

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
Conference Room, Third Floor, 3L1⁴
July 12, 1976 8:00 P.M.

- A. Call to order
- B. Roll call
- C. Seating of Student Trustee Member
- D. Communication from visitors
- E. Recommended actions
 - 1. Approval of minutes as submitted
 - 2. Personnel matters
 - 3. CETA lease extension through 9-30-76
 - 4. Approval of agreement for legal services - 1976-77
 - 5. Approval of Track/Field repair.
 - 6. Other items
- F. Old Business
 - 1. Report on collective bargaining
 - 2. Report on Donovan case
 - 3. Tentative budget - 1976-77
 - 4. Other items
- G. New Business
 - 1. Report on Grievances #9 & #10
 - 2. Budget workshop
 - 3. Other items
- H. President's Report
 - 1. Ten day report - Summer 1976
 - 2. Fall pre-registration enrollment report
 - 3. Report on Council of Presidents' meeting
 - 4. Students Who Attend report
 - 5. Other items
- I. Time of next meeting
- J. Adjournment

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

July 12, 1976

The Board of Trustees of Sauk Valley College met in regular meeting at 8:00 p.m. on July 12, 1976 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Coplan called the meeting to order at 8:05 p.m. and the following members answered roll call:

Arman Gaulrapp	Lorna Keefer
Oscar Koenig	Juanita Prescott
William Reigle	Laura Thompson
Robert Wolf	Ronald Coplan

Welcome: Chairman Coplan welcomed the new Student Trustee, Laura Thompson, and expressed the Board's appreciation to Ty Simmons for his year of service.

Minutes: It was moved by Member Reigle and seconded by Member Keefer that the Board approve the minutes of the June 28 meeting as presented. Motion voted and carried.

VCIP Coordinator: It was moved by Member Gaulrapp and seconded by Member Reigle that the Board approve the appointment of George Stanley for the 1976-77 year on a 12-month basis as the VCIP Coordinator at the college. His salary will be approximately 120% of his current salary and will be determined at a later date when other administrative salaries are considered. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Keefer, Koenig, Prescott, Reigle, Thompson, and Coplan. Nays-Member Wolf. Motion carried.

Learning Resource Center: It was moved by Member Reigle and seconded by Member Prescott that the Board approve the employment of one professional Learning Resource Center staff member for the month of August at the regular pay rate authorized by their 1975-76 contract. This is necessary due to the transition period of moving current Learning Resource Center professional personnel to 10 month contracts. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Keefer, Koenig, Prescott, Reigle, Thompson, Wolf and Coplan. Nays-0. Motion carried.

CETA Lease:

It was moved by Member Keefer and seconded by Member Prescott that the Board approve an automatic extension of the CETA current lease at Sauk Valley College through September 30, 1976. Motion voted and carried.

Track and
Field Repairs:

It was moved by Member Wolf and seconded by Member Koenig that the Board approve a contract with Humphries-Hansen, Inc. of Milwaukee, Wisconsin for the repair of the track, the sealing of the track, the line application of the track and the installation of Perma-track for field events at a total cost not to exceed \$7,250. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Keefer, Koenig, Prescott, Reigle, Thompson, Wolf and Coplan. Nays-0. Motion carried.

Legal Services:

It was moved by Member Reigle and seconded by Member Keefer that the Board approve the payment of \$1,800 to the college law firm of Ward, Ward, Castendyck, Murray & Pace as a retainer fee and request Mr. Castendyck to continue to attend all Board meetings. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Keefer, Koenig, Prescott, Reigle, Thompson, and Coplan. Nays-Member Wolf. Motion carried.

In regard to an inquiry by Member Prescott about collection of student loans by this firm, Chairman Coplan requested that President Cole and Dean Sagmoe meet with Robert Castendyck and make a recommendation on the collection problem.

Lease:

The Board was presented with the attached proposed lease agreement with Sterling District #5 for food services. This item is to be discussed at the July 26 meeting.

Budget
Workshop:

A budget workshop has been scheduled to be held at the conclusion of the regularly scheduled meeting of July 26.

President's
Report:

Dr. Cole presented the attached statement from the ICCTA indicating Sauk Valley's dues for the 1976-77 year would total \$1,788.40 and noted that this could be acted upon at the next meeting. Also presented to the Board was a detailed analysis of summer school enrollments and contracts; fall registration reports which showed that the 1976 enrollment was 908 students for 10,252 hours as compared to the 1975 figures of 655 students for 8,216 hours; a report from Harriet Hastings,

President's
Report:
(continued)

Registrar" for the summer session on "Students Who Attend"; a reminder that the ICCTA fall meeting will be held in September in St. Louis; a report on summer enrollment from Community Services; and a report from L.H. Horton of the ICCTA on the special session of the general assembly on funding.

Executive Session: At 9:08 p.m. it was moved by Member Reigle and seconded by Member Gaulrapp that the Board adjourn to executive session to counsel with the college attorney and discuss pending litigation. Chairman Coplan requested that Dean Edison remain for this session. Motion voted and carried.

Regular Session: At 10:32 p.m. it was moved by Member Gaulrapp and seconded by Member Reigle that the Board return to regular session. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Keefer, Koenig, Prescott, Reigle, Thompson, Wolf and Coplan. Nays-0. Motion carried.

Adjournment: Since there was no further business, it was moved by Member Keefer and seconded by Member Wolf that the Board adjourn. The next meeting will be July 26 at 8:00 p.m. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Keefer, Koenig, Prescott, Reigle, Thompson, Wolf and Coplan. Nays-0. Motion carried. The meeting adjourned at 10:34 p.m.

Respectfully submitted:



Arman Gaulrapp, Secretary

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE July 12, 1976

MEMORANDUM

SVC Board of Trustees

#J-4b

TO: Dr. George E. Cole
President

RE: AGENDA ITEM #F-4b - UNIT #5 LEASE

Attached is the report from the committee to work-out details for the continuing use of the food services area at SVC by Unit #5.

It is my understanding that Dean Edison and Chairman Coplan had hoped that this could be discussed at tonight's meeting. It was impossible to mail this out earlier to the Board because the meeting was just held last Friday, July 9.

GEC/bg
Enc.

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SAUK VALLEY COLLEGE
Proposed Lease Agreement

On Friday, July 9, representatives of Sauk Valley College and Community Unit School District #5 met and discussed terms and conditions for a continued lease of kitchen facilities. The parties expressed the basic philosophy which has prevailed. The school district desires to continue to use the college kitchen facilities as the production center for meals served in their twelve elementary schools. SVC representatives expressed a desire to continue to lease the facilities based upon the square footage of facilities used, the amount of equipment utilized in food production, and the number of meals served.

The school district's representatives, pending approval of the Board of Education at their July 15 meeting, proposes that a continued lease agreement be drawn under the existing terms and conditions with the following exceptions:

1. The cost of the lease would be \$1,000 per month for the 1976-77 school year (July 1, 1976 - June 30, 1977).
2. The food lab #1 and the adjoining office space used by the Whiteside Area Vocational Center be eliminated from the leased facilities.

The offer presented calling for a \$1,900 decrease in rent is based upon a decrease in production and facilities requested for use. The number of meals served since the inception of the food program on December 2, 1974 is as follows:

		<u>Total Meals</u>	<u>Unit #5 Meals</u>
1974-75	111 days	243,907	176,133
1975-76	174 days	362,279	251,149

With the completion of the new building in the Rock Falls Elementary District their lunch program will be operated within their district and service will not be required from the SVC kitchen. Also, the Center for Human Development in Sterling and the Bi-County students that were housed at Prairieville School will no longer require food service. The district's contractor, ARA, will handle the district's total food service program. However, the facilities at the Challand Junior High School will be fully utilized to serve that building with some additional production in the Challand kitchen for the high school. Sterling High School has limited facilities which will be

utilized on a day-to-day basis, dependent upon the menu for the day. It is estimated that approximately 1,500 meals per week or 54,000 meals per the school year will be produced at the SVC kitchen. Therefore, the annual production at the SVC production site will be slightly less than in the past.

The Whiteside Area Vocational Center has remodeled facilities within their building for their food service program. The vocational students will not require the use of the food lab or office area which has been used the past two years. The original lease provided for 5,993 square feet of kitchen facilities at SVC including that area used by the vocational center. Schematic drawings included with the original lease designates the area that has been rented for the vocational education program as 767 square feet. The elimination of this area is a 12.8% decrease in rented facilities.

The district's proposal is considered to be fair and equitable coupling the decreased production and the partial elimination of the leased area. In the event that production increases and exceeds the maximum of 425,000 meals as provided in Article 2 of the current lease, the additional cost rate would apply. We respectfully request that the Sauk Valley College Board of Trustees favorably consider this offer.

COMMUNITY UNIT SCHOOL DISTRICT #5

July 12, 1976

Signed: Robert R. Crisp
Director of Business Affairs

cc: Dr. Boggs, Superintendent
Members of the Finance Committee

RECEIVED JUL 12 1976

Illinois Community College Trustees Association

531 Iles Park Place-Springfield, Illinois 62718

Telephone 217-789-1777

July 1, 1976



Executive Secretary
L. H. Horton, Jr.

DR. George E. Cole, President
Sauk Valley College
RR 1
Dixon, Illinois 61021

Associate Executive Secretary
Larry D. Huffman

FROM: Rodney Brenner, Treasurer

Legal Counsel
Robert Maher
Albert J. Lingle

OBJECT: Statement of 1976-77 Illinois Community College Trustees Association Dues

ach college is billed for one-half the annual dues on July 1, 1976 and the second
illing will be sent on January 1, 1967. The first billing is based on the 1975-76
nnualized full-time equivalent student enrollment (taken from official figures on
he apportionment claims submitted by the colleges to the Illinois Community College
oard) with an adjustment being made in the January billing on the difference between
he actual enrollment and the enrollment reported at the time of the ICCTA billing.

he ICCTA dues are calculated according to the following formula:

\$1.20/student for the first 4,000 FTE
\$.60/student for the next 6,000 FTE
\$550 flat fee per community college district

f you have any questions regarding this statement, please contact the ICCTA Office.

FIRST HALF ICCTA dues (to be adjusted according to the official 1975-76 annualized
full-time equivalent enrollment):

Enrollment - 2064

Dues - \$1,238.40

Flat Fee - \$ 550.00

Total \$1,788.40

lease remit to:

Illinois Community College Trustees Association
531 Iles Park Place
Springfield, Illinois 62718

Thank you.

cc: Ronald Coplan, Board Chairman and
ICCTA Representative

President
Mr. Hugh Hammerslag
Rock Valley College
730 North Church
Rockford, Illinois 61103

Vice-President
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