Adult Basic Education Program during the first four sessions of the 1975 Spring semester.	50.00
10326	Karen Wilt-#335	Community Services, Services rendered in the development of the Adult Basic Education Program during the first four sessions of the 1975 Spring semester.	50.00
10327	Edwin Callahan Jr.-#262	Student Newspaper, Travel to Morrison for Sauk Talk papers	12.00
10328	Dixon Camera Center-#262	Student Newspaper, Finishing of film for Sauk Talk	6.16
10329	Laurel L. Hippen-#103	Accts. Receivable, Adult Basic Educational Grant, Fall 1974	28.00
10330	Gerald E. Lou-#360	Misc., Check for change	4.00
10331	Sherwin-Williams Co.-#257	Speech Activities, Paint for Reader's Theatre	45.12
10332	Ace Hardware-#257	Speech Activities, Stapler and supplies for Reader's Theatre	31.81
10333	The Tribune Press-#257	Speech Activities, Window cards for "Jeremy's Version"	33.53
10334	Del Farm Food Store-#330	Child Care Operations, Supplies	37.97
10335	SVC Payroll Fund-#268	Wrestling Exp. \$325.00, #330 Child Care Operations \$393.00, #352 '74-75 Disadvantaged Grant \$300.00, Payroll for 3/15/75	1,018.00
10336	Samuel French, Inc.-#258	Drama Exp., Play Books for "Charley's Aunt"	30.85
10337	Nels Anderson-#258	Drama Exp., Reimbursement for props bought for "Charley's Aunt"	36.75
10338	Frank Palumbo-#251	Athletic Exp/Palumbo, Flowers for cheerleaders and Mary Kavanaugh & Lorna Geil	22.50
10339	Dan Mabee-#252	Athletic Exp/Mabee, Motel and gas to Indoor National Track Meet	64.64
10340	Bun Austin Chevrolet Co.-#252	Athletic Exp/Mabee, Car rental to Columbia, Missouri for track meet	123.00
10341	Debra Tourtillott-#320	Tuition Refund, Overpayment for Spring 1975	14.00
10342	Lois Leventhal-#260	Student Activity Exp., Piano recital to be performed at SVC 3/10/75	75.00
10343	Martha Dodds-#260	Student Activity Exp., Recital performance at SVC 3/10/75 at 8:15 P.M.	125.00
10344	Dick Blick-#336	Child Care Center, Toys	106.64
10345	Cindy Higley-#264	A.S.B., Student Government Conference, Rock Valley College	20.40
10346	Servomation Corporation-#353	ICCB Public Service Grant, Luncheon for Sex Equality in Guidance Opportunities Workshop	35.95
10347	Rose Murtaugh-#103	Accts. Receivable, Senior Citizen refund	13.00
10348	Connie Howe-#320	Tuition Refund, Dropped 2 semester hours, Spring 1975	28.00
10349	Margaret Bosenciler-#346	HEW Nurses Grant, Balance of Spring grant	168.00
10350	Dr. Carlton E. Beck-#260	Student Activity Exp., Workshop on the social-cultural foundations of counseling and helping relationships	200.00
10351	SVC Educational Fund-#301	Tuition, Spring	100,000.00
10352	Delphia R. Ragan-#103	Accts. Receivable, ISSC Grant, Spring 1975	196.00
10353	Dan Mabee-#252	Athletic Exp/Mabee, Meals for track team, Indoor Conference Meet, Black Hawk, 3/14/75	40.42
10354	Arnold Butterbaugh-#251	Athletic Exp/Palumbo \$1,617.00, #252 Athletic Exp/Mabee \$565.00, #268 Wrestling Exp. \$508.40, Transportation	2,690.40

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
10355	Vernie L. Mon-#103 Accts. Receivable, ISSC Grant, Spring 1975		168.00
10356	Ms. Chere A. Skinner-#103 Accts. Receivable, ISSC Grant, Spring 1975		98.00
10357	Ms. Nina J. Sofolo-#103 Accts. Receivable, ISSC Grant, Spring 1975		133.00
10358	Ms. Sandra K. Wolfe-#103 Accts. Receivable, ISSC Grant, Spring 1975		182.00
10359	SVC Educational Fund-#264 A.S.B. \$1.55, #257 Speech Activities \$4.00, #260 Student Activity Exp. \$27.00, #264 A.S.B. \$0.13, #330 Child Care Operations \$100.00, Xerox for February 1975,--#257 Speech Activities \$18.75, Workroom charges for February 1975		151.43
10360	K. C. Variety Co.-#360 Misc., Karate uniforms paid for by students		290.06
10361	NCAA Publishing Service-#253 Athletic Exp/Hartje, Baseball rule books		2.00
10362	Ms. Melissa Stillman-#320 Tuition Refund, Class cancelled, Spring 1975		28.00
10363	Ms. Joan Strauss-#320 Tuition Refund, Class cancelled, Spring 1975		14.00
10364	Ms. Jane A. Heaton-#103 Accts. Receivable, ISSC Grant, Spring 1975		56.00
10365	SVC Educational Fund-#352 Disadvantaged Grant, Part-time counseling salaries, Kenneth Preiser		3,400.00
10366	Sauk Area Arts Council-#360 Misc., To replace donation check from S. Levy to Arts council, check was made out to SVC.		10.00
10367	Morton College-#252 Athletic Exp/Mabee, Entry fees for track meet, Morton Invitational, 3/22/75		30.00
10368	Frank Duis-#252 Athletic Exp/Mabee, Starter at SVC track meet, 3/18/75		15.00
10369	Mike Hayes-#252 Athletic Exp/Mabee, Track official for SVC Track meet, 3/18/75		5.00
10370	Mr. Harold E. Gnoske-#103 Accts. Receivable, Military Grant, Spring		42.00
10371	The Daily Gazette-#257 Speech Activities \$35.84, #260 Student Activity Exp. \$17.92, Ads for "Jeremy's Version" and movie "Don't Look Now"		53.76
10372	Forest Park Community College-#253 Athletic Exp/Hartje, Entrance fee for baseball tournament		50.00
10373	Robert Clardie-#262 Student Newspaper, Reimbursement for repair of camera for Sauk Talk		44.53
10374	Tom Harding, Advisor, National Society for Physics-#264 A.S.B., Entry fees for National Society for Physics		100.00
10375	Psychological Services Bureau, Inc.-#341 LPN Supplies, Twenty Tests		41.08
10376	VOID-SAMPLE CHECK COPY FOR REORDER		
10377	Ms. Linda M. Burke-#103 Accts. Receivable, Foundation Grant, Spring 1975		50.00
10378	Mr. Jon Block-#103 Accts. Receivable, Foundation Grant, Spring 1975		50.00
10379	Ms. Teresa Parker-#103 Accts. Receivable, Foundation Grant, Spring 1975		75.00
10380	SVC Veteran's Association-#264 A.S.B., National Association for Concerned Veterans, Dallas, Texas, 3/22/75		700.00
10381	Mary Blatz-#330 Child Care Operations, Reimbursement for petty cash, supplies		9.14
10382	Mrs. Paul Katner-#335 Community Services, Rehearsals for SVC Community Chorus, 1/14-2/4/75, four rehearsals @\$10.00		40.00
10383	John Stanley Smith-#335 Community Services, Rehearsals and performances for SVC Community Chorus, through March 18, 1975		70.00
10384	Mr. James Mallicoat-#103 Accts. Receivable, Military Grant, Spring 1975		7.00
10385	Mr. Robert Fuller-#103 Accts. Receivable, Military Grant, Spring 1975		7.00
10386	University of Illinois-#260 Student Activity Exp., Student tickets for World Affairs Conference		152.00
10387	Janet Kay Campbell-#360 Misc., Check for change from IGLP		532.00
10388	Frank Palumbo-#251 Athletic Exp/Palumbo, Repair of duffel bags		3.00
10389	NCAA-#251 Athletic Exp/Palumbo, Rule books for 1975-76		12.00
10390	SVC Site & Construction Fund-#360 Misc., Kitchen rent from Unit V		4,906.25
10391	SVC Payroll Fund-#330 Child Care Operations \$510.50, #352 1974-75 Disadvantaged Grant \$460.00, #354 CETA Public Services \$388.90, Payroll for 3/31/75		1,359.40

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
10392	SVC Bookstore-#347	Law Enforcement Grant, Books and supplies	1,517.25
10393	Jesse Habben-#103	Accts. Receivable, Military Grant, Spring 1975	14.00
10394	Timothy Marruffo-#103	Accts. Receivable, Foundation Grant, Spring 1975	196.00
10395	Mary Howze-#360	Misc. Check for change	349.00
10396	Vickie Eastman-#360	Misc., Check for change	144.72

SAUK VALLEY COLLEGE

APPROVED BY

	PRESIDENT
	SECRETARY
	DATE

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	66,191.29	66,191.29	57,507.95	8,683.34	92,610.00	26,418.71	26,418.71
DIV OF BUS CONTR SERV	1,817.52	1,817.52	1,726.92	90.60	2,800.00	982.48	982.48
DIV OF BUS SUPPLIES	2,995.48	2,995.48	2,795.93	199.55	5,500.00	2,504.52	2,504.52
DIV OF BUS CONF & MEETINGS	953.16	953.16	953.16	.00	1,600.00	646.84	646.84
DIV OF AGRIC SALARIES	9,953.14	9,953.14	8,626.06	1,327.08	15,925.00	5,971.86	5,971.86
DIV OF AGRIC CONTR SERV		.00		.00	200.00	200.00	200.00
DIV OF AGRIC SUPPLIES	1,211.12	1,211.12	986.33	224.79	2,250.00	1,038.88	1,038.88
DIV OF AGRIC CONF & MEETINGS	156.00	156.00		156.00	700.00	544.00	544.00
DIV OF INDUS EDUC SALARIES	37,552.11	37,552.11	32,545.17	5,006.94	64,850.00	27,297.89	27,297.89
DIV OF INDUS EDUC CONTR SERV	107.60	107.60	107.60	.00	600.00	492.40	492.40
DIV OF INDUS EDUC SUPPLIES	7,171.65	7,171.65	6,411.96	759.69	6,500.00	671.65 CR	671.65 CR
DIV OF INDUS EDUC CONF & MEETINGS	304.54	304.54	304.54	.00	500.00	195.46	195.46
DIV OF SOC SCI SALARIES	66,708.38	66,708.38	57,813.94	8,894.44	102,275.00	35,566.62	35,566.62
DIV OF SOC SCI OFC SALARIES	4,501.50	4,501.50	3,975.92	525.58	6,307.00	1,805.50	1,805.50
DIV OF SOC SCI CONTR SERV	25.00	25.00	25.00	.00	100.00	75.00	75.00
DIV OF SOC SCI SUPPLIES	2,724.07	2,724.07	2,399.33	324.74	2,250.00	474.07 CR	474.07 CR
DIV OF SOC SCI CONF & MEETINGS	396.72	396.72	315.72	81.00	875.00	478.28	478.28
LAW ENF ADMIN SALARIES	1,400.00	1,400.00	1,400.00	.00	1,400.00	.00	.00
LAW ENF & FIRE SCI SALARIES	12,608.68	12,608.68	10,237.16	2,371.52	24,200.00	11,591.32	11,591.32
LAW ENF & FIRE SCI SUPPLIES	6,046.40	6,046.40	5,472.56	573.84	5,940.00	106.40 CR	106.40 CR
LAW ENF & FIRE SCI CONF & MEETINGS	606.28	606.28	544.28	62.00	700.00	93.72	93.72
DIV OF HUMANITIES SALARIES	130,843.78	130,843.78	113,397.94	17,445.84	190,975.00	60,131.22	60,131.22
DIV OF HUMANITIES OFC SALARIES	5,278.88	5,278.88	4,610.38	668.50	6,486.00	1,207.12	1,207.12
DIV OF HUMANITIES CONTR SERV		.00		.00	100.00	100.00	100.00
DIV OF HUMANITIES SUPPLIES	1,544.57	1,544.57	1,483.94	60.63	1,355.00	189.57 CR	189.57 CR
DIV OF HUMANITIES CONF & MEETINGS	226.72	226.72	180.22	46.50	875.00	648.28	648.28
ART DEPT CONTR SERV	187.47	187.47	164.97	22.50	300.00	112.53	112.53
ART DEPT SUPPLIES	359.02	359.02	358.29	.73	550.00	190.98	190.98
ART DEPT CONF & MEETINGS	81.00	81.00	81.00	.00	110.00	29.00	29.00
MUSIC DEPT CONTR SERV	279.50	279.50	279.50	.00	700.00	420.50	420.50
MUSIC DEPT SUPPLIES	1,384.27	1,384.27	1,352.90	31.37	1,400.00	15.73	15.73
MUSIC DEPT CONF & MEETINGS	234.70	234.70	234.70	.00	220.00	14.70 CR	14.70 CR
DEV PROGRAM CONTR SERV		.00		.00	150.00	150.00	150.00
DEV PROGRAM SUPPLIES	2,456.64	2,456.64	2,333.62	123.02	3,225.00	768.36	768.36
DEV PROGRAM CONF & MEETINGS	191.97	191.97	191.97	.00	330.00	138.03	138.03
DIV OF MATH SCI SALARIES	88,546.85	88,546.85	76,740.59	11,806.26	121,700.00	33,153.15	33,153.15
DIV OF MATH SCI CONTR SERV		.00		.00	600.00	600.00	600.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF MATH SCI SUPPLIES	4,125.60	4,125.60	3,885.62	239.98	8,300.00	4,174.40	4,174.40
DIV OF MATH SCI CONF & MEETINGS	12.30	12.30	12.30	.00	875.00	862.70	862.70
DIV OF HEALTH SCI SALARIES	107,213.63	107,213.63	94,568.93	12,644.70	136,995.00	24,781.37	24,781.37
DIV OF HEALTH SCI OFC SALARIES	4,472.98	4,472.98	4,002.14	470.84	5,650.00	1,177.02	1,177.02
DIV OF HEALTH SCI CONTR SERV		.00		.00	500.00	500.00	500.00
DIV OF HEALTH SCI SUPPLIES	6,056.96	6,056.96	4,931.06	1,125.90	5,815.00	241.96 CR	241.96 CR
NURSING CAPITATION GRANT	1,680.32	1,680.32	1,427.18	253.14	15,000.00	13,319.68	13,319.68
DIV OF HEALTH SCI CONF & MEETINGS	1,003.79	1,003.79	920.69	83.10	3,080.00	2,076.21	2,076.21
DIV OF PHYS EDUC SALARIES	31,390.61	31,390.61	27,205.19	4,185.42	50,225.00	18,834.39	18,834.39
DIV OF PHYS EDUC SUPPLIES	2,021.17	2,021.17	2,015.05	6.12	2,250.00	228.83	228.83
DIV OF PHYS EDUC CONF & MEETINGS	330.25	330.25	330.25	.00	330.00	.25 CR	.25 CR
COMM EDUC ADMIN SALARIES	14,202.50	14,202.50	12,707.50	1,495.00	17,940.00	3,737.50	3,737.50
COMM EDUC INSTR SALARIES	24,982.99	24,982.99	20,352.99	4,630.00	35,000.00	10,017.01	10,017.01
COMM EDUC COORDINATORS	1,300.00	1,300.00	1,300.00	.00	3,500.00	2,200.00	2,200.00
COMM EDUC SECR SALARIES	6,342.79	6,342.79	5,676.13	666.66	8,000.00	1,657.21	1,657.21
COMM EDUC CONTR SERV	128.00	128.00	128.00	.00	1,200.00	1,072.00	1,072.00
COMM EDUC SUPPLIES	1,108.94	1,108.94	1,000.47	108.47	1,500.00	391.06	391.06
COMM EDUC CONF & MEETINGS	1,155.43	1,155.43	1,060.28	95.15	1,500.00	344.57	344.57
COSMETOLOGY	24,998.32	24,998.32	19,521.65	5,476.67	55,000.00	30,001.68	30,001.68
INSTR ADMIN SALARIES	40,085.92	40,085.92	36,252.58	3,833.34	46,000.00	5,914.08	5,914.08
PART TIME OVERLOAD SALARIES	63,754.86	63,754.86	61,471.86	2,283.00	80,100.00	16,345.14	16,345.14
SUMMER SESSION SALARIES	70,325.00	70,325.00	70,325.00	.00	70,500.00	175.00	175.00
INSTR SECR SALARIES	20,816.78	20,816.78	18,625.54	2,191.24	26,295.00	5,478.22	5,478.22
INSTR FED WORK STUDY/BUNCH	10,285.08	10,285.08	8,865.08	1,420.00	15,135.00	4,849.92	4,849.92
INSTR FED WORK STUDY/WILLIAMS	4,095.52	4,095.52	3,563.52	532.00	5,780.00	1,684.48	1,684.48
SVC STUDENT EMPLOYEES	851.50	851.50	698.20	153.30	1,500.00	648.50	648.50
INSTR STATE WORK STUDY	648.60	648.60	510.60	138.00		648.60 CR	648.60 CR
INSTR ADMIN CONTR SERV/BUNCH		.00		.00	50.00	50.00	50.00
INSTR ADMIN CONTR SERV/WILLIAMS	2,000.00	2,000.00	2,000.00	.00	2,100.00	100.00	100.00
WORKROOM CONTR SERV	778.50	778.50	778.50	.00	1,050.00	271.50	271.50
INSTR UNALLOCATED CONTR SERV	849.00	849.00	635.20	213.80	1,925.00	1,076.00	1,076.00
FACULTY IN SERVICE TRAINING	168.45	168.45	168.45	.00	5,000.00	4,831.55	4,831.55
INSTR ADMIN SUPPLIES/BUNCH	376.23	376.23	351.42	24.81	400.00	23.77	23.77
INSTR ADMIN SUPPLIES/WILLIAMS	928.65	928.65	756.37	172.28	1,000.00	71.35	71.35
WORKROOM SUPPLIES	698.39	698.39	764.43	66.09 CR	1,000.00	301.61	301.61
INSTITUTIONAL COMMITTEES SUPPLIES	170.50	170.50	157.54	12.96	250.00	79.50	79.50
TUITION REIMBURSEMENT	1,769.00	1,769.00	1,769.00	.00	6,000.00	4,231.00	4,231.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INSTR CONF & MEETINGS/BUNCH	363.83	363.83	245.83	117.95	650.00	286.17	286.17
INSTR CONF & MEETINGS/WILLIAMS	583.76	583.76	521.31	62.45	1,000.00	416.24	416.24
LEARNING RES PROF SALARIES	37,169.79	37,169.79	32,991.05	4,178.74	50,145.00	12,975.21	12,975.21
LEARNING RES SECR SALARIES	14,695.03	14,695.03	13,136.69	1,558.34	18,700.00	4,004.97	4,004.97
LEARNING RES FED WORK STUDY	5,498.62	5,498.62	4,765.62	733.00	8,150.00	2,651.38	2,651.38
LEARNING RES STATE WORK STUDY	317.85	317.85	240.85	77.00		317.85 CR	317.85 CR
LEARNING RES CONTR SERV	1,034.93	1,034.93	856.22	178.71	1,500.00	465.07	465.07
LEARNING RES SUPPLIES	9,788.92	9,788.92	9,014.41	774.51	11,000.00	1,211.05	1,211.08
LIBRARY BOOKS	21,941.41	21,941.41	20,360.44	1,580.97	27,000.00	5,055.59	5,055.59
LEARNING RES CONF & MEETINGS	270.75	270.75	182.75	88.00	330.00	59.25	59.25
ADM & RECORDS PROF SALARIES	26,425.77	26,425.77	23,644.11	2,781.66	33,380.00	6,954.23	6,954.23
ADM & RECORDS SECR SALARIES	19,220.08	19,220.08	17,308.62	1,911.46	23,603.00	4,382.92	4,382.92
ADM & RECORDS FED WORK STUDY	2,993.45	2,993.45	2,699.45	294.00	3,500.00	506.55	506.55
REG OFC STATE WORK STUDY	58.00	58.00	58.00	.00		58.00 CR	58.00 CR
ADM & RECORDS SUPPLIES	1,832.07	1,832.07	1,789.31	42.76	2,000.00	167.93	167.93
ADM & RECORDS CONF & MEETINGS	48.15	48.15	48.15	.00	400.00	351.85	351.85
COUNSELING SALARIES	64,028.35	64,028.35	59,662.10	4,366.25	86,160.00	22,131.65	22,131.65
PART TIME COUNSELING SALARIES	300.00	300.00	2,620.00	2,320.00 CR	2,400.00	2100.00	2,100.00
COUNSELING SECR SALARIES	4,340.62	4,340.62	4,037.50	303.12	5,700.00	1,359.38	1,359.38
HEALTH SERVICES SUPPLIES	123.52	123.52	123.52	.00	300.00	176.48	176.48
FIN AIDS SALARIES	14,289.52	14,289.52	12,785.36	1,504.16	18,050.00	3,760.48	3,760.48
FIN AIDS SECR SALARIES	4,275.00	4,275.00	3,825.00	450.00	5,400.00	1,125.00	1,125.00
VETERANS GRANT SALARIES	8,416.73	8,416.73	7,583.39	833.34	10,000.00	1,583.27	1,583.27
VETERANS GRANT SUPPLIES	780.76	780.76	673.83	106.93	700.00	80.76 CR	80.76 CR
VETERANS GRANT CONF & MEETINGS	522.11	522.11	434.18	87.93	700.00	177.89	177.89
STUDENT SERV ADMIN SALARIES	17,812.50	17,812.50	15,937.50	1,875.00	22,500.00	4,687.50	4,687.50
STUDENT SERV SECR SALARIES	5,210.74	5,210.74	4,675.00	535.74	6,600.00	1,389.26	1,389.26
STUDENT SERV FED WORK STUDY	17,243.22	17,243.22	16,301.67	941.55	20,215.00	2,971.78	2,971.78
STUDENT SERV STATE WORK STUDY	721.80	721.80	563.80	158.00		721.80 CR	721.80 CR
STUDENT SERV CONTR SERV		.00		.00	225.00	225.00	225.00
STUDENT SERV SUPPLIES	4,250.69	4,250.69	3,788.52	462.17	6,700.00	2,449.31	2,449.31
SPECIAL STUDENT RECRUITMENT	1,245.51	1,245.51	1,245.51	.00	2,150.00	904.49	904.49
COMMENCEMENT	251.01	251.01	248.14	2.87	4,000.00	3,748.99	3,748.99
STUDENT SERV CONF & MEETINGS	1,883.93	1,883.93	1,600.93	283.00	2,800.00	916.07	916.07

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PUB SERV SALARIES		.00		.00	3500.00	3500.00	3500.00
PUB SERV CONTR SERV		.00		.00	500.00	500.00	500.00
PUB SERV SUPPLIES		.00		.00	500.00	500.00	500.00
MAINT PROF SALARIES	12171.78	12171.78	10890.54	1281.24	15375.00	3203.22	3203.22
SERVICE STAFF SALARIES	167998.83	167998.83	150054.15	17944.68	227550.00	59551.17	59551.17
MAINT FED WORK STUDY	18254.96	18254.96	15443.14	2811.82	38615.00	20360.04	20360.04
MAINT FED WORK STUDY MATRONS	5382.43	5382.43	4499.84	882.59		5382.43 CR	5382.43 CR
MAINT CONTR SERV	16549.14	16549.14	9767.76	6781.38	23500.00	6950.86	6950.86
GAS	38218.05	38218.05	32821.11	5396.94	42000.00	3781.95	3781.95
TELEPHONE	13878.10	13878.10	12134.10	1744.00	20500.00	6621.90	6621.90
PRESIDENTS SALARY	24937.50	24937.50	22312.50	2625.00	31500.00	6562.50	6562.50
PRES SECR SALARY	6669.00	6669.00	5967.00	702.00	8424.00	1755.00	1755.00
PRES OFC FED WORK STUDY	1010.51	1010.51	944.51	66.00	2500.00	1489.49	1489.49
PRES OFC STATE WORK STUDY	241.65	241.65	213.65	28.00		241.65 CR	241.65 CR
PRES OFC CONTR SERV		.00		.00	175.00	175.00	175.00
PRES OFC SUPPLIES	2746.98	2746.98	2465.83	281.15	1500.00	1246.98 CR	1246.98 CR
PRES OFC CONF & MEETINGS	2645.33	2645.33	2381.61	263.77	2800.00	154.62	154.62
SPECIAL AFFAIRS	1056.91	1056.91	646.91	410.00	1000.00	56.91 CR	56.91 CR
BUS OFC ADMIN SALARIES	22958.27	22958.27	20541.61	2416.66	29000.00	6041.73	6041.73
BUS OFC PROF SALARIES	14487.50	14487.50	12962.50	1525.00	18300.00	3812.50	3812.50
BUS OFC SECR SALARIES	28254.26	28254.26	25163.90	3090.36	52945.00	24690.74	24690.74
BUS OFC FED WORK STUDY	4344.10	4344.10	3870.10	474.00	6630.00	2285.90	2285.90
BUS OFC STATE WORK STUDY	356.85	356.85	234.85	122.00		356.85 CR	356.85 CR
BUS OFC CONTR SERV	1498.83	1498.83	1498.83	.00	1700.00	201.17	201.17
BUS OFC SUPPLIES	155.15	155.15	126.29	28.86	6025.00	5869.85	5869.85
BUS OFC CONF & MEETINGS	1348.93	1348.93	1245.78	103.15	1775.00	426.07	426.07
PUB RELA SALARIES	14008.51	14008.51	12533.93	1474.58	17695.00	3686.49	3686.49
PUB RELA SECR SALARIES	1590.19	1590.19	1590.19	.00	5134.00	3543.81	3543.81
PUB RELA SUPPLIES	29937.60	29937.60	29566.54	371.06	30500.00	562.40	562.40
PUB RELA CONF & MEETINGS	96.60	96.60	96.60	.00	500.00	403.40	403.40
AUDITING & LEGAL	7797.26	7797.26	7155.26	642.00	12000.00	4202.74	4202.74
ELECTIONS & OTHER	817.93	817.93	218.05	599.88	2000.00	1182.07	1182.07
BOARD CONF & TRAVEL	612.82	612.82	592.57	20.25	950.00	337.18	337.18
GROUP MEDICAL & LIFE INS	21690.03	21690.03	20372.79	1317.24	23000.00	1309.97	1309.97
INSTITUTIONAL UNALLOCATED CONTR SERV	730.68	730.68	659.80	70.88	1675.00	944.32	944.32
FACULTY ASSN SUPPLIES	59.03	59.03	59.03	.00	200.00	140.97	140.97
POSTAGE	10320.69	10320.69	9339.40	981.29	12600.00	2279.31	2279.31

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PUBLICATIONS & DUES	6214.80	6214.80	6214.80	.00	6200.00	14.80 CR	14.80 CR
ADVERTISING	278.61	278.61	246.61	32.00	500.00	221.39	221.39
RECRUITMENT	1242.73	1242.73	1242.73	.00	1500.00	257.22	257.22
GENERAL INSURANCE	13098.00	13098.00	13098.00	.00	14500.00	1402.00	1402.00
CAPITAL OUTLAY	17937.63	17937.63	17145.94	791.69	34300.00	16362.37	16362.37
TUITION	4776.14	4776.14	4640.34	135.80	22500.00	17723.86	17723.86
DATA PROC PROF SALARIES	34496.97	34496.97	30865.71	3631.26	43575.00	9078.03	9078.03
DATA PROC NON ACADEM SALARIES	4403.25	4403.25	3939.75	463.50	5562.00	1158.75	1158.75
DATA PROC FED WORK STUDY	2329.25	2329.25	2121.25	208.00	3975.00	1645.75	1645.75
DATA PROC STATE WORK STUDY	234.70	234.70	165.70	69.00		234.70 CR	234.70 CR
DATA PROC SUPPLIES	2797.07	2797.07	2777.62	19.45	3300.00	502.93	502.93
DATA PROC CONF & MEETINGS	371.30	371.30	371.30	.00	750.00	378.70	378.70
DATA PROC EQUIP RENTAL	43144.12	43144.12	39120.22	4023.90	47900.00	4755.88	4755.88
CONTINGENCIES		.00		.00	16550.00	16550.00	16550.00
	1798264.06 T	1,798,264.06	1,602,327.82	185,936.24	2503541.00 T	795,276.94	795,276.94

BUILDING FUND

MAINT SUPPLIES	27717.06	27717.06	15120.27	12596.79	45000.00	17282.94	17282.94
KITCHEN SUPPLIES	200.70	200.70	200.70	.00	3000.00	2799.30	2799.30
MAINT CONF & MEETINGS	52.82	52.82	52.82	.00	1000.00	947.18	947.18
ELECTRICITY	57635.25	57635.25	49521.34	8113.91	75000.00	17364.75	17364.75
RENTAL	204.00	204.00	168.00	36.00	1500.00	1296.00	1296.00
SERVICE EQUIPMENT	7785.70	7785.70	6750.30	1035.40	8400.00	614.30	614.30
GROUP MEDICAL & LIFE INS	4672.83	4672.83	4374.61	298.22	6000.00	1327.17	1327.17
	98268.36	98,268.36	76188.04 T	22080.32 T	139900.00	41,631.64	41,631.64

BOND & INTEREST FUND #1

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DEBT PRINCIPAL RETIREMENT	225.000.00	225.000.00	225.000.00	.00	225.000.00	.00	.00
INTEREST	51.525.00	51.525.00	51.525.00	.00	99.000.00	47.475.00	47.475.00
OTHER CHARGES	160.62	160.62	160.62	.00	500.00	339.38	339.38
	276.685.62 T	276.685.62 T	276.685.62 T	.00 T	324.500.00 T	47.814.38 T	47.814.38 T

BOND & INTEREST FUND #2

DEBT PRINCIPAL RETIREMENT	95.000.00	95.000.00	95.000.00	.00	95.000.00	.00	.00
INTEREST	16.600.00	16.600.00	16.600.00	.00	16.600.00	.00	.00
OTHER FIXED CHARGES	78.50	78.50	78.50	.00	500.00	421.50	421.50
	111.678.50 T	111.678.50 T	111.678.50 T	.00 T	112.100.00 T	421.50 T	421.50 T

SITE & CONSTRUCTION FUND

SITE IMPROVEMENT		.00		.00	10.000.00	10.000.00	10.000.00
WELDING LAB	58.647.78	58.647.78	58.647.78	.00		58.647.78 CR	58.647.78 CR
BUILDING IMPROVEMENTS		.00		.00	25.000.00	25.000.00	25.000.00
HOLDING POND		.00		.00	75.000.00	75.000.00	75.000.00
OFFICE EQUIPMENT		.00		.00	10.000.00	10.000.00	10.000.00
INSTR EQUIPMENT	183.46	183.46	183.46	.00	10.000.00	9.816.54	9.816.54
SERVICE EQUIPMENT		.00		.00	10.000.00	10.000.00	10.000.00
OTHER CAPITAL OUTLAY	9.659.56	9.659.56	9.216.97	442.59	10.000.00	340.44	340.44
VOC ED AUTO LAB	3.425.56	3.425.56	3.425.56	.00		3.425.56 CR	3.425.56 CR
WELDING LAB	6.254.83	6.254.83	6.254.83	.00		6.254.83 CR	6.254.83 CR
HEALTH OCCUPATIONS	995.00	995.00	995.00	.00		995.00 CR	995.00 CR
LAW ENFORCEMENT	9.200.37	9.200.37	9.200.37	.00		9.200.37 CR	9.200.37 CR
LIBRARY GENERAL	599.50	599.50	599.50	.00		599.50 CR	599.50 CR
	88.966.06 T	88.966.06 T	88.523.47 T	442.59 T	150.000.00 T	61.033.94 T	61.033.94 T

REVENUE REPORTEDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1973 TAXES	554,407.14	554,407.14	552,880.20	1,526.94	546,084.00	8,323.14 CR	8,323.14 CR
BACK TAXES	3,408.52	3,408.52	3,408.52	.00		3,408.52 CR	3,408.52 CR
IN LIEU OF TAXES	122.42	122.42	122.42	.00		122.42 CR	122.42 CR
CHARGE BACK REVENUE	32,869.21	32,869.21	32,869.21	.00	8,000.00	24,869.21 CR	24,869.21 CR
SUMMER 1974 STATE APPORT	62,265.60	62,265.60	62,265.60	.00	61,152.00	1,113.60 CR	1,113.60 CR
FALL 1974 STATE APPORT	392,371.20	392,371.20	372,460.80	19,910.40	374,880.00	17,491.20 CR	17,491.20 CR
SPRING 1975 STATE APPORT		.00		.00	370,176.00	370,176.00	370,176.00
IJCIB VOC GRANT	37,786.80	37,786.80	36,516.80	1,270.00	58,580.00	20,793.20	20,793.20
VOC TECH EDUC	15,453.00	15,453.00	15,453.00	.00	82,500.00	67,047.00	67,047.00
STATE WORK STUDY		.00		.00	3,192.00	3,192.00	3,192.00
HEW TITLE 11		.00		.00	5,000.00	5,000.00	5,000.00
FEDERAL WORK STUDY	52,891.13	52,891.13	46,146.68	6,744.45	82,934.00	30,042.87	30,042.87
VETERANS COST OF INSTR PAYMENT		.00		.00	11,440.00	11,440.00	11,440.00
NURSING CAPITATION GRANT		.00		.00	15,000.00	15,000.00	15,000.00
OTHER FEDERAL GOVERNMENT SOURCES		.00		.00	1,000.00	1,000.00	1,000.00
STUDENT TUITION SUMMER 1974	41,970.02	41,970.02	41,970.02	.00	41,437.00	533.02 CR	533.02 CR
TUITION FALL 1974	265,615.46	265,615.46	265,615.46	.00	260,515.00	5,100.46 CR	5,100.46 CR
TUITION SPRING 1975	100,000.00	100,000.00		100,000.00	251,007.00	151,007.00	151,007.00
PUB SERV INCOME		.00		.00	4,500.00	4,500.00	4,500.00
GRADUATION FEES	56.00	56.00	56.00	.00	750.00	694.00	694.00
TRANSCRIPT FEES	783.00	783.00	712.00	71.00	500.00	283.00 CR	283.00 CR
COSMETOLOGY STUDENTS		.00		.00	60,000.00	60,000.00	60,000.00
INTEREST ON INVESTMENTS	16,976.56	16,976.56	14,232.04	2,744.52	20,000.00	3,023.44	3,023.44
OTHER REVENUE	750.68	750.68	715.93	34.75	2,500.00	1,749.32	1,749.32
DATA PROC REV		.00		.00	100.00	100.00	100.00
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	1,577,726.74 T	1,577,726.74 T	1,445,424.68 T	132,302.06 T	2,261,247.00 T	683,520.26 T	683,520.26 T

BUILDING FUND

1973 TAXES	138,602.35	138,602.35	138,220.62	381.73	136,521.00	2,081.35 CR	2,081.35 CR
BACK TAXES	852.13	852.13	852.13	.00		852.13 CR	852.13 CR
IN LIEU OF TAXES	30.61	30.61	30.61	.00		30.61 CR	30.61 CR
INTEREST ON INVESTMENTS	4,076.04	4,076.04	4,076.04	.00	2,000.00	2,076.04 CR	2,076.04 CR
MISC REVENUE	7,322.97	7,322.97	4,789.09	2,533.88	3,800.00	3,522.97 CR	3,522.97 CR
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	150,884.10 T	150,884.10 T	147,968.49 T	2,915.61 T	14,232.00 T	8,563.10 CR	8,563.10 CR

BOND & INTEREST FUND #1

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1973 TAXES	333336.96	333336.96	332418.89	918.07	328333.00	5003.96 CR	5003.96 CR
BACK TAXES	2074.90	2074.90	2074.90	.00		2074.90 CR	2074.90 CR
IN LIEU OF TAXES	73.61	73.61	73.61	.00		73.61 CR	73.61 CR
INTEREST ON INVESTMENTS	11091.65	11091.65	10864.92	226.73	9000.00	2091.65 CR	2091.65 CR
	346577.12 T	346577.12 T	345432.32 T	1144.80 T	337333.00 T	9244.12 CR	9244.12 CR

BOND & INTEREST FUND #2

1973 TAXES	114808.14	114808.14	114491.93	316.21	113085.00	1723.14 CR	1723.14 CR
BACK TAXES	647.93	647.93	647.93	.00		647.93 CR	647.93 CR
IN LIEU OF TAXES	25.35	25.35	25.35	.00		25.35 CR	25.35 CR
INTEREST ON INVESTMENTS	1852.94	1852.94	1852.94	.00	1500.00	352.94 CR	352.94 CR
	117334.36 T	117334.36 T	117018.15 T	316.21 T	114585.00 T	2749.36 CR	2749.36 CR

SITE & CONSTRUCTION FUND

VOC ED REIMBURSEMENT	18012.66	18012.66	18012.66	.00		18012.66 CR	18012.66 CR
FACILITIES REV ANNIXTER	36000.00	36000.00	32000.00	4000.00	42500.00	6500.00	6500.00
FACILITIES REV UNIT 5	82.16	82.16	4824.09	4906.25		82.16 CR	82.16 CR
INTEREST ON INVESTMENTS	25538.30	25538.30	25538.30	.00	25000.00	538.30 CR	538.30 CR
	79633.12 T	79633.12 T	70726.87 T	8906.25 T	67500.00 T	12133.12 CR	12133.12 CR

WORKING CASH

INTEREST ON INVESTMENTS	29402.27	29402.27	24579.87	4822.40	4000.00	25402.27 CR	25402.27 CR
	29402.27 T	29402.27 T	24579.87 T	4822.40 T	4000.00 T	25402.27 CR	25402.27 CR