

## AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
Conference Room, Third Floor, 3L1<sup>4</sup>  
September 22, 1975 8:00 P.M.

- A. Call to order
- B. Roll call
- C. Communication from visitors
- D. Recommended Actions
  - 1. Approval of minutes as submitted
  - 2. Approval of treasurer's report
  - 3. Approval of current bills for payment
  - 4. Approval of current payroll journal
  - 5. Personnel matters
  - 6. Approval of 1975-76 operating budget
  - 7. Approval of policy for staff disciplinary action
  - 8. Approval of magnetic tape drives
  - 9. Other items
- E. Old Business
  - 1. Report on faculty grievance
  - 2. Report on Donovan case
  - 3. Other items
- F. New Business
  - 1. Omni Lab sale
  - 2. Other items
- G. President's Report
  - 1. Financial Aid Report
  - 2. Adjusted Population Base
  - 3. Faculty Load Report
  - 4. Report on Council of Presidents' meeting
  - 5. Updated enrollment report
  - 6. Board/Faculty photography session
  - 7. Other Items
- H. Time of next meeting
- I. Adjournment

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

September 22, 1975

The Board of Trustees of Sauk Valley College met in regular meeting at 8:00 p.m. on September 22, 1975 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois

Call to Order:

At 8:00 p.m. Chairman Coplan called the meeting to order and the following members answered roll call:

Arman Gaulrapp	William Judd
Lorna Keefer	Oscar Koenig
William Reigle	F. Ty Simmons
Robert Wolf	Ronald Coplan

Approval of Minutes:

It was moved and seconded that the Board approve the minutes of the September 8 meeting with the note that the date be corrected accordingly. Motion voted and carried.

Treasurer's Report:

It was moved and seconded that the Board approve the attached Treasurer's Report as presented. Motion voted and carried.

Bills Payable:

It was moved and seconded that the Board approve the attached bills in the following amounts:

Educational Fund	\$168,919.56
Building Fund	11,275.96
Site & Construction	23,952.27
Working Cash Fund	10,000.00

In a roll call vote, all voted aye. Motion carried.

Payroll:

It was moved and seconded that the Board approve the payroll of August 31 in the amount of \$48,309.46 and the September 15 payroll in the amount of \$84,971.59. In a roll call vote, all voted aye. Motion carried.

Budget Hearing:

Chairman Coplan noted that the Public Hearing scheduled for September 8 would now be resumed and that the Board would entertain any questions about the budget.

Budget Hearing  
continued:

Since there was no further questions, it was moved and seconded that the Board of Trustees of Sauk Valley College approve the attached budget for the 1975-76 fiscal year in the following amounts:

Educational Fund	\$2,952,036
Building Fund	124,427
Site and Construction	150,000
Bond & Interest #1	316,400
Bond & Interest #2	113,300
Bookstore	150,120
Restricted Purpose	62,550
Child Care Center	9,350

In a roll call vote, the following was recorded: Ayes Members Gaulrapp, Judd, Keefer, Koenig, Reigle, Wolf and Coplan. Nays-0. Motion carried.

Levy:

The Board then discussed the question of ascertaining the amount of money to be raised from tax revenues for the Educational and Building Funds. It was moved and seconded that the Board of Trustees of Lee Whiteside, Ogle, Henry, Bureau, and Carroll, in the State of Illinois, having ascertained that the amount of \$750,000 will be levied in the Educational Fund and \$187,500 in the Building Fund for the ensuing year and that these amounts shall be certified and returned to the County Clerks in the above listed counties on or before September 30, 1975, hereby authorize the Chairman and Secretary to certify the tax levy in the manner and form as prescribed by statute. In a roll call vote, all voted aye. Motion carried.

Staff Discipline  
Policy:

It was moved and seconded that the Board approve the attached Staff Discipline Policy. Motion voted and carried.

Magnetic Tape  
Drive Purchase:

It was moved and seconded that the Board approve the purchase of Magnetic Tape Drives in the amount of \$14,655. In a roll call vote, the following was recorded: Ayes Members Gaulrapp, Judd, Keefer, Koenig, Reigle, Wolf and Coplan. Nays-0. Motion carried.

Transfers:

It was moved and seconded that the following budgetary amendments be approved to facilitate the purchase of the Magnetic Tape Drives:

Item	Decrease	Increase
199-000-600 Provision for Contingencies . .	\$8,013	
195-000-562 Rental of Equipment . . . . .	8,100	
195-000-530 Contractual Services . . . . . . . . .	1,458	
192-000-585 Equipment . . . . . . . . .		14,655

In a roll call vote, all voted aye. Motion carried.

Holding Pond:

Mr. Bernhard Klingenberg of Willett Hofmann and Associates was present at the meeting and reported on their recommendations to the Capital Development Board for the award of contracts for the Holding Pond. He noted that before an award could be made, additional funds would have to be allocated as per the attached letter.

It was moved and seconded that the Board approve the expenditure by the college of \$14,686 for the Holding Pond to be paid out of the Site and Construction Fund. In a roll call vote, all voted aye. Motion carried.

It was then moved and seconded that the Board approve the amount of \$1,500 to be allocated to cover engineering services. In a roll call vote, all voted aye. Motion carried.

Omni Lab Sale:

It was moved and seconded that the Board approve the sale of Omni Lab equipment as per the attached memorandum to the University of Wisconsin, in the amount of \$2,390. In a roll call vote, all voted aye. Motion carried.

Space Utilization Committee:

Chairman Coplan appointed Robert Wolf to chair a Board committee to also include Arman Gaulrapp and Oscar Koenig to meet with the administration's Space Utilization Committee for the purpose of studying present and future space and facility problems at the college.

President's Report: Dr. Cole reported on the college Public Service grant; a comprehensive report of the college's financial aid program for 1974-75 which showed a distribution of financial aid funds of \$2,393,646; faculty load for Fall, 1975; a report of the Council of President's meeting dealing with state-level funding problems; current enrollment figures which show 27,401 hours and 3,084 students; the Board-Faculty photo session; the Trustee's meeting at Highland; and local newspaper articles regarding Sauk enrollment.

Executive Session: At 9:10 p.m. it was moved and seconded that the Board adjourn to executive session to discuss hiring of personnel. In a roll call vote, all voted aye. Motion carried.

Regular Session: At 9:40 p.m. it was moved and seconded that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Report: Member Simmons reported to the Board on the meeting of the Associated Student Governing Boards which he recently attended.

Adjournment: Since there was no further business, it was moved and seconded that the Board adjourn. The next meeting will be at 8:00 p.m. on October 13, 1975. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 10:03 p.m.

Respectfully submitted:

  
Arman Gaulrapp, Secretary

J-1

September 17, 1975

MEMORANDUM

TO: SVC Board of Trustees  
FROM: Dr. George E. Cole  
President  
RE: AGENDA ITEM #F-1 - OMNI LAB SALE

Attached is a recommendation from Duane Paulsen concerning the possible sale of Omni Lab equipment to the University of Wisconsin.

Some weeks ago I requested Mr. Paulsen to prepare this report and it is our opinion that at the present time the Omni Lab equipment is occupying space and providing no useable services. It is our opinion that it would be a wise decision to dispose of this equipment.

Mr. Paulsen will be available to answer any informational questions about this. I would like to recommend to the Board that we give serious consideration to disposing of the equipment either through sale to the University of Wisconsin or perhaps we could disassemble it and use it in some other way within the institution.

GEC/bg  
Enc.

# SAUK VALLEY COLLEGE

RECEIVED SEP 8 1975

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 9-8-75

## MEMORANDUM

TO: Dr. Cole  
Dean Edison

CC: Duane Paulsen

RE: Omni Lab sale to the University of Wisconsin

Mr. T. R. Goldsworthy, Director, Laboratories For Recorded Instruction, University of Wisconsin, called today with a proposal for what they would like to buy from our system. They only wish to buy the switching modules, 26 two-way headphones, and the cables for the switching modules.

Based on Mr. Goldsworthy's experience in buying this type of equipment, he has estimated the original cost of the switching modules at \$9555 (39 units x \$245 each). He has offered to buy these at one-fourth original cost, \$2390.

No price was mentioned for the cable or headsets.

Should SVC accept this offer, we are to send a letter of acceptance, specifying the price, to Ralph L. Farnsworth, Director of Purchasing, University of Wisconsin, 750 University Avenue, Madison, Wisconsin 53706, Telephone 608-262-1408. In this manner Mr. Goldsworthy can circumvent a rather lengthy approval procedure on their part. Mr. Goldsworthy would appreciate a copy of the letter. He would pick up the equipment.

There are several things to be considered before we make a decision one way or the other:

- 1) We would be selling off an integral part of our system.
- 2) We would be left with a sizeable amount of equipment, cabinets, etc. that we would have to eventually dismantle and scrap.
- 3) The language lab can operate independent of the equipment in the LRC.
- 4) We have not used this unit for three years, having replaced its functions with audio cassettes.
- 5) The equipment is obsolete. The manufacturer has sold out to a larger firm which no longer makes any of these components.
- 6) We closed down the unit after experiencing constant maintenance problems and unreliability. No one in this area is familiar with this equipment--even if repair parts were available. Cost would be prohibitive.

7) There is no market for this equipment. Other units are for sale. The University of Wisconsin has purchased and cannibalized other systems.

Mr. Goldsworthy would like a decision in the next week or so. I am available to discuss any questions you may have prior to making a decision.

jh

cc: Dean Bunch

September 8, 1975

MEMORANDUM

TO: Board of Trustees  
President Cole  
Robert Edison

D-6

The following changes have been submitted as amendments to the Educational and Building Fund budgets on pages 1 thru 12 of the tentative budget:

	Educational Fund	Building Fund	Total
Revenue per tentative budget . . .	\$ 2,758,866	\$ 165,587	\$ 2,924,453
<u>Increases:</u>			
<u>State Apportionment:</u>			
Summer (6122 @ \$18)	3,842		3,842
Fall (26,480 @ \$18)	47,330		47,330
Spring (26,000 @ \$18)	9,662		9,662
<u>Student Tuition:</u>			
Summer (6122 @ \$13)	7,176		7,176
Fall (26,480 @ \$14)	56,000		56,000
Spring (26,000 @ \$14)	28,000		28,000
Revised budgeted income . . . . .	\$ 2,910,876	\$ 165,587	\$ 3,076,463
<u>Expenditures per tentative budget .</u>			
	\$ 2,876,203	\$ 158,175	\$ 3,034,378
<u>Decreases:</u>			
Adjustments in salary contracts for new positions and replacement costs for new personnel	(9,825)		(9,825)
<u>Increases:</u>			
Spring Semester Business Faculty	7,000		7,000
Spring Semester Speech Faculty	5,188		5,188
Industrial Education (General Materials & Supplies)	1,000		1,000
Faculty Office (General Materials & Supplies)	800		800
Learning Resource Center Equipment	3,000		3,000
General Educational Equipment (Chairs)	8,000		8,000
Food Services - Contractual	210		210
Supplies	945		945
Travel	210		210
Equipment	525		525
Human Services - Contractual	105		105
Supplies	1,050		1,050
Travel	525		525
Library Technology - Equipment	525		525
General Materials and Supplies	400		400
Contractual Services		22,427	22,427
Transfer of gas bill to Educational Fund	56,175	(56,175)	-0-
Revised budgeted expenditures	\$ 2,952,036	\$ 124,427	\$ 3,076,463

September 8, 1975

MEMORANDUM

TO: *Board of Trustees*  
*President Cole*

FROM: *Robert Edison*

*The foregoing budgeted will result in the following projections as of June 30, 1976:*

	<i>Educational Fund</i>	<i>Building Fund</i>	<i>Total</i>
<i>Carry-over Balance 7/1/74</i>	<u>\$ 256,796.62</u>	<u>\$ 40,051.59</u>	<u>\$ 296,848.21</u>
<i>Audited Revenue 1974-75</i>	<u>2,340,982.20</u>	<u>154,321.24</u>	<u>2,495,303.44</u>
<i>Available thru 6/30/75</i>	<u>\$ 2,597,778.82</u>	<u>\$ 194,372.83</u>	<u>\$ 2,792,151.65</u>
<i>Audited Expenditures 1974-75</i>	<u>2,419,445.83</u>	<u>149,406.69</u>	<u>2,568,852.52</u>
<i>Carry-over Balance 7/1/75</i>	<u><u>\$ 178,332.99</u></u>	<u><u>\$ 44,966.14</u></u>	<u><u>\$ 223,299.13</u></u>

<i>Carry-over Balance 7/1/75</i>	<u>\$ 178,332.99</u>	<u>\$ 44,966.14</u>	<u>\$ 223,299.13</u>
<i>Budgeted Revenue 1975-76</i>	<u>2,910,876.00</u>	<u>165,587.00</u>	<u>3,076,463.00</u>
<i>Available thru 6/30/76</i>	<u>\$ 3,089,208.99</u>	<u>\$ 210,553.14</u>	<u>\$ 3,299,762.13</u>
<i>Budgeted Expenditures 1975-76</i>	<u>2,952,036.00</u>	<u>124,427.00</u>	<u>3,076,463.00</u>
<i>Budgeted Carry-over Balance 7/1/76</i>	<u><u>\$ 137,172.99</u></u>	<u><u>\$ 86,126.14</u></u>	<u><u>\$ 223,299.13</u></u>

RE:fsb

September 8, 1975

MEMORANDUM

TO: *Bob*  
Board of Trustees  
President Cole

FROM: Robert Edison

The following changes have been submitted as amendments to the Restricted Purposes Fund budget on pages 18 thru 22 of the tentative budget:

Income per tentative budget . . . . .	\$ 56,550
Increase of 6,000 credit hours @ \$1.00 each . . . . .	<u>6,000</u>
Revised budgeted income . . . . .	<u>\$ 62,550</u>

Expenses per tentative budget . . . . . \$ 56,550  
Increases:

#260 (page 20) Student Activities (Cultural-Social) . . . . .	4,000
#290 (page 22) Non-budgeted Contingencies . . . . .	<u>2,000</u>
Revised budgeted expenditures . . . . .	<u>\$ 62,550</u>

RE:fsb

*J-7*

September 17, 1975

MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole  
President

RE: AGENDA ITEM #D-7 - APPROVAL OF POLICY FOR STAFF  
DISCIPLINARY ACTION

Listed below is the most recent revision of the revised draft of the proposed staff disciplinary policy.

I have been informed by the grapevine that the Association is already drafting a grievance to challenge this so I would suggest that we have unanimous approval from the Board on this wording and proposal before it is accepted as a final document.

PROPOSED POLICY

An effective educational program requires the services of men and women of high ideals, human understanding and integrity. All employees of SAUK VALLEY COLLEGE are expected to know and shall be responsible for observing all provisions of the law, the code of ethics of the education profession, and all policies and regulations of the Board of Trustees of said College.

A violation of any said items shall constitute grounds for disciplinary action, including dismissal, for unprofessional conduct, inadequate performance of duties, and/or violation of official College policies.

GEC/bg

**WILLETT, HOFMANN & ASSOCIATES, INC.**

CONSULTING ENGINEERS

809 EAST SECOND STREET

DIXON, ILLINOIS 61021

TELEPHONE (815) 284-3381

2

ERT HOFMANN  
PRESIDENT  
MANAGING DIRECTOR

J. WILLETT  
1908-1971

C. E. BACHROEDER  
VICE PRESIDENT

D. E. HUFFMAN  
VICE PRESIDENT

J. B. CONROY  
VICE PRESIDENT

E. A. O'MALLEY  
SECRETARY-TREASURER

September 22, 1975

Mr. Robert Edison  
Dean of Business Services  
Sauk Valley Community College District No. 506  
R.R. #1  
Dixon, Illinois 61021

**Re: Sauk Valley Community College No. 506  
Sewerage Improvements  
CDB Project 810-084-001**

Dear Mr. Edison:

Attached is a copy of our letter to the Capital Development Board in which we make our recommendations on award of contracts for the above referenced project.

You will note that in order to make an award, additional funds will have to be allocated. This allocation of additional funds is the purpose of this letter.

We request that an additional \$1500 be allocated to cover engineering services. This additional allocation for technical services is to cover the costs for preparing a second set of contract plans.

Our original engineering cost estimate for the preparation of plans, and specifications, the procurement of needed permits and construction supervision was \$6,000. Before the involvement with the Capital Development Board our costs were well within this estimate.

On July 1, 1975, in a meeting with Ron Schilling and Douglas Parry of the CDB we were asked to estimate the additional engineering cost for "minor" plan revisions and complete specification revisions. The total specification revisions were needed since the CDB had to be the agency receiving bids and since proposals had to be secured from at least three separate trades. Plan revisions were marked in red on our plans. We estimated the additional cost to be less than \$1,000 and a CDB - engineering agreement for \$7,000 (6000+1000 = 7000) was prepared and entered into.

After new specifications were prepared and the "minor" plan revisions were submitted to the CDB, we were advised that major plan modifications had to be made before the CDB

Mr. Robert Edison  
September 22, 1975  
Page 2

would allow the plans to be released for bidding. The major plan modifications resulted in a set of project plans having 6 sheets instead of the original 3 sheets and a substantial cost overrun.

When we approached Mr. Doug Parry of the CDB on September 18, 1975, the date of the bid opening, with regard to the possibility of preparing a supplemental engineering contract to cover these additional costs, he stated that the CDB did not enter into these types of agreements and that we should contact the college.

We realize this is an unusual request and hope that you will understand our predicament in view of the above related circumstances.

Thank you for your consideration in this regard.

Very truly yours,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY Bernhard H. Klingenberg  
Bernhard H. Klingenberg, P. E.

BHK:bf

enc.

c. c. - CDB - Chicago, Attn: Doug Parry  
- file

WILLETT, HOFMANN & ASSOCIATES, INC.  
CONSULTING ENGINEERS  
809 EAST SECOND STREET  
DIXON, ILLINOIS 61021  
TELEPHONE (815) 284-3381

RT HOFMANN  
PRESIDENT  
MANAGING DIRECTOR  
  
WILLETT  
PDB-1971

C. E. SCHROEDER  
VICE PRESIDENT  
  
D. E. HUFFMAN  
VICE PRESIDENT  
  
J. B. CONROY  
VICE PRESIDENT  
  
E. A. O'MALLEY  
SECRETARY-TREASURER

September 22, 1975

State of Illinois  
Capital Development Board  
Suite 320  
180 North LaSalle Street  
Chicago, Illinois 60601

Re: Contract Award Recommendation  
CDB Project No. 810-084-001  
Community College District  
#506 - Lee County  
Sauk Valley College  
Dixon, Illinois

Gentlemen:

General, Electrical and Plumbing proposals for the above referenced project were opened in your offices at 11:00 A.M. on September 18, 1975.

A copy of the bid tabulation is attached. A tabulation of the low bidders, their Base Bid and Additive Alternate Bid follows:

<u>Bidder</u>	<u>Section Of Work</u>	<u>Base Bid</u>	<u>Additive Alternative</u>
Richard J. Prescott Constr. Company, Sterling, Ill.	GENERAL	\$ 60,685.00	\$ 4,834.00
Dart Mechanical Co., Peru, Illinois	ELECTRICAL	3,268.00	1,651.00
J. Loos Son, Sterling, Illinois	PLUMBING	2,876.00	3,372.00
	TOTAL	\$ 66,829.00	\$ 9,857.00

Since the bid total's exceed the present budget of \$71,000.00 (\$62,000 construction including additive alternate, \$2,000 contingency and \$7,000 technical fees), we

Capital Development Board

September 22, 1975

Page 2

offer a two priority recommendation. The two priority recommendation is based on the availability of additional funds.

The first priority recommendation is to award the base bid to the three contractors as listed above for \$66,829.00. For this award, Sauk Valley College has to allocate an additional \$4,829.00 ( $66,829.00 - 62,000 = \$4,829.00$ ).

The second priority recommendation is to award both the base bid and additive alternate contracts. In this case, Sauk Valley College would have to allocate an additional \$14,686.00 ( $66,829.00 + 9,857.00 - 62,000 = \$14,686.00$ ).

Respectfully submitted,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY

Bernhard H. Klingenberg, P. E.

BHK:bf

enc.

c. c. - Robert Edison (w/enc.)

- file

RECEIVED SEP 15 1975

LAW OFFICES

WARD, WARD, CASTENDYCK, MURRAY & PACE

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TELEPHONE 815-537-2361

MAILING ADDRESS  
P. O. BOX 400  
STERLING, ILLINOIS 61081

September 12, 1975

E-2

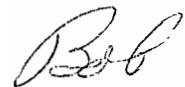
Dr. George Cole, President  
Sauk Valley College  
Route # 1  
Dixon, IL 61021

Re: Donovan Construction Case

Dear George:

Enclosed is a copy of a letter from Ralph Miller which I believe is self-explanatory.

Sincerely yours,



RWC/b  
encls.

cc: Mr. Ronald Coplan  
Bull Ludens Potter & Coplan  
409 North Cherry Street  
Morrison, IL 61270

RECEIVED  
SEP 11 1975

LAW OFFICES  
FRANKE AND MILLER  
A PROFESSIONAL CORPORATION

WARD & WARD

2211 CONNECTICUT MUTUAL BUILDING · 33 NORTH DEARBORN STREET · CHICAGO, ILLINOIS 60602

ALYN J. FRANKE  
RALPH MILLER  
JOHN H. HAGER  
LEO J. ATHAS

TELEPHONE  
(312) 782-5042

September 10, 1975

Robert W. Castendyck, Esq.  
202 East Fifth Street  
Sterling, Ill. 61081

Re: Donovan v. College Dist. 506, et al.

Dear Mr. Castendyck:

On the afternoon of September 8 we appeared before Judge Hubert L. Will at his opening status call. As usual, we were near the end of his call. You may be aware further that the United States District Court is under a present mandate to dispose of criminal cases with all possible celerity.

Judge Will is currently trying an EEOC case against United Airlines which will probably not reach conclusion for another week. Thereafter he has four criminal cases and one civil case which will precede ours.

He further has a specially set case involving our old friend Bill Rentschler and his problems with the IRS, which will go to trial on October 6.

Consequently, I do not see us reaching the trial stage until about mid-November. The case which immediately precedes ours on Judge Will's calendar is being defended in part by Max Wildman. I believe that I will be able to keep reasonably abreast of developments by communicating with Max every few days.

There is no set trial date nor any predictable trial date. Our best estimate is as above indicated.

I believe that Mr. Betar will be communicating with you from time to time in accord with our efforts to allocate the defense labors equitably.

Yours very truly,  
FRANKE AND MILLER

Ralph Miller/mc

By



*Sterling Daily Gazette - Sept. 9, 1975*

## Amendments Would Balance SVC Budget; Auction In 2 Weeks

The Sauk Valley College Board of Trustees voted to continue the public hearing on the 1975-76 budget until the Sept. 22 meeting to give board members a chance to study a series of amendments proposed by the administration, Monday night at the board's regularly scheduled meeting held in the board room of the college.

The amendments, if approved as recommended Monday night would erase a projected \$109,000 operating deficit and give the college a balanced budget of the 1975-76 fiscal year.

### Educational Fund

Resulting from an unexpectedly large enrollment increase of 39.2 per cent in credit hours (from 19,561 last year to 27,369 this year) and a 44.6 per cent increase in students (from 2,105 to 3,044), the proposed amendments will add \$60,834 to revenues from state funding for the year and \$91,176 in student tuition.

On the expense side of the ledger, the huge increase in enrollment will apparently necessitate the following increases in expenditures in the educational fund \$1,000 for materials and supplies in industrial education; \$300 in materials and supplies for the faculty office; \$3,000 for learning resource center equipment; \$8,000 for chairs; \$1,890 for food services; \$1,680 for human services; and \$925 for library technology equip-

ment, supplies and materials.

In addition, with unusually heavy demands in both the speech and business departments, the board approved two temporary positions for the spring semester (one for business and one for speech) which will result in a \$7,000 increase in expenditures in the business faculty budget and a \$5,188 increase in the speech faculty budget. The actual hiring for these two positions, however, is still subject to board approval.

The only other increase proposed for educational fund expenditures would result from a transfer of the building gas bill from the building fund to the educational fund. The estimated amount is \$56,175.

The one decrease recommended for the educational fund was \$9,825 as an adjustment in salary contracts for new positions and replacement cost for new personnel.

### Building Fund

While there are no proposed revenue increases for the building fund, there are two changes proposed — one increase of \$22,427 for contractual services, and one decrease resulting from the transfer of the gas bill to the educational fund.

If adopted as recommended, revenue would increase from \$2,758,866 to \$2,910,876 in the educational fund while expenditures would increase from \$2,876,203 to \$2,952,036. In the building fund, revenues would remain unchanged

at \$165,587 while expenditures would decrease from \$158,175 to \$124,427.

Finally, in the restricted purposes fund, a \$6,000 increase is recommended in revenue bringing that total from \$56,550 to \$62,550. A \$6,000 increase is also recommended in expenditures with \$4,000 going to student activities (cultural-social) and \$2,000 going to non-budgeted at \$62,550.

Originally, the college had projected a \$109,000 operating deficit but if the amendments are approved as recommended the operating budget would be balanced at \$3,076,463.

The board must act on the budget at the next meeting in order to submit the levies to the districts by the Sept. 30 deadline.

### Faculty Grievance

In a letter to Ron Coplan, Chairman of the SVC Board, David Youker, president of the SVC Faculty Association, requested that he and Coplan meet to "effect agreement on an arbitrator."

In a dispute over student evaluations, the Association has decided to seek arbitration to resolve the matter. In its statement of grievance the Association said, "The Faculty Association . . . grieves the unilateral anticipated utilization in the annual review of unagreed (i.e. by the association) and unapproved (i.e. by the Board of Trustees) policies and procedures (including but not limited to student evaluation, collegial evaluation, administration evaluation) for the purposes of retention, salary increments, promotions, tenure and termination of services in violation of past practices and the above mentioned articles, procedures and policies."

In an effort to resolve the dispute without arbitration, the board authorized Coplan to meet with Youker, Association attorney Lawrence Winer and whomever else the SVCFA desires to sit down and discuss in an open meeting the differences separating the board and faculty.

"I think there is a misunderstanding by the Association of what evaluation is used for and what weight it is given," Coplan said. "There seems to be a belief by the Association that evaluation can be used for dismissal which is not true."

Coplan said he will contact Winer and Youker and see if the meeting can be arranged.

### Other Action

In other action, the board tabled a proposed staff disciplinary action policy until next meeting. There was some conflict as to the exact wording of the proposed policy and the board sent it back to College President, Dr. George Cole for revision and rewording.

The board also tabled action to purchase magnetic tape drives for the college data processing system. The purchase would constitute a savings of \$17,712 over a four-year period but would initially cost the college \$8,012.75 in unbudgeted funds this year.

Finally the board accepted two donations and authorized Dr. Cole to forward letters of appreciation. One donation was two Chrysler auto air conditioner compressors from Harold Knapp and the other was a portable x-ray machine from John Weitzel.

**By BILL SHAW**

A significant enrollment increase, much larger than expected, has enhanced the possibility of a balanced Sauk Valley College budget for the 1975-76 school year.

The college board held a pub-

lic hearing on the budget Monday night. That budget was tentatively approved July 28 to include a \$117,337 deficit. College President George Cole told the board that the projected red ink has been erased.

Cole outlined the major

changes which have occurred since the deficit budget was approved. He reported that 3,044 students were presently enrolled, an increase of 44 per cent over 2,105 students a year ago. Those students account for 27,369 credit hours, an increase of 40 per cent. Cole had prev-

iously expected a 12 per cent increase. "We estimate 1,000 additional students and credit hours in the community services program this year," Dr. Cole added.

The number of credit hours is the basis for calculation of revenue received by the institution. With the increase of credit hours, the revenue received from students and the state will increase. Robert Edison, business manager of the college, presented a memorandum before the board, which explained that budgeted income would be \$127,000 higher for the year than expected when the deficit budget was derived.

"The state told us that they would give us \$19.20 per credit hour, we now believe we will only get \$18," Dr. Cole said. "This means we will get less money per student." The \$18 figure was used in budget computations.

Cole also informed the board that more instructional supplies and audiovisual equipment would be needed to accommodate the increased enrollment. Cole labeled this a relatively small expense. "We spend a lot on personnel," he said. "We should give them the proper tools to teach with." Dr. Cole also reported that 500 more chairs were being "consumed" this year.

William Judd, board member, asked Cole, "why don't the (budgeted) expense figures go up with enrollment?"

Dr. Cole answered that the major expense is the staff. "We will be making more efficient use of personnel." Cole added that some teachers would be overloaded, especially in business area. To ease the problem, the board approved two temporary faculty positions for the spring semester, a business teacher and a new speech teacher. The total number of new teaching positions at Sauk this year is nine.

Board member Robert Wolf said that he needed more time to consider budget changes. Edison stated that a final decision on the budget could be postponed until the Sept. 22 meeting, but that a tax levy would have to be adopted at that time, also. Further discussion on the budget was tabled until then.

A letter from David E. Youker, president of the college faculty association, requested that a grievance regarding evaluation of teachers be submitted to arbitration. The grievance, according to legal counsel Robert Castendyck, anticipates a number of items which haven't occurred, primarily the use of student evaluations to determine dismissal of teachers.

Chairman of the Board Ronald Coplan said, "There has been a misunderstanding by faculty as to how student evaluation is to be used." Coplan called for an open meeting to explain how the information is

to be used. Dr. Cole warned Coplan not to compromise the administration's position by negotiating the issue. "We should still proceed with what we are doing," he said.

A proposal to purchase magnetic tape drives, which are presently rented, was brought before the board by Wally Clevenger. Clevenger told the board that the \$14,654 outlay would pay for itself in 20 months, considering current rental rates. The decision to make the purchase, plus discussion on future computer terminal requirements, was tabled until the next meeting.

A nationwide problem involving veterans' attendance at classes was brought to the attention of the board. A news article entitled "Chiseling on the GI Bill" was offered. According to the article, many veterans are collecting educational benefits by signing up for classes but not attending. Dr. Cole advised that the problem was not widespread at Sauk Valley but that he was monitoring the situation closely.

The board accepted donations of equipment from two firms. Two Chrysler auto air conditioner compressors, valued at \$10 each, were given by Herb's Auto Parts in Sterling for use in a heating and refrigeration course for mill workers. Sterling Community General Hospital donated a \$400 X-ray machine to aid the radiology program.

*Patricia Clegg Telegraph - Sept. 9, 1975*

# Colleges open, but Swenson still in jail

By William Juneau  
and Connie Lauerman

CLASSES WERE RESUMED Monday for thousands of students at the eight City Colleges, but Norman Swenson, president of the Cook County College Teachers Union, remained in County Jail.

Swenson's lawyer, Gilbert Cornfield filed a motion in the Illinois Appellate Court Monday morning seeking Swenson's release on an appeal bond.

But because some of the judges had taken the Yom Kippur holiday off, the court postponed acting on the motion until Tuesday.

**SWENSON WAS JAILED** last Tuesday for defying a back-to-work order issued by Circuit Court Judge L. Sheldon Brown on Aug. 25, the first day of the walkout.

The contract was considered a compromise, in which neither side could claim victory.

Negotiators for the union and the board reached a contract agreement Sunday afternoon that ended a three-week strike.

On Monday morning, Judge Brown denied a request by Cornfield to stay Swenson's five-month jail sentence for contempt of court pending appeal.

In denying the motion, Brown referred Cornfield to the Appellate Court.

"I'm sure they'll give it to you upstairs," Brown said.

**ALSO ON** Tuesday, other union officers face a hearing before Judge Brown that could result in fines and jail sentences of up to six months for them.

Mary Jane Rudolph, union vice president, was expected to face the stiffest punishment because she was the highest ranking union officer after Swenson was jailed.

Both the union and the board have described the tentative contract agreement as "a fine one."

The union originally demanded 10 percent cost of living raises and restoration of annual longevity raises of \$350 to \$500 per teacher that the board had eliminated in a cost-cutting measure.

The contract gave the union the longevity raises, but no cost of living

raises. However, during the second year of the two-year pact, teachers will receive raises ranging from \$1,050 to \$1,500.

The union won annual longevity raises of \$350 to \$500 per teacher, an item the board originally had eliminated from its budget. And during the second year of the two-year pact, teachers will receive raises ranging from \$1,050 to \$1,500.

AT A PRESS conference Sunday, Rudolph said teachers "gained a great victory and a fine new contract and withstood all the pressure the board and administration could bring to bear on them."

At a membership meeting Sunday, about 800 teachers agreed by a voice vote to return to classes Monday. A formal secret ballot will be taken on each of the campuses within a week.

Swenson was able to attend Sunday's negotiations on a work-release arrangement approved by the Appellate Court Friday, but had to return to jail afterwards. He could not present the contract package to the membership.

IN ADDITION to the restoration of the annual longevity raises, the board agreed to negotiate further with the union if more funds become available during the year from sources such as a legislative override of Gov. Walker's reductions in state aid to education.

An "independent fact finder" also will be hired to determine if there are any additional funds available for faculty salary increases. That report is due by Jan. 1.

City Colleges Chancellor Oscar Shahat said he was pleased with the contract.

"We didn't lose any power or give any money away that we didn't have. The board was able to maintain its balanced budget, which is a mark of fiscal responsibility. Neither the faculty nor any other board employee received cost-of-living increases. We just couldn't do it."

Other provisions in the contract include elimination of all five-month automatically terminating teacher contracts; partial restoration of board cuts in pay for substitute teaching, summer school classes, adult education, and overtime; maintenance of current class sizes; maintenance of "release time" for department heads; contract rights for teachers at the Dawson Skill Center; and improved fringe benefits.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE September 17, 1975

## MEMORANDUM

TO: SVC Board of Trustees

8-1

FROM: Dr. George E. Cole  
President

RE: AGENDA ITEM #E-1 - REPORT ON FACULTY GRIEVANCE

Attached is a copy of a letter to Larry Weiner which was mailed to Ron Coplan from Bob Castendyck.

I feel it is appropriate that each Board Member receive a copy of this and perhaps Mr. Castendyck can provide us with an updated progress report at our regular Board meeting.

GEC/bg

RECEIVED SEP 11 1975

LAW OFFICES

WARD, WARD, CASTENDYCK, MURRAY & PLACE

HENRY H. WARD  
R. W. CASTENDYCK  
PHILIP H. WARD, JR.  
DAVID C. MURRAY  
OLE BYR PARK, JR.  
LAURENCE F. JOHNSON  
VANCE C. GUDMUNDSEN

200 EAST FIFTH AVENUE, P. O. BOX 400  
STEVENS POINT, WISCONSIN 54481  
TELEPHONE 712-343-4200  
TELETYPE 712-343-4200

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TELEPHONE 712-343-4200  
TELETYPE 712-343-4200  
TELEPHONE 712-343-4200

September 10, 1975

Mr. Lawrence Jay Weiner  
Weiner, Wexler & Spak  
1 North LaSalle Street, Suite 2015  
Chicago, IL 60602

Re: Sauk Valley College Faculty Association  
Proposed Grievance #5

Dear Mr. Weiner:

The Faculty Association's request for the selection of an Arbitrator was considered by the Board of Trustees of Sauk Valley College at its regular meeting held Monday the 8th of September. Prior to the meeting I had discussed with Dr. Cole, the College President, and with Ron Coplan, the Chairman of the Board of Trustees, the various alternatives which I felt the College had. These were the same alternatives which you and I discussed last Friday and included the possibility of delaying the selection of an Arbitrator and arranging a meeting between representatives of the Association, the Administration, the Board of Trustees and their respective counsel.

The Board of Trustees was receptive to the idea of attempting to solve the problem without resort to either arbitration or the Courts. Mr. Coplan instructed me to contact you in this regard and I believe he communicated the Board's willingness to meet to Mr. Youker.

Efforts were made to reach you on Tuesday and Wednesday, but you were apparently out of the office on other matters. I would like to suggest that you call me at your earliest convenience and we can attempt to arrange a mutually satisfactory time to further discuss this matter and hopefully to arrange a meeting of the interested parties. I will look forward to hearing from you.

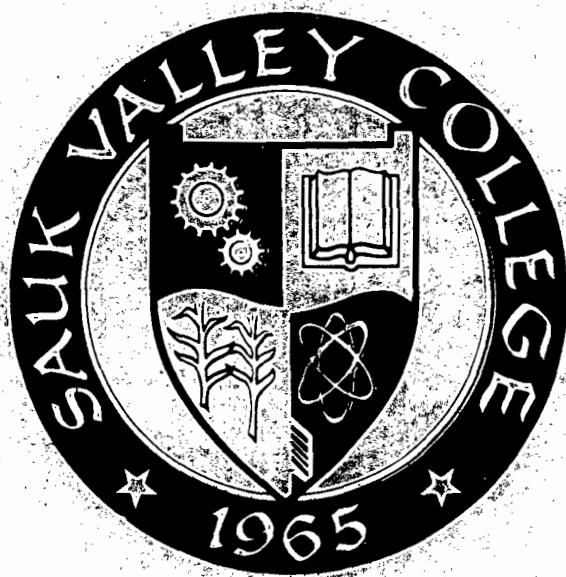
Very truly yours,

*Philip H. Ward, Jr.*

RWC/b

cc: Mr. Ronald Coplan  
400 North Cherry Street  
Morrison, IL 61270

Dr. George Cole, President  
Sauk Valley College  
Route # 1  
Dixon, IL 61021



**1975 - 76 BUDGET**

**SAUK VALLEY COMMUNITY COLLEGE**

**RURAL ROUTE NO. 1**

**DIXON, ILLINOIS**

**TABLE I**  
**SUMMARY OF 1975-76 BUDGET BY FUND**

**OPERATIONAL FUNDS**

	<i>Educational Fund</i>	<i>Building and Maintenance Fund</i>	<i>Total Operating</i>
1. Beginning Balance	178,333	44,966	223,299
2. Estimated Revenues	2,910,876	165,587	3,076,463
3. Estimated Expenditures	2,952,036	124,427	3,076,463
4. Estimated Transfer to Site & Construction Fund*	-0-	-0-	-0-
5. Estimated Ending Balance or (Deficit)	137,173	86,126	223,299

**OTHER FUNDS**

	<i>Site and Construction Fund</i>	<i>Bond and Interest Fund #1</i>	<i>Bond and Interest Fund #2</i>	<i>Working Cash Fund</i>
1. Beginning Balance	624,955	121,908	8,225	534,226
2. Estimated Revenues	85,000	325,140	114,390	20,000
3. Estimated Expenditures	150,000	316,400	113,300	-0-
4. Estimated Transfer from Building & Maintenance Fund* -0-		-0-	-0-	-0-
5. Estimated Ending Balance or (Deficit)	559,955	130,648	9,315	554,226

\*Annual transfer to the Site and Construction Fund from the Building and Maintenance Fund of funds accumulated for site purchase or building construction.

Official Budget was approved by the:

BOARD OF TRUSTEES ON September 22, 1975

ATTEST:

Secretary, Board of Trustees

TABLE II

## SUMMARY OF 1975-76 ESTIMATED REVENUES

College	SAUK VALLEY COLLEGE	Dist. No. 506	Year Ended 6-30-76
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OPERATING REVENUES BY SOURCE

	Educational Fund	Bldg. & Maint. Fund	Total Operating Funds
<u>Local Government</u>			
Current Taxes	648,348	162,087	810,435
Chargeback Revenue			
Non-College Territory	22,000		22,000
Other Community College	18,000		18,000
<b>TOTAL LOCAL GOVERNMENT</b>	<b>688,348</b>	<b>162,087</b>	<b>850,435</b>
<u>State Government</u>			
ICCB Flat Rate	1,054,854		1,054,854
ICCB Non-Business Grants	84,390		84,390
Ill. Board of Voc. Ed. Reimb.	145,516		145,516
<b>TOTAL STATE GOVERNMENT</b>	<b>1,284,760</b>		<b>1,284,760</b>
<u>Federal Government</u>			
H.E.W. - Title II (Library)	3,918		3,918
Federal Work Study	85,046		85,046
Veterans Cost of Instruction	15,948		15,948
Other Federal	1,000		1,000
<b>TOTAL FEDERAL GOVERNMENT</b>	<b>105,912</b>		<b>105,912</b>
<u>Student Tuition and Fees</u>			
Tuition	818,806		818,806
Fees	1,500		1,500
<b>TOTAL TUITION AND FEES</b>	<b>820,306</b>		<b>820,306</b>
<u>Other Sources</u>			
Interest on Investments	10,000	2,000	12,000
Other Revenue	1,550	1,500	3,050
<b>TOTAL OTHER SOURCES</b>	<b>11,550</b>	<b>3,500</b>	<b>15,050</b>
<b>TOTAL 1975-76 BUDGETED REVENUE</b>	<b>\$2,910,876</b>	<b>\$ 165,587</b>	<b>\$3,076,463</b>
<u>*Less Non-Operating Items:</u>			
Tuition Chargeback (593)	12,500		12,500
<b>ADJUSTED REVENUE</b>	<b>\$2,898,376</b>	<b>\$ 165,587</b>	<b>\$3,063,963</b>

\*Inter-college expenses that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

TABLE III

## SUMMARY OF 1975-76 OPERATING BUDGETED EXPENDITURES

	<u>Educational Fund</u>	<u>Building &amp; Maint. Fund</u>	<u>Total Operating</u>	<u>%</u>
<u><b>BY PROGRAM</b></u>				
Instruction	1,487,348		1,487,348	48.4
Academic Support	129,494		129,494	4.2
Student Services	280,858		280,858	9.1
Public Service	4,500		4,500	.1
Organized Research	-0-		-0-	-0-
Independent Operations	-0-		-0-	-0-
Operation & Maint. of Plant	495,538	94,527	590,065	19.2
General Administration	232,573		232,573	7.6
Institutional Support	321,725	29,900	351,625	11.4
<b>TOTAL 1975-76 BUDGETED EXPENDITURES</b>	<b><u>2,952,036</u></b>	<b><u>124,427</u></b>	<b><u>3,076,463</u></b>	<b><u>100.0</u></b>
<b>*Less Non-operating Items:</b>				
Tuition Chargeback (593)	12,500		12,500	
<b>ADJUSTED EXPENDITURES</b>	<b><u>2,939,536</u></b>	<b><u>124,427</u></b>	<b><u>3,063,963</u></b>	
<u><b>BY OBJECT</b></u>				
Salaries	2,244,868		2,244,868	73.0
Employee Benefits	25,750	5,000	30,750	1.0
*Contractual Services	62,629	42,027	104,656	3.4
General Materials & Supplies	182,524	51,500	234,024	7.6
Conference & Meeting Expense	29,513	1,000	30,513	1.0
Fixed Charges	18,540	1,500	20,040	.6
Utilities	184,495		184,495	6.0
Capital Outlay	74,780	8,400	83,180	2.7
**Other	103,937		103,937	3.4
Provision for Contingency	25,000	15,000	40,000	1.3
<b>TOTAL 1975-76 BUDGETED EXPENDITURES</b>	<b><u>2,952,036</u></b>	<b><u>124,427</u></b>	<b><u>3,076,463</u></b>	<b><u>100.0</u></b>
<b>*Less Non-operating Items:</b>				
Tuition Chargeback (593)	12,500		12,500	
<b>ADJUSTED EXPENDITURES</b>	<b><u>2,939,536</u></b>	<b><u>124,427</u></b>	<b><u>3,063,963</u></b>	
<b>*Inter-college expenses that do not generate related local college credit hours are subtracted to allow for statewide comparisons.</b>				
<b>*Includes Faculty-In-Service</b>				
<b>** Includes: Recruitment at Fairs</b>				
Commencement	\$ 2,150	Advertising	\$ 500	
Special Affairs	4,000	Recruitment	2,000	
Postage	1,500	Charge-back	12,500	
Pub. & Dues	20,800	NCR Rental	49,287	
	6,200	Tuition Reimb.	<u>5,000</u>	
			<u>\$103,937</u>	

**1975-76 ESTIMATED CURRENT BUDGETED EXPENDITURES**

<u>EDUCATIONAL FUND</u>	<u>Appropriations</u>	<u>Totals</u>
<b>INSTRUCTION</b>		
Salaries	1,358,369	
Employee Benefits	-0-	
Contractual Services	42,280	(Includes Faculty-in-
General Materials and Supplies	66,374	Service)
Conference and Meeting Expense	15,325	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	5,000	
		1,487,348
<b>ACADEMIC SUPPORT</b>		
Salaries	81,581	
Employee Benefits	-0-	
Contractual Services	1,900	
General Materials and Supplies	45,600	
Conference and Meeting Expense	413	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	
		129,494
<b>STUDENT SERVICES</b>		
Salaries	256,960	
Employee Benefits	-0-	
Contractual Services	400	
General Materials and Supplies	11,850	
Conference and Meeting Expense	5,000	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	498	
Other	6,150	
		280,858
<b>PUBLIC SERVICES</b>		
Salaries	3,500	
Employee Benefits	-0-	
Contractual Services	500	
General Materials and Supplies	500	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	
		4,500
<b>ORGANIZED RESEARCH</b>		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	
		-0-

<u>EDUCATIONAL FUND</u>	<u>Appropriations</u>	<u>Totals</u>
<b>INDEPENDENT OPERATIONS</b>		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	
		<b>-0-</b>
<b>OPERATION AND MAINTENANCE OF PLANT</b>		
Salaries	311,043	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	184,495	
Capital Outlay	-0-	
Other	-0-	
		<b>495,538</b>
<b>GENERAL ADMINISTRATION</b>		
Salaries	171,398	
Employee Benefits	-0-	
Contractual Services	1,950	
General Materials and Supplies	51,000	
Conference and Meeting Expense	6,725	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	1,500	
		<b>232,573</b>
<b>INSTITUTIONAL SUPPORT</b>		
Salaries	62,017	
Employee Benefits	25,750	
Contractual Services	15,599	
General Materials and Supplies	7,200	
Conference and Meeting Expense	2,050	
Fixed Charges	18,540	
Utilities	-0-	
Capital Outlay	74,282	
Other	91,287	
Provision for Contingency	25,000	
		<b>321,725</b>
<b>GRAND TOTAL</b>		<b>2,952,036</b>

**1975-76 ESTIMATED CURRENT BUDGETED EXPENDITURES**

<u>BUILDING AND MAINTENANCE FUND</u>	<u>Appropriations</u>	<u>Total</u>
<b>OPERATION AND MAINTENANCE OF PLANT</b>		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	42,027	
General Materials and Supplies	51,500	
Conference and Meeting Expense	1,000	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	
		<b>94,527</b>
<b>GENERAL ADMINISTRATION</b>		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	
		<b>-0-</b>
<b>INSTITUTIONAL SUPPORT</b>		
Salaries	-0-	
Employee Benefits	5,000	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	1,500	
Utilities	-0-	
Capital Outlay	8,400	
Other	-0-	
Provision for Contingency	<u>15,000</u>	
		<b>29,900</b>
<b>GRAND TOTAL</b>		<b><u>124,427</u></b>

**1975-76 ESTIMATED CURRENT BUDGETED REVENUES**

<b>SITE &amp; CONSTRUCTION FUND REVENUE BY SOURCE</b>	<b>Revenue</b>	<b>Totals</b>
<i>Local Governmental Sources</i>		
<i>Sale of Bonds</i>	<b>-0-</b>	
<i>Other</i>	<b>-0-</b>	<b>-0-</b>
<i>State Governmental Sources</i>		
<i>Other</i>	<b>-0-</b>	<b>-0-</b>
<i>Federal Governmental Sources</i>		
<i>Title VI</i>	<b>-0-</b>	
<i>H.E.W. Grant</i>	<b>-0-</b>	
<i>Other</i>	<b>-0-</b>	<b>-0-</b>
<i>Other Sources</i>		
<i>Sales and Service Fees</i>	<b>-0-</b>	
<i>Facilities Revenue</i>	<b>60,000</b>	
<i>Interest on Investments</i>	<b>25,000</b>	
<i>Non-Govt'l. Gifts, Grants and Bequests</i>	<b>-0-</b>	
<i>Other Revenue</i>	<b>--0-</b>	
<i>Transfer from Building &amp; Maint. Fund</i>	<b>-0-</b>	<b>85,000</b>
<b>GRAND TOTAL</b>		<b>85,000</b>

**1975-76 ESTIMATED CURRENT BUDGETED EXPENDITURES**

<b>SITE AND CONSTRUCTION FUND</b>	<b>Appropriations</b>	<b>Totals</b>
<i>INSTITUTIONAL SUPPORT</i>		
<i>Salaries</i>	<b>-0-</b>	
<i>Employee Benefits</i>	<b>-0-</b>	
<i>Contractual Services</i>	<b>-0-</b>	
<i>General Materials and Supplies</i>	<b>-0-</b>	
<i>Conference and Meeting Expense</i>	<b>-0-</b>	
<i>Fixed Charges</i>	<b>-0-</b>	
<i>Utilities</i>	<b>-0-</b>	
<i>Capital Outlay</i>	<b>150,000</b>	
<i>Other</i>	<b>-0-</b>	
<i>Provision for Contingency</i>	<b>-0-</b>	<b>150,000</b>
<b>GRAND TOTAL</b>		<b>150,000</b>

**1975-76 ESTIMATED CURRENT BUDGETED REVENUES**

<u>BOND AND INTEREST FUND #1 REVENUE BY SOURCE</u>	<u>Revenue</u>	<u>Totals</u>
<i>Local Governmental Sources</i>		
Current Taxes	316,140	
Back Taxes	-0-	
Payment in Lieu of Taxes	-0-	
Charge-back Revenue	-0-	
Other	-0-	
		316,140
<i>Other Sources</i>		
Interest on Investments	9,000	
Other Revenue	-0-	
		9,000
<b>GRAND TOTAL</b>		<b>325,140</b>

**1975-76 ESTIMATED CURRENT BUDGETED EXPENDITURES**

<u>BOND AND INTEREST FUND #1</u>	<u>Appropriations</u>	<u>Totals</u>
<i>INSTITUTIONAL SUPPORT</i>		
Bond Principal Retired	225,000	
Interest on Bonds	90,900	
Service Charge	-0-	
Other	500	
		316,400
<b>GRAND TOTAL</b>		<b>316,400</b>

**1975-76 ESTIMATED CURRENT BUDGETED REVENUE**

<u>BOND AND INTEREST FUND #2 REVENUE BY SOURCE</u>	<u>Revenue</u>	<u>Totals</u>
<i>Local Governmental Sources</i>		
<i>Current Taxes</i>	112,890	
<i>Back Taxes</i>	-0-	
<i>Payment in Lieu of Taxes</i>	-0-	
<i>Charge-back Revenue</i>	-0-	
<i>Other</i>	-0-	
		112,890
<i>Other Sources</i>		
<i>Interest on Investments</i>	1,500	
<i>Other Revenue</i>	-0-	
		1,500
<b>GRAND TOTAL</b>		<b><u>114,390</u></b>

**1975-76 ESTIMATED CURRENT BUDGETED EXPENDITURES**

<u>BOND AND INTEREST FUND #2</u>	<u>Appropriations</u>	<u>Totals</u>
<i>INSTITUTIONAL SUPPORT</i>		
<i>Debt Principal Retirement</i>	100,000	
<i>Interest</i>	12,800	
<i>Other</i>	500	
		<u>113,300</u>
<b>GRAND TOTAL</b>		<b><u>113,300</u></b>

SAUK VALLEY COLLEGE

EDUCATIONAL FUND

PART I: ESTIMATED REVENUE 1975-76

100-000-400 EDUCATIONAL FUND

<u>100-000-410 Local Governmental Sources</u>		<u>\$ 688,348</u>
100-000-411	Current Taxes (557M @ 12¢ @ 97%)	\$ 648,348 648,348
100-000-414	Charge-Back Revenue	40,000 40,000
<u>100-000-420 State Governmental Sources</u>		<u>\$ 1,284,760</u>
<u>100-000-421 State Apportionment</u>		
100-000-421-01A	Summer 1975 (6123 @ \$18)	110,214
100-000-421-01B	Fall 1975 (26,480 @ \$18)	476,640
100-000-421-01C	Spring 1976 (26,000 @ \$18)	468,000
100-000-421-03	ICCB Vocational Grant (Non-Bus.) (14,550 @ \$5.80)	<u>84,390</u> 1,139,244
<u>100-000-422 Vocational Technical Education</u>		
100-000-422	Regular Reimbursement	121,113
100-000-422-02	Equipment Reimbursement	<u>7,028</u> 128,141
<u>100-000-429 State Work Study</u>		<u>17,375</u> 17,375
<u>100-000-430 Federal Governmental Sources</u>		<u>\$ 105,912</u>
100-000-434	HEW Title II	3,918
100-000-439-01	Veterans Cost of Instruction Program	15,948
100-000-439-02	Federal Work Study	85,046
100-000-439-03	Other Federal (Veterans Reporting Fee)	<u>1,000</u> 105,912
<u>100-000-440 Student Tuition and Fees</u>		<u>\$ 820,306</u>
100-000-441A	Summer 1975 (6122 @ \$13.)	79,586
100-000-441B	Fall 1975 (26,480 @ \$14)	370,720
100-000-441C	Spring 1976 (26,000 @ \$14)	<u>364,000</u> 814,306
100-000-442-01	Graduation Fees	750
100-000-442-04	Transcript Fees	750
100-000-442-09	Public Services Income	<u>4,500</u> 6,000
<u>100-000-470 Interest on Investments</u>		<u>10,000</u> \$ 10,000
<u>100-000-499 Other Revenue</u>		<u>1,500</u> \$ 1,500
<u>100-000-499-01 Data Processing Revenue</u>		<u>50</u> \$ 50
<u>TOTAL EDUCATIONAL FUND REVENUE</u>		<u>\$ 2,910,876</u>

SAUK VALLEY COLLEGE

EDUCATIONAL FUND

PART II: ESTIMATED EXPENDITURES 1975-76

110-000-000 INSTRUCTION \$ 1,487,348

110-100-000 DIVISION OF BUSINESS

110-100-513	- Salaries - Full Time	\$ 115,235
110-100-530	- Contractual Services	2,415
110-100-543	- General Materials & Supplies	6,300
110-100-550	- Conference & Meeting Expense	<u>1,680</u>
		<u>125,630</u>

110-117-000 FOOD SERVICES

110-117-530	- Contractual Services	210
110-117-543	- General Materials & Supplies	945
110-117-550	- Conference & Meeting Expense	<u>210</u>
		<u>1,365</u>

110-200-000 DIVISION OF AGRICULTURE

110-200-513	- Salaries - Full Time	17,000
110-200-530	- Contractual Services	210
110-200-543	- General Materials & Supplies	2,365
110-200-550	- Conference & Meeting Expense	<u>735</u>
		<u>20,310</u>

110-300-000 DIVISION OF INDUSTRIAL EDUCATION

110-300-513	- Salaries - Full Time	80,225
110-300-530	- Contractual Services	630
110-300-543	- General Materials & Supplies	11,605
110-300-550	- Conference & Meeting Expense	<u>525</u>
		<u>92,985</u>

110-310-000 COSMETOLOGY

110-310-538	- Contractual Services	<u>26,510</u>	<u>26,510</u>
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110-316-000 HUMAN SERVICES

110-316-513	- Salaries - Full Time	13,425
110-316-530	- Contractual Services	105
110-316-543	- General Materials & Supplies	1,050
110-316-550	- Conference & Meeting Expense	<u>525</u>
		<u>15,105</u>

110-400-000 DIVISION OF SOCIAL SCIENCE

110-400-513	- Salaries - Full Time	109,425
110-400-516	- Salaries - Office Staff	6,307
110-400-530	- Contractual Services	120
110-400-543	- General Materials & Supplies	2,732
110-400-550	- Conference & Meeting Expense	<u>963</u>
		<u>119,547</u>

110-418-000 LAW ENFORCEMENT AND FIRE SCIENCE

110-418-511	- Salaries - Administration	1,400	
110-418-513	- Salaries - Full Time	26,900	
110-418-530	- Contractual Services	265	
110-418-543	- General Materials & Supplies	4,075	
110-418-550	- Conference & Meeting Expense	735	33,375

110-419-000 LIBRARY TECHNOLOGY

110-419-543	- General Materials & Supplies	400	400
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110-500-000 DIVISION OF HUMANITIES

110-500-513	- Salaries - Full Time	222,963	
110-500-516	- Salaries - Office Staff	7,005	
110-500-543	- General Materials & Supplies - Humanities	2,500	
110-500-550	- Conference & Meeting Expense - Humanities	962	
110-511-530	- Contractual Services - <u>Art</u>	300	
110-511-543	- General Materials & Supplies - <u>Art</u>	1,600	
110-511-550	- Conference & Meeting Expense - <u>Art</u>	121	
110-512-530	- Contractual Services - <u>Music</u>	700	
110-512-543	- General Materials & Supplies - <u>Music</u>	1,582	
110-512-550	- Conference & Meeting Expense - <u>Music</u>	242	237,975

110-600-000 DIVISION OF MATH-SCIENCE

110-600-513	- Salaries - Full Time	130,050	
110-600-530	- Contractual Services	700	
110-600-543	- General Materials & Supplies	8,395	
110-600-550	- Conference & Meeting Expense	962	140,107

110-700-000 DIVISION OF HEALTH SCIENCES

110-700-513	- Salaries - Full Time	174,680	
110-700-516	- Salaries - Office Staff	6,102	
110-700-530	- Contractual Services	920	
110-700-543	- General Materials & Supplies	6,690	
110-700-550	- Conference & Meeting Expense	3,075	191,467

110-715-000 DIVISION OF PHYSICAL EDUCATION

110-715-513	- Salaries - Full Time	50,775	
110-715-543	- General Materials & Supplies	2,455	
110-715-550	- Conference & Meeting Expense	352	53,582

110-800-000 INSTRUCTIONAL PROGRAM ADMINISTRATION

110-800-511	- Salaries - Administration	48,500
110-800-514-01	- Salaries - Instructional Part-time	100,000
110-800-514-02	- Salaries - Summer Session	100,000
110-800-516	- Salaries - Secretarial	28,411
110-800-530-01	- Contractual Services - <u>WORKROOM</u>	1,100
110-800-530-02	- Contractual Services - <u>UNALLOCATED</u>	1,925
110-800-530-03	- Faculty In-Service Training	5,000
110-800-542	- General Materials & Supplies - <u>WORKROOM</u>	1,000
110-800-543-01	- General Materials & Supplies - <u>FACULTY OFFICE</u>	800
110-800-543-02	- General Materials & Supplies - <u>INSTITUTIONAL COMMITTEES</u>	250
110-800-544	- Tuition Reimbursement	5,000

110-811-000 ARTS AND SCIENCES

110-811-518-01	- Student Employees - Federal	15,910
110-811-518-03	- Student Tutors	2,500
110-811-530	- Contractual Services	50
110-811-541	- General Materials & Supplies	1,300
110-811-550	- Conference & Meeting Expense	800

110-812-000 CAREER EDUCATION

110-812-518-01	- Student Employees - Federal	9,576
110-812-518-04	- SVC Student Employees	5,000
110-812-541	- General Materials & Supplies	1,315
110-812-550	- Conference & Meeting Expense	<u>1,575</u>
		330,012

110-813-000 COMMUNITY EDUCATION

110-813-511	- Salaries - Administration	19,840
110-813-514-01	- Instructional Salaries	55,000
110-813-514-02	- Community Services Coordinators	3,500
110-813-516	- Salaries - Secretarial	8,640
110-813-530	- Contractual Services	1,000
110-813-543	- General Materials & Supplies	2,500
110-813-550	- Conference & Meeting Expense	<u>1,500</u>
		91,980

110-815-000 DEVELOPMENTAL PROGRAM

110-815-530	- Contractual Services	120
110-815-543	- General Materials & Supplies	6,515
110-815-550	- Conference & Meeting Expense	<u>363</u>
		6,998

120-000-000 ACADEMIC SUPPORT - Learning Resource Center\$ 129,494

120-000-512	- Salaries - Professional	52,735
120-000-516	- Salaries - Secretarial	20,196
120-000-518-01	- Salaries - Student Employees - Federal	8,650
120-000-530	- Contractual Services	1,900
120-000-544-01	- Library Supplies	7,300
120-000-544-02	- Audio Visual Supplies	6,300
120-000-544-03	- Xerox Supplies	2,000
120-000-545	- Library Books	30,000
120-000-550	- Conference & Meeting Expense	413
		<u>129,494</u>

130-000-000 STUDENT SERVICES AND AIDS\$ 280,858131-000-000 Admissions and Records

131-000-512	- Salaries - Professional	35,200
131-000-516	- Salaries - Secretarial	25,409
131-000-518-01	- Salaries - Student Employees - Federal	3,435
131-000-530	- Contractual Services	175
131-000-541	- General Materials & Supplies	2,600
131-000-550	- Conference & Meeting Expense	500
		<u>67,319</u>

132-000-000 Counseling and Testing

132-000-512	- Salaries - Professional	86,540
132-000-516	- Salaries - Secretarial	<u>6,129</u>
		<u>92,669</u>

133-000-541 Health Services - Materials & Supplies300134-000-000 Financial Aids

134-000-512	- Salaries - Professional	19,250
134-000-516	- Salaries - Secretarial	<u>5,832</u>
		<u>25,082</u>

138-000-000 Administration of Student Services & Aids

138-000-511	- Salaries - Administration	23,800
138-000-516	- Salaries - Secretarial	7,155
138-000-518-01	- Salaries - Student Employees - Federal	25,610
138-000-519	- Other Salaries - Coaching	5,900
138-000-530	- Contractual Services	225
138-000-541	- General Materials & Supplies	7,200
138-000-544	- Recruitment at Fairs, Etc.	2,150
138-000-549	- Commencement	4,000
138-000-550	- Conference & Meeting Expense	3,500
		<u>79,540</u>

139-000-000 Veterans Grant Program

139-000-512	- Salaries - Professional	11,000
139-000-516	- Salaries - Secretarial	1,700
139-000-541	- General Materials & Supplies	1,750
139-000-550	- Conference & Meeting Expense	1,000
139-000-585	- Equipment	498
		<u>15,948</u>

<u>140-000-000</u>	<u>PUBLIC SERVICES</u>	<u>\$ 4,500</u>
140-000-514-02	- Salaries	3,500
140-000-530	- Contractual Services	500
140-000-543	- General Materials & Supplies	<u>500</u>
		4,500
<u>170-000-000</u>	<u>OPERATION &amp; MAINTENANCE OF PLANT</u>	<u>\$ 495,538</u>
171-000-517	- Salaries - Services Staff	262,120
171-000-518-01	- Salaries - Student Employees-Federal	48,923
171-000-518-02	- Salaries - Student Employees-State	-0-
176-000-571	- Gas Utilities	56,175
176-000-573	- Electricity	106,820
176-000-575	- Telephone	<u>21,500</u>
		495,538

180-000-000 GENERAL ADMINISTRATION

\$ 232,573

181-000-000 President's Office

181-000-511	- Salaries - Administration	33,000
181-000-516	- Salaries - Secretarial	9,100
181-000-518-01	- Salaries - Student Employees -	
	Federal	1,730
181-000-530	- Contractual Services	100
181-000-541	- General Materials & Supplies	2,000
181-000-550	- Conference & Meeting Expense	4,000
181-000-556	- Special Affairs	1,500
		<u>51,430</u>

182-000-000 Business Office

182-000-511	- Salaries - Administration	30,000
182-000-512	- Salaries - Professional	19,500
182-000-516	- Salaries - Secretarial	45,725
182-000-518-01	- Salaries - Student Employees -	
	Federal	7,293
182-000-530	- Contractual Services	1,850
182-000-541	- General Materials & Supplies	7,000
182-000-550	- Conference & Meeting Expense	1,975
		<u>113,343</u>

183-000-000 Community Relations

183-000-511	- Salaries - Administration	18,800
183-000-516	- Salaries - Secretarial	6,250
183-000-547	- General Materials & Advertising	42,000
183-000-550	- Conference & Meeting Expense	750
		<u>67,800</u>

**190-000-000 INSTITUTIONAL SUPPORT**

\$ 321,725

**191-000-000**      *Board of Trustees*

**192-000-000      *Institutional Expense***

192-000-516	- Salaries - Secretarial	6,250
192-000-521	- Group Medical & Life Ins.	25,750
192-000-539	- <u>UNALLOCATED</u> Contractual Services	1,675
192-000-543	- General Materials & Supplies -	
	<u>FACULTY ASSOCIATION</u>	200
192-000-544	- Postage	20,800
192-000-546	- Publications & Dues	6,200
192-000-547	- Advertising	500
192-000-554	- Recruitment	2,000
		63,375

192-000-560 Fixed Charges

<b>192-000-564</b>	<b>- Interest Expense</b>	<b>-0-</b>
<b>192-000-565</b>	<b>- General Insurance</b>	<b>18,540</b>

192-000-580 Capital Outlay

192-000-585 - *Equipment* 74,282 74,282

192-000-593 Tuition Charge Back

194-000-000 Institutional Research

194-000-541	- General Materials & Supplies	1,000
194-000-550	- Conference & Meeting Expense	500
		1,500

**195-000-000 Data Processing Services**

195-000-512	- Salaries - Professional	45,900
195-000-516	- Salaries - Secretarial	6,007
195-000-518-01	- Salaries - Student Employees -	
	Federal	3,860
195-000-530	- Contractual Services	924
195-000-541	- General Materials & Supplies	3,500
195-000-550	- Conference & Meeting Expense	600
195-000-562	- Rental of NCR & IBM Equipment	49,287
		110,078

199-000-600 Provision for Contingencies

25,000 25,000

**TOTAL BUDGET EDUCATIONAL FUND . . . . .**

\$ 2,952,036

PART III: BUDGET SUMMARY

<i>Balance on hand July 1, 1975</i>	<i>\$ 178,333</i>
<i>Revenue</i>	<i>\$ 2,910,876</i>
<i>Less Expenditures</i>	<i><u>-2,952,036</u></i>
<i>Excess of Revenue over Expenditures . . . . .</i>	<i><u>(41,160)</u></i>
<i>Estimated balance June 30, 1976 . . . . .</i>	<i><u>\$ 137,173</u></i>

SAUK VALLEY COLLEGE

BUILDING AND MAINTENANCE FUND

PART I: ESTIMATED REVENUE 1975-76

200-000-400 BUILDING AND MAINTENANCE FUND

<u>200-000-410 Local Governmental Sources</u>		<u>\$ 162,087</u>
200-000-411 Current Taxes (557M @ 3¢ @ 97%)	<u>162,087</u>	<u>162,087</u>
<u>200-000-470 Interest on Investments</u>	<u>2,000</u>	<u>\$ 2,000</u>
<u>200-000-499 Miscellaneous Revenue</u>	<u>1,500</u>	<u>\$ 1,500</u>
<b>TOTAL BUILDING AND MAINTENANCE FUND REVENUE . . . . .</b>		<b><u>\$ 165,587</u></b>

## **SAUK VALLEY COLLEGE**

## **BUILDING AND MAINTENANCE FUND**

**PART II: ESTIMATED EXPENDITURES 1975-76**

200-000-000 BUILDING AND MAINTENANCE FUND

270-000-000 *Operation and Maintenance of Plant*

270-000-544	- General Materials & Supplies	51,500
270-000-550	- Conference & Meeting Expense	1,000
271-000-530	- Contractual Services	42,027
		\$ 94,527

**290-000-000 Institutional Support**

**292-000-521** - *Group Medical Insurance & Life* **5,000** **5,000**

292-000-560 Fixed Charges

292-000-561 - *Rental* 1,500 1,500

292-000-580 Capital Outlay

292-000-587 - Additional Equipment - Services 8,400 8,400

**299-000-600 Provision for Contingencies**

**TOTAL BUILDING AND MAINTENANCE FUND BUDGET** \$ 124,427

**PART III: BUDGET SUMMARY**

<i>Balance on hand July 1, 1975</i>	<i>\$ 44,966</i>
<i>Revenue</i>	<i>\$ 165,587</i>
<i>Less Expenditures</i>	<i><u>-124,427</u></i>
<i>Excess of Revenue over Expenditures . . . . .</i>	<i><u>41,160</u></i>
<i>Estimated balance June 30, 1976 . . . . .</i>	<i><u>\$ 86,126</u></i>

SAUK VALLEY COLLEGE

SITE AND CONSTRUCTION FUND

PART I: ESTIMATED REVENUE 1975-76

Other Sources

300-000-460	Facilities Revenue (net)	\$ 60,000
300-000-470	Interest on Investments	25,000
300-000-499	Other Revenue	<u>-0-</u>
		\$ 85,000
<b>TOTAL SITE AND CONSTRUCTION FUND REVENUE . . . . .</b>		<b>\$ 85,000</b>

PART II: ESTIMATED EXPENDITURES 1975-76

INSTITUTIONAL SUPPORT

390-000-560 Fixed Charges

390-000-565	General Insurance	-0-	-0-
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390-000-580 Capital Outlay

390-000-582	Site Improvement	25,000
390-000-583	New Buildings & Additions	-0-
390-000-584-01	Building Improvements - HOLDING POND	75,000
390-000-585	Equipment - Office	10,000
390-000-586	Equipment - Instructional	10,000
390-000-587	Equipment - Service	10,000
390-000-589	Other Capital Outlay	<u>20,000</u>
		\$ 150,000

**TOTAL SITE AND CONSTRUCTION EXPENDITURES . . . . .** \$ 150,000

PART III: BUDGET SUMMARY

Balance on hand July 1, 1975	\$ 624,955
Revenue	\$ 85,000
Less Expenditures	<u>-150,000</u>
<i>Excess of Revenue over Expenditures . . . . .</i>	<i>(65,000)</i>
<i>Estimated balance on hand June 30, 1976 . . . . .</i>	<i>\$ 559,955</i>

SAUK VALLEY COLLEGE

BOND AND INTEREST FUND #1

PART I: ESTIMATED REVENUE 1975-76

400-000-410 Local Governmental Sources

400-000-411	Current Taxes (557M @ 5.8213 @ 97½%)	<u>\$ 316,140</u>	\$ 316,140
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400-000-470 Other Sources

400-000-470	Interest on Investments	<u>9,000</u>	<u>9,000</u>
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TOTAL BOND AND INTEREST FUND #1 REVENUE . . . . . \$ 325,140

PART II: ESTIMATED EXPENDITURES 1975-76

INSTITUTIONAL SUPPORT

490-000-560 Fixed Charges

490-000-563	Debt Principal Retirement	\$ 225,000	
490-000-564	Interest	90,900	
490-000-569	Other Fixed Charges	<u>500</u>	<u>\$ 316,400</u>

TOTAL BOND AND INTEREST FUND #1 EXPENDITURES . . . . . \$ 316,400

PART III BUDGET SUMMARY

Balance on hand July 1, 1975 \$ 121,908

Revenue	<u>\$ 325,140</u>
Less Expenditures	<u>-316,400</u>

Excess of Revenue over Expenditures . . . . . 8,740

Estimated balance on hand June 30, 1976 . . . . . \$ 130,648

SAUK VALLEY COLLEGE

BOND AND INTEREST FUND #2

PART I: ESTIMATED REVENUE 1975-76

400-000-410 Local Governmental Sources

400-000-411	Current Taxes (557M @ 2.0787 @ 97½%)	<u>112,890</u>	\$ 112,890
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400-000-470 Other Sources

400-000-470	Interest on Investments	<u>1,500</u>	<u>1,500</u>
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<b>TOTAL BOND AND INTEREST FUND #2 REVENUE</b>	<b><u>114,390</u></b>
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PART II: ESTIMATED EXPENDITURES 1975-76

INSTITUTIONAL SUPPORT

490-000-560 Fixed Charges

490-000-563	Debt Principal Retirement	<u>100,000</u>	
490-000-574	Interest	<u>12,800</u>	
490-000-569	Other Fixed Charges	<u>500</u>	<u>\$ 113,300</u>

<b>TOTAL BOND AND INTEREST FUND #2 EXPENDITURES</b>	<b><u>\$ 113,300</u></b>
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PART III BUDGET SUMMARY

<i>Balance on hand July 1, 1975</i>	<i>\$ 8,225</i>
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<i>Revenue</i>	<i>\$ 114,390</i>
<i>Less Expenditures</i>	<i><u>-113,300</u></i>

<i>Excess of Revenue over Expenditures</i>	<i><u>1,090</u></i>
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<i>Estimated balance on hand June 30, 1976</i>	<i><u>\$ 9,315</u></i>
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SAUK VALLEY COLLEGE

WORKING CASH FUND

PART I: ESTIMATED REVENUE 1975-76

790-000-470 Other Sources

790-000-470	Investment Income	<u>20,000</u>	\$ <u>20,000</u>
<b>TOTAL WORKING CASH FUND REVENUE . . . . .</b>			<b>\$ <u>20,000</u></b>

PART II: ESTIMATED EXPENDITURES 1975-76

PART III: BUDGET SUMMARY

Balance on hand July 1, 1975	\$ 534,226
Revenue	\$ 20,000
Less Expenditures	<u>-0-</u>
<b>Excess of Revenue over Expenditures . . . . .</b>	<b><u>20,000</u></b>
<b>Estimated balance on hand June 30, 1976 . . . . .</b>	<b><u>\$ 554,226</u></b>

SAUK VALLEY COLLEGE BOOKSTORE

Budget for 1975-76

PART I: REVENUE

SALES:

Textbooks	\$ 124,500
Supplies	13,700
Miscellaneous	10,600
Paperbacks	2,200
Used Books	3,600
Sales Tax Collected	<u>7,100</u>
	\$ 161,700

Less Cost of Sales:

Textbooks	\$ 99,600
Supplies	9,590
Miscellaneous	7,950
Paperbacks	1,490
Used Books	2,700
Sales Tax Paid	<u>6,960</u>
	<u>128,290</u>

ESTIMATED GROSS PROFIT . . . . . \$ 33,410

PART II: EXPENDITURES

Salaries & Wages	\$ 14,400
Employee Benefits	200
Transportation	3,000
Equipment	1,100
Supplies	910
Travel	950
Telephone	280
Dues & Subscriptions	220
Auditing & Legal	220
Other Expenses	<u>550</u>
Total Expenditures	<u>21,830</u>

EXCESS REVENUE OVER EXPENDITURES . . . . . \$ 11,580

PART III: Budget Summary

Fund Equity, July 1, 1975	\$ 73,283
Revenue	\$ 161,700
Less Expenditures	<u>- 150,120</u>
Excess Revenue over Expenditures	<u>\$ 11,580</u>
Estimated Fund Equity, June 30, 1976	<u>\$ 84,863</u>

RESTRICTED PURPOSES FUND

PART I: ESTIMATED REVENUE

1974-75

1975-76

#201 Comprehensive Fee Income

Summer '74

3,185 x \$1.00

3,185

Summer '75

5,570 x \$1.00

5,570

Fall

19,525 x \$1.00

19,525

Fall

26,480 x \$1.00

26,480

Spring

19,280 x \$1.00

19,280

Spring

26,000 x \$1.00

26,000

41,990

58,050

Income from Admissions  
to Student Activities

#202 Athletics 275

400

#203 Drama & Readers'  
Theatre 2,020

2,500

#204 Cultural  
Events 1,000

1,500

#205 Newspaper 100

100

3,395

4,500

TOTAL ESTIMATED REVENUE \$ 45,385

\$ 62,550

RESTRICTED PURPOSES FUND

PART II: ESTIMATED EXPENDITURES

1974-75

1975-76

#251-2-3-4 Athletics

Athletics

Officials	1,305		1,435
Travel	5,435		6,750
Meals	2,055		2,710
Awards	830		795
Insurance	750		900
Banquet	-0-		275
Dues & Fees	<u>415</u>	10,790	<u>475</u> 13,340

Rentals

Golf	40		350
Pool	400		400
Tennis	<u>120</u>	560	<u>200</u> 950

Supplies & Cleaning-Sports

Basketball	200		260
Swimming	60		85
Baseball	435		480
Golf	75		75
Track	95		200
Tennis	305		285
Cross Country	100		175
Wrestling	<u>175</u>	1,445	<u>250</u> 1,810

Miscellaneous

Coaches			
Salaries	650		-0-
Scouting	-0-		100
Clinics			
(Basketball)	<u>-0-</u>	650	13,445
			<u>100</u> 200
			16,300

#255 Men's Intramurals

Awards, Officials,			
Scorebooks	<u>200</u>	200	<u>-0-</u> -0-

#256 Cheerleaders &  
Pom Pom Squad

Jr. High Cheer-			
Leaders' Clinic	80		80
Travel-Meals	300		300
Home Games &			
Refreshments	20		20
Insurance	150		150
Uniforms	<u>50</u>	600	<u>50</u> 600

1974-751975-76#257 Speech Activities & Readers' Theatre

Readers' Theatre	400	350
Tournaments	<u>3,387</u>	<u>3,787</u>
		<u>3,450</u>
		3,800

#258 Drama

Royalties	300	125
Publicity	200	
Sets & Costumes	1,100	1,000
Salary for Guest Artist (8 weeks)	<u>1,600</u>	<u>800</u>
		1,925

#259 Music

Travel	950	1,050
Meals	1,250	1,350
Cleaning & Misc.	100	100
Travel for Concerts	<u>300</u>	<u>300</u>
	2,600	2,800

#260 Student Activities - Cultural-Social

Leadership	200	1,200
Fine Arts	1,500	2,500
Dances	600	900
Speakers	2,500	2,800
Pop Entertainment	2,753	4,000
Wages	100	100
Films	1,500	3,000
Misc.	100	
Publicity	100	100
Academic Recog.	50	
Activities Recog.	<u>400</u>	<u>400</u>
	9,803	15,000

#261 Student Leadership Scholarships

	-0-	-0-
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#262 Student Newspaper

	2,500	2,700
--	-------	-------

#263 Student Magazine

	2,700	3,000
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#264 Associated Students' Board

*Interclub Council*

<i>Clubs</i>	1,000		1,000
<i>Supplies</i>	200		200
<i>Publicity</i>	50		50
<i>Special Events</i>	775		775
<i>Pow Wow</i>	500		500
<i>Christmas</i>	225		225
<i>Seminars</i>	50		50
<i>Miscellaneous</i>			
<i>flowers,</i>			
<i>awards, etc.</i>	<u>100</u>	2,125	<u>100</u>
			2,125

#265 Musical

<i>Music rental &amp;</i>			
<i>royalties</i>	600		800
<i>Sets &amp; Costumes</i>	1,200		1,200
<i>Publicity</i>	<u>200</u>	2,000	<u>300</u>
			2,300

#266 Women's Intercollegiate Activities

*Tennis Host*

*Transportation*

	165		
<i>Meals</i>	<u>40</u>	205	500

*Volleyball Host*

*Transp.*

	265		
<i>Meals</i>	<u>166</u>	431	1,000

*Basketball*

*Transp.*

	325		
<i>Meals</i>	<u>168</u>	493	1,250

*Badminton*

*Transp.*

	205		
<i>Meals</i>	<u>166</u>	371	320

*Insurance*

150

150

*First Aid Supplies-*

*After game*

	refreshment	150	250
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*Uniform & Equip.*

*Replacement*

110

1,350

*Referees*

90

775

*Softball*

*High School*

*Play Day*

100

*Orientation*

65

*Physicals*

160

*Dues*

\_\_\_\_\_

2,000

80

6,000

#267 Sauk Valley College Volunteers

Misc. 25

#268 Intramurals - Co-ed

Awards	300
Coaches and Organizers	400
Officials	300
Equipment	<u>1,000</u> 2,000

#299 Non-budgeted Contingencies 2,000 4,000

**TOTAL ESTIMATED EXPENDITURES \$ 45,385 \$ 62,550**

PART III: BUDGET SUMMARY

<i>Balance on hand July 1, 1975</i>	<i>\$ 25,805</i>
<i>Revenue</i>	<i>\$ 62,550</i>
<i>Less Expenditures</i>	<i><u>-62,550</u></i>
<i>Excess of Revenue over Expenditures . . . . .</i>	<i><u>-0-</u></i>
<i>Estimated balance on hand June 30, 1976 . . . . .</i>	<i><u>\$ 25,805</u></i>

SAUK VALLEY COLLEGE

CHILD CARE CENTER

1975-1976

PART I: ESTIMATED REVENUE

<u>Fees</u>	\$ 9,200.00
<u>Insurance</u>	<u>150.00</u>
<u>TOTAL REVENUE</u> . . . . .	<u>\$ 9,350.00</u>

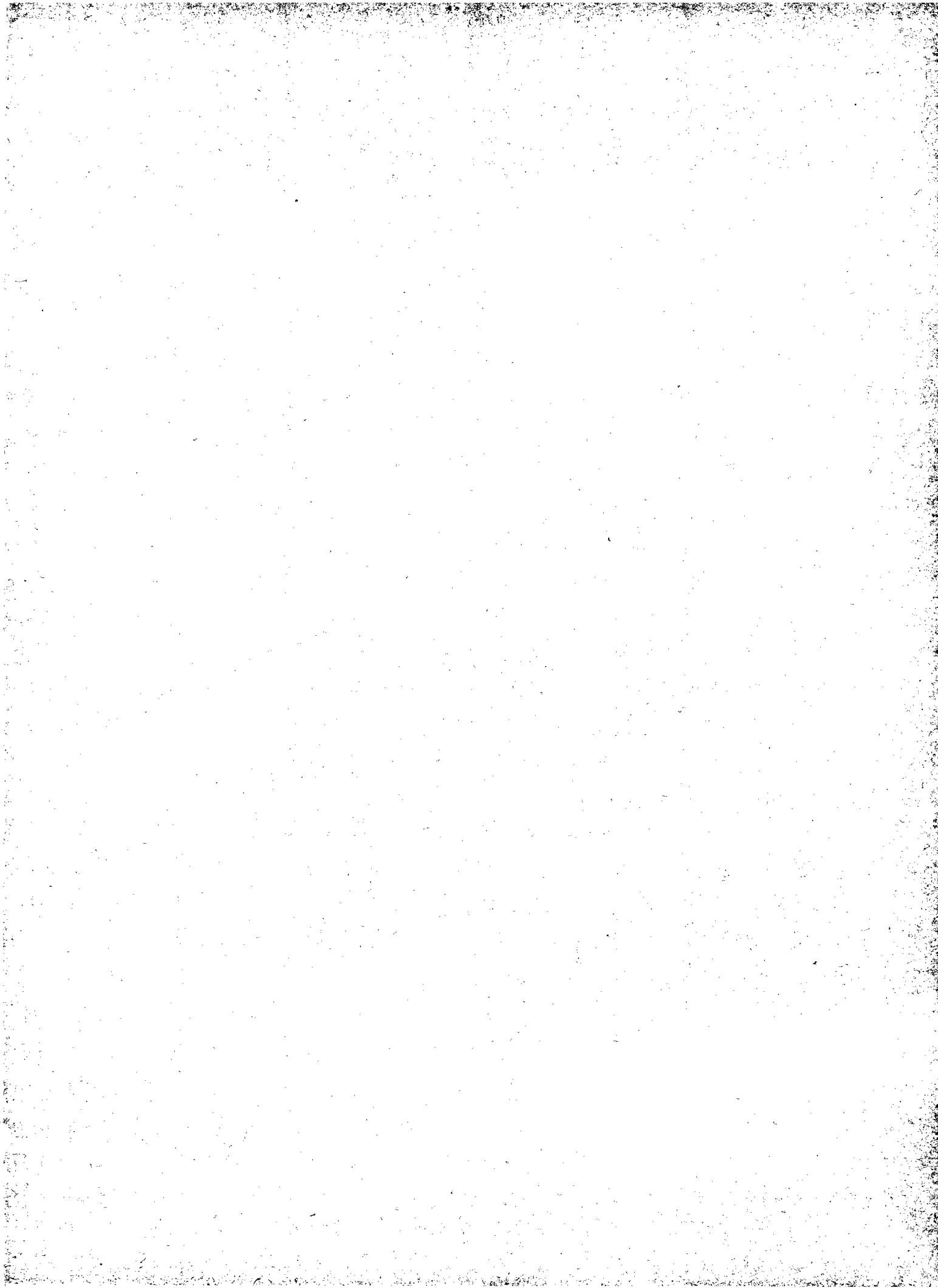
PART II: ESTIMATED EXPENDITURES

<u>Salaries</u>	
Director	\$ 4,600.00
Assistants	<u>4,000.00</u>
	\$ 8,600.00
<u>Insurance</u>	150.00
<u>Supplies</u>	500.00
<u>Travel</u>	<u>100.00</u>
<u>TOTAL EXPENDITURES</u> . . . . .	<u>\$ 9,350.00</u>

*NOTE: In addition to the above, a Child Care Center account is maintained which reflects a community contribution. This account has been designated to be used for supplies, equipment, and other non-salaried items. As of May 31, 1975, this account carried a balance of \$1,071.62.*

**PART III: BUDGET SUMMARY**

<i>Balance on hand July 1, 1975</i>	<i>\$ 1,481</i>
<i>Revenue</i>	<i>\$ 9,350</i>
<i>Less Expenditures</i>	<i><u>-9,350</u></i>
<i>Excess of Revenue over Expenditures . . . . .</i>	<i><u>-0-</u></i>
<i>Estimated balance June 30, 1976 . . . . .</i>	<i><u>\$ 1,481</u></i>



BILLS PAYABLE

September 22, 1975

EDUCATIONAL FUND

0-310-538	STERLING SCHOOL OF BEAUTY CULTURE	Cosmetology	4,133	\$ 2,208.32
	SVC PAYROLL FUND	8-31- Payroll	4,134	47,063.66
2-000-521	PRUDENTIAL INS. CO.	Sept. premium	4,135	4,442.90
2-000-544	POSTMASTER	Postage meter	4,136	955.57
	SVC PAYROLL FUND	9-15 Payroll	4,137	82,859.77
				\$137,530.22

12543.00	ABERDEEN MUSIC CO	SUPPLIES	4,138	9.00
00530.00	ALLENS	SERVICE	4,139	23.00
00544.00	AMSTERDAM CO	SUPPLIES	4,140	199.00
00545.00	AMERICAN LIBRARY ASSN	BOOKS	4,141	53.50
00541.00	AMERICAN PERSONNEL & GUIDANCE	SUPPLIES	4,142	21.26
15543.00	ARROWS	SUPPLIES	4,143	42.00
00544.02	BSC INC	SUPPLIES	4,144	70.14
00585.00	BENDY INS AGCY	PROPERTY INS	4,145	1,187.00
00550.00	FLORENCE BERTSCH	TRAVEL	4,146	23.25
00547.00	BLANKENBERG STUDIO	SUPPLIES	4,147	3.00
00544.02	DICK BLICK	SUPPLIES	4,148	26.02
00545.00	BRO DART	BOOKS	4,149	35.26
18543.00	BUREAU OF NATL AFFAIRS	SUPPLIES	4,150	200.00
00543.00	CRM BOOKS	SUPPLIES	4,151	60.00
00543.00	CARDINAL AUTO PARTS	SUPPLIES	4,152	6.06
00543.00	CAROLINA BIOL SUPPLY	SUPPLIES	4,153	968.57
00545.00	CENTER FOR APPLIED LINGUISTICS	BOOK	4,154	7.00
00575.00	CENTRAL TELEPHONE CO	SERVICE	4,155	1,627.43
00550.00	CHARTER COACH SERV	TRAVEL	4,156	245.00
17550.00	GEORGIA CHRISTMAS	TRAVEL	4,157	30.30
00556.00	CLAYTONS FLORAL SHOP	FLOWERS	4,158	30.85
00541.00	COLLEGE PLACEMENT SERV	SUPPLIES	4,159	3.82
00573.00	COMMONWEALTH EDISON CO	SERVICE	4,160	8.75
00544.01	COMMUNITY COLLEGE FRONTIERS	SUPPLIES	10.00	
00541.00	X X X	25.00	4,161	35.00
00543.00	CROAN ENGINEERING CO	SUPPLIES	4,162	22.00
15543.00	THOMAS Y CROWELL CO	SUPPLIES	4,163	70.71
00545.00	CURFEW PUBL	BOOK	4,164	5.00
00544.01	DEMCO EDUC CORP	SUPPLIES	4,165	108.50
00547.00	DIXON EVENING TELEGRAPH	SUPPLIES	4,166	25.00
00544.02	DIXON PHARMACY INC	SUPPLIES	4,167	33.19
00545.00	DOUBLEDAY & CO INC	BOOKS	4,168	66.66
00544.00	DONALD DOYLE	RECRUITMENT	4,169	3.75
00545.00	EDUCATIONAL AUDIO VISUAL	BOOKS	4,170	36.27
00545.00	EDUCATORS PROGRESS SERV	BOOKS	4,171	71.07
00545.00	EYE GATE HOUSE	BOOKS	4,172	85.25
00543.00	THE FERTILIZER INSTITUTE	SUPPLIES	4,173	24.25
00550.00	ROBERT EDISON	TRAVEL	4,174	37.25

12543.00	CARL FISCHER OF CHICAGO	SUPPLIES	4.175	55.02
00543.00	FISHER SCIENTIFIC	SUPPLIES	4.176	645.25
00545.00	FRENCH & EUROPEAN PUBL	BOOKS	4.177	9.00
00544.01	GAYLORD BROS	SUPPLIES	4.178	38.20
00544.00	BARBARA GRAFF	RECRUITMENT	4.179	7.20
00550.00	RALPH GELANDER	TRAVEL	4.180	18.55
00543.00	HARCOURT BRACE JOVANOVICH	SUPPLIES 42.66		
15543.00	X X X	58.61	4.181	101.27
00545.00	HARPER & ROW PUBL	BOOKS	4.182	5.95
00543.00	HOUGHTON MIFFLIN CO	SUPPLIES	4.183	18.84
00541.00	I.A.C.R.A.O.	SUPPLIES 12.00		
00543.00	X X	4.00	4.184	16.00
ILL COACHES DIRECTORY	SUPPLIES	4.185	24.00	
00546.00	ILL COMM COLLEGE TRUSTEES	ASSN DUES	4.186	1,317.20
00562.00	IBM	EQUIP RENTAL	4.187	369.90
00530.02	I.B.M.	SERVICE 27.00		
00544.01	X X	30.80		
00539.00	X X	102.05	4.188	159.85
00593.00	KISHWAUKEE COLLEGE	TUITION	4.189	48.51
00543.00	LAMOTTE CHEMICAL PRODUCTS	SUPPLIES	4.190	5.70
00544.01	LIBRARY OF CONGRESS	SUPPLIES	4.191	14.40
00550.00	KATHRYN LILLYMAN	TRAVEL 202.45		
00544.00	X X	TUITION REIMB 160.00	4.192	362.45
00543.00	MCGRAW HILL BOOK CO	SUPPLIES	4.193	136.00
00544.00	JERRY MATHIS	TUITION REIMB	4.194	133.00
15543.00	MEANS SERVICE CENTER	SUPPLIES	4.195	687.50
00550.00	GILBERT MEREDITH	TRAVEL	4.196	34.90
15543.00	CHARLES E MERRILL PUBL	SUPPLIES	4.197	70.86
00530.00	MIDWEST VISUAL EQUIP	SERVICE 89.05		
00544.02	X X X	SUPPLIES 55.38	4.198	144.43
00541.00	MOORE BUSINESS FORMS	SUPPLIES	4.199	137.00
00543.00	MULTIGRAPH-BRUNING DIV	SUPPLIES	4.200	8.33
00562.00	N C R	EQUIP RENTAL	4.201	3,654.00
00545.00	NATL LIVESTOCK & MEAT BOARD	BOOKS	4.202	30.66
15543.00	NORTHERN GOLF BALL CO	SUPPLIES	4.203	25.56
00553.00	CHARLES OSTER	TRAVEL 1.80		
00544.00	X X	RECRUITMENT 11.10	4.204	12.90
00550.00	DUANE PAULSEN	TRAVEL	4.205	13.50
00543.00	PHOTO LAB	SUPPLIES	4.206	17.07
00544.00	KAREN PINTER	TUITION REIMB	4.207	54.00
12543.00	PLYMOUTH MUSIC CO	SUPPLIES	4.208	28.73
00547.00	THE PRINT SHOP	SUPPLIES	4.209	50.00
00543.00	PYRAMID FILMS	SUPPLIES	4.210	22.00
00545.00	ROCKFORD PUBLIC LIBRARY	BOOKS	4.211	4.10
12543.00	ROSE DISCOUNT RECORD STORE	SUPPLIES	4.212	36.00
00543.00	SARGENT WELCH SCI CO	SUPPLIES	4.213	172.05
00543.00	SVC BOOKSTORE	SUPPLIES 26.91		
00543.00	X X	3.50		
00543.00	X X	4.96		
00543.00	X X	1.39		
15543.00	X X	2.06		
00542.00	X X	2.36		
11541.00	X X	1.80		
13543.00	X X	20.00		

CONTD TO NEXT PAGE

15543.00	SVC BOOKSTORE	26.24		
00541.00	X X	7.64		
00541.00	X X	1.13	4.214	97.99
00550.00	SVC BUILDING FUND	GAS	4.215	1.28
00550.00	RONALD SCHILLING	TRAVEL	4.216	75.60
00545.00	SCHLOAT PRODUCTIONS	BOOKS 57.00		
12543.00	X X	SUPPLIES 152.00	4.217	209.00
00543.00	SCHOLASTIC MAGAZINES	SUPPLIES 51.20	4.218	30.00
00543.00	SCIENCE RESEARCH ASSOC	139.16	4.219	190.36
15543.00	X X X	SUPPLIES	4.220	324.83
00547.00	B F SHAW PRINTING CO	PUB RELA 2718.00		
00544.00	THE SHOPPING NEWS	POSTAGE 665.61	4.221	3.383.61
18543.00	X X	VETS ADS	4.222	37.50
18543.00	SIRCHIE FINGER PRINT LABS	SUPPLIES	4.223	37.83
00544.02	SITLERS ELEC SUPPLY	SUPPLIES	4.224	778.94
18543.00	SOLAR CINE PRODUCTS	SUPPLIES	4.225	134.65
12543.00	SONGWAYS SERVICE INC	SUPPLIES	4.226	9.00
00550.00	NORMAN SPENCER	TRAVEL	4.227	76.80
12543.00	SPRATT MUSIC PUBL	SUPPLIES	4.228	8.37
00542.00	GLENN SPUTTE	SUPPLIES	4.229	22.75
00550.00	GEORGE STANLEY	TRAVEL	4.230	35.60
00544.01	NATIONAL TRIBUNE CORP	SUPPLIES	4.231	9.50
15543.00	STECK VAUGHN CO	SUPPLIES	4.232	13.09
00543.00	STERLING BUS MACHINES	SUPPLIES 13.90		
00530.01	X X X	5.25		
00542.00	X X X	90.00		
12541.00	X X X	10.37		
00541.00	X X X	88.65		
00541.00	X X X	205.04		
00549.00	X X X	5.91		
10538.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	4.233	419.12
00556.00	SWARTLEYS FLORISTS	FLOWERS	4.234	1.855.00
00545.00	TFP PUBLICATIONS	BOOK	4.235	20.95
10544.01	UNIVERSITY MICROFILMS	SUPPLIES	4.236	7.15
00545.00	VETERANS INFORMATION SERV	BOOKS	4.237	26.15
5543.00	VOCAB INC	SUPPLIES	4.238	4.00
00547.00	W C C I	PUBL RELA	4.239	12.50
00547.00	W I X N	PUBL RELA	4.240	48.00
00547.00	W J V M	PUBL RELA	4.241	137.50
00547.00	W S D R	PUBL RELA	4.242	74.25
00544.00	CHARLES WALRATH	TUITION REIMB	4.243	250.00
2543.00	WALTON MUSIC CORP	SUPPLIES	4.244	138.00
00543.00	WARDS NATURAL SCI EST	SUPPLIES	4.245	247.63
00531.00	WARD WARD CASTENDYCK	SERVICES	4.246	1.245.38
3543.00	WARM AIR SUPPLY CO	SUPPLIES	4.247	514.17
00550.00	MACK WARREN	TRAVEL 82.83	4.248	14.40
00544.00	X X	68.25	4.249	151.08
00545.00	WEST PUBL CO	BOOKS	4.250	20.00
00545.00	H W WILSON	BOOKS	4.251	21.00
00541.00	WRITING SALES INC	SUPPLIES	4.252	138.04
00544.03	XEROX CORP	SUPPLIES	4.253	1.423.34
3543.00	SVC PETTY CASH	SUPPLIES	4.254	2.69
7-543	SVC IMPREST FUND	MISC EXPENSES	4.255	734.38
00-521	NATIONAL DAIRY COUNCIL	SUPPLIES	4.256	19.91
	PRUDENTIAL INS CO	OCT PREMIUM	4.257	4.194.03

TOTAL BILLS

31389.34 T

Cks. #4133 - 4137

137,530.22

TOTAL EDUCATIONAL FUND FOR SEPTEMBER

\$ 168,919.56

BUILDING FUND

0-000-544	DAVID TONE	Supplies	3,793	\$ 21.50
	VOID CHECK		3,794	
02-000-521	PRUDENTIAL INS. CO.	Sept. premium	3,795	<u>926.12</u>
				\$ 947.62

000544.00	ADEL WHOLESALERS	SUPPLIES	3.796	42.20
000530.00	J L BONNELL	SERVICE	3.797	498.46
000544.00	CARDINAL AUTO PARTS	SUPPLIES	3.798	8.25
000544.00	CRESCEENT ELECTRIC	SUPPLIES	3.799	31.74
000544.00	DAWSON NORMAN WATER TREATMENT	SUPPLIES	3.800	112.00
000544.00	DEEM & RICK	SUPPLIES	3.801	2.00
000544.00	DIXON COMMERCIAL ELECTRIC	SUPPLIES	3.802	3.97
000544.00	DIXON ELECTRONICS	SUPPLIES	3.803	26.11
000544.00	DIXON PAINT CO	SUPPLIES	3.804	71.91
000544.00	EMULSIFIED ASPHALTS INC	SUPPLIES	3.805	601.00
000530.00	HOYLE ROAD EQUIP CO	SERVICES	3.806	1030.50
000544.00	LEE FS INC	SUPPLIES	3.807	203.16
000544.00	MARLEY COOLING TOWER CO	SUPPLIES	3.808	84.60
000544.00	MASSEYS ACE HARDWARE	SUPPLIES	3.809	38.99
000544.00	MICKEYS LINEN SUPPLY	SUPPLIES	3.810	72.09
000530.00	MONTGOMERY ELEVATOR CO	SERVICE	3.811	329.25
000571.00	NORTHERN ILL GAS CO	SERVICE	3.812	5,505.09
000544.00	P & W SUPPLY	SUPPLIES	3.813	150.13
000530.00	ROCK VALLEY DISPOSAL SERV	SERVICE	3.814	10.00
000544.00	SVC EDUC FUND	SUPPLIES	3.815	15.53
000544.00	SAUNDERS LEASING SYSTEM	SUPPLIES	3.816	9.25
000530.00	GLEN THOMAS	SERVICES	3.817	200.00
000544.00	TULLYS AUTO REPAIR	SUPPLIES	3.818	228.80
000544.00	VONACHEN INDUS SUPPLIES	SUPPLIES	3.819	58.60
000544.00	WESCO	SUPPLIES	3.820	13.32
000530.00	YOUNGREN'S REFRIGERATION	SERVICE	3.821	70.00
000544.00	SVC PETTY CASH FUND	SUPPLIES	3.822	6.79
000521.00	SVC IMPREST FUND	MISC EXPENSES	3.823	35.00
000521.00	PRUDENTIAL INS CO	OCT PREMIUM	3.824	870.60

TOTAL BILLS

10328.34 T

Cks. #3793 & 3795

947.62

TOTAL BUILDING FUND FOR SEPTEMBER

\$ 11,275.96

SITE & CONSTRUCTION FUND

0-000-583-01	MIGHELL CONSTR. CO.	Welding Lab	545	\$ 4,907.85
	VOID CHECK		546	
0-000-582	WHITESIDE BLACKTOP, INC.	Resurfacing	547	16,914.00
0-000-582	HAROLD P. WENDLER & ASSOC.	Services	548	665.25
0-000-583-01	NORDSTROM & LILJEGREN , LTD.	Services	549	<u>1,465.17</u>

TOTAL SITE & CONSTRUCTION  
FOR SEPTEMBER

\$ 23,952.27

WORKING CASH FUND

VOID CHECK		5	
SVC SITE & CONSTRUCTION FUND	Inter-fund loan	6	\$ <u>10,000.00</u>

TOTAL WORKING CASH FUND FOR SEPTEMBER \$ 10,000.00

REST FUND

000-545	Olivet Nazarene College	Refund-books	3009	\$ 3.00
000-544	United Parcel Service	Service	3010	18.04
000-544	Postmaster	Grade mailing	3011	134.40
000-541	Chronicle of Higher Education	Supplies	3012	20.00
000-544	United Parcel Service	Service	3013	2.00
000-544	Postmaster	Postage Due Acct.	3014	25.00
000-556	Snow White Bakery	Orientation	3015	18.00
000-556	Barbara Graff	Orientation	3016	7.40
000-541	McLean Trucking Co.	Freight charges	3017	14.54
000-544	United Parcel Service	Service	3018	2.00
000-544-01	Wall Street Journal	Subscr.	3019	42.00
000-544	Horace Chasm, Ogie Co. Fair	Student recruitment	3020	14.00
000-550	College of DuPage	Conference	3021	12.00
000-546	Ill. Council on Continuing Educ.	Dues	3022	50.00
000-550	Monarch Electric & Supply	Seminar	3023	20.00
000-545	Outdoor Illinois	Books	3024	10.95
600-543	Dale Heuck	Supplies	3025	9.45
000-541	Christian Science Monitor	Subscr.	3026	9.00
000-544	Michael J. Howlett	License	3027	5.00
000-544	Michael J. Howlett	License	3028	5.00
000-544	Michael J. Howlett	License	3029	5.00
200-543	Public Documents Distr. Center	Supplies	3030	4.10
000-550	A.S.B.O.	Convention	3031	61.00
000-547	Joe Davis	Supplies	3032	5.00
000-550	George E. Cole	Travel	3033	23.50
000-541	Chronicle of Higher Education	Subscr.	3034	21.00
000-541	U.S. Dept. of Labor	Supplies	3035	8.70
000-544	United Parcel Service	Service	3036	2.00
000-544-01	Chicago Tribune	Subscr.	3037	40.00
000-544	Postmaster	Postage Due Acct.	3038	25.00
000-541	National Computer Systems	Test scoring	3039	92.30
812-541	Ill. Council of Local Admin.	Membership	3040	30.00

769.38

EDUCATIONAL - 734.38

BUILDING - 35.00

Balance in fund - 2254.62  
 Disbursements - 769.38  
 Total in fund - 3024.00

**SAUK VALLEY COLLEGE**

**APPROVED BY**

Donald F. Copke  
**PRESIDENT**

Arman Saulkopp  
**SECRETARY**  
**DATE**

## TREASURER'S REPORT

August 31, 1975

### GENERAL FUND

Balance on Hand July 31, 1975 \$ 72,601.76

Receipts:

Taxes	17,678.80	
Misc. Revenue	<u>543.34</u>	<u>18,222.14</u>

Balance Available \$ 90,823.90

Disbursements:

Expenses for August	<u>11,985.90</u>
---------------------	------------------

Balance on Hand August 31, 1975 \$ 78,838.00

### EDUCATIONAL FUND

Balance on Hand July 31, 1975 \$ 327,072.03

Receipts:

Taxes	70,715.48	
State Apportionment	126,879.20	
Voc. Tech. Educ.	10,150.67	
Federal Work Study	4,065.60	
Nursing Capitation Grant	9,883.67	
Transcript Fees	92.00	
Other Revenue	26.90	
Exp. Credits	<u>933.82</u>	<u>222,747.34</u>

Balance Available \$ 549,819.37

Disbursements:

Expenses for August	<u>285,826.30</u>
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Balance on Hand August 31, 1975 \$ 263,993.07

## Treas. Report P.2

SITE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand July 31, 1975	\$ 32,111.66
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Receipts:

Rental Income	5,531.67
Trans. from W. Cash	<u>10,000.00</u>
	<u>15,531.67</u>

Total Available	\$ 97,643.33
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Disbursements:

Expenses for August	\$ <u>71,096.00</u>
---------------------	---------------------

Balance on Hand August 31, 1975	\$ <u>26,547.33</u>
---------------------------------	---------------------

SITE AND CONSTRUCTION FUND - Harris Trust

Balance on Hand July 31, 1975	\$ 6,811.09
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Receipts:

-0-
-----

Disbursements:

-0-
-----

Balance on Hand August 31, 1975	\$ <u>6,811.09</u>
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BOND AND INTEREST FUND #1

Balance on Hand July 31, 1975	\$ 32,700.65
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Receipts:

Taxes	34,306.14
Int. on Investments	<u>206.25</u>
	<u>34,512.39</u>

Total Available	\$ 67,213.04
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Disbursements:

-0-
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Balance on Hand August 31, 1975	\$ <u>67,213.04</u>
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BOND AND INTEREST FUND #2

Balance on Hand July 31, 1975	\$ 18,626.75
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Receipts:

Taxes	12,250.13
	<u>12,250.13</u>

Total Available	\$ 30,876.88
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Disbursements:

Bond Interest	<u>6,400.00</u>
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Balance on Hand August 31, 1975	\$ <u>24,476.88</u>
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WORKING CASH FUND

Balance on Hand July 31, 1975 \$ 36,201.77

Receipts: -0-

Disbursements:Loan to Site & Construction Fund 10,000.00Balance on Hand August 31, 1975 \$ 26,201.77

\* \* \* \* \*

FUNDS INVESTED

U.S. Treasury Bills	Building	9-18-75	\$ 59,432.62
U.S. Treasury Bills	S & C	9-18-75	74,290.77
Certificate of Deposit	B & I #1	11-20-75	30,000.00
Certificate of Deposit	S & C	1-2-76	317,196.96
Time-Open Deposit	S & C	5-28-76	150,000.00
Certificate of Deposit	B & I #1	11-20-75	225,000.00
U.S. Treas. Bills	B & I #2	12-16-75	48,800.00
Certificate of Deposit	Working Cash	10-21-75	100,000.00
Certificate of Deposit	Working Cash	11-20-75	200,000.00
Certificate of Deposit	Working Cash	1-19-76	200,000.00
	TOTAL INVESTED		\$1,404,720.35

SAUK VALLEY COLLEGE

E.O.G. - WORK STUDY FUNDS

Period Ending 6-31-75

B A L A N C E S H E E T

Cash (E.O.G. and Work Study) . . . . .	\$ 33,689.85
Work Study Awards Available from Fed. Gov. 1975-76 . . . . .	85,093.00
Work Study Awards Capital 1975-76 . . . . .	\$ 85,093.00
Work Study Awards Paid 1975-76 . . . . .	10,573.42
E.O.G. Funds Receivable from Fed. Gov. 1975-76 . . . . .	63,615.00
Initial Year E.O.G. Awards Capital 1975-76 . . . . .	27,970.00
Initial Year E.O.G. Awards Paid 1975-76 . . . . .	-0-
Renewal Year E.O.G. Awards Capital 1975-76 . . . . .	35,645.00
Renewal Year E.O.G. Awards Paid 1975-76 . . . . .	-0-
Basic E.O.G. Program Awards Receivable from Fed. Gov. 1975-76	-0-
Basic E.O.G. Program Awards Capital 1975-76 . . . . .	188.00
Basic E.O.G. Program Awards Paid 1975-76 . . . . .	-0-
Work Study Awards Capital 1974-75 . . . . .	82,934.00
Work Study Awards Paid 1974-75 . . . . .	82,934.00
E.O.G. Funds Receivable from Fed. Gov. 1974-75 . . . . .	18,972.00
Initial E.O.G. Awards Capital 1974-75 . . . . .	26,720.00
Initial E.O.G. Awards Paid 1974-75 . . . . .	26,433.76
Renewal E.O.G. Awards Capital 1974-75 . . . . .	19,500.00
Renewal E.O.G. Awards Paid 1974-75 . . . . .	16,947.17
Basic E.O.G. Program Awards Capital 1974-75 . . . . .	53,486.00
Basic E.O.G. Program Awards Paid 1974-75 . . . . .	43,207.33
Work Study Awards Available from Fed. Gov. 1973-74 . . . . .	30,450.00
Work Study Awards Paid 1973-74 . . . . .	60,186.09
Work Study Awards Capital 1973-74 . . . . .	70,950.00
Initial Year E.O.G. Awards Capital 1973-74 . . . . .	31,978.00
Initial Year E.O.G. Awards Paid 1973-74 . . . . .	31,813.02
Basic E.O.G. Program Funds Available from Fed. Gov. 1973-74 .	1,810.00
Basic E.O.G. Program Awards Capital 1973-74 . . . . .	5,560.00
Basic E.O.G. Program Awards Paid 1973-74 . . . . .	5,560.00
Work Study Awards Paid 1972-73 . . . . .	71,733.05
Work Study Awards Capital 1972-73 . . . . .	79,440.00
E.O.G. Funds Receivable from Fed. Gov. 1972-73 . . . . .	9,619.00
Initial Year E.O.G. Awards Capital 1972-73 . . . . .	7,408.00
Initial Year E.O.G. Awards Paid 1972-73 . . . . .	13,641.79
Renewal Year E.O.G. Awards Capital 1972-73 . . . . .	32,400.00
Renewal Year E.O.G. Awards Paid 1972-73 . . . . .	16,213.89
Work Study Awards Capital 1971-72 . . . . .	79,440.00
Work Study Awards Paid 1971-72 . . . . .	76,312.04
Initial Year E.O.G. Awards Capital 1971-72 . . . . .	19,754.00
Initial Year E.O.G. Awards Paid 1971-72 . . . . .	19,535.69
Renewal Year E.O.G. Awards Capital 1971-72 . . . . .	12,000.00
Renewal Year E.O.G. Awards Paid 1971-72 . . . . .	12,000.00
Inactive Federal Grants . . . . .	18,686.10
	<u>\$709,746.10</u>
	<u>\$709,746.10</u>

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 8-31-75

B A L A N C E   S H E E T

ASSETS:

Cash in Bank . . . . .	\$ 33.00
Notes Receivable . . . . .	<u>3,303.00</u>
	<u>\$ 3,336.00</u>

LIABILITIES AND NET WORTH:

Fund Equity . . . . .	\$ 3,331.65
Net Profit . . . . .	<u>4.35</u>
	<u>\$ 3,336.00</u>

P R O F I T   A N D   L O S S

INCOME:

Interest Income . . . . .	\$ 4.35
---------------------------	---------

EXPENSES:

None

NET PROFIT . . . . .

\$ 4.35
---------

**SAUK VALLEY COLLEGE BOOKSTORE**

Period Ending 8-31-75

**ASSETS:**

<i>Cash in Bank</i>	55,221.88
<i>Petty Cash</i>	500.00
<i>Inventory 6-30-75</i>	<u>39,014.03</u>
	<u><u>\$ 94,735.91</u></u>

**LIABILITIES AND NET WORTH:**

<i>Accounts Payable . . . . .</i>	<i>\$ 20,000.00</i>
<i>Fund Equity . . . . .</i>	<i>\$ 73,282.18</i>
<i>Net Profit . . . . .</i>	<i><u>1,453.73</u></i>
	<i><u>74,735.91</u></i>
	<i><u>\$ 94,735.91</u></i>

## PROFIT AND LOSS

**INCOME:**

<i>Textbook Sales . . . . .</i>	<i>\$ 54,773.81</i>
<i>Supplies Sales . . . . .</i>	<i>3,978.04</i>
<i>Miscellaneous Sales . . . . .</i>	<i>1,468.77</i>
<i>Paperback Sales . . . . .</i>	<i>277.02</i>
<i>Used Book Sales . . . . .</i>	<i>3,324.53</i>
<i>Sales Tax Collected . . . . .</i>	<i>\$ 67,071.72</i>

## **EXPENSES:**

Textbook Purchases . . . . .	\$ 55,374.04
Supplies Purchases . . . . .	5,002.62
Miscellaneous Purchases . . .	1,568.36
Paperback Purchases . . . . .	187.49
Used Book Purchases . . . . .	131.22
Sales Tax Paid . . . . . . .	259.22
Salaries & Wages . . . . .	1,432.60
Transportation Charges . . .	1,182.16
Supplies Expense . . . . . . .	131.92
Travel . . . . . . . . . . .	116.09
Telephone . . . . . . . . . . .	-0-
Dues . . . . . . . . . . . . .	10.00
Other Expenses . . . . . . . . .	198.04
Over & Under . . . . . . . . .	24.23
	65,617.99

*NET PROFIT ON A CASH BASIS without regard to inventory or Accounts Payable . . . . .*

RESTRICTED PURPOSES FUND

STATEMENT OF INCOME & EXPENSE

August 31, 1975

<u>ACTIVITIES</u>	<u>AMOUNT</u>
Comprehensive Fee Income	
Athletic Income	
Drama Income	
Student Activity Income	
Student Newspaper Income	
Film Income	
Cash Over & Under	
Other Income-Student Activity Fund Only	
<b>TOTAL INCOME</b>	<b>- 0 -</b>
<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$ 1,395.13
Men's Intramurals	
Cheerleaders & Pom Pom Expense	
Speech Activities/Reader's Theatre	
Drama Expense	75.00
Music Expense	
Student Activity Expense	5.95
Student Newspaper Expense	
Student Magazine Expense	
Associated Student Board	
Musical	
Women's Intercollegiate Act.	436.40
Intramurals - COED	
SVC Volunteers	
Contingencies/Non-Budgeted	
	\$ 1,912.48
<b>TOTAL EXPENSE</b>	<b><u>1,912.48</u></b>
Excess of Expenditures over Revenue, as of August 31, 1975	(\$1,912.48)

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

August 31, 1975

ASSETS	REVOLVING AGENCY FUND LIABILITIES	TOTAL
Cash In Bank \$292,762.72	Student Tuition \$485,701.00	
Petty Cash 135.00	Out-of-District Fees 212.94	
Accts. Rec. 257,809.55	Due Educational Fund 4,518.38	
	Due Building Fund 522.34	
	Due Student Loan Fund 545.23	
	Due Bookstore 157.79	
	Tuition Refunds (3,655.40)	
		\$488,002.28

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ 1,690.24
Parking	9,325.13
Recreation Room Fund	1,654.56
Student Locker Fund	61.40
Land Lab.	3,351.44
Community Services	3,173.97
Child Care Center	1,020.95
EMTA Grant	(2,720.34)
Photography Supplies	41.41
LPN Supplies	223.73
The Fantastics	346.68
HEW Nurses Grants	1,132.00
Law Enforcement	6,120.00
Nursing Capitation	86.55
Disadvantaged Grant	9,646.93
ICCB Public Services	3,671.05
CETA Public Services	(425.00)
Library Book Funds	285.15
Miscellaneous	(73.00)
	38,812.85

FUND EQUITY

July 1, 1975 \$ 25,804.62

Excess of Expenditures  
over Revenue, as of  
August 31, 1975 (1,912.48)

23,892.14

TOTAL ASSETS \$550,707.27

TOTAL LIABILITIES & FUND EQUITY

\$550,707.27

STUDENT ACTIVITYAugust 31, 1975

Balance On Hand, July 31, 1975	\$138,026.22
August Receipts	<u>191,765.44</u>
	329,791.66
Disbursements for August 1975	<u>37,028.94</u>
Balance August 31, 1975	<u>\$292,762.72</u>

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
10847	Anthony Swingle-#360 Miscellaneous, Check for change	\$ 895.00	
10848	SVC Bookstore-#347 Law Enforcement, Law Enforcement, Summer Semester '75, Books and Supplies	205.70	
10849	SVC Educational Fund-#348 Nursing Capitation Grant	9,883.67	
10850	Shirley Sword-#320 Tuition Refund \$45.00, #315 Due Educational Fund \$10.00, Dropped 3 sem. hrs. and Lab Fee, Fall 1975	55.00	
10851	Sohigro Service Co.-#334 Land Lab. Anhydrous Ammonia	398.40	
10852	Kathy A. Pfoutz-#103 Accounts Receivable, ISSC Grant, Fall 1975	90.00	
10853	Dale Anderson-#320 Tuition Refund, Dropped 1 sem. hr. Fall 1975	15.00	
10854	All Sports Market Publications-#253 Athletic Exp/Hartje, Golf Books	5.75	
10855	Genny Gorzney-#353 ICCB Public Services, Telephone survey for U. of I. & SVC, Adult Learning Preferences/Region I	6.00	
10856	Belinda Lukaszewski-#353 ICCB Public Services, Telephone survey for U. of I. & SVC, Adult Learning Preferences/Region I	25.00	
10857	Debbie McDonald-#353 ICCB Public Services, Telephone survey for U. of I. & SVC, Adult Learning Preferences/Region I	3.00	
10858	Lu Ann Leach-#353 ICCB Public Services, Telephone survey for U. of I. & SVC, Adult Learning Preferences/Region I	25.00	
10859	SVC Student Loan Fund-#318 Due Student Loan, Loans paid during July 1975	339.35	
10860	SVC Educational Fund-#315 Due Educational Fund, Trial Balance, July 31, 1975	1,050.18	
10861	SVC Building Fund-#316 Due Building Fund, Trial Balance, July 31, 1975	543.34	
10862	SVC Bookstore-#319 Due Bookstore, Trial Balance, July 31, 1975	313.65	
10863	Teresa Parker-#103 Accounts Receivable, Foundation Grant, Fall	75.00	
10864	CNA Insurance-#330 Child Care Operations, Accident insurance for the Child Care Center	160.00	
10865	John Reavy-#360 Miscellaneous, Check for change	1.00	
10866	Veda M. Crowder-#360 Miscellaneous, Check for change	700.00	
10867	Nancy Paul-#360 Miscellaneous, Check for change	1.00	
10868	Highland Community College-#347 Law Enforcement, Summer Law Enforcement Grant	305.62	
10869	Sharon Leisner-#320 Tuition Refund, Dropped 2 sem. hrs. Fall	30.00	
10870	Sarah McNeill-#320 Tuition Refund, Dropped 1 sem. hr. Fall	15.00	
10871	Julie Stephanson-#360 Miscellaneous, Check for change	300.00	
10872	Gail R. Naftzger-#103 Accounts Receivable, ISSC Grant, Fall	195.00	

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
10873	Uniforms To You & Co.-#103 Accounts Receivable, CETA charges for K. Needham & J. Thomas for nursing uniforms		\$ 126.00
10874	Sohigro Service Co.-#334 Land Lab., Agricide crop oil		25.00
10875	SVC Payroll Fund-#352 Disadvantaged Grant \$300.00, #353 ICCB Public Services \$100.00, #354 CETA Public Services \$425.00, Payroll for 8/15/75		825.00
10876	Ada Waterhouse-#360 Miscellaneous, Check for change		1.00
10877	Gail Ripka-#360 Miscellaneous, Check for change		1,000.00
10878	VOID		
10879	Law Enforcement Assistance Administration-#347 Law Enforcement Grant, De-obligation of 1974-75 grant		5,710.94
10880	Dan Mabee-#102 Petty Cash \$50.00, #252 Athletic Exp/Mabee \$14.89, Petty cash for 1975-76 and track supplies and repairs		64.89
10881	Sally J. Reed-#103 Accounts Receivable, ISSC Grant, Fall		195.00
10882	Leatrice L. Sanders-#103 Accounts Receivable, ISSC Grant, Fall		27.00
10883	Juanita Tovar-#360 Miscellaneous, Check for change		805.00
10884	James Weir-#360 Miscellaneous, Check for change		1,305.00
10885	Cathy E. Broman-#360 Miscellaneous, Check for change		320.00
10886	Robert A. Snow-#360 Miscellaneous, Check for change		805.00
10887	Kathleen Wakenight-#360 Miscellaneous, Check for change		628.39
10888	Andy A. Yamagucki-#360 Miscellaneous, Check for change		820.00
10889	Peggy L. Burkholder-#360 Miscellaneous, Check for change		820.00
10890	Julie A. Klosterman-#360 Miscellaneous, Check for change		935.00
10891	Betty Yarde-#360 Miscellaneous, Check for change		425.00
10892	Kathy A. Kimmel-#103 Accounts Receivable, ISSC Grant, Fall		270.00
10893	Barbara Yarde-#360 Miscellaneous, Check for change		295.00
10894	Kathy J. Brandt-#103 Accounts Receivable, Foundation Grant, Fall		125.00
10895	Julie B. Jennings-#103 Accounts Receivable, ISSC Grant, Fall		142.50
10896	Juanita Cartu-#360 Miscellaneous, Check for change		500.00
10897	Region IV, NJCAA-#251 Athletic Exp/Palumbo \$90.00, #252 Athletic Exp/Mabee \$105.00, #253 Athletic Exp/Hartje \$55.00, #268 Wrestling Exp/Walrath \$50.00, Region IV dues and entry fees for all sports, 1975-76 season		300.00
10898	Owens Sport Shop-#251 Athletic Exp/Palumbo, Basketball and tennis shoes		28.50
10899	Charles R. Martin-#103 Accounts Receivable, Military Grant, Fall		45.00
10900	Judith Kurecki-#103 Accounts Receivable, Foundation Grant, Fall		60.00
10901	Debra J. Colvin-#320 Tuition Refund, Dropped 3 sem. hrs. Fall		40.50
10902	Robert Engelbrecht-#103 Accounts Receivable, Dixon State School, Fall 1975		45.00
10903	Julie Jennings-#103 Accounts Receivable, ISSC Grant, Fall		22.50
10904	Harvey W. Cathey-#103 Accounts Receivable, Military Grant, Fall		90.00
10905	James A. Naughton-#103 Accounts Receivable, Military Grant, Fall		105.00
10906	Gary L. Hopkins-#103 Accounts Receivable, Military Grant, Summer		84.00
10907	SVC Site & Construction Fund-#360 Miscellaneous, Rental, Unit#5		1,158.33
10908	Beverly Ohda-#102 Petty Cash, Petty cash for 1975-76		10.00
10909	Ron Hartje-#102 Petty Cash, Petty cash for 1975-76		75.00
10910	SVC Payroll Fund-#335 Community Services \$275.00, #353 ICCB Public Services \$200.00, #354 CETA Public Services \$425.00, Payroll for 8/31/75		900.00

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
10911	Treasurer-State of Illinois-#360 Miscellaneous, Refund of Veterans Scholarships, Fall 1974 for D. O'Brien		\$ 224.00
10912	Robert C. Heller-#103 Accounts Receivable, Military Grant, Fall		90.00
10913	Sigrid H. Niederer-#103 Accounts Receivable, ISSC Grant, Fall		67.00
10914	Beverly S. Kennedy-#103 Accounts Receivable, ISSC Grant, Fall		225.00
10915	Ron Hartje-#253 Athletic Exp/Hartje, Practice greens fees at Emerald Hill and Lost Nation Courses		55.50
10916	Susan Beattie-#360 Miscellaneous, To reimburse Susan for check from Central National Bank		300.00
10917	Cliff John, Peterson & Flock Agency-#251 Athletic Exp/Palumbo \$727.88, #266 Women's Intercollegiate Activites \$401.40, Athletic insurance for 1975-76		1,129.28
10918	Richard L. Maggi-#103 Accounts Receivable, Military Grant, Fall		90.00
10919	Illinois Association for Intercollegiate Athletics for Women, #266 Women's Intercollegiate Activities, Membership for 1975-76		25.00
10920	Illinois Community College Intercollegiate Association for Women, #266 Women's Intercollegiate Activites, Membership for 1975-76		10.00
10921	Mrs. Lucy Lorson-#320 Tuition Refund, Dropped 3 sem. hrs. Fall		36.00
10922	Western Union Telegraph Co.-#260 Student Activity Expense, Telegram to Minneapolis for booking "Barefoot Jerry"		5.95

SAUK VALLEY COLLEGE

APPROVED BY

Donald F. Coplan  
PRESIDENT

Erman Schubapp  
SECRETARY  
DATE \_\_\_\_\_