

AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
Conference Room, Third Floor, 3L14
February 28, 1977 7:30 P.M.

- A. Call to order
- B. Roll call
- C. Written communication from visitors
- D. Recommended Actions
 - 1. Approval of minutes as submitted
 - 2. Approval of Treasurer's report
 - 3. Approval of current bills for payment
 - 4. Approval of current payroll journal
 - 5. Personnel matters
 - 6. Approval of budget transfers regarding work-study grant
 - 7. Approval of Standards of Progress
 - 8. Approval of SVC revised vacation policy
 - 9. Approval of a tuition increase
 - 10. Other items
- E. Old Business
 - 1. 1977-78 Budget planning
 - 2. Rate of summer school pay for full-time faculty
 - 3. Other items
- F. New Business
 - 1. Revised policy on proficiency testing
 - 2. Collective bargaining report
 - 3. Other items
- G. President's Report
 - 1. Report from student trustee
 - 2. Minutes of SVC committee meetings
 - 3. Report on LPN state board exams
 - 4. Revised summer calendar
 - 5. Report on student retention
 - 6. Report on grant for Human Values conference
 - 7. Extracts from BHE educational budget requests for 1977-78
 - 8. Other items
- H. Time of next meeting
- I. Adjournment

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

February 28, 1977

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on February 28, 1977 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Coplan called the meeting to order at 7:30 p.m. and the following members answered roll call:

Arman Gaulrapp	Oscar Koenig
Juanita Prescott	William Reigle
Laura Thompson	Robert Wolf
Ronald Coplan	

Absent: Lorna Keefer

Communications: The Board received a written communication in regard to the proposed tuition increase to be discussed under Item D-9.

Minutes: It was moved by Member Koenig and seconded by Member Reigle that the Board approve the minutes of the February 14 meeting as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Prescott and seconded by Member Koenig that the Board approve the attached Treasurer's Report. Motion voted and carried.

Bills Payable: It was moved by Member Gaulrapp and seconded by Member Reigle that the Board approve the bills in the following amounts:

Educational Fund	\$257,868.88
Building Fund	36,587.21

In a roll call vote the following was recorded: Ayes Members Gaulrapp, Koenig, Prescott, Reigle, Thompson, Wolf and Coplan. Nays-0. Motion carried.

Payroll: It was moved by Member Prescott and seconded by Member Gaulrapp that the Board approve the January 31 payroll in the amount of \$97,716.61 and the February 15 payroll in the amount of \$98,819.65. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Koenig, Prescott, Reigle, Thompson, Wolf and Coplan. Nays-0. Motion carried.

Learning Resource Staff: It was moved by Member Reigle and seconded by Member Gaulrapp that the Board approve the attached revision of contracts for the Learning Resource Center staff as recommended by Dean John Sagmoe. Motion voted and carried.

Work-Study: Item D-6 on budget transfers for the work-study grant was tabled.

Standards of Progress: It was moved by Member Prescott and seconded by Member Koenig that the Board approve the attached "Standards of Progress". Motion voted and carried.

Vacation Policy: It was moved by Member Gaulrapp and seconded by Member Koenig that the Board approve the revised vacation policy as per the attached. Motion voted and carried.

Tuition Increase: It was moved by Member Prescott and seconded by Member Wolf that the Board increase tuition at Sauk Valley College by \$1.00 per credit hour, or from \$15 to \$16 per credit hour with \$1.00 per hour going to the activity fee. This increase in tuition to be effective as of summer school, 1977. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Prescott, Thompson, Wolf and Coplan. Nays-Members Reigle and Koenig. Motion carried.

Budget: President Cole presented the attached budget material to the Board members to be used as a base for future budget deliberations. He requested that this material be reviewed, and if anyone had questions that they should address these questions in a specific manner to a specific area in order to generate specific responses from the administration.

Summer School Pay: The attached memorandum was presented to the Board as an informational item on summer school pay for full-time faculty.

Donovan Case: Chairman Coplan noted that a discussion on the Donovan Case would take place in executive session.

Proficiency Testing: The attached revised policy on Proficiency Testing was presented to the Board for their study and action at the next meeting.

Bargaining:

Chairman Coplan noted that the Board and Faculty Negotiating Teams had a brief meeting today at 4:30 p.m. and that the next meeting will take place on May 16, 1977.

College Intern:

Dean Williams spoke to the Board on the report of the college intern, Richard Hamlin, on student retention at Sauk Valley College.

President's Report:

Student trustee, Laura Thompson, noted that she did not have a report at this time. President Cole then reported on the LPN State Board exams; minutes of the SVC committee meetings; the revised summer school calendar; report on student retention; the grant for Human Values conference; extracts from the BHE educational budget requests for 1977-78; a report from the veteran's office on spring, 1977 enrollment; a letter on tax objections; a letter of accreditation on our radiologic technology program; a SVC enrollment study through 1980 by the Admissions Office; and finally a memorandum to Member Prescott containing answers to written questions submitted to Dr. Cole.

Executive Session:

At 8:45 p.m. it was moved by Member Gaulrapp and seconded by Member Koenig that the Board adjourn to executive session to discuss pending litigation. Motion voted and carried.

Regular Session:

At 8:59 p.m. it was moved by Member Wolf and seconded by Member Reigle to return to regular session. Motion voted and carried.

Adjournment:

Since there was no further business, it was moved by Member Wolf and seconded by Member Reigle that the Board adjourn. The next regular meeting will be 7:30 p.m. on March 14, 1977. In a roll call vote the following was recorded: Ayes Members Gaulrapp, Koenig, Prescott, Reigle, Thompson, Wolf and Coplan. Nays-0. Motion carried.

The meeting adjourned at 9:07 p.m.

Respectfully submitted:


Arman Gaulrapp, Secretary

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 23, 1977

MEMORANDUM

#D-5

SVC Board of Trustees

OM: Dr. George E. Cole G. EC
President

RE: AGENDA ITEM #D-5 - PERSONNEL MATTERS

The attached recommendation from Dean Sagmoe indicates that it is the opinion of Dr. Pintozzi and John that contract clarifications for LRC staff members is necessary. It is their recommendation that they be treated in a manner consistent with the other faculty members.

In essence, they will be expected to work 37 hours a week during the time that school is in session. They will be given some released time during the regular academic year and will be expected to work a minimum of two weeks during the six-week summer session. They will not be expected to work during the time that classes are not in session and will not be permitted to earn vacation days. This is slightly different than the arrangement that existed during the beginning of the 1976-77 academic year in that we had them work ten months and allowed them to accumulate two vacation days per month. We expected them to work part of the summer session.

I have discussed this in great length with John and it would appear that it would be better to settle this informally rather than test it through the grievance procedure. It is my understanding that a grievance would probably be forthcoming and it is John's opinion that this new arrangement would better serve the needs of the Learning Resource Center.

RECOMMENDATION:

The President recommends that the Board approve the attached revision of the Learning Resource Center staff contracts from Dean John Sagmoe dated February 2, 1977.

GEC/bg
Enc.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 2, 1977

ORANDUM

Dr. Cole

John Sagmoe

RE: RECOMMENDATION FOR REVISING LEARNING RESOURCE CENTER STAFF CONTRACTS

Earlier this fall I indicated to you some concerns I had about the terms of the contracts for the Learning Resource Center staff. My specific concern was the appearance of differential treatment for this staff as it was equated to other faculty members covered by the Faculty Association contract.

As you know, last spring the Learning Resource Center staff was reassigned to my area of responsibility. In that action, all LRC staff members were placed on 10-month contracts accumulating vacation leave of two days per month.

In light of recent discussions regarding budget reductions and the potential closing of the building, I feel that this would be an appropriate time to review that action particularly as it relates to the lengths of the appointments.

I am currently maintaining schedules of 37 hours per week for these three staff members. Thus, we have equated one week library duty to one week of instructional duty. By requiring the LRC staff a total of 10 months and accumulated vacation leave, it would appear that we are treating the staff in a differential manner; and in fact, are requiring approximately four more weeks of duty.

It would be my recommendation that to be consistent with other faculty in the Association these staff members be placed on a regular faculty schedule as it relates to lengths of contracts (faculty orientation to commencement) with one exception, the LRC staff be required to take the equivalent of one week off in both the fall and spring semesters for a total of two weeks for the academic year and that these two weeks be assigned for summer school duty. This would provide the equivalent of six weeks full-time professional LRC staff duty for summer school assignments. This recommendation would also discontinue the accumulation of vacation leave. In my opinion, this action would result in equitable treatment as compared with other members of the Faculty Association.

I have reviewed this recommendation with the Assistant Dean of Learning Resources, Frank Pintozzi, and we feel that this contract

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 2, 1977

MEMORANDUM

Dr. Cole

John Sagmoe

SECOND PAGE, CONTINUED

could be administered in such a manner to assure adequate services at times of student and faculty need. I have also reviewed this recommendation with the LRC staff, and they have indicated a desire to cooperate and facilitate such a program.

I would appreciate your reviewing this recommendation. I would also like it to be considered to cover the current contract year. This way we could be assured of no accumulation of vacation leave for this year, and it would give us time to prepare a summer session schedule.

Attached is an illustration of this proposed schedule.

JES/vld

ENC

cc Frank Pintozzi

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 17, 1977

MEMORANDUM

TO: Dr. Cole

FROM: John Sagmoe

Attached is my recommendation for revising the Learning Resource Center staff contracts. As per our discussion at the last Administrative Council meeting, I suggested that this be presented to the Board of Trustees.

I am also attaching communications verifying understanding and agreement of this proposal from the Learning Resource Center staff.

JES/vld

ENC

cc Frank Pintozzi

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 2-17-77

MEMORANDUM

RECEIVED
2-17-77

TO: John Sagmoe
JP
FROM: Frank Pintozzi, Assistant Dean
Learning Skills & Resources

I concur with the memo to you from the Library staff (2-17-77). With board approval I will arrange the schedules of Duane Paulsen, Bob Thomas, and Betty Wigginton based on your proposal of 2-2-77 to Dr. Cole.

jh

cc: Duane Paulsen
Bob Thomas
Betty Wigginton
Dr. Cole

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 17, 1977

MEMORANDUM

RECEIVED FEB 18 1977

John Sagmoe

DM: Duane Paulsen, Robert ^{RT} Thomas, Betty Wigginton

BS

As a result of our February 14, 1977, meeting (in which possible solutions to the problem of our contract being inequitable in time length to those of other faculty were discussed), we believe, and wish to state for the record, that with college board approval of your proposal (your memo, 2/2/77, to Dr. Cole) a satisfactory arrangement can yet be established for the current college year.

cc: Frank Pintozzi

PROPOSED SCHEDULE

Regular Academic Session

Staff Member #1

LCR Staff Member #2

LCR Staff Member #3

SEMESTER

#1

Take 1-week
release time

SEMESTER

#1

Take 1-week
release time

SEMESTER

#1

Take 1-week
release time

SEMESTER

#2

Take 1-week
release time

SEMESTER

#2

Take 1-week
release time

SEMESTER

#2

Take 1-week
release time

Summer School

2-Week
Duty

2-Week
Duty

2-Week
Duty

NOTE: With release time taken during the Academic year and assignment of the release time to summer, adequate coverage for the summer session is provided. Adequate coverage will be provided throughout the remainder of the summer and other times when the school is open by Frank Pintozzi, Assistant Dean of Learning Resources and his clerical support staff.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 23, 1977

MORANDUM

#f-7

SVC Board of Trustees

OM: Dr. George E. Cole *G. E. C.*
President

RE: AGENDA ITEM #D-7 - APPROVAL OF STANDARDS OF PROGRESS

The attached memo regarding the policy on standards of progress was presented to the Board at our last meeting and in as much as it represents a change in college policy it was necessary to wait until the following Board meeting to request action on this policy change.

RECOMMENDATION:

The President recommends that the Board approve the attached COLLEGE POLICY ON "STANDARDS OF PROGRESS" AS IT PERTAINS TO RECEIVING FEDERAL AID AT SAUK VALLEY COLLEGE.

GEC/bg
Enc.



SAUK VALLEY COLLEGE

R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511

COLLEGE POLICY ON "STANDARDS OF PROGRESS" AS IT PERTAINS TO RECEIVING FEDERAL FINANCIAL AID AT SAUK VALLEY COLLEGE

Students receiving Federal financial aid funds must remain in good standing and show measurable progress toward their certificate or degree. (Title 45, Ch. I, Part 144.2-20, Federal Regulations.)

For purpose of implementing this policy the following criteria will be used:

- I. Where two or more courses totaling at least six or more credit hours are undertaken and the student fails and/or withdraws from all, the student will be determined to have made unsatisfactory progress and may be terminated from receiving Federal financial aid at Sauk Valley College for the following semester.
- II. Failure to successfully earn credit in at least fifty percent of the courses undertaken will be determined to have made unsatisfactory progress and may be terminated from receiving Federal financial aid at Sauk Valley College for the following semester.
- III. Federal financial aid recipients must maintain the following grade point averages as listed in the Sauk Valley College academic probation policy published on page 22 of the current college catalog to be considered as making satisfactory progress toward their certificate or degree.

Semester Hours Attempted	Cumulative Grade Point Average
12 - 30	1.50
31 - 45	1.75
46 - 60+	2.00

The law requires a review of each financial aid recipient's academic record at the end of each regular semester. Any extenuating circumstances which can be fully documented, will be considered for continuance on Federal financial aid programs on an individual basis.

This policy does not preclude a student from enrolling in subsequent semesters and re-establishing satisfactory progress. When this occurs, the student will again become eligible for Federal financial aid participation.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 9, 1977

MEMORANDUM

TO: SVC Board of Trustees

CC: Dr. George E. Cole *G.E.C.*
President

RE: POLICY ON STANDARDS OF PROGRESS - AGENDA ITEM #F-1

The attached communication from Dean Sagmoe explains the proposed policy on "Standards of Progress" for students receiving federal financial aid at Sauk Valley College.

In summary, the federal government is expecting colleges to exercise more control over students who receive federal financial aid. We have previously had a policy for veterans who were receiving VA benefits, somewhat similar to this proposed policy. It now appears that the federal government expects colleges to expect the same standards of attendance and performance from all students who receive financial aid from the federal government.

This policy should be acted on at the February 28th Board meeting. I am providing you with copies of it so that it might be reviewed and discussed prior to its formal approval at that meeting.

This proposed policy has been discussed at the appropriate committee meetings and has been reviewed in detail by the financial aids officer and Dean Sagmoe's staff.

GEC/bg
Enc.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 7, 1977

MORANDUM

Dr. Cole

TO: John Sagmoe

RE: PROPOSED COLLEGE POLICY ON "STANDARDS OF PROGRESS" FOR STUDENTS RECEIVING FEDERAL FINANCIAL AID AT SAUK VALLEY COLLEGE

Educational Amendments of 1976 have provided new legal requirements which affect Sauk Valley College; particularly in various Federal financial aid programs including college workstudy, Supplemental Educational Opportunity Grants (SEOG), National Direct Student Loans (NDSL), Guaranteed Student Loans (GSL), and Basic Educational Opportunity Grants (BEOG).

In recent communications with the Department of Health, Education, and Welfare, our financial aid office has been advised that we should have an approved policy on file regarding "standards of progress" as it relates to students enrolled under these Federal financial aid programs.

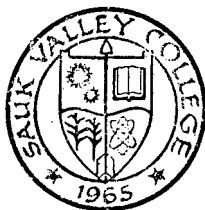
In order to place Sauk Valley College in compliance with these requirements, I recommend that the attached policy be considered for approval. This policy has been developed in cooperation with Mr. Ron Marlier, Director of Financial Aids.

I am also including a letter that was previously sent at the beginning of the spring semester advising our students of these new regulations.

JES/vld

ENCS

cc Ron Marlier



SAUK VALLEY COLLEGE

R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511

January 13, 1977

Attention Students

From: Ronald F. Marlier, Director of Financial Aids

The education amendments of 1976 provide new legal requirements which could affect financial aid participation.

In verbatim, the following administrative memo from Washington D.C. requires the college to administer federal financial aid programs accordingly; quote:

The Amendments provide that financial aid payments under the College Work-Study, SEOG, NDSL, GSL, and the BEOG programs must not be made to students if a student owes a refund on grants or is in default on a loan previously issued to the student by the institution. For this reason, once the institution has established that an overpayment has been made, it may make no further payments under these programs including payment of Basic Grant awards if the student owes a refund on grants or is in default on loans until the student has met his financial obligations under the College-based and Guaranteed Student Loan Programs.

Additionally, the Amendments provide that financial aid payments under the above programs must not be made if a student is not maintaining satisfactory progress in the course of study he is pursuing according to the standards and practices of the institution.

Therefore, the institution must withhold payment if the student is not making measurable progress in accordance with the standards and practices of the institution until the student reestablishes satisfactory progress.

In such cases, students shall not be paid retroactively for terms where eligibility was lost because of the conditions stated above.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 23, 1977

MEMORANDUM

#f-8

TO: SVC Board of Trustees

FROM: Dr. George E. Cole
President

RE: AGENDA ITEM #D-8 APPROVAL OF REVISED SVC VACATION POLICY

The attached revised vacation policy was introduced at the February 9th Board meeting. In as much as it represents a change in existing college policy we were not permitted to act on it until the following Board meeting.

RECOMMENDATION:

The President recommends that the Board approve the revised Sauk Valley College vacation policy by adding the following statement to the last paragraph:

"It is the policy of the college to encourage employees to use vacation days rather than allow them to accumulate. Upon separation from employment at the college, staff members will be paid for their accumulated vacation time to a maximum of one fiscal year's accumulation."

GEC/bg
Enc.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 9, 1977

MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole *G. E. C.*
President

RE: AGENDA ITEM #F-3 - RECOMMENDED CHANGE IN SAUK VALLEY
COLLEGE'S VACATION POLICY

Attached is the current vacation policy which has been in effect at
Sauk Valley College since June 9, 1969.

I am recommending that it be amended by adding the following statement
to the last paragraph:

"It is the policy of the college to encourage employees
to use vacation days rather than allow them to accumulate.
Upon separation from employment at the college, staff
members will be paid for their accumulated vacation time
to a maximum of one fiscal year's accumulation."

GEC/bg
Enc.

SAUK VALLEY COLLEGE

VACATION POLICY

6-9-69

All full-time employees will receive paid annual vacation credit at the rate of one day per month for non-professional staff and two days per month for professional staff, effective with the first day of the first full month of employment. All vacations must be taken by the employee within 15 months (September 30th) following the close of the fiscal year during which the vacation time will have accrued.

Regular employees working less than full-time will earn comparable vacation time on a pro-rata basis. This pro-ration will be earned on the same ratio as their regular employment bears to a comparable full-time work schedule.

No vacation time will be used before being earned. This phase of the policy will be subject only to prior approval by the supervisor. However, should any employee find it necessary to take vacation in advance of the time earned and should later sever their employment with the college, any excess time will be deducted from their final salary payment.

Earned vacation upon separation from employment will be paid the employee at the pay rate then in effect. The fiscal year will become the anniversary date of this policy for all employees.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 23, 1977

MEMORANDUM

#2-1

: SVC Board of Trustees

OM: Dr. George E. Cole *G. E. C.*

President

RE: AGENDA ITEM #E-1 - 1977-78 BUDGET PLANNING

The attached summary was circulated at the last Board meeting to be reviewed by Board members. It represents a summary of the projected expenditures for 1977-78. This summary is the result of detailed budget requests made by each department to each Dean and in turn submitted to Dean Edison.

It is, in essence, a total projected expenses budget for 1977-78. In most instances the recommendations made at department meetings which were held earlier this year have been met and are reflected in this budget summary.

For your information we are listing the original 1976-77 budget requests and comparing those with the projected 1977-78 budget requests and the third column on each page provides the difference between FY 77 requests and FY 78 requests. It is possible to compare these requests for each instructional department and all other cost centers of the college.

This overall document will probably undergo some minor revisions between now and the time of our formal budget approval, for example, we did not include budgeted expenditures for the cost of our affirmative action program and at our last administrative council meeting we did provide a cost center for affirmative action and set-up a budget for that activity at Sauk.

It may also be necessary to accomplish some minor revisions in the area of state work-study and/or federal work-study changes. These changes can be incorporated as the year progresses and we know more about next year's situation.

This document, however, should represent a base to use as a reference point in future deliberations. Hopefully, our budget discussions can deal with specific cost centers and specific expense items. I would like each Board member to review this document and to try to address their questions in a specific manner to a specific area so that we might generate some specific responses. I stress the concept of specific because there are comments being made to the effect that there are large amounts of money hidden in the budget, that specific recommendations made for cost cutting have not been implemented, and that overall there appears to be a gross over-estimate of the projected expenditures for the 1977-78 year.

Memo to: SVC Board of Trustees
February 23, 1977
Page #2

In the interest of good communications I feel that those individuals who feel that there is padding in the budget should be willing to identify it so that we might make appropriate changes.

I am also attaching our projected revenue statement for 1977-78. We may want to amend this as the year progresses, either through action on tuition increases or perhaps through amending upward our enrollment projections.

By way of comparison, I am providing our more detailed up-to-date summary of actual credit hour production for the 1976-77 academic year and I am comparing this with the projected credit hour productivity by categories for 1977-78. There is evidence that we have increased revenue in some areas by recoding some of our courses into higher funding categories. It is also evident that some departments are producing more credit hours than was anticipated and some are producing less.

At the time of submission of our mid-term report for the spring semester we should have a fairly accurate summary of the actual credit hours produced in the 1976-77 year and then should be able to decide whether that situation will remain stable for the 1977-78 year or whether we may expect increases in some areas and decreases in other areas and decide what our best estimate is as to total credit hours generated by categories for the total 1977-78 academic year.

GEC/bg
Enc.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 2-9-77

MEMORANDUM

TO: ADMINISTRATIVE COUNCIL

CC:

Robert Edison

Beth

Enclosed herewith is the detailed non-salary requests having been made for 1977-78. The first sheet also indicates the salary requests in the various categories which have been submitted.

The total of these figures is as follows:

Salary and Wage Requests	\$ 2,530,721
Non-Salary Requests	<u>922,508</u>
Total -	<u>\$ 3,453,229</u>

These have been compiled rather rapidly and I would, therefore, like to request that each of you carefully check the data which I am submitting versus the date which each of you submitted to me.

RE:fsb

BUDGETED SALARIES - 1976-77

		<u>Requests</u>
Employees	\$ 2,021,781	\$ 2,021,781
Student Tutors	2,500	2,500
Community Services		
Instructional Salaries	65,000	62,000
Coordinators	5,000	6,000
Summer Session	112,500	119,000
Part-time & Overload	137,500	125,100
Work Study	161,160	187,040*
Coaching	<u>7,300</u>	<u>7,300</u>
	<u>\$ 2,512,741</u>	<u>\$ 2,530,721</u>

<u>Summer, 1977</u>	<u>P.T. and Overload</u>	<u>Community Services</u>			
Bunch	\$ 58,000	Bunch	\$ 17,500	Barber	\$62,000
Pintozzi	7,500	Pintozzi	6,600		6,000
Williams	<u>53,500</u>	Williams	<u>101,000</u>		
	<u>\$119,000</u>		<u>\$125,100</u>		

WORK STUDY FUNDS

Federal	\$ 150,000
SVC - 25%	<u>37,500</u>
	\$ 187,500
Less 3% gross fee	<u>5,460</u>
	\$ 182,040
SVC Students	<u>5,000</u>
	<u>\$ 187,040</u>

* Question - State Work Study for 1977-78 for both Income & Expense.

EXPENDITURES

	<u>Budgeted</u> <u>1976-77</u>	<u>Submitted</u> <u>to Board</u> <u>1-31-77</u>	<u>Actual</u> <u>Requests</u> <u>1977-78</u>
Fringe Benefits	45,000	114,000	113,200 *
Contractual	135,022	110,000	106,244 *
General Materials & Supplies	258,456	250,000	242,414
Conf. & Meeting Expense	38,798	36,000	35,026
Fixed Charges	25,000	35,000	33,000
Utilities	214,600	250,000	249,500
Capital Outlay	81,126	55,000	34,332
Other	113,658	110,000	108,792 **
	<u>\$ 911,660</u>	<u>\$ 960,000</u>	<u>\$ 922,508</u>

* Includes Faculty-in-service, \$5,000

** Other:

Recruitment at Fairs	2,000
Commencement	4,000
Special Affairs	1,500
Postage	25,080
Publ & Dues	6,200
Advertising	500
Recruitment	2,000
Charge-Back	20,000
NCR Rental	42,012
Tuition Reimbursement	5,500
	<u>108,792</u>

2-9-77

fsb

NON-SALARY COSTS FOR 1977-78

DI	<u>ON OF BUSINESS (Williams)</u>	Original 1976-77	Requests 1977-78	<i>Difference</i>
				1977-78 re: 1976-77
	<u>Contractual Services</u>	3,600	3,600	-0-
	<u>General Materials & Supplies</u>	6,800	4,700	(2,100)
	<u>Conference & Meeting Expense</u>	1,600	1,500	(100)
	 <u>FOOD SERVICES (Williams)</u>			
	<u>Contractual Services</u>	250	350	100
	<u>General Materials & Supplies</u>	1,175	825	(350)
	<u>Conference & Meeting Expense</u>	375	250	(125)
	 <u>DIVISION OF AGRICULTURE (Williams)</u>			
	<u>Contractual Services</u>	200	200	-0-
	<u>General Materials & Supplies</u>	2,100	1,570	(530)
	<u>Conference & Meeting Expense</u>	700	700	-0-
	 <u>DIVISION OF INDUSTRIAL EDUCATION (Williams)</u>			
	<u>Contractual Services</u>	1,650	1,250	(400)
	<u>General Materials & Supplies</u>	16,581	15,043	(1,538)
	<u>Conference & Meeting Expense</u>	1,590	1,465	(125)
	 <u>COSMETOLOGY (Williams)</u>			
	<u>Contractual Services</u>	26,000	31,008	5,008
	<u>General Materials & Supplies</u>	140	100	(40)
	<u>Conference & Meeting Expense</u>	57	50	(7)
	 <u>HUMAN SERVICES (Williams)</u>			
	<u>Contractual Services</u>	350	350	-0-
	<u>General Materials & Supplies</u>	1,250	1,200	(50)
	<u>Conference & Meeting Expense</u>	550	550	-0-
	 <u>DIVISION OF SOCIAL SCIENCE (Bunch)</u>			
	<u>Contractual Services</u>	120	-0-	(120)
	<u>General Materials & Supplies</u>	3,007	2,172	(835)
	<u>Conference & Meeting Expense</u>	963	720	(243)
	 <u>CRIMINAL JUSTICE (Williams)</u>			
	<u>Contractual Services</u>	250	300	50
	<u>General Materials & Supplies</u>	4,937	2,750	(2,187)
	<u>Conference & Meeting Expense</u>	1,960	940	(1,020)
	 <u>FIRE SCIENCE (Williams)</u>			
	<u>Contractual Services</u>	-0-	100	100
	<u>General Materials & Supplies</u>	-0-	1,625	1,625
	<u>Conference & Meeting Expense</u>	-0-	400	400
	 <u>LIBRARY TECHNOLOGY (Williams)</u>			
	<u>General Materials & Supplies</u>	400	200	(150)

	<i>Original</i> <i>1976-77</i>	<i>Requests</i> <i>1977-78</i>	<i>Difference</i> <i>1977-78 re:</i> <i>1976-77</i>
DIVISION OF HUMANITIES (Bunch)			
General Materials & Supplies (Humanities)	2,500	2,274	(226)
Conference & Meeting Expense (Humanities)	962	866	(96)
Contractual Services (Art)	330	330	-0-
General Materials & Supplies (Art)	1,760	1,602	(158)
Conference & Meeting Expense (Art)	121	109	(12)
Contractual Services (Music)	700	700	-0-
General Materials & Supplies (Music)	1,740	1,584	(156)
Conference & Meeting Expense (Music)	242	228	(14)
DIVISION OF MATH-SCIENCE (Bunch)			
Contractual Services	700	700	-0-
General Materials & Supplies	9,234	8,801	(433)
Conference & Meeting Expense	962	866	(96)
MED. LAB. TECHNOLOGY (Williams)			
Contractual Services	800	400	(400)
General Materials & Supplies	4,492	4,691	199
Conference & Meeting Expense	525	270	(255)
AD NURSING (Williams)			
Contractual Services	50	25	(25)
General Materials & Supplies	1,200	1,480	280
Conference & Meeting Expense	1,518	1,495	(23)
LP NURSING (Williams)			
Contractual Services	-0-	75	75
General Materials & Supplies	1,150	1,590	440
Conference & Meeting Expense	715	740	25
RADIOLOGIC TECHNOLOGY (Williams)			
Contractual Services	750	700	(50)
General Materials & Supplies	2,990	2,785	(205)
Conference & Meeting Expense	1,755	1,000	(755)
DIVISION OF PHYSICAL EDUCATION (Bunch)			
General Materials & Supplies	2,300	2,172	(128)
Conference & Meeting Expense	352	317	(35)
INSTRUCTIONAL PROGRAM ADMINISTRATION (Edison)			
Contractual (WORKROOM)	1,100	1,100	-0-
Contractual (UNALLOCATED)	2,000	2,000	-0-
Faculty-In-Service Training (Bunch)	5,000	5,000	-0-
General Materials & Supplies (WORKROOM)	1,000	1,000	-0-
General Materials & Supplies (FACULTY OFC) Bunch	800	700	(100)
General Materials (INSTITUTIONAL COM.)	200	200	-0-
Tuition Reimbursement	5,500	5,500	-0-

	Original 1975-76	Requests 1976-77	Difference 1976-77 re: 1975-76
<u>DEAN OF ARTS AND SCIENCES</u> (Bunch)			
Contractual Services	50	-0-	(50)
General Materials & Supplies	900	900	-0-
Conference & Meeting Expense	800	720	(80)
<u>ASSISTANT DEAN OF ARTS & SCIENCES</u> (Bunch)			
General Materials & Supplies	400	400	-0-
Conference & Meeting Expense	400	360	(40)
<u>DEAN OF CAREER EDUCATION</u> (Williams)			
Contractual Services	1,000	-0-	(1,000)
General Materials & Supplies	1,550	1,500	(50)
Conference & Meeting Expense	1,600	1,500	(100)
<u>ASSISTANT DEAN OF CAREER EDUCATION</u> (Williams)			
General Materials & Supplies	700	750	50
Conference & Meeting Expense	500	500	-0-
<u>COMMUNITY EDUCATION</u> (Williams)			
Contractual Services	1,000	1,000	-0-
General Materials & Supplies	3,000	2,400	(600)
Conference & Meeting Expense	1,800	1,800	-0-
<u>ACADEMIC SKILLS CENTER</u> (Sagmoe)			
Contractual Services	400	500	100
General Materials & Supplies	5,100	3,000	(2,100)
Conference & Meeting Expense	363	300	(63)
<u>ACADEMIC SUPPORT</u> (Learning Resources) (Sagmoe)			
Contractual Services	3,000	3,500	500
Library Supplies	8,000	8,300	300
Audio Visual Supplies	7,900	6,400	(1,500)
Xerox Supplies	2,000	2,000	-0-
Library Books	30,000	25,000	(5,000)
Conference & Meeting Expense	413	400	(13)
<u>ADMISSIONS AND RECORDS</u> (Cole)			
Contractual Services	175	390	215
General Materials & Supplies	4,800	4,800	-0-
Conference & Meeting Expense	500	500	-0-
<u>HEALTH SERVICES</u> (Sagmoe)			
General Supplies	300	300	-0-
<u>ADMINISTRATION OF STUDENT SERVICES & AIDS</u> (Sagmoe)			
Contractual Services	300	300	-0-
General Materials & Supplies	9,500	9,000	(500)
Recruitment at Fairs, etc.	2,200	2,000	(200)
Commencement	4,000	4,000	-0-
Conference & Meeting Expense	5,000	4,300	(700)

	Original 1976-77	Requests 1977-78	Difference 1977-78 re: 1976-77
<u>VETERANS GRANT PROGRAM (Sagmoe)</u>			
General Materials & Supplies	2,500	2,500	-0-
Conference & Meeting Expense	1,200	1,200	-0-
Equipment	250	-0-	(250)
<u>PUBLIC SERVICES (Edison)</u>			
Contractual Services	500	500	-0-
General Materials & Supplies	500	500	-0-
<u>OPERATION & MAINTENANCE OF PLANT (Edison)</u>			
General Materials & Supplies	55,000	55,000	-0-
Conference & Meeting Expense	1,000	1,000	-0-
Additional Equipment	10,000	10,000	-0-
Contractual Services	64,200	26,600	(37,600)
Gas Utilities	72,800	96,000	23,200
Electricity	119,000	130,700	11,700
Telephone	22,800	22,800	-0-
Rental	1,000	1,000	-0-
Provision for Contingencies	15,000	-0-	(15,000)
<u>PRESIDENT'S OFFICE (Cole)</u>			
Contractual Services	100	100	-0-
General Materials & Supplies	3,000	3,000	-0-
Conference & Meeting Expense	4,000	2,500	(1,500)
Special Affairs	1,500	1,500	-0-
<u>BUSINESS OFFICE (Edison)</u>			
Contractual Services	2,200	2,200	-0-
General Materials & Supplies	8,000	8,000	-0-
Conference & Meeting Expense	2,000	2,000	-0-
<u>COMMUNITY RELATIONS (Cole)</u>			
General Materials & Advertising	42,000	42,000	-0-
Conference & Meeting Expense	750	750	-0-
<u>BOARD OF TRUSTEES (Edison)</u>			
Contractual - Auditing & Legal	13,000	13,000	-0-
Other General Supplies (Elections)	2,750	2,750	-0-
Conference & Meeting Expense	2,000	2,000	-0-
<u>INSTITUTIONAL EXPENSE (Edison)</u>			
Group Medical & Life Insurance	45,430	113,200	67,770
UNALLOCATED Contractual	1,875	2,100	225
Supplies (Faculty Assoc.)	200	200	-0-
Postage	22,800	25,080	2,280
Publications/Dues (Cole)	6,200	6,200	-0-
Advertising	500	500	-0-
Recruitment (Cole)	2,000	2,000	-0-
General Insurance	24,000	32,000	8,000
Equipment	70,876	24,332	(46,544)
Tuition Charge-Back (Sagmoe)	14,000	20,000	6,000

	<i>Original</i> <i>1976-77</i>	<i>Requests</i> <i>1977-78</i>	<i>Difference</i> <i>1977-78 re; 1976-77</i>
<u>INSTITUTIONAL RESEARCH (Cole)</u>			
General Materials & Supplies	1,000	1,000	-0-
Conference & Meeting Expense	500	500	-0-
<u>DATA PROCESSING SERVICES (Cole)</u>			
Contractual Services	3,372	9,096	5,724
General Materials & Supplies	3,600	3,600	-0-
Conference & Meeting Expense	1,025	1,000	(25)
Rental of IBM Equipment	54,958	42,012	(12,946)
<u>PROVISION FOR CONTINGENCIES</u>			
	<u>150,000</u>	<u>-0-</u>	<u>(150,000)</u>
<u>TOTAL EDUCATIONAL AND BUILDING BUDGETS</u>	<u>\$1,077,090</u>	<u>\$922,508</u>	<u>(\$154,582)</u>

The original 1976-77 budget contained \$165,000, of which \$161,000 was transferred as follows:

\$ 80,976 - Net salary adjustment.
 34,249 - Transferred to Group Med. & Life Ins.
 4,400 - Transferred to General Insurance
 26,375 - Transferred to Capital Outlay for Data Processing
 15,000 - Building Contingency transferred to Building Contractual.
\$161,000

There is no Contingency in the current presentation for the 1977-78 projections.

Equipment requests:

Academic Skills	\$1,150.
Student Services	700
L.R.C. - A-V	13,411
Dean Williams Ofc.	100
ADN	150
Rad. Tech	1,497
LPN	150
Indus. Tech.	4,666
Agriculture	400
Business Division	1,108
Business Office	1,000
Building & Grounds	10,000
	<u>\$34,332</u>

SAUK VALLEY COLLEGEREVENUE PROJECTIONS 1977-78 (STATE AID)

DEPARTMENT	RATE	HOURS	YEAR'S TOTAL	1-6-77 NEW RATES
Bachelors & General Academic	23.33	26,500	\$618,245	\$590,950
Business, Personnel Public Service	16.74	11,900	\$199,206	\$180,999
Processing & Commerce Tech	27.74	1,200	\$ 33,288	\$ 31,656
Agricultural Science & Industrial Tech	28.86	6,200	\$178,932	\$168,330
Math Technology	49.51	6,000	\$297,060	\$285,720
National Skills	11.60	1,200	\$ 13,920	\$ 12,432
Medial & Developmental	8.17	4,000	\$ 32,680	\$ 37,280
Other General Studies	11.47	1,200	\$ 13,764	\$ 12,348
AL FOR YEAR		58,200	\$1,387,095	\$1,319,715

SAUK VALLEY COLLEGE

ENROLLMENT REPORT

CATEGORY	ACTUAL 1976-77 (AS OF 2-15-77)	PROJECTED 1977-78
1. Bac & General Academic	27,242	26,500
2. Business, Pers. & Public Service	12,226	11,900
3. Data Processing & Commerce	1,146	1,200
4. Natural Science & Ind. Tech.	6,785	6,200
5. Health Professions	5,540	6,000
6. Review Vocational Skills	877	1,200
7. Remedial/Developmental Instruction	3,513	4,000
8. Other General Studies	747	1,200
9. Unknown Category		
10. Total Funding Category	58,076	58,200

bg
2-23-77

SAUK VALLEY COLLEGE

DATE 02/15/77

PRE-REGISTRATION ENROLLMENT REPORT

PAGE 42

SAUK VALLEY COLLEGE TOTALS FOR SPR 77

DIVISION TOTALS

TOTAL OF COURSES WITH 1 OR MORE REQUESTED SEATS	621
5 OR MORE REQUESTED SEATS	515
10 OR MORE REQUESTED SEATS	398
15 OR MORE REQUESTED SEATS	276
20 OR MORE REQUESTED SEATS	175
25 OR MORE REQUESTED SEATS	111
30 OR MORE REQUESTED SEATS	73

TOTAL OF OVER SUBSCRIBED COURSES 180

DAY NIGHT TOTAL

AVAILABLE COURSES	422	294	716
COURSES WITH ENROLLMENT	353	229	582
AVAILABLE SEATS	12227	9307	20534
REQUESTED SEATS	6944	2470	9714

AVAILABLE HOURS CREDIT	35323	18449	53803	PERCENTAGE	
REQUESTED HOURS CREDIT	16520	9712	26232	FILLED	48.76

TOTAL CREDIT HOURS BY EIGHT FUNDING CATEGORIES

	PREV-SPR-CURR-SEM-RUNG	PREV-YTD-CURR-YTD-RUNG				
EDAC & GEN ACADEMIC	13273	12949	14345	20115	27242	30571
BUS, BEGS & BUR SERV	6538	5519	7342	14476	12225	15257
DATA PROC & COMMERCIAL	421	515	477	942	1143	1091
MAT SCI & TECHNICAL	3106	3216	3494	6789	6725	7356
HEALTH PROFESSIONS	2244	2439	2532	5387	5640	6085
PREVIEW VOC SKILLS	213	259	413	793	877	984
MEMPH/DEVEL INSTRUCT	1561	1299	1665	4063	3513	4132
OTHER GEN STUDIES	652	56	357	1088	747	704
UNKNOWN CATEGORY						
TOTAL FUNDING CATEGORY	29708	26232	30615	62707	58075	67088

~~H~~ 8-1

CREDIT HOURS FOR 1976-77 ACADEMIC YEAR

AS COMPARED TO 1975-76 ACADEMIC YEAR

<u>1975-76 YEAR</u>	<u>1976-77 YEAR</u>	<u>DIFFERENCE</u>
<u>ARTS & SCIENCES</u>		
28,863	25,404	Down: 11.98%
<u>CAREER EDUCATION</u>		
27,040	25,578	Down: 5.41%
<u>GENERAL STUDIES</u>		
2,517	2,756	Up: 9.5%
<u>COMMUNITY SERVICES</u>		
3.545	4,090	Up: 15.37%
AL COLLEGE TIME LAST R 61,965		
	58,194	Down: 6.08%
AL COLLEGE AL YEAR 5-76 62,707		
	58,194*	Down: 7.20%

is figure will increase slightly by year end.

CREDIT HOURS FOR 1976-77 ACADEMIC YEAR

AS COMPARED TO 1975-76 ACADEMIC YEAR

BY DEPARTMENT

<u>DEPARTMENT</u>	<u>1975-76 YEAR</u>	<u>1976-77 YEAR</u>	<u>DIFFERENCE</u>
Agriculture	1,213	828	Down: 31.7%
Business	9,331	8,339	Down: 10.6%
Humanities	10,315	8,621	Down: 16.42%
Natural Science	7,211	6,983	Down: 3.15%
Physical Education	1,123	1,069	Down: 4.80%
Social Science	10,214	8,731	Down: 14.52%
Industrial Tech	6,680	6,973	Up: 4.39%
Health Occupations	4,551	4,786	Up: 5.16%
General Studies	2,517	2,756	Up: 9.30%
Public Service	3,758	3,415	Down: 9.13%
Community Services Credit	3,545	4,090	Up: 15.37%
Public Safety	2,039	1,603	Down: 21.33%
TOTAL YEAR	62,497	58,194	Down: 6.8%

bg
2-28-77

CREDIT HOURS FOR 1976-77 SPRING SEMESTER

AS COMPARED TO 1975-76 SPRING SEMESTER

	<u>SPRING 1976</u>	<u>SPRING 1977</u>	<u>DIFFERENCE</u>
<u>ARTS & SCIENCES (BY DEPARTMENT)</u>			
UMANITIES	4,326	3,767	Down: 12.92%
NATURAL SC.	3,379	3,044	Down: 9.91%
HYSICAL EDUC.	543	553	Up: 1.84%
OCIAL SCIENCE	4,746	3,832	Down: 19.26%
TOTAL	12,994	11,196	Down: 13.84%

GENERAL STUDIES

1,209	1,080	Down: 10.67%
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COMMUNITY SERVICES

1,651	2,182	Up: 32.15%
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SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 25, 1977

MEMORANDUM

Dr. Cole

DM: Dr. Williams

As you know, there has been a considerable amount of discussion about the campus and among the Board of Trustees regarding our ability to project credit hours from one year to the next,

I have just finished analyzing the credit hours generated by each of the programs under my area of supervision and I am providing you with sufficient copies of this analysis for the Board of Trustees.

I feel it is significant to point out that the Career Area is down only 147 credit hours, from last Spring's totals. Also significant is the fact that 7 out of 13 programs under my area of supervision exceeded last Spring's total enrollment.

Additionally, there are still a number of credit hours coming in, to several programs, such as:

Secretarial Science
Cosmetology
Agriculture,

still to be counted toward this Spring's (1977) totals.

lm
enc

CAREER EDUCATION CREDIT HOUR STATEMENT

<u>DEPARTMENT</u>	<u>SPRING 1976</u>	<u>REVISED PROJECTION SPRING 1977</u>	<u>ACTUAL SPRING 1977</u>
AGRICULTURE	603	483	462
BUSINESS	4153	3530	3739
INDUSTRIAL AND TECHNICAL	3141	3141	3227 *
CRIMINAL JUSTICE	912	730	847
HUMAN SERVICES	557	530	516
LIBRARY TECHNOLOGY	162	122	75
FIRE CONTROL	60	45	89 *
COSMETOLOGY	472	495	632 *
FOOD SERVICE	112	168	227 *
MEDICAL LABORATORY	124	384	304 *
RADIOLOGIC TECHNOLOGY	111	130	145 *
AD NURSING	733	733	856 *
LP NURSING	930	770	808
<hr/>			
TOTALS	12,070	11,261	11,927

THE CAREER EDUCATION AREA IS DOWN 147 CREDIT HOURS FROM LAST SPRING.

* (PROGRAMS EXCEEDING SPRING 1976 FINAL TOTALS)

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 23, 1977

MEMORANDUM

TO: SVC Board of Trustees

#6-2

FROM: Dr. George E. Cole G.E.C
President

RE: AGENDA ITEM #E-2 - RATE OF SUMMER SCHOOL PAY FOR
FULL-TIME FACULTY

By way of information I am providing the Board with estimated differences between paying faculty members in the traditional manner as opposed to paying them according to the existing part-time and overload pay scale.

This is based on the history of the 1976 summer school and more detailed estimates can probably be available when we have finalized the summer school schedule and identified which teachers will be involved.

GEC/bg
Enc.

SAUK VALLEY COLLEGE

*SUMMER SCHOOL SALARIES

<u>FULL-TIME (41 INDIVIDUALS)</u>	<u>SALARY</u>	<u>CREDIT HOURS</u>	<u>AVERAGE</u>
Arts & Sciences	\$57,300	138	\$415.20
Career Education	\$40,312	84	\$480.00
TOTAL	\$97,612	222	*\$439.69

*This excludes part-time and special tutoring situations.

The average part-time and overload rate is about \$225.00 per credit hour.

bg
2-23-77

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 23, 1977

MEMORANDUM

#J-1

TO: SVC Board of Trustees

FROM: Dr. George E. Cole
President

RE: AGENDA ITEM #F-1 - REVISED POLICY ON PROFICIENCY TESTING

After nearly a year of intensive discussions, I have prepared a recommendation regarding the changing of our policy on proficiency examinations. During the last few years, we have moved into self-pacing open instructional laboratory situations in several of our instructional areas. This is particularly true in career education. Our open laboratory is functioning extremely well in the secretarial science area and in the developmental instruction area and we anticipate moving in that direction in both construction technology and also welding technology.

Many students have been testing out of courses and the institution has lost both the normal tuition revenue and also the state aid from these situations. In many instances the instructors have invested a considerable amount of their time in working with the students who attempt to "test out" of courses.

The attached recommended revision is self-explanatory. In essence, it indicates that proficiency testing will be permitted only after the second week of classes and before the third week of final exams. Students who decide to proficiency a course must be enrolled in the course and will receive a regular grade on their semester grade report. In the past individuals have often been given credit by examination without being enrolled in the course.

GEC/bg
Enc.

SAUK VALLEY COLLEGE

PROFICIENCY EXAMINATION

CURRENT STATEMENT IN CATALOGUE

Credit toward graduation may be earned by a proficiency examination which covers academic materials equivalent to a given Sauk Valley College course. A maximum of fifteen hours may be obtained through credit by proficiency. Only a duly registered student may petition for credit by proficiency. A student may apply for credit by proficiency by seeing a counselor or advisor and the appropriate Dean. Credits earned by proficiency will be entered on the student transcript by the Registrar. No letter grade will be recorded.

RECOMMENDED REVISION

Credit toward graduation may be earned by a proficiency examination which covers academic materials equivalent to a given Sauk Valley College course. A maximum of fifteen hours may be obtained through credit by proficiency. Students who wish to proficiency a course must register and pay tuition for the course and when he or she has demonstrated the mastery of the final requirements via the proficiency test without attending for a full semester, he will be granted credit by examination. Proficiency testing will be permitted no sooner than the second week of the class session and examinations will not be given any later than three weeks before the regular examination period. Credits earned by proficiency will appear on the regular grade report as an earned, completed course. No letter grade will be recorded.

BILLS PAYABLE

February 28, 1977

EDUCATIONAL FUND

2-000-521	Francis Anderson	Ins. refund	6,995	\$ 46.05
0-813-514-01	SVC Restricted Purposes Fund	Comm. Ed.	6,996	200.00
2-000-544	Postmaster	Postage Meter	6,997	910.07
	SVC Payroll Fund	1-31-77 Payroll	6,998	95,726.26
1-000-550	George Cole	Expenses	6,999	134.17
2-000-521	Prudential Ins. Co.	Feb. premium	7,000	8,068.17
5-000-562	NCR Corporation	Equip. rental(addtl)	7,001	8.10
	SVC Payroll Fund	2-15-77 Payroll	7,002	<u>96,207.40</u>
				\$201,300.22

4,000.545.00	HARRY N ABRAMS INC	BOOKS	7.003	70.08
1,714.543.00	ALEXANDER ELECTRONICS	SUPPLIES	7.004	332.15
000.547.00	THE AMBOY NEWS	PUB RELA	7.005	60.00
4,011.541.01	A.A.H.E.	SUBSCR/MEMBERSHIP	7.006	30.00
4,512.543.00	AMERICAN LIBRARY COLOR SLIDE CO	SUPPLIES	7.007	82.50
4,300.543.00	ANN ARBOR B10L CENTER	SUPPLIES	7.008	492.75
4,000.545.00	APGA PUBL SALES	BOOKS	7.009	12.50
4,300.543.00	APACHE CHEMICALS	SUPPLIES	7.010	19.29
4,000.547.00	THE ASHTON GAZETTE	PUB RELA	7.011	44.00
4,015.543.00	ASSN OF AMERICAN PUBL	SUPPLIES	7.00	
4,000.541.00	X X X	76.00	7.012	77.00
4,000.550.00	B & B TOWER SERVICE	SERVICE	7.013	152.00
4,000.545.00	B F A EDUC MEDIA	BOOKS	7.014	50.40
4,000.545.00	BAKER & TAYLOR	BOOKS	7.015	35.22
4,000.545.00	BAKER & TAYLOR	BOOKS	7.016	794.58
4,013.550.00	JAMES BARBER	TRAVEL	7.017	43.65
4,000.541.00	BARRONS EDUC SERIES	SUPPLIES	7.018	22.10
4,300.543.00	CHARLES A BENNETT CO	SUPPLIES	7.019	14.58
4,300.543.00	BUGOTT INDUS SUPPLY	SUPPLIES	27.00	27.00
4,000.543.00	BUGOTT INDUS SUPPLY	1.60	7.021	1.00
4,300.543.00	BRODHEAD GARRETT CO	SUPPLIES	7.022	145.23
4,115.50.02	DONALD BRON SARD	TRAVEL	7.023	46.55
4,000.541.00	BURROUGHS CORP	SUPPLIES	7.024	54.35
4,15.543.00	CAMBRIDGE BOOK CO	SUPPLIES	7.025	481.91
4,000.547.00	CARROLL COUNTY REVIEW	PUB RELA	7.026	72.00
4,000.575.00	CENTRAL TELEPHONE CO	SERVICE	7.027	1,691.18
4,000.545.00	CLAREMONT HOUSE	BOOK	7.028	5.28
4,000.536.00	CLAYTONS FLORAL SHOP	FLOWERS	7.029	12.50
4,000.541.00	COLUMBIA RIBBON & CARBON CO	SUPPLIES	7.030	34.14
5,000.550.00	LISA COLYER	TRAVEL EXP	7.031	10.65
4,000.573.00	COMMONWEALTH EDISON	SERVICE	7.032	8,821.14
4,000.545.00	COMMUNITY COLLEGE FRONTIERS	BOOKS	7.033	12.00

000,544.01	CUMULATIVE INDEX TO NURSING	SUPPLIES	7,034	42.50
812,541.02	D S G INC	SUPPLIES 7.95		
000,541.00	X X	X X 15.90	7,035	23.85
511,543.00	DAILY GAZETTE	SUPPLIES 11.76		
000,541.00	X X	322.56		
000,547.00	X X	179.20		
000,547.00	X X	8.00	7,036	521.52
300,544.00	JOHN E DEVINE JR	REIMB 4 HRS	7,037	106.00
100,543.00	DICTAPHONE CORP	SUPPLIES 193.75		
000,565.01	X X	555.00	7,038	748.75
500,550.00	ROSS DILL	TRAVEL	7,039	68.85
511,543.00	DIXON EVENING TELEGRAPH	SUPPLIES 13.60		
000,541.00	X X X	332.10		
000,547.00	X X -X	148.00	7,040	493.70
300,543.00	DIXON GARAGE SUPPLY	SUPPLIES	7,041	15.39
000,554.00	JERRY DURHAM	INTERVIEW	7,042	93.00
000,541.00	DUSHKIN PUBL GROUP	SUPPLIES	7,043	9.02
512,543.00	EDUCATIONAL AUDIO VISUAL	SUPPLIES	7,044	85.86
600,543.00	EDUCATIONAL FILMSTRIPS	SUPPLIES	7,045	267.00
300,543.00	ENGINEERING STAFF G.M.C.	SUPPLIES	7,046	10.00
711,543.00	FISHER SCIENTIFIC CO	SUPPLIES	7,047	133.85
600,550.00	LAUREN FREDERICK	TRAVEL	7,048	7.50
000,545.00	FRENCH & EUROPEAN PUBL	BOOKS	7,049	13.75
300,547.00	THE FULTON JOURNAL	PUB RELA	7,050	70.00
300,545.00	GALE RESEARCH CO	BOOKS	7,051	38.79
000,550.00	RALPH GELANDER	TRAVEL	7,052	10.50
711,543.00	GIBCO DIAGNOSTICS	SUPPLIES	7,053	19.88
512,530.00	VINCENT E GILBERT	SERVICES	7,054	115.00
711,543.00	GINDERS HOSPITAL SUPPLY	SUPPLIES	7,055	45.70
712,550.00	CAROL HAIN	TRAVEL	7,056	20.00
000,544.00	TOM HAMMER	RECRUITMENT	7,057	38.70
100,543.00	HARCOURT BRACE-PSYCHOLOGICAL CORP	SUPPLIES	7,058	46.91
000,565.00	HARVARD APPARATUS CO	EQUIPMENT	7,059	2,144.80
000,545.00	HARVARD UNIV PRESS	BOOKS	7,060	55.13
812,541.02	HASKELLS	SUPPLIES 47.48		
000,541.00	X X	25.50		
000,565.00	X X	645.12	7,061	718.10
000,544.00	RUTH HEDSTROM	REIMB 7 HOURS	7,062	232.75
000,544.02	HIGHSMITH CO	SUPPLIES	7,063	10.75
300,543.00	HOME LUMBER CO	SUPPLIES	7,064	18.53
100,543.00	HOUGHTON MIFFLIN CO	SUPPLIES	7,065	20.09
316,543.00	HUMAN SCIENCES PRESS	SUPPLIES 6.93		
000,541.00	X X X	SUPPLIES 9.93	7,066	16.86
000,565.00	HUMES & BERG	EQUIPMENT	7,067	133.35
000,541.00	I B M	SUPPLIES 18.00		
300,539.00	X X	SERVICE 104.63	7,068	122.63
300,562.00	I B M	EQUIP RENTAL	7,069	401.00
000,575.00	ILL BELL TELEPHONE	SERVICE	7,070	160.70
511,550.02	ILL COMMUNITY COLLEGE TRUSTEES ASSN	WORKSHOP	7,071	30.00
000,545.00	ILL REGIONAL LIBRARY COUNCIL	BOOK	7,072	15.00
000,545.00	INSTITUTE FOR RESEARCH	BOOK	7,073	10.02
000,544.00	ROSEMARY JOHNSON	REIMB 3 HRS	7,074	54.00
714,543.00	JOINT REVIEW COMM ON EDUC IN RAD TECH	SUPPLIES	7,075	300.00

000,544.01	JOSTENS	SUPPLIES	1.02	
000,549.00	X X	87.90	7,076	88.92
300,543.00	KELVIN ELECTRONICS	SUPPLIES	7,077	52.28
300,543.00	LANDMARK ENGINEERING	SUPPLIES	7,078	27.93
13,543.00	LIBRARY OF CONGRESS	SUPPLIES	7,079	4.50
13,543.00	KATHRYN LILLYMAN	SUPPLIES	7,080	8.77
712,550.00	ESTHER LONGANECKER	TRAVEL	7,081	121.27
000,541.00	LOUISIANA STATE UNIV	SUPPLIES	7,082	113.8
000,544.00	DEBORAH LUND	REIMB 3 HRS 54.00		
815,550.00	X X	TRAVEL 8.00	7,083	62.00
000,550.00	RON MARLIER	TRAVEL	7,084	15.00
300,543.00	MEANS SERVICE CENTER	SUPPLIES 15.75		
715,543.00	XX XX X	591.25	7,085	607.00
200,543.00	MEISTER PUBL CO	SUPPLIES	7,086	10.00
815,543.00	CHARLES MERRILL PUB	SUPPLIES	7,087	16.80
000,530.00	MIDWEST VISUAL EQUIP	SERVICE 174.15		
000,544.02	X X X	SUPPLIES 55.78		
000,535.00	X X X	EQUIP. 385.00	7,088	614.93
200,543.00	MILLER PUBL CO	SUPPLIES	7,089	19.00
300,543.00	MITCHELL MANUALS	SUPPLIES	7,090	26.95
600,530.02	MONROE	SERVICE	7,091	83.00
000,530.00	ED MUELLER A V	SERVICE 50.45		
000,544.02	X X	SUPPLIES 135.83	7,092	186.28
300,542.00	MULTIGRAPHICS DIV	SUPPLIES	7,093	148.21
300,543.00	NAPA DIXON	SUPPLIES	7,094	9.53
100,543.00	N C R CORP	SUPPLIES	7,095	28.66
200,543.00	NASCO	SUPPLIES 173.08		
600,543.00	X X	40.45	7,096	213.53
000,541.00	VOID CHECK		7,097	.00
000,541.00	NATL COMPUTER SYSTEMS	SUPPLIES	7,098	150.00
712,543.00	NATL LEAGUE FOR NURSING	SUPPLIES	7,099	60.00
711,530.00	HAROLD NELSON	TRAVEL	7,100	66.00
400,550.00	FRED NESBIT	TRAVEL	7,101	16.80
000,545.00	NISSEN CORP	EQUIPMENT	7,102	2,600.00
400,543.00	NORTHERN ILL UNIV	SUPPLIES 19.25		
600,543.00	X X X	20.00	7,103	39.25
000,547.00	OGLE COUNTY LIFE	PUB RELA	7,104	76.80
000,530.00	OPTICAL SCANNING CORP	SERVICE CONTR	7,105	105.00
300,550.00	CHARLES OSTER	TRAVEL	7,106	4.20
715,543.00	PASSONS SPORT CENTER	SUPPLIES	7,107	396.80
000,545.00	PATHWAYS OF SOUND	BOOKS	7,108	7.98
000,530.00	DUANE PAULSEN	TRAVEL	7,109	14.33
000,554.00	PLUM TREE MANOR	RECRUITMENT	7,110	19.69
418,543.00	PORTERS CAMERA STORE	SUPPLIES 424.07		
000,544.02	X X X	77.50	7,111	501.57
300,543.00	PORTLAND CEMENT ASSN	SUPPLIES	7,112	11.40
000,547.00	PROPHETSTOWN ECHO	SUPPLIES	7,113	36.00
000,547.00	RENT A SIGN INC	PUB RELA	7,114	100.00
000,547.00	ROCK VALLEY REVIEW	PUB RELA	7,115	54.00
512,543.00	ROSE DISCOUNT RECORD STORE	SUPPLIES	7,116	107.25
000,545.00	ROSE DISCOUNT RECORD STORE	BOOKS	7,117	92.52

300.543.00	SVC BOOKSTORE	SUPPLIES	2.05
316.543.00	X X	16.57	
512.543.00	X X	6.89	
600.543.00	X X	1.20	
300.543.01	X X	7.08	
812.541.01	X X	4.12	
813.543.00	X X	23.78	
815.543.00	X X	12.07	
000.544.01	X X	9.60	
000.544.02	X X	5.88	
000.545.00	X X	4.90	
000.541.00	X X	46.64	
000.541.00	X X	4.11	
000.547.00	X X	30.53	
000.543.00	CARL SANDBURG COLLEGE	7.118	175.42
600.543.00	SARGENT WELCH SCI CO	7.119	884.64
000.541.00	SCHOLASTIC TESTING SERV	7.120	117.18
711.543.00	SCIENTIFIC PRODUCTS	7.121	11.10
000.550.00	CATHERINE SEAGREN	7.122	388.61
000.550.00	MICHAEL SEGUIN	7.123	4.20
100.550.00	SERVOMATION CORP	7.124	13.80
812.550.01	X X	8.36	
813.550.00	X X	16.50	
000.547.00	B F SHAW PRINTING CO	7.125	90.86
000.544.00	X X	CLASS SCHEDULES 2695.60	
000.547.00	X X	POSTAGE 773.20	
000.546.00	DR THOMAS SHAY WICHE	ADS 6.60	3,474.80
000.547.00	SHEFFIELD BULLETIN	DUES	25.00
000.555.01	SIRCHIE LABORATORIES	PUB RELA	32.00
100.543.00	SITLER'S SUPPLIES INC	EQUIPMENT	640.00
000.544.02	X X X	SUPPLIES 44.79	
000.554.00	ELIZABETH C. SNYDER	X X 653.40	
000.550.00	GEORGE L STANLEY	RECRUITMENT	
300.543.00	STERLING BUS MACHINES	TRAVEL	
316.543.00	X X X	SUPPLIES 25.50	
412.543.00	X X X	X X 15.12	
512.543.00	X X X	X X 15.12	
711.543.00	X X X	X X 10.88	
000.542.00	X X X	X X 3.75	
011.541.02	X X X	X X 94.35	
013.543.00	X X X	X X 3.92	
000.541.00	X X X	X X 9.50	
512.543.00	STERLING CAMERA CENTER	X X 9.26	
000.544.02	X X X	SUPPLIES 14.00	
013.530.00	STERLING PARK DISTRICT	X X 37.77	
310.533.00	STERLING SCHOOL OF BEAUTY	RENTAL	51.77
000.545.00	GEORGE F STICKLEY CO	SERVICES	36.00
000.556.00	SHARTLEY'S GREENHOUSES	BOOK	6,600.00
000.545.00	TRAINEX CORP	FLOWERS	9.05
000.545.00	FREDERICK UNGAR PUBL	BILMSTRIP	12.00
000.545.00	U.S.NAVAL INSTITUTE	BOOKS	12.00
		BOOK	8.40
		BOOK	15.71

1,500.543.00	UNIV OF ILLINOIS	SUPPLIES	7,142	5.90	
2,000.545.00	UNIV OF ILL PRESS	BOOKS	7,143	32.03	
2,000.541.00	VERNON ROYAL INC	SUPPLIES	7,144	639.72	
2,200.543.00	VOC AGRICULTURE SERVICE	SUPPLIES	7,145	6.32	
2,000.541.00	WIXN	ANNOUNCEMENTS	63.00		
3,000.547.00	X X	X X	250.80	7,146	313.80
3,000.541.00	NJVM	X X	67.50		
4,000.547.00	X X	X X	247.50	7,147	315.00
9,000.541.00	NSDR INC	X X	135.00		
8,880.547.88	X X	X X	250.00	7,148	385.00
4,000.531.00	THE WALNUT LEADER	ADS	7,149	34.00	
2,600.543.00	WARD WARD CASTENDYCK.....	SERVICE	7,150	293.50	
3,000.550.00	WARDS NATURAL SCIENCE	SUPPLIES	7,151	23.80	
2,300.543.00	MACK WARREN	TRAVEL	7,152	42.60	
2,000.545.00	WELDERS SUPPLY CO	SUPPLIES	7,153	555.42	
2,000.545.00	WEST COAST POETRY REVIEW	BOOK	7,154	2.50	
2,000.545.00	WEST PUBLISHING CO	BOOKS	7,155	195.00	
2,419.543.00	WESTON WOODS	SUPPLIES	7,156	33.00	
4,000.547.00	WHITESIDE NEWS-SENTINEL	ADS	7,157	60.00	
2,312.550.01	DR RONALD WILLIAMS	TRAVEL	7,158	212.89	
2,000.555.00	WRIGHT LINE INC	EQUIPMENT	7,159	1,942.52	
2,000.544.03	XEROX CORP	SUPPLIES	7,160	208.40	
2,000.545.00	YALE UNIVERSITY PRESS	BOOKS	7,161	19.10	
4,600.543.00	SVC PETTY CASH FUND	SUPPLIES	5.41		
1,711.543.00	X X X X	X X	3.15		
1,613.543.00	X X X X	X X	2.00		
1,619.543.00	X X X X	X X	1.04		
1,800.542.00	X X X X	X X	1.16		
1,000.544.02	X X X X	X X	.99		
.000.541.00	X X X X	X X	2.43		
1,600.530.03	X X X X	X X	6.99		
.000.544.00	X X X X	X X	1.56		
.000.554.00	X X X X	X X	2.31		
	SVC IMPREST FUND				
1,000.544.02	DIXON CAMERA CENTER	SUPPLIES	7,162	27.04	
.000.555.00	INTERSTATEAUDIO VISUAL	EQUIPMENT	7,163	573.06	
.000.521.00	PRUDENTIAL INSURANCE CO	PREMIUM	7,164	73.36	
			7,165	687.00	
			7,166	8,192.05	
				56,568.44	

Cks. #6995-7002

201,300.22

TOTAL EDUCATIONAL FUND FOR FEBRUARY

\$ 257,868.66

BUILDING FUND

=000-530	VOID CHECK #4444 Written Jan.			\$-18,029.78
-000-530	McLane and McLane	Services	4466	\$ 2,909.78
-000-530	Dean L. Wentling	Services	4467	15,120.00
-000-530	Dean L. Wentling	Services	4468	16,200.00
				\$ 16,200.00

000,544.00	BERRY BEARING CO	SUPPLIES	4,469	68.02
000,544.00	CARDINAL AUTO PARTS	SUPPLIES	4,470	89.35
000,587.00	COUCH & HEYLE	EQUIPMENT	4,471	354.42
000,544.00	CRESCENT ELEC SUPPLY	SUPPLIES	4,472	6.04
000,544.00	DEEM & RICK	SUPPLIES	4,473	14.71
000,544.00	DIXON ACE HARDWARE	SUPPLIES	4,474	15.68
000,544.00	DIXON GARAGE SUPPLY CO	SUPPLIES	4,475	207.39
000,544.00	DIXON SWIMMING POOL & BOILER	SUPPLIES	4,476	50.00
000,544.00	FAIRFAX HARDWARE	SUPPLIES	4,477	8.74
000,544.00	W W GRAINGER INC	SUPPLIES	4,478	59.88
000,550.00	GLADYS GUNTLE	TRAVEL	4,479	12.60
000,567.00	HACH CHEMICAL CO	EQUIPMENT	4,480	208.76
000,544.00	F H LAWSON CO	SUPPLIES	4,481	11.02
000,544.00	LEE FS INC	SUPPLIES	4,482	329.35
000,530.00	DAVID MAYES	SERVICE	4,483	150.00
000,530.00	MONTGOMERY ELEVATOR	SERVICE	4,484	353.94
000,544.00	MORGAN LINEN SERVICE	SUPPLIES	4,485	77.67
000,544.00	MOTT BROS CO	SUPPLIES	4,486	27.11
000,571.00	NORTHERN ILL GAS CO	SERVICE	4,487	539.44
000,571.00	X X X X	X X	4,488	15,410.75
000,544.00	OLIN WATER SERVICE	SUPPLIES	4,489	282.45
000,587.00	REPUBLIC ELECTRIC	EQUIPMENT	4,490	164.78
000,530.00	ROCK VALLEY DISPOSAL SERV	SERVICE	4,491	10.00
000,544.00	SVC BOOKSTORE	SUPPLIES	4,492	3.69
000,544.00	SVC EDUCATIONAL FUND	SUPPLIES	4,493	4.80
000,544.00	JOHN SANDBERG	SUPPLIES	4,494	68.92
000,544.00	SEARS ROEBUCK CO	SUPPLIES	4,495	15.98
000,544.00	STERLING BUS MACHINES	SUPPLIES	4,496	1.00
000,561.00	STERLING PARK DISTRICT	RENTAL	4,497	12.00
000,544.00	STEWART TRUCK & EQUIP	SUPPLIES	4,498	1.75
000,544.00	TULLEY'S AUTO REPAIR	SUPPLIES	4,499	22.45
000,550.00	MAURICE TURNROTH	TRAVEL	4,500	30.90
000,587.00	VONACHEN INDUS SUPPLIES	EQUIPMENT	4,501	1,370.25
000,567.00	WISCONSINTURF EQUIP CORP	EQUIPMENT	4,502	403.00
000,544.00	SVC PETTY CASH FUND	SUPPLIES	4,503	.37

20,387.21

Cks. #4466-4468 and void #4444

16,200.00

Total Building Fund for February

\$ 36,587.21

IMPREST FUND

0-316-543	Lothrop Lee & Shepherd	Supplies	3658	\$ 16.95
0-300-543	Knox Motor Service, Inc.	Freight	3659	15.35
0-815-550	Northern Ill. Univ.	Conference	3660	15.50
0-000-545	Mason-Charter Publ.	Book	3661	15.51
0-000-550	Ill. A.V. Assn.	Conference	3662	30.00
2-000-541	Nussbaum Trucking Inc.	Supplies-Frt.	3663	21.71
0-311-550-02	Holiday Inn O'Hare Kennedy	Conference	3664	26.25
0-313-543	Materials and Methods in Continuing Education	Supplies	3665	6.95
2-000-544	United Parcel Service	Service	3666	3.14
0-311-541-01	American Assn. Comm. & Jr. Coll.	Dues	3667	15.00
2-000-544	United Parcel Service	Service	3668	2.91
0-100-543	American Institute for Economic Res.	Supplies	3669	1.00
0-511-530	Randy Burgess	Modelling	3670	16.00
0-511-530	Glenda Johnson	Modelling	3671	16.00
9-000-550	Sheraton Park Hotel	Lodging-Stanley	3672	54.00
9-000-550	Britt Airways	Stanley	3673	166.00
2-000-544	United Parcel Service	Service	3674	3.95
0-714-550	Ill. State Soc. of Rad. Tech.	Seminar	3675	41.00
2-000-554	Ronald Williams	Lunch exp.	3676	7.38
2-000-544	United Parcel Service	Service	3677	2.00
8-000-550	Carson Inn	Lodging-Marlier	3673	52.00
8-000-541	College Placement Council	Supplies	3679	5.00
0-000-545	Sheed Andrees & McMeel	Book	3680	3.55
1-000-556	Barbara Graff	Supplies	3681	6.27
J-117-543	Robert Bates	Supplies	3682	16.64
0-511-550	Glenda Johnson	Modelling	3683	3.00

573.06

Balance in fund - 2450.94
Disbursements - 573.06 (Educ. Fund)
Total in fund - 3024.00

SAUK VALLEY COLLEGE

APPROVED BY

Donald F. Coplar
PRESIDENT

Arman Saulnapp
SECRETARY
DATE

TREASURER'S REPORT

January 31, 1977

BUILDING FUND

Balance on Hand December 31, 1976 \$ 71,975.29

Receipts:

Taxes	439.60	
Misc. Revenue	410.00	
Expenditure Credits	<u>156.08</u>	<u>1,005.68</u>

Total Available

\$ 72,980.97

Disbursements:

Expenses for January	\$ 31,912.84
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Balance on Hand January 31, 1977

\$ 41,068.13

EDUCATIONAL FUND

Balance on Hand December 31, 1976 \$ 148,766.57

Receipts:

Taxes	1,759.04	
Charge-Back Revenue	9,488.23	
Summer '76 State Apport.	<u>1,184.32</u>	
Fall State Apport.	515,135.53	
Voc. Tech. Educ.	31,960.00	
Federal Work Study	10,232.06	
Transcript Fees	90.00	
Other Revenue	1,079.70	
Expenditure Credits	<u>1,246.32</u>	
Loan from Working Cash	<u>100,000.00</u>	<u>672,175.20</u>

Total Available

\$ 820,941.77

Disbursements:

Expenses for January	<u>279,081.04</u>
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Balance on Hand January 31, 1977

\$ 541,860.73

TE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand December 31, 1976 \$ 81,416.23

ceipts:

Rental Income 5,373.34 5,373.34

Total Available \$ 86,789.57

bursements:

Expenses for January 5.51 5.51

Balance on Hand January 31, 1977 \$ 86,784.06

TE AND CONSTRUCTION FUND - Harris Trust

Balance on Hand December 31, 1976 \$ 6,811.09

ceipts: -0-

bursements: -0-

Balance on Hand January 31, 1977 \$ 6,811.09

ND AND INTEREST #1

Balance on Hand December 31, 1976 \$ 380.10

ceipts:

Taxes 813.27
Interest on Investments 226.05 1,039.32

Total Available \$ 1,419.42

bursements: -0-

Balance on Hand January 31, 1977 \$ 1,419.42

ND AND INTEREST #2

Balance on Hand December 31, 1976 \$ 102.94

ceipts:

Taxes 300.79 300.79

Total Available \$ 403.73

bursements:

Service Charges 81.50 81.50

Balance on Hand January 31, 1977 \$ 322.23

WORKING CASH FUND

Balance on Hand December 31, 1976 \$ 36,201.77

Receipts:

Investments	302,958.90	
Interest in Invest.	<u>2,166.36</u>	<u>305,125.26</u>

Total Available \$ 341,327.03

Disbursements:

Investments	205,125.26	
Loan to Educ. Fund	<u>100,000.00</u>	<u>305,125.26</u>

Balance on Hand January 31, 1977 \$ 36,201.77

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FUNDS INVESTED

one-Open Deposit	B & I #1	\$ 40,600.00
one-Open Deposit	B & I #1	99,852.06
Certificate of Deposit	S & C	50,000.00
one-Open Deposit	B & I #2	14,136.92
Certificate of Deposit	B & I #1	45,000.00
Certificate of Deposit	S & C	339,753.35
one-Open Deposit	S & C	150,000.00
Certificate of Deposit	Working Cash	238,265.36
Certificate of Deposit	Working Cash	205,125.26
Certificate of Deposit	Building	51,964.19
Certificate of Deposit	Building	<u>125,000.00</u>
	Total Invested	\$1,359,697.14

SAUK VALLEY COLLEGE

E.O.G. WORK STUDY FUNDS

Period Ending 1/31/77

B A L A N C E S H E E T

Cash	\$ 20,686.61
Work Study Awards Available from Fed. Gov. 1976-77	47,656.00
Work Study Awards Capital 1976-77	\$111,156.00
Work Study Awards Paid 1976-77	61,709.26
E.O.G. Funds Receivable from Fed. Gov. 1976-77	12,290.00
Initial Year E.O.G. Awards Capital 1976-77	29,420.00
Initial Year E.O.G. Awards Paid 1976-77	20,633.42
Renewal Year E.O.G. Awards Capital 1976-77	22,870.00
Renewal Year E.O.G. Awards Paid 1976-77	17,937.00
Basic E.O.G. Program Awards Receivable from Fed. Gov. 1976-77.	102,670.00
Basic E.O.G. Program Awards Capital 1976-77	237,610.00
Basic E.O.G. Program Awards Paid 1976-77	182,685.81
Inactive Federal Grants	65,212.10
	<u>\$466,268.10</u>
	<u>\$466,268.10</u>

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 1/31/77

B A L A N C E S H E E T

ASSETS:

Cash in Bank #1	\$.07
Cash in Bank #2	1.01
Notes Receivable #1	1,833.00
Notes Receivable #2	2,585.00
	<u>\$4,419.08</u>

LIABILITIES AND NET WORTH:

Fund Equity #1	1,949.15
Net Loss #1	(-116.08) . . 1,833.07
Fund Equity #2	2,560.00
Net Profit #2	26.01 . . 2,586.01 <u>\$4,419.08</u>

P R O F I T A N D L O S S

INCOME:

Interest Income #1	143.92
Bad Debts Repaid #1	340.00
Interest Income #2	\$ 483.92
	26.01

EXPENSES:

Bad Debts #1	\$ 600.00
Net Loss #1	<u>\$ (-116.08)</u>
Net Profit #2	<u>\$ 26.01</u>

SALK VALLEY COLLEGE BOOKSTORE

Period Ending 1/31/77

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 43,995.35
Petty Cash	300.00
Investments	15,935.46
Inventory 6/30/76	40,539.36
	<u>\$100,770.17</u>

LIABILITIES AND NET WORTH:

Fund Equity	\$98,989.41
Net Profit	1,780.76
	<u>\$100,770.17</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$130,929.97
Supplies Sales	13,687.84
Miscellaneous Sales	5,779.34
Paperback Sales	1,684.71
Used Book Sales	7,052.44
Sales Tax Collected	7,364.58
Investments Income	810.46
Other Income	87.63
	<u>\$167,396.97</u>

EXPENSES:

Textbook Purchases	\$130,815.45
Supplies Purchases	9,239.15
Miscellaneous Purchases	2,691.01
Paperback Purchases	1,456.35
Used Book Purchases	5,538.04
Sales Tax Paid	4,851.86
Salaries and Wages	6,921.95
Transportation Charges	3,091.57
Supplies Expense	391.58
Equipment	46.35
Telephone	150.26
Dues and Subscriptions	16.00
Other Expense	391.19
Over and Under	15.45
	<u>\$165,616.21</u>

NET PROFIT on a cash basis without regard to inventory
or Accounts Payable.

\$ 1,780.76

RESTRICTED PURPOSES FUND

STATEMENT OF INCOME & EXPENSE

January 31, 1977

<u>ACTIVITIES</u>	<u>AMOUNT</u>
Comprehensive Fee Income	\$31,563.52
Athletic Income	63.00
Drama Income	1,138.00
Student Activity Income	1,088.00
Student Newspaper Income	22.17
Film Income	298.20
Cash Over & Under	12.14
Other Income - Student Activity Fund Only	.50
TOTAL INCOME	\$34,185.53

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$18,100.00	\$ 8,024.83
Cheerleaders & Pom Pom Expense	600.00	143.27
Speech Activities/Reader's Theatre	4,400.00	2,457.09
Drama Expense	2,500.00	2,022.41
Music Expense	2,800.00	1,014.59
Student Activity Expense	19,250.00	6,852.48
Student Newspaper Expense	3,000.00	1,241.31
Student Magazine Expense	3,000.00	- 0 -
Associated Student Board	2,800.00	1,296.88
Women's Intercollegiate Act.	9,960.00	5,762.25
Intramurals - Coed	2,000.00	1,051.92
Clubs	2,000.00	580.00
Contingency Expense/Equipment	1,500.00	77.50
Contingencies/Non-Budgeted	4,750.00	- 0 -
	\$76,700.00	\$30,524.53
TOTAL EXPENSES		<u>\$30,524.53</u>

Excess of Revenue over

Expenditures, as of

January 31, 1977 \$ 3,661.00

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

January 31, 1977

<u>ASSETS</u>	<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>AMOUNT</u>
Cash In Bank	Student Tuition	\$372,915.00
	Out-of-District Fees	1,128.94
Petty Cash	Due Educational Fund	3,323.18
	Due Building Fund	102.93
Accts. Rec.	Due Student Loan Fund	1,149.60
	Due Bookstore	33.28
	Tuition Refunds	(8,068.00)
		\$370,584.93

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ 305.33
Parking	9,883.85
Recreation Room Fund	2,775.49
Student Locker Fund	91.30
Land Lab.	4,652.99
Community Services	9,499.64
Child Care Center	375.03
EMTA Grant	(4,423.67)
Photography Supplies	868.71
LPN Supplies	272.67
Title II Library	3,930.00
Law Enforcement Grants	4,239.69
Nursing Capitation	121.05
Vets Cost of Instruction	18,435.00
1974-75 Disadvantaged Grant	1,327.03
1975-76 Disadvantaged Grant	4,847.58
1976-77 Disadvantaged Grant	22,942.89
1975-76 ICCB Public Service Gt.	1,262.42
Housekeeping Specialist Program	26.37
CETA Public Services	(1,592.75)
Benefit for Becky Tormow	1,264.28
Miscellaneous	3,570.70
CETA C/S Secretarial	(4,353.64)
CETA C/S Welding	(225.08)
	80,096.88

FUND EQUITY

July 1, 1976 \$32,775.77

Excess of Revenue over
Expenditures, As of
January 31, 1977

3,661.00

36,436.77

TOTAL ASSETS \$487,118.58 TOTAL LIABILITIES & FUND EQUITY \$487,118.58

STUDENT ACTIVITY

January 31, 1977

Balance On Hand, December 31, 1976	\$133,558.67
January Receipts	<u>109,114.75</u>
Disbursements for January 1977	242,673.42
	<u>30,587.49</u>
Balance, January 31, 1977	<u>\$212,085.93</u>

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
1438	Frank Palumbo-#251	Athletic Exp/Palumbo, Meals at Freeport	
	Towney, 12/27-12/28/76		14.00
1439	Sherry L. Baker-#320	Tuition Refund, Dropped 13 sem. hrs. Spring	195.00
1440	SVC Student Loan Fund-#318	Due Student Loan, Loans paid during	
	December 1976		574.26
1441	SVC Educational Fund-#302	Out-of-District Fees, Trial Balance,	
	December 31, 1976		9,488.23
1442	SVC Educational Fund-#315	Due Educational, Trial Balance,	
	December 31, 1976		1,200.09
1443	SVC Building Fund-#316	Due Building, Trial Balance,	
	December 31, 1976		562.56
1444	SVC Bookstore-#319	Due Bookstore, Trial Balance, 12-31-76	1,435.37
1445	Esther Temiquel-#103	Accts. Receivable, ISSC Grant, Fall	180.00
1446	John O'Brien-#266	Women's Intercollegiate, Officiating basketball game, 12/28/76	15.00
1447	Beto Perez-#266	Women's Intercollegiate, Officiating basketball game, 12/28/76	15.00
1448	Doris Topping-#103	Accts. Receivable, ISSC Grant, Fall	210.00
1449	Mary U. Edwards-#320	Tuition Refund, Dropped 3 sem. hrs. Spring	45.00
1450	Vicki Hall-#320	Tuition Refund, Dropped 13 sem. hrs. Spring	195.00
1451	VOID		
1452	SVC Educational Fund-#264	A.S.B. \$4.88, #352C Disadvantaged Grant \$1.30, Xerox charges for December - #258 Drama Expense \$108.45, #260 Student Activity \$5.75, Workroom charges for Dec.	120.38
1453	SVC Bookstore-#257	Speech Activities, Bookstore purchases in December 1976	.65
1454	Frank Palumbo-#251	Athletic Exp/Palumbo, Meals for basketball team, Illinois Central College, Peoria, IL, 1/8/77	74.00
1455	Marjorie Lewandowski-#360	Miscellaneous, Check for change	180.00
1456	Scenic Stage Line, Inc.-#270	Clubs, ADN trip to Mayo Clinic, Rochester, MN, 1/13/77	580.00

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
1457	Chuck Walrath-#254 Wrestling/Walrath, Wrestling meet, Moline, Blackhawk College, -1/7/77		29.40
1458	KAL Lines-#251 Athletic Exp/Palumbo, Transportation to Freeport, 12/27-12/28/77		104.62
1459	Claire Holmberg-#266 Women's Intercollegiate, Meals for basketball team, 1/6 & 1/8/77		48.84
1460	Holiday Inn-#254 Wrestling/Walrath, Accommodations for wrestling team, 12/11/76		79.62
1461	Mary Pat Mullis-#103 Accts. Receivable, Foundation Grant, Spring	195.00	
1462	Norma Jennings-#360 Miscellaneous, Check for change	1.00	
1463	Dion Carr-#259 Music Expense, Travel for choir for Dr. Bronsard for November 1976		18.45
1464	SVC Payroll Fund-#330 Child Care \$400.22, #352C Disadvantaged Grant \$600.00, #354 CETA Public Service \$436.98, Payroll for 1/15/77		1,437.20
1465	Ron Payne-#251 Athletic Exp/Palumbo, Officiating for basketball game with Kishwaukee, 1/13/77		30.00
1466	VOID		
1467	Natalia Freed-#320 Tuition Refund, Dropped 3 hrs. Spring	45.00	
1468	Coyne Permenter-#320 Tuition Refund, Dropped 9 sem. hrs.	135.00	
1469	John Asnini-#360 Miscellaneous, Check for change	45.00	
1470	Robert Schmeble-#360 Miscellaneous, Check for change	2.00	
1471	Frank Palumbo-#251 Athletic Exp/Palumbo, Scouting Highland C.C. at Clinton, IA, 1/11/77		9.30
1472	Dan Mabee-#252 Athletic Exp/Mabee, Track Meet, DeKalb, IL, 1/11/77		90.37
1473	Barbara Pasada-#360 Miscellaneous, Check for change	899.50	
1474	Sauk Valley College-#352C Disadvantaged Grant, To reimburse petty cash fund for payment for keys for outreach center		2.73
1475	Timothy Parker-#360 Miscellaneous, Check for change	1,200.00	
1476	Stephanie Richter-#360 Miscellaneous, Check for change	820.00	
1477	Bill McAfoos-#251 Athletic Exp/Palumbo, Officiating for basketball game with Kishwaukee, 1/13/77		30.00
1478	Lyle Dirks-#320 Tuition Refund, Dropped 3 sem. hrs. Spring		40.50
1479	Claire Holmberg-#266 Women's Intercollegiate, Meals for basketball team, Highland, 1/12/77		31.41
1480	Chuck Walrath-#254 Wrestling/Walrath, Wrestling Triple Dual at Fennimore, WI, 1/12/77		67.34
1481	Wentsel, Wilkins Lowe & Wheeler, Inc.-#352C Disadvantaged Grant, L&T Liability for Outreach Center		19.00
1482	KAL Lines-#251 Athletic Exp/Palumbo, Transportation for basketball team to Peoria, 1/8/77		155.00
1483	Frank Palumbo-#251 Athletic Exp/Palumbo, Scorer & timer for basketball game with Kishwaukee, 1/13/77		10.00
1484	Ruth Scholl-#360 Miscellaneous, Check for change	300.00	
1485	James Hunnicutt-#320 Tuition Refund, Dropped 2 sem. hrs. Spring		27.00
1486	Rock Valley College-#260 Student Activity, Fee for nine students to attend Student Activity Conference, 1/15/77		54.00

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
1487	Lupe Cantu-#360 Miscellaneous, Check for change		127.00
1488	VOID		
1489	Claire Buschmann-#332 Recreation Room, Reimbursement for ping pong balls for rec room		4.07
1490	James Baumgart-#320 Tuition Refund, Dropped 15 sem. hrs. Spring		202.50
1491	Verma Jennings-#320 Tuition Refund, Dropped 6 sem. hrs. Spring		81.00
1492	Laura Sands-#320 Tuition Refund, Dropped 3 sem. hrs. Spring		40.50
1493	John Egan-#103 Accts. Receivable, Additional ISSC Grant, Spring		22.50
1494	Laurel A. Akers-#320 Tuition Refund, Dropped 3 sem. hrs. Spring		45.00
1495	Walt Lillyman-#352C Disadvantaged Grant, Keys		3.25
1496	Douglas Queckboerner-#103 Accts. Receivable, Foundation Grant, Spring		125.00
1497	Kristich Sports and Awards-#254 Wrestling/Walrath, Shoes		16.95
1498	Stewart Beverage-#256 Cheerleading Expense, Half time pop		25.20
1499	Claire Holmberg-#266 Women's Intercollegiate, Meals for basketball team, 1/15/77		30.95
1500	Black Hawk College-#266 Women's Intercollegiate, Entry fee for Black Hawk Tourney		25.00
1501	Tobey Egan-#320 Tuition Refund, Dropped 3 sem. hrs. Spring		36.00
1502	Donald Petrie-#103 Accts. Receivable, Military Grant, Spring		30.00
1503	Mary Jo McBride-#360 Miscellaneous, Check for change		1.00
1504	Paul M. Germai-#260 Student Activity, Exhibition at SVC, 1/19/77		
1505	John French-#254 Wrestling/Walrath, Transportation for wrestling meet, Morton Invitational, 1/15/77		300.00
1506	Chuck Walrath-#254 Wrestling/Walrath, Expenses for Morton Invitational, Cicero, IL, 1/15/77		33.00
1507	Bonnie Jacobos-#320 Tuition Refund, Dropped 3 sem. hrs. Spring		59.53
1508	Mike Gray-#260 Student Activity, Meals during Student Activities Conference, 1/15-1/16/77		36.00
1509	Randi Schwartz-#260 Student Activity, Travel to Student Activities Conference, Rockford, 1/15-1/16/77		10.73
1510	Claire Buschmann-#260 Student Activity, Travel to Student Activities Conference, Rockford, 1/15-1/16/77		25.05
1511	Sigrid Niederer-#260 Student Activity, Meals during Student Activities Conference, 1/15-1/16/77		25.05
1512	Frank Palumbo-#251 Athletic Exp/Palumbo, Meals for basketball team, Moline, IL, 1/18/77		9.17
1513	Genelle Samuelson-#266 Women's Intercollegiate, Officiating for basketball game, 1/17/77		51.40
1514	Pat McBride-#266 Women's Intercollegiate, Officiating for basketball game, 1/17/77		20.00
1515	Richard Stockton-#103 Accts. Receivable, BOG, Spring		20.00
1516	Kathryn Wagner-#103 Accts. Receivable, CETA Spring		270.00
1517	Rita Van Wassenhove-#259 Music Expense, Travel for Dr. Bronsard with choir		180.00
			78.00

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
1518	Tony Licocci-#254	Wrestling/Walrath, Officiating for meet with Florissant Valley, 1/21/77	25.00
1519	KAL Lines-#266	Women's Intercollegiate, Transportation for basketball team to Freeport on 1/12/77 & Elgin, 1/15/77	154.00
1520	Don & LaVonne Morgan-#266	Women's Intercollegiate, Officiating for women's basketball, 1/19/77	40.00
1521	Shawer Press-#262	Student Newspaper, Sauk Talk papers	70.00
1522	Him Scanlan-#320	Tuition Refund, Dropped 3 sem. hrs. Spring	45.00
1523	Margaret Cerjan-#320	Tuition Refund, Dropped 15 sem. hrs. Spring	202.50
1524	Rose Marie Lieb-#103	Accts. Receivable, ISSC Grant, Spring	285.00
1525	Robin J. Burton-#103	Accts. Receivable, ISSC, Fall	225.00
1526	Rose Marie Lieb-#103	Accts. Receivable, ISSC Grant, Fall	118.00
1527	Claire Holmberg-#256	Cheerleading Exp., Meals, 1/20/77	13.82
1528	Brion A. Roberts-#103	Accts. Receivable, ISSC, Fall	240.00
1529	Rosemary Powell-#103	Accts. Receivable, ISSC Grant, Fall	195.00
1530	Vicki Dysart-#103	Accts. Receivable, Employee Waiver, Spring	182.00
1531	Claire Buschmann-#260	Student Activity, Reimbursement for meal	2.86
1532	Frank Palumbo-#251	Athletic Exp/Palumbo, Meals for basketball team, Highland C.C., 1/20/77	47.60
1533	Clock Tower Inn-#260	Student Activity, Lodging, meals for Student Activity Conference, 1/15-1/16/77	157.35
1534	KAL Lines-#251	Athletic Exp/Palumbo, Transportation for basketball team, Moline, 1/18/77 \$90.00, and Freeport, 1/20/77 \$75.00	165.00
1535	SVC Site & Construction Fund-#360	Miscellaneous, Unit 5 rental 1,000.00	
1536	Claire Holmberg-#266	Women's Intercollegiate, Officiating for Moody & Breitska \$30.00, Meals for team, 1/22/77 \$31.75	61.75
1537	Bonnie Mickelson-#320	Tuition Refund, Dropped 12 sem. hrs. Spring	144.00
1538	Ruth Carew-#360	Miscellaneous, Check for change	50.00
1539	Frank Palumbo-#251	Athletic Exp/Palumbo, Picture frames \$2.29, Meals for team at Clinton, 1/24/77 \$40.00, Basketball Sectional Meeting \$16.20	58.49
1540	Jodi Perez-#256	Cheerleading Exp, Meals at Clinton, 1/24/77	7.75
1541	Holiday Inn of Sterling-#260	Student Activity, Lodging for Paul Gerni, 1/18/77	20.73
1542	Films Incorporated-#260	Student Activity, Film rental "Day at the Races", shown on 1/22/77	106.00
1543	Exel Inn-#260	Student Activity, Lodging, Student Activity Conference, 1/15/77	97.68
1544	Dan Mabee-#252	Athletic Exp/Mabee, Meals at Augustana, 1/21/77	30.47
1545	VOID		
1546	VOID		
1547	Frank Cesarek-#251	Athletic Exp/Palumbo, Officiating for basketball game with Rock Valley, 1/29/77	30.00
1548	Gary Schreiner-#251	Athletic Exp/Palumbo, Officiating for basketball game with Rock Valley, 1/29/77	25.00
1549	Kendall/Hunt Publishing Co.-#352C	Disadvantaged Grant, (40) Constitutional Government in the U.S. & Illinois	95.25

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
1550	KAL Lines-#251	Athletic Exp/Palumbo, Transporation to Clinton, 1/24/77	70.00
1551	Jane Ann Ringenberg	#360 Miscellaneous, Check for change	75.00
1552	Mike Gray	#264 A.S.B., Donuts for OCCS Meeting	3.13
1553	Royce Carlton, Inc.	#260 Student Activity, Program of b. f. maiz, scheduled for 1/27/77, cancelled. Payment for shared expenses	130.00
1554	Anthony L. Arduini	#103 Accts. Receivable, ISSC Grant, Spring	60.00
1555	Carolyn S. Moreno	#320 Tuition Refund, Dropped 14 sem. hrs. Fall	126.00
1556	Bradley L. Levan	#320 Tuition Refund, Dropped 8 sem. hrs. Spring	6.40
1557	Barry Bennett	#315 Due Educational, Refund of art fee, Spring	10.00
1558	Arthur B. Albee	#320 Tuition Refund, Class cancelled, 2 sem. hrs.	30.00
1559	Thomas Biller	#320 Tuition Refund, Dropped 1 sem. hr. Spring	12.00
1560	VOID		
1561	James Brown	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1562	Kathy M. Burke	#320 Tuition Refund, Dropped 2 sem. hrs. Spring	18.00
1563	Dorothy Carlson	#320 Tuition Refund, Dropped 6 sem. hrs. Spring	72.00
1564	Sharon Carlson	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1565	Catherine Clift	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1566	Susan Coats	#320 Tuition Refund, Dropped 4 sem. hrs. Spring	39.00
1567	Jeffrey Comisso	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	45.00
1568	Julia Cook	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1569	Terry Davis	#320 Tuition Refund, Dropped 2 sem. hrs. Spring	30.00
1570	Heidi J. Downey	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	40.50
1571	Joanne Eberhardt	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	45.00
1572	Ronald Elgin	#320 Tuition Refund, Dropped 1 sem. hr. Spring	12.00
1573	Bradley Folkers	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	45.00
1574	Leatrice Fritz	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1575	Thomas R. Gaffey	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1576	Connie Gramm	#320 Tuition Refund, Dropped 1 sem. hr. Spring	12.00
1577	Doug Grandon	#320 Tuition Refund, Dropped 1 sem. hr. Spring	13.50
1578	Karen M. Gray	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	27.00
1579	Dennis Gutierrez	#320 Tuition Refund, Dropped 4 sem. hrs. Spring	36.00
1580	Cathy Hallmark	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1581	Ernesto Hernandez	#320 Tuition Refund, Dropped 4 sem. hrs. Spring	42.00
1582	Roger Hintz	#320 Tuition Refund, Dropped 11 sem. hrs. Spring	148.50
1583	Breck Jamison	#320 Tuition Refund, Dropped 2 sem. hrs. Spring	30.00
1584	Eric Johnson	#360 Miscellaneous, Refund of ski fee, Spring	42.00
1585	Kip Jonaway	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	45.00
1586	Elaine Jones	#320 Tuition Refund, Dropped 2 sem. hrs. Spring	27.00
1587	Raphael Jones	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	27.00
1588	Don Kithcart	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1589	Janet Klein	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	40.50
1590	Suzanne Kopeck	#320 Tuition Refund, Dropped 1 sem. hr. Spring	13.50
1591	Ruth Leech	#320 Tuition Refund, Dropped 1 sem. hr. Spring	15.00
1592	Richard Lenz	#320 Tuition Refund, Dropped 4 sem. hrs. Spring	60.00
1593	Merry J. Lindt	#320 Tuition Refund, Dropped 1 sem. hr. Spring	15.00
1594	Donna Mahan	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1595	Vickie Morgan	#320 Tuition Refund, Dropped 2 sem. hrs. Spring	27.00

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
1596	Maxine Mount	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1597	Letty R. O'Neil	#320 Tuition Refund, Dropped 4 sem. hrs. Spring	60.00
1598	Norbert Penpe	#320 Tuition Refund, Dropped 1 sem. hr. Spring	12.00
1599	Jeffrey Phillips	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1600	Michael Poci	#320 Tuition Refund, Dropped 1 sem. hr. Spring	12.00
1601	Gregory Pratt	#320 Tuition Refund, Dropped 15 sem. hrs. Spring	180.00
1602	Richard Reed	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1603	Jeff Robbe	#320 Tuition Refund, Dropped 1 sem. hr. Spring	15.00
1604	Mario Vivarelli	#320 Tuition Refund, Dropped 3 sem. hrs. Spring	36.00
1605	Kathy Wenzel	#320 Tuition Refund, Dropped 13 sem. hrs. Spring	156.00
1606	Franklyn Taft	#320 Tuition Refund, Dropped 2 sem. hrs. Spring	24.00
1607	Paul and Fleet	#259 Music Expense, Western Styled shirts for choir (2)	25.90
1608	Joan Stage	#320 Tuition Refund, Dropped 1 sem. hr. Spring	12.00
1609	Kathy Sutton	#320 Tuition Refund, Dropped 1 sem. hr. Spring	12.00
1610	Bruce Van DeVelde	#320 Tuition Refund, Dropped 2 sem. hrs. Spring	30.00
1611	SVC Payroll Fund	#352C Disadvantaged Grant \$550.00, #354 CETA Public Services \$427.42, #330 Child Care Operations \$272.22, Payroll for 1/31/77	1,249.64

KAUK VALLEY COLLEGE

APPROVED BY
Donald F. Caplan
PRESIDENT
Arman Saulsapp
SECRETARY
DATE

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	62,494.05	62,494.05	51,149.25	11,344.80	127,305.00	64,810.95	64,810.95
DIV OF BUS CONTR SERV	2,627.58	2,627.58	2,627.58	.00	3,600.00	972.42	972.42
DIV OF BUS SUPPLIES	2,095.18	2,095.18	1,671.12	424.06	6,800.00	4,704.82	4,704.82
DIV OF BUS CONF & MEETINGS	560.47	560.47	494.47	66.00	1,600.00	1,039.53	1,039.53
FOOD SERVICES CONTR SERV	.00			.00	250.00	250.00	250.00
FOOD SERV SUPPLIES	286.21	286.21	264.94	21.27	1,175.00	888.79	888.79
FOOD SERV CONF & MEETINGS	.00			.00	375.00	375.00	375.00
DIV OF AGRIC SALARIES	14,930.19	14,930.19	12,215.61	2714.58	32,575.00	17,644.81	17,644.81
DIV OF AGRIC CONTR SERV	.00			.00	200.00	200.00	200.00
DIV OF AGRIC SUPPLIES	1,242.47	1,242.47	1,064.05	178.42	2,100.00	857.53	857.53
DIV OF AGRIC CONF & MEETINGS	64.97	64.97	64.97	.00	700.00	635.03	635.03
DIV OF INDUS ED SALARIES	45,882.98	45,882.98	37,540.62	8342.36	85,675.00	34,792.02	34,792.02
DIV OF INDUS ED CONTR SERV	131.03	131.03	131.03	.00	1,650.00	1,518.97	1,518.97
DIV OF INDUS ED SUPPLIES	9,720.32	9,720.32	8,673.84	1,046.48	16,581.00	6,860.68	6,860.68
DIV OF INDUS ED CONF & MEETINGS	332.10	332.10	327.90	4.20	1,590.00	1,257.90	1,257.90
COSMETOLOGY	33,933.29	33,933.29	27,333.29	6,600.00	26,000.00	7,933.29 CR	7,933.29 CR
COSMETOLOGY SUPPLIES	.00			.00	140.00	140.00	140.00
COSMETOLOGY CONF & MEETINGS	.00			.00	57.00	57.00	57.00
HUMAN SERV ADMIN SALARIES	11,507.55	11,507.55	9,973.21	1,534.34	18,412.00	6,904.45	6,904.45
HUMAN SERV CONTR SERV	60.00	60.00	60.00	.00	350.00	290.00	290.00
HUMAN SERV SUPPLIES	459.29	459.29	337.53	121.76	1,250.00	790.71	790.71
HUMAN SERV CONF & MEETINGS	432.00	432.00	432.00	.00	550.00	118.00	118.00
DIV OF SOC SCI SALARIES	55,255.86	55,255.86	45,209.34	10,046.52	111,800.00	56,544.14	56,544.14
DIV OF SOC SCI CONTR SERV	.00			.00	120.00	120.00	120.00
DIV OF SOC SCI SUPPLIES	1,231.61	1,231.61	1,096.90	134.71	3,007.00	1,775.39	1,775.39
DIV OF SOC SCI CONF & MEETINGS	345.31	345.31	328.51	16.80	963.00	617.69	617.69
LAW ENF ADMIN SALARIES	12,228.15	12,228.15	10,597.73	1,630.42	19,565.00	7,336.85	7,336.85
LAW ENF & FIRE SCI SALARIES	8,158.37	8,158.37	6,675.03	1,483.34	13,350.00	5,191.63	5,191.63
LAW ENF CONTR SERV	.00			.00	250.00	250.00	250.00
LAW ENF SUPPLIES	4,077.50	4,077.50	3,610.31	467.19	4,937.00	859.50	859.50
LAW ENF CONF & MEETINGS	786.10	786.10	786.10	.00	1,960.00	1,173.90	1,173.90
LIBRARY TECH SUPPLIES	92.48	92.48	55.88	36.60	400.00	307.52	307.52
DIV OF HUMAN SALARIES	77,790.57	77,790.57	63,646.83	14,143.74	150,625.00	72,834.43	72,834.43
DIV OF HUMAN SUPPLIES	605.04	605.04	542.74	62.30	2,500.00	1,894.96	1,894.96
DIV OF HUMAN CONF & MEETINGS	532.53	532.53	453.03	79.50	962.00	429.47	429.47
ART DEPT SALARIES	6,965.64	6,965.64	5,699.64	1,266.00	15,200.00	8,234.36	8,234.36
ART DEPT CONTR SERV	40.00	40.00		40.00	330.00	290.00	290.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ART DEPT SUPPLIES	641.91 ▷	641.91 ▷	498.32 ▷	143.59 CR	1,760.00	2401.91	2401.91
ART DEPT CONF & MEETINGS	47.50	47.50	47.50	.00	121.00	73.50	73.50
MUSIC DEPT SALARIES	14,047.88	14,047.88	11,493.72	2,554.16	30,650.00	16,602.12	16,602.12
MUSIC DEPT CONTR SERV	310.00	310.00	195.00	115.00	700.00	390.00	390.00
MUSIC DEPT SUPPLIES	1,608.93	1,608.93	1,257.41	351.52	1,740.00	131.07	131.07
MUSIC DEPT CONF & MEETINGS	.00	.00	.00	.00	242.00	242.00	242.00
DIV OF MATH SCI SALARIES	73,429.24	73,429.24	60,078.56	13,350.68	137,600.00	64,170.76	64,170.76
DIV OF MATH SCI CONTR SERV	.00	.00	.00	.00	700.00	700.00	700.00
DIV OF MATH SCI SUPPLIES	7,273.31	7,273.31	6,360.89	912.42	9,234.00	1,960.69	1,960.69
DIV OF MATH SCI CONF & MEETINGS	7.50	7.50	.00	7.50	962.00	954.50	954.50
MED LAB TECH SALARIES	12420.00	12420.00	10,740.00	1,680.00	20,160.00	7,740.00	7,740.00
MED LAB TECH CONTR SERV	251.54	251.54	251.54	.00	800.00	548.46	548.46
MED LAB TECH SUPPLIES	3,306.19	3,306.19	2,631.93	674.26	4,492.00	1,185.81	1,185.81
MED LAB TECH CONF & MEETINGS	155.60	155.60	89.60	66.00	525.00	369.40	369.40
ADN ADMIN SALARIES	5,382.11	5,382.11	5,382.11	.00	19,300.00	13,917.89	13,917.89
ADN INSTR SALARIES	39,359.43	39,359.43	32,203.17	7,156.26	66,500.00	27,140.57	27,140.57
ADN OFC SALARIES	4,035.00	4,035.00	3,497.00	538.00	6,456.00	2,421.00	2,421.00
ADN CONTR SERV	.00	.00	.00	.00	50.00	50.00	50.00
ADN SUPPLIES	478.03	478.03	356.62	121.41	1,200.00	721.97	721.97
ADN CONF & MEETINGS	786.23	786.23	644.96	141.27	1,518.00	731.77	731.77
LPN SALARIES	37,818.75	37,818.75	32,696.25	5,122.50	61,470.00	23,651.25	23,651.25
LPN SUPPLIES	385.38	385.38	321.38	64.00	1,150.00	764.62	764.62
LPN CONF & MEETINGS	161.67	161.67	161.67	.00	715.00	553.33	553.33
RAD TECH SALARIES	10,522.50	10,522.50	9,097.50	1,425.00	17,100.00	6,577.50	6,577.50
RAD TECH CONTR SERV	406.36	406.36	406.36	.00	750.00	343.64	343.64
RAD TECH SUPPLIES	2,395.92	2,395.92	1,725.25	670.67	2,990.00	594.08	594.08
RAD TECH CONF & MEETINGS	344.75	344.75	303.75	41.00	1,755.00	1,410.25	1,410.25
DIV OF PHYS EDUQ SALARIES	24,612.50	24,612.50	20,137.50	4,475.00	53,700.00	29,087.50	29,087.50
DIV OF PHYS ED SUPPLIES	2,003.36	2,003.36	981.16	1,022.20	2,300.00	296.64	296.64
DIV OF PHYS ED CONF & MEETINGS	109.45	109.45	109.45	.00	352.00	242.55	242.55
PART TIME OVERLOAD SALARIES	6,241.281	6,241.281	6,036.163	2,051.18	13,750.00	7,5087.19	7,5087.19
SUMMER SESSION SALARIES	11,270.596	11,270.596	11,2451.30	245.34 CR	11,250.00	294.04	294.04
INSTR SECR SALARIES	15,801.82	15,801.82	13,544.66	2,257.16	27,086.00	11,284.18	11,284.18
WORKROOM CONTR SERV	910.80	910.80	910.80	.00	1,100.00	189.20	189.20
INSTR ADMIN UNALLOCATED CONTR SERV	488.24	488.24	405.24	83.00	2,000.00	1,511.76	1,511.76
FACULTY IN SERVICE TRAINING	927.14	927.14	920.15	6.99	5,000.00	4,072.86	4,072.86
WORKROOM SUPPLIES	27.12 ▷	27.12 ▷	129.34 ▷	102.22	1,000.00	1,027.12	1,027.12

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
FACULTY OFFICE SUPPLIES	577.13	577.13	530.48	46.65	800.00	222.87	222.87
INSTITUTIONAL COMMITTEES	98.71	98.71	87.05	11.66	200.00	101.29	101.29
TUITION REIMBURSEMENT	2,958.92	2,958.92	2,512.17	446.75	5,500.00	2,541.08	2,541.08
ARTS & SCI DEAN SALARY	16,249.95	16,249.95	14,083.29	2,166.66	26,000.00	9,750.05	9,750.05
ARTS & SCI ASST DEAN	9,474.31	9,474.31	7,807.65	1,666.66	20,000.00	10,525.69	10,525.69
ARTS & SCI SECR SALARY	5,035.05	5,035.05	4,363.71	671.34	8,056.00	3,020.95	3,020.95
ARTS & SCI FED WORK STUDY	9,491.39	9,491.39	7,879.85	1,611.54	15,068.00	5,576.61	5,576.61
ARTS & SCI STATE WORK STUDY	1,405.03	1,405.03	1,227.60	177.43		1,405.03 CR	1,405.03 CR
STUDENT TUTORS	764.50	764.50	722.50	42.00	2,500.00	1,735.50	1,735.50
ARTS & SCI CONTR SERV		.00		.00	50.00	50.00	50.00
ARTS & SCI DEAN SUPPLIES	354.68	354.68	268.12	86.56	900.00	545.32	545.32
ARTS & SCI ASST DEAN	374.62	374.62	321.42	53.20	400.00	25.38	25.38
ARTS & SCI CONF & MEETINGS	138.83	138.83	138.83	.00	800.00	661.17	661.17
ARTS & SCI ASST DEAN	602.49	602.49	499.69	102.80	900.00	297.51	297.51
CAREER ED DEAN SALARY	15,937.50	15,937.50	13,812.50	2,125.00	25,500.00	9,562.50	9,562.50
CAREER ED ASST DEAN	9,219.93	9,219.93	7,636.59	1,583.34	19,000.00	9,780.07	9,780.07
CAREER ED SECR SALARY	5,272.50	5,272.50	4,569.50	703.00	8,436.00	3,163.50	3,163.50
CAREER ED FED WORK STUDY	5,813.65	5,813.65	4,950.00	863.65	12,704.00	6,890.35	6,890.35
CAREER ED STATE WORK STUDY	964.00	964.00	837.10	126.90		964.00 CR	964.00 CR
SVC STUDENT EMPLOYEES	3,591.75	3,591.75	3,217.50	374.25	5,000.00	1,408.25	1,408.25
CAREER ED DEAN CONTR SERV		.00		.00	1,000.00	1,000.00	1,000.00
CAREER ED DEAN SUPPLIES	905.39	905.39	793.33	112.06	1,550.00	644.61	644.61
CAREER ED ASST DEAN	523.62	523.62	422.74	100.88	700.00	176.38	176.38
CAREER ED CONF & MEETINGS	502.71	502.71	281.46	221.25	1,600.00	1,097.29	1,097.29
CAREER ED ASST DEAN	56.84	56.84	56.84	.00	500.00	443.16	443.16
COMMUNITY ED ADMIN SALARIES	13,024.95	13,024.95	11,288.29	1,736.66	20,840.00	7,815.05	7,815.05
COMM ED INSTR SALARIES	25,415.00	25,415.00	24,383.00	1,032.00	65,000.00	34,585.00	34,585.00
COMM SERV COORDINATORS	2,025.00	2,025.00	2,025.00	.00	5,000.00	2,975.00	2,975.00
COMM ED SECR SALARIES	5,724.30	5,724.30	4,961.06	763.24	9,159.00	3,434.70	3,434.70
COMM ED CONTR SERV	676.00	676.00	440.00	236.00	1,000.00	324.00	324.00
COMM ED SUPPLIES	911.28	911.28	726.15	185.13	3,000.00	2,088.72	2,088.72
COMM ED CONF & MEETINGS	846.27	846.27	986.12	1,398.50 CR	1,800.00	953.73	953.73
ACADEMIC SKILLS SALARIES	24,551.45	24,551.45	20,087.55	4,463.90	43,025.00	18,473.55	18,473.55
ACADEMIC SKILLS FED WORK STUDY	1,000.78	1,000.78	900.90	99.88	2,432.00	1,431.22	1,431.22
ACADEMIC SKILLS STATE WORK STUDY	516.88	516.88	398.20	118.68		516.88 CR	516.88 CR
ACADEMIC SKILLS CONTR SERV	88.00	88.00	88.00	563.09	5,400.00	3,493.92	3,493.92
ACADEMIC SKILLS SUPPLIES	1,606.08	1,606.08	1,042.91				

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
LCR - AV SUPPLIES	4,108.99	4,108.99	3,044.96	1,064.03	7,900.00	3,791.01	3,791.01
ACADEM SKILLS CONF & MEETINGS	73.10	73.10	49.60	23.50	363.00	289.90	289.90
LCR ADMIN SALARIES	8,927.61	8,927.61	7,344.27	1,583.34	14,000.00	10,072.39	10,072.39
LCR PROF SALARIES	25,750.33	25,750.33	22,133.67	3,616.66	43,400.00	17,649.67	17,649.67
LCR SECR SALARIES	12,945.74	12,945.74	11,183.40	1,762.34	21,148.00	8,202.26	8,202.26
LCR FED WORK STUDY	4,684.42	4,684.42	4,235.55	448.87	5,000.00	4,315.58	4,315.58
LCR STATE WORK STUDY	52.80	52.80	52.80	.00		52.80 CR	52.80 CR
LCR CONTR SERV	1,600.83	1,600.83	1,224.23	376.60	3,000.00	1,399.17	1,399.17
LIBRARY SUPPLIES	4,902.13	4,902.13	4,834.96	67.17	8,000.00	3,097.87	3,097.87
XEROX SUPPLIES	2,106.41	2,106.41	944.39	1,162.02 CR	2,000.00	4,106.41	4,106.41
LIBRARY BOOKS	13,908.72	13,908.72	12,394.45	1,514.27	30,000.00	16,091.28	16,091.28
LCR CONF & MEETINGS	223.61	223.61	179.28	44.33	413.00	189.39	189.39
ADM & RECORDS SALARIES	23,250.00	23,250.00	20,150.00	3,100.00	37,200.00	13,950.00	13,950.00
ADM & RECORDS SECR SALARIES	18,825.66	18,825.66	15,966.51	2,859.15	26,678.00	7,852.34	7,852.34
ADM & RECORDS FED WORK STUDY	1,958.64	1,958.64	1,492.15	466.49	3,435.00	1,476.36	1,476.36
ADM & RECORDS CONTR SERV	390.00	390.00	390.00	.00	175.00	215.00 CR	215.00 CR
ADM & RECORDS SUPPLIES	2,085.81	2,085.81	1,966.16	119.65	4,800.00	2,714.19	2,714.19
ADM & RECORDS CONF & MEETINGS	.00			.00	500.00	500.00	500.00
COUNSELING SALARIES	47,675.22	47,675.22	40,955.22	6,720.00	80,640.00	32,964.78	32,964.78
COUNSELING SECR SALARIES	4,118.10	4,118.10	3,569.02	549.08	6,589.00	2,470.90	2,470.90
HEALTH SERV SUPPLIES	194.31	194.31	194.31	.00	300.00	105.69	105.69
FIN AIDS SALARIES	12,656.25	12,656.25	10,968.75	1,687.50	20,250.00	7,593.75	7,593.75
FIN AIDS SECR SALARIES	3,918.75	3,918.75	3,396.25	522.50	6,270.00	2,351.25	2,351.25
STUDENT SERV ADMIN SALARIES	15,499.95	15,499.95	13,433.29	2,066.85	24,800.00	9,300.05	9,300.05
STUDENT SERV SECR SALARIES	4,286.91	4,286.91	3,711.91	575.00	6,988.00	2,701.09	2,701.09
STUDENT SERV FED WORK STUDY	18,744.36	18,744.36	15,622.30	3,122.06	30,000.00	11,255.64	11,255.64
STUDENT SERV STATE WORK STUDY	4,399.28	4,399.23	4,069.90	329.38		4,399.28 CR	4,399.28 CR
COACHING SALARIES	2550.00	2550.00	2550.00	.00	7,300.00	4,750.00	4,750.00
STUDENT SERV CONTR SERV	168.30	168.30	168.30	.00	300.00	131.70	131.70
STUDENT SERV SUPPLIES	4,613.38	4,613.38	3,905.21	708.17	9,500.00	4,886.62	4,886.62
STUDENT RECRUITMENT	439.51	439.51	400.81	38.70	2,200.00	1,760.49	1,760.49
COMMENCEMENT	362.39	362.39	274.49	87.90	4,000.00	3,637.61	3,637.61
STUDENT SERV CONF & MEETINGS	1,932.56	1,932.56	1,809.16	123.40	5,000.00	3,067.44	3,067.44
VETERANS GRANT SALARIES	8,625.00	8,625.00	7,475.00	1,150.00	13,800.00	5,175.00	5,175.00
VETERANS GRANT SECR SALARIES	3,552.38	3,552.38	3,077.54	474.84	5,698.00	2,145.62	2,145.62
VETERANS GRANT SUPPLIES	2,098.13	2,098.13	1,166.32	931.81	2,500.00	401.87	401.87
VETERANS GRANT CONF & MEETINGS	720.72	720.72	361.34	359.38	1,200.00	479.28	479.28
VETERANS GRANT EQUIPMENT			.00	.00	250.00	250.00	250.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PUB SERV SALARIES		.00		.00	3,500.00	3,500.00	3,500.00
PUB SERV CONTR SERV		.00		.00	500.00	500.00	500.00
PUB SERV SUPPLIES		.00		.00	500.00	500.00	500.00
SERVICE STAFF SALARIES	163,783.99	163,783.99	141,723.89	22,060.10	274,150.00	115,366.01	115,366.01
MAINT FED WORK STUDY BOYS	23,147.60	23,147.60	18,302.05	4,845.55	64,161.00	46,013.40	46,013.40
MATRONS FED WORK STUDY	7,996.17	7,996.17	6,991.66	1,004.51		7,996.17 CR	7,996.17 CR
MAINT STATE WORK STUDY BOYS	2,404.25	2,404.25	2,346.50	57.75		2,404.25 CR	2,404.25 CR
MATRONS STATE WORK STUDY	438.96	438.96	368.96	70.00		438.96 CR	438.96 CR
ELECTRICITY	65,934.97	65,934.97	57,113.83	8,821.14	114,000.00	53,065.03	53,065.03
TELEPHONE	12,266.48	12,266.48	11,163.16	1,703.32	22,500.00	9,933.52	9,933.52
PRESIDENTS SALARY	21,874.95	21,874.95	18,958.29	2,916.66	35,000.00	13,125.05	13,125.05
PRES SEC'R SALARY	5,928.72	5,928.72	5,095.33	833.34	10,000.00	4,071.28	4,071.28
PRES FED WORK STUDY	1,185.48	1,185.48	897.60	287.88	2,000.00	814.52	814.52
PRES STATE WORK STUDY	347.60	347.60	347.60	.00		347.60 CR	347.60 CR
PRES OFC CONTR SERV		.00		.00	100.00	100.00	100.00
PRES OFC SUPPLIES	1,138.01	1,138.01	775.81	362.20	3,000.00	1,861.99	1,861.99
PRES OFC CONTR SERV	728.08	728.08	593.91	134.17	3,500.00	2,771.92	2,771.92
SPECIAL AFFAIRS	728.79	728.79	698.02	30.77	1,500.00	771.21	771.21
BUS OFC ADMIN SALARIES	19,500.00	19,500.00	16,900.00	2,600.00	31,200.00	11,700.00	11,700.00
BUS OFC PROF SALARIES	12,812.55	12,812.55	11,104.21	1,708.34	20,500.00	7,687.45	7,687.45
BUS OFC SEC'R SALARIES	27,713.05	27,713.05	24,096.56	3,616.49	47,525.00	19,811.95	19,811.95
BUS OFC FED WORK STUDY	4,299.68	4,299.68	3,631.10	668.58	8,500.00	4,200.32	4,200.32
BUS OFC CONTR SERV	1,615.53	1,615.53	1,615.53	.00	2,200.00	584.47	584.47
BUS OFC SUPPLIES	2,611.63	2,611.63 CR	1,964.42	647.21 CR	8,000.00	10,611.63	10,611.63
BUS OFC CONF & MEETINGS	895.32	895.32	891.12	4.20	2,000.00	1,104.68	1,104.68
PUB RELA ADMIN SALARIES	12,375.00	12,375.00	10,725.00	1,650.00	19,800.00	7,425.00	7,425.00
PUB RELA SEC'R SALARIES	1,012.66	1,012.66	854.05	158.61	6,250.00	5,237.34	5,237.34
PUB RELA SUPPLIES & ABS	35,479.44	35,479.44	30,875.00	4,604.44	42,000.00	6,520.56	6,520.56
PUB RELA CONF & MEETINGS	125.25	125.25	114.75	10.50	750.00	624.75	624.75
AUDITING & LEGAL	8,814.64	8,814.64	8,516.14	298.50	13,000.00	4,185.36	4,185.36
ELECTIONS & OTHER	317.19	317.19	255.73	61.46	2,750.00	2,432.81	2,432.81
BOARD CONF & MEETINGS	713.28	713.28	213.28	.00	2,000.00	1,786.72	1,786.72
INSTITUTIONAL SEC'R SALARIES	4,129.20	4,129.20	3,575.04	554.16	6,650.00	2,520.80	2,520.80
GROUP MEDICAL & LIFE INS	55,110.94	55,110.94	38,958.06	16,152.88	74,679.00	24,568.06	24,568.06
UNALLOCATED CONTR SERV	1,137.73	1,137.73	1,033.10	104.63	1,875.00	737.27	737.27
FACULTY ASSN SUPPLIES	39.39	39.39	38.91	.48	200.00	160.61	160.61
POSTAGE	13,204.47	13,204.47	11,510.30	1,694.17	22,800.00	4,595.53	4,595.53

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PUBLICATIONS & DUES	4,313.00	4,313.00	4,288.00	25.00	6,200.00	1,887.00	1,887.00
ADVERTISING	109.55	109.55	94.95	14.60	500.00	390.45	390.45
RECRUITMENT	3,484.11	3,484.11	3,350.93	133.18	2,000.00	1,484.11 CR	1,484.11 CR
GENERAL INSURANCE	27,761.79	27,761.79	27,775.65	13.86 CR	28,400.00	638.21	638.21
CAPITAL OUTLAY	62,358.23	62,358.23	53,820.44	8537.79	106,851.00	44,492.77	44,492.77
STATE VOC EQUIP	14,335.64	14,335.64	13,140.64	1,195.00		14,335.64 CR	14,335.64 CR
TUITION CHARGE BACK	13,193.56	13,193.56	12,308.92	884.64	14,000.00	806.44	806.44
INSTITUTIONAL RESEARCH SUPPLIES	114.41	114.41	110.21	4.20	1,000.00	885.59	885.59
INST RES CONF & MEETINGS		.00		.00	500.00	500.00	500.00
DATA PROC PROF SALARIES	30,499.95	30,499.95	26,433.29	4,066.66	48,800.00	18,300.05	18,300.05
DATA PROC NON ACADEM SALARIES	3,522.07	3,522.07	3,022.07	500.00	6,400.00	2,877.93	2,877.93
DATA PROC FED WORK STUDY	2,169.93	2,169.93	1,865.60	304.33	3,860.00	1,690.07	1,690.07
DATA PROC STATE WORK STUDY	367.40	367.40	367.40	.00		367.40 CR	367.40 CR
DATA PROC CONTR SERV	2,952.00	2,952.00	2,847.00	105.00	6,212.00	3,260.00	3,260.00
DATA PROC SUPPLIES	2683.97	2,683.97	2,683.90	.07	3,600.00	916.03	916.03
DATA PROC CONF & MEETINGS	450.26	450.26	450.26	.00	1,025.00	574.74	574.74
DATA PROC EQUIP RENTAL	19,135.90	19,135.90	18,726.80	409.10	42,518.00	23,382.10	23,382.10
CONTINGENCIES		.00		.00	4,000.00	4,000.00	4,000.00
	1,905,532.19	1,905,582.19	1,643,959.85	256,622.34	3,289,355.00	1,384,272.81	1,384,272.81
<u>BUILDING FUND</u>							
MAINT SUPPLIES	11,080.63	11,080.63	9,839.47	1,241.16	55,000.00	43,919.37	43,919.37
MAINT CONF & MEETINGS	150.66	150.66	107.16	43.50	1,000.00	849.34	849.34
SERVICE EQUIPMENT	2,841.16	2,841.16	339.95	2,501.21	10,000.00	7,158.84	7,158.84
MAINT CONTR SERV	54,083.66	54,083.66	37,369.72	1,6713.94	79,200.00	25,116.34	25,116.34
GAS	56,565.72	56,565.72	40,646.40	15,919.32	72,800.00	16,234.28	16,234.28
RENTAL	90.00	90.00	78.00	12.00	1,000.00	910.00	910.00
	124,811.83 T	124,811.83 T	88,380.70 T	36,431.13 T	214,000.00 T	94,188.17 T	94,188.17 T

SITE & CONSTRUCTION FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
SITE IMPROVEMENT		.00		.00	50,000.00	50,000.00	50,000.00
NEW BLDGS & ADDITIONS		.00		.00	45,000.00	45,000.00	45,000.00
HOLDING POND	1,500.00	1,500.00	1,500.00	.00	5,000.00	3,500.00	3,500.00
OFFICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
INSTR EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
SERVICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
OTHER CAPITAL OUTLAY	4,497.49	4,497.49	4,497.49	.00	20,000.00	15,502.51	15,502.51
	5,997.49 T	5,997.49 T	5,997.49 T	.00 T	150,000.00 T	144,002.51 T	144,002.51 T
<u>BOND & INTEREST #1</u>							
DEBT PRINCIPAL RETIREMENT	225,000.00	225,000.00	225,000.00	.00	225,000.00	.00	.00
INTEREST	43,425.00	43,425.00	43,425.00	.00	82,800.00	34,375.00	34,375.00
OTHER CHARGES	149.37	149.37	149.37	.00	500.00	350.63	350.63
	268,574.37 T	268,574.37 T	268,574.37 T	.00 T	308,300.00 T	34,725.63 T	34,725.63 T
<u>BOND & INTEREST #2</u>							
DEBT PRINCIPAL RETIREMENT	105,000.00	105,000.00	105,000.00	.00	105,000.00	.00	.00
INTEREST	8,800.00	8,800.00	8,800.00	.00	8,800.00	.00	.00
OTHER CHARGES	81.50	81.50	81.50	.00	500.00	418.50	418.50
	113,881.50 T	113,881.50 T	113,881.50 T	.00 T	114,300.00 T	418.50 T	418.50 T

REVENUE REPORT

EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1975 TAXES	671355.91	671355.91	664596.87	1759.04	661050.00	10305.91 CR	10305.91 CR
CHARGE BACK REVENUE	12692.60	12692.60	3204.37	9488.23	40000.00	27307.40	27307.40
STATE APPORT SUMMER 1976	113491.89	113491.89	112307.57	1184.32			
STATE APPORT FALL 1976	515135.53	515135.53		515135.53	584190.00	74054.47	74054.47
STATE APPORT SPRING 1977			.00		.00	581685.00	581685.00
STATE FISCAL 1976 PAYMENT	33546.07	33546.07	33546.07			33546.07 CR	33546.07 CR
VOC ED REQ REIMB	35979.00	35979.00	4019.00	31960.00	124805.00	88826.00	88826.00
VOC ED EQUIP REIMB	715.00 □	715.00 CR	715.00 □		.00	10965.00	11680.00
STATE WORK STUDY	5168.00	5168.00	5168.00		.00	17010.00	11842.00
OTHER ILL REVENUE	11050.05	11050.05	11050.05		.00	11050.05 CR	11050.05 CR
HEW TITLE 2		.00			.00	3000.00	3000.00
VETERANS COST OF INSTR PAYMENT		.00			.00	18435.00	18435.00
FEDERAL WORK STUDY	55602.37	55602.37	45370.31	10232.06	111156.00	55553.63	55553.63
OTHER FED SOURCES		.00			.00	100.00	100.00
TUITION SUMMER 1976	76463.43	76463.43	76463.43		.00	76482.00	18.57
TUITION FALL 1976	365419.75	365419.75	365419.75		.00	434140.00	68720.25
TUITION SPRING 1977		.00			.00	428610.00	428610.00
GRADUATION FEES	24.00	24.00	24.00		.00	250.00	226.00
TRANSCRIPT FEES	568.25	568.25	478.25	90.00	.00	250.00	318.25 CR
PUB SERV INCOME		.00			.00	4500.00	4500.00
INTEREST ON INVESTMENTS		.00			.00	2000.00	2000.00
OTHER REVENUE	1224.31	1224.31	144.61	1079.70	500.00	724.31 CR	724.31 CR

1897006.16 T 1897006.16 T 1326077.26 T 570928.88 T 3207.925.00 T 1310.918.84 T 1310.918.84 T

BUILDING FUND

1975 TAXES	167775.74	167775.74	167336.14	439.60	165260.00	2515.74 CR	2515.74 CR
INTEREST ON INVESTMENTS	502.63	502.63	502.63	.00	3000.00	2497.37	2497.37
MISC REVENUE	2616.00	2616.00	2206.00	410.00	4500.00	1884.00	1884.00
	170894.37 T	170894.37 T	170044.77 T	849.60 T	172760.00 T	1865.63 T	1865.63 T

SITE & CONSTRUCTION FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ANNEXTER REVENUE	30,613.38	30,613.38	26,240.04	4,373.34	46,200.00	15,586.62	15,586.62
UNIT 5 REVENUE	7,000.00	7,000.00	6,000.00	1,000.00	12,000.00	5,000.00	5,000.00
INTEREST ON INVESTMENTS	19,035.16	19,035.16	19,035.16	.00	20,000.00	964.84	964.84

BOND & INTEREST #1

1975 TAXES	56,643.54 T	56,643.54 T	51,275.20 T	5,373.34 T	78,200.00 T	21,551.46 T	21,551.46 T
INTEREST ON INVESTMENTS	310,391.48	310,391.48	304,578.21	813.27	320,680.00	10,288.52	10,288.52
	6,369.38	6,369.38	6,143.33	226.05	6,000.00	369.38 DR	369.38 CR

BOND & INTEREST #2

1975 TAXES	316,760.86 T	316,760.86 T	315,721.54 T	1,039.32 T	326,680.00 T	9,919.14 T	9,919.14 T
INTEREST ON INVESTMENTS	114,800.56	114,800.56	114,499.79	300.79	114,472.00	328.56 DR	328.56 CR
	1,222.07	1,222.07	1,222.07	.00	1,200.00	22.07 DR	22.07 CR

WORKING CASH FUND

INTEREST ON INVESTMENTS	116,022.63 T	116,022.63 T	115,721.34	300.79	115,672.00 T	350.63 CR	350.63 CR
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	15,502.90 T	15,502.90 T	13,336.54 T	2,166.36 T	20,000.00 T	4,497.10 T	4,497.10 T
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SAUK VALLEY COLLEGE

APPROVED BY

Donald F. Coplan
PRESIDENT

Arman Gubrapp
SECRETARY
DATE