

## AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
Conference Room, Third Floor, 3L1<sup>4</sup>  
May 23, 1977 8:00 P.M.

- A. Call to order
- B. Roll call
- C. Written communication from visitors
- D. Recommended Actions
  - 1. Approval of minutes as submitted
  - 2. Approval of Treasurer's Report
  - 3. Approval of current bills for payment
  - 4. Approval of current payroll journal
  - 5. Approval of Treasurer's Bond
  - 6. Personnel matters
  - 7. Other items
- E. Old Business
  - 1. Report from Grievance Hearing Committee
  - 2. 1977-78 budget planning
  - 3. Report on theatre-speech vacancy
  - 4. Report on positions in Career Education area
  - 5. Other items
- F. New Business
  - 1. Report on collective bargaining
  - 2. 1977-78 Administrative Calendar
  - 3. Other items
- G. President's Report
  - 1. Report from student trustee
  - 2. Summer 1977 registration report
  - 3. Fall 1977 pre-registration report
  - 4. Report on Council of Presidents' meeting
  - 5. Minutes of SVC committee meetings
  - 6. ICCTA Annual Meeting
  - 7. McHenry College Workshop
  - 8. Other items
- H. Time of next meeting
- I. Adjournment

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

May 23, 1977

The Board of Trustees of Sauk Valley College met in regular meeting at 8:00 p.m. on May 23, 1977 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Coplan called the meeting to order at 8:05 p.m. and the following members answered roll call:

Kay Fisher	Lorna Keefer
Oscar Koenig	Ann Powers
Juanita Prescott	William Reigle
Laura Thompson	Ronald Coplan

Minutes: It was moved by Member Reigle and seconded by Member Koenig that the minutes of the May 9 meeting be approved as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Keefer and seconded by Member Koenig that the Board approve the attached Treasurer's Report as presented. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Thompson, and Coplan. Nays-0. Motion carried.

Bills Payable: It was moved by Member Koenig and seconded by Member Reigle that the Board approve the bills in the following amounts:

Educational Fund:	\$280,800.75
Building Fund:	13,555.33
Site & Construction:	1,483.44

In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Thompson, and Coplan. Nays-0. Motion carried.

Treasurer's Bond: It was moved by Member Reigle and seconded by Member Prescott that the Board approve the purchase of the Treasurer's Bond through Peterson, Detweiler & Company in the amount of \$516 for the Site and Construction Fund and \$545 for the Surety Bond (for three years). In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers,

Treasurer's Bond (cont.): Prescott, Reigle, Thompson and Coplan. Nays-0. Motion carried.

Criminal Justice Instructor: It was moved by Member Reigle and seconded by Member Keefer that the Board authorize the administration to replace the vacant position in the criminal justice program to be effective Fall, 1977. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Thompson, and Coplan. Nays-0. Motion carried.

Theatre-Speech Instructor: It was moved by Member Koenig and seconded by Member Prescott that the Board authorize the administration to fill the vacancy in the theatre-speech area effective Fall, 1977. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Thompson, and Coplan. Nays-0. Motion carried.

Air Conditioning and Machine-tool Instructors: It was moved by Member Reigle and seconded by Member Koenig that the Board approve the hiring of a full-time instructor in the air conditioning (and heating) program and one full-time instructor in the machine-tool area. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Thompson, and Coplan. Nays-0. Motion carried.

Working Cash Fund: It was moved by Member Reigle and seconded by Member Koenig that the Board authorize the administration to pursue the necessities to increase the working cash fund and to advertise for bids on a working cash bond in the amount of \$90,000 to be paid, principal and interest, or before January 1, 1979. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Thompson, and Coplan. Nays-0. Motion carried.

Grievance: Member Reigle, Chairman of the Grievance Hearing Committee, reported on the attached letter sent to the Faculty Association on Grievance #11.

Discussion Items: Member Prescott inquired on the progress of cutting off some of the lights in the parking

Discussion  
Items:

lot. Dean Edison gave a progress report on this and other methods being utilized to save on energy and utility costs and noted that he would have a detailed report at a later date. Member Prescott also asked if Dr. Doyle would be returning to the faculty and she was told that he would be returning in the fall. In regard to her request for a continuation of the board workshop, it was agreed that the Board should meet at 3 p.m. on July 11th before the regular meeting.

Collective  
Bargaining:

Chairman Coplan gave a status report on collective bargaining.

Administrative  
Calendar:

It was moved by Member Prescott and seconded by Member Powers that the Board approve the attached administrative calendar as presented. Motion voted and carried.

Student  
Trustee:

Laura Thompson, student trustee, expressed her appreciation for the commencement buffet and the lovely flowers. She then asked Attorney Castendyck to explain the decision in the court case involving the student trustee at Elgin College taking the Elgin Board to court over the question of the student trustee attending executive sessions.

President's  
Report:

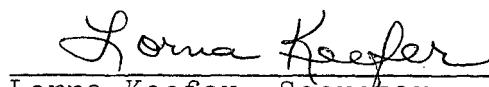
Dr. Cole reported that summer enrollment was at 2,225 hours as compared to 2,980 hours last year at this time, fall pre-registration stands at 4,690 compared to 6,229 hours last year at this time, he also reported on the Curriculum Committee minutes, ICCTA annual meeting, current legislation, the cancellation of the workshop at McHenry College, and the summer mailer.

Adjournment:

Since there was no further business, it was moved and seconded that the Board adjourn. The next meeting will be June 13. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Thompson, and Coplan. Nays-0. Motion carried.

The meeting adjourned at 9:15 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Lorna Keefer, Secretary

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 18, 1977

## MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole *Q E C.*  
President

RE: AGENDA ITEM #D-5 - APPROVAL OF TREASURER'S BOND

The attached memorandum from Dean Edison indicates that the best bid for the Treasurer's Bond for Sauk Valley College was received from Peterson, Detweiler & Co., covering the Treasurer's Bond for \$600,000 for Site and Construction Fund and Treasurer's Surety Bond for \$1,200,000 for Sauk Valley College.

### RECOMMENDATION:

The President recommends that the Board approve the purchase of the Treasurer's Bond through Peterson, Detweiler & Company.

GEC/bg

*#3-5*

May 17, 1977

TO: BOARD OF TRUSTEES - PRESIDENT COLE

FROM: Robert Edison

*Bd*

The attached list of bids were those received subsequent to advertisements having been run in both local newspapers and personally sent to approximately twelve (12) insurance agents within our district, most of which have previously bid at one time or the other on the Treasurer's Bond for Sauk Valley College.

RECOMMENDATION: Board approval to purchase Treasurer's Bond through Peterson, Detweiler & Co., in accordance with bids submitted herewith.

RE:fsb

Encl.

RESULTS OF BIDS FOR TREASURER'S BOND

<u>Agency</u>	<u>Treasurer's Bond for \$600,000 for Site and Construction Fund</u>	<u>Treasurer's Surety Bond for \$1,200,000 for Sauk Valley College</u>		
	<u>Annual</u>	<u>3 Years</u>	<u>Annual</u>	<u>3 Years</u>
<i>Humphrey's Agency</i> <i>Wolverine Insurance Company</i>	\$175	\$445	\$350	\$892
<i>Peterson, Detweiler &amp; Co.</i> <i>St. Paul Insurance Company</i> <i>(for Site &amp; Construction)</i> <i>Kemper Group (for Surety Bond)</i>	191	516*	201	545*
<i>Walder &amp; Rhodes, Inc.</i> <i>St. Paul Insurance Co.,</i> <i>Bloomington, Illinois</i>	191	516	355	959

*\*Recommended for Board approval. Site and Construction Bond can be reduced to appropriate amount on each anniversary date if requirements should diminish.*

*Business Office  
May 4, 1977*

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 18, 1977

## MEMORANDUM

#D-6a

TO: SVC Board of Trustees

FROM: Dr. George E. Cole **G.E.C.**  
President

RE: AGENDA ITEM #D-6a - PERSONNEL MATTERS

The attached memorandum from Dean Williams indicates that it is extremely urgent that we replace the criminal justice vacancy created by the non-renewal of Larry Geldean's contract.

### RECOMMENDATION:

The President recommends that the Board authorize the administration to replace the vacant position in the criminal justice program effective the fall semester, 1977.

GEC/bg  
Enc.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 5-18-77

## MORANDUM

Dr. Cole

### REPLACEMENT POSITION

OM:

Dr. Williams *RW*

Attached you will find information which has been previously presented to the Board of Trustees regarding the need to replace Mr. Geldean for the coming fall semester. This data provides you with sufficient credit hours I feel to more than adequately justify the replacement of this position, and I once again point out that should the board fail to replace Mr. Geldean I will have no other alternative but to terminate our cooperative agreement with Highland Community College. As I pointed out to the board at their last meeting, this will affect our credited hours by approximately 40%. I of course will be available to answer any questions that the board has regarding this replacement position.

*RW/ljk*

Enclosure

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE, DIXON, ILLINOIS 61021

DATE May 3, 1977

ORANDUM

Dr. Ronald F. Williams, Dean

Robert C. Crouse

Retention of Full-time Staff Position

Based upon your Faculty Loads Reports for the 1976 Fall Semester and the 1977 Spring Semester, I have pieced together some enlightening data. Because the Fall Report was more complete, I shall expand upon its data to a much greater degree than the Spring Report.

## FALL 1976

### FULL-TIME INSTRUCTIONAL STAFF

TO

STUDENT CREDIT HOURS

<u>Department</u>	<u>Full-Time Staff</u>	<u>Student Credit Hours</u>
1. Business	1	397.29
2. Human Service	1	396.67
3. Public Safety (Criminal Justice)	1	338.13
4. Industrial	1	336.00
5. L.P. Nursing	1	186.50
6. A.D. Nursing	1	179.20
7. Radiological Technology	1	130.00
8. Agriculture	1	120.00
9. Medical Laboratory	1	80.00

## SPRING 1977

### FULL-TIME INSTRUCTIONAL STAFF

TO

STUDENT CREDIT HOURS

<u>Department</u>	<u>Full-Time Staff</u>	<u>Student Credit Hours</u>
1. Business	1	446.50
2. Criminal Justice	1	330.00
3. Industrial and Technical	1	308.50
4. L.P. Nursing	1	194.50
5. Medical Laboratory	1	192.00
6. A.D. Nursing	1	160.20
7. Agriculture	1	141.00
8. Radiological Technology	1	79.00
9. Human Service (Not Applicable Due to Lack of Data)		

In terms of productivity, the criminal justice program continues as a major income producer for the institution. Assuming tuition of \$15.00 and state reimbursement of \$19.20 for criminal justice courses, each student credit hour generates \$34.20. This indicates that each full-time criminal justice position generated \$11,564.05 Fall Semester and \$11,286.00 Spring Semester.

The Fall Semester data contains more valuable information which strongly supports the criminal justice program and continuation of a full-time teaching position. When the equated contact hours are ratiocinated to the student credit hours, it is clear the public safety programs were the most productive career program at SVC.

FALL 1976

EQUATED CONTACT HOURS  
(Actual Faculty Load)

TO

STUDENT CREDIT HOURS

<u>Department</u>	<u>Equated Hours</u>	<u>Student Credit Hours</u>
1. Public Safety	1	19.823
2. Business	1	19.569
K 3. Industrial	1	17.026
R 4. Public Service	1	15.943
5. CAREER ED AVERAGE	1	15.481
6. Health	1	10.579
7. Agriculture	1	9.771

Once again assuming funds generated at \$34.20 per credit hour, the following results are obtained:

<u>Department</u>	<u>Equated Hours</u>	<u>Dollars</u>
1. Public Safety	1	677.95
2. Business	1	669.26
K 3. Industrial	1	582.29
4. Public Service	1	545.25
5. CAREER ED AVERAGE	1	529.45
6. Health	1	361.80
7. Agriculture	1	334.17

Keeping in mind that most of the departments do get more state reimbursement than the Public Safety Programs, it is still very valid to note the productivity when the dollars are equalized. I do not believe that these figures indicate that a staff position should be cut or even temporarily left unfilled. If criminal justice is looked at by itself, you find that for every equated hour, 21.875 student credit hours were realized during the Fall Semester of 1976. Using \$34.20 as the generated funding per credit hour, \$748.13 was realized for every equated hour.

Looking deeper into the particulars of the criminal justice program, you will find the following:

<u>Instructor</u>	<u>Equated Hours</u>		<u>Student Credit Hours</u>
Ellison	1	to	28.00
Lloyd	1	to	25.00
Crouse	1	to	22.14
Geldean	1	to	19.25
<hr/>			
Average	1	to	21.875

Assuming the \$34.20 funding rate, you will find the following:

<u>Instructor</u>	<u>Equated Hours</u>		<u>Student Credit Hours</u>
Ellison	1	to	957.60
Lloyd	1	to	855.00
Crouse	1	to	757.19
Geldean	1	to	658.35
<hr/>			
Average	1	to	748.13

Mr. Geldean would appear the weakest link in the chain. Keeping in mind that:

- 1) Even though 54 student credit hours were generated from CJS 101 at Highland College, they are not counted in Crouse's S.C.H., but the 3 equated hours are counted;
- 2) That Crouse's contracted instructional load is only 9 hours; and
- 3) Mr. Geldean had two sections cancelled due to lack of enrollment;

making adjustments for these items would show:

<u>Instructor</u>	<u>Equated Hours</u>		<u>Student Credit Hours</u>		<u>Dollars</u>
Crouse	1	to	28.189	to	913.32
Geldean	1	to	14.500	to	469.80

These adjustments gave Mr. Geldean six additional hours and the enrolled student credit hours prior to cancellation of the sections. Three equated hours were subtracted from the Crouse load but no adjustment was made for his 3/5's load. Clearly a major segment of the enrollment drop can and SHOULD be placed upon Mr. Geldean. I do not think the Board of Trustees should assume the decrease in enrollment reflects anything other than an extreme reaction to a particular instructor.

The Spring load data shows very similar outcomes:

<u>Instructor</u>	<u>Equated Hours</u>		<u>Student Credit Hours</u>		<u>Dollars</u>
Geldean	1	to	18.333	to	593.99

In addition to the drop of enrollment in courses taught by Mr. Geldean, another major factor in enrollment decreases is overall programming changes. Since 1972 we have made two degree programming changes that DECREASED THE NUMBER OF REQUIRED CRIMINAL JUSTICE CREDIT HOURS. These changes were designed to benefit the student's overall educational and employment capabilities. Our intent was to maximize the student's potential for continuous growth and success. Also, this decrease was required to facilitate program expansion as follows:

PRE-FALL 1973				
Law Enforcement Degree		10 courses		31 hours
1973-1976				
Criminal Justice Degree				
Law Enforcement Alternative		11 courses		34 hours
Corrections Alternative		7 courses		21 hours
Average		9 courses		27.5 hours
1976-PRESENT				
Law Enforcement Degree		10 courses		30 hours
Crime Scene Tech Degree		9 courses		28 hours
Corrections Degree		7 courses		21 hours
Average		8.66 courses		26.33 hours

Finally, the continuous growth and strength of the criminal justice program can be seen below. The chart presents a five year time frame comparing the Fall of 1972 with Spring of 1977 and the yearly totals of 1973 through 1976. The 1451 student credit hours of 1973 was the factual justification upon which the Board of Trustees authorized the original hiring of Mr. Geldean.

Course	1972 (Fall)	1973	1974	1975	1976	1977 (Spring)
	Heads/Hours	Heads/Hours	Heads/Hours	Heads/Hours	Heads/Hours	Heads/Hours
JS 101	48/144	60/180	53/159	92/276	53/159	0/0
JS 103	44/132	0/0	38/114	27/81	50/150	42/126
JS 108	0/0	47/141	30/90	52/156	76/228	14/42
JS 120	0/0	25/75	41/123	45/135	82/246	51/153
JS 130	0/0	0/0	45/135	60/180	22/66	0/0
JS 131	0/0	0/0	0/0	10/30	0/0	14/42
JS 135	0/0	0/0	0/0	58/174	0/0	36/108
JS 208 (Formerly SOC 289)	22/66	125/375	63/189	89/267	52/156	26/78
JS 210	31/93	26/78	34/102	27/81	28/84	20/60
JS 221	0/0	0/0	34/102	6/18	23/69	0/0
JS 227	0/0	42/126	16/48	27/81	27/81	26/78
JS 230	0/0	59/177	19/57	13/39	24/72	0/0
JS 231	0/0	21/63	38/114	26/78	39/117	35/105
JS 234	0/0	28/84	8/24	19/57	48/144	30/90
JS 236	0/0	38/152	34/136	23/92	33/132	8/32
JS 299	0/0	0/0	73/73	41/41	35/35	0/0
OTALS	145/435	471/1451	526/1640	615/1612	592/1739	302/914

In 1972 we had ten course offerings and taught four sections during the fall semester. The Fall of 1977 sees seventeen course offerings and eleven sections taught during the semester. The 1977-1978 instructional program in Criminal Justice will operate a full-time evening program at Sauk Valley College and Highland Community College as follows:

TITLE	EQUATED SVC	INSTRUCTIONAL HCC	HOURS TOTAL
CJS 101 Intro. to Criminal Justice	3	3	6
CJS 103 Police Administration	3	3	6
CJS 108 Criminology	3	3	6
CJS 120 Intro. to Corrections	3	3	6
CJS 130 Criminal Investigation	3	3	6
CJS 131 Basic Police Photography	4	0	4
CJS 135 Criminal Law	3	3	6

JS 208 Juvenile Delinquency	3	3	6
JS 210 Family in American Law	3	3	6
JS 221 Correctional Administration	3	0	3
JS 227 Probation and Parole	3	0	3
JS 230 Police Community Relations	3	3	6
JS 231 Criminal Evidence and Procedure	3	3	6
JS 234 Traffic Control	3	3	6
JS 236 Criminalistics	10	0	10
<b>TOTAL EQUATED HOURS</b>	<b>53</b>	<b>33</b>	<b>86</b>

total Courses: 15  
total Sections: 27

Not filling the current position would mean ending our cooperative agreement with Highland Community College which would cost us about 40% of our current credit hour production. Clearly our growth will not continue and the program would falter.

Since only an average of 26.33 hours are taken within our major field requirement, SVC would risk losing 37.67 general education hours for each CJS major lost. This would not be of consequence with regard to the HCC enrollment since they get the general education hours for our HCC criminal justice majors. However, criminal justice majors potentially account for 758.48 hours of general education enrollment each semester at Sauk and 505.64 hours at Highland. In other words, for every credit hour of criminal justice course work, 1.43 hours of general education is potentially generated.

The criminal justice majors represent a very significant segment of the SVC enrollment. An average of 758.48 general education hours and 884.33 criminal justice hours per semester would realize 3285.62 student credit hours per year. Surely such this significant segment of our student population requires more than a 3/5's time instructional person. We must replace Mr. Geldean's position.

me

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE, DIXON, ILLINOIS 61021

DATE May 18, 1977

## MEMORANDUM

SVC Board of Trustees

#D-6b

OM: Dr. George E. Cole G.E.C.  
President

RE: AGENDA ITEM #D-6b - PERSONNEL MATTERS

Following our Board workshop of May 9, the Deans have completed a more detailed analysis of the financial implications of the personnel requests made for 1977-78.

As President, it is my opinion that although all the personnel requests are valid, some of them are more financially justified than others. The addition of two technical positions in the fall of 1977 would have a more positive financial impact on the budget than the replacement of the theatre position.

I would suggest, however, that the Board authorize the administration to hire two new technical instructors for the fall semester 1977, and also employ a full-time theatre-speech instructor. If we are going to fill positions at the college, it is my opinion that we make special efforts to get the best qualified people available. It would appear that there are a great many people seeking instructional positions and that it is in the best interest of the college to spend a few dollars more and select outstanding individuals to fill these vacancies.

I would also recommend that we anticipate the hiring of a third technical instructor at the beginning of the spring semester, 1978. This decision can be firmed up after we have a more detailed knowledge of fall enrollment patterns.

Authorization to fill these staff positions will probably increase the projected deficit for 1977-78 by approximately \$50,000. We are, however, in the process of working up some recommendations concerning administration which should save the college a full-time salary of approximately \$20,000.

## RECOMMENDATION:

The President recommends that the Board authorize the administration to hire one full-time instructor in the air conditioning & heating program, one full-time instructor in the machine/tool program, and one full-time instructor in the theatre/speech area. He also recommends that further consideration be given to employing a full-time instructor in the electronics program to begin work at the beginning of the spring semester, 1978.

GEC/bg  
Enc.

## COST COMPARISON FOR SPEECH-THEATRE POSITION

## ALTERNATE #1

<u>Instructor</u>	<u>Student Credit Hours</u>	<u>Income</u>	<u>Projected Income</u>	<u>1976-77 Salaries</u>
	<u>Fall '76</u>	<u>Spring '77</u>	<u>1976-77 Rate</u>	<u>1977-78 Rate</u>
<u>D. Hefferin</u>			<u>\$32.87 Cr/Hr</u>	<u>\$36.24 Cr/Hr</u>
SPE 131C	- 84	SPE 131C	- 69	
SPE 131F	- 60	SPE 131F	- 93	
SPE 131N	- 45	SPE 131G	- 69	
SPE 131NA	- 45	SPE 131N	- 57	
** SPE 281A	- 33	*SPE 131AN	- 39	
		SPE 231N	- 48	
 Totals	 267	 375	 \$ 20,445.	 \$ 22,541.
				 \$ 11,400.
		1976-77 Total - 622		
* One Sem. Hr. overload				
** Adv. Speech courses				
<u>J. Mathis</u>				
SPE 121A	- 5	SPE 121A	- 3	
SPE 131A	- 81	SPE 131A	- 81	
SPE 131D	- 78	SPE 131D	- 68	
SPE 131E	- 69	SPE 161A	- 33	
** SPE 232A	- 27	**SPE 232A	- 33	
 Totals	 260	 220		
				 \$ 16,275.
		1976-77 Total - 480	 \$ 15,778.	 \$ 17,395.
* Three Sem. Hr. released time for speech activities.				
** Adv. Speech courses				
<u>I. Mitchell</u>				
SPE 131B	- 87	SPE 131B	- 57	
** SPE 132A	- 33	SPE 131F	- 30	
** SPE 141A	- 12	**SPE 145A	- 66	
SPE 147A	- 5	**SPE 147A	- 6	
** SPE 245A	- 15	**SPE 240A	- 21	
 Totals	 152	 180		
				 \$ 12,000.
		1976-77 Total 332	 \$ 10,912.	 \$ 12,031
* Three Sem. Hr. released time for theatre activities				
** Theatre courses				
				 \$ 39,675.
		Totals	 \$ 47.135.	 \$ 51.967.

SPEECH-THEATRE CONSIDERATIONS - ALTERNATE #1

1. The Speech-Theatre position involves teaching theatre courses as well as the basic speech courses.
2. Speech-Theatre instructors taught the maximum load allowed by contract (32 semester hrs.).
3. One semester hour overload was paid to Deb Hefferin.
4. Speech and Theatre activities are equated as three semester hrs. of released time.
5. Speech activities includes student participation at speech tournaments and oral interpretation workshops. The travel expenses are provided through a student **activities** budget. Through speech activities students have the opportunity to interact with students from other colleges and universities. Advanced speech classes enables the student to expand h/s view of communications at work in our society.
6. Theatre activities includes three productions (2 fall semester, 1 spring semester) and the annual Readers Theatre production (J. Mathis). Students are involved in acting, assistant directing, stage managing, publicity, scene building, lighting, sound props and costumes.
7. Nels Anderson's theatre position is responsible for three major productions, theatre equipment and supplies, recruitment of students, and coordination with area community theatre programs. Instruction includes two beginning speech classes and two theatre classes each semester with three semester hours released time per semester. 16,27

## ALTERNATE #2

## SPEECH-THEATRE CONSIDERATIONS - ALTERNATE #2

1. Guest director would be responsible for three play productions.
2. Jerry Mathis would continue producing the annual Readers Theatre Production.
3. One part-time speech instructor would be teaching in the spring semester.
4. There would be a possibility of adding additional evening speech sections with part-time instructors if a "block schedule" program is implemented in the spring semester for voc-tech programs.
5. Jerry Mathis would teach all theatre courses as indicated by the attached rotation plan.
6. The projected loss in income equates with the savings in instructional salaries based upon current salaries and replacing the Mitchell position at the same salary. This is partially due to not offering as many sections of SPE 131 and hiring part-time instructors. Student credit hour production should increase in the speech classes by consolidating some sections and, hopefully, theatre enrollments will increase.
7. Released time for theatre and speech activities could be equated into "coaching" salaries. This would add an additional speech section for instructors, thus increasing S.C.H. production.

SPEECH-THEATRE WORKLOADS FOR 1976-77

<u>INSTRUCTOR</u>	<u>FTE EQUATED WORKLOAD</u>	<u>INSTRUCTIONAL SALARIES</u>
<u>I. Mitchell</u>		
Introductory speech classes	0.2	\$ 2,400.
Theatre classes	0.6	\$ 7,400.
Released time for theatre activities	0.2	\$ 2,400.
<u>D. Hefferin</u>		
Introductory speech classes	0.8	\$ 9,120.
Advanced speech classes	0.2	\$ 2,280.
<u>J. Mathis</u>		
Introductory speech classes	0.4	\$ 6,510.
Released time for speech activities	0.2	\$ 3,255.
Advanced speech classes	0.4	\$ 6,510.

## ROTATION PLAN FOR THEATRE AND SPEECH PROGRAMS

### FALL SEMESTER

- \* SPE 121 Speech Practicum
- \* SPE 147 Theatre Practicum
- \*\* SPE 141 Intro. to Theatre  
or
- \*\* SPE 240 Elements of Play Prod.
- SPE 232 Oral Interpretation
- SPE 245 Intermediate Acting

### SPRING SEMESTER

- \* SPE 121 Speech Practicum
- \* SPE 147 Theatre Practicum
- \*\* SPE 161 Group Discussion  
or
- \*\* SPE 261 Argumentation and Deb
- SPE 132 Voice and Articulatio-
- SPE 145 Basic Acting

\* Offered each semester for 1 Cr. Hr.

\*\* Offered on alternate years

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE, DIXON, ILLINOIS 61021

DATE 5-18-77

## MEMORANDUM

TO: Dr. Cole

CC: Dr. Williams

*PLV*

Attached is material related to my proposals presented to the Board of Trustees last board meeting. As you can see I have presented cost data and related information on five proposed positions.

It is extremely difficult to set priorities among these positions as we frankly need all of them desperately. However, after reviewing each position with the appropriate department faculty members and administrators, I make the following recommendations:

- A. That a Heating, Air Conditioning and Refrigeration instructor be employed for the Fall 77' semester for the purpose of teaching the new Heating and Air Conditioning program and several courses presently taught by part-time instructors.
- B. That a Machine Tool instructor be employed for the Fall 77' semester and that this instructor have capabilities of developing the Machine Tool curriculum and teaching in either the welding or construction programs.
- C. That a Electronic, Electrical instructor be employed at the beginning of the Spring 78' semester for the purpose of teaching in both the Electronic and Electrical maintenance programs.
- D. That a secretary for the career education area be employed on or about July 1, 1978.
- E. That a para-professionals be employed at the beginning of the Fall 78' semester to work with Mr. Barber on coordinating the community services programs.

This memorandum furnishes no information to you regarding the rational used in making these priority decisions. I would be very pleased to present the rational to the board at their meeting on Monday, May 23; I do not feel I can give sufficient information via this memorandum.

However, as you can see I have laid out a plan which would spread the budget impact of these decisions over two fiscal years. This will also allow good planning at all levels of the institution.

RW/ljk

Enclosure

## POSITION A

PRESENT PROGRAM  
HEATING, REFRIG., AIR CONDITIONINGPROPOSED PROGRAM STAFFING  
HEATING, REFRIGERATION, AIR CONDITIONING

## REVENUE

Credits Taught	Part-Time Pay @ \$225/Hr	Taught by Full Time	Cost of Proposal FT + PT	
Fall'77 Spring'78	Fall'76 Spring'77			
IND 161(3) IND 164(3)	28 x \$225 = \$6300	32 x 15,000	15,000 + 0	27.17+7.50+15.00 = 49.67
IND 162(3) IND 166(3)				given 20 per class
IND 163(1) IND 167(3)				
IND 169(3)				
*CON 146(3) IND 168(3)				
*IND 160(3)				
<u>13</u> + <u>15</u>				
= 28				

\*currently taught  
on PT basis at  
\$225 = \$1350

1. Lab facility exists in T2.
2. Equipment will have to be purchased on a 50% reimbursement rate from DVTE. This equipment may be purchased over several years.
3. Instructor would teach courses within the approved program and some of the overload courses in the construction area.
4. There has been extensive interest in the program by students (veterans) and by local employers.
5. The consultants work on this program showing extensive interest by graduates of local employers.
6. This program would provide credit hours in addition to those being generated in existing programs.

**POSITION B**

**PRESENT PROGRAM**  
**MACHINE TOOL**

**Credits Taught**

**Fall '76 Spring '77**

**Part-Time Pay**

**@ \$225/Hr**

**Fall '76 Spring '77**

$$119 + 14 = 33$$

**F S**

$$IND 125 8 + 4$$

$$MET 230 3 + 0$$

$$MET 205 4 + 0$$

$$WLD 110 4 + 8$$

$$WLD 203 0 + 2$$

$$\begin{array}{r} 19 + 14 \\ = 33 \end{array}$$

$$33 \times \$225 = \$7,425.$$

**Taught by  
Full Time**

**32**

**PROPOSED PROGRAM STAFFING**  
**MACHINE TOOL**

**Taught by  
Part Time**

**32**

**Cost of Proposal  
FT + PT**

$$\$15,000.$$

**REVENUE**

**IND 125 (4)(4)(4)  
88,116,120**

**MET 230 (3)48**

**MET 205 (4)10**

**WLD 110 (4)(4)(4)  
56,84,84**

**WLD 203 (2)36**

**642 cr**

**actual**

**1976-77**

$$46.67 \times 642 = 29,962.14$$

**MACHINE TOOL CONSIDERATIONS**

1. Present Lab equipment is unsupervised.
2. Present Lab facility is under-utilized at the present time.
3. There are sufficient credit hours being generated by part time instructors in Machine Tool and Welding to warrant the employment of this instructor.
4. Extensive interest among local industry personnel in a Machine Tool Program.
5. Extensive interest in a program from Whiteside Area Vocational Center.
6. A program in Machine Tool is not developed but could quickly be put together and would generate additional credit hours from those shown in the above chart.

## POSITION C

PRESENT PROGRAM  
ELECTRONICS

Credits Taught

Part-Time Pay  
@ \$225/Hr

Fall '76 Spring '77

Fall '76 Spring '77

$$33 + 26 = 59$$

$$(4) (5)$$

Taught by  
Full Time

32

PROPOSED PROGRAM STAFFING  
ELECTRONICSTaught by  
Part Time

27

Cost of Proposal  
FT + PT

$$27 Cr x \$225 =$$

$$\$6,075$$

$$\$15,000 + \$6,075 =$$

$$\$21,075.$$

REVENUE

$$1100 cr hrs$$

$$\times 46.67 =$$

$$\$51,337.$$

ELECTRONICS CONSIDERATIONS

1. Present Lab equipment is unsupervised as a result of running the program with only part time instructors.
2. Two Lab facilities, plus a large electronics store room are unsupervised.
3. Student credit hours in excess of 1100 this year, certainly warrant an instructor for this program.
4. We have a degree and two certificate programs in the electrical area without coordination at this time.
5. Without a full time faculty member, recruitment is limited and there is no coordination (instructor-instructor), with Whiteside Area Vocational Center.

POSITION D

SECRETARIAL POSITION RECOMMENDATION

At the present time I have three administrative personnel James Strickland, Robert Crouse and Dick Holtam, working without professional secretarial assistance.

During the past year, I have expended \$3,485.59 from the Student Employee Account for Secretarial Assistance for Mr. Strickland.

Additionally, we have expended \$1,458.10, through April 20, for Secretarial Assistance for Mr. Crouse and Mr. Holtam from Work Study Funds. Attached is a list of the programs these individuals supervise. This requires a great deal of detail work including scheduling, evaluation, State reporting, etc.

It is increasingly difficult to manage this job. The present situation is analogous to hiring a full-time teacher and not giving him supplies and equipment. I, therefore, make the recommendation that an additional secretary be employed for the Career Education Department at a salary not to exceed \$7,000.00.

Secretarial Funds Expended  
1976-77

Work Study	\$1,458.10
Stu Employee	3,485.59
<b>Total</b>	<b>\$4,943.69</b>

Secretarial Funds Expended  
Proposed Plan 1977-78

Secretarial Position - \$7,000.00 - max. salary

Student Employee Funds- Would revert to other needs within the building some used for Holtam and Crouse secretarial needs.

Work Study Funds -

Would revert back to general use within the building where needed.

**CAREER EDUCATION CERTIFICATE PROGRAMS**

**AGRICULTURE**

*Business Management  
Ornamental Horticulture  
Agriculture Production*

**BUSINESS**

*Marketing  
Mid-Management  
Accounting  
Data Processing  
Office Machines  
Secretarial Science  
Real Estate  
Banking*

**INDUSTRIAL-TECHNICAL**

*Automotive Service  
Machine Design  
Welding  
Refrigeration-Heating Service  
Industrial Maintenance  
Electrician  
Building Construction*

**PUBLIC SAFETY**

*Fire Control Technology*

**PUBLIC SERVICE**

*Human Service  
Cosmetology  
Dental Technology  
Food Service*

**CAREER EDUCATION DEGREE PROGRAMS**

**AGRICULTURE**

*Business Management  
Agriculture Production*

**BUSINESS**

*Accounting  
Data Processing  
Marketing  
Mid-Management  
Secretarial Science  
Food Service Management  
Food Service Technology*

**PUBLIC SAFETY**

*Law Enforcement Alternative  
Correctional Alternative  
Crime Scene Alternative*

**PUBLIC SERVICE**

*Human Services  
Library Technology  
Bilingual Education Aid  
Child Care Specialist  
Educational Aid  
Mental Health Specialist  
Community Service Technology*

**INDUSTRIAL-TECHNICAL**

*Automotive Technology  
Electronic Technology  
Mechanical Technology  
(Machine Design)  
Construction Technology  
Welding Technology*

# AUK VALLEY COLLEGE

RURAL ROUTE ONE, DIXON, ILLINOIS 61021

DATE May 16, 1977

## MEMORANDUM

Dr. Ronald Williams

James L. Barber

POSITION E

I am herein providing more specific detail regarding the position of public service assistant. As you will recall, pending the results of present state litigation, the major thrust of the position might be placed in either of two directions:

Alternative A: Should the SVC Board elect to follow the Blue Ribbon guidelines which are currently pending in the state legislature you will note (see attachment Appendix A) that our public service allocation would increase from \$4,500 to \$58,123. This allotment would be earmarked for public service (non-credit) workshops, seminars, meetings, etc. As an earmarked fund, the dollars would have to be spent in those activities. This would result in a minimum of ten-fold additional responsibility for organization and management and could not be completed by the existing staff without a significant reduction in credit hours emphasis which is also included as a community service responsibility.

Alternative B: As you will recall, the community service program was instituted with a minimum budget and designed to function on a "break-even" or "self-supporting" basis. You will note from the enrollment chart cited below that the program has flourished and complete financial data can be obtained from the Business Office. However, the frequently cited average credit hour (including state reimbursement) of \$30 times the total 1976-77 credit hour production of 4,356 hours equals well over \$130,000. It should be noted that these figures do not include the public service and community education offerings which are operated on a break-even basis and would be considered additional enrollment.

Year	Enrollees	Credit Hours
1973-74	1,771	1,973
1974-75	2,877	3,189
1975-76	3,468	3,397
1976-77	3,080	4,356

With the expanded number of teaching centers (now 14 plus 20 individual nursing home sites), the limitation of space availability on campus and the transferring of established programs from community services to transfer-vocational programs (i.e. banking, real estate, food service, ceramics, scuba diving, nurses aide, etc) without additional assistance, the credit hour production and resulting financial contribution to the college's general fund cannot be expected to continue to grow and may well decrease.

In sum, the direction of the community service operation will be determined by board policy. This must be related to the strategic plan of the institution, that is, if the community services program is to grow and continue to make an enhanced contribution to the district's citizenry as well as the operating general fund, additional investments in administrative personnel must be provided. Without additional personnel, the program can, at best, maintain the present services and income-generating activities. Should the legislation be passed allocating the \$58,000 grant, the community services department will be forced to re-evaluate its role and function.

Recommendation: It is therefore recommended that a para-professional be employed as an assistant to the Community Service Office to facilitate continued growth of programs and services to the Sauk Valley community. (See Appendix B for the proposed job description).

College	Public Service Funds in FY77 Community College Budget	Funds Available for FY77 Based on 1¢ Local Tax*	Funds Available for FY77 Based on 99¢ State Increase of Credit Hour**	Funds Available for FY77 Based on 99¢ State Increase of Credit Hour**
1, Kaskaskia	\$ 8,900	\$ 43,880	\$ 43,035	74,78
2, DuPage	-0-	366,937	250,965	917
3, Black Hawk	12,743	125,190	139,501	
4, Triton	131,665	218,005	254,143	
5, Parkland	58,353	145,770	102,970	
6, Sauk Valley	4,500	59,599 -	58,123	
7, Danville	33,181	52,430	58,687	
8, Chicago	74,507	1,315,628	1,562,695	
9, Elgin	-0-	93,625	71,339	
10, Thornton	324,610	100,485	151,649	
11, Rock Valley	168,135	165,580	98,693	
12, Harper	-0-	232,605	213,721	
13, Illinois Valley	44,925	94,776	65,786	
14, Illinois Central	27,629	230,530	161,509	
15, Prairie State	12,000	80,648	87,793	
16, Waubonsee	173,000	101,115	67,360	
17, Lake Land	67,918	88,890	74,012	
18, Carl Sandburg	44,303	70,085	37,838	
19, Highland	106,095	40,716	33,442	
20, Kankakee	301,913	65,018	53,074	
21, Rend Lake	32,647	26,488	40,303	
22, Belleville	77,556	133,750	150,044	
23, Kishwaukee	110,517	44,255	45,382	
24, Moraine Valley	145,962	154,767	162,221	
25, Joliet	51,022	187,785	172,468	
26, Lincoln Land	71,472	155,150	86,872	
27, Morton	25,982	71,690	49,569	
28, McHenry	-0-	68,480	40,214	
29, Illinois Eastern	22,600	48,767	139,917	
30, John A. Logan	22,435	36,299	44,966	
31, Shawnee	30,000	17,452	37,036	
32, Lake County	161,492	138,080	138,818	
33, Southeastern	16,475	20,143	32,432	
34, Spoon River	28,276	42,820	22,869	
35, Oakton	6,971	186,097	111,078	
36, Lewis & Clark	63,289	94,888	73,983	
37, Richland	140,486	79,325	30,056	
38, John Wood	11,500	46,934	29,314	
<b>TOTALS</b>	<b>\$ 2,613,059</b>	<b>\$ 5,244,682</b>	<b>\$ 4,993,876</b>	

Enrollment Growth Credit Hours 250,806  
\$ 5,244,682

\*Based on equalized assessed valuation estimates (average of 1975 and 1976).

\*\*Based on 99¢ increase for credit hour grants based on latest available estimated credit hour grant claims expected to be filed in ICCB office in FY77.

176,500 ft<sup>2</sup> / 30

Should be spent on  
public service

27/77

## DUTIES AND RESPONSIBILITIES OF THE COMMUNITY SERVICE ASSISTANT

In the performance of his duties, the Community Service Assistant will report directly to the Assistant Dean for Adult and Continuing Education.

Duties and Responsibilities will include:

- A. Assist the ADACE in the development, recruitment, implementation, and evaluation of programs, classes, workshops, and seminars conducted on and off campus.
- B. Design an expanded program of non-credit public service activities to be conducted throughout the SVC district which will meet the needs, goals, and desires of special interest groups and individuals.
- C. Develop and administer an in-district needs assessment tool to assist in program development and implementation.

Specific Responsibilities are as follows:

### A. Community Service

- 1. Assist the ADACE in planning and implementing credit and non-credit classes.
- 2. Assist in the development of brochures and other forms of advertisement for programs, classes, etc.
- 3. Assist in the supervision of area coordinators and their respective programs.
- 4. Assist in the evaluation process and the interpretation of results.
- 5. Assist in the public relations efforts of the community service office through the development and implementation of a SVC speaker's bureau.

### B. Public Services

- 1. Assist the ADACE in expanding the non-credit offerings of the institution. These offerings to include short courses, workshops, travel experiences, recreational programs, seminars, and special interest on-campus meetings.
- 2. Facilitate the programs suggested above through providing room arrangements, promotion and advertising, food service, audio-visual supplies, and other materials to insure successful experiences for college guests.
- 3. Maintain records and evaluations of all programs and where possible provide certificates of attendance and other certification for personnel involved (i.e. C.E.U., C.U.M. etc.)

# and Responsibilities of the Community Service Assistant

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## C. Needs Assessment

1. Through analysis of existing surveys and need assessment questionnaires, develop and administer a district-wide evaluation of the educational needs of our residents.
2. Provide a complete report of findings to the SVC administration.

## D. Other duties as assigned by the ADACE

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 17, 1977

## MORANDUM

E-3

Sauk Valley College Board of Trustees

*Jerry Mathis Irene Mitchell*

Jerry Mathis, Irene Mitchell

M:

We are happy to comply with your request for a plan to expand the outreach of our theater program and, at the same time, to articulate some of the dimensions of the theater program and its aims.

As was indicated to you in an earlier memo, since its inception our educational program has been comprised of three facets: the theater-related courses, the program of speech workshops and tournaments, and the drama productions. We are, of course, convinced of the program's value and of the rightness of its educational design; and because of this conviction, we feel strongly that if the program's facets are to be retained, it is important that they be supervised by staff qualified to handle their educational dimensions.

We are convinced of the potential health of the program in terms of its student population, and we feel confident that there are ways to expand our outreach. For example, there are indications that there is increasing interest in our courses. This past semester the Basic Acting class had the largest enrollment it has ever had; there were so many students, in fact, that the instructor doubled the allotted class time by scheduling extra sessions during the noon hour every class day in order that each individual could have his proper performance time. The speech workshop program, which provides the students with individual training and opportunities to meet and work with leading figures in the literary and performance fields, this year involved a total of 33 individual students (some of whom performed in more than one workshop, adding to a total of 61 student-trips); of these some 19 were new to the activity. Of the 78 cast members used in this year's theater productions (all but 4 of whom were current students), 27 were new faces on the SVC stage, and 9 of the 27 had never been on a stage of any kind before. These evidences suggest that further growth of the program is possible.

In order to focus any recruitment strategies, a clear understanding of the populations served by the theater program is important. While a significant proportion of our students plan careers in theater--either on the professional or the educational levels--the program this year has involved students from the areas of auto mechanics, business, criminal justice, nursing, and horticulture, to name but a few examples. In addition to the theater majors, then, we can analyze several groups who are motivated to study in this field. First, there are students who are enrolled in other speech performance areas. The

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RURAL ROUTE ONE,

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DATE May 17, 1977

## MORANDUM

Sauk Valley College Board of Trustees

M: Jerry Mathis, Irene Mitchell

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background of many of the theater areas is, for example, essential to those going into the broadcasting fields. Secondly, there is a significant body of students who enroll in the speech and theater courses in order to meet general education requirements. Students, in particular, entering areas of the education field are urged to acquire performance skills from theater-related study; the National Council of Teachers of English, for example, has recommended that all English teachers have training in oral interpretation. A third group undertakes study in theater areas for reasons of personal development, even when theater is not directly linked to their career goals. In particular, the Speech 131 course provides understanding of the structures of our everyday communication, Voice and Articulation improves one's standard American diction, and the Acting and Oral Interpretation courses help one to be more comfortable before audiences as well as to develop cultural appreciation and to refine sensibilities. A final group of students who have been enrolled in our program is that of participants in area community theaters and those with avocational theater interests. These people take the advanced professional courses (e.g., Intermediate Acting, Play Production) that those interested only in personal development might not enter.

Looking at the accomplishments and potential of our program, we realize that we have, indeed, undersold what we have to offer. We have frequently, in the past, thought of a number of outreach efforts that could be made, but the present case has given us cause to do more organized thinking along these lines. Because of the time pressures on the faculty with production responsibilities, the recruitment efforts have, perhaps, been rather slighted; this may be a good occasion to establish more balance in terms of these efforts in our activities. Our brainstorming has produced the following recruitment strategies:

A. A first set of efforts could be directed within the institutional structure of the college.

1. We would recommend the reinstatement of the filling out of "activities interest" cards by all incoming students. In previous times this was an effective method for reaching students who might have interest in the area.
2. A revision of the published course description for Speech 131 in order to show that the course is a study of the structures of the various oral communication forms rather than being primarily a public speaking study might attract students who are now opting for other communication courses in order to

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RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

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## MORANDUM

Sauk Valley College Board of Trustees

TO: Jerry Mathis, Irene Mitchell

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meet general education requirements. A solid enrollment in this basic speech course can be a base upon which to build enrollments in the other speech/theater offerings.

3. In addition to instructors' explanations to these students, Speech 131 students could be given a mimeographed sheet of descriptions of the advanced theater courses in order to help them in registration for ensuing semesters. This effort could reach those who might seek further study for personal development or to meet general education requirements.
4. Efforts could be undertaken to work more closely with counselors in order that they can be alert to channel into the program students with interest and potential.
5. Advertising of the credit for Theater Practicum and Speech Practicum could be increased. A student can earn one semester hour of credit per semester for participating in either the plays or the workshop activities, but at the present time most of those who participate do not enroll for the credit. Such advertising could be included on the play programs as well as on posters placed around the building at registration times.

B. A second set of recruitment efforts could be directed at groups of potential students outside the institution.

1. The student-produced drama presentations that have become traditional in past summers are already being planned for this summer. These productions frequently involve high school students who thereby become acquainted with our program and ultimately enroll in it.
2. One of the productions selected for this summer was chosen specifically because it is of a type from which scenes could later be used for presentation at club meetings, etc., in order to publicize our educational program.
3. A committee of our current and alumni theater students could be formed in order to contact on a one-to-one basis high school students who have participated in shows at their schools. Cast

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

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DATE May 17, 1977

## MORANDUM

Sauk Valley College Board of Trustees

DM: Jerry Mathis, Irene Mitchell

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lists could be secured from program copies, which high school directors might be willing to share with us.

4. A flyer describing our educational program could be prepared for distribution to students in area high schools. This flyer could include testimonials to the quality of our program from alumni now acting in New York and Chicago as well as those teaching in the field or currently engaged in study at senior colleges. (We frequently receive such comments in letters from alumni.)
5. We might try to be alert to put out more press releases about former students who are achieving successes in theater endeavors or who have received scholarships and fellowships based upon the work they have done in our program.
6. A few years ago we hosted a workshop for interpretation and theater students from area high schools, and this event could be reinstated. It brought students to our campus, let them see our facilities and meet our staff, provided them a rather stimulating educational experience, and gave us an opportunity to encourage them to enroll in our program.
7. A social gathering could be arranged by us for faculty members of area high school drama programs. Keeping the communication channels open with these workers can result in their sending their students on to us, as witness the comments by Mr. Stephen Kiszely of Sterling High School at the last SVC Board meeting.
- C. A third set of approaches could deal with the audiences at our drama productions. We have always had impressive support in terms of audience response for our productions, but there are, nevertheless, more people who might be engaged by this cultural activity to enroll in some of our courses. Our productions are planned, on one level, to educate the audiences as well as the participants in the shows to theater. If audience members had the background of some of our courses, they could, of course, be even more appreciative theater-goers.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 17, 1977

## MORANDUM

Sauk Valley College Board of Trustees

FM: Jerry Mathis, Irene Mitchell

PAGE FIVE

1. To reach even more of our own SVC students, we could stress on our posters and in other advertising that admission to the shows is free with an SVC activities card.
2. It has been suggested that we investigate the possibility of having the Child Care Center open on the evenings of shows. If our students could have a place to leave their small children without incurring excessive baby-sitting expenses, we might be able to instill more theater interest.
3. Area schools could be contacted before each production offering them special rates for group attendance. We have had quite a few student groups such as this in the past, but have not really made a concerted effort in our advertising to contact all the area drama programs to remind them of this offer.
4. Senior citizens have been very responsive to our policy of free admittance to our shows for them, but awareness of that policy has spread largely only by word of mouth. We could make an effort to contact all senior citizen groups to inform them of this policy.
5. We could include in copies of our play programs advertising for our courses. For example, our Introduction to Theater course could greatly increase the theater-goer's appreciation of what he views at productions. (We could also remind the senior citizens of the special tuition rates for them.)

These suggestions indicate some immediate steps that could be taken to encourage growth in what is generally acknowledged to be one of the finest college theater programs in the state. We hope that they give confidence in the view that retention of the full program would be a wise move. Certainly the theater program is one of the primary links between the institution and its community, and it has been doing an exceptional job training those who are entering careers in this field. Since theater has been one of the most outstanding programs at Sauk

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 17, 1977

## MEMORANDUM

To: Sauk Valley College Board of Trustees

DM: Jerry Mathis, Irene Mitchell

PAGE SIX

Valley College, perhaps we should capitalize on it for growth rather than diminish it. The issue, finally, is whether or not theater is a program that is important to offer to our students and our community.

jb

cc Dr. Cole  
Dean Bunch  
Dr. Bronsard

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 3, 1977

## MEMORANDUM

TO: Dr. Cole

FROM: Dean Bunch

RE: Theatre and Speech Programs.

This memo is to summarize the recent conversations with you and Dr. Bronsard regarding SVC's Theatre and Speech Programs.

The retrenchment of a speech and theatre position was considered as one of the alternatives in the 1977-78 budget. This action would result in a saving of approximately \$15,000 for the next fiscal year.

The possibility of not filling this position was discussed with Jerry Mathis and Irene Mitchell in early March when the 1977 fall schedule was being considered. During the ensuing weeks Dr. Bronsard discussed with various members of the Humanities Department the alternatives regarding the Speech and Theatre Programs.

The decision was made to schedule the speech and theatre classes on a rotation plan as indicated by the attached memos -- taking in consideration past enrollments for the fall and spring semesters.

At the meeting on April 12, 1977, with Jerry Mathis, Dr. Bronsard and myself, we discussed the rotation plan, theatre productions, and forensic activities. The consensus of that meeting indicated that Mr. Mathis could not produce four plays per year as had been the past practice. The community theatre concept with "guest" directors was discussed, and Mr. Mathis expressed reservations about the success of such a program.

Taking into consideration the financial crunch facing SVC and attempting to maintain a viable theatre and speech program, I am forwarding to you the following alternatives for consideration at the budget workshop on May 9, 1977:

### Projected Expenditures

1. Hire "guest" directors from the community within SVC's service region for 3 theatrical productions, (fall semester-2, spring semester-1) and have Mr. Mathis teach the theatre courses on a rotation plan and supervise a spring semester production.	\$1500-\$3000
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Memo to Dr. Cole

5/3/77

Page Two

Projected Expenditures

2. Replace the Nels Anderson "slot", maintaining the 4 play production.	\$12,000-\$15,000
3. Mr. Mathis supervise a set of dramatic readings during the fall semester, and a theatre production for the spring semester, reducing the number of play productions.	No additional cost

I am providing with this memo a proposed schedule of classes for Mr. Mathis for the fall and spring semesters. One of the concerns expressed by Mr. Mathis at the April 12 conference was the number of preparations involving the new theatre courses. In my observations, the preparations involved in Mr. Mathis' schedule is not as comprehensive as classes taught in other departments that involve 3 to 5 different preparations.

I am also proposing to drop one theatre course in the fall schedule, SPE 132, Voice and Articulation, and add a section of SPE 131. SPE 132 could be rescheduled for the spring semester. This would reduce Mr. Mathis' preparation to 3 for the fall semester.

The college has been spending approximately \$40,000 in salaries for speech-theatre instruction, with approximately \$20,000 expended for advanced classes in the Speech and Theatre Programs. I am recommending that the college try the "guest" directors for one year to see if this would be a feasible alternative to reduce the speech-theatre costs and, hopefully, maintain a good viable program for the students, as well as, a community theatre concept in SVC's service area that has enthusiastically supported this activity for the past eleven years.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE April 15, 1977

## MORANDUM

Dean Bunch

M: Don Bronsard



The purpose of this memo is to summarize the major points of the discussion among you, me, and Mr. Mathis on Tuesday, April 12, 1977. All three of us, if my understanding is correct, agreed that two theatrical events will be presented under Mr. Mathis' supervision during the 1977-78 academic year--one in the Fall semester, one in the Spring semester. The first will be a modestly mounted set of dramatic readings; the second will be a full-fledged dramatic production.

This consensus means, of course, that SVC's theatrical production schedule will be reduced virtually by 75 percent (the set of dramatic readings really being a weak and distant cousin to that which it replaces). I suppose there is no realistic alternative to this prospect, what with the retrenchment of the "Nels Anderson" slot and Mr. Mathis' overflowing commitments, but it surely is a shame to debilitate what has been, until now, such a praiseworthy student and community service.

Let's hope fiscal conditions soon improve enough to reinvigorate this fine function.

sg

cc: Mr. Mathis

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 2, 1977

## MORANDUM

Dean Bunch

DM: Don Bronsard



This is to confirm and summarize essentials of our recent conversation concerning the immediate future of SVC's theater function. As I understand the situation, we have three options:

1. to replace Nels Anderson and, thus, maintain his "slot;" or
2. to hire "guest" directors from appropriate sources, such as secondary schools, within SVC's service region to handle theatrical productions, and have Mr. Mathis handle, as best he can, the theater course work; or
3. to have Mr. Mathis handle one "reading" in the fall and one production in the spring, in addition to the theater course work.

The above options, in my eyes, are listed in descending order in terms of both desirability and cost.

sg

ROTATION PLAN FOR THEATRE AND SPEECH PROGRAMS

FALL SEMESTER

- \* SPE 121 Speech Practicum
- \* SPE 147 Theatre Practicum
- \*\* SPE 141 Intro. to Theatre  
or
- \*\* SPE 240 Elements of Play Prod.
- SPE 232 Oral Interpretation
- SPE 245 Intermediate Acting

SPRING SEMESTER

- \* SPE 121 Speech Practicum
- \* SPE 147 Theatre Practicum
- \*\* SPE 161 Group Discussion  
or
- \*\* SPE 261 Argumentation and Debate
- SPE 132 Voice and Articulation
- SPE 145 Basic Acting

\* Offered each semester for 1 Cr. Hr.

\*\* Offered on alternate years

## TENTATIVE 1977 FALL TEACHING SCHEDULE

STRUCTOR Jerry Mathis

## DEPARTMENT Speech-Theatre

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Rm _____	8:00 Rm _____	8:00 Rm _____	8:00 Rm _____	8:00 Rm _____	8:00 Rm _____
Rm _____		9:00 Rm _____		9:00 Rm _____	
Rm _____	9:30 Rm _____		9:30 Rm _____		9:00 Rm _____
PE 232A		10:00 Rm _____ SPE 232A		10:00 Rm _____ SPE 232A	
PE 131D	11:00 Rm _____ SPE 131E	11:00 Rm _____ SPE 131E	11:00 Rm _____ SPE 131E	11:00 Rm _____ SPE 131D	10:00 Rm _____
ACTIVITY HOUR	12:30 Rm _____ SPE 245A	12:00 Rm _____ ACTIVITY HOUR	12:30 Rm _____ SPE 245A	12:00 Rm _____ ACTIVITY HOUR	11:00 Rm _____
Rm _____		1:00 Rm _____		1:00 Rm _____	
Rm _____	2:00 Rm _____	2:00 Rm _____	2:00 Rm _____	2:00 Rm _____	12:00 Rm _____
Rm _____	3:30 Rm _____	3:00 Rm _____	3:30 Rm _____	3:00 Rm _____	1:00 Rm _____
Rm _____		4:00 Rm _____		4:00 Rm _____	
Rm _____		5:00 Rm _____		5:00 Rm _____	2:00 Rm _____
Rm _____	6:00 Rm _____	6:00 Rm _____	6:00 Rm _____	6:00 Rm _____	3:00 Rm _____
Rm _____	7:00 Rm _____	7:00 Rm _____	7:00 Rm _____	7:00 Rm _____	

S NAME AND NUMBER	ENROLLMENT	CREDIT HOURS	LT HOURS	LB HOURS	TOTAL CONTACT HRS.
'E 121A Speech Practicum	_____	1	_____	_____	_____
'E 232A Oral Interpretation	_____	3	_____	_____	_____
'E 245A Intermediate Acting	_____	3	_____	_____	_____
'E 131D Gen. Prin. of Speech	_____	3	_____	_____	_____
'E 131E " " "	_____	3	_____	_____	_____
Leased time for speech activities	_____	3	_____	_____	_____
_____	_____	_____	_____	_____	_____

**TENTATIVE 1978 SPRING TEACHING SCHEDULE**

STRUCTOR Jerry Mathis

## DEPARTMENT Speech-Theatre

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Rm _____	8:00 Rm _____	8:00 Rm _____	8:00 Rm _____	8:00 Rm _____	8:00 Rm _____
Rm _____		9:00 Rm _____		9:00 Rm _____	
Rm _____	9:30 Rm _____	10:00 Rm _____	9:30 Rm _____	10:00 Rm _____	9:00 Rm _____
141A		SPE 141A		SPE 141A	
Rm _____	11:00 Rm _____	11:00 Rm _____	11:00 Rm _____	11:00 Rm _____	10:00 Rm _____
131D	SPE 132A	SPE 131D	SPE 132A	SPE 131D	
Rm _____	12:30 Rm _____	12:00 Rm _____	12:30 Rm _____	12:00 Rm _____	
ACTIVITY HOUR		ACTIVITY HOUR		ACTIVITY HOUR	11:00 Rm _____
Rm _____	SPE 145A	1:00 Rm _____	SPE 145A	1:00 Rm _____	
Rm _____	2:00 Rm _____	2:00 Rm _____	2:00 Rm _____	2:00 Rm _____	12:00 Rm _____
Rm _____	3:30 Rm _____	3:00 Rm _____	3:30 Rm _____	3:00 Rm _____	1:00 Rm _____
Rm _____		4:00 Rm _____		4:00 Rm _____	
Rm _____		5:00 Rm _____		5:00 Rm _____	2:00 Rm _____
Rm _____	6:00 Rm _____	6:00 Rm _____	6:00 Rm _____	6:00 Rm _____	
Rm _____	7:00 Rm _____	7:00 Rm _____	7:00 Rm _____	7:00 Rm _____	3:00 Rm _____

## EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	85.227.85	85.227.85	73.860.55	11,366.50	127.305.80	42,077.95	42,077.95
DIV OF BUS CONTR SERV	2,627.53	2,627.53	2,627.53	.00	3,600.80	972.42	972.42
DIV OF BUS SUPPLIES	2701.40	2701.40	3170.03	468.63 CR	6,800.80	4,098.60	4,098.60
DIV OF BUS CONF & MEETINGS	1,168.64	1,168.64	839.12	329.52	1,600.80	431.36	431.36
FOOD SERVICES CONTR SERV	40.80	40.80	40.80	.80	250.80	210.80	210.80
FOOD SERV SUPPLIES	387.81	387.81	288.81	99.80	1,175.80	787.99	787.99
FOOD SERV CONF & MEETINGS	78.65	78.65		78.65	375.80	296.35	296.35
DIV OF AGRIC SALARIES	20359.35	20359.35	17,644.77	2,714.58	32,575.80	12,215.65	12,215.65
DIV OF AGRIC CONTR SERV		.80		.80	200.80	200.80	200.80
DIV OF AGRIC SUPPLIES	1,559.56	1,559.56	1,512.66	46.90	2,100.80	540.44	540.44
DIV OF AGRIC CONF & MEETINGS	64.97	64.97	64.97	.80	700.80	635.83	635.83
DIV OF INDUS ED SALARIES	62,567.70	62,567.70	54,225.34	8,342.36	85,675.80	23,107.30	23,107.30
DIV OF INDUS ED CONTR SERV	131.83	131.83	131.83	.80	1,650.80	1,518.97	1,518.97
DIV OF INDUS ED SUPPLIES	12,371.60	12,371.60	11,631.24	740.36	16,581.80	4,209.40	4,209.40
DIV OF INDUS ED CONF & MEETINGS	452.98	452.98	340.10	112.88	1,590.80	1,137.82	1,137.82
COSMETOLOGY CONTR SERV	35,333.29	35,333.29	35,333.29	.80	26,000.80	9,333.29 CR	9,333.29 CR
COSMETOLOGY SUPPLIES	4.50	4.50	4.50	.80	140.80	135.50	135.50
COSMETOLOGY CONF & MEETINGS		.80		.80	57.80	57.80	57.80
HUMAN SERVICES SALARIES	14,576.23	14,576.23	13,041.89	1,534.34	18,412.80	3,835.77	3,835.77
HUMAN SERV CONTR SERV	270.80	270.80	60.80	210.80	350.80	80.80	80.80
HUMAN SERV SUPPLIES	593.77	593.77	515.16	78.81	1,250.80	656.23	656.23
HUMAN SERV CONF & MEETINGS	553.85	553.85	440.80	113.85	950.80	3.85 CR	3.85 CR
DIV OF SOC SCI SALARIES	75,348.90	75,348.90	65,302.33	10,046.52	111,600.80	36,451.10	36,451.10
DIV OF SOC SCI CONTR SERV		.80		.80	120.80	120.80	120.80
DIV OF SOC SCI SUPPLIES	1,633.90	1,633.90	1,369.18	264.72	2,887.80	1,253.10	1,253.10
DIV OF SOC SCI CONF & MEETINGS	655.16	655.16	419.21	235.95	963.80	307.84	307.84
LAW ENF ADMIN SALARIES	13,532.49	13,532.49	11,902.87	1,630.42	19,565.80	6,032.51	6,032.51
LAW ENF SALARIES	11,125.85	11,125.85	9,641.71	1,483.34	13,350.80	2,224.95	2,224.95
LAW ENF CONTR SERV		.80		.80	250.80	250.80	250.80
LAW ENF SUPPLIES	4,556.91	4,556.91	4,374.43	182.48	4,937.80	380.89	380.89
LAW ENF CONF & MEETINGS	682.90	682.90	682.90	.80	1,960.80	1,277.10	1,277.10
LIBRARY TECH SUPPLIES	97.48	97.48	92.48	.80	400.80	307.52	307.52
HUMANITIES SALARIES	106,078.85	106,078.85	91,934.31	14,143.74	150,625.80	44,546.95	44,546.95
HUMANITIES SUPPLIES	1,053.38	1,053.38	840.84	213.34	.80 CR	2,500.80	1,446.62
HUMANITIES CONF & MEETINGS	798.33	798.33	729.48	68.85	962.80	1,636.7	1,636.7
ART DEPT SALARIES	9,497.64	9,497.64	8,231.64	1,266.80	15,200.80	5,702.36	5,702.36
ART DEPT CONTR SERV	164.80	164.80	88.80	76.80	330.80	166.00	166.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ART DEPT SUPPLIES	926.54	926.54 CR	841.88	84.66 CR	1,560.00	2486.54	2486.54
ART DEPT CONF & MEETINGS	93.50	93.50	47.50	46.00	121.00	27.50	27.50
MUSIC DEPT SALARIES	14156.20	14156.20	14602.04	2554.16	30650.00	11493.80	11493.80
MUSIC DEPT CONTR SERV	327.50	327.50	327.50	.00	700.00	372.50	372.50
MUSIC DEPT SUPPLIES	1,655.78	1,655.78	1,656.33	.55 CR	1,740.00	84.22	84.22
MUSIC DEPT CONF & MEETINGS	.00	.00	.00	.00	242.00	242.00	242.00
MATH SCI SALARIES	94,970.60	94,970.60	86,619.92	13,350.68	137,600.00	37,629.40	37,629.40
MATH SCI CONTR SERV	.00	.00	.00	.00	200.00	200.00	200.00
MATH SCI SUPPLIES	7,640.12	7,640.12	7,381.44	258.68	9,234.00	1,593.88	1,593.88
MATH SCI CONF & MEETINGS	49.30	49.30	7.50	41.80	462.00	412.70	412.70
MED LAB TECH SALARIES	15,780.00	15,780.00	14,100.00	1,680.00	20,160.00	4,380.00	4,380.00
MED LAB TECH CONTR SERV	251.54	251.54	251.54	.00	800.00	548.46	548.46
MED LAB TECH SUPPLIES	4,110.99	4,110.99	3,533.09	577.90	4,492.00	381.01	381.01
MED LAB TECH CONF & MEETINGS	234.20	234.20	198.20	36.80	525.00	290.80	290.80
ADN ADMIN SALARIES	5,382.11	5,382.11	5,382.11	.00	15,240.00	9,857.89	9,857.89
ADN SALARIES	5,3671.95	5,3671.95	4,6515.69	7,156.26	66,500.00	12,828.05	12,828.05
ADN OFFICE SALARIES	5,111.00	5,111.00	4,573.00	538.00	6,456.00	1,345.00	1,345.00
ADN CONTR SERV	.00	.00	.00	.00	50.00	50.00	50.00
ADN SUPPLIES	566.85	566.85	528.57	38.28	1,200.00	633.15	633.15
ADN CONF & MEETINGS	831.23	831.23	831.23	.00	1,518.00	686.77	686.77
LPN SALARIES	4,8063.75	4,8063.75	4,2941.25	5,122.50	6,1470.00	1,3406.25	1,3406.25
LPN SUPPLIES	550.17	550.17	499.84	50.33	1,150.00	599.83	599.83
LPN CONF & MEETINGS	214.95	214.95	214.95	.00	715.00	500.05	500.05
RAD TECH SALARIES	13,372.50	13,372.50	11,947.50	1,425.00	17,100.00	3,727.50	3,727.50
RAD TECH CONTR SERV	406.36	406.36	406.36	.00	750.00	343.64	343.64
RAD TECH SUPPLIES	2,657.54	2,657.54	2,628.59	28.95	2,990.00	332.46	332.46
RAD TECH CONF & MEETINGS	707.55	707.55	627.55	80.00	1,755.00	1,047.45	1,047.45
PHYS ED SALARIES	3,3562.50	3,3562.50	2,9087.50	4,475.00	53,700.00	20,137.50	20,137.50
PHYS ED SUPPLIES	2,098.45	2,098.45	2,051.03	47.42	2,300.00	201.55	201.55
PHYS ED CONF & MEETINGS	247.50	247.50	247.50	.00	352.00	104.50	104.50
PART TIME OVERLOAD SALARIES	9,2872.96	9,2872.96	8,9379.15	3,493.81	137,500.00	44,627.84	44,627.84
SUMMER SESSION SALARIES	112,205.96	112,205.96	111,705.96	1,000.00	112,500.00	294.84	294.84
INSTR SECR SALARIES	20,316.14	20,316.14	18,058.98	2,257.16	27,086.00	6,769.86	6,769.86
WORKROOM CONTR SERV	910.80	910.80	910.80	.00	1,100.00	189.20	189.20
UNALLOCATED CONTR SERV	582.78	582.78	582.78	.00	2,000.00	1,417.22	1,417.22
FACULTY IN SERVICE TRAINING	1,199.70	1,199.70	1,197.10	2.60	5,000.00	3,800.30	3,800.30
WORKROOM SUPPLIES	78.49	78.49	123.79	202.29	1,000.00	921.51	921.51

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
FACULTY OFFICE SUPPLIES	733.54	733.54	636.13	97.41	800.00	66.46	66.46
INSTITUTIONAL COMMITTEES	110.12	110.12	110.12	.00	200.00	89.88	89.88
TUITION REIMBURSEMENT	3,188.67	3,188.67	2,958.92	229.75	5,500.00	2,311.33	2,311.33
ARTS & SCI DEAN SALARY	205,832.7	205,832.7	184,166.61	21,666.66	26,000.00	5,416.73	5,416.73
ASST DEAN SALARY	12,807.63	12,807.63	11,140.97	1,666.66	20,000.00	7,192.37	7,192.37
ARTS & SCI SECR SALARY	6,377.73	6,377.73	5,706.39	671.34	8,056.00	1,678.27	1,678.27
ARTS & SCI FED WORK STUDY	15,198.46	15,198.46	11,963.85	3,235.41	21,498.00	6,299.54	6,299.54
ARTS & SCI STATE WORK STUDY	1,644.74	1,644.74	1,516.66	128.88		1,644.74 CR	1,644.74 CR
STUDENT TUTORS	1,499.50	1,499.50	992.50	507.80	2,500.00	1,000.50	1,000.50
ARTS & SCI DEAN SUPPLIES	429.71	429.71	370.62	59.69	900.00	470.29	470.29
ASST DEAN SUPPLIES	492.53	492.53	445.35	47.18	800.00	307.47	307.47
ARTS & SCI DEAN CONF & MEETINGS	315.44	315.44	159.71	155.73	600.00	284.56	284.56
ASST DEAN CONF & MEETINGS	739.87	739.87	652.49	87.38	900.00	160.13	160.13
CAREER ED DEAN SALARY	20,187.50	20,187.50	18,062.50	2,125.00	25,500.00	5,312.50	5,312.50
ASST DEAN SALARY	12,386.61	12,386.61	10,803.27	1,583.34	14,000.00	6,613.39	6,613.39
CAREER ED SECR SALARY	6,678.50	6,678.50	5,975.50	703.00	8,436.00	1,757.50	1,757.50
CAREER ED FED WORK STUDY	8,406.89	8,406.89	6,936.96	1,469.93	15,704.00	7,297.11	7,297.11
CAREER ED STATE WORK STUDY	1,168.45	1,168.45	1,112.85	56.40		1,168.45 CR	1,168.45 CR
SVC STUDENT EMPLOYEES	4,625.77	4,625.77	4,108.76	517.01	5,000.00	374.23	374.23
CAREER ED SUPPLIES	1,326.95	1,326.95	1,059.44	267.51	1,550.00	223.05	223.05
ASST DEAN SUPPLIES	621.22	621.22	599.86	22.16			
			.30	.30 CR	700.00	78.78	78.78
CAREER ED DEAN CONF & MEETINGS	955.75	955.75	627.63	328.12	1,600.00	644.25	644.25
ASST DEAN CONF & MEETINGS	56.84	56.84	56.84	.00	500.00	443.16	443.16
COMM ED ADMIN SALARY	16,498.27	16,498.27	14,761.61	1,736.66	20,840.00	4,341.73	4,341.73
COMM ED INSTR SALARIES	36,097.00	36,097.00	25,415.80	10,682.00	60,000.00	23,903.80	23,903.80
COMM SERV COORDINATORS	2,025.00	2,025.00	2,025.00	.00	5,000.00	2,975.00	2,975.00
COMM ED SECR	7,250.78	7,250.78	6,487.54	763.24	9,159.00	1,908.22	1,908.22
COMM ED CONTR SERV	909.00	909.00	748.00	161.00	1,000.00	91.00	91.00
COMM ED SUPPLIES	1,163.09	1,163.09	1,036.69	126.40	3,000.00	1,836.91	1,836.91
COMM ED CONF & MEETINGS	1,148.48	1,148.48	1,029.53	118.95	1,800.00	651.52	651.52
ACADEMIC SKILLS SALARIES	33,479.25	33,479.25	29,015.35	4,463.90	43,025.00	9,545.75	9,545.75
ACADEM SKILLS FED WORK STUDY	1,568.34	1,568.34	1,232.27	336.07	2,432.00	863.66	863.66
ACADEM SKILLS STATE WORK STUDY	674.33	674.33	615.58	58.75		674.33 CR	674.33 CR
ACADEM SKILLS CONTR SERV	159.00	159.00	120.00	39.00	400.00	241.00	241.00
ACADEM SKILLS SUPPLIES	2,818.49	2,818.49	2,097.18	721.31	5,100.00	2,281.51	2,281.51
ACADEM SKILLS CONF & MEETINGS	276.06	276.06	207.25	68.81	3,630.00	86.94	86.94
LRC ADMIN SALARIES	12,094.29	12,094.29	10,510.95	1,583.34	14,000.00	6,905.71	6,905.71

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
LRC PROF SALARIES	32,983.65	32,983.65	24,366.99	3,616.66	43,400.00	10,416.35	10,416.35
LRC SECR SALARIES	16,470.42	16,470.42	14,708.68	1,762.34	21,148.60	4,677.58	4,677.58
LRC FED WORK STUDY	6,592.67	6,592.67	5,442.32	1,150.35	9,600.00	3,007.33	3,007.33
LRC STATE WORK STUDY	110.38	110.38	110.38	.00	110.38	110.38 CR	110.38 CR
LRC CONTR SERV	1,829.36	1,829.36	1,712.81	116.55	3,000.60	1,170.64	1,170.64
LIBRARY SUPPLIES	5,396.34	5,396.34	5,337.95	58.39	8,000.60	2,603.66	2,603.66
AV SUPPLIES	6,202.51	6,202.51	5,537.14	665.37	7,900.00	1,697.49	1,697.49
XEROX SUPPLIES	2,525.63	2,525.63	3,399.76	874.13	2,000.00	4,525.63	4,525.63
LIBRARY BOOKS	16,855.82	16,855.82	15,087.64	1,768.18	30,000.00	13,144.18	13,144.18
LRC CONF & MEETINGS	326.79	326.79	303.79	23.00	413.60	86.21	86.21
ADM & RECORDS PROF SALARIES	24,450.60	24,450.60	26,350.00	3,100.00	37,200.60	7,750.00	7,750.00
ADM & RECORDS SECR SALARIES	24,221.99	24,221.99	21,462.01	2,759.98	26,678.60	2,456.61	2,456.61
ADM & RECORDS FED WORK STUDY	2,685.98	2,685.98	2,320.55	365.43	3,935.00	1,249.82	1,249.82
ADM & RECORDS CONTR SERV	390.60	390.60	390.60	.60	175.60	715.60 CR	215.60 CR
ADM & RECORDS SUPPLIES	2,231.93	2,231.93	2,159.55	72.38	4,800.00	2,568.67	2,568.67
ADM & RECORDS CONF & MEETINGS		.00		.60	500.00	500.00	500.00
COUNSELING SALARIES	61,115.22	61,115.22	54,395.22	6,720.80	80,640.00	19,524.78	19,524.78
COUNSELING SECR SALARIES	5,216.26	5,216.26	4,667.18	549.68	6,589.00	1,372.74	1,372.74
HEALTH SERVICES SUPPLIES	194.31	194.31	194.31	.60	300.60	105.69	105.69
FIN AIDS PROF SALARIES	16,031.25	16,031.25	14,343.75	1,687.50	20,250.60	4,218.75	4,218.75
FIN AIDS SECR SALARIES	4,963.75	4,963.75	4,441.25	522.50	6,270.00	1,306.25	1,306.25
STUDENT SERV ADMIN SALARIES	19,633.27	19,633.27	17,566.61	2,066.66	24,800.00	5,166.73	5,166.73
STUDENT SERV SECR SALARIES	5,436.91	5,436.91	4,861.91	575.00	6,988.00	1,551.09	1,551.09
STUDENT SERV FED WORK STUDY	26,749.12	26,749.12	22,250.76	4,498.36	35,400.00	8,650.88	8,650.88
STUDENT SERV STATE WORK STUDY	4,714.20	4,714.20	4,608.44	105.76	4,714.20 CR	4,714.20 CR	4,714.20 CR
COACHING SALARIES	4,800.00	4,800.00	4,800.00	.60	7,300.00	2,500.00	2,500.00
STUDENT SERV CONTR SERV	168.30	168.30	168.30	.60	300.60	131.70	131.70
STUDENT SERV SUPPLIES	6,184.47	6,184.47	5,397.41	787.06	9,000.00	2,815.53	2,815.53
STUDENT SERV STUDENT RECRUITMENT	629.90	629.90	439.51	190.39	2,200.00	1,570.10	1,570.10
COMMENCEMENT	393.74	393.74	362.39	31.35	4,000.60	3,606.26	3,606.26
STUDENT SERV CONF & MEETINGS	2,711.54	2,711.54	2,226.49	485.05	5,000.00	2,288.46	2,288.46
VETERANS GRANT SALARIES	10,925.00	10,925.00	9,775.00	1,150.00	13,800.00	2,875.00	2,875.00
VETERANS SECR SALARY	4,425.34	4,425.34	4,016.26	409.68	5,698.60	1,272.66	1,272.66
VETERANS GRANT SUPPLIES	2178.44	2178.44	2,134.40	44.64	2,400.00	221.56	221.56
					100.00	100.00	100.00
VETERANS CONF & MEETINGS	1,264.64	1,264.64	1,154.64	1,124.84 CR	1,200.00	64.64 CR	64.64 CR
VETERANS GRANT EQUIPMENT		.60		.60	250.60	250.60	250.60

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PUB SERV SALARIES		.00		.00	3,500.00	3,500.00	3,500.00
PUB SERV CONTR SERV		.00		.00	500.00	500.00	500.00
PUB SERV SUPPLIES		.00		.00	500.00	500.00	500.00
SERVICE STAFF SALARIES	207,609.34	207,609.34	185,456.49	22,152.85	279,150.00	71,540.66	71,540.66
MAINT FED WORK STUDY BOYS	31,238.28	31,238.28	26,709.63	4,528.65	69,161.60	37,922.72	37,922.72
MATRONS FED WORK STUDY	100,36.36	100,36.36	87,86.73	1,249.63		10,036.36 CR	10,036.36 CR
MAINT STATE WORK STUDY BOYS	2,481.26	2,481.26	2,424.88	56.38		2,481.26 CR	2,481.26 CR
MATRONS STATE WORK STUDY	690.21	690.21	573.96	116.25		690.21 CR	690.21 CR
ELECTRICITY	84,147.15	84,147.15	75,768.86	8,378.29	114,000.00	3,485.285	3,485.285
TELEPHONE	17,069.82	17,069.82	15,203.92	1,865.90	22,800.00	5,730.18	5,730.18
PRESIDENT SALARY	27,708.27	27,708.27	24,791.61	2,916.66	35,000.00	7,291.73	7,291.73
PRES SEC'R SALARY	7,595.40	7,595.40	6,762.06	833.34	10,000.00	2,404.60	2,404.60
PRES OFC FED WORK STUDY	1,591.46	1,591.46	1,359.93	231.48	2,500.00	908.54	908.54
PRES OFC STATE WORK STUDY	347.60	347.60	347.60	.00		347.60 CR	347.60 CR
PRES OFC CONTR SERV		.00		.00	100.00	100.00	100.00
PRES OFC SUPPLIES	1,583.64	1,583.64	1,355.42	228.22	3,000.00	1,416.36	1,416.36
PRES CONF & MEETINGS	1,084.81	1,084.81	1,001.31	83.50	2,500.00	1,415.19	1,415.19
SPECIAL AFFAIRS	741.29	741.29	728.79	12.50	1,500.00	758.71	758.71
BUS OFC ADMIN SALARIES	24,700.00	24,700.00	22,100.00	2,600.00	31,200.00	4,500.00	4,500.00
BUS OFC PROF SALARIES	16,229.23	16,229.23	14,520.89	1,708.34	20,500.00	4,270.77	4,270.77
BUS OFC SEC'R	35,295.43	35,295.43	31,374.37	3,921.11	47,525.00	1,222,952	1,222,952
BUS OFC FED WORK STUDY	5,650.97	5,650.97	4,909.53	741.44	9,500.00	3,849.03	3,849.03
BUS OFC CONTR SERV	1,615.53	1,615.53	1,615.53	.00	2,200.00	584.47	584.47
BUS OFC SUPPLIES	5,441.84	5,441.84	241.99	5,199.85	8,000.00	2,558.16	2,558.16
BUS OFC CONF & MEETINGS	985.17	985.17	919.17	66.80	2,000.00	1,014.83	1,014.83
PUB RELA ADMIN SALARIES	15,675.00	15,675.00	14,025.00	1,650.00	19,800.00	4,125.00	4,125.00
PUB RELA SEC'R SALARIES	1,314.62	1,314.62	1,157.54	157.08	6,250.00	4,935.38	4,935.38
PUB RELA SUPPLIES & ADS	38,942.62	38,942.62	38,610.27	332.35	41,000.00	2,057.38	2,057.38
PUB RELA CONF & MEETINGS	190.35	190.35	138.45	51.90	750.00	559.65	559.65
AUDITING & LEGAL	9,713.73	9,713.73	9,091.24	622.49	13,000.00	3,286.27	3,286.27
ELECTIONS & OTHER EXP	643.33	643.33	352.66	290.67	2,750.00	2,106.67	2,106.67
BOARD CONF & MEETINGS	288.83	288.83	231.98	56.85	2,000.00	1,711.17	1,711.17
INSTITUTIONAL SEC'R SALARIES	5,237.52	5,237.52	4,683.36	554.16	6,650.00	1,412.48	1,412.48
GROUP MEDICAL & LIFE INS	71,465.59	71,465.59	63,240.45	8,225.14	79,679.00	8,213.41	8,213.41
UNALLOCATED CONTR SERV	1,558.24	1,558.24	1,343.00	215.24	1,875.00	316.76	316.76
FACULTY ASSNSUPPLIES	99.57	99.57	52.77	46.80	200.00	100.43	100.43
POSTAGE	16,760.13	16,760.13	16,618.42	141.71	22,800.00	6,039.87	6,039.87
PUBLICATIONS & DUES	4,313.00	4,313.00	4,313.00	.00	6,200.00	1,887.00	1,887.00

Account	Total	Prev. Mo.		Budget	Unexpended	Unencumbered
	Expenditures	To Date	To Date			
ADVERTISING	406.45	406.45	109.55	296.90	500.00	93.55
RECRUITMENT	3,484.11	3,484.11	3,484.11	.00	2,000.00	1,484.11 CR
GENERAL INSURANCE	27,746.34	27,746.34	27,746.75	.41 CR	28,400.00	653.66
CAPITAL OUTLAY	6,6584.44	6,6584.44	6,4352.73	2,231.71	10,2651.00	36,066.56
STATE VOC EQUIPMENT	15,265.64	15,265.64	15,265.64	.00	15,265.64 CR	15,265.64 CR
TUITION CHARGE BACK	25,285.05	25,285.05	21,237.11	4,047.94	14,000.00	11,285.05 CR
INSTITUTIONAL RESEARCH SUPPLIES	119.26	119.26	119.26	.00	1,000.00	880.74
INST RES CONF & MEETINGS	.00			.00	500.00	500.00
DATA PROC PROF SALARIES	38,633.27	38,633.27	34,566.61	4,066.66	48,800.00	10,166.73
DATA PROC NON ACADEM SALARIES	4,572.08	4,572.08	4,038.74	533.34	6,400.00	1,827.92
DATA PROC FED WORK STUDY	2,691.64	2,691.64	2,400.24	291.40	4,360.00	1,668.36
DATA PROC STATE WORK STUDY	367.40	367.40	367.40	.00	367.40 CR	367.40 CR
DATA PROC CONTR SERV	4,866.00	4,866.00	3,057.00	1,809.00	6,212.00	1,346.00
DATA PROC SUPPLIES	2,837.54	2,837.54	2,730.17	107.37	3,600.00	762.46
DATA PROC CONF & MEETINGS	450.26	450.26	450.26	.00	1,025.00	574.74
DATA PROC EQUIP RENTAL	24,270.83	24,270.83	20,868.00	3,402.83	42,518.00	18,247.17
CONTINGENCIES	.00			.00	4,000.00	4,000.00

2435.523.67 T 2435.523.67 T 2177.965.99 T 257.557.08 T 3.284.855.00 T 854.331.93 T 854.331.93 T

BUILDING FUND

BLDG & MAINT SUPPLIES	25,320.26	25,320.26	14,691.05	10,629.21	55,000.00	29,679.74	29,679.74
MAINT CONF & MEETINGS	237.68	237.68	218.46	19.22	1,000.00	762.32	762.32
SERVICE EQUIPMENT	2,953.47	2,953.47	2,841.16	112.31	10,000.00	7,046.53	7,046.53
MAINT CONTR SERV	54,119.79	54,119.79	56,596.85	2,522.94	79,200.00	20,080.21	20,080.21
GAS	74,678.72	74,678.72	68,034.57	6,644.15	72,800.00	1,878.72 CR	1,878.72 CR
RENTAL	144.00	144.00	120.00	24.00	1,000.00	856.00	856.00

162453.92 T 162453.92 T 142502.69 T 19,951.83 T 219,000.00 T 56,546.08 T 56,546.08 T

SITE & CONSTRUCTION FUND	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
Account							
SITE IMPROVEMENT		.00		.00	50,000.00	50,000.00	50,000.00
NEW LOGGS & ADDITIONS		.00		.00	45,000.00	45,000.00	45,000.00
HOLDING POND	1,500.00	1,500.00	1,500.00	.00	5,000.00	3,500.00	3,500.00
OFFICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
INSTR EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
SERVICE EQUIPMENT	950.00	950.00	950.00	.00	10,000.00	9,050.00	9,050.00
OTHER CAPITAL OUTLAY	5,332.19	5,332.19	4,901.39	430.80	20,000.00	14,667.81	14,667.81
	7,782.19T	7,782.19T	7,351.39T	430.80T	150,000.60T	142,217.81T	142,217.81T
<u>BOND &amp; INTEREST #1</u>							
DEBT PRINCIPAL RETIREMNT	225,000.00	225,000.00	225,000.00	.00	225,000.00	.00	.00
INTEREST	43,425.00	43,425.00	43,425.00	.00	82,800.00	39,375.00	39,375.00
OTHER CHARGES	149.37	149.37	149.37	.00	500.00	350.63	350.63
	268,574.37T	268,574.37T	268,574.37T	.00T	308,300.60T	34,725.63T	34,725.63T
<u>BOND &amp; INTEREST #2</u>							
DEBT PRINCIPAL RETIREMENT	105,000.00	105,000.00	105,000.00	.00	105,000.00	.00	.00
INTEREST	8,800.00	8,800.00	8,800.00	.00	8,800.00	.00	.00
OTHER CHARGES	81.50	81.50	81.50	.00	500.00	418.50	418.50
	113,881.50T	113,881.50T	113,881.50T	.00T	114,300.00T	418.50T	418.50T

## REVENUE REPORT

## EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1975 TAXES	671,633.28	671,633.28	671,628.86	4.42	661,050.00	10,583.28 CR	10,583.28 CR
BACK TAXES	2,304.12	2,304.12	1,960.39	343.73		2,304.12 CR	2,304.12 CR
IN LIEU OF TAXES	.197.78	197.78	197.78	.80		197.78 CR	197.78 CR
CHARGE BACK REVENUE	13,896.30	13,896.30	13,821.54	74.76	40,000.00	26,103.70	26,103.70
STATE APPORT SUMMER 1976	113,491.89	113,491.89	113,491.89	.80	103,797.00	9,694.89 CR	9,694.89 CR
STATE APPORT FALL 1976	528,058.44	528,058.44	528,058.44	.80	584,190.00	61,131.56	61,131.56
STATE APPORT SPRING 1977		.80		.80	581,685.00	581,685.00	581,685.00
STATE FISCAL 1976 PAYMENTS	33,546.87	33,546.87	33,546.87	.80		33,546.87 CR	33,546.87 CR
VOC ED REG REIMB	35,979.00	35,979.00	35,979.00	.80	124,805.00	88,826.00	88,826.00
VOC ED EQUIP REIMB	715.00 □	715.00 CR	715.00 □	.80	10,965.00	11,680.00	11,680.00
STATE WORK STUDY	5,168.00	5,168.00	5,168.00	.80	17,010.00	11,842.00	11,842.00
OTHER ILL REVENUE	11,421.87	11,421.87	11,050.85	371.82		11,421.87 CR	11,421.87 CR
HEW TITLE 2		.80		.80	3,000.00	3,000.00	3,000.00
VETERANS COST OF INSTR PAYMENT		.80		.80	18,435.00	18,435.00	18,435.00
FEDERAL WORK STUDY	78,278.97	78,278.97	66,808.44	11,470.93	111,156.00	32,877.03	32,877.03
VETERANS REPORTING FEE	2,707.00	2,707.00		2,707.00	100.00	2,607.00 CR	2,607.00 CR
TUITION SUMMER 1976	76,463.43	76,463.43	76,463.43	.80	76,482.00	18.57	18.57
TUITION FALL 1976	36,5419.75	36,5419.75	36,5419.75	.80	434,140.00	68,720.25	68,720.25
TUITION SPRING 1977	250,000.00	250,000.00		250,000.00	428,610.00	178,610.00	178,610.00
GRADUATION FEES	24.60	24.60	24.60	.80	250.00	226.00	226.00
TRANSCRIPT FEES	793.25	793.25	677.25	116.00	250.00	543.25 CR	543.25 CR
PUB SERV INCOME		.80		.80	4,500.00	4,500.00	4,500.00
INTEREST ON INVESTMENTS		.80		.80	2,000.00	2,000.00	2,000.00
OTHER REVENUE	1,433.39	1,433.39	1,367.14	66.25	500.00	933.39 CR	933.39 CR

2190.101.54 T 2190.101.54 T 1924.947.03 T 265.154.51 T 3.207.925.00 T 1.017.823.46 T 1.017,823.46 T

## BUILDING FUND

1975 TAXES	167,845.05	167,845.05	167,843.95	1.10	165,260.00	2585.05 CR	2585.05 CR
BACK TAXES	575.81	575.81	489.91	85.90		575.81 CR	575.81 CR
IN LIEU OF TAXES	49.42	49.42	49.42	.80		49.42 CR	49.42 CR
INTEREST ON INVESTMENTS	3,274.27	3,274.27	502.63	2,771.64	3,000.00	274.27 CR	274.27 CR
MISC REVENUE	2902.67	2902.67	2,676.00	226.67	4,500.00	1,597.33	1,597.33

174,647.22 T 174,647.22 T 171,561.91 T 3,085.31 T 172,760.00 T 1,887.22 CR 1,887.22 CR

SITE AND CONSTRUCTION FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ANNEXTER REVENUE	34,360.66	34,360.66	34,986.72	4,373.34	46,200.00	6,839.94	6,839.94
UNIT 5 REVENUE	9,000.00	9,000.00	7,000.00	2,000.00	12,000.00	3,000.00	3,000.00
INTEREST ON INVESTMENTS	30275.20	30,275.20	24,567.51	707.69	20,000.00	10,275.20 CR	10,275.20 CR

BOND & INTEREST #1

1975 TAXES	310,519.72	310,519.72	310,517.68	.24	320,680.00	10,160.28	10,160.28
BACK TAXES	1,065.28	1,065.28	906.36	158.92		1,065.28 CR	1,065.28 CR
IN LIEU OF TAXES	91.44	91.44	91.44	.00		91.44 CR	91.44 CR
INTEREST ON INVESTMENTS	6,817.93	6,817.93	6,369.33	448.55	6,000.00	817.93 CR	817.93 CR

BOND & INTEREST #2

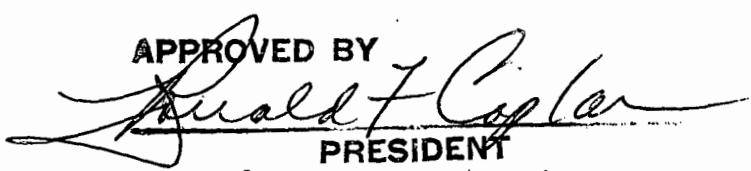
1975 TAXES	114,847.99	114,847.99	114,847.23	.76	114,472.00	375.99 CR	375.99 CR
BACK TAXES	394.00	394.00	335.22	58.78		394.00 CR	394.00 CR
IN LIEU OF TAXES	33.82	33.82	33.82	.00		33.82 CR	33.82 CR
INTEREST ON INVESTMENTS	1,222.07	1,222.07	1,222.07	.00	1,200.00	22.07 CR	22.07 CR

WORKING CASH FUND

INTEREST ON INVESTMENTS	17,002.28	17,002.28	15,502.90	1,499.38	20,000.00	2,997.72	2,997.72
	17,002.28 T	17,002.28 T	15,502.90 T	1,499.33 T	20,000.00 T	2,997.72 T	2,997.72 T

SAUK VALLEY COLLEGE

APPROVED BY



Gerald F. Coplar  
PRESIDENT

Lorna Keefer

SECRETARY

DATE 4-25-77

THEATRE COURSES ENROLLMENTS

F' 74      S' 75      F' 75      S' 76      F' 76      S' 77

SPE 132 Voice & Art.	8		7		9	
SPE 141 Intro/Theatre	14		10		4	
SPE 145 Basic Acting	20			15		22
SPE 147 Theatre Pract 1 Sem.Hr.	7	9	10	6	4	6
SPE 161 Group Disc.		12				11
SPE 232 Oral Interp.	5	13	14	10	8	11
SPE 240 Elem.Play Prod.		6				7
SPE 245 Interm.Acting		2	10		5	

WB/af  
4/26/77

WORKLOAD - JERRY MATHIS

FALL 1976

<u>COURSE</u>	<u>ENROLLED STUDENTS</u>	<u>STUDENT CREDIT HOURS</u>
SPE 232	9	27
SPE 131	23	69
SPE 131	26	78
SPE 131	27	81
I.D.S. 298	<u>1</u>	<u>1</u>
Released Time for Speech Director's duties		
TOTAL		256

SPRING 1977

SPE 232	11	33
SPE 161	11	33
SPE 131	23	69
SPE 131	27	81
SPE 121	<u>3</u>	<u>3</u>
Released Time for Speech Director's duties		
TOTAL		219

Fall Semester 256 SCH'S  
Spring Semester 219 SCH's

TOTAL 475  
Basic Speech -378

Speech &  
Theater 97

WORKLOAD - IRENE MITCHELL

FALL 1976

<u>COURSE</u>	<u>ENROLLED STUDENTS</u>	<u>STUDENT CREDIT HOURS</u>
SPE 245	5	15
SPE 147	5	5
SPE 141	3	12
SPE 132	11	33
SPE 131	<u>29</u>	<u>87</u>
TOTAL		152

SPRING 1977

SPE 240	7	21
SPE 147	6	6
SPE 145	22	66
SPE 131	<u>10</u>	<u>30</u>
TOTAL		123

Released time for Theater

Fall Semester      152 SCH'S  
Spring Semester    123 SCH'S

TOTAL                275

Less Basic Speech-117

Speech &  
Theater            158

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 4, 1977

## MEMORANDUM

TO: Irene Mitchell

FROM: Dr. George E. Cole

Thank you for your memorandum of May 3 informing me that of the 48 cast members in the last three plays, only two of them were non-students. I have noticed considerable number of non-students participating in the activity, perhaps as stage hands or on make-up, etc.

I am happy, however, to have this figure and I will make your memo available to the Board at the workshop which will deal with staff patterns for 1977-78.

I am also having the Registrar check as to the total number of students enrolled in Basic Speech and what their major area of study is as indicated on their registration forms.

As I indicated to Jerry, the Board and the administration have been facing some very difficult decisions and we are subjecting all personnel requests to excruciating analysis. This memo of yours is quite helpful in demonstrating that a significant number of students are participating in the actual dramatic productions.

It would be helpful if you could also indicate the number of non-students who have assisted in the productions in one way or another, even though they were not given key roles in the play; for example, an estimate on your part as to how many people are actually involved in dramatic productions would make a stronger case for community involvement and total value of the activity.

GEC/bg

c.c. Dean Noah Bunch  
Dr. Bronsard  
Jerry Mathis

# SAUK VALLEY COLLEGE

RECEIVED MAY 4 1977

RURAL ROUTE ONE, DIXON, ILLINOIS 61021

DATE May 3, 1977.

## MEMORANDUM

TO: George Cole

OM: Irene Mitchell *JS*

I have just read my copy of your memo to Jerry Mathis, and one statement you make disturbs me very much. It is not true that the majority of people participating in the productions are not students. The three shows I directed this year had casts totalling 48, and of that 48 cast members only 2 were not registered at Sauk. Of the 2 non-students who were used, both were Sauk graduates and one, Gail Francis, was asked to step into a small role in "The Contest" at the very last minute because the student who had been originally cast had decided to leave her husband and, as a result, had no one to provide babysitting services.

I don't believe there is any brand of mathematics that can turn 2 in 48 into a majority.

IM/js

cc Dean Bunch  
Dr. Bronsard  
Jerry Mathis

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 4, 1977

## MEMORANDUM

TO: Dean Bunch

FROM: Harry *sent*

Here are the figures you requested on SPE 131 General Principles of Speech for the fall semester 1976 and the spring semester 1977:

<u>Section</u>	<u>Transfer</u>	<u>Occupational</u>	<u>Undecided</u>	<u>Total</u>
<u>Fall 1976</u>				
A	23	4	0	27
B	20	8	1	29
C	18	8	2	28
D	23	2	1	26
E	21	2	0	23
F	16	6	0	22
N	8	6	2	16
NA	<u>6</u> <u>135</u>	<u>7</u> <u>43</u>	<u>2</u> <u>7</u>	<u>15</u> <u>185</u>
<u>Spring 1977</u>				
A	14	12	1	27
B	14	5	1	20
C	12	12	0	24
D	19	4	0	23
E	9	1	0	10
F	21	9	1	31
G	16	8	0	24
N	<u>8</u> <u>113</u>	<u>8</u> <u>59</u>	<u>3</u> <u>6</u>	<u>19</u> <u>178</u>
<b>TOTALS</b>	<b>248</b>	<b>102</b>	<b>13</b>	<b>363</b>

HH/bt

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 23, 1977

## MEMORANDUM

#D-7a

O: SVC Board of Trustees

FROM: Dr. George E. Cole *G. E. C.*  
President

RE: AGENDA ITEM #D-7a - APPROVAL OF WORKING CASH FUND

The attached memorandum from Dean Edison explains that we would like Board approval to increase our working cash fund.

The details provided by Dean Edison indicate that our assessed valuation has increased by more than \$100,000,000, and that it would probably be wise to increase the working cash fund to its optimum level as quickly as possible.

### RECOMMENDATION:

The President recommends that the Board give approval for the administration to pursue the necessities to increase its working cash fund and to advertise for bids on a working cash bond in the amount of \$90,000 to be paid, principal and interest, on or before January 1, 1979.

GEC/bg  
Enc.

May 18, 1977

To: President Cole  
Board of Trustees

From: Robert Edison

Re: Board Meeting of May 23, 1977

All outstanding working cash bonds will be redeemed on January 1, 1978. The current levy for 1976 on these bonds is approximately 2¢ per \$100 of assessed valuation. Based on the same assessed valuation, I would estimate the following recommendation would require a 1977 levy of approximately 1.6¢ per \$100 of assessed valuation.

In accordance with Section 3-33.2 of the Illinois Public Community College Act, the Board of Trustees is empowered for working cash purposes, to incur indebtedness and issue bonds in amounts not exceeding in the aggregate at any one time outstanding 75% of the taxes permitted to be levied for educational and for building and maintenance purposes for the then current year.

Sauk Valley College currently has a working cash fund which was created by a \$490,000 bond sale in 1972. This request is to increase the amount of this fund to it's optimum level.

1976 Assessed Valuation	\$604,058,940
Educational and Building Levy	<u>x15¢</u>
Taxes extended	\$906,088.00
75% of combined levy	<u>x75%</u>
Working Cash Level	\$679,566.00
App. Working Cash Fund equity 4-30-77	<u>-588,333.00</u>
Balance Available to Raise	<u>\$ 91,233.00</u>

Recommendation: Board approval for the administration to pursue the necessities to increase it's working cash fund and to advertise for bids on a working cash bond in the amount of \$90,000 to be paid, principal and interest, on or before January 1, 1979.



# SAUK VALLEY COLLEGE

R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511

OFFICE OF THE PRESIDENT

May 18, 1977

C-1

Mr. Ronald Happach, President  
SVC Faculty Association  
Sauk Valley College  
Dixon, IL 61021

SUBJECT: GRIEVANCE #11

Dear Mr. Happach:

Your grievance of April 6, 1977 questioned the authority of the Sauk Valley College Board of Trustees to set the rate of summer school pay. The contract explicitly states:

## ARTICLE I

"F. Nothing contained herein shall limit or restrict the Board's responsibility and authority to amend or adopt Board policy as the Board in its discretion deems necessary, except that no Board policy shall be amended or adopted where the subject matter of such policy is the product of specific agreements between the parties hereto after negotiation and upon inclusion in this Agreement. Further, nothing contained herein shall prevent the Board from executing the legal responsibilities imposed upon it by Law."

At no time in the presentation of your case, which was intended to demonstrate that the Board had violated the contractual agreement, were you able to demonstrate to the Board Grievance Hearing Committee that summer school rates had been included in any contractual agreement. The assertion that it was listed as an item for negotiation is somewhat misleading. Very specifically, the clause reads:

## ARTICLE II

"C. Subject of Negotiations:

1. The Association and the Board agree that negotiations in good faith, will encompass only the following items:"

Letter to: Ronald Happach  
May 18, 1977  
Page #2

Merely because an item has been listed as something which may possibly be negotiated does not indicate that it has been negotiated and included in the contractual agreement. It is the opinion of the Board Grievance Hearing Committee that the Board has the right to set summer school salaries and at no time has it restricted that right through negotiations.

It was offered in evidence by the SVC Faculty Association Grievance Committee that in April of 1972 the Board set summer school rates at 1/36th of base salary after negotiations. We feel this argument is not valid because the contractual agreement for 1972, which was signed July 24th of that year, did not include summer school rates. The minutes of the meeting of April 10, 1972, where summer school rates were fixed, did not include mention of any negotiated agreement.

On the basis of the testimony and other evidence presented, it is the conclusion of the SVC Board of Trustees' Grievance Hearing Committee that the grievance be denied.

Sincerely,



William Reigle, Chairman  
SVC Board of Trustees  
Grievance Hearing Committee

bg

c.c. SVC Board of Trustees  
SVC attorney  
Carl Gates  
Wayne Holland  
Glenn Bailey  
Marvin Dahlberg  
Don Burton  
Duane Paulsen  
Leona Grossman



# SAUK VALLEY COLLEGE

## FACULTY ASSOCIATION

RECEIVED APR 6 1977

R. R. 1 • Dixon, Illinois 61021 • Phone Area 815 288-5511

TO: George Cole

SUBJECT: Summer School Contracts and Compensation

DATE: April 6, 1977

Whereas the current contract existing between the Board of Community College District No. 506 and the Sauk Valley Faculty Association does clearly state in Article II, Procedures, C. Subject of Negotiations: "The Association and the Board agree that negotiations in good faith, will encompass only the following items:....(d) Related economic conditions of employment consisting of:....(9) Summer School Contracts and Compensation" (page 6, line 21), and

Whereas the past precedent has established the formula for determining the summer school compensation at the rate of 1/36 of the individual's salary contract amount, and

Whereas the President of the Board of Community College District No. 506 did, in his verbal discussions during the contract negotiating process, infer that he foresaw no changes in the summer school compensation practices,

Therefore, on behalf of myself and all other Sauk Valley College Faculty Association members, I grieve the action taken by the Board of the College, on March 28, 1977, of Unilaterally and without negotiating changing the summer school compensation referred to in the current contract, in Article II, page 6, line 21, and in all other portions of the current contract related to this issue.

I respectfully request that the summer school compensation amounts be returned to the amounts prescribed by the formula established by the precedent of prior years and each faculty member be paid accordingly.

jb

General Committee

Carl W. Gates  
Wayne Schellenbach  
Ellen Bailey  
Marvin Dahlberg  
Don Burton

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 18, 1977

MEMORANDUM

# F-2

TO: SVC Board of Trustees

FROM: Dr. George E. Cole G.E.C.  
President

RE: AGENDA ITEM #F-2 - 1977-78 ADMINISTRATIVE CALENDAR

The attached administrative calendar is submitted to the Board for consideration. Approval will be expected in the meeting of June 13.

I would like each Board member to review it and if there are any questions they could be raised between Board meetings or at the Board meeting of June 13.

GEC/bg  
Enc.

PROPOSED

SAUK VALLEY COLLEGE  
ADMINISTRATIVE CALENDAR - 1977-78

July

- 4 Independence Day Holiday - College Offices Closed
- 15 Update of faculty and staff inventory data to ICCB

August

- 1 Deadline date to submit new programs for spring term to ICCB
- 26 Faculty Orientation

September

- 1 Staff inventory data for full-time professional staff and administration to ICCB
- 5 Labor Day - College Offices Closed
- 21 Pow Wow Day (Day & Evening - Evening classes start at 8 p.m.)
- 30 Spring semester textbook adoption forms due in Dean's offices

October

- 3 Spring semester class schedules
- 7 Spring semester textbook order forms from Data Center
- 10 Columbus Day - College Offices Closed
- 25 Spring semester textbook order forms to Bookstore

November

- 1 Update of faculty inventory data for all full-time teaching faculty to ICCB
- 1 General distribution of spring schedule
- 2 Basic data for all part-time teaching faculty to ICCB
- 2 Formal notice of any program retrenchment
- 3 College & Career Night

November

- 11 Veterans' Day - College Offices Closed
- 16 Staff needs for 1978-79 academic year
- 24-25 Thanksgiving Vacation - College Offices Closed

December

- 1 Deadline date to submit new programs for summer term to ICCB
- 6 Budget requests to appropriate Deans
- 13 Staff recommendations for "continuing appointees"
- 14 Budget requests to Business Office
- 15 Submission of copy for catalog
- 26 through Jan. 2 Building Closed

January

- 2 Notification to "continuing appointees" of Annual Review
- 16 Summer session class schedules
- 16 Staff recommendations for "term" faculty

February

- 13 Lincoln's Birthday - College Offices Closed
- 15 Notification to "term" appointees of Annual Review
- 16 Distribution of summer schedule
- 20 Washington's Birthday - College Offices Closed
- 28 Official notices for reappointment to "term" appointees

March

- 1 Fall session class schedules
- 1 Deadline date to submit new programs for fall term to ICCB
- 1 Submission of DAVTE One and Five-Year Plan

March

- 1 Summer school textbook adoption forms due in Deans' offices
- 15 Summer school textbook order forms from Data Center
- 15 Catalog delivery
- 21 Summer school textbook order forms to Bookstore
- 24 Good Friday - College Offices Closed

April

- 3 Distribution of fall schedule
- 3 Faculty contracts issued
- 3 Fall semester textbook adoption forms due in Deans' offices
- 13 Fall semester textbook order forms from Data Center
- 24 College Board of Trustees approval of tentative Budget (Final Approval in September)

May

- 1 Fall semester textbook orders to Bookstore
- 24 Commencement
- 30 Memorial Day - College Offices Closed

June

- 30 Annual Report due

Office of the President

May 18, 1977

bg

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 23, 1977

## MEMORANDUM

TO: President Cole

# 8-2

FROM: ~~HH~~ Harriet Hastings

RE: SUMMER ENROLLMENT REPORT

### SUMMER REGISTRATION

	<u>Students</u>	<u>Hours</u>
May 21, 1976	583	2,980
May 20, 1977	516	2,225

HH/bt

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE May 23, 1977

## MEMORANDUM

TO: President Cole

FROM: ~~Hastings~~ Hastings

RE: FALL PRE-REGISTRATION REPORT

### FALL PRE-REGISTRATION REPORT

	<u>Students</u>	<u>Hours</u>
May 21, 1976	567	6,229
May 20, 1977	411	4,690

HH/bt

BILLS PAYABLE

May 23, 1977

EDUCATIONAL FUND

8-000-550	SUNNY TRAVEL CENTER	Travel-Buschmann	7,488	\$ 108.00
1-000-549	ELECTION JUDGES - See attached list	cks. #7489 - 7500; #1 - 90		1,251.82
2-000-544	POSTMASTER	Postage meter	91	4,000.00
	SVC PAYROLI. FUND	4-30-77 Payroll	92	114,223.63
	VOID CHECK		93	
3-813-514-01	SCHECKEL & CO.	Comm. Ed. class	94	400.00
3-813-514-01	WALNUT HIGH SCHOOL	Comm. Ed. class	95	144.00
3-800-530-03	NACHUSA HOUSE INC.	Human Values Conference	96	497.71
	SVC PAYROLL FUND	5-15-77 Payroll	97	<u>110,234.50</u>
				230,859.66

8,000,541.00	APGA FILM DEPT	SUPPLIES	98	32.50
0,511,543.00	A.R.T. STUDIO	SUPPLIES	99	139.00
8,000,541.00	ABINGDON PRESS	SUPPLIES	100	4.77
0,215,543.00	ALLYN & BACON INC	SUPPLIES	101	24.45
0,300,543.00	AMER TECHNICAL SOC	SUPPLIES	102	5.21
0,000,544.00	AMSTERDAM CO	RECRUITMENT	103	118.79
4,000,541.00	ARROW BUSINESS SYSTEMS	JOURNALS	104	139.00
0,400,543.00	ASSN STERLING FILMS	FILMSTRIP	105	51.80
0,413,543.00	AV CENTER..UNIV OF IOWA	SUPPLIES	11.00	
0,316,543.00	X X X X X	X X	8.45	19.45
0,316,543.00	AUGSBURG PUBLISHING HOUSE	BOOK	106	
0,100,550.00	GLENN BAILEY	TRAVEL	107	12.16
0,000,545.00	BAKER & TAYLOR COMPANIES	BOOKS	108	95.98
0,000,545.00	BALLINGER PUBLISH CO	BOOKS	109	987.11
0,813,550.00	JAMES L BARBER	TRAVEL	110	33.54
0,512,530.00	BENDER AND BLOCK MUSIC	RENTAL	111	131.34
2,300,543.00	BLACK AND CO	SUPPLIES	112	30.00
2,000,539.00	BLACKHAWK OFFICE SUPPLY	SERVICE	113	33.61
2,300,543.00	BOGGOTT'S INDUS SUPPLY	SUPPLIES	114	23.74
2,600,543.00	X X X	X X	1.00	382.63
2,000,543.00	R. R. BOWKER	BOOKS	115	
2,300,543.00	BRUNING	SUPPLIES	116	31.37
2,300,544.00	WILLIAM BYAR	TUITION REIMB 2 HRS.	117	36.50
1,000,549.00	BYERS PRINTING CO	ELECTION SUPPLIES	118	100.00
2,300,543.00	CTR INC	SUPPLIES	119	322.34
2,000,541.00	CAPITOL PUBLICATIONS INC	SUBSCRIPTION	120	92.43
3,000,541.00	CAREER GUIDANCE MEDIA	BOOKLET	121	83.00
2,600,543.00	CAROLINA BIBLOGICAL SUPPLY	SUPPLIES	122	1.50
2,600,543.00	CENTRAL SCIENTIFIC CO	SUPPLIES	123	31.42
3,000,575.00	CENTRAL TELEPHONE CO	SUPPLIES	124	81.49
4,000,556.00	CLAYTON'S FLORAL SHOP	SERVICE	125	2,004.16
—000,550.00	WALTER CLEVINGER	FLOWERS	126	11.40
2,000,573.00	COMMONWEALTH EDISON	TRAVEL	127	64.20
2,615,543.00	COMPARATIVE GUIDANCE	SERVICE	128	9.25
		TESTS	129	7.50

0,000.543.00	CONGRESSIONAL QUARTERLY	BOOK	130	50.35
2,300.543.00	CRESCENT ELEC SUPPLY	SUPPLIES	131	22.96
1,418.550.00	ROBERT C CROUSE	TRAVEL	132	78.50
1,100.550.00	MARVIN DAHLBERG	TRAVEL	133	83.56
3,000.547.00	DECISION	ADS	134	24.00
2,000.585.00	DEMCO	EQUIP	135	174.00
2,500.550.00	ROSS DILL	TRAVEL	136	61.20
0,300.543.00	DIXON ACE HARDWARE	SUPPLIES 22.41	137	27.16
0,714.543.00	X X X	X X 4.75		
0,000.530.00	DIXON CAMERA CENTER	SERVICE 33.50		
0,000.544.02	X X X	SUPPLIES 30.38	138	63.88
2,300.543.00	DIXON GARAGE SUPPLY CO	SUPPLIES	139	10.40
3,000.550.00	RICHARD DOOLEN	TRAVEL	140	11.65
0,711.543.00	EATON MEDICAL FILM	SUPPLIES	141	10.00
0,000.545.00	EDUC AUDIO VISUAL	BOOK	142	102.70
0,000.545.00	FARRAR STRAUS & GIROUX	BOOKS	143	6.56
0,200.543.00	FILMS INCORPORATED	FILM	144	41.00
3,000.550.00	MARY FOSS	TRAVEL	145	19.20
0,100.550.00	CARL GATES	TRAVEL	146	154.86
3,000.550.00	RALPH GELANDER	TRAVEL	147	59.80
0,711.543.00	GINDERS HOSPITAL SUPPLY	SUPPLIES	148	6.94
0,000.545.00	GROLIER EDUC CORP	BOOKS	149	261.00
0,511.543.00	HALLS L P GAS SERV	SUPPLIES	150	33.00
1,200.550.00	TOM HAMMER	TRAVEL	151	614.86
0,815.543.00	HARCOURT BRACE	SUPPLIES	152	93.01
1,000.545.00	HARPER & ROW	BOOKS	153	6.37
0,712.550.00	JUNE HILTON	TRAVEL	154	43.70
4,300.543.00	HOBART BROS CO	SUPPLIES	155	2.00
1,000.545.00	HUMAN SCIENCES PRESS	BOOKS	156	10.93
0,000.582.00	I B M CORP	EQUIP RENTAL	157	401.00
0,000.231.00	I B M CORP	EQUIP 8118.00		
0,000.539.00	X X	32.75	158	8150.75
0,000.575.00	ILL BELL TELEPHONE	SERVICE	159	160.70
400.543.00	INDIANA UNIV	SUPPLIES 14.00		
418.543.00	X X	8.75	160	22.75
200.543.00	IOWA STATE UNIV	SUPPLIES	161	3.25
000.549.00	JOSTENS	DIPLOMAS	162	492.96
100.550.00	KAL LINES OF DIXON	TRAVEL 180.00		
418.550.00	KAL LINES OF DIXON	XX 120.00	163	300.00
300.543.00	KELVIN ELECTRONICS INC	SUPPLIES	164	88.56
200.543.00	KENDALL HUNT PUBL CO	SUPPLIES	165	15.90
300.543.00	KEUFFEL & ESSER	SUPPLIES	166	6.70
715.543.00	KRADLES	SUPPLIES	167	15.88
000.550.00	CYNTHIA LAWRENCE	TRAVEL	168	16.90
000.544.01	THE LIBRARY OF CONGRESS	SUPPLIES	169	2.70
500.550.00	KATHRYN LILLYMAN	TRAVEL	170	90.00
712.550.00	ESTHER LONGANECKER	TRAVEL	171	54.00
100.543.00	MC GRAW HILL PUBL CO	SUPPLIES	172	21.50
115.543.00	MCGREGOR MAGAZINE AGCY	SUPPLIES	173	107.82
200.545.00	DAVID MCKAY CO	BOOKS	174	4.88
200.550.00	RONALD MARLIER	TRAVEL	175	68.30
316.543.00	MATERIALS DEVELOPMENT CENTER	SUPPLIES	176	30.00
300.543.00	MEANS SERVICE CENTER	SUPPLIES	177	21.00
14,550.00	GIL MEREDITH	TRAVEL	178	365.53
70.530.00	MIDWEST VISUAL EQUIP	SERVICE 5.00		
00.585.00	X X X	EQUIP 3243.45		
			179	3,243.45

2,000.530.00	ED MUELLER A V	SERVICE	180	34.85	
0,800.542.00	MULTIGRAPHICS DIV	SUPPLIES	181	168.08	
0,200.543.00	NASCO	SUPPLIES	4.33		
0,600.543.00	X X	5.76			
0,000.544.02	X X	612.52	182	622.61	
2,800.541.00	N C R CORP	SUPPLIES	9.39		
5,000.562.00	X X	EQUIP RENTAL	1713.60	1,722.99	
0,313.543.00	NATL COUNCIL TEACHERS OF ENG	SUPPLIES	183	4.40	
0,711.550.00	HAROLD NELSON	TRAVEL	85.20		
0,800.544.00	FRED NESBIT	REIMB 3 HRS	150.00	185	235.20
0,400.550.00	NORTHERN ILL UNIV	TRAVEL	186	42.00	
0,314.543.00	X X X	SUPPLIES	19.40		
0,400.543.00	X X X	24.30			
0,600.543.00	X X X	45.15			
0,813.543.00	NUSBAUM TRANSF & STORAGE	23.70	187	112.55	
0,512.530.00	JOHN OBANION	MOVE PIANOS	188	80.00	
0,400.550.00	JOSEPH OCIEPKA	TRAVEL	189	148.50	
5,000.530.00	OPSCAN	TRAVEL	190	34.50	
0,000.543.00	OUTDOOR ILLINOIS	SERVICE CONTR	191	105.00	
0,015.543.00	OXFORD UNIVERSITY PRESS	BOOKS	192	107.68	
0,715.550.00	FRANK PALUMBO	SUPPLIES	193	7.66	
0,511.543.00	PAOLI CLAY CO	TRAVEL	194	41.00	
2,000.593.00	PARKLAND COLLEGE	SUPPLIES	195	28.00	
8,000.550.00	CAROLINA PENA	TUITION	196	1,257.75	
300.544.00	ALAN PFEIFER	TRAVEL	197	43.75	
		TUITION REIMB 32 HRS			
		1440.00			
		TRAVEL 2.50	198	1,442.50	
5,000.550.00	X X	PUB RELA	199	150.00	
3,000.547.00	PINNEY PRINTING	SUPPLIES	200	80.61	
2,000.544.02	PORTERS CAMERA STORE	TUITION	201	313.56	
2,000.593.00	PAARIE STATE COLLEGE	PUB RELA	202	43.30	
3,000.547.00	THE PRINT SHOP	SUPPLIES	203	11.56	
2,300.543.00	PURDUE UNIVERSITY	SUPPLIES	204	14.73	
1,000.544.02	RADIO SHACK	SUPPLIES	205	1.50	
1,100.543.00	REAL ESTATE EDUCATION CO	EQUIPMENT	206	115.00	
1,000.585.00	RED CARPET STEREO	TRAVEL	207	9.45	
0,000.550.00	ELEANOR RIDENHOWER	TRAVEL-WILLIAMS	208	162.00	
0,812.550.01	ROYAL TRAVEL & TOURS	TRAVEL	209	42.50	
.000.550.00	JOHN SAGMOE	GAS 8.54			
.200.543.00	SVC BLDG FUND	2.85			
300.543.00	X X X	3.52	210	14.91	
000.544.02	X X X	SUPPLIES 14.58			
100.543.00	SVC BOOKSTORE	167.19			
300.543.00	X X X	21.00			
316.543.00	X X X	29.11			
400.543.00	X X X	15.49			
418.543.00	X X X	66.89			
500.543.00	X X X	27.84			
511.543.00	X X X	39.42			
600.543.00	X X X	4.45			
713.543.00	X X X	1.56			
12,541.01	X X X	26.32			
13,543.00	X X X	10.18			
15,543.00	X X X	9.60			
500.541.00	X X X	48.04			
000.541.00	X X X	2.70			

300.543.00	SAW SERVICE SHOP	SUPPLIES	212	16.05
2000.550.00	RONALD SCHILLING	TRAVEL	213	109.86
0.000.545.00	THE SCHOLARS BOOKSHELF	BOOKS	214	12.75
1,000.541.00	SCHOOL LAW BULLETIN	SUBSCR	215	25.00
8,000.541.00	CHARLES SCRIBNERS SONS	SUPPLIES	216	8.08
8,000.550.00	MICHAEL SEGUIN	TRAVEL	217	26.50
0.800.530.03	SERVOMATION CORP	SERVICES	105.00	
0.813.550.00	X X	18.70		
8,000.550.00	X X	170.62	213	294.32
8,000.550.00	RICHARD SIEBS	TRAVEL	219	2.50
0.300.543.00	SIEG ILL CO	SUPPLIES	220	110.65
0.000.545.00	SILVER BURDETT CO	BOOKS	221	104.79
8,000.541.00	SIMON & SCHUSTER	SUPPLIES	222	9.69
3,000.547.00	TODD SLOTHOWER	PUB RELA TRAVEL	223	18.90
0.412.543.00	SOLAR CINE PRODUCTS	SUPPLIES	224	34.05
0.000.545.00	A W SPERRY INSTRUMENTS	BOOKS	225	22.43
3,000.550.00	ERIN SPINDEN	PUB RELATRAVEL	226	44.10
0.800.542.00	GLENN SPUTER	SUPPLIES	227	41.00
9,000.550.00	GEORGE STANLEY	TRAVEL	228	20.35
0.800.542.00	STERLLNG BUS MACHINES	SUPPLIES	68.00	
0.812.541.01	X X X	11.94		
8,000.541.00	X X X	76.17		
8,000.549.00	X X X	26.40		
2,000.541.00	X X X	193.97		
7,000.530.00	X X X	118.88	229	495.36
300.543.00	STERLING CAMERA CENTER	SUPPLIES	21.20	
0.000.544.02	X X X	17.00	230	38.20
0.813.530.00	STERLING PARK DIST	POOL RENTAL	231	45.00
0.300.543.00	STERLING ROCK FALLS READY MIX	SUPPLIES	232	66.00
0.310.538.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	233	5,700.00
0.300.543.00	STEWART TRUCK & EQUIP	SUPPLIES	234	45.50
2,100.550.00	JAMES STRICKLAND	TRAVEL	235	63.86
2,000.550.00	ROBERT THOMAS SR	TRAVEL	236	23.85
1,000.541.00	UARCO INC	SUPPLIES	716.00	
3,000.541.00	X X	325.14		
5,000.541.00	X X	240.34	237	1,281.48
2,300.543.00	UNIV OF ILLINOIS	SUPPLIES	15.00	
4,400.543.00	X X X	33.55		
4,418.543.00	X X X	13.00		
1,500.543.00	X X X	14.30		
0.815.543.00	X X X	20.00	238	95.85
4,000.545.00	UNIV OF SOUTHERN CALIF	BOOKS	239	88.50
0.000.550.00	MARILYN VINSON	TRAVEL	240	8.85
0.000.544.02	W I D L VIDEO	SUPPLIES	241	50.39
0.000.531.00	WARD WARD GASTENDYCK---	SERVICES	242	423.31
0.000.550.00	MACK WARREN	TRAVEL	243	16.20
0.000.575.00	WESTERN UNION	TELEGRAMS-COLE	244	69.13
0.512.530.00	ROBERT C WHIPPLE	PIANO TUNING	245	17.50
1,100.543.00	JOHN WILEY & SONS	SUPPLIES	54.91	
0.416.543.00	X X X	17.67	246	72.58

4,812,550.01	RONALD WILLIAMS	TRAVEL	247	205.89
2,000,593.00	JOHN WOOD COMM COLLEGE	TUITION	248	711.20
2,000,541.00	WRITING SALES INC	SUPPLIES	249	166.18
0,000,530.00	XEROX CORP	SERVICE 256.59		
0,000,544.03	X X	469.50	250	726.09
2,000,550.00	ROBERT EDISON	TRAVEL	251	213.35
0,315,550.00	SVC PETTY CASH	MEETING 1.50		
0,000,544.02	X X	.93		
8,000,541.00	X X	5.34	252	7.77
2,000,521.00	SVC IMPREST FUND	MISC EXPENSES	253	1,513.36
	PRUDENTIAL INS CO	JUNE PREMIUM	254	8,307.40

49,941.09

230,859.66

\$ 280,800.75

Cks. #7488-7500; 1-97

TOTAL EDUCATIONAL FUND FOR MAY

BUILDING FUND

0-000-587	INDUSTRIAL WHEEL CO. INC.	Equipment	4612	\$ 357.39
0.000.544.00	ADVANCE PROD CO	SUPPLIES	4,613	125.56
0.000.544.00	BOLGTIN INC	SUPPLIES	4,614	1,111.22
0.000.544.00	CRESCENT ELEC SUPPLY	SUPPLIES	4,615	2,511.88
0.000.544.00	THE DAILY GAZETTE	AD	4,616	12.24
0.000.544.00	DIXON ACE HARDWARE	SUPPLIES	4,617	19.15
0.000.544.00	DIXON SWIMMING POOL	SUPPLIES	4,618	40.00
0.000.544.00	DODDER ELEC SUPPLY INC	SUPPLIES	4,619	10.50
0.000.544.00	DUBUQUE STONE PROD CO	SUPPLIES	4,620	235.00
0.000.544.00	FISHER SCIENTIFIC	SUPPLIES	4,621	31.91
0.000.544.00	GREAT LAKES FIRE & SAFETY	SUPPLIES	4,622	176.24
0.000.544.00	HONEYWELL INC	SUPPLIES	4,623	172.59
0.000.544.00	HUBILL INC	SUPPLIES	4,624	153.15
0.000.544.00	KIRWAN TRANE AGENCY	SUPPLIES	4,625	37.50
0.000.544.00	LINCOLN RENTALL & SALE INC	SUPPLIES	4,626	125.14
0.000.544.00	LINCOLN WAY MATERIALS CO	SUPPLIES	4,627	64.44
1.000.530.00	DAVID MAYES	SERVICE	4,628	150.00
1.000.530.00	MONTGOMERY ELEVATOR CO	SERVICE	4,629	353.94
0.000.544.00	MORGAN LINEN SERVICE	SUPPLIES	4,630	95.04
0.000.544.00	MOTT BROTHERS	SUPPLIES	4,631	337.31
0.000.544.00	NEW ENGLAND DOOR CLOSER	SUPPLIES	4,632	55.28
6.000.571.00	NORTHERN ILL GAS	SERVICE	4,633	4,913.54
0.000.544.00	OLIN WATER SERVICES	SUPPLIES	4,634	12.15
0.000.544.00	P & W SUPPLY CO	SUPPLIES	4,635	6.54
0.000.544.00	PEORIA PAPER HOUSE INC	SUPPLIES	4,636	1,916.20
0.000.544.00	PITNEY BOWES	SUPPLIES	4,637	26.89
4.000.544.00	RICHARD J PRESCOTT	SUPPLIES	4,638	100.00
1.000.530.00	ROCK VALLEY DISPOSAL SERV	SERVICE	4,639	10.00
2.000.544.00	SVC EDUCATIONAL FUND	SUPPLIES	4,640	20.17
4.000.530.00	SAUNDERS LEASING SYSTEM	TESTING	4,641	4.25
1.000.550.00	SERVOMATION CORP	SERVICE	4,642	40.92
2.000.561.00	STERLING PARK DISTRICT	RENTAL	4,643	24.00
1.000.544.00	T. I. E.	SUPPLIES	4,644	60.01
1.000.544.00	WASTONE INC	SUPPLIES	4,645	36.48
2.000.544.00	WERMERS	SUPPLIES	4,646	12.00
4.000.530.00	YOUNGREN'S REFRIGERATION	SERVICE	4,647	57.00
2.000.544.00	SVC PETTY CASH FUND	SUPPLIES	4,648	4.15
000-571	NORTHERN ILL GAS CO.	SERVICE	4,649	136.45

13,197.94

Chk. #4612

357.39TOTAL BUILDING FUND  
FOR MAY\$13,555.33

SITE & CONSTRUCTION FUND

0.000.500.00	FRANKE AND MILLER	SERVICES	586	793.30
0.000.500.00	WARD WARD CASTENDYCK....	SERVICES	587	690.14

TOTAL SITE & CONSTRUCTION FOR MAY 1,483.44

## MPREST FUND

70-000-544	VOID CHECK #3720 written March (Temperature Systems)	\$ -	65.20	
10-117-543	ROBERT BATES	Supplies	3778	
	VOID CHECK		3779	
0-813-550	SHERATON INN	Travel-Barber	3780	6.00
10-811-541-01	Office of Energy Conservation	Supplies	3781	1.00
92-000-554	June Hilton	Supplies	3782	9.96
10-812-541	Community & Jr. College Journal	Subscr.	3783	8.00
10-815-543	Walt Lillyman	Supplies	3784	3.44
92-000-544	Postmaster	Postage	3785	22.50
10-512-543	Max Guinnup	Supplies	3786	6.28
10-813-543	Lena Mexle	Supplies	3787	6.00
92-000-544	United Parcel Service	Service	3788	6.73
10-418-550	Memphis State Univ.	Travel-Crouse	3789	68.00
10-800-530-03	Richard Hamlin	Supplies	3790	23.06
38-000-550	Claire Buschmann	Travel	3791	85.72
10-714-550	Only Springfield Sheraton Hotel	Travel-Meredith	3792	36.00
38-000-541	A Manual For Student Services	Supplies	3793	6.00
10-200-543	Feedstuffs	Subscr	3794	31.00
92-000-544	United Parcel Service	Service	3795	2.00
20-000-545	Tuoti, Inc.	Book	3796	10.95
92-000-544	Postmaster	Postage	3797	100.00
10-511-543	The Viking Press	Supplies	3798	2.62
10-712-543	Little, Brown & Co.	Supplies	3799	6.16
38-000-541	Washington Research Assoc.	Supplies	3800	8.95
38-000-550	Aunt Martha's Conference Fund	Travel-Siebs	3801	25.00
10-316-550	Richard J. Holtam	Workshop	3802	28.29
10-117-543	Robert Bates	Supplies	3803	18.03
10-713-550	Crown Center Hotel	Travel-Meredith	3804	114.00
0-813-550	Dorothy Dodd Tyler	Comm. Ed. Clerical	3805	40.00
10-813-530	Lynne Bechtold	" " "	3806	40.00
10-813-530	Randy Peterson	" " "	3807	40.00
10-813-530	Myron Hofmeister	" " "	3808	40.00
10-813-530	Gordon Nelson	" " "	3809	40.00
10-813-530	Ruth Rendleman	" " "	3810	40.00
10-813-530	Mel Swanlund	" " "	3811	40.00
10-813-530	Robert Cicciarelli	" " "	3812	40.00
20-000-544-01	Christian Science Monitor	Subscr.	3813	33.75
70-000-544	Temperature Systems	Replaces Ck. #3720 voided	3814	65.26
38-000-550	Marge Rossman	Conference exp.	3815	41.48
40-316-550	Aunt Martha Conference Fund	Travel-Holtam	3816	25.00
92-000-544	United Parcel Service	Service	3817	8.29
10-712-543	J.B. Lippincott Co.	Supplies	3818	12.20
20-000-545	Routledge & Kegan Paul	Book	3819	90.40
38-000-541	Supt. of Documents	Supplies	3820	9.05
38-000-550	Barb Reisse	Workshop exp.	3821	39.00
10-300-550	Fabricating Mftrs. Assoc.	Conference-Johnson	3822	225.00
12-000-544	United Parcel Service	Service	3823	2.00
38-000-549	Virginia T. Williams R.N.	Speaker exp.	3824	50.00
0-813-543	Institute for Educ. Leadership	Supplies	3825	3.00

1,513.36

alance in fund - 1510.64  
 -bursements - 1513.36  
 tal in fund - 3024.00

191-000-549

Election JudgesApril 9, 1977

Check No.	Name	Amount
7489	Lyda C. Settles	\$10.00
7490	Alice Maronde	10.00
7491	Betty Bollman	10.00
7492	Mrs. Marshall Esty	10.00
7493	Evelyn Harvey	10.00
7494	Neva Jean Emery	10.00
7495	Mildred DeJonge	15.00
7496	Ruth Frankfother	15.00
7497	Bernice Rhode	15.00
7498	Phyllis Anderson	15.00
7499	Betty Weckesser	15.00
7500	Betty Stutzke	15.00
1	Lola Smith	15.00
2	Lois Cassens	15.00
3	Virginia Jokerst	15.00
4	Marjorie Parks	15.00
5	Lillian Langley	15.00
6	Dorothy Myers	15.00
7	Mary Ann Kane	15.00
8	Shirley Rotherham	15.00
9	Lola Jean Behrens	15.00
10	Mary Ellen Janssen	14.00
11	Constance Laidig	14.00
12	Amelia Remrey	14.00
13	Marlee Finch	31.44
14	Judy Sands	21.44
15	Verna Ward	21.44
16	Arlene Bellows	15.00
17	Verna Dodd	15.00
18	Pius Burgard	15.00
19	Marge Marshall	15.00
20	Mrs. Dagmar Ballard	15.00
21	Annamae Toms	15.00
22	Mrs. Merle Brown	15.00
23	Eleanore Nelson	15.00
24	Mrs. Chrystal Nicklaus	15.00
25	Mrs. Frances Slain	15.00
26	Ruth McPherson	15.00
27	Patricia Kingry	15.00
28	Mildred Youngren	15.00
29	Donna Long	15.00
30	Virgil Wasson	15.00
31	Helen Cruse	15.00
32	Carol Mall	15.00
33	Betty Kasper	15.00
34	Myrtle M. Denison	10.00
35	Mrs. Gayle Broers	10.00
36	Mrs. Larry Anderson	10.00
37	Ms. Winona Blake	10.00

191-000-549

Election Judges

April 9, 1977

Check No.	Name	Amount
38	Ms. Genevieve Ehman	10.00
39	Marilyn Braida	10.00
40	Betty Jones	10.00
41	Barbara E. Vincent	10.00
42	Rose E. Leffelman	10.00
43	Mary H. Leffelman	10.00
44	Joanne M. Montavon	10.00
45	June M. Stephenitch	10.00
46	Charlotte A. Fitzpatrick	10.00
47	Sharon C. Dumphy	10.00
48	Lucille M. Burke	10.00
49	Ester I. Nusbaum	10.00
50	Patricia Berei	10.00
51	Irma L. Bolthe	10.00
52	Bessie M. Schaefer	10.00
53	Ms. Johsana Hopkins	10.00
54	Ms. Alice L. Robbins	10.00
55	Irene Gonigsm	10.00
56	Ms. Katherine Ganschow	10.00
57	Helen Ganschow	10.00
58	Edythe M. Naylor	15.00
59	Donna Duffield	15.00
60	Mrs. Lois M. Cross	15.00
61	Zelma Kerr	7.50
62	Florence Anderson	7.50
63	Ivan Ioder	7.50
64	Rita Dippel	8.00
65	Eileen L. Ramsdell	8.00
66	Audrey Roap	8.00
67	Betty Jahn	8.00
68	Norma Jean Gabelman	8.00
69	Elaine M. Ullrich	8.00
70	Mrs. Marian H. Garvan	10.00
71	Robert Wilcox	10.00
72	Mary Merle Nice	10.00
73	Mrs. JoAnn Badtke	10.00
74	Sharon Hook	10.00
75	Carolyn Appel	10.00
76	Eloise V. Jeter	12.50
77	Robert A. Reed	12.50
78	Delores Scott	12.50
79	Mrs. Edward Brown	12.50
80	Mrs. Leon Daehler	12.50
81	Mrs. James Huber	12.50
82	Ms. Josephine Schipper	10.00
83	Karen Bitler	10.00
84	Elinor Kennedy	10.00
85	William Considine	10.00

191-000-549

Election Judges

April 9, 1977

<u>Check No.</u>	<u>Name</u>	<u>Amount</u>
86	Roberta Tichler	10.00
87	Eileen Sheridan	10.00
88	Gloria Litwiller	10.00
89	James Hall	10.00
90	Lavonda Weidel	10.00
		<u><b>\$1251.82</b></u>

**SAUK VALLEY COLLEGE**

APPROVED BY

Donald F. Coplan

**PRESIDENT**

Lorna Keefer

**SECRETARY**

**DATE**

TREASURER'S REPORT

April 30, 1977

EDUCATIONAL FUND

Balance on Hand March 31, 1977 \$ 206,274.45

Receipts:

Taxes	1,431.65
Charge-Back Revenue	1,545.04
State Apport. Fall	1,209.11
Voc. Tech. Educ. Reg.	31,960.00
Title II-Library	3,930.00
Vets Cost of Instruction	18,435.00
Fed. Work Study	15,021.46
Graduation Fees	700.00
Transcript Fees	101.00
Other Revenue	85.25
Expenditure Credits	1,293.51
Loan From Building Fund	100,000.00
Loan From Working Cash	208,690.89
	<u>384,402.91</u>

Total Available \$ 590,677.36

Disbursements:

Expenses for April	<u>259,127.88</u>
Balance on Hand, April 30, 1977	<u>\$ 331,549.48</u>

BUILDING FUND

Balance on Hand March 31, 1977 \$ 17,519.70

Receipts:

Investments	150,000.00
Taxes	357.81
Interest on Investments	1,257.53
Misc. Revenue	563.00
Expenditure Credits	<u>121.39</u>
	<u>152,299.73</u>

Total Available \$ 169,819.43

Disbursements:

Expenses for April	19,963.83
Loan to Educational Fund	<u>100,000.00</u>
	<u>119,963.83</u>

Balance on Hand, April 30, 1977 \$ 49,855.60

SITE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand, March 31, 1977 \$ 96,884.53

Receipts:  
Facilities Revenue 5,555.50  
Interest on Investments 2,944.49  
Expenditure Credits 2,960.91  
11,460.90

Total Available 108,345.43

Disbursements:

Expenses for April 430.80 430.80

Balance on Hand, April 30, 1977 \$ 107,914.63

SITE AND CONSTRUCTION FUND - Harris Trust

Balance on Hand, March 31, 1977 \$ 6,811.09

Receipts: - 0 -

Disbursements: - 0 -

Balance on Hand, April 30, 1977 \$ 6,811.09

BOND AND INTEREST FUND #1

Balance on Hand, March 31, 1977 \$ 3,152.93

Receipts:  
Taxes 668.67  
Interest on Investments 226.63  
895.35

Total Available \$ 4,048.28

Disbursements: - 0 -

Balance on Hand, April 30, 1977 \$ 4,048.28

BOND AND INTEREST FUND #2

Balance on Hand March 31, 1977 \$ 797.48

Receipts: Taxes 245.47 245.47

Total Available \$ 1,042.95

Disbursements: - 0 -

Balance on Hand, April 30, 1977 \$ 1,042.95

WORKING CASH FUND

Balance on Hand, March 31, 1977		\$ 36,201.77
<u>Receipts:</u>		
Investments	444,890.00	
Interest on Investments	<u>7,241.47</u>	<u>452,131.47</u>
Total Available		\$ 438,333.24
<u>Disbursements:</u>		
Investments	243,440.58	
Loan to Educational Fund	<u>208,690.82</u>	<u>452,131.47</u>
Balance on Hand, April 30, 1977		\$ 36,201.77

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FUNDS INVESTED

Time-Open Deposit	B & I #1	\$ 40,600.00
Time-Open Deposit	B & I #1	99,852.06
Certificate of Deposit	S & C	50,000.00
Time-Open Deposit	B & I #2	14,136.92
Certificate of Deposit	B & I #1	45,000.00
Certificate of Deposit	S & C	350,285.70
Time-Open Deposit	S & C	150,000.00
Certificate of Deposit	Working Cash	243,440.58
Certificate of Deposit	Working Cash	<u>100,000.00</u>
	<b>TOTAL INVESTED</b>	<b>\$1,093,315.26</b>

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 4/30/77

B A L A N C E S H E E T

ASSETS:

Cash in Bank #1 . . . . .	\$ .49
Cash in Bank #2 . . . . .	780.11
Notes Receivable #1 . . . . .	1,849.00
Notes Receivable #2 . . . . .	<u>1,830.00</u>
	<u>\$4,459.60</u>

LIABILITIES AND NET WORTH:

Fund Equity #1 . . . . .	\$1,949.15
Net Loss #1. . . . .	<u>(-99.66)</u> \$1,849.49
Fund Equity #2 . . . . .	\$2,560.00
Net Profit #2 . . . . .	<u>50.11</u> <u>2,610.11</u> <u>\$4,459.60</u>

P R O F I T A N D L O S S

INCOME:

Interest Income #1 . . . . .	\$164.34
Bad Debts Repaid #1 . . . . .	<u>340.00</u> \$ 504.34
Interest Income #2 . . . . .	50.11

EXPENSES:

Bad Debts #1 . . . . .	\$ 604.00
Net Loss #1 . . . . .	<u>\$(- 99.66)</u>
Net Profit #2 . . . . .	<u>\$ 50.11</u>

SAUK VALLEY COLLEGE

E.O.G. WORK STUDY FUNDS

Period Ending 4/30/77

B A L A N C E S H E E T

Cash . . . . .	\$ 10,029.93	
Work Study Awards Available from Fed. Gov. 1976-77 . . . . .	32,946.00	
Work Study Awards Capital 1976-77. . . . .		\$131,156.00
Work Study Awards Paid 1976-77 . . . . .	98,846.81	
E.O.G. Funds Receivable from Fed. Gov. 1976-77 . . . . .	-0-	
Initial Year E.O.G. Awards Capital 1976-77 . . . . .	28,413.32	29,420.00
Initial Year E.O.G. Awards Paid 1976-77. . . . .		
Renewal Year E.O.G. Awards Capital 1976-77 . . . . .	22,203.88	22,870.00
Renewal Year E.O.G. Awards Paid 1976-77 . . . . .	69,478.00	
Basic E.O.G. Program Awards Rec. from Fed. Gov. 1976-77. .		
Basic E.O.G. Program Awards Capital 1976-77. . . . .	249,408.16	262,668.00
Basic E.O.G. Program Awards Paid 1976-77 . . . . .		
Inactive Federal Grants. . . . .		65,212.10
	<u>\$511,326.10</u>	<u>\$511,326.10</u>

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 4/30/77

B A L A N C E S H E E T

ASSETS:

Cash in Bank . . . . .	\$ 29,012.89
Petty Cash . . . . .	300.00
Investments . . . . .	31,417.11
Inventory 6/30/76. . . . .	40,539.36
	<u>\$101,269.36</u>

LIABILITIES AND NET WORTH:

Fund Equity . . . . .	\$98,989.41
Net Profit. . . . .	<u>2,279.95</u>
	<u>\$101,269.36</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales . . . . .	\$146,385.02
Supplies Sales . . . . .	17,416.20
Miscellaneous Sales . . . . .	9,509.95
Paperback Sales . . . . .	3,531.85
Used Book Sales . . . . .	7,271.94
Sales Tax Collected . . . . .	8,414.52
Investments Income . . . . .	1,292.11
Other Income . . . . .	<u>125.10</u>
	\$193,946.69

EXPENSES:

Textbook Purchases . . . . .	\$141,560.19
Supplies Purchases . . . . .	12,437.98
Miscellaneous Purchases . . . . .	4,295.03
Paperback Purchases . . . . .	3,874.17
Used Book Purchases . . . . .	5,833.84
Sales Tax Paid. . . . .	8,114.62
Salaries & Wages. . . . .	10,189.69
Transportation Charges. . . . .	3,677.22
Supplies Expense. . . . .	703.94
Equipment . . . . .	(-33.65)
Telephone & Telegraph . . . . .	227.30
Travel. . . . .	223.00
Dues & Subscriptions. . . . .	131.00
Other Expense . . . . .	415.33
Over & Under . . . . .	<u>17.08</u>
	\$191,666.74

NET PROFIT on a cash basis without regard to inventory  
or Accounts Payable . . . . .

\$ 2,279.95

RESTRICTED PURPOSES FUND

STATEMENT OF INCOME & EXPENSES

April 30, 1977

<u>ACTIVITIES</u>	<u>AMOUNT</u>
Comprehensive Fee Income	\$31,563.52
Athletic Income	113.00
Drama Income	1,612.15
Student Activity Income	1,290.00
Student Newspaper Income	160.34
Film Income	491.20
Cash Over & Under	11.54
Other Income - Student Activity Fund Only	.50
<b>TOTAL INCOME</b>	<b>\$35,242.25</b>

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$18,665.00	\$13,719.61
Cheerleaders & Pom Pom Expense	600.00	208.47
Speech Activities/Reader's Theatre	4,400.00	4,244.99
Drama Expense	2,500.00	2,246.48
Music Expense	2,800.00	2,028.81
Student Activity Expense	19,250.00	12,738.86
Student Newspaper Expense	3,000.00	2,399.15
Student Magazine Expense	3,000.00	- 0 -
Associated Student Board	2,800.00	1,654.79
Women's Intercollegiate Act.	9,960.00	8,045.22
Intramurals - Coed	2,000.00	1,115.92
Clubs	2,000.00	649.90
Contingency Expense/Equipment	1,500.00	130.45
Contingencies/Non-Budgeted	4,225.00	- 0 -
	<b>\$76,700.00</b>	<b>\$49,182.65</b>
<b>TOTAL EXPENSE</b>		<b>49,182.65</b>

Excess of Expenditures  
over Revenue, as of  
April 30, 1977 (\$13,940.40)

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

April 30, 1977

<u>ASSETS</u>	<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>AMOUNT</u>
Cash In Bank      \$ 82,201.84	Student Tuition      \$175,535.00	
Petty Cash              530.00	Out-of-District Fees      4,831.99	
Accts. Rec.      134,257.17	Due Educational Fund      1,202.44	
	Due Building Fund      564.29	
	Due Student Loan Fund      300.06	
	Due Bookstore      478.62	
	Tuition Refunds      (13,774.80)	
		\$169,137.60
<u>RESTRICTED AGENCY FUND LIABILITIES</u>		
Child Care Operations	\$ (169.81)	
Parking	10,238.35	
Recreation Room Fund	3,176.13	
Student Locker Fund	91.30	
Land Lab.	4,538.99	
Community Services	10,773.22	
Child Care Center	226.67	
EMTA Grant	(5,984.67)	
Photography Supplies	868.71	
LPN Supplies	304.67	
HEW Nurses Grants	(1,675.00)	
Law Enforcement Grants	855.55	
Nursing Capitation	121.05	
1976-77 Disadvantaged Gt.	7,499.95	
1975-76 ICCB Pub. Serv.	1,112.42	
Housekeeping Spec.	26.37	
CETA Public Services	(1,145.00)	
Ill. Humanities Grant	(1,811.00)	
Miscellaneous	(31.86)	
		29,016.04
<u>FUND EQUITY</u>		
July 1, 1976	\$32,775.77	
Excess of Expenditures over Revenue, as of April 30, 1977	(13,940.40)	
		18,835.37
<u>TOTAL ASSETS</u>	<u>\$216,989.01</u>	<u>TOTAL LIABILITIES &amp; FUND EQUITY</u>
		\$216,989.01

STUDENT ACTIVITY

Balance On Hand, March 31, 1977	\$ 64,692.85
April Receipts	<u>66,500.18</u>
	131,193.03
April Disbursements	<u>48,991.19</u>
Balance, April 30, 1977	<u>\$ 82,201.84</u>

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
2015	Royce Carlton Inc.-#260 Student Activity, Jerry Rubin Program, SVC, 3/31/77		\$1,210.00
2016	David Lovekin-#359 Humanities Council Grant, Travel		226.00
2017	National Registry of Emergency Medical Technicians-#360 Misc. EMT Examinations		195.00
2018	Walt Liliyman-#352C Disadvantaged Gr., Reimbursement for ad		8.10
2019	The Sport Shop-#251 Athletic Exp/Palumbo, Tube socks		34.00
2020	Frank Palumbo-#251 Athletic Exp/Palumbo, Tennis match, IVCC, 4/2/77		38.30
2021	VOID		
2022	Arthur Peterson-#353B ICCB Public Service Grant, Speaker, SVC, 4/5/77		50.00
2023	David W. Mandrgoc-#337 EMTA, Instruction		30.00
2024	John Hubbard, M.D.-#337 EMTA, Instruction		30.00
2025	Thomas J. McDonnell, M.D.-#337 EMTA, Instruction		30.00
2026	John J. McDonnell, M.D.-#337 EMTA, Instruction		30.00
2027	Shirley Wernick-#337 EMTA, Instruction		30.00
2028	Gil Meredith-#337 EMTA, Instruction		30.00
2029	Judy Walrath, R.N.-#337 EMTA, Instruction		60.00
2030	Marsha Hoff, R.N.-#337 EMTA, Instruction		30.00
2031	Carmelo V. Interone, M.D.-#337 EMTA, Instruction		30.00
2032	Edgar R. Picken, M.D.-#337 EMTA, Instruction		30.00
2033	Boger C. Hill, M.D.-#337 EMTA, Instruction		30.00
2034	Tony Swingle-#360 Misc., Check for change		65.00
2035	SVC Student Loan Fund-#318 Due Student Loan, Loans paid during March 1977		1,077.46
2036	SVC Bookstore-#319 Due Bookstore \$2,221.10, Trial Balance, 3/31/77, #257 Speech Activities \$6.46, #258 Drama Expense \$4.07, #352C Disadvantaged Grant \$0.30, Purchases in March SVC Educational Fund-#302 Out-of-District Fees \$1,545.04, Trial Balance, 3/31/77, #345 Title II Library \$3,930.00 and #350 Vets Cost of Instruction \$18,435.00, Transfer funds to Educational Fund		2,231.93
2037			23,910.04

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
2038	SVC Educational Fund-#315 Due Educational, Trial Balance, 3/31/77		\$1,759.51
2039	SVC Building Fund-#316 Due Building Fund, Trial Balance, 3/31/77		652.55
2040	SVC Educational Fund-#257 Speech Activities \$49.23, #352C Disadvantaged Grant \$3.40, A.V. charges for March, #257 Speech Activities \$29.25, #260 Student Activities \$20.90, #352C Disadvantaged Gt. \$37.65, Workroom charges for March, #330 Child Care \$3.75, Storeroom charges for March, #264 A.S.B. \$4.11, #352C Disadvantaged Gt. \$10.76, Xerox charges for March		159.05
2041	The Daily Gazette-#260 Student Activities, Ads for films		28.56
2042	Sterling Camera Center-#262 Student Newspaper, Supplies		43.64
2043	Shawver Press-#262 Student Newspaper, Sauk Talk papers		220.00
2044	Plum Tree Manor-#259 Music Expense, Meals for chorus		86.58
2045	So-Fro Fabrics-#258 Drama Expense, Materials and notions		12.57
2046	Films Incorporated-#260 Student Activity, Film rental, "Lenny Bruce" and "Thank You Masked Man", shown on 2/19/77		106.00
2047	Hinshaw Music Inc.-#259 Music Expense, Supplies		24.55
2048	Rose Discount Record Store, #259 Music Expense, Supplies		19.52
2049	Interstate Audio-Visual Inc.-#298 Equipment, Lens		52.95
2050	Harlan's-#258 Drama Expense, Materials		36.84
2051	Ron Hartje-#253 Athletic Exp/Hartje, Baseball, Oglesby, IVCC, 4/1/77 \$31.65, Baseball, Clinton, 3/31/77 \$49.29		80.94
2052	Dan Mabee-#252 Athletic Exp/Mabee, Knox Invitational		29.25
2053	Ron Hartje-#253 Athletic Exp/Hartje, Baseball, Canton, 4/9/77		36.09
2054	Frank Palumbo-#251 Athletic Exp/Palumbo, Tennis match, Highland C.C., 4/7/77		36.28
2055	SVC Workstudy/EOG Fund-#103 Accts. Receivable, EOG, Spring 77, Payments previously made for Spring Semester to be reimbursed		264.50
2056	Claire Holmberg-#266 Women's Intercollegiate, Meals		52.75
2057	Jim Fox-#266 Women's Intercollegiate, Umpiring, 4/11/77		30.00
2058	Tim Granzow-#266 Womens Intercollegiate, Umpiring, 4/11/77		30.00
2059	Black Hawk College-#252 Athletic Exp/Mabee, Black Hawk Invitational, Entry Fees		20.00
2060	Spoon River College-#252 Athletic Exp/Mabee, Spoon River Invitational, Entry fees		15.00
2061	Dan Mabee-#252 Athletic Exp/Mabee, Augustana Open Track Meet, 4/12/77		50.85
2062	SVC Payroll Fund-#330 Child Care \$550.62, #335 Community Services \$1,450.00, #337 CETA \$616.00, #352C Disadvantaged Grant \$714.75, #354 CETA Public Services \$572.50, Payroll for 4/15/77		3,903.87
2063	April Bushaw-#360 Misc., Check for change		163.00
2064	SVC Workstudy/EOG Fund-#360 Misc. Overpayment of EOG, repaid		37.00
2065	Frank Palumbo-#251 Athletic Exp/Palumbo, Tennis meet, Kishwaukee, 4/14/77		27.91
2066	Phyllis Celletti-#320 Tuition Refund, Dropped 2 sem. hrs. Spring		18.00
2067	ADN Club-#360 Misc., Check in exchange		6.00
2068	Frank Pintozzi-#103 Accts. Receivable, Adult Basic Educational Grant, Spring 77, Travel expense, Region II Directors Advisory, DeKalb, IL, 3/30/77		17.00

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
2069	JoAnne Ezyes-#103 Accts. Receivable, CETA, Spring 77, Uniform		65.65
2070	Illinois Basketball Coaches Assoc.-#251 Athletic Exp/Palumbo, Renewal of membership		20.00
2071	National Assn. of Basketball Coaches-#251 Athletic Exp/Palumbo, Renewal of membership		15.00
2072	Westwood Tennis Club-#252 Athletic Exp/Mabee, Track rental, indoor meets		268.00
2073	Gene Carden-#253 Athletic Exp/Hartje, Umpiring, 4/13/77		35.00
2074	Tim Watson-#253 Athletic Exp/Hartje, Umpiring, 4/13/77		35.00
2075	The Sport Shop-#253 Athletic Exp/Hartje, Baseball supplies		295.55
2076	Marco Sports Co.-#253 Athletic Exp/Hartje \$58.20, #266 Women's Intercollegiate \$212.93, Baseball supplies		271.13
2077	KAL Lines-#253 Athletic Exp/Hartje \$70.00, #259 Music Expense \$50.00, Baseball team to Oglesby, Choir to Plum Tree and Franklin Grove		120.00
2078	Choral Associates-#259 Music Expense, Registration for workshop at Univ. of Nebrasks for M. Guinnup, 7/24-7/29/77		175.00
2079	Kradle's-#257 Speech Activities \$31.69, #258 Drama Expense \$34.22 Supplies for plays		65.91
2080	Sterling Camera Center-#257 Speech Activities, Supplies		6.24
2081	Randy Burgess-#257 Speech Activities, Set building for play		100.00
2082	The Sherwin-Williams Co.-#257 Speech Activites, Paint for play		28.11
2083	Ron Schafer-#262 Student Newspaper, Sauk Talk issued & mileage		188.50
2084	Joe Conley-#262 Student Newspaper, Set copy for Sauk Talk		100.00
2085	Illinois Bell Telephone Co.-#352C Disadvantaged Grant, Phone bill, 3/25-4/24/77		23.85
2086	SVC Educational Fund-#360 Misc. Reimbursement to the Educ. fund for payment made for ACT Testing for D. Weidensall, monies were already deposited in Restricted Purposes Fund		7.50
2087	Frank Palumbo-#251 Athletic Exp/Palumbo, Tennis match, Kewanee, 4/18/77		38.70
2088	KAL Lines-#266 Women's Intercollegiate \$255.00, Canton, 4/9/77 \$85.00 & Cicero, 4/7/77 \$170.00, #253 Athletic Exp/Hartje \$85.00, Canton, 4/9/77		340.00
2089	Claryce Holmberg-#266 Womens Intercollegiate, Meals 4/14 & 4/18/77 71.00		
2090	Conrad Publishing Co.-#251 Athletic Exp/Palumbo, (2) Wirtzenen tennis score books		11.40
2091	Woolworth-#260 Student Activity, Awards Banquet supplies, 5/6/77		31.04
2092	Frank Palumbo-#251 Athletic Exp/Palumbo, Tennis match, DuPage College, 4/19/77		47.51
2093	Four Lakes Racquet Club-#251 Athletic Exp/Palumbo, Tennis shorts, court time, 4/19/77		22.35
2094	Dan Mabee-#252 Athletic Exp/Mabee, Travel, meals, track meet at Canton, 4/19/77		74.44
2095	Northern Illinois University, Theatre Department-#257 Speech Activities, Registration, lodging, meals, Ill. Interpretation Workshop, NIU, DeKalb, IL, 4/21-4/23/77		621.50
2096	Ron Kaplan-#260 Student Activity, Concert-Seminar, SVC, 4/20/77		400.00
2097	J. William McVey/PACE-#103 Accts. Receivable, Adult Basic Educational Grant, Spring 77, Preregistration fee for IAEA/PACE Conference, 5/4-5/7/77, Continental Regency Hotel, Peoria, IL		35.00

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
2098	Ron Hartje-#253 Athletic Exp/Hartje, Meals, Kishwaukee, 4/19/77	28.07	
2099	G. Schirmer, Inc.-#259 Music Exp, Supplies	15.25	
2100	Sauk Valley College-#320 Tuition Refund, Refund for Comeli Hutch, 4 sem. hrs. Spring 77	25.00	
2101	Comeli Hutch-#320 Tuition Refund, Refund due for dropped classes, Spring 77 - partial due to student and partial to SVC	12.00	
2102	Sunny Travel Center-#260 Student Activity, Travel expenses for R. Schwartz & S. Crouch, t- Carbondale, IL, Programming Conference, NECCA, 4/14-4/18/77	216.00	
2103	Claire Buschmann-#260 Student Activity, Expenses for NECCA, Programming Conference, Carbondale, IL, 4/14-4/18/77	111.61	
2104	Claire Holmberg-#266 Women's Intercollegiate, Meals, 4/20/77	15.80	
2105	Fred Landolt-#268 Intramurals, Officiating	2.00	
2106	Kevin Arduini-#268 Intramurals, Officiating	2.00	
2107	Ken Fritz-#268 Intramurals, Officiating	2.00	
2108	Steve Breitzka-#268 Intramurals, Officiating	4.00	
2109	Dave Moody-#268 Intramurals, Officiating	8.00	
2110	Morrie Remmers-#268 Intramurals, Officiating	10.00	
2111	John Hammelman-#268 Intramurals, Officiating	12.00	
2112	Rachel Spencer-#268 Intramurals, Officiating	12.00	
2113	Vickie Jacobs-#268 Intramurals, Officiating	12.00	
2114	Red Carpet Stereo-#259 Music Expense, Supplies	12.50	
2115	Frank Palumbo-#251 Athletic Exp/Palumbo, Tennis meet, Carl Sandburg, 4/21/77	58.01	
2116	Marge Roseman, Women's Inc.-#260 Student Act., Workshop, 4/30/77	100.00	
2117	KAL Lines-#266 Women's Intercollegiate, Transportation, Moline, 4/14/77	85.00	
2118	Karen Pinter-#103 Accts. Receivable, Adult Basic Educational Grant, Spring 77, Expenses, Bilingual Conference, 4/1-4/3/77, Arlington Heights, IL	66.30	
2119	SVC Workstudy/EOG Fund-#103 Accts. Receivable, EOG, Spring 77, Refund due for C. Mora, 4 hrs. dropped at 40%	24.00	
2120	ACT Testing Program-#103 Accts. Receivable, Military, Spring 77, Proficiency exams for A. Saunders	30.00	
2121	ACT Testing Program-#103 Accts. Receivable, Military, Spring 77, Proficiency exams for A. Saunders	35.00	
2122	ACT Testing Program-#103 Accts. Receivable, Military, Spring 77, Proficiency exams for A. Saunders	35.00	
2123	Gene Carden-#253 Athletic Exp/Hartje, Umpiring, 4/23/77	35.00	
2124	Gregg Wolf-#253 Athletic Exp/Hartje, Umpiring, 4/23/77	35.00	
2125	Dan Mabee-#252 Athletic Exp/Mabee, Expenses for Black Hawk Invitational, Moline, 4/23/77	89.94	
2126	Elkhorn Corporation-#352C Disadvantaged Grant, May rent	300.00	
2127	Kimbo Educational-#336 Child Care Center, Supplies	55.12	
2128	Marie Payne-#320 Tuition Refund, Dropped 2 sem. hrs. Spring 77	18.00	
2129	SVC Site & Construction Fund-#360 Misc., Conn. Unit #5, Rental	1,000.00	
2130	Elkhorn Corporation-#352C Disadvantaged Grant, Reimbursement for utility bills, Outreach center	178.58	
2131	Wentzel Wilkins Lowe & Wheeler, Inc.-#352C Disadvantaged Grant, Insurance, Contents of Classroom, Outreach Center	35.00	

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
2132	Vicky Bryson-#260	Student Activity, Tape for Awards Banquet, 5/6/77	6.98
2133	Woolworth Co.-#260	Student Activity, Supplies for Awards Banquet, 5/6/77	6.08
2134	The Sport Shop-#266	Women's Intercollegiate, Scorebook, Kwik Kold	11.75
2135	Eugene W. Litwiller, Wonder Life Corp.-#334	Land Lab., Soil builder	114.00
2136	Frank Palumbo-#251	Athletic Exp/Palumbo, Tennis Sectionals, Moline, 4/25/77 \$37.43, Triangular Meet, Harper & Oakton, 4/23/77 \$61.58	99.01
2137	Mike Mooney-#253	Athletic Exp/Hartje, Umpiring, 4/26/77	35.00
2138	Ted Buikema-#253	Athletic Exp/Hartje, Umpiring, 4/26/77	35.00
2139	EAL Lines-#253	Athletic Exp/Hartje, Van to Malta, 4/19/77	60.00
2140	The Kroger Co.-#330	Child Care operations, Supplies, 3/22-4/16/77	17.65
2141	VOID		
2142	Max A. Guinnup-#259	Music Exp., Lunch money for 30 students @ \$3.00, Galena, IL concert, 5/1/77	90.00
2143	Illinois Coaches Directory-#251	Athletic Exp/Palumbo, Five directories	22.50
2144	Plum Tree Manor-#259	Music Exp., Dinners for choir, 4/21/77	73.65
2145	Frank Pintozzi-#352C	Disadvantaged Gt., Travel, Hall Adult Educ. Center, Rockford, IL, 4/22/77	13.50
2146	Deborah J. Aggen-#360	Misc., Overpayment for transcript	1.00
2147	Janet Chamberlain-#360	Misc., Overpayment for transcript	2.00
2148	SVC Payroll Fund-#330	Child Care Operation \$425.82, #335 Comm. Services \$1,320.00, #352C Disadvantaged Gt. \$646.08, #353B ICCB Public Services \$100.00, #354 CETA Public Services \$572.50, #359 Humanities Grant \$1,500.00	4,564.40
2149	Highland Community College-#266	Womens' Intercollegiate, Grounds fees for NJCAA Sectional, Softball	10.00
2150	EAL Lines-#266	Womens' Intercollegiate, Transportation, Moline, \$55.00, Malta \$64.00, for softball team	119.00
2151	Nancy Morrie-#320	Tuition Refund, Dropped 1 sem. hr. Spring	15.00
2152	Dale Magnuson-#320	Tuition Refund, Dropped 1 sem. hr. Spring	15.00
2153	Dan Mabee-#252	Athletic Exp/Mabee, Arrowhead Track, Moline, 4/27/77	59.52

## EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	96593.55	96593.55	85227.85	11366.50	127305.00	30711.45	30711.45
DIV OF BUSINESS CONTR SERV	2627.58	2627.58	2627.58	.00	3600.00	972.42	972.42
DIV OF BUS SUPPLIES	2884.26	2884.26	2701.40	182.86	6800.00	3915.74	3915.74
DIV OF BUS CONF & MEETINGS	1746.90	1746.90	1168.64	578.26	1600.00	146.90	146.90
FOOD SERV CONTR SERV	40.00	40.00	40.00	.00	250.00	210.60	210.60
FOOD SERV SUPPLIES	423.74	423.74	387.01	36.73	1175.00	751.26	751.26
FOOD SERV CONF & MEETINGS	78.65	78.65	78.65	.00	375.00	296.35	296.35
DIV OF AGRIC SALARIES	23073.93	23073.93	20359.35	2714.58	32575.00	9501.87	9501.87
AGRIC CONTR SERV	.00	.00	.00	.00	200.00	200.00	200.00
AGRIC SUPPLIES	1672.15	1672.15	1559.56	112.59	2100.00	427.85	427.85
AGRIC CONF & MEETINGS	679.83	679.83	64.97	614.86	700.00	20.17	20.17
DIV OF INDUS ED SALARIES	70910.06	70910.06	62567.70	8342.36	85675.00	14764.94	14764.94
DIV OF INDUS ED CONTR SERV	131.03	131.03	131.03	.00	1650.00	1518.97	1518.97
INDUS ED SUPPLIES	13600.54	13600.54	12371.60	1228.94	16581.00	2980.46	2980.46
INDUS ED CONF & MEETINGS	677.98	677.98	452.98	225.00	1590.00	912.62	912.62
COSMETOLGY CONTR SERV	41033.29	41033.29	35333.29	5700.00	26000.00	15033.29	15033.29
COSMETOLGY SUPPLIES	4.50	4.50	4.50	.00	140.00	135.50	135.50
COSMETOLGY CONF & MEETINGS	.00	.00	.00	.00	57.00	57.00	57.00
HUMAN SERV ADMIN SALARIES	16110.57	16110.57	14576.23	1534.34	18412.00	2301.43	2301.43
HUMAN SERV CONTR SERV	270.00	270.00	270.00	.00	350.00	80.00	80.00
HUMAN SERV SUPPLIES	738.15	738.15	593.77	144.33	1250.00	511.85	511.85
HUMAN SERV CONF & MEETINGS	607.14	607.14	553.85	53.29	550.00	57.14	57.14
DIV OF SOC SCI SALARIES	85395.42	85395.42	75348.90	10046.52	111800.00	26404.58	26404.58
SOC SCI CONTRSERV	.00	.00	.00	.00	120.00	120.00	120.00
SOC SCI SUPPLIES	1814.08	1814.08	1633.90	180.18	2887.00	1072.92	1072.92
SOC SCI CONF & MEETINGS	731.66	731.66	655.16	76.50	963.00	231.34	231.34
LAW ENF ADMIN SALARIES	15162.91	15162.91	13532.49	1630.42	19565.00	4402.69	4402.69
LAW ENF INSTR SALARIES	12608.39	12608.39	11125.65	1483.34	13350.00	741.61	741.61
LAW ENF CONTR SERV	.00	.00	.00	.00	250.00	250.00	250.00
LAW ENF SUPPLIES	4711.39	4711.39	4556.91	154.48	4937.00	225.61	225.61
LAW ENF CONF & MEETINGS	949.40	949.40	682.90	266.50	1960.00	1010.60	1010.60
LIBRARY TECH SUPPLIES	92.48	92.48	92.48	.00	400.00	307.52	307.52
DIV OF HUMANITIES SALARIES	120221.79	120221.79	106078.65	14143.74	150625.00	30403.21	30403.21
HUMANITIES SUPPLIES	1188.24	1188.24	1053.38	134.86	2500.00	1311.76	1311.76
HUMANITIES CONF & MEETINGS	1098.63	1098.63	798.33	299.70	962.00	136.03	136.03
ART DEPT SALARIES	10763.64	10763.64	9497.64	1266.00	15200.00	4436.36	4436.36
ART DEPT CONTR SERV	164.00	164.00	164.00	.00	330.00	166.00	166.00
ART DEPT SUPPLIES	716.08	716.08	926.54	210.46	1560.00	2276.68	2276.68

**SAUK VALLEY COLLEGE**

APPROVED BY

Donald F. Coplan  
PRESIDENT

Lorna Keefer  
SECRETARY  
DATE

Account	Total	Prev. Mo.			Budget	Unexpended	Unencumbered
	Expenditures	To Date	To Date	This Mo.			
ART DEPT CONF & MEETINGS	93.50	93.50	93.50	.00	121.00	27.50	27.50
MUSIC DEPT SALARIES	21,710.36	21,710.36	19,156.20	2,554.16	30,650.00	8,939.64	8,939.64
MUSIC DEPT CONTR SERV	455.00	455.00	327.50	127.50	700.00	245.00	245.00
MUSIC DEPT SUPPLIES	1,652.78	1,652.78	1,655.78	3.00 CR	1,740.00	87.22	87.22
MUSIC DEPT CONF & MEETINGS	.00	.00	.00	.00	242.00	242.00	242.00
DIV OF MATH SCI SALARIES	113,321.28	113,321.28	94,970.60	13,350.68	137,600.00	24,278.72	24,278.72
DIV OF MATH SCI CONTR SERV	.00	.00	.00	.00	200.00	200.00	200.00
MATH SCI SUPPLIES	7,887.13	7,887.13	7,640.12	247.01	9,234.00	1,346.87	1,346.87
MATH SCI CONF & MEETINGS	49.30	49.30	49.30	.00	462.00	412.70	412.70
MED LAB TECH SALARIES	17,460.00	17,460.00	15,780.00	1,680.00	20,160.00	2,700.00	2,700.00
MED LAB TECH CONTR SERV	251.54	251.54	251.54	.00	800.00	548.46	548.46
MED LAB TECH SUPPLIES	4,141.09	4,141.09	4,110.99	30.10	4,492.00	350.91	350.91
MED LAB TECH CONF & MEETINGS	319.40	319.40	234.20	85.20	525.00	205.60	205.60
ADN ADMIN SALARIES	5,382.11	5,382.11	5,382.11	.00	10,240.00	4,857.89	4,857.89
ADN SALARIES	60,828.21	60,828.21	53,671.95	7,156.26	66,500.00	5,671.79	5,671.79
ADN OFC SALARIES	5,649.00	5,649.00	5,111.00	538.00	6,456.00	807.00	807.00
ADN CONTR SERV	.00	.00	.00	.00	50.00	50.00	50.00
ADN SUPPLIES	624.57	624.57	566.85	57.72	1,200.00	575.43	575.43
ADN CONF & MEETINGS	928.93	928.93	831.23	97.70	1,518.00	589.07	589.07
LPN SALARIES	53,186.25	53,186.25	48,063.75	5,122.50	61,470.00	8,283.75	8,283.75
LPN SUPPLIES	591.48	591.48	550.17	41.31	1,150.00	558.52	558.52
LPN CONF & MEETINGS	328.95	328.95	214.95	114.00	715.00	386.05	386.05
RAD TECH SALARIES	14,797.50	14,797.50	13,372.50	1,425.00	17,100.00	2,302.50	2,302.50
RAD TECH CONTR SERV	406.36	406.36	406.36	.00	750.00	343.64	343.64
RAD TECH SUPPLIES	2,666.10	2,666.10	2,657.54	8.56	2,990.00	323.90	323.90
RAD TECH CONF & MEETINGS	1,109.08	1,109.08	707.55	401.53	1,755.00	645.92	645.92
DIV OF PHYS ED SALARIES	38,037.50	38,037.50	33,562.50	4,475.00	53,700.00	15,662.50	15,662.50
PHYS ED SUPPLIES	2,125.84	2,125.84	2,098.45	27.39	2,300.00	174.16	174.16
PHYS ED CONF & MEETINGS	288.50	288.50	247.50	41.00	352.00	63.50	63.50
PART TIME OVERLOAD SALARIES	108,504.55	108,504.55	92,872.96	15,631.59	136,500.00	27,995.45	27,995.45
SUMMER SESSION SALARIES	112,205.96	112,205.96	112,205.96	.00	112,500.00	294.04	294.04
INSTR SEC'R SALARIES	22,573.30	22,573.30	20,316.14	2,257.16	27,086.00	4,512.70	4,512.70
WORKROOM CONTR SERV	910.80	910.80	910.80	.00	1,100.00	189.20	189.20
INSTR CONTR SERV UNALLOCATED	582.78	582.78	582.78	.00	2,000.00	1,417.22	1,417.22
FACULTY IN SERVICE TRAINING	1,825.47	1,825.47	1,199.70	625.77	5,000.00	3,174.53	3,174.53
WORKROOM SUPPLIES	115.16	115.16 CR	78.49	193.65 CR	1,000.00	1,115.16	1,115.16
FACULTY OFFICE SUPPLIES	799.27	799.27	733.54	65.73	800.00	.73	.73

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INSTITUTIONAL COMMITTEES SUPPLIES	113.18	113.18	110.12	3.86	200.00	86.82	86.82
TUITION REIMBURSEMENT	4,878.67	4,878.67	3,188.67	1,690.00	5,500.00	621.33	621.33
ARTS & SCI DEAN SALARY	22,749.93	22,749.93	20,583.27	2,166.66	26,000.00	3,250.67	3,250.67
ASST DEAN SALARY	14,474.29	14,474.29	12,807.63	1,666.66	20,000.00	5,525.71	5,525.71
ARTS & SCI SECY SALARY	7,049.87	7,049.87	6,377.73	671.34	8,056.00	1,006.93	1,006.93
ARTS & SCI FED WORK STUDY	17,320.54	17,320.54	15,198.46	2,122.08	21,498.00	4,177.46	4,177.46
ARTS & SCI STATE WORK STUDY	1,979.63	1,979.63	1,644.74	334.89		1,979.63 CR	1,979.63 CR
STUDENT TUTORS	2012.50	2012.50	1,499.50	513.00	2,500.00	487.50	487.50
ARTS & SCI DEAN OFC SUPPLIES	461.34	461.34	429.71	31.63	900.00	438.66	438.66
ASST DEAN OFC SUPPLIES	544.47	544.47	492.53	51.94	800.00	255.53	255.53
ARTS & SCI DEAN CONF & MEETINGS	315.44	315.44	315.44	.00	600.00	284.56	284.56
ASST DEAN CONF & MEETINGS	739.87	739.87	739.87	.00	900.00	160.13	160.13
CAREER ED DEAN SALARY	22,312.50	22,312.50	20,187.50	2,125.00	25,500.00	3,187.50	3,187.50
ASST DEAN SALARY	13,969.95	13,969.95	12,386.61	1,583.34	19,000.00	5,030.05	5,030.05
CAREER ED SECY SALARY	7,381.50	7,381.50	6,678.50	703.00	8,436.00	1,054.50	1,054.50
CAREER ED FED WORK STUDY	9,541.95	9,541.95	8,406.89	1,135.06	15,704.60	6,162.05	6,162.05
CAREER ED STATE WORK STUDY	1,215.45	1,215.45	1,168.45	47.00		1,215.45 CR	1,215.45 CR
SVC STUDENT EMPLOYEES	4,901.90	4,901.90	4,625.77	276.13	6,000.00	1,098.10	1,098.10
CAREER ED DEAN SUPPLIES	1,415.03	1,415.03	1,326.95	88.88	1,550.00	134.97	134.97
CAREER ED ASST DEAN SUPPLIES	638.21	638.21	621.22	16.99	700.00	61.79	61.79
DEAN CONF & MEETINGS	1,323.64	1,323.64	955.75	367.89	1,600.00	276.36	276.36
ASST DEAN CONF & MEETINGS	56.84	56.84	56.84	.00	500.00	443.16	443.16
COMM ED ADMIN SALARIES	18,234.93	18,234.93	16,498.27	1,736.66	20,840.00	2,605.87	2,605.87
COMM ED INSTR SALARIES	5,351.90	5,351.90	3,6097.00	1,742.20	6,000.00	6481.00	6481.00
COMM ED COORDINATORS	4,600.00	4,600.00	2,025.00	2,575.00	5,000.00	400.00	400.00
COMM ED SECY SALARIES	8,014.82	8,014.82	7,250.78	763.24	9,159.00	1,144.98	1,144.98
COMM ED CONTR SERV	1,274.80	1,274.80	909.00	365.00	1,000.00	274.00 CR	274.00 CR
COMM ED SUPPLIES	1,290.83	1,290.88	1,163.89	127.79	3,000.00	1,709.12	1,709.12
COMM ED CONF & MEETINGS	1,271.52	1,271.52	1,148.43	123.04	1,800.00	528.48	528.48
ACADEM SKILLS SALARIES	3,7943.15	3,7943.15	3,3479.25	4,463.90	43,025.00	5,081.85	5,081.85
ACADEM SKILLS FED WORK STUDY	1,766.93	1,766.93	1,568.34	198.59	2,432.00	665.07	665.07
ACADEM SKILLS STATE WORK STUDY	758.93	758.93	674.33	84.60		758.93 CR	758.93 CR
ACADEM SKILLS CONTR SERV	159.00	159.00	159.00	.00	400.00	241.00	241.00
ACADEM SKILLS SUPPLIES	3,110.83	3,110.83	2,818.49	291.54	5,100.00	1,989.97	1,989.97
ACADEM SKILLS CONF & MEETINGS	277.56	277.56	276.06	1.50	363.00	85.44	85.44
LRC ADMIN SALARIES	13,677.63	13,677.63	12,094.29	1,583.34	14,000.00	5,322.37	5,322.37

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
LCR PROF SALARIES	36600.31	36600.31	32983.65	3616.66	43400.00	6799.69	6799.69
LCR SECR SALARIES	18232.76	18232.76	16470.42	1762.34	21148.00	2915.24	2915.24
LCR FED WORK STUDY	7359.33	7359.33	6592.67	766.71	9600.00	2240.62	2240.62
LCR STATE WORK STUDY	162.08	162.08	110.38	51.70		162.08 CR	162.08 CR
LCR CONTR SERV	2159.30	2159.30	1829.36	329.94	3000.00	840.70	840.70
LIBRARY SUPPLIES	5452.69	5452.69	5396.34	56.35	8000.00	2547.31	2547.31
AV SUPPLIES	6902.91	6902.91	6202.51	700.40	7900.00	997.09	997.09
XEROX SUPPLIES	2881.42	2881.42 CR	2525.63	355.79 CR	2000.00	4881.42	4881.42
LIBRARY BOOKS	18775.52	18775.52	16855.82	1919.70	30000.00	11224.48	11224.48
LCR CONF & MEETINGS	350.64	350.64	326.79	23.85	413.00	62.36	62.36
ADM & RECORDS PROF SALARIES	32550.00	32550.00	29450.00	3100.00	37200.00	4650.00	4650.00
ADM & RECORDS SECR SALARIES	26639.09	26639.09	24221.99	2417.10	26678.00	38.91	38.91
ADM & RECORDS FED WORK STUDY	3044.36	3044.36	2685.98	358.33	3935.00	890.64	890.64
REG OFC CONTR SERV	390.00	390.00	390.00	.00	175.00	215.00 CR	215.00 CR
REG OFC SUPPLIES	3193.80	3193.80	2231.93	961.87	4800.00	1606.20	1606.20
REG OFC CONF & MEETINGS	.00	.00	.00	.00	500.00	500.00	500.00
COUNSELING PROF SALARIES	67835.22	67835.22	61115.22	6720.00	80640.00	12804.78	12804.78
COUNSELING SECR SALARIES	5765.34	5765.34	5216.26	549.08	6589.00	823.66	823.66
HEALTH SERV SUPPLIES	194.31	194.31	194.31	.00	300.00	105.69	105.69
FIN AIDS PROF SALARIES	17718.75	17718.75	16031.25	1687.50	20250.00	2531.25	2531.25
FIN AIDS SECR SALARIES	5486.25	5486.25	4963.75	522.50	6270.00	783.75	783.75
STUDENT SERV ADMIN SALARIES	21699.93	21699.93	19633.27	2066.66	24800.00	3100.07	3100.07
STUDENT SERV SECR SALARIES	6011.91	6011.91	5436.91	575.00	6988.00	976.09	976.09
STUDENT SERV FED WORK STUDY	30311.85	30311.85	26749.12	3562.73	35400.00	5088.15	5088.15
STUDENT SERV STATE WORK STUDY	5030.44	5030.44	4714.20	316.24		5030.44 CR	5030.44 CR
COACHING SALARIES	4800.00	4800.00	4800.00	.00	7300.00	2500.00	2500.00
STUDENT SERV CONTR SERV	168.30	168.30	168.30	.00	300.00	131.70	131.70
STUDENT SERV SUPPLIES	7213.82	7213.82	6184.47	1028.55	9000.00	1786.98	1786.98
SPECIAL STUDENT RECRUITMENT	748.69	748.69	629.90	118.79	2200.00	1451.31	1451.31
COMMENCEMENT	963.10	963.10	393.74	569.36	4000.00	3036.90	3036.90
STUDENT SERV CONF & MEETINGS	3398.01	3398.01	2711.54	686.47	5000.00	1601.99	1601.99
VETERANS GRANT PROF SALARIES	12075.00	12075.00	10925.00	1150.00	13800.00	1725.00	1725.00
VETERANS GRANT SECR SALARIES	4878.26	4878.26	4425.34	452.92	5698.00	819.74	819.74
VETERANS GRANT SUPPLIES	2195.80	2195.80	2178.44	17.36	2500.00	304.20	304.20
VETERANS GRANT CONF & MEETINGS	1284.39	1284.39	1264.04	20.35	1200.00	8439.00 CR	8439.00 CR
VETERANS GRANT EQUIPMENT	.00	.00	.00	.00	250.00	250.00	250.00
PUB SERVICE SALARIES	.00	.00	.00	.00	3500.00	3500.00	3500.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PUB SERV CONTR SERV		.00		.00	500.00	500.00	500.00
PUB SERV SUPPLIES		.00		.00	500.00	500.00	500.00
SERVICE STAFF SALARIES	229.956.49	229.956.49	207.609.34	223.471.15	279.150.00	49.193.51	49.193.51
MAINT FED WORK STUDY BOYS	35.419.07	35.419.07	31.238.23	4.180.79	64.161.00	33.741.93	33.741.93
MATRONS FED WORK STUDY	10.831.11	10.831.11	10.036.36	794.75		10.831.11 CR	10.831.11 CR
MAINT STATE WORK STUDY BOYS	2.515.64	2.515.64	2.481.26	34.38		2.515.64 CR	2.515.64 CR
MATRONS STATE WORK STUDY	743.96	743.96	690.21	53.75		743.96 CR	743.96 CR
UTILITIES-GAS		.00		.00	14.000.00	14.000.00	14.000.00
ELECTRICITY	84.156.40	84.156.40	84.147.15	9.25	114.000.00	24.843.60	24.843.60
TELEPHONE	18871.62	18871.62	17.069.82	1.801.80	22.800.00	3.928.38	3.928.38
PRESIDENTS SALARY	30624.93	30624.93	27.708.27	2916.66	35.000.00	4.375.07	4.375.07
PRES SECR SALARY	8428.74	8428.74	7.595.40	833.34	10.000.00	1.571.26	1.571.26
PRES OFC FED WORK STUDY	1.710.14	1.710.14	1.591.46	118.68	2.500.00	789.86	789.86
PRES OFC STATE WORK STUDY	347.60	347.60	347.60	.00		347.60 CR	347.60 CR
PRES OFC CONTR SERV		.00		.00	100.00	100.00	100.00
PRES OFC SUPPLIES	1.816.21	1.816.21	1.583.64	232.57	3.000.00	1.183.79	1.183.79
PRES OFC CONF & MEETINGS	1.084.81	1.084.81	1.084.81	.00	2.500.00	1.415.19	1.415.19
SPECIAL AFFAIRS	752.69	752.69	741.29	11.40	1.500.00	747.31	747.31
BUS OFC ADMIN SALARIES	27.300.00	27.300.00	24.700.00	2.600.00	31.200.00	3.900.00	3.900.00
BUS OFC PRBF SALARIES	17.937.57	17.937.57	16.229.23	1.708.34	20.500.00	2.562.43	2.562.43
BUS OFC SECR SALARIES	38537.55	38537.55	35.295.48	3.242.07	47.525.00	8.987.45	8.987.45
BUS OFC FED WORK STUDY	6210.28	6210.28	5.650.97	559.31	9.500.00	3.289.72	3.289.72
BUS OFC STATE WORK STUDY	34.08	34.08		34.08		34.08 CR	34.08 CR
BUS OFC CONTR SERV	1.884.14	1.884.14	1.615.53	268.61	2.200.00	315.86	315.86
BUS OFC SUPPLIES	4.469.13	4.469.13	5.441.34	972.30 CR	8.000.00	3.530.82	3.530.82
BUS OFC CONF & MEETINGS	1.317.83	1.317.83	985.17	332.66	20.000.00	682.17	682.17
PUB RELA ADMIN SALARIES	17.325.80	17.325.80	15.675.00	1.650.00	14.800.00	2.475.00	2.475.00
PUB RELA SECR SALARIES	1.448.83	1.448.83	1.314.62	134.21	6250.00	4.801.17	4.801.17
SUPPLIES & ADS	39.720.62	39.720.62	38.942.62	777.64	41.000.00	1.279.38	1.279.38
PUB RELA CONF & MEETINGS	313.45	313.45	190.35	123.10	750.00	436.55	436.55
AUDITING & LEGAL	10048.14	10048.14	9713.73	334.41	13.000.00	2.951.86	2.951.86
ELECTIONS	2.226.79	2.226.79	643.33	1.583.46	2.750.00	523.21	523.21
BOARD CONF & MEETINGS	297.68	297.68	288.83	8.85	2.000.00	1.702.32	1.702.32
INSTITUTIONAL SECR SALARIES	5.721.28	5.721.28	5.237.52	483.76	6.650.00	928.72	928.72
GROUP MEDICAL & LIFE INS	79.687.00	79.687.00	71.465.59	8.221.41	79.679.00	8.00 CR	8.00 CR
UNALLOCATED CONTR SERV	1.280.20	1.280.20	1.558.24	278.04 CR	1.875.00	594.80	594.80
FACULTY ASSN SUPPLIES	110.43	110.43	99.57	10.86	200.00	89.57	89.57

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
POSTAGE	20.901.65	20.901.65	16.760.13	4.141.52	22.800.00	1.898.35	1.898.35
PUBLICATIONS & DUES	4.313.00	4.313.00	4.313.00	.00	6.200.00	1.887.00	1.887.00
ADVERTISING	406.45	406.45	406.45	.00	500.00	93.55	93.55
RECRUITMENT	3.494.87	3.494.87	3.484.11	9.96	20.00.00	1.494.07 CR	1.494.07 CR
GENERAL INSURANCE	27.745.17	27.745.17	27.746.34	1.17 CR	28.400.00	654.83	654.83
CAPITAL OUTLAY	70.116.89	70.116.89	66.584.44	3.532.45	102.651.00	325.34.11	325.34.11
STATE VOC EQUIP	15.265.64	15.265.64	15.265.64	.00	15.265.64 CR	15.265.64 CR	15.265.64 CR
TUITION CHARGE BACK	27.567.56	27.567.56	25.285.05	2.282.51	14.000.00	13.567.56 CR	13.567.56 CR
INSTITUTIONAL RESEARCH SUPPLIES	119.26	119.26	119.26	.00	1.000.00	880.74	880.74
INST RES CONF & MEETINGS	.00	.00	.00	.00	500.00	500.00	500.00
DATA PROC PROF SALARIES	42.699.93	42.699.93	38.633.27	4.066.66	48.800.00	6.100.07	6.100.07
DATA PROC NON ACADEM SALARIES	5.105.42	5.105.42	4.572.08	533.34	6.400.00	1.294.58	1.294.58
DATA PROC FED WORK STUDY	2.837.34	2.837.34	2.691.64	145.70	4.360.00	1.522.66	1.522.66
DATA PROC STATE WORK STUDY	367.40	367.40	367.40	.00	367.40 CR	367.40 CR	367.40 CR
DATA PROC CONTR SERV	5.155.80	5.155.80	4.866.00	289.80	6.212.00	1.056.20	1.056.20
DATA PROC SUPPLIES	3.101.83	3.101.83	2.837.54	264.29	3.600.00	498.17	498.17
DATA PROC CONF & MEETINGS	528.61	528.61	450.26	78.35	1.025.00	496.39	496.39
DATA PROC EQUIP RENTAL	26.385.43	26.385.43	24.270.83	2.114.60	42.518.00	16.132.57	16.132.57

2706912.81 T 2706912.81 T 2435523.01 T 271389.24 T 3284.855.00 T 582.942.69 T 582.942.69 T

BUILDING FUND

MAINT SUPPLIES	32775.16	32775.16	25.320.26	7.454.90	55.000.00	22.224.84	22.224.84
MAINT CONF & MEETINGS	278.60	278.60	237.68	40.92	1.000.00	721.40	721.40
SERVICE EQUIPMENT	3.310.86	3.310.86	2.953.47	357.39	10.000.00	6.689.14	6.689.14
MAINT CONTR SERV	54.694.98	54.694.98	54.119.79	575.19	72.000.00	12.505.02	12.505.02
GAS	79.660.26	79.660.26	74.678.72	4.981.54	79.800.00	139.74	139.74
RENTAL	168.00	168.00	144.00	24.00	1.000.00	832.00	832.00

175.887.86 T 175.887.86 T 16.245.392 T 13.433.94 T 214.000.00 T 43.112.14 T 43.112.14 T

SITE AND CONSTRUCTION FUND

Account	Total Expenditures	Prev. Mo.		Budget	Unexpended	Unencumbered
		To Date	To Date			
SITE IMPROVEMENT		.00		.00	50,000.00	50,000.00
NEW BLDGS & ADDITIONS		.00		.00	45,000.00	45,000.00
HOLDING POND	1,460.91	1,460.91	1,500.00	2,960.91	5,000.00	6,460.91
OFFICE EQUIPMENT		.00		.00	10,000.00	10,000.00
INSTR EQUIPMENT		.00		.00	10,000.00	10,000.00
SERVICE EQUIPMENT	950.00	950.00	950.00	.00	10,000.00	9,050.00
OTHER CAPITAL OUTLAY	6,815.63	6,815.63	5,332.19	1,483.44	20,000.00	13,184.37
	6,304.72	6,304.72	7,782.19	1,477.47	150,000.00	143,695.28
<u>BOND AND INTEREST #1</u>						
DEBT PRINCIPAL RETIREMENT	225,000.00	225,000.00	225,000.00	.00	225,000.00	.00
INTEREST	4,342.50	4,342.50	4,342.50	.00	8,280.00	34,375.00
OTHER CHARGES	149.37	149.37	149.37	.00	500.00	350.63
	26,857.43	26,857.43	26,857.43	.00	308,300.00	39,725.63
<u>BOND AND INTEREST #2</u>						
DEBT PRINCIPAL RETIREMENT	105,000.00	105,000.00	105,000.00	.00	105,000.00	.00
INTEREST	8,800.00	8,800.00	8,800.00	.00	8,800.00	.00
OTHER CHARGES	81.50	81.50	81.50	.00	500.00	418.50
	113,881.50	113,881.50	113,881.50	.00	114,300.00	418.50

## REVENUE REPORT

## EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1975 TAXES	672767.94	672767.94	671633.28	1.134.66	661050.00	11717.94 CR	11717.94 CR
BACK TAXES	2601.11	2601.11	2304.12	296.99		2601.11 CR	2601.11 CR
IN LIEU OF TAXES	197.78	197.78	197.78	.00		197.78 CR	197.78 CR
CHARGE BACK REVENUE	15441.34	15441.34	13896.30	1545.64	40000.00	24558.66	24558.66
STATE APPORT SUMMER 1976	113491.89	113491.89	113491.89	.00	103797.00	9694.89 CR	9694.89 CR
STATE APPORT FALL 1976	529267.55	529267.55	528058.44	1209.11	589190.00	54922.45	54922.45
STATE APPORT SPRING 1977		.00		.00	581685.00	581685.00	581685.00
STATE FISCAL 1976 PAYMENTS	33546.07	33546.07	33546.07	.00		33546.07 CR	33546.07 CR
VOC ED REG REIMB	67939.00	67939.00	35979.00	31960.00	124805.00	56866.00	56866.00
VOC ED EQUIP REIMB	715.00	715.00 CR	715.00	.00	10965.00	11680.00	11680.00
STATE WORK STUDY	5168.00	5168.00	5168.00	.00	17010.00	11842.00	11842.00
OTHER ILL REVENUE	11421.87	11421.87	11421.87	.00		11421.87 CR	11421.87 CR
HEW TITLE 2	3930.00	3930.00		3930.00	3000.00	930.00 CR	930.00 CR
VETERANS COST OF INSTR	18435.00	18435.00		18435.00	18435.00	.00	.00
FEDERAL WORK STUDY	93300.43	93300.43	78278.97	15021.46	111156.00	17855.57	17855.57
VETERANS REPORTING FEE	2707.00	2707.00	2707.00	.00	100.00	2607.00 CR	2607.00 CR
TUITION SUMMER 1976	76463.43	76463.43	76463.43	.00	76482.00	18.57	18.57
TUITION FALL 1976	365419.75	365419.75	365419.75	.00	434140.00	68720.25	68720.25
TUITION SPRING 1977	250000.00	250000.00	250000.00	.00	428610.00	178610.00	178610.00
GRADUATION FEES	724.00	724.00	24.60	700.00	250.00	474.00 CR	474.00 CR
TRANSCRIPT FEES	894.25	894.25	793.25	101.00	250.00	644.25 CR	644.25 CR
PUB SERV INCOME	.00			.00	4500.00	4500.00	4500.00
INTEREST ON INVESTMENTS	.00			.00	2000.00	2000.00	2000.00
OTHER REVENUE	1518.64	1518.64	1433.39	85.25	500.00	1018.64 CR	1018.64 CR

2264520.05 T 2264520.05 T 219010154 T 74418.51 T 3207.925.00 T 943.404.95 T 943.404.95 T

## BUILDING FUND

1975 TAXES	168128.61	168128.61	167845.05	283.56	165260.00	2168.61 CR	2868.61 CR
BACK TAXES	650.06	650.06	575.81	74.25		650.06 CR	650.06 CR
IN LIEU OF TAXES	49.42	49.42	49.42	.00		49.42 CR	49.42 CR
INTEREST ON INVESTMENTS	4531.80	4531.80	3274.27	1257.53	3000.00	1531.80 CR	1531.80 CR
MISC REVENUE	3465.67	3465.67	2902.67	563.00	4500.00	1034.33	1034.33

176825.56 T 176825.56 T 174647.22 T 2178.34 T 172760.00 T 4065.56 CR 4065.56 CR

## SITE AND CONSTRUCTION FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ANNEXTER REVENUE	43.915.56	43.915.56	39.360.66	4.555.50	46.200.00	2.284.44	2.284.44
UNIT 5 REVENUE	10.000.00	10.000.00	4.000.00	1.000.00	12.000.00	2.000.00	2.000.00
INTEREST ON INVESTMENTS	33.219.69	33.219.69	30.275.20	2.944.49	20.000.00	13.219.69 CR	13.219.69 CR
	87.135.25 T	87.135.25 T	78.635.26 T	8.499.99 T	78.200.00 T	8.935.25 CR	8.935.25 CR
<u>BOND AND INTEREST #1</u>							
1975 TAXES	311.044.32	311.044.32	310.519.72	524.60	320.680.00	9.635.68	9.635.68
BACK TAXES	1.209.35	1.209.35	1.065.28	144.07		1.209.35 CR	1.209.35 CR
IN LIEU OF TAXES	91.44	91.44	91.44	.00		91.44 CR	91.44 CR
INTEREST ON INVESTMENTS	7.044.61	7.044.61	6.817.93	226.68	6.000.00	1.044.61 CR	1.044.61 CR
	319.389.72 T	319.389.72 T	318.494.37 T	895.35 T	326.680.00 T	7.290.28 T	7.290.28 T
<u>BOND AND INTEREST #2</u>							
1975 TAXES	115.042.61	115.042.61	114.847.99	194.62	114.472.80	570.01 CR	570.01 CR
BACK TAXES	445.45	445.45	394.00	51.45		445.45 CR	445.45 CR
IN LIEU OF TAXES	33.82	33.82	33.82	.00		33.82 CR	33.82 CR
INTEREST ON INVESTMENTS	1.222.67	1.222.67	1.222.67	.00	1.200.00	22.07 CR	22.07 CR
	116.743.35 T	116.743.35 T	116.497.83 T	245.47 T	115.672.80 T	1.071.35 CR	1.071.35 CR
<u>WORKING CASH FUND</u>							
INTEREST ON INVESTMENTS	24.243.75	24.243.75	17.002.28	7.241.47	20.000.00	4.243.75 CR	4.243.75 CR
	24.243.75 T	24.243.75 T	17.002.28 T	7.241.47 T	20.000.00 T	4.243.75 CR	4.243.75 CR

**SAUK VALLEY COLLEGE**

APPROVED BY

James F. Custer

**PRESIDENT**

Lorna Keefer

**SECRETARY**

**DATE**