

## AGENDA

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
Conference Room, Third Floor, 3L14  
August 22, 1977 8:00 P.M.

- A. Call to order
- B. Roll call
- C. Written communication from visitors
- D. Recommended Actions
  - 1. Approval of minutes as submitted
  - 2. Approval of Treasurer's Report
    - a. June 30, 1977
    - b. July 31, 1977
  - 3. Approval of current bills for payment
    - a. July for fiscal year 1976-77
    - b. August for fiscal year 1977-78
  - 4. Approval of current payroll journal
  - 5. Personnel matters
  - 6. Approval of RAMP report
  - 7. Approval of 1977-78 tentative budget
  - 8. Approval of Affirmative Action Officer
  - 9. Approval of change orders /
  - 10. Approval of cooperative agreement with Kishwaukee College
  - 11. Other items
- E. Old Business
  - 1. Report on Grievance #11
  - 2. Other items
- F. New Business
  - 1. Refund policy change
  - 2. Other items
- G. President's Report
  - 1. Report from student trustee
  - 2. Fall 1977 pre-registration report
  - 3. Report on two week shutdown
  - 4. Fall class mailer
  - 5. Faculty orientation
  - 6. Student handbook
  - 7. Student club manual
  - 8. Financial details of recruiting practices in surrounding colleges
  - 9. Report on Rock Falls Adult Learning Center
  - 10. Report on Radiologic Technology Review
  - 11. Athletic schedule
  - 12. Other items
- H. Time of next meeting
- I. Adjournment

MINUTES OF THE SAUK VALLEY COLLEGE BOARD ADJOURNED MEETING

August 22, 1977

The Board of Trustees of Sauk Valley College met in an adjourned meeting at 8:00 p.m. on August 22, 1977 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois. The regular meeting of August 8, 1977 was not held due to the two-week shutdown.

Call to Order: Chairman Coplan called the meeting to order at 8:00 p.m. and the following members answered roll call:

Kay Fisher	Lorna Keefer
Barb Pasada	Oscar Koenig
Ann Powers	Juanita Prescott
Ronald Coplan	

Absent: William Reigle

Minutes: It was moved by Member Keefer and seconded by Member Koenig that the Board approve the minutes of the July 21 meeting as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Koenig and seconded by Member Powers that the Board approve the Treasurer's Report of June 30 as presented. Motion voted and carried.

It was moved by Member Prescott and seconded by Member Koenig that the Board approve the Treasurer's Report of July 31 as presented. Motion voted and carried.

Bills Payable: It was moved by Member Prescott and seconded by Member Keefer that the Board approve the July 22 bills in the amount of:

Educational Fund	\$448,407.10
Building Fund	13,032.65
Site & Construction	198.29

In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Pasada, Powers, Prescott and Coplan. Nays-0. Motion carried.

Bills Payable:  
(continued)

It was moved by Member Fisher and seconded by Member Powers that the Board approve the August 22 bills in the amount of:

Educational Fund:	\$209,624.14
Building Fund	15,800.65
Bond & Interest #2	2,300.00
Working Cash Fund	201.23
Site and Construction	10.40

In a roll call the following was recorded: Ayes Members Fisher, Keefer, Koenig, Pasada, Powers, Prescott and Coplan. Nays-0. Motion carried.

Payroll:

It was moved by Member Koenig and seconded by Member Keefer that the Board approve the following payrolls as presented:

June 30, 1977	\$104,369.23
July 15, 1977	76,567.26
July 22, 1977	54,913.43
August 15, 1977	52,345.44

In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Pasada, Powers, Prescott, and Coplan. Nays-0. Motion carried.

Leave of Absence:

It was moved by Member Koenig and seconded by Member Prescott that the Board approve the maternity leave of absence for Fall semester, 1977 for Teresa Mueller with the understanding that no salary will be paid, all sick leave and other financial benefits will cease to accumulate, and that she will be allowed to maintain the health insurance by paying one-half of the cost of this insurance. Motion voted and carried.

Personnel Matters:

Fractional  
Contracts

It was moved by Member Keefer and seconded by Member Fisher that the Board approve the fractional contract for Karen Huber for 11 equated hours at a salary of \$4,125 for Fall, 1977 in the Nursing program. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Pasada, Powers, Prescott and Coplan. Nays-0. Motion carried.

It was moved by Member Koenig and seconded by Member Keefer that the Board approve the fractional contract for Diane Teuscher for 11 equated hours at a salary of \$4,921.35 for Fall, 1977 in the Nursing program. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Pasada, Powers, Prescott, and Coplan. Nays-0. Motion carried.

Machine Tool

It was moved by Member Koenig and seconded by Member Powers that the Board approve the appointment of Jerry Frana as instructor in the machine tool area at a 10-month contract of \$12,525 (Step VI Instructor) effective Fall semester, 1977, plus the negotiated increase from collective bargaining with the Faculty Association, if any. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Pasada, Powers, Prescott and Coplan. Nays-0. Motion carried.

Counselor

It was moved by Member Fisher and seconded by Member Koenig that the Board approve the appointment of Alan G. Hardersen as counselor at the Instructor level, Step VI, effective September 6, 1977 at a 12-month contract of \$15,029 plus the negotiated increase from collective bargaining with the Faculty Association, if any. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Pasada, Powers, Prescott and Coplan. Nays-0. Motion carried.

LPN  
Coordinator

It was moved by Member Prescott and seconded by Member Fisher that the Board approve the appointment of Ann M. Starzyk as coordinator of the licensed practical nursing program at Step VII of the Instructor scale at a 12-month salary of \$15,510 plus whatever percentage is negotiated with the Faculty Association, if any. This appointment effective as of September 19, 1977. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Pasada, Powers, Prescott and Coplan. Nays-0. Motion carried.

Substitute

It was moved by Member Keefer and seconded by Member Koenig that the Board approve the appointment of Leona Grossman as acting licensed practical nursing coordinator for the period of August 29 through September 16, 1977 and that she be paid at the rate of \$75 per week. Also approved was the



Substitute  
(continued)

hiring of a substitute teacher for this program for three weeks, 12 hours per week at \$7.50 per hour or a total salary of \$270. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Pasada, Powers, Prescott and Coplan. Nays-0. Motion carried.

Radiologic  
Technology  
Instructor

Discussion was held on the recommendation of the Radiologic Technology Advisory Committee to create another position in this program for an instructor to be hired at the bottom of the salary scale.

RAMP:

Discussion was held on the RAMP document presented to the Board at the July meeting for their study and action. It was then moved by Member Fisher and seconded by Member Powers that the Board approve the Resource Allocation and Management Plan as submitted to the Illinois Board of Higher Education on August 1, 1977. Motion voted and carried.

Tentative Budget:

It was moved by Member Prescott and seconded by Member Koenig that the tentative budget for Junior College District #506, Counties of Lee, Whiteside, Ogle, Henry, Bureau, and Carroll, State of Illinois, for the year commencing July 1, 1977 and terminating June 30, 1978 (a copy of which is attached in accordance with the provisions of Section 103.20.1 of the Illinois Public Community College Act) is tentatively approved and shall be made conveniently available for public inspection by placing copies thereof in the Sauk Valley College Business Office at R.R. #1, Dixon, Illinois, and the residence of Lorna Keefer, Secretary at RFD #2, Polo, Illinois. The Public Hearing on this budget will be held at Sauk Valley College in the Board Room at 8:00 p.m. on September 26, 1977 and the notice of time and place of the Public Hearing shall be given by publication in the Dixon Evening Telegraph of Dixon, Illinois and the Sterling Daily Gazette of Sterling, Ill., at least 30 days prior to the date of said hearing. In a roll call vote, all voted aye. Motion carried.

Affirmative Action  
Officer:

It was moved by Member Prescott and seconded by Member Koenig that the Board approve the appointment of Donald Foster as Affirmative

Action Officer for Sauk Valley College.  
Motion voted and carried.

Change Orders:

Discussion was held on the remodeling work in the welding and ceramics area and over-expenditures from the original contract. It was moved by Member Keefer and seconded by Member Prescott that the Board approve the change orders as attached for a net contract increase of \$2,871.25. In a roll call vote, all voted aye. Motion carried.

Cooperative  
Agreement:

It was moved by Member Koenig and seconded by Member Powers that the Board approve the attached joint agreement with Kishwaukee College and Sauk Valley College. Motion voted and carried.

Refund Policy:

The attached Refund Policy was presented to the Board for their study and action at the next meeting.

Affirmative Action  
Plan:

The affirmative action plan for Sauk Valley College was presented to the Board for their study and action at the next meeting.

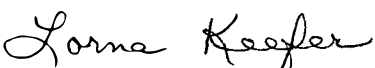
President's Report:

Student Trustee, Barb Pasada, reported on club activities, the ASB planning meeting, and the up-coming ASB election for vice-president, secretary and lay members. Attorney Castendyck noted that a bill was on the governor's desk at this time which would authorize student trustees to make and second motions, attend executive sessions, but not vote officially. Dr. Cole reported on fall pre-registration which showed 15,906 hours as compared to 17,984 hours as of last year at this time; the fall class mailer; faculty orientation, the student handbook, the student club manual, recruiting financial practices; the Rock Falls Adult Learning Center; the report on the Radiologic Technology Review; Highland College contract problems; Sauk Valley College athletic schedule; and the fall semester calendar showing student events. The Board requested Dr. Cole present them with a report on the two-week shutdown by the next Board meeting.

Adjournment:

Since there was no further business, it was moved by Member Fisher and seconded by Member Pasada (Keefer) that the Board adjourn. The next regular meeting will be September 12, 1977. The meeting adjourned at 9:45 p.m.

Respectfully submitted:

  
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Lorna Keefer, Secretary

August 12, 1977

TO: BOARD OF TRUSTEES  
PRESIDENT COLE

FROM: ROBERT EDISON

*Bob*

I am enclosing herein the Tentative Budget for 1977-78, together with two addenda as follows:

- 1) The Revenue and Expenditure adjustments which have been made since the last presentation to the Board of Trustees at the Workshop on July 11, 1977.
- 2) The gross figures for the unaudited results of the 1976-77 fiscal year including carry-over balance changes and the gross figures in the Tentative Budget for 1977-78, including changes in the Carry-over balance.
- I. The Tentative Budget included herein for the Educational and Building Fund budgets are as previously submitted, with adjustments as indicated above.

I also wish to note that with the receipt this morning of the distribution from the ICCB, it has become apparent that Sauk Valley College will be required to participate and pay unemployment compensation beginning January 1, 1978. I have been unable to discuss with any knowledgeable person the exact requirements which the colleges will need to meet, as well as specific rules and regulations regarding these requirements. I will pick up information as rapidly as possible and I plan to attend a Chamber of Commerce meeting on August 29th regarding the new rules as understood by their representatives. I qualify their understanding since legislation has not been passed but is scheduled for October or November, 1977.

My reason for bringing this up at this time is a question on the adequacy of a \$40,000 Contingency, should faculty salaries be increased. I question this now since it is my feeling that the cost for unemployment compensation could conceivably run between \$30,000 and \$40,000 on an annual basis.

- II. Site and Construction Fund. Expenditures from this fund are subject to specific action by the Board of Trustees and I have included expenditure amounts solely in the event that emergencies should arise and subsequently be approved by the Board for the current year. In the absence of this budget approval it would be my understanding that expenditures should not be made unless we advertise and held another public hearing.
- III. Bond and Interest #1. This fund is only for the re-payment of the bonds issued on our current building facility with taxes automatically levied by the County Clerks to pay the bonds and interest thereon as scheduled in the bond refunding schedule.
- IV. Bond and Interest #2. Same as foregoing, except bond issue pertains to the origin of the Working Cash Fund.

TO: BOARD OF TRUSTEES AND PRESIDENT COLE  
FROM: ROBERT EDISON

AUGUST 12, 1977

Page #2

- V. Working Cash Fund. This fund is for financing purposes only and has recorded the sale of the \$90,000 bond previously approved.
- VI. College Bookstore. This budget represents our best estimate for sales and revenues within this fund.
- VII. Restricted Purposes Fund. This represents the estimated budget submitted by the Dean of Students in reference to expenditures financed from the \$1.00 activity fee which is apportioned against the current \$16 per hour tuition charge.
- VIII. Child Care Center. This represents the budget submitted by the Dean of Students on an operation that is supposed to be self-sustaining in its financial structure.

I would be happy to attempt to answer any questions which might be raised and will advertise the Tentative Budget as being available as of August 25, 1977, with the approval of the final budget being scheduled for September 26, 1977.

RE:fsb

EDUCATIONAL AND BUILDING FUNDS REVENUE

1977-78

	<u>Educational Fund</u>	<u>Building Fund</u>	<u>Total</u>
Board Workshop 7/11/77	\$ 3,129,197	\$ 178,792	\$ 3,307,989
Amendment:			
Equalization (\$38,000- 19,450)	<u>(18,550)</u>	<u>          </u>	<u>(18,550)</u>
TENTATIVE REVENUE	<u>\$ 3,110,647</u>	<u>\$ 178,792</u>	<u>\$ 3,289,439</u>

8-12-77

EDUCATIONAL AND BUILDING FUND EXPENDITURES

1977-78

	<u>Salaries &amp; Wages</u>	<u>Supplies Contractual Travel</u>	<u>Equipment</u>	<u>Total</u>
Board Workshop 7/11/77	\$2,459,354	\$ 897,036	\$ 36,865	\$3,393,255
<u>Amendments:</u>				
Cunningham-Eichman	---			---
Kime-Appler	(300)			(300)
Shippert-Meredith	(540)			(540)
Doyle-Ociepka	4,650			4,650
Dysart-Jamison	(88)			(88)
Hain- July & August	435			435
Summer Session (to \$67,000)	1,000			1,000
Burnham-Geldean	900			900
McLean-Mitchell	4,800			4,800
Fortner-Huber	(750)			(750)
Electricity (to \$116,000)		(14,700)		(14,700)
Gas (to \$99,800)		3,800		3,800
Contingency		40,000		40,000
TENTATIVE BUDGET	<u>\$2,469,461</u>	<u>\$ 926,136</u>	<u>\$ 36,865</u>	<u>\$3,432,462</u>

8-12-77

August 12, 1977

TO: Board of Trustees  
President Cole

FROM: Robert Edison

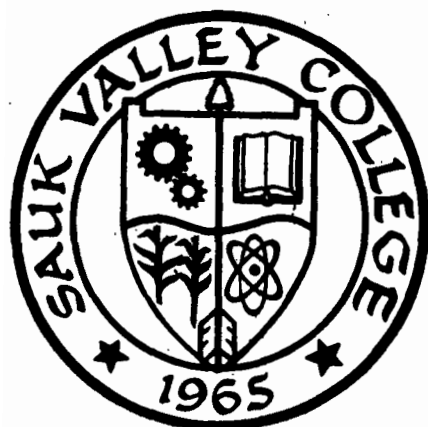
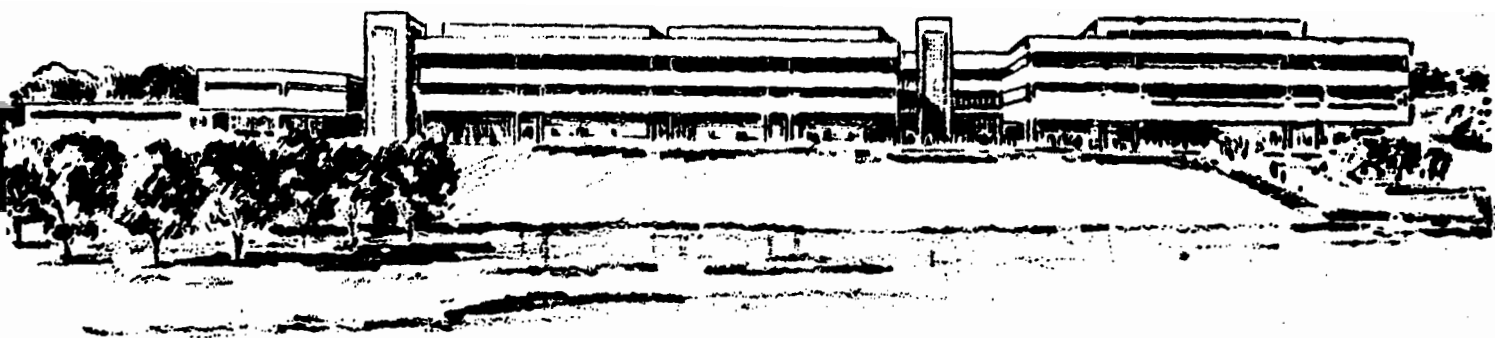
*Bob*

The following total figures represent the unaudited results of the 1976-77 fiscal year and the Tentative Budget submitted herewith for the 1977-78 fiscal year. Though these figures as shown are broken down by funds the gross result for 1976-77 indicates income in the operating funds of \$3,222,190.21 and expenditures of \$3,433,264.97, for a deficit of \$211,074.76. This deficit of \$211,074.76 deducted from the beginning year carry-over balance of \$323,411.67, leaves a carry-over balance going into 1977-78 totaling \$112,336.91.

The Tentative Budget submission for 1977-78 indicates a revenue estimate of \$3,289,439 and an expenditure estimate of \$3,432,462, for a projected deficit for 1977-78 of \$143,023. This deficit, when coupled with the unaudited carry-over of \$112,336.91, would close the fiscal year ending June 30, 1978, with an actual equity deficit of \$30,686.09.

	Educational Fund	Building Fund	Total
Carry-over Balance 7/1/76	\$ 188,049.10	\$ 135,362.57	\$ 323,411.67
Unaudited Revenue 1976-77	<u>3,044,634.62</u>	<u>177,555.59</u>	<u>3,222,190.21</u>
Available thru 6/30/77	3,232,683.72	312,918.16	3,545,601.88
Unaudited Expenditures 76-77	<u>3,224,762.37</u>	<u>208,502.60</u>	<u>3,433,264.97</u>
Unaudited Carry-over Balance 7/1/77	7,921.35	104,415.56	112,336.91
Tentative Budgeted Revenue 1977-78	<u>3,110,647.00</u>	<u>178,792.00</u>	<u>3,289,439.00</u>
Available thru 6/30/78	3,118,568.35	283,207.56	3,401,775.91
Tentative Budgeted Expenditures 1977-78	<u>3,108,062.00</u>	<u>324,400.00</u>	<u>3,432,462.00</u>
Budgeted Carry-over Balance 7/1/78	<u>\$ 10,506.35</u>	<u>\$ (41,192.44)</u>	<u>\$ (30,686.09)</u>

RE:fsb



**TENTATIVE**

**1977-1978 BUDGET**

**SAUK VALLEY COLLEGE**

**RURAL ROUTE ONE,**

**DIXON, ILLINOIS 61021**



SAUK VALLEY COLLEGE

EDUCATIONAL FUND

PART I: ESTIMATED REVENUE 1977-78

100-000-400 EDUCATIONAL FUND

100-000-410 Local Governmental Sources

100-000-411	Current Taxes (604,059M @ 12¢ @ 98%)	\$ 710,373	
100-000-414	Charge-Back Revenue	<u>10,000</u>	\$ 720,373

100-000-420 State Governmental Sources

100-000-421	State Apportionment		
100-000-421-01A	Summer 1977 (4269 @ \$21.59)	92,161	
100-000-421-01B	Fall 1977 (26,291 @ \$21.59)	567,586	
100-000-421-01C	Spring 1978 (26,645 @ \$21.59)	<u>575,229</u>	
		1,234,976	
100-000-421-02	ICCB Equalization Grant (34¢)	19,450	
100-000-421-05	Special Disadvantaged Grant	<u>-0-</u>	1,254,426

100-000-422 Vocational Technical Education

100-000-422	Regular Reimbursement	115,000	
100-000-422-02	Equipment Reimbursement	<u>3,161</u>	118,161

100-000-429	State Work Study	<u>17,000</u>	17,000
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100-000-430 Federal Governmental Sources

100-000-434	HEW Title II	3,500	
100-000-439-01	Veterans Cost of Instruction Program	17,972	
100-000-439-02	Federal Work Study	124,000	
100-000-439-03	Other Federal	<u>8,500</u>	153,972

100-000-440 Student Tuition and Fees

100-000-441A	Summer 1977 (4269 @ \$15.00 @ 98%)	62,755	
100-000-441B	Fall 1977 (26,291 @ \$15.00 @ 98%)	386,478	
100-000-441C	Spring 1978 (26,645 @ \$15.00 @ 98%)	<u>391,682</u>	840,915
100-000-442-01	Graduation Fees	400	
100-000-442-04	Transcript Fees	700	
100-000-442-09	Public Services Income	<u>4,500</u>	5,600

100-000-470	Interest on Investments	<u>100</u>	100
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100-000-499	Other Revenue	<u>100</u>	100
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TOTAL EDUCATIONAL FUND REVENUE . . . . .			<u>\$ 3,110,647</u>
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SAUK VALLEY COLLEGE

EDUCATIONAL FUND

PART II: ESTIMATED EXPENDITURES 1977-78

110-000-000 INSTRUCTION \$ 1,642,576

110-100-000 DIVISION OF BUSINESS

110-100-513	- Salaries - Full Time	\$ 118,475	
110-100-530	- Contractual Services	3,600	
110-100-543	- General Materials & Supplies	4,700	
110-100-550	- Conference & Meeting Expense	<u>1,500</u>	128,275

110-117-000 FOOD SERVICES

110-117-530	- Contractual Services	350	
110-117-543	- General Materials & Supplies	825	
110-117-550	- Conference & Meeting Expense	<u>250</u>	1,425

110-200-000 DIVISION OF AGRICULTURE

110-200-513	- Salaries - Full Time	32,575	
110-200-530	- Contractual Services	200	
110-200-543	- General Materials & Supplies	1,570	
110-200-550	- Conference & Meeting Expense	<u>700</u>	35,045

110-300-000 DIVISION OF INDUSTRIAL EDUCATION

110-300-513	- Salaries - Full Time	116,000	
110-300-530	- Contractual Services	1,250	
110-300-543	- General Materials & Supplies	15,193	
110-300-550	- Conference & Meeting Expense	<u>1,465</u>	133,908

110-310-000 COSMETOLOGY

110-310-538	- Contractual Services	31,008	
110-310-543	- General Materials & Supplies	100	
110-310-550	- Conference & Meeting Expense	<u>50</u>	31,158

110-316-000 HUMAN SERVICES

110-316-511	- Salaries - Administrative	18,412	
110-316-530	- Contractual Services	350	
110-316-543	- General Materials & Supplies	1,200	
110-316-550	- Conference & Meeting Expense	<u>550</u>	20,512

110-400-000 DIVISION OF SOCIAL SCIENCE

110-400-513	- Salaries - Full Time	99,075	
110-400-543	- General Materials & Supplies	2,172	
110-400-550	- Conference & Meeting Expense	<u>720</u>	101,967

110-418-000 CRIMINAL JUSTICE

110-418-511	- Salaries - Administrative	19,565	
110-418-513	- Salaries - Full Time	14,250	
110-418-530	- Contractual Services	300	
110-418-543	- General Materials & Supplies	2,750	
110-418-550	- Conference & Meeting Expense	<u>940</u>	37,805

110-419-000 LIBRARY TECHNOLOGY

110-419-543	- General Materials & Supplies	<u>250</u>	250
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110-420-000 FIRE SCIENCE

110-420-530	- Contractual Services	100	
110-420-543	- General Materials & Supplies	1,625	
110-420-550	- Conference & Meeting Expense	<u>400</u>	2,125

110-500-000 DIVISION OF HUMANITIES

110-500-513	- Salaries - Full Time (Humanities)	155,900	
110-500-530	- Contractual Services (Humanities)	500	
110-500-543	- General Materials & Supplies (Humanities)	2,274	
110-500-550	- Conference & Meeting Expense (Humanities)	<u>866</u>	159,540
110-511-513	- Salaries - Full Time (Art)	15,200	
110-511-530	- Contractual Services (Art)	330	
110-511-543	- General Materials & Supplies (Art)	1,602	
110-511-550	- Conference & Meeting Expense (Art)	<u>109</u>	17,241
110-512-513	- Salaries - Full Time (Music)	30,650	
110-512-530	- Contractual Services (Music)	700	
110-512-543	- General Materials & Supplies (Music)	1,584	
110-512-550	- Conference & Meeting Expense (Music)	<u>228</u>	33,162

110-600-000 DIVISION OF MATH SCIENCE

110-600-513	- Salaries - Full Time	137,600	
110-600-530	- Contractual Services	700	
110-600-543	- General Materials & Supplies	8,801	
110-600-550	- Conference & Meeting Expense	<u>866</u>	147,967

110-711-000 MED. LAB. TECHNOLOGY

110-711-513	- Salaries - Full Time	20,160	
110-711-530	- Contractual Services	400	
110-711-543	- General Materials & Supplies	4,691	
110-711-550	- Conference & Meeting Expense	<u>410</u>	25,661

110-712-000 AD NURSING

110-712-511	- Salaries - Administrative	19,000	
110-712-513	- Salaries - Full Time	66,185	
110-712-516	- Salaries - Office Staff	6,456	
110-712-530	- Contractual Services	25	
110-712-543	- General Materials & Supplies	1,480	
110-712-550	- Conference & Meeting Expense	<u>1,495</u>	94,641

110-713-000 LP NURSING

110-713-513	- Salaries - Full Time	62,010	
110-713-530	- Contractual Services	75	
110-713-543	- General Materials & Supplies	1,590	
110-713-550	- Conference & Meeting Expense	<u>740</u>	64,415

110-714-000 RADIOLOGIC TECHNOLOGY

110-714-513	- Salaries - Full Time	16,560	
110-714-530	- Contractual Services	700	
110-714-543	- General Materials & Supplies	2,785	
110-714-550	- Conference & Meeting Expense	<u>1,000</u>	21,045

110-715-000 DIVISION OF PHYSICAL EDUCATION

110-715-513	- Salaries - Full Time	53,700	
110-715-543	- General Materials & Supplies	2,172	
110-715-550	- Conference & Meeting Expense	<u>317</u>	56,189

110-800-000 INSTRUCTIONAL PROGRAM ADMINISTRATION

110-800-514-01	- Salaries - Instructional Part-time	111,375	
110-800-514-02	- Salaries - Summer Session	67,000	
110-800-516	- Salaries - Secretarial	27,086	
110-800-530-01	- Contractual (WORKROOM)	1,100	
110-800-530-02	- Contractual (UNALLOCATED)	2,000	
110-800-530-03	- Faculty-In-Service Training	5,000	
110-800-542	- General Materials & Supplies (WORKROOM)	1,000	
110-800-543-01	- General Materials & Supplies (FACULTY OFFICE)	800	
110-800-543-02	- General Materials & Supplies (INSTITUTIONAL COMMITTEES)	200	
110-800-544	- Tuition Reimbursement	<u>5,500</u>	221,061

110-811-000 DEAN OF ARTS AND SCIENCES

110-811-511-01	- Salaries - Administrative	26,000	
110-811-516	- Salaries - Secretarial	8,056	
110-811-518-01	- Student Employees - Federal	18,745	
110-811-518-03	- Student Tutors	2,500	
110-811-541-01	- General Materials & Supplies	900	
110-811-550-01	- Conference & Meeting Expense	<u>720</u>	56,921

110-811-000-02 ASSISTANT DEAN OF ARTS AND SCIENCES

110-811-511-02 - Salaries - Administrative	19,113	
110-811-541-02 - General Materials & Supplies	400	
110-811-550-02 - Conference and Meeting Expense	<u>360</u>	19,873

110-812-000 DEAN OF CAREER EDUCATION

110-812-511-01 - Salaries - Administrative	25,500	
110-812-516 - Salaries - Secretarial	8,436	
110-812-518-01 - Student Employees - Federal	14,380	
110-812-518-04 - SVC Student Employees	6,000	
110-812-541-01 - General Materials & Supplies	1,500	
110-812-550-01 - Conference & Meeting Expense	<u>1,500</u>	57,316

110-812-000-02 ASSISTANT DEAN OF CAREER EDUCATION

110-812-511-02 - Salaries - Administrative	19,000	
110-812-541-02 - General Materials & Supplies	750	
110-812-550-02 - Conference & Meeting Expense	<u>500</u>	20,250

110-813-000 COMMUNITY EDUCATION

110-813-511 - Salaries - Administrative	20,840	
110-813-514-01 - Instructional Salaries	63,000	
110-813-514-02 - Community Services Coordinators	4,500	
110-813-516 - Salaries - Secretarial	9,159	
110-813-530 - Contractual Services	3,000	
110-813-543 - General Materials & Supplies	2,400	
110-813-550 - Conference & Meeting Expense	<u>1,800</u>	104,699

110-815-000 ACADEMIC SKILLS CENTER

110-815-513 - Salaries - Full Time	43,625	
110-815-518-01 - Salaries - Student Employees - Federal	2,700	
110-815-530 - Contractual Services	500	
110-815-543 - General Materials & Supplies	3,000	
110-815-550 - Conference & Meeting Expense	<u>300</u>	50,125

120-000-000 ACADEMIC SUPPORT (Learning Resource Center)

\$ 138,348

120-000-511 - Salaries - Administrative	19,000	
120-000-512 - Salaries - Professional	43,400	
120-000-516 - Salaries - Secretarial	21,148	
120-000-518-01 - Salaries - Student Employees - Federal	9,000	
120-000-530 - Contractual Services	3,500	
120-000-544-01 - Library Supplies	8,300	
120-000-544-02 - Audio Visual Supplies	6,400	
120-000-544-03 - Xerox Supplies	2,000	
120-000-545 - Library Books	25,000	
120-000-550 - Conference & Meeting Expense	<u>600</u>	138,348

130-000-000 STUDENT SERVICES AND AIDS\$ 308,015131-000-000 Admissions and Records

131-000-512	- Salaries - Professional	37,200	
131-000-516	- Salaries - Secretarial	26,678	
131-000-518-01	- Salaries - Student Employees - Federal	3,500	
131-000-530	- Contractual Services	390	
131-000-541	- General Materials & Supplies	4,800	
131-000-550	- Conference & Meeting Expense	<u>500</u>	73,068

132-000-000 Counseling and Testing

132-000-512	- Salaries - Professional	80,640	
132-000-516	- Salaries - Secretarial	<u>6,589</u>	87,229

133-000-541 Health Services - Materials300 300134-000-000 Financial Aids

134-000-512	- Salaries - Professional	20,250	
134-000-516	- Salaries - Secretarial	<u>6,270</u>	26,520

138-000-000 Administration of Student Services & Aids

138-000-511	- Salaries - Administrative	24,800	
138-000-516	- Salaries - Secretarial	6,900	
138-000-518-01	- Salaries - Student Employees - Federal	37,100	
138-000-519	- Other Salaries (Coaching)	9,300	
138-000-530	- Contractual Services	300	
138-000-541	- General Materials & Supplies	9,000	
138-000-544	- Recruitment at Fairs, etc.	2,000	
138-000-549	- Commencement	4,000	
138-000-550	- Conference & Meeting Expense	<u>4,300</u>	97,700

139-000-000 Veterans Grant Program

139-000-512	- Salaries - Professional	13,800	
139-000-516	- Salaries - Secretarial	5,698	
139-000-541	- General Materials & Supplies	2,500	
139-000-550	- Conference & Meeting Expense	<u>1,200</u>	23,198

<u>140-000-000 PUBLIC SERVICES</u>		<u>\$ 4,500</u>
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140-000-514-02 - Salaries	3,500	
140-000-530 - Contractual Services	500	
140-000-543 - General Materials & Supplies	<u>500</u>	4,500

<u>170-000-000 OPERATION AND MAINTENANCE OF PLANT</u>		<u>\$ 371,110</u>
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171-000-517 - Salaries - Services Staff	279,150	
171-000-518-01 - Salaries - Student Employees - Federal	69,160	
171-000-518-02 - Salaries - Student Employees - State	-0-	
176-000-575 - Telephone	<u>22,800</u>	371,110

<u>180-000-000 GENERAL ADMINISTRATION</u>		<u>\$ 244,990</u>
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<u>181-000-000 President's Office</u>		
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181-000-511 - Salaries - Administrative	35,000	
181-000-516 - Salaries - Secretarial	10,000	
181-000-518-01 - Salaries - Student Employees - Federal	2,465	
181-000-530 - Contractual Services	100	
181-000-541 - General Materials & Supplies	3,000	
181-000-550 - Conference & Meeting Expense	2,500	
181-000-556 - Special Affairs	<u>1,500</u>	54,565

<u>182-000-000 Business Office</u>		
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182-000-511 - Salaries - Administrative	31,200	
182-000-512 - Salaries - Professional	20,500	
182-000-516 - Salaries - Secretarial	47,525	
182-000-518-01 - Salaries - Student Employees - Federal	9,200	
182-000-530 - Contractual Services	2,200	
182-000-541 - General Materials & Supplies	8,000	
182-000-550 - Conference & Meeting Expense	<u>2,000</u>	120,625

<u>183-000-000 Community Relations</u>		
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183-000-511 - Salaries - Administrative	19,800	
183-000-516 - Salaries - Secretarial	6,250	
183-000-547 - General Materials & Advertising	43,000	
183-000-550 - Conference & Meeting Expense	<u>750</u>	69,800

190-000-000 INSTITUTIONAL SUPPORT\$ 398,523191-000-000 Board of Trustees

191-000-531	- Contractual - Auditing & Legal	13,000	
191-000-549	- Other General Supplies (Elections)	2,750	
191-000-550	- Conference & Meeting Expense	<u>2,000</u>	17,750

192-000-000 Institutional Expense

192-000-516	- Salaries - Secretarial	6,650	
192-000-521	- Group Medical & Life Insurance	113,200	
192-000-539	- UNALLOCATED Contractual	2,100	
192-000-543	- Supplies (FACULTY ASSOCIATION)	200	
192-000-544	- Postage	25,080	
192-000-546	- Publications/Dues	6,200	
192-000-547	- Advertising	500	
192-000-554	- Recruitment	<u>2,000</u>	155,930

192-000-560 Fixed Charges

192-000-565	- General Insurance	<u>32,000</u>	32,000
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192-000-580 Capital Outlay

192-000-585	- Equipment	<u>26,865</u>	26,865
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192-000-593 Tuition Charge Back

<u>20,000</u>	20,000
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194-000-000 Institutional Research

194-000-541	- General Materials & Supplies	1,000	
194-000-550	- Conference & Meeting Expense	<u>500</u>	1,500

195-000-000 Data Processing Services

195-000-512	- Salaries - Professional	48,800	
195-000-516	- Salaries - Secretarial	6,400	
195-000-518-01	- Salaries - Student Employees - Federal	3,800	
195-000-530	- Contractual Services	9,216	
195-000-541	- General Materials & Supplies	3,600	
195-000-550	- Conference & Meeting Expense	1,000	
195-000-562	- Rental of NCR & IBM Equipment	<u>45,012</u>	117,828

197-000-000 Affirmative Action

197-000-530	- Contractual Services	250	
197-000-543	- General Materials & Supplies	400	
197-000-550	- Conference & Meeting Expense	<u>1,000</u>	1,650

199-000-600 Provision for Contingencies

<u>25,000</u>	<u>25,000</u>
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TOTAL BUDGET EDUCATIONAL FUND . . . . .	<u>\$ 3,108,062</u>
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1977		\$ 7,921
Revenue	\$ 3,110,647	
Less Expenditures	<u>-3,108,062</u>	
Excess of Revenue over Expenditures . . . . .		<u>2,585</u>
Estimated balance June 30, 1978 . . . . .		<u>\$ 10,506</u>

SAUK VALLEY COLLEGE

BUILDING AND MAINTENANCE FUND

PART I: ESTIMATED REVENUE 1977-78

200-000-400 BUILDING AND MAINTENANCE FUND

200-000-410 Local Governmental Sources

200-000-411	Current Taxes	\$ 177,592	\$ 177,592
	(604,059M @ 3¢ @ 98%)		

200-000-470	Interest on Investments	<u>200</u>	<u>200</u>
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200-000-499	Miscellaneous Revenue	<u>1,000</u>	<u>1,000</u>
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TOTAL BUILDING AND MAINTENANCE FUND REVENUE . . . . .		<u>\$ 178,792</u>	
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SAUK VALLEY COLLEGE

BUILDING AND MAINTENANCE FUND

PART II: ESTIMATED EXPENDITURES 1977-78

200-000-000 BUILDING AND MAINTENANCE FUND

270-000-000 Operation and Maintenance of Plant

270-000-544	- General Materials & Supplies	\$ 55,000	
270-000-550	- Conference & Meeting Expense	<u>1,000</u>	\$ 56,000

270-000-580 Capital Outlay

270-000-587	- Additional Equipment	<u>10,000</u>	10,000
271-000-530	- Contractual Services	<u>26,600</u>	26,600
276-000-571	- Gas Utilities	<u>99,800</u>	99,800
276-000-573	- Electricity	<u>116,000</u>	116,000

290-000-000 Institutional Support

292-000-560 Fixed Charges

292-000-561	- Rental	<u>1,000</u>	1,000
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299-000-600	Provision for Contingencies	<u>15,000</u>	<u>15,000</u>
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TOTAL BUILDING AND MAINTENANCE FUND BUDGET . . . . .			<u>\$ 324,400</u>
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1977		\$ 104,416
Revenue	\$ 178,792	
Less Expenditures	<u>-324,400</u>	
Excess of Revenue over Expenditures . . . . .		<u>(145,608)</u>
Estimated balance June 30, 1978 . . . . .		<u>(\$ 41,192)</u>

SAUK VALLEY COLLEGE

SITE AND CONSTRUCTION FUND

PART I: ESTIMATED REVENUE 1977-78

Other Sources

300-000-460	Facilities Revenue (Net)	\$ 60,000	
300-000-470	Interest on Investments	25,000	
300-000-499	Other Revenue	<u>-0-</u>	<u>\$ 85,000</u>

TOTAL SITE AND CONSTRUCTION FUND REVENUE . . . . .			<u>\$ 85,000</u>
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PART II: ESTIMATED EXPENDITURES 1977-78

INSTITUTIONAL SUPPORT

390-000-560 Fixed Charges

390-000-565	General Insurance	-0-	-0-
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390-000-580 Capital Outlay

390-000-582	Site Improvement	50,000	
390-000-583	New Buildings & Additions	45,000	
390-000-584	Building Improvements	5,000	
390-000-585	Equipment - Office	10,000	
390-000-586	Equipment - Instructional	10,000	
390-000-587	Equipment - Service	10,000	
390-000-589	Other Capital Outlay	<u>20,000</u>	<u>\$ 150,000</u>

TOTAL SITE AND CONSTRUCTION EXPENDITURES . . . . .			<u>\$ 150,000</u>
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1977		\$ 671,935
Revenue	\$ 85,000	
Less Expenditures	<u>-150,000</u>	
Excess of Revenue over Expenditures . . . . .		<u>(65,000)</u>
Estimated balance on hand June 30, 1978 . . . . .		<u>\$ 606,935</u>

SAUK VALLEY COLLEGE

BOND AND INTEREST FUND #1

PART I: ESTIMATED REVENUE 1977-78

400-000-410 Local Governmental Sources

400-000-411	Current Taxes	\$ 300,430	\$ 300,430
	(604,059,000 @ 5.075 @ 98%)		

400-000-470 Other Sources

400-000-470	Interest on Investments	<u>6,000</u>	<u>6,000</u>
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TOTAL BOND AND INTEREST FUND #1 REVENUE . . . . .			<u>\$ 306,430</u>
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PART II: ESTIMATED EXPENDITURES 1977-78

INSTITUTIONAL SUPPORT

490-000-560 Fixed Charges

490-000-563	Debt Principal Retirement	\$ 225,000	
490-000-564	Interest	74,700	
490-000-569	Other Fixed Charges	<u>500</u>	<u>\$ 300,200</u>

TOTAL BOND AND INTEREST FUND #1 EXPENDITURES . . . . .			<u>\$ 300,200</u>
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1977		\$ 154,168
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Revenue	\$ 306,430	
Less Expenditures	<u>300,200</u>	

Excess of Revenue over Expenditures . . . . .		<u>6,230</u>
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Estimated balance on hand June 30, 1978 . . . . .		<u>\$ 160,398</u>
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SAUK VALLEY COLLEGE

BOND AND INTEREST FUND #2

PART I: ESTIMATED REVENUE 1977-78

400-000-410 Local Governmental Sources

400-000-411	Current Taxes	<u>\$ 119,875</u>	\$ 119,875
	(604,059,000 @ 2.025 @ 98%)		

400-000-470 Other Sources

400-000-470	Interest on Investments	<u>1,200</u>	<u>1,200</u>
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TOTAL BOND AND INTEREST FUND #2 REVENUE . . . . .		<u>\$ 121,075</u>
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PART II: ESTIMATED EXPENDITURES 1977-78

INSTITUTIONAL SUPPORT

490-000-560 Fixed Charges

490-000-563	Debt Principal Retirement	\$ 115,000	
490-000-564	Interest	4,600	
490-000-569	Other Fixed Charges	<u>500</u>	<u>\$ 120,100</u>

TOTAL BOND AND INTEREST FUND #2 EXPENDITURES . . . . .		<u>\$ 120,100</u>
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1977	\$ 15,972
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Revenue	\$ 121,075
Less Expenditures	<u>-120,100</u>

Excess of Revenue over Expenditures . . . . .	<u>975</u>
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Estimated balance on hand June 30, 1978 . . . . .	<u>\$ 16,947</u>
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SAUK VALLEY COLLEGE

WORKING CASH FUND

PART I: ESTIMATED REVENUE 1977-78

790-000-470 Other Sources

790-000-415	Sale of Bonds	\$ 90,000	
790-000-470	Investment Income	<u>10,000</u>	<u>\$ 100,000</u>

TOTAL WORKING CASH FUND REVENUE . . . . .			<u>\$ 100,000</u>
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PART II: ESTIMATED EXPENDITURES 1977-78

790-000-500 Institutional Support

790-000-569	Miscellaneous Expense	<u>\$ 250</u>	<u>\$ 250</u>
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TOTAL WORKING CASH FUND EXPENDITURES . . . . .			<u>\$ 250</u>
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1977		\$ 592,665
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Revenue	\$ 100,000	
Less Expenditures	<u>250</u>	

Excess of Revenue over Expenditures . . . . .		<u>\$ 99,750</u>
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Estimated balance on hand June 30, 1978 . . . . .		<u>\$ 692,415</u>
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SAUK VALLEY COLLEGE BOOKSTORE

Budget for 1977-78

PART I: REVENUE

SALES:

Textbooks	\$ 168,000	
Supplies	20,685	
Miscellaneous	13,650	
Paperbacks	4,410	
Used Books	9,975	
Sales Tax Collected	<u>9,800</u>	\$ 226,520

Less Cost of Sales:

Textbooks	134,400	
Supplies	14,480	
Miscellaneous	10,250	
Paperbacks	3,000	
Used Books	7,500	
Sales Tax Paid	<u>9,604</u>	<u>179,234</u>

ESTIMATED GROSS PROFIT . . . . . \$ 47,286

PART II: EXPENDITURES

Salaries & Wages	\$ 18,060	
Employee Benefits	500	
Transportation	5,010	
Equipment	3,100	
Supplies	1,500	
Travel	1,000	
Telephone	300	
Dues & Subscriptions	220	
Auditing & Legal	250	
Other Expenses	<u>600</u>	<u>30,540</u>

EXCESS REVENUE OVER EXPENDITURES . . . . . \$ 16,746

PART III: Budget Summary

Fund Equity July 1, 1977 \$ 125,983

Revenue	\$ 226,520
Less Expenditures	<u>209,774</u>

Excess Revenue over Expenditures . . . . . 16,746

Estimated Fund Equity , June 30, 1978 . . . . . \$ 142,729

RESTRICTED PURPOSES FUND

PART I: ESTIMATED REVENUE

	<u>1976-77</u>	<u>1977-78</u>
<u>#201 Comprehensive Fee Income</u>		
<u>Summer, 1976</u>		<u>Summer, 1977</u>
6,675 x \$1.00                      \$ 6,675		5,607 x \$1.00                      5,607
<u>Fall, 1976</u>		<u>Fall, 1977</u>
21,010 x \$1.00                      31,010		26,547 x \$1.00                      26,547
<u>Spring, 1977</u>		<u>Spring, 1978</u>
30,615 x \$1.00 <u>30,615</u>		26,046 x \$1.00 <u>26,046</u>
	68,300	58,200
<u>Income from Admissions to Student Activities</u>		
#202 Athletics                      400		200
#203 Drama & Readers' Theatre                      3,000		2,500
#204 Cultural Events                      5,650		5,000
#205 Newspaper <u>-0-</u>		<u>200</u>
	<u>9,050</u>	<u>7,900</u>
 TOTAL ESTIMATED REVENUE	 <u>\$ 77,350</u>	 <u>\$ 66,100</u>

RESTRICTED PURPOSES FUND

PART II: ESTIMATED EXPENDITURES

	<u>1976-77</u>		<u>1977-78</u>	
#251 - Athletics (Palumbo)				
#252 - Athletics (Mabee)				
#253 - Athletics (Hartje)				
#254 - Athletics (Walrath)				
<u>Athletics</u>				
Officials	1,670		1,775	
Travel	6,625		6,630	
Meals & Hotel	3,790		3,665	
Awards	1,535		1,260	
Insurance	900		850	
Banquet	310		300	
Dues & Fees	<u>555</u>	15,385	<u>555</u>	15,035
<u>Rentals</u>				
Golf	450		450	
Tennis	200		200	
Indoor Track	<u>-0-</u>	650	<u>250</u>	900
<u>Supplies &amp; Cleaning</u>				
Basketball	220		157	
Baseball	490		470	
Golf	150		150	
Indoor Track	200		50	
Tennis	370		350	
Outdoor Track	-0-		175	
Wrestling	300		350	
Cross Country	<u>175</u>	1,905	<u>175</u>	1,877
<u>Miscellaneous</u>				
Scouting	100		100	
Clinics	<u>100</u>	<u>200</u>	<u>100</u>	<u>200</u>
		18,140		18,012
<u>#255 Men's Intramurals</u>				
Awards, Officials,				
Scorebooks	-0-		-0-	

	<u>1976-77</u>		<u>1977-78</u>	
<u>#256 Cheerleaders &amp; Pom Pon Squad</u>				
Jr. High Cheerleaders' Clinic	-9-		50	
Travel-Meals	400		150	
Home Games & Refreshments	-0-		40	
Insurance	-0-		-0-	
Uniforms	146		50	
Physicals	<u>54</u>	600	<u>60</u>	350
<u>#257 Speech Activities &amp; Readers' Theatre</u>				
Readers' Theatre	375		375	
Tournaments	<u>4,025</u>	4,400	<u>4,025</u>	4,400
<u>#258 Drama</u>				
Royalties	400		450	
Publicity	300		400	
Sets & Costumes	<u>1,800</u>	2,500	<u>1,850</u>	2,700
<u>#259 Music</u>				
Travel	1,050		1,100	
Meals	1,350		1,400	
Cleaning & Misc.	100		250	
Workshop Travel	<u>300</u>	2,800	<u>250</u>	3,000
<u>#260 Student Activities - Cultural-Social</u>				
Leadership	1,200		1,200	
Fine Arts	4,000		4,000	
Dances	400		300	
Speakers	5,000		4,500	
Pop Entertainment	3,500		2,500	
Wages	100		100	
Films	3,000		3,000	
Misc.	700		300	
Publicity	500		500	
Academic	100		100	
Summer Theatre	350		-0-	
Activities	<u>400</u>	19,250	<u>200</u>	16,700
<u>#262 Student Newspaper</u>		3,000		3,000
<u>#263 Student Magazine</u>		3,000		-0-

<u>#264 Associated Student Board</u>	<u>1976-77</u>		<u>1977-78</u>	
Clubs	-0-		-0-	
Supplies	200		200	
Publicity	250		250	
Special Events	1,350		1,050	
Pow Wow	800	800		
Christmas	500	200		
Seminars	50	50		
Miscellaneous	<u>1,000</u>	2,800	<u>1,000</u>	2,500
<u>#265 Musical</u>	-0-		-0-	
<u>#266 Women's Intercollegiate Activities</u>				
<u>Athletics</u>				
Officials	880		1,725	
Travel	2,900		3,300	
Meals	1,320		1,630	
Physicals	200		300	
Insurance	500		400	
Dues & Fees	<u>445</u>	6,245	<u>1,035</u>	8,390
<u>Supplies</u>				
First Aid	200		200	
Tennis	162		75	
Volleyball	392		75	
Basketball	392		105	
Softball	654		595	
Track	-0-		715	
Misc.	<u>1,915</u>	<u>3,715</u>	<u>275</u>	<u>2,040</u>
		9,960		10,430
<u>#267 Sauk Valley College Volunteers</u>	-0-		-0-	
<u>#268 Intramurals - Coed</u>				
Awards	300		107	
Coaches & Organizers	400		-0-	
Officials	300		122	
Equipment	600		71	
Supplies	<u>400</u>	2,000	<u>-0-</u>	300
<u>#270 Clubs</u>		2,000		2,200
<u>#298 Equipment</u>		1,500		500
<u>#299 Non-budgeted Contingencies</u>		<u>4,750</u>		<u>2,008</u>
TOTAL ESTIMATED EXPENDITURES . . . . .		<u>\$ 76,700</u>		<u>\$ 66,100</u>

PART III: BUDGET SUMMARY

Balance on hand July 1, 1977		\$ 29,319
Revenue	\$ 66,100	
Less Expenditures	<u>66,100</u>	
Excess of Revenue over Expenditures . . . . .		<u>-0-</u>
Estimated balance on hand June 30, 1978 . . . . .		<u>\$ 29,319</u>

SAUK VALLEY COLLEGE

CHILD CARE CENTER

1977-78

PART I: ESTIMATED REVENUE

Fees	\$ 11,000.00
Insurance	<u>200.00</u>
Total Revenue . . . . .	<u>\$ 11,200.00</u>

PART II: ESTIMATED EXPENDITURES

Salaries

Director	\$ 5,200.00
Assistant	<u>5,200.00</u>
Total Salaries . . . . .	\$ 10,400.00
Insurance . . . . .	200.00
Supplies . . . . .	500.00
Travel . . . . .	<u>100.00</u>
Total Expenditures . . . . .	<u>\$ 11,200.00</u>

NOTE: In addition to the above, a Child Care Center account is maintained which reflects a community contribution.. This account has been designated to be used for supplies, equipment, and other non-salaried items.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE August 22, 1977

## MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole G.E.C.  
President

RE: AGENDA ITEM #F-2a - AFFIRMATIVE ACTION PLAN

Attached is a copy of the Sauk Valley College Affirmative Action Plan prepared by the Affirmative Action Committee last spring.

Don Foster has agreed to be our Affirmative Action Officer for the next academic year and the attached memorandum from him indicates that the document prepared by the committee last spring should be officially approved and distributed.

I would suggest that the Board Members review this and formally approve the document at the next regular meeting. Following Board approval I will write a cover letter and provide copies for all staff members.

GEC/bg  
Enc.

# J-9a



# SAUK VALLEY COLLEGE

RECEIVED AUG 18 1977

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE August 18, 1977

## MEMORANDUM

TO: Dr. Cole

FROM: Don Foster

RE: SVC Affirmative Action Policy

After reading through the file on Affirmative Action and the A.A. Policy prepared by Dr. Bronsard and the A.A. Committee during the 1976-77 year, I have concluded that this policy should be adopted by the SVC Board of Trustees at the start of this present school year. By next spring the policy will be revised and updated through the effort of the 1977-78 Affirmative Action Committee and the Affirmative Action Officer.

It would appear that the A.A.C. last year was given the assignment to conduct a self study and prepare the SVC Affirmative Action Policy that would be adopted by the Board and implemented during the 1977-78 school year. This work was completed and you have been provided with a copy of the results of their effort. It would seem to me to be appropriate that the committee members whose names appear on the title page of the AA Policy receive the credit for the impressive amount of work that they put into this effort.

As soon as the SVC AA Policy is adopted you should appoint the members for the 1977-78 AAC so that the work can be carried on. After consulting with Claire Buschmann, Vice Chairman of the AAC last year, I would recommend that the existing committee members be reappointed for the 1977-78 year. The ASB will supply the name of a student member of the committee to replace Vickie Siebs.

Also on April 28, 1977 Joseph Califano, Secretary of H.E.W., signed the regulations implementing section 504 of the Rehabilitation Act of 1973. This action had the effect of bringing the handicapped under the policy of Affirmative Action as a seventh protected class. John Sagmoe has volunteered to chair a subcommittee under the AAC to conduct a self study of our institution in regard to possible discrimination against handicapped individuals. Thus, a lot of work is needed this year to implement and revise the existing policy. However, the college should be on record as having approved the AA Policy submitted by last years AA Committee.

Memorandum to: Dr. Cole  
August 18, 1977  
Page 2

Please note that there is a letter addressed to you from Dr. Bronsard dated April 29, 1977 asking you to write a cover memorandum for the AA Policy. He also requested that copies of the AA Policy be prepared for distribution to the people listed in his letter (29 copies according to my count).

If additional information is needed in regard to this recommendation please contact me.

sg

cc Claire Buschmann  
Dean Sagmoe

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE August 17, 1977

## MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole *G. E. C.*  
President

RE: APPROVAL OF CHANGE ORDERS - AGENDA ITEM #D-9

The attached memorandum from Dean Edison and letter from John McLane indicate over-expenditures in the original contract. These over-expenditures are traced to additional work completed in the remodeling of T-2 and the ceramics lab.

Indepth discussions with the administrators have revealed that none of them formally approved this additional work and that apparently the contractors made the changes after discussing it with the teachers who were going to use the area.

I personally visited the labs and feel that the changes improved the overall function of the labs and were probably necessary. I am not happy about the way the decision to do this extra work was made, however, I feel that we should agree to pay the extra amount. In general, the deans are very well pleased with the work and all of the contractors demonstrated sensitivity and responsibility in making these modifications.

### RECOMMENDATION:

The President recommends that the Board approve the change orders shown on the attached material for a net contract increase of \$2,871.25.

GEC/bg  
Enc.

*#D-9*

# SAUK VALLEY COLLEGE

RECEIVED AUG 10 1977

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 8-9-77

## MEMORANDUM

TO: President Cole

FROM: Robert Edison



*I have received the attached from John McLane indicating Change-Orders as included herewith in the amount of \$3,175.96, less a credit of \$304.71, for a net contract increase of \$2,871.25.*

*The explanations by Mr. McLane are contained in his letter, as well as authorizations which might have prevailed.*

*I would assume that this request must be approved by the Board of Trustees prior to payment.*

*Other than the folding door I would also assume that Dean Williams and Dean Bunch should be agreeable to the payment or should submit any complaint which they might have in reference to the completion of the project.*

**RE:fsb**

**Encl.**

July 28, 1977



Mr. Robert Edison  
Dean of Business Services  
Sauk Valley College  
R. R. 1  
Dixon, Illinois 61021

re: Remodeling and Alteration Work

Dear Mr. Edison:

Enclosed are detailed change orders as requested in your letter of July 13, 1977. The change orders and this letter should clarify things for you and The Board of Trustees.

CHANGE ORDER #1

Item 1 & 2 - The information given our office regarding the installation of the kiln did not indicate that these were required. During construction the ceramics instructor advised us that they were needed. We had assumed that the freestanding hoods over the kilns would be adequate exhaust for the room and combustion air would be provided from the area and normal infiltration.

Item 3 - The information from the kiln manufacturer calls for this type of flue. Our drawings and specifications called for a simpler type of flue, but we caught it prior to the contractors making up the flue and directed them to substitute the flue described in the change order.

CHANGE ORDER #2

Item 1 - This was not called for on the drawings, but was required.

Item 2 - Our drawings provided outlets as required for welding shop area as were shown on a sketch given us by the welding instructor and Dr. Williams. Apparently one additional MIG welder was added and the welding instructor asked that this be provided. We do not recall directing this work to be done.

Item 3 - Our drawings did not show these as the ceramics instructor did not indicate they were required. During construction however he did indicate they were needed.

Item 4 - We forgot to include this in the drawings and specs.

Item 5 - This is the required wiring for Item 1 - Change Order #1.



CHANGE ORDER #3 - See explanation on change order form. This was not shown on the drawings, but had to be moved.

CHANGE ORDER #4

Our drawings did not call for existing doors to be painted. When the painting was being completed however these doors really stood out from the newly painted walls and the painter was directed to paint them.

CHANGE ORDER #5 - See explanation on change order form for Item 1

Item 2 - Our drawings called for a new gas line into T2 to accomodate the gas kiln. Northern Illinois Gas had advised us that this would be required in order to obtain the required pressure for the kiln. After the contracts were signed and the project was underway they then came back to us saying that pressure increasing devices could be added to the existing gas service to give the desired pressure rather than the new service as previously stated.

Our office authorized the change orders with the exception of Change Order #2 - Item 2. In some instances we directed the change on the job site because a decision had to be made quickly to avoid delaying or stopping work on the project. In all cases, with the exception of painting the doors, we felt the changes had to be made and that there was really no choice in the matter. We directed the contractor to make the changes on a time and material plus overhead and profit basis as we felt this method would result in the lowest cost for the changes. Had we required the contractor to submit quotations for the change orders as they arose and then had to wait for the Boards approval the work would have been stopped completely on at least one occassion and certainly delayed in others, and the cost for the changes would probably have been higher.

Although no one actually told us the Board of Trustees must approve any Change Order we should have known that someone, other than the instructors, should authorize any proposed changes. I apologize for not reviewing the required procedures with you at the beginning of the project and regret any inconvenience we may have caused. It was certainly not our intent to confuse the matter or act beyond our authority. We felt we were representing the college in good faith and are satisfied that the change orders were required and were completed at a fair price to the College.

**McLane  
&  
McLane  
ARCHITECTS**

The enclosed payment Certificate #4 represents the amount now due Dean Wentling including the change orders and retains \$4,500.00 for the movable wall which is scheduled for shipment the first week of August. The exhaust fan at the spray booth has been installed and I've notified the contractor that the proposed change orders for the sheet metal around the processor and the removal of the floor outlets were not accepted.

Regarding the fan at the mixing area - the contractor and ourselves feel that the fan installed should be adequate, but the fan must be cleaned out periodically. He checked it after there was some complaint and found it badly clogged up which definitely reduced its effectiveness. If it is maintained properly and still does not do the job it should we will have it replaced.

If the change orders enclosed are approved by the Board of Trustees please have them signed, keep one copy of each for your records and return them to our office.

If you have any additional questions or would like me to attend the next Board meeting let me know. Thank you for your cooperation.

Truly yours,



John R. McLane Jr.

# McLANE & McLANE

# ARCHITECTS

96 GALENA AVENUE BOX 547 DIXON, ILLINOIS 61021 TELEPHONE (815) 284-6056

## PAYMENT CERTIFICATE

\$ 4,746.25

No. 4

Dixon, Ill., JULY 28 1977

To SAUK VALLEY COLLEGE

THIS IS TO CERTIFY that DEAN L. WENTLING - GENERAL CONTRACTOR

Contractor for the REMODELING AND ALTERATION WORK FOR

SAUK VALLEY COLLEGE is entitled to a payment of  
FOUR THOUSAND SEVEN HUNDRED FORTY SIX AND 25/100 DOLLARS,

Contract Price, \$ 42,015.00

Extra Work 3,175.96

Deductions 304.71

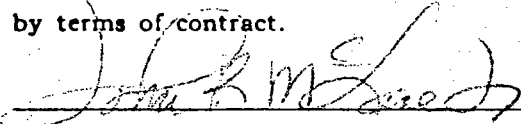
Total 44,886.25

Previous Issues 35,640.00

Present Issue 4,746.25

Balance 4,500.00

by terms of contract.



Architect.

Received amount of above certificate.

\$4500.00 RETAINED UNTIL FOLDING  
PARTITION IS INSTALLED

Remarks:



*Dean L. Wentling*

GENERAL CONTRACTOR

R.R. #3

Dixon, Illinois 61021

288-1763

July 25, 1977

McLane & McLane, Architects  
96 Galena Ave.  
Dixon, IL. 61021

RE; Sauk Valley College Alterations & Remodeling

Original Contract Sum- \$42,015.00

Change Order # 1-Mount Plumbing & Heating:

Total Extra-1956.98  
10% overhead & Profit-195.67  
Deduct for Vent-300.00  
TOTAL ADDITION

1,852.65

Change Order # 2-Dixon Commercial Electric:

1-Exhaust Fan-mixing area-170.71  
2-30 Amp. Disconnect, etc.-M.I.G.-239.41  
3-12-110-volt Duplex outlets-343.44  
4-220 Volt outlet for mixer-95.53  
5-Hookup exhaust-kiln room-99.58  
10% overhead & Profit-94.87  
TOTAL ADDITION

1,043.54

Change Order # 3-Dixon Commercial Electric:

Disconnect Fire Alarm, Etc.-179.34  
10% overhead & Profit-17.93  
TOTAL ADDITION

197.27

Change Order # 4-Norris Tucker, Painter:

Paint 7 wood doors-75.00  
10% overhead & Profit-7.50  
TOTAL ADDITION

82.50

Change Order # 5-Dixon Comm. Elec. & Mount Plumbing:

1-Dixon Comm. El.-Provide switch for exhaust fan at spray  
booth-63.90  
10% overhead & Profit-6.39  
2-Mount Plumb. & Htg.-Deduct for gas piping-375.00  
TOTAL DEDUCTION

(304.71)

Original Contract plus additions

\$44,886.25

Paid to date

-35,640.00

Balance

9,246.25

Retain for folding partition-4500.00

Request for payment

\$4,746.25

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE August 17, 1977

## MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole G.E.C.  
President

RE: AGENDA ITEM #F-1 - REFUND POLICY CHANGE

The attached memorandum from Dean Sagmoe summarizes the results of the Student Services Committee's recommendations on a new refund policy. It should be realized that this Student Services Committee was composed of students, faculty and administrators and that after a great deal of debate and discussion the following recommendations were made.

It was felt that the old policy penalized students who registered early and withdrew. This also placed an unnecessary administrative burden upon the college by having so many levels of refunds and an extended period of refund. The new policy is simple and straightforward and in the estimation of the Student Services Committee members more easily implemented.

It is designed to discourage students from entering limited enrollment classes and then dropping-out at a time when it is too late for someone else to fill the empty seat.

GEC/bg  
Enc.

# J-1

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE August 16, 1977

## MEMORANDUM

TO: Dr. George E. Cole

FROM: John E. Sagmoe

At the conclusion of the Spring 1977 Semester, the Student Services College Committee which consisted of faculty, students and administration completed their business for the year and forwarded the following revised refund policy with a recommendation that it be implemented for the Fall 1977 Semester.

### REFUND POLICY

#### Regular Academic Year

100% - Until first day of classes

80% - First two weeks of classes

0% - Following this period

#### Summer Session

100% - Until first day of classes

80% - Through the first week

0% - Following this period

On behalf of the Student Services Committee, I would offer the following clarification. A significant number of the student body preregisters (in excess of 70 percent) for the fall and spring semesters. Under the old policy, students only received a 90 percent refund if they dropped classes during registration week. Thus, it was possible for a preregistered student to lose 10 percent of his tuition prior to beginning classes at Sauk Valley College.

The original refund policy had been in effect since 1966. In the early years of the college, no preregistration activities were conducted and the college experienced large numbers of students on registration day. It is now the practice of the college to provide preregistration services and offer more comprehensive counseling and advising services. This process enables students to make more realistic decisions over a longer period of time. Classes are also reserved for preregistered students.

Memo To: Dr. George E. Cole  
August 16, 1977  
Page #2

It was the general feeling of the committee that the original policy discriminated against preregistered students.

In view of the fact that this policy was reviewed in depth by faculty, students and administration, and since it does reflect a change in policy, I would suggest that this be submitted to the Board for approval, effective the Fall 1977 Semester.

JES/vld  
Enclosures

MINUTES OF STUDENT SERVICES COMMITTEE MEETING  
SAUK VALLEY COLLEGE - MARCH 9, 1977

The Student Services Committee met at 12:00 NOON on Wednesday, March 9, 1977, in Room 2K2. The meeting was called to order at 12:05 PM by Chuck Walrath, Chairman.

Members present: Claire Buschmann                      Chuck Walrath  
Wayne Holland                      Mack Warren  
Dick Holtam                      Dave Youker  
Janet Kime  
Ron Marlier  
John Sagmoe

Members absent: Claire Holmberg                      Morris Cornstubble(student)  
Irene Mitchell                      Joe Davis(student)  
Irv Parke                      Mike Gray(student)  
Mike Seguin                      Eric Johnson(student)  
Dave Hooks(student)

Others in Attendance: Dr. George E. Cole, President  
Harriet Hastings, Registrar  
Robert Edison, Dean of Business Services

1. Much discussion took place regarding the new suggested refund policy which was passed last meeting. Most of the activity centered around the "candor" of Mr. Holland on the subject.

A motion by Mr. Holland to enforce that the refund policy for 80% start the first official day of classes, rather than the student's first day of class. Discussion followed, then a vote of 6-YES, and 2-NO.

2. Discussion about delayed payment policy-- Mr. Marlier was asked to prepare a written rationale for the next meeting to support his feelings for a delayed payment policy.

ADJOURNMENT: The meeting was adjourned at 1:05 PM.

Respectfully submitted,

Mack Warren  
Acting Secretary

MINUTES OF STUDENT SERVICES COMMITTEE MEETING  
SAUK VALLEY COLLEGE - FEBRUARY 2, 1977

The Student Services Committee met at 12:00 Noon on Tuesday, February 2, 1977 in Room 2K2. The meeting was called to order at 12:05 p.m. by Chuck Walrath, Chairman.

Members present: Claire Buschmann                      Chuck Walrath  
Wayne Holland                                      Mack Warren  
Claire Holmberg                                   Morris Cornstubble(student)  
Dick Holtam                                        Joe Davis(student)  
Ron Marlier                                        Mike Grey(student)  
John Sagmoe                                        Eric Johnson(student)  
Mike Seguin

Members absent: Janet Kime  
Irene Mitchell  
Irv Parke  
Dave Youker  
Dave Hooks(student)

Others in Attendance: Robert Edison, Dean of Business Services  
Harriet Hastings, Registrar

1. Dave Hooks and Eric Johnson are the two new student members replacing Liz Mammen and Jeff Davison.
2. Action on Permanent Secretary - Tabled:  
Acting Secretary, Mike Grey

OLD BUSINESS:

3. Student Review Board - Getting a list of students from Loran Eatman, ASB President for the Student Review Board: Tabled.
4. Refund Policy - It was stated by Harriet Hastings that the Refund Policy had not been changed since the beginning of the institution. It was suggested that this was the reason for some of the problems incurred.

It was also stated that policies are made to be used, too many exceptions would endanger the policy.

Motion made by Wayne Holland that the Student Services Committee would like to see the policy as:

Regular Semesters

- 100% - Until regular registration
- 90% - During registration
- 80% - During the Add-Drop period
- 0% - Following this period

This motion was seconded by Mike Grey. Motion defeated.

Then another motion was made by Wayne Holland that we state the policy as follows:

Regular Semesters

- 100% - Until first day of classes
- 80% - First two weeks
- 0% - Following this period

This motion was seconded by Claire Holmberg. Motion passed - 9-2.

Motion was made by Ron Marlier to state Summer school policy to read:

- 100% - Until first day of classes
- 80% - Through the first week
- 0% - Following this period

This motion was seconded by Wayne Holland. The motion passed 8-2, with one abstention.

5. Suggested for next meeting's agenda -

- A) Payment deadlines for pre-registration
- B) Delayed payment policy
- C) Ask for representatives from Business Ofc., Registrar, Data Processing Center, and Student Services to attend next meeting.

ADJOURNMENT:

The meeting was adjourned at 12:55 p.m.

Respectfully submitted,

Mike Grey  
Acting Secretary

ORIGINAL REFUND POLICY

REGULAR ACADEMIC YEAR

Period during which classes  
are officially dropped  
during a regular semester

Percentage of Tuition Refunded

Registration week . . . . .	90%
First week of classes . . . . .	80%
Second week of classes . . . . .	60%
Third week of classes . . . . .	40%
Fourth week of classes . . . . .	20%
Fifth week of classes or later . . . . .	NONE

SUMMER SESSION

Registration week . . . . .	90%
First week of classes . . . . .	75%
Second week of classes . . . . .	50%
Third week of classes or later . . . . .	NONE



February 2, 1977

MEMORANDUM

TO: Student Services Committee  
FROM: John Sagmoe  
SUBJECT: SUMMARY OF AREA COMMUNITY COLLEGE REFUND POLICIES

Rock Valley Community College -

100% Refund - First 12 calendar days  
No Refund After

Blackhawk Community College -

100% Refund - Until first day of class  
80% Refund - First two weeks  
No Refund After

Highland Community College -

100% Refund - First two weeks  
No Refund After

Kishwaukee Community College -

80% Refund - First week  
60% Refund - Second week  
40% Refund - Third week  
No Refund After

Sauk Valley College -

90% Refund - Registration week  
80% Refund - First week of classes  
60% Refund - Second week of classes  
40% Refund - Third week of classes  
20% Refund - Fourth week of classes  
No Refund After

JES/vld

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE August 22, 1977

## MEMORANDUM

TO: SVC Board of Trustees

FROM: Dr. George E. Cole C.E.C.  
President

RE: AGENDA ITEM #D-10 - APPROVAL OF COOPERATIVE AGREEMENT  
WITH KISHWAUKEE COLLEGE

The attached supplemental material provided by Dr. Williams demonstrates that we have completed the details of our joint agreement with Kishwaukee College. This agreement was approved earlier by their Board of Trustees.

In my opinion this agreement would benefit both Kishwaukee and Sauk Valley. Their Agriculture Mechanics and Ornamental Horticulture Programs are very popular and have attracted several of our students each semester. In return our Food Preparation, Medical Laboratory Technician, Construction Technology, Library Technology, Human Services and Cosmetology Programs are also well-known and have attracted students from their college.

This agreement will allow students to attend these programs without the payment of charge-back by either college.

### RECOMMENDATION:

The President recommends that the Board approve the attached joint agreement between Kishwaukee College and Sauk Valley College.

GEC/bg  
Enc.

#18-10

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE August 19, 1977

## MORANDUM

Dr. Cole

DM: Dr. Williams

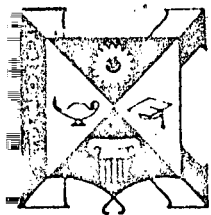
Attached you will find the Joint Agreement which has been worked out with Kishwaukee College and approved by their Board of Trustees.

As you can see, we are agreeing to send our students to their Agriculture Mechanics and Ornamental Horticulture programs. This is a direct result of our decreasing enrollment in Agriculture and the loss of Tom Hammer, Instructor, during the summer.

I recommend approval of this Joint Agreement at our next regularly scheduled meeting of the Board of Trustees.

lm

enc.



# KISHWAUKEE COLLEGE

MALTA, ILLINOIS 60150 TELEPHONE 815-825-2086

Office of the Dean of Instruction

August 15, 1977

RECEIVED  
AUG 18 1977

Ofc of Dean of Career Education

Dr. Ron Williams  
Dean of Career Education  
Sauk Valley College  
Rural Route 1  
Dixon, IL 61021

Dear Dr. Williams:

Enclosed please find two copies of the proposed compact agreement which we previously discussed by telephone.

As you will note, our Board of Trustees approved this agreement on August 9, 1977, and it is signed accordingly. Assuming there have not been any misunderstandings, and your Board of Trustees approves it on August 22, please return a signed copy to my office.

Sincerely,

*Donald P. Higgs*  
Donald P. Higgs

DH:cb

A JOINT EDUCATIONAL AGREEMENT

BETWEEN

KISHWAUKEE COLLEGE AND SAUK VALLEY COLLEGE

THIS AGREEMENT is entered into this 22nd day of August, 1977, by and between the BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 523, KISHWAUKEE COLLEGE, hereinafter referred to as KISHWAUKEE, and the BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 506, SAUK VALLEY COLLEGE, hereinafter referred to as SAUK VALLEY, for the expressed purpose of providing additional educational programs to the students of each district involved in this agreement.

Programs included under this Agreement are:

By: KISHWAUKEE COLLEGE

Agriculture Mechanics

All degree and certificate program options

Ornamental Horticulture

All degree and certificate program options

By: SAUK VALLEY COLLEGE

Food Preparation

All degree and certificate program options

Medical Laboratory Technician

All degree and certificate program options

Construction Technology

All degree and certificate program options

Library Technology

All degree and certificate program options

Human Services

All degree and certificate program options

Cosmetology

WITNESSETH:

WHEREAS, it is the desire of the parties hereto to expand educational services to the greatest number of students in each district served by the parties, and

WHEREAS, by means of this Agreement, the Parties hereto desire to share programs of each institution and thereby maximize the utilization of the finances, facilities, equipment, and personnel of each institution, and by so doing, provide educational services that might otherwise be impracticable for either of the parties individually:

NOW, THEREFORE, in consideration of the mutual covenants herein-after contained, the Parties hereto agree as follows:

1. INSTITUTIONAL IDENTIFICATION

For the purposes of the Agreement, the college district sending the students to another college will be referred to as the "Sending College", and the college receiving students from another college district will be referred to as the "Receiving College."

2. TERMS OF AGREEMENT

Any educational program offered by the parties to this Agreement shall be an approved program by the Illinois Community College Board at the "Receiving" institution.

3. EFFECTIVE DATE OF AGREEMENT

This Agreement shall become effective at the start of the fall semester of 1977.

4. DURATION OF AGREEMENT

This Agreement shall remain in effect unless and until one of the Parties notifies the other of a desire to terminate the Agreement.

termination would then occur thirty (30) days after the date of notification. In the event of termination, students who have entered an educational program under the Agreement shall be allowed to complete the program under the terms of the Agreement.

5. AMENDMENTS TO AGREEMENT

Amendments and/or revisions to this Agreement may be made at any time by mutual consent of all parties in writing. Such amendments and/or revisions shall be prepared in the form of an addendum agreement. The procedure for approval of such addenda and/or revisions shall follow the same procedure employed in securing approval by all parties in the original cooperative agreement.

6. CLASS SCHEDULES

Schedules of classes will be exchanged by the two schools.

7. REGISTRATION

Students shall register at the "Receiving" college and shall be considered members of that district for the terms of their enrollments. Courses taken at the "Sending" college must be part of the student's program of studies and approved by the "Receiving" college. Upon successful completion, approved courses taken at the "Sending" college would be acceptable for transfer to the "Receiving" college for completion of the program.

8. ADDITIONAL EDUCATIONAL SERVICES

The "Receiving" college shall provide access to its Learning Resources Center and other instructional resources for students from the "Sending" college, equal to those provided for any other student at its campus.

The "Receiving" college shall also provide counseling, guidance, and other services that will facilitate the learning process.

Courses, seminars, workshops and in-service programs related to any educational program bound by this Agreement may be offered within the district confines of any "Receiving" or "Sending" institution with the consent of both districts. Said programs may be carried on singly by the "Sending" or "Receiving" institution or jointly by both "Sending" and "Receiving" institutions.

9. STUDENT-RECOGNITION OF COMPLETION

The "Receiving" college shall maintain all admission records and transcripts and shall issue any and all degrees or certificates to the students completing the educational programs.

10. SCHOLARSHIPS AND STUDENT ACTIVITIES

The "Receiving" college shall be considered the home district for athletic eligibility and/or any other activity where the student officially represents an institution as well as for military and Illinois State Commission Scholarships.

11. RECORDS

The "Receiving" college shall maintain appropriate records for students from the "Sending" college in accordance with standard procedures while that student is in attendance in the "Receiving" institution and will provide copies of said records to the "Sending" college at the request of the student concerned.

12. PUBLICITY

Any educational program offered through this Agreement shall be duly publicized in the participating district catalog and other informative brochures consistent with institutional policy or all



ther similar publicity.

3. STUDENT ENROLLMENTS

For the programs covered under this Agreement, the Kishwaukee and Rock Valley districts are considered one district.

4. IDENTIFICATION OF CONDITIONS OF AGREEMENT TO STUDENTS

It shall be the responsibility of the "Sending" college to identify the terms of this Agreement to their students going to a "Receiving" college. Said students shall be responsible for all normal operating rules and conditions of the campus he is on at any given time.

5. REIMBURSEMENT

The "Receiving" college shall be eligible to file all claims for reimbursement for any student enrolled in their classes from a "Sending" college.

6. INSURANCE

Students at the "Receiving" college shall be covered by the terms of their liability insurance while on the premises of the "Receiving" college.

17. EMERGENCIES

In the event of an emergency:

(a) proper first aid practices should be employed by the

"Receiving" college, and

(b) next-of-kin or designated individual shall be notified.

18. TRANSPORTATION

Students shall be responsible and liable for their own transportation to and from both "Sending" and "Receiving" colleges.

9. EDUCATIONAL CHARGES FOR SERVICES RENDERED

No charge backs will be made by the "Receiving" college to the "Sending" college for students attending under the provisions of the agreement. For the purposes of construction space support, FTE enrollment in the classes taken at the "Receiving" institution shall be reported by the "Receiving" institution.

Students enrolled at Kishwaukee College in educational programs covered by this Agreement will be charged tuition at the higher rate charged by Kishwaukee or Sauk Valley.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in two (2) counterparts, each of which shall be deemed an original, as of the date and year first above written.

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 523

: John G. Roberts Chairman of the Board  
: W. Lamar Fly President  
test: James Swinton  
ate: 8/9/77

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 506

Y: \_\_\_\_\_ Chairman of the Board  
Y: \_\_\_\_\_ President  
ttest: \_\_\_\_\_  
ate: \_\_\_\_\_

LAW OFFICES  
**FRANKE AND MILLER**  
A PROFESSIONAL CORPORATION

2211 CONNECTICUT MUTUAL BUILDING • 33 NORTH DEARBORN STREET • CHICAGO, ILLINOIS 60602

ALLYN J. FRANKE  
RALPH MILLER  
JOHN H. HAGER  
LEO J. ATHAS  
RICHARD H. WATSON

TELEPHONE  
(312) 782-5042

August 24, 1977

Mr. Robert Edison  
Dean of Business Services  
R. R. 1, Sauk Valley College Dist. 506  
Dixon, IL 61021

Re: Donovan v. Coll Dist. 506, et al.

Dear Mr. Edison:

Our records indicate that in the forepart of May of this year we mailed you copies of all of the executed acquittance papers. However, there was a substantial flurry of correspondence passing back and forth at that time and we may inadvertently have overlooked enclosing certain pertinent documents. Pursuant to Mr. Castendyck's request, therefore, we enclose herewith the following series of acquittance papers and related documents:

(a) April 26, 1977 letter from plaintiff's counsel (Artwick) to all defense counsel.

(b) Order and Stipulation of Dismissal executed by counsel for all parties and entered by United States District Judge John Powers Crowley April 21, 1977.

(c) Joint and Mutual Release executed by all parties, April 18 through April 20, 1977.

(d) Minute Order dated April 21, 1977, docketed April 22, 1977, reflecting entry of dismissal order on April 21 by Judge Crowley.

We trust that these documents will meet the requirements of your auditors. The enclosures are, of course, xero-graphic reproductions of the originals. We do not have in our

FRANKE AND MILLER

Mr. Edison

-2-

August 24, 1977

files any of the original documents bearing the original signatures. However, the undersigned has seen and examined the originals and is well aware that the xerographic reproductions are true and correct in all respects.

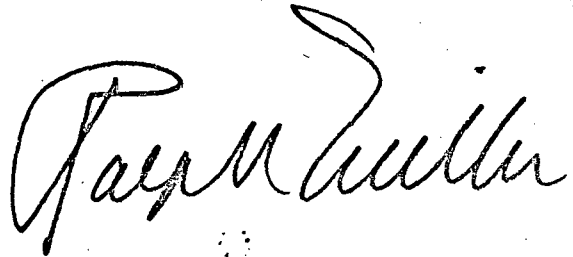
Yours very truly,

FRANKE AND MILLER

Ralph Miller/mc  
enc.

cc: Mr. Castendyck  
w/encl.

By

A handwritten signature in cursive script, appearing to read "Ralph Miller". The signature is written in dark ink and is positioned to the right of the word "By".

# SIDLEY & AUSTIN

ONE FIRST NATIONAL PLAZA  
CHICAGO, ILLINOIS 60603

TELEPHONE 312: 329-5400

CABLE: NORWIL-TELEX 25-4364

1730 PENNSYLVANIA AVENUE, N.W.

WASHINGTON, D. C. 20006

TELEPHONE 202: 872-1730

TELEX 89-463

Founded in 1866 as  
Williams & Thompson

April 26, 1977

John W. Gustafson, Esq.  
Yates, Goff, Gustafson  
Sheridan & Been  
One First National Plaza  
Room 3175  
Chicago, Illinois 60603

Peter C. John, Esq.  
Isham, Lincoln & Beale  
Suite 4300  
One First National Plaza  
Chicago, Illinois 60603

Dennis M. O'Brien, Esq.  
Schipper, Betar, Lamendella,  
& O'Brien  
79 West Monroe Street  
Room 801  
Chicago, Illinois 60603

Ralph Miller, Esq.  
Franke & Miller  
33 North Dearborn Street  
Room 2211  
Chicago, Illinois 60602

Re: Donovan v. I.B.A. et al. - 72 C 1237

Gentlemen:

Enclosed please find a copy of the executed Joint and Mutual Release and a copy of the executed Order and Stipulation of Dismissal which was signed by Judge Crowley.

Very truly yours,

*Frederic J. Artwick*  
Frederic J. Artwick

FJA/tj  
Enclosures

IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF ILLINOIS  
EASTERN DIVISION

DONOVAN CONSTRUCTION COMPANY OF  
MINNESOTA, a Minnesota corporation,

Plaintiff,

vs.

ILLINOIS BUILDING AUTHORITY, SAUK  
VALLEY COLLEGE, JUNIOR COLLEGE  
DISTRICT NO. 506, both bodies  
politic and corporate, and DURRANT,  
DEININGER, DOMMER, KRAMER, GORDON,  
and CAUDILL, ROWLETT, SCOTT, both  
partnerships,

Defendants.

ILLINOIS BUILDING AUTHORITY and  
THE BOARD OF TRUSTEES OF JUNIOR  
COLLEGE DISTRICT NO. 506, LEE  
et al. COUNTIES,

Counterplaintiffs,

vs.

DONOVAN CONSTRUCTION COMPANY OF  
MINNESOTA,

Counterdefendant.

No. 72 C 1237

ORDER AND STIPULATION OF DISMISSAL

It is hereby stipulated and agreed by and between the parties hereto, through their attorneys, that all causes of action, including but not limited to, the complaints, counter-claims, potential cross actions or potential cross complaints.

in this cause be dismissed with prejudice, all matters in controversy having been compromised and settled, and that each party shall bear his own costs.

AG EED:

Donovan Construction Company of Minnesota

By Frederic J. Antwick  
Its Attorney

Durrant, Deininger, Dommer, Kramer, Gordon

By John W. Gustafson  
Its Attorney

Caudill, Rowlett, Scott

By John F. Scott  
Its Attorney

Illinois Building Authority

By Samuel M. McKee  
Its Attorney

Board of Trustees of Junior College District  
No. 506 Sauk Valley College

By Harold Miller  
Its Attorney

ORDERED:

Shepherd Rowlett  
District Judge

Dated: April 21, 1977



JOINT AND MUTUAL RELEASE

WHEREAS, Donovan Construction Company of Minnesota (hereinafter "Donovan") was the general contractor of the Sauk Valley College constructed in 1968-1971 in the Sterling, Illinois area; and

WHEREAS, Durrant, Deininger, Dommer, Kramer, Gordon (hereinafter "DDDKG") and Caudill, Rowlett, Scott (hereinafter "CRS") were the architects for the design and construction of the Sauk Valley College; and

WHEREAS, the Illinois Building Authority (hereinafter "IBA") is the owner of the Sauk Valley College, and the Board of Trustees of Junior College District No. 506 (hereinafter "Board") is the user and lessee of the Sauk Valley College; and

WHEREAS, an action was brought by Donovan against DDDKG, CRS, IBA and the Board alleging damages for delays and extra costs caused by the various defendants and also delays and extra costs due to alleged errors or omissions in the design, specifications; and a counterclaim was brought by the IBA and the Board against Donovan for damages due to alleged faulty construction, and whereas the same parties may have potential claims for damages or extra costs against the architects (DDDKG, CRS), all arising out of the design and construction of the Sauk Valley College, in a case filed in the United States District Court for

the Northern District of Illinois, Eastern Division, No. 72 C 1237, entitled Donovan Construction Co. v. Illinois Building Authority, et al.; and

WHEREAS, all parties to said action have compromised and settled any and all claims (potential and actual) against each other arising out of the design and construction of the Sauk Valley College pursuant to the complaint and counterclaim upon the following terms and conditions:

1. Donovan agrees to relinquish any and all claims (potential and actual) stated against DDDKG, CRS, IBA and Board including but not limited to those claims arising out of the design, preparation of plans and specifications, inspection or supervision of construction, and construction of the Sauk Valley College in its complaint and amended complaints; and

2. DDDKG and CRS, and their insurer, CNA, agree to pay to Donovan the sum of \$100,000; and

3. IBA agrees to relinquish any and all claims (potential and actual) stated against Donovan arising out of the design and construction of the Sauk Valley College in its counterclaim; IBA further agrees to relinquish any claims it has against DDDKG and CRS including but not limited to those claims arising out of the design, preparation of plans and speci-

fications, inspection or supervision of construction, and construction of the Sauk Valley College; IBA also agrees to intercede and exert its best efforts to induce all appropriate agencies, including the Capital Development Board and the Illinois General Assembly to appropriate \$100,000 to effectuate needed repairs to the Sauk Valley College; and

4. The Board agrees to relinquish any and all claims (potential and actual) stated against Donovan arising out of the design and construction of the Sauk Valley College in its counterclaim; the Board further agrees to relinquish any claims it has against DDDKG and CRS including but not limited to those claims arising out of the design, preparation of plans and specifications, inspection or supervision of construction, and construction of the Sauk Valley College; the Board also agrees that it will assume at least \$100,000 of the cost of repairing and maintaining the Sauk Valley College.

WHEREFORE, in consideration of the agreements and monies set forth above, and other good and valuable considerations, receipt of which is hereby acknowledged,

(a) Donovan has remised, released and forever discharged and, does, for its successors and assigns, remise, release and forever discharge DDDKG, CRS, and their insurer, CNA Insurance Company, IBA and Board, their predecessors, successors and assigns; and

(b) IBA and College have remised, released and forever discharged and, do, for their predecessors, successors and assigns, remise, release and forever discharge Donovan, DDDKG and CRS, and their insurer, CNA Insurance Company, their predecessors, successors and assigns; and

(c) DDDKG and CRS have remised, released and forever discharged and, do, for their predecessors, successors and assigns, remise, release and forever discharge Donovan, IBA and Board, their predecessors, successors and assigns,

of and from all manner of actions, causes of action, suits, debts, sums of money, accounts, reckonings, bonds, bills, specialities, covenants, controversies, agreements, promises, variances, trespasses, damages, judgments, executions, claims and demands, whatsoever, in law or in equity, including but not limited to those claims arising out of the design, preparation of plans and specifications, inspection or supervision of construction, or construction of the Sauk Valley College in the Sterling, Illinois area in 1968-1971, which they now have or ever had, including but not limited to Case No. 72 C 1237 in the United States District Court for the Northern District of Illinois, Eastern Division, entitled Donovan Construction Co. v. Illinois Building Authority, et al., or which their successors or assigns

hereafter may have, by reason of said matters, at any time from the beginning of the world to the date hereof.

Donovan Construction Company of Minnesota

By Frederic J. Antinich  
Its Attorney

Dated: April 18, 1977

Durrant, Deininger, Dommer, Kramer, Gordon

By John W. Hestegron  
Its Attorney

Dated: April 18, 1977

Caudill, Rowlett, Scott

By [Signature]  
Its Attorney

Dated: April 18, 1977

Illinois Building Authority

By [Signature]  
Its Attorney

Dated: April 19, 1977

Board of Trustees of Junior  
College District No. 506

By [Signature]  
Its Attorney

Dated: 4/20/77

UNITED STATES DISTRICT COURT, NORTHERN DISTRICT OF ILLINOIS  
EASTERN DIVISION

Name of Presiding Judge, Honorable

JOHN POWERS CROWLEY

Cause No. 72 C 1237

Date April 21, 1977

Title of Cause

DONOVAN CONSTRUCTION CO v. ILLINOIS BUILDING AUTHORITY

Brief Statement  
of Motion

Order

The rules of this court require counsel to furnish the names of all parties entitled to notice of the entry of an order and the names and addresses of their attorneys. Please do this immediately below (separate lists may be appended).

Names and  
Addresses of  
moving counsel

Representing

Names and  
Addresses of  
other counsel  
entitled to  
notice and names  
of parties they  
represent.

Reserve space below for notations by minute clerk

Enter order and stipulation of dismissal. (DRAFT)

(draft contained in stipulation)

Hand this memorandum to the Clerk.

Counsel will not rise to address the Court until motion has been called.

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	127,283.00	127,283.00	127,283.00	.00	127,305.00	22.00	22.00
DIV OF BUSINESS CONTR SERV	2,677.58	2,677.58	2,677.58	.00	3,600.00	922.42	922.42
DIV OF BUSINESS SUPPLIES	3,166.01	3,166.01	3,107.62	58.39	6,800.00	3,633.99	3,633.99
DIV OF BUSINESS CONF & MEETING	2,138.50	2,138.50	2,150.50	12.00 CR	1,600.00	538.50 CR	538.50 CR
FOOD SERVICES CONTR SERV	40.00	40.00	40.00	.00	250.00	210.00	210.00
FOOD SERV SUPPLIES	425.30	425.30	425.30	.00	1,175.00	749.70	749.70
FOOD SERV CONF & MEETINGS	78.65	78.65	78.65	.00	375.00	296.35	296.35
DIV OF AGRIC SALARIES	32,574.96	32,574.96	32,574.96	.00	32,575.00	.04	.04
DIV OF AGRIC CONTR SERV	.00	.00	.00	.00	200.00	200.00	200.00
DIV OF AGRIC SUPPLIES	1,839.79	1,839.79	1,894.29	54.50 CR	2,100.00	260.21	260.21
DIV OF AGRIC CONF & MEETING	637.83	637.83	637.83	.00	700.00	62.17	62.17
DIV OF INDUS ED SALARIES	85,674.96	85,674.96	85,674.96	.00	85,675.00	.04	.04
DIV OF INDUS ED CONTR SERV	131.03	131.03	131.03	.00	1,650.00	1,518.97	1,518.97
INDUS ED SUPPLIES	15,119.88	15,119.88	14,753.34	366.54	16,581.00	1,461.12	1,461.12
INDUS ED CONF & MEETINGS	760.43	760.43	760.43	.00	1,590.00	829.57	829.57
VOC ED EQUIPMENT	653.30	653.30		653.30		653.30 CR	653.30 CR
COSMETOLOGY CONTR SERV	43,633.29	43,633.29	41,933.29	1,700.00	26,000.00	17,633.29 CR	17,633.29 CR
COSMETOLOGY SUPPLIES	10.35	10.35	4.50	5.85	140.00	129.65	129.65
COSMETOLOGY CONF & MEETINGS	.00	.00		.00	57.00	57.00	57.00
HUMAN SERV ADMIN SALARIES	18,412.08	18,412.08	17,644.91	767.17	18,412.00	.08 CR	.08 CR
HUMAN SERV CONTR SERV	285.00	285.00	285.00	.00	350.00	65.00	65.00
HUMAN SERV SUPPLIES	811.80	811.80	789.52	22.28	1,250.00	438.20	438.20
HUMAN SERV CONF & MEETINGS	687.99	687.99	687.99	.00	550.00	137.99 CR	137.99 CR
HUMAN SERVICES EQUIPMENT	141.00	141.00		141.00		141.00 CR	141.00 CR
DIV OF SOC SCI SALARIES	111,799.92	111,799.92	111,799.92	.00	111,800.00	.08	.08
KDIV OF SOC SCI CONTR SERV	.00	.00		.00	120.00	120.00	120.00
SOC SCI SUPPLIES	2,030.92	2,030.92	1,893.89	137.03	2,887.00	856.08	856.08
SOC SCI CONF & MEETINGS	752.66	752.66	752.66	.00	963.00	210.34	210.34
LAW ENF ADMIN SALARIES	17,608.54	17,608.54	16,793.33	815.21	19,565.00	1,956.46	1,956.46
LAW ENF INSTR SALARIES	13,350.06	13,350.06	13,350.06	.00	13,350.00	.06 CR	.06 CR
LAW ENF CONTR SERV	.00	.00		.00	250.00	250.00	250.00
LAW ENF SUPPLIES	4,923.84	4,923.84	4,792.37	131.47	4,937.00	13.16	13.16
LAW ENF CONF & MEETINGS	1,528.25	1,528.25	1,528.25	.00	1,960.00	431.75	431.75
LAW ENF EQUIPMENT	655.00	655.00		655.00		655.00 CR	655.00 CR
LIBRARY TECH SUPPLIES	92.48	92.48	92.48	.00	400.00	307.52	307.52
DIV OF HUMANITIES SALARIES	150,624.84	150,624.84	150,624.84	.00	150,625.00	.16	.16
HUMANITIES SUPPLIES	1,277.70	1,277.70	1,236.17	41.53	2,500.00	1,222.30	1,222.30
HUMANITIES CONF & MEETINGS	1,224.47	1,224.47	1,223.03	1.44	962.00	262.47 CR	262.47 CR

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ART DEPT SALARIES	15,199.98	15,199.98	15,199.98	.00	15,200.00	.02	.02
ART DEPT CONTR SERV	180.00	180.00	180.00	.00	330.00	150.00	150.00
ART DEPT SUPPLIES	684.35	684.35	142.99	541.36	1,560.00	875.65	875.65
ART DEPT CONF & MEETINGS	93.50	93.50	93.50	.00	121.00	27.50	27.50
ART DEPT EQUIPMENT	490.00	490.00		490.00		490.00 CR	490.00 CR
MUSIC DEPT SALARIES	30,649.92	30,649.92	30,649.92	.00	30,650.00	.08	.08
MUSIC DEPT CONTR SERV	455.00	455.00	455.00	.00	700.00	245.00	245.00
MUSIC DEPT SUPPLIES	1,724.90	1,724.90	1,713.94	10.96	1,740.00	15.10	15.10
MUSIC DEPT CONF & MEETINGS		.00		.00	242.00	242.00	242.00
MUSIC DEPT EQUIPMENT	355.87	355.87		355.87		355.87 CR	355.87 CR
DIV OF MATH SCI SALARIES	137,600.36	137,600.36	137,600.36	.00	137,600.00	.36 CR	.36 CR
MATH SCI CONTR SERV		.00		.00	200.00	200.00	200.00
MATH SCI SUPPLIES	8,752.36	8,752.36	8,328.23	424.13	9,234.00	481.64	481.64
MATH SCI CONF & MEETINGS	456.30	456.30	85.30	371.00	462.00	5.70	5.70
MATH SCI EQUIPMENT	5,864.40	5,864.40		5,864.40		5,864.40 CR	5,864.40 CR
MED LAB TECH SALARIES	19,980.00	19,980.00	19,140.00	840.00	20,160.00	180.00	180.00
MED LAB TECH CONTR SERV	811.54	811.54	631.54	180.00	800.00	11.54 CR	11.54 CR
MED LAB TECH SUPPLIES	4,442.96	4,442.96	4,316.92	126.04	4,492.00	49.04	49.04
MED LAB TECH CONF & MEETING	469.60	469.60	365.00	104.60	525.00	55.40	55.40
ADN ADMIN SALARIES	5,382.11	5,382.11	5,382.11	.00	10,240.00	4,857.89	4,857.89
ADN SALARIES	69,000.10	69,000.10	68,750.10	250.00	66,500.00	2,500.10 CR	2,500.10 CR
ADN OFC SALARIES	6,456.00	6,456.00	6,187.00	269.00	6,456.00	.00	.00
ADN CONTR SERV		.00		.00	50.00	50.00	50.00
ADN SUPPLIES	1,196.85	1,196.85	762.06	434.79	1,200.00	3.15	3.15
ADN CONF & MEETING	1,001.68	1,001.68	986.68	15.00	1,518.00	516.32	516.32
LPN SALARIES	60,870.00	60,870.00	58,308.75	2,561.25	61,470.00	600.00	600.00
LPN SUPPLIES	669.59	669.59	636.79	32.80	1,150.00	480.41	480.41
LPN CONF & MEETING	316.90	316.90	269.55	47.35	715.00	398.10	398.10
RAD TECH SALARIES	16,935.00	16,935.00	16,222.50	712.50	17,100.00	165.00	165.00
RAD TECH CONTR SERV	406.36	406.36	406.36	.00	750.00	343.64	343.64
RAD TECH SUPPLIES	2,716.46	2,716.46	2,677.46	39.00	2,990.00	273.54	273.54
RAD TECH CONF & MEETING	1,260.58	1,260.58	1,223.08	37.50	1,755.00	494.42	494.42
DIV OF PNYS EDUC SALARIES	53,700.00	53,700.00	53,700.00	.00	53,700.00	.00	.00
PHYS ED SUPPLIES	2,287.95	2,287.95	2,135.93	152.02	2,300.00	12.05	12.05
PHYS ED CONF & MEETING	288.50	288.50	288.50	.00	352.00	63.50	63.50
PHYS EDUC EQUIPMENT	6,010.00	6,010.00		6,010.00		6,010.00 CR	6,010.00 CR
OVERLOAD SALARIES	15,180.15	15,180.15	15,180.15	.00	13,650.00	1,530.15 CR	1,530.15 CR
SUMMER SESSION SALARIES	112,045.96	112,045.96	112,045.96	.00	112,500.00	454.04	454.04
INSTR SECR SALARIES	26,136.00	26,136.00	25,018.46	1,117.54	27,086.00	950.00	950.00



Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
WORKROOM CONTR SERV	970.80	970.80	910.80	60.00	1,100.00	129.20	129.20
INSTR CONTR SERV UNALLOCATED	667.67	667.67	642.67	25.00	2,000.00	1,332.33	1,332.33
FACULTY IN SERVICE TRAINING	4,044.86	4,044.86	1,929.47	2,119.39	5,000.00	955.14	955.14
WORKROOM SUPPLIES	168.53	168.53	177.69	9.16 CR	1,000.00	831.47	831.47
FACULTY OFFICE SUPPLIES	809.11	809.11	809.11	.00	800.00	9.11 CR	9.11 CR
INSTITUTIONAL COMMITTEES SUPPLIES	133.53	133.53	133.49	.04	200.00	66.47	66.47
TUITION REIMBURSEMENT	7,569.82	7,569.82	6,844.32	725.50	5,500.00	2,069.82 CR	2,069.82 CR
WORKROOM EQUIPMENT	1,384.00	1,384.00		1,384.00		1,384.00 CR	1,384.00 CR
FACULTY OFC EQUIPMENT	749.96	749.96		749.96		749.96 CR	749.96 CR
ARTS & SCI DEAN SALARY	25,999.92	25,999.92	24,916.59	1,083.33	26,000.00	.08	.08
ARTS & SCI ASST DEAN SALARY	16,602.48	16,602.48	16,140.95	461.53	20,000.00	3,397.52	3,397.52
ARTS & SCI SECR SALARY	8,056.08	8,056.08	7,720.41	335.67	8,056.00	.08 CR	.08 CR
ARTS & SCI FED WORK STUDY	20,668.74	20,668.74	19,246.38	1,422.36	21,498.00	829.26	829.26
ARTS & SCI STATE WORK STUDY	1,981.39	1,981.39	1,981.39	.00		1,981.39 CR	1,981.39 CR
STUDENT TUTORS	2,305.00	2,305.00	2,230.00	75.00	2,500.00	195.00	195.00
ARTS & SCI DEAN SUPPLIES	603.95	603.00	533.03	70.92	900.00	296.05	296.05
ASST DEAN OFC SUPPLIES	608.34	608.34	598.16	10.18	800.00	191.66	191.66
ARTS & SCI DEAN CONF & MEETING	315.44	315.44	315.44	.00	600.00	284.56	284.56
ASST DEAN CONF & MEETING	739.87	739.87	739.87	.00	900.00	160.13	160.13
ARTS & SCI DEAN EQUIPMENT	27.00	27.00		27.00		27.00 CR	27.00 CR
ASST DEAN EQUIPMENT	655.00	655.00		655.00		655.00 CR	655.00 CR
CAREER ED DEAN SALARY	25,500.00	25,500.00	24,437.50	1,062.50	25,500.00	.00	.00
ASST DEAN SALARY	16,344.96	16,344.96	15,553.29	791.67	19,000.00	2,655.84	2,655.84
CAREER ED SECR SALARY	8,436.00	8,436.00	8,084.50	351.50	8,436.00	.00	.00
CAREER ED FED WORK STUDY	11,409.06	11,409.06	10,599.47	809.59	15,704.00	4,294.94	4,294.94
CAREER EDUC STATE WORK STUDY	1,330.61	1,330.61	1,249.53	81.08		1,330.61 CR	1,330.61 CR
SVC STUDENT EMPLOYEES	5,880.69	5,880.69	5,091.08	789.61	6,000.00	119.31	119.31
CAREER EDUC DEAN SUPPLIES	1,626.93	1,626.93	1,558.11	68.82	1,550.00	76.93 CR	76.93 CR
ASST DEAN SUPPLIES	698.80	698.80	660.41	38.39	700.00	1.20	1.20
CAREER ED DEAN CONF & MEETING	1,268.64	1,268.64	1,323.64	55.00 CR	1,600.00	331.36	331.36
ASST DEAN CONF & MEETING	56.84	56.84	56.84	.00	500.00	443.16	443.16
ASST DEAN CAREER ED EQUIPMENT	918.36	918.36		918.36		918.36 CR	918.36 CR
COMMUNITY ED ADMIN SALARIES	20,839.92	20,839.92	19,971.59	868.33	20,840.00	.08	.08
COMM ED INSTR SALARIES	53,919.00	53,919.00	53,519.00	400.00	60,000.00	6,081.00	6,081.00
COMM ED COORDINATORS	4,600.00	4,600.00	4,600.00	.00	5,000.00	400.00	400.00
COMM ED SECR SALARIES	9,158.88	9,158.88	8,777.26	381.62	9,159.00	.12	.12
COMM ED CONTR SERV	1,432.00	1,432.00	1,432.00	.00	1,000.00	432.00 CR	432.00 CR
COMM ED SUPPLIES	1,623.30	1,623.30	1,507.04	116.26	3,000.00	1,376.70	1,376.70
COMM ED CONF & MEETING	1,343.15	1,343.15	1,408.15	65.00 CR	1,800.00	456.85	456.85

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
COMM EDUC EQUIPMENT	818.15	818.15		818.15		818.15 CR	818.15 CR
ACADEM SKILLS SALARIES	43,025.10	43,025.10	43,025.10	.00	43,025.00	.10 CR	.10 CR
ACADEM SKILLS FED WORK STUDY	2,106.51	2,106.51	1,871.51	235.00	2,432.00	325.49	325.49
ACADEM SKILLS STATE WORK STUDY	838.83	838.83	838.83	.00		838.83 CR	838.83 CR
ACADEM SKILLS CONTR SERV	159.00	159.00	159.00	.00	400.00	241.00	241.00
ACADEM SKILLS SUPPLIES	3,638.03	3,638.03	3,367.81	270.22	5,100.00	1,461.97	1,461.97
ACADEM SKILLS CONF & MEETING	254.06	254.06	254.06	.00	363.00	108.94	108.94
ACADEM SKILLS EQUIPMENT	687.93	687.93		687.93		687.93 CR	687.93 CR
LRC ADMIN SALARIES	16,052.64	16,052.64	15,260.97	791.67	19,000.00	2,947.36	2,947.36
LRC PROF SALARIES	51,061.39	51,061.39	49,258.62	1,802.77	43,400.00	7,661.39 CR	7,661.39 CR
LRC SECR SALARIES	20,876.27	20,876.27	19,995.10	881.17	21,148.00	271.73	271.73
LRC FED WORK STUDY	8,845.21	8,845.21	8,082.62	762.59	9,600.00	754.79	754.79
LRC STATE WORK STUDY	216.13	216.13	216.13	.00		216.13 CR	216.13 CR
LRC CONTR SERV	2,464.49	2,464.49	2,926.15	461.66 CR	3,000.00	535.51	535.51
LIBRARY SUPPLIES	6,286.56	6,286.56	6,226.69	59.87	8,000.00	1,713.44	1,713.44
AV SUPPLIES	7,348.34	7,348.34	7,119.96	228.38	7,900.00	551.66	551.66
XEROX SUPPLIES	2,380.30 <	2,380.30 CR	3,311.28 <	930.98	2,000.00	4,380.30	4,380.30
LIBRARY BOOKS	24,524.05	24,524.05	20,818.63	3,705.42	30,000.00	5,475.95	5,475.95
LRC CONF & MEETING	350.64	350.64	350.64	.00	413.00	62.36	62.36
LIBRARY/AV EQUIPMENT	14,241.53	14,241.53		14,241.53		14,241.53 CR	14,241.53 CR
ADMISSIONS & RECORD PROF SALARIES	37,200.00	37,200.00	35,650.00	1,550.00	37,200.00	.00	.00
ADM & RECORDS SECR SALARIES	31,691.35	31,691.35	29,667.05	2,024.30	26,678.00	5,013.35 CR	5,013.35 CR
ADM & RECORDS FED WORKSTUDY	3,806.96	3,806.96	3,307.87	504.09	3,935.00	128.04	128.04
REG OFC CONTR SERV	390.00	390.00	390.00	.00	175.00	215.00 CR	215.00 CR
REG OFC SUPPLIES	3,489.46	3,489.46	3,287.45	202.01	4,800.00	1,310.54	1,310.54
REG OFC CONF & MEETING	2.50	2.50	2.50	.00	500.00	497.50	497.50
COUNSELING PROF SALARIES	77,915.22	77,915.22	74,555.22	3,360.00	80,640.00	2,724.78	2,724.78
COUNSELING SECR SALARIES	6,588.96	6,588.96	6,314.42	274.54	6,589.00	.04	.04
HEALTH SERV SUPPLIES	194.31	194.31	194.31	.00	300.00	105.69	105.69
FIN AIDS PROF SALARIES	20,250.00	20,250.00	19,406.25	843.75	20,250.00	.00	.00
FIN AIDS SECR SALARIES	6,270.00	6,270.00	6,008.75	261.25	6,270.00	.00	.00
STUDENT SERV ADMIN SALARIES	24,799.92	24,799.92	23,766.59	1,033.33	24,800.00	.08	.08
STUDENT SERV SECR SALARIES	6,901.44	6,901.44	6,613.94	287.50	6,988.00	86.56	86.56
STUDENT SERV FED WORK STUDY	36,878.20	36,878.20	33,739.02	3,139.18	35,400.00	1,478.20 CR	1,478.20 CR
STUDENT SERV STATE WORK STUDY	5,470.21	5,470.21	5,150.30	319.91		5,470.21 CR	5,470.21 CR
COACHING SALARIES	7,150.00	7,150.00	7,150.00	.00	7,300.00	150.00	150.00
STUDENT SERV CONTR SERV	168.30	168.30	168.30	.00	300.00	131.70	131.70
STUDENT SERV SUPPLIES	8,853.30	8,853.30	8,286.76	566.54	9,000.00	146.70	146.70

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
SPECIAL STUDENT RECRUITMENT	1,037.69	1,037.69	1,037.69	.00	2,200.00	1,162.31	1,162.31
COMMENCEMENT	5,390.64	5,390.64	5,280.37	110.27	4,000.00	1,390.64 CR	1,390.64 CR
STUDENT SERV CONF & MEETING	4,241.77	4,241.77	4,056.47	185.30	5,000.00	758.23	758.23
STUDENT SERV DEAN EQUIPMENT	655.00	655.00		655.00		655.00 CR	655.00 CR
VETS GRANT PROF SALARIES	13,800.00	13,800.00	13,225.00	575.00	13,800.00	.00	.00
VETS GRANT SECR SALARIES	5,568.60	5,568.60	5,331.18	237.42	5,698.00	129.40	129.40
VETS GRANT SUPPLIES	2,240.59	2,240.59	2,238.92	1.67	2,500.00	259.41	259.41
VETS GRANT CONF & MEETINGS	1,383.97	1,383.97	1,383.97	.00	1,200.00	183.97 CR	183.97 CR
VETS GRANT EQUIPMENT		.00		.00	250.00	250.00	250.00
PUB SERVICE SALARIES	7,664.45	7,664.45		7,664.45	3,500.00	4,164.45 CR	4,164.45 CR
PUB SERV CONTR SERV		.00		.00	500.00	500.00	500.00
PUB SERV SUPPLIES	405.51	405.51		405.51	500.00	94.49	94.49
OPERATION OF PLANT EQUIPMENT	107.52	107.52		107.52		107.52 CR	107.52 CR
SERVICES STAFF SALARIES	26,665.26	26,665.26	25,359.24	13,072.86	27,915.00	12,484.74	12,484.74
MAINT FED WORK STUDY BOYS	47,055.99	47,055.99	40,550.63	6,505.36	6,916.00	22,105.01	22,105.01
MAINT FED WORK STUDY MATRONS	14,347.89	14,347.89	11,951.81	2,396.08		14,347.89 CR	14,347.89 CR
MAINT STATE WORK STUDY BOYS	3,145.39	3,145.39	2,705.39	440.00		3,145.39 CR	3,145.39 CR
MAINT STATE WORK STUDY MATRONS	788.96	788.96	788.96	.00		788.96 CR	788.96 CR
UTILITIES-GAS	13,795.94	13,795.94	7,176.02	6,619.92	14,000.00	204.06	204.06
ELECTRICITY	107,872.82	107,872.82	100,123.45	7,749.37	114,000.00	6,127.18	6,127.18
TELEPHONE	22,671.40	22,671.40	20,982.70	1,688.70	22,800.00	128.60	128.60
PRESIDENTS SALARY	34,999.92	34,999.92	33,541.59	1,458.33	35,000.00	.08	.08
PRES SECR SALARY	9,678.75	9,678.75	9,262.08	416.67	10,000.00	321.25	321.25
PRES OFC FED WORK STUDY	2,102.60	2,102.60	1,904.02	198.58	2,500.00	397.40	397.40
PRES OFC STATE WORK STUDY	347.60	347.60	347.60	.00		347.60 CR	347.60 CR
PRES OFC CONTR SERV		.00		.00	100.00	100.00	100.00
PRES OFC SUPPLIES	2,374.42	2,374.42	1,973.87	400.55	3,000.00	625.58	625.58
PRES OFC CONF & MEETING	1,249.71	1,249.71	1,253.26	3.55 CR	2,500.00	1,250.29	1,250.29
SPECIAL AFFAIRS	762.69	762.69	762.69	.00	1,500.00	737.31	737.31
BUS OFC ADMIN SALARIES	31,200.00	31,200.00	29,900.00	1,300.00	31,200.00	.00	.00
BUS OFC PROF SALARIES	20,500.08	20,500.08	19,645.91	854.17	20,500.00	.08 CR	.08 CR
BUS OFC SECR SALARIES	43,860.37	43,860.37	41,720.54	2,139.83	47,525.00	3,664.63	3,664.63
BUS OFC FED WORK STUDY	7,711.94	7,711.94	6,958.76	753.18	9,500.00	1,788.06	1,788.06
BUS OFC STATE WORK STUDY	34.08	34.08	34.08	.00		34.08 CR	34.08 CR
BUS OFC CONTR SERV	1,884.14	1,884.14	1,884.14	.00	2,200.00	315.86	315.86
BUS OFC SUPPLIES	5,896.99	5,896.99	4,663.93	1,233.06	8,000.00	2,103.01	2,103.01
BUS OFC CONF & MEETING	1,397.95	1,397.95	1,351.43	46.52	2,000.00	602.05	602.05
BUS OFC EQUIPMENT	4,392.92	4,392.92		4,392.92		4,392.92 CR	4,392.92 CR
PUB RELA ADMIN SALARIES	19,800.00	19,800.00	18,975.00	825.00	19,800.00	.00	.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PUB RELA SECR SALARY	1,700.46	1,700.46	1,549.43	150.98	6,250.00	4,549.54	4,549.54
SUPPLIES & ADS	4,2593.80	4,2593.80	4,2451.77	142.03	41,000.00	1,593.80 CR	1,593.80 CR
PUB RELA CONF & MEETING	365.30	365.30	356.60	8.70	750.00	384.70	384.70
AUDITING & LEGAL	11,229.10	11,229.10	10,452.14	776.96	13,000.00	1,770.90	1,770.90
ELECTIONS	2,244.59	2,244.59	2,227.19	17.40	2,750.00	505.41	505.41
BOARD CONF & MEETING	297.68	297.68	297.68	.00	2,000.00	1,702.32	1,702.32
INSTITUTIONAL SECR SALARIES	6,533.32	6,533.32	6,256.24	277.08	6,650.00	116.68	116.68
GROUP MEDICAL & LIFE INS	74,235.48	74,235.48	87,705.05	8,469.57 CR	74,879.00	443.52	443.52
UNALLOCATED CONTR SERV	1,748.03	1,748.03	1,595.83	152.20	1,875.00	126.97	126.97
FACULTY ASSN SUPPLIES	111.99	111.99	111.99	.00	200.00	88.01	88.01
POSTAGE	23,292.63	23,292.63	22,283.05	1,009.58	22,000.00	492.63 CR	492.63 CR
PUBLICATIONS & DUES	4,313.00	4,313.00	4,313.00	.00	6,200.00	1,887.00	1,887.00
ADVERTISING	504.88	504.88	498.93	5.95	500.00	4.88 CR	4.88 CR
RECRUITMENT	4,075.22	4,075.22	3,599.07	476.15	2,000.00	2,075.22 CR	2,075.22 CR
GENERAL INSURANCE	28,225.95	28,225.95	27,711.33	514.62	28,400.00	174.05	174.05
CAPITAL OUTLAY	.00	.00	75,155.45	75,155.45 CR	102,651.00	102,651.00	102,651.00
STATE VOC EQUIPMENT	15,745.64	15,745.64	15,265.64	480.00		15,745.64 CR	15,745.64 CR
TUITION CHARGE BACK	28,595.02	28,595.02	28,490.50	104.52	14,000.00	14,595.02 CR	14,595.02 CR
INSTITUTIONAL RESEARCH SUPPLIES	138.54	138.54	119.26	19.28	1,000.00	861.46	861.46
INSTITUTIONAL RES CONF & MEETING	195.96	195.96		195.96	500.00	304.04	304.04
DATA PROC PROF SALARIES	48,799.92	48,799.92	46,766.59	2,033.33	48,800.00	.08	.08
DATA PROC NON ACADEM SALARIES	5,905.43	5,905.43	5,638.76	266.67	6,400.00	494.57	494.57
DATA PROC FED WORK STUDY	3,648.10	3,648.10	3,061.77	586.33	4,360.00	711.90	711.90
DATA PROC STATE WORK STUDY	367.40	367.40	367.40	.00		367.40 CR	367.40 CR
DATA PROC CONTR SERV	5,260.80	5,260.80	5,260.80	.00	6,212.00	951.20	951.20
DATA PROC SUPPLIES	3,926.60	3,926.60	3,286.27	640.33	3,600.00	326.60 CR	326.60 CR
DATA PROC CONF & MEETING	589.11	589.11	528.61	60.50	1,025.00	435.89	435.89
DATA PROC EQUIP RENTALS	28,825.03	28,825.03	28,825.03	.00	42,513.00	13,692.97	13,692.97
DATA PROC EQUIPMENT	38,632.48	38,632.48		38,632.48		38,632.48 CR	38,632.48 CR

3224762.37	13224762.37	13117915.96	106846.41	13289855.00	65092.63	65092.63
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<u>BUILDING FUND</u>	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
MAINTENANCE SUPPLIES	45,145.27	45,145.27	37,513.23	7,632.04	55,000.00	9,854.73	9,854.73
MAINT CONF & MEETINGS	399.10	399.10	394.90	4.20	1,000.00	600.90	600.90
SERVICE EQUIPMENT	7,438.81	7,438.81	3,310.86	4,127.95	10,000.00	2,561.19	2,561.19
MAINT CONTR SERV	75,693.71	75,693.71	60,240.17	15,453.54	72,200.00	3,493.71 CR	3,493.71 CR
GAS	79,585.71	79,585.71	79,636.45	50.74 CR	79,800.00	214.29	214.29
RENTAL	240.00	240.00	168.00	72.00	1,000.00	760.00	760.00
	208,502.60 T	208,502.60 T	181,263.61 T	27,238.99 T	219,000.00 T	10,497.40 T	10,497.40 T
<u>SITE AND CONSTRUCTION FUND</u>							
GENERAL INSURANCE	191.00	191.00		191.00		191.00 CR	191.00 CR
SITE IMPROVEMENT		.00		.00	50,000.00	50,000.00	50,000.00
NEW BUILDINGS & ADDITIONS		.00		.00	45,000.00	45,000.00	45,000.00
HOLDING POND	1,460.91 <	1,460.91 CR	1,460.91 <	.00	5,000.00	6,460.91	6,460.91
OFFICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
INSTR EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
SERVICE EQUIPMENT	950.00	950.00	950.00	.00	10,000.00	9,050.00	9,050.00
OTHER CAPITAL OUTLAY	7,899.85	7,899.85	7,892.56	7.29	20,000.00	12,100.15	12,100.15
	7,579.94 T	7,579.94 T	7,381.65 T	198.29 T	150,000.00 T	14,242.06 T	14,242.06 T
<u>BOND AND INTEREST # 1</u>							
DEBT PRINCIPAL RETIREMENT	225,000.00	225,000.00	225,000.00	.00	225,000.00	.00	.00
INTEREST	82,800.00	82,800.00	82,800.00	.00	82,800.00	.00	.00
OTHER CHARGES	203.12	203.12	203.12	.00	500.00	296.88	296.88
	308,003.12 T	308,003.12 T	308,003.12 T	.00 T	308,300.00 T	296.88 T	296.88 T
<u>BOND AND INTEREST #2</u>							
DEBT PRINCIPAL RETIREMENT	105,000.00 <	105,000.00	105,000.00	.00	105,000.00	.00	.00
INTEREST	8,800.00	8,800.00	8,800.00	.00	8,800.00	.00	.00
OTHER CHARGES	81.50	81.50	81.50	.00	500.00	418.50	418.50
	113,881.50 T	113,881.50 T	113,881.50 T	.00 T	114,300.00 T	418.50 T	418.50 T

# REVENUE REPORT

## EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1975 TAXES	673152.19	673152.19	672767.94	384.25	661050.00	12102.19 CR	12102.19 CR
BACK TAXES	2601.11	2601.11	2601.11	.00		2601.11 CR	2601.11 CR
IN LIEU OF TAXES	197.78	197.78	197.78	.00		197.78 CR	197.78 CR
CHARGE BACK REVENUE	25601.22	25601.22	20273.33	5327.89	40000.00	14398.78	14398.78
STATE APPORT SUMMER 1976	113491.89	113491.89	113491.89	.00	103797.00	9694.89 CR	9694.89 CR
STATE APPORT FALL 1976	529832.88	529832.88	529267.55	565.33	589190.00	59357.12	59357.12
STATE APPORT SPRING 1977	543197.34	543197.34	534382.27	8815.07	581685.00	38487.66	38487.66
STATE FISCAL PAYMENTS 1976	33546.07	33546.07	33546.07	.00		33546.07 CR	33546.07 CR
VOC ED REG REIMB	120346.00	120346.00	67939.00	52407.00	124805.00	4459.00	4459.00
VOC ED EQUIP REIMB	6918.00	6918.00	715.00	7633.00	10965.00	4047.00	4047.00
STATE WORK STUDY	10666.92	10666.92	5168.00	5498.92	17010.00	6343.08	6343.08
OTHER ILLINOIS REVENUE	11421.87	11421.87	11421.87	.00		11421.87 CR	11421.87 CR
HEW TITLE II	3930.00	3930.00	3930.00	.00	3000.00	930.00 CR	930.00 CR
VETERANS COST OF INSTR	17650.00	17650.00	17650.00	.00	18435.00	785.00	785.00
FEDERAL WORK STUDY	132674.52	132674.52	104872.93	27801.59	111156.00	21518.52 CR	21518.52 CR
VETERANS REPORTING FEE	2707.00	2707.00	2707.00	.00	100.00	2607.00 CR	2607.00 CR
TUITION SUMMER 1976	76463.43	76463.43	76463.43	.00	76482.00	18.57	18.57
TUITION FALL 1976	365419.75	365419.75	365419.75	.00	434140.00	68720.25	68720.25
TUITION SPRING 1977	362901.05	362901.05	360074.92	2826.13	428610.00	65708.95	65708.95
GRADUATION FEES	892.00	892.00	829.00	63.00	250.00	642.00 CR	642.00 CR
TRANSCRIPT FEES	1284.25	1284.25	995.25	289.00	250.00	1034.25 CR	1034.25 CR
PUB SERV INCOME	8069.96	8069.96		8069.96	4500.00	3569.96 CR	3569.96 CR
INTEREST ON INVESTMENTS	.00	.00		.00	2000.00	2000.00	2000.00
OTHER REVENUE	1669.39	1669.39	1569.79	99.60	500.00	1169.39 CR	1169.39 CR
	3044634.62 T	3044634.62 T	2924853.88 T	114780.74 T	3207925.00 T	163290.38 T	163290.38 T

## BUILDING FUND

1975 TAXES	168224.64	168224.64	168128.61	96.03	165260.00	2964.64 CR	2964.64 CR
BACK TAXES	650.06	650.06	650.06	.00		650.06 CR	650.06 CR
IN LIEU OF TAXES	49.42	49.42	49.42	.00		49.42 CR	49.42 CR
INTEREST ON INVESTMENTS	4531.80	4531.80	4531.80	.00	3000.00	1531.80 CR	1531.80 CR
MISC REVENUE	4099.67	4099.67	3975.67	124.00	4500.00	400.33	400.33
	177555.59 T	177555.59 T	177335.56 T	220.03 T	172760.00 T	4795.59 CR	4795.59 CR

SITE AND CONSTRUCTION FUND

Accounts	Total Receipts	To Date	Prev. To Date	This Mo.	Budget	Unexpended	Unencumbered
ANNEXTER REVENUE	46,413.34	46,413.34	41,857.84	4,555.50	46,200.00	213.34 CR	213.34 CR
UNIT 5 REVENUE	12,000.00	12,000.00	10,000.00	2,000.00	12,000.00	.00	.00
INTEREST ON INVESTMENTS	38,404.15	38,404.15	33,904.15	4,500.00	20,000.00	18,404.15 CR	18,404.15 CR
	96,817.49 T	96,817.49 T	85,761.99 T	11,055.50 T	78,200.00 T	18,617.49 CR	18,617.49 CR

Bond and Interest #1

1975 TAXES	311,221.97	311,221.97	311,044.32	177.65	320,680.00	9,458.03	9,458.03
BACK TAXES	1,209.35	1,209.35	1,209.35	.00		1,209.35 CR	1,209.35 CR
IN LIEU OF TAXES	91.44	91.44	91.44	.00		91.44 CR	91.44 CR
INTEREST ON INVESTMENTS	10,962.98	10,962.98	7,269.61	3,693.37	6,000.00	4,962.98 CR	4,962.98 CR
	323,485.74 T	323,485.74 T	319,614.72 T	3,871.02 T	326,680.00 T	3,194.26 T	3,194.26 T

Bond and Interest #2

1975 TAXES	115,107.71	115,107.86	115,042.01	65.70	114,472.00	635.71 CR	635.71 CR
BACK TAXES	445.45	445.45	445.45	.00		445.45 CR	445.45 CR
IN LIEU OF TAXES	33.82	33.82	33.82	.00		33.82 CR	33.82 CR
INTEREST ON INVESTMENTS	1,948.22	1,948.22	1,222.07	726.15	1,200.00	748.22 CR	748.22 CR
	117,535.20 T	117,535.20 T	116,743.35 T	791.85 T	115,672.00 T	1,863.20 CR	1,863.20 CR

WORKING CASH FUND

INTEREST ON INVESTMENTS	28,575.76	28,575.76	24,243.75	4,332.01	20,000.00	8,575.76 CR	8,575.76 CR
	28,575.76 T	28,575.76 T	24,243.75 T	4,332.01 T	20,000.00 T	8,575.76 CR	8,575.76 CR

**SAUK VALLEY COLLEGE**

**APPROVED BY**

*Donald F. Copley*

**PRESIDENT**

*Lorna Kiefer*

**SECRETARY**

**DATE** \_\_\_\_\_



CHARGE TO 1976-77 FISCAL YEAR

BILLS PAYABLE

JULY 22 1977

EDUCATIONAL FUND

-110-813-514-01	Mr. Larry Brace, M.S.	Honorarium	423	50.00
-110-813-514-01	Ms. Karina Szugys	" "	424	50.00
-110-813-514-01	Mr. Paul Schreckenberger	" "	425	50.00
-110-813-514-01	Ms. Karen McKiel	" "	426	50.00
110-813-514-01	Ms. Karen K. James	" "	427	50.00
-110-813-514-01	Mr. Michael Shirk	" "	428	50.00
-110-813-514-01	Ms. Karen Lynch	" "	429	50.00
-110-813-514-01	Ms. Jacqueline Parochka	" "	430	50.00
100-000-259	SVC Working Cash Fund	Repay loan	431	208,690.89
100-000-259	SVC Building Fund	" "	432	100,000.00
194-000-550	Richard Hamlin	Research	433	195.96
	SVC Payroll Fund	6-30-77	434	87,732.92
192-000-544	Postmaster..Dixon	Postage Meter	435	1,000.00
110-800-530-03	SVC Restricted Purposes Fund	Cr. II.Humanities Grant		
		Publishing costs	436	1,100.00
181-000-550	Dr. George E. Cole	Travel	437	51.45
	SVC Payroll Fund	Final 6-30-77	438	11,341.10
192-000-585-01	Sirchie Laboratories	Equipment	440	480.00

(Ck. #439 - 7/15/77 Payroll and Ck. #441 - 7/31/77 Payroll)  
(See August bills list)

410,992.32

.000.541.00	A.A.C.R.A.O.	SUPPLIES	66.67	
1000.541.00	X X	X X	132.33	
1511.543.00	A.R.T. STUDIO	SUPPLIES		442 200.00
1000.530.00	ALLENS T V	SERVICE		443 164.25
1000.545.00	AMERICAN JOURN OF NURSING	BOOKS		444 214.00
1000.541.00	ARROW BUS SYS	SUPPLIES		445 71.40
1000.545.00	BAKER & TAYLOR CO	BOOKS		446 1769.52
1000.545.00	BAKER & TAYLOR CO	BOOKS		447 497.95
1000.550.00	FLORENCE BERTSCH	TRAVEL		448 88.89
1000.544.02	DICK BLICK	SUPPLIES		449 4.50
1300.543.00	BOGOTT INDUS SUPPLIES	SUPPLIES	48.75	450 59.97
1600.543.00	X X X	1.00		451 49.75
1000.545.00	BOWLING GREEN STATE UNIV	BOOKS		452 159.00
1000.575.00	CENTRAL TELEPHONE CO	SERVICE		453 1952.32
1000.554.00	JARRETT T CHANDLER JR	INTERVIEW EXP		454 164.37
1000.554.00	CHRONICLE OF HIGHER EDUC	ADS		455 238.10
1000.550.00	WALTER CLEVENGER	TRAVEL		456 35.15
1000.565.00	CLIFF JOHN PETERSON	TREAS BOND		457 545.00
1000.573.00	COMMONWEALTH EDISON CO	SERVICE		458 7749.37
1000.545.00	CONGRESSIONAL STAFF DIRECTORY	BOOKS		459 21.25
100.543.00	CONTEMPORARY MCGRAW HILL FILMS	SUPPLIES		460 38.00
10300.543.00	CRESCENT ELECTRIC SUPPLY	SUPPLIES		461 63.91
10300.543.00	CROWTHER SOLAR GROUP	SUPPLIES		462 27.40
1000.547.00	THE DAILY GAZETTE	PUB RELA	9.90	
1000.547.00	X X X	ADS	5.95	463 15.85
1000.541.00	DATA DOCUMENTS	SUPPLIES		464 450.25

ACCOUNT NO	NAME	DESCRIPTION	AMOUNT	CREDIT	DEBIT
113543.00	DIXON EVENING TELEGRAPH	SUPPLIES	8.40		
100541.00	X X X		7.96		
100547.00	X X X	PUB RELA	33.80	465	50.16
100550.00	RICHARD DOOLEN	TRAVEL		466	15.30
100544.02	EASTMAN KODAK CO	SUPPLIES		467	7.00
100544.02	EBERLEYS	SUPPLIES		468	36.45
112541.01	ECONOMY TROPHY CO	SUPPLIES	22.50		
113543.00	X X X		22.50	469	45.00
100550.00	ROBERT EDISON	TRAVEL		470	35.87
100545.00	EDUCATIONAL A.V	BOOKS		471	891.42
100545.00	EDUCATIONAL DIMENSIONS GROUP	BOOKS		472	39.50
100544.01	FARM JOURNAL INC	SUPPLIES		473	10.00
100543.00	FISHER SCIENTIFIC CO	SUPPLIES		474	445.24
100543.00	FORSTER IMPLEMENT CO	SUPPLIES		475	74.85
100545.00	GALE RESEARCH CO	BOOKS		476	1077.95
100550.00	RALPH GELANDER	TRAVEL		477	8.70
100545.00	GENEALOGICAL PUBL CO	BOOKS		478	51.75
111530.00	GINDERS HOSPITAL SUPPLY	SERVICE	180.00		
111543.00	X X X	SUPPLIES	107.20	479	287.20
113550.00	LEONA GROSSMAN	TRAVEL		480	17.35
100545.00	GUIDANCE ASSOCIATES	BOOKS		481	64.50
100550.00	TOM HARDING	TRAVEL		482	371.00
115543.00	HASKELLS	SUPPLIES	3.74		
100541.00	X X		12.29	483	16.03
10530.03	DEB HEFFERIN	FACULTY DEVELOPMENT		484	345.00
111550.00	HOLIDAY INN	LUNCHEONS		485	29.00
100545.00	AMERICAN HOTEL ASSN DIRECTORY	BOOK		486	17.50
100543.00	HOUGHTON MIFFLIN CO	SUPPLIES		487	6.95
100541.00	I.C.C.A.R.O.O.	MEMBERSHIP		488	5.00
100539.00	I.B.M.	SERVICE		489	101.20
118543.00	INTERNATIONAL CITY MANAGEMENT ASSN	SUPPLIES		490	80.00
113550.00	ROSEMARY JOHNSON	TRAVEL		491	15.00
100544.00	STEVE JOHNSON	REIMB 3 HRS		492	75.50
100549.00	JOSTENS	SUPPLIES	45.40		
100541.00	X X	SUPPLIES	268.71	493	314.11
112550.00	JAN KIME	TRAVEL		494	15.00
	VOID CHECK			495	.00
100543.00	LAND MARK ENGINEERING	SUPPLIES		496	10.24
100545.00	LEE COUNTY HISTORICAL SOC	BOOKS		497	14.95
100544.01	LIBRARY OF CONGRESS	SUPPLIES		498	1.80
100544.02	LUNDGROSS CAMERA CENTER	SUPPLIES		499	104.79
100544.01	MCGREGORS MAGAZINE AGCY	SUPPLIES		500	10.00
100554.00	ARLENE MCKENNA	INTERVIEW		501	37.90
100543.00	MEANS SERVICE CENTER	SUPPLIES		502	5.25
113550.00	JOAN MELVIN	TRAVEL		503	15.00
114550.00	GILBERT MEREDITH	TRAVEL		504	37.50
100585.00	MIDWEST VISUAL EQUIP	EQUIPMENT		505	1.128.97
100530.00	MIDWEST VISUAL EQUIP	SERVICE	140.13		
100544.02	X X X	SUPPLIES	163.45	506	303.58
10545.00	MOODYS INVESTORS SERV	BOOK		507	60.00
113543.00	C V MOSBY CO	SUPPLIES		508	14.23
100542.00	MULTIGRAPHICS DIV	SUPPLIES		509	65.49
100541.00	N C R CORP	SUPPLIES		510	147.00
		SUB-TOTAL			21081.43

0.712543.00	NATL LEAGUE FOR NURSING	SUPPLIES	511	387.74
0.311541.01	NATIONAL PEN CORP	SUPPLIES	512	29.12
0.711550.00	HAROLD NELSON	TRAVEL	513	75.60
0.300530.01	NELSON OFFICE SERVICES	SERVICE 60.00		
0.800530.02	X X X	25.00		
2.000541.00	X X X	SUPPLIES 144.00		
2.000539.00	X X X	51.00	514	280.00
6.000571.00	NORTHERN ILL GAS	SERVICE	515	6594.79
6.000571.00	NORTHERN ILL GAS	SERVICE	516	25.13
0.300543.00	P & W SUPPLY	SUPPLIES	517	50.70
0.000545.00	PERFECTION FORM CO	BOOKS	518	23.08
0.300544.00	ALAN PFEIFER	REIMB 4 HRS 200.00		
5.000550.00	X X	TRAVEL 10.05	519	210.05
2.000554.00	PLUM TREE MANOR	RECRUITMENT	520	14.70
2.000593.00	PRAIRIE STATE COLLEGE	CHARGE-BACK	521	104.52
0.315543.00	PSYCHOLOGICAL CORP	SUPPLIES	522	42.45
0.000545.00	RMI MEDIA PRODUCTIONS INC	BOOKS	523	158.50
3.000547.00	RENT-A-SIGN INC	SIGN	524	64.00
0.500544.00	JOHN SAGMOE	TUITION REIMB 9 HRS.	525	450.00
0.100543.00	SVC BOOKSTORE	SUPPLIES 3.99		
0.316543.00	X X	X X 3.55		
0.412543.00	X X	X X 6.89		
0.500543.00	X X	X X 1.44		
0.511543.00	X X	X X 4.93		
8.000541.00	X X	X X 3.42		
1.000541.00	X X	X X 30.45		
1.000541.00	X X	X X 4.00	526	58.67
0.300543.00	SVC BUILDING FUND	GAS	527	2.85
0.000545.00	H B SAUNDERS & CO	BOOKS	528	58.50
2.000550.00	LEE SCHRADER	TRAVEL	529	6.15
8.000550.00	WILLIAM SIEBS	TRAVEL	530	36.30
0.800542.00	GLENNSPUTE	SUPPLIES	531	41.75
0.800542.00	STERLING BUS MACHINES	SUPPLIES 198.72		
2.000541.00	X X X	X X 389.04		
8.000541.00	X X X	X X 47.30	532	545.06
0.000544.02	STERLING CAMERA CENTER	FILM	533	30.96
0.310533.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	534	1700.00
8.000550.00	SUNNY TRAVEL CENTER	AIR FARE	535	204.00
0.000545.00	TWAYNE PUBLISHERS	BOOKS	536	210.61
0.000545.00	FREDERICK UNGAR PUBLISH	BOOKS	537	14.01
0.000545.00	UNITED LEARNING	BOOKS	538	98.50
0.000545.00	UNIV OF CHGO PRESS	BOOKS	539	12.12
1.000541.00	UNIVERSITY OF ILL PRESS	BOOKS	540	3.20
8.000541.00	UNIV OF WISC-STOUT	SUPPLIES	541	25.00
2.000585.00	WIDL VIDEO	EQUIPMENT	542	575.00
1.000531.00	WARD WARD CASTENDYCK MURRAY	& PACE..SERVICE	543	776.96
0.600543.00	WARDS NATURAL SCI EST	SUPPLIES 75.46		
2.000585.00	X X X	EQUIP 580.00	544	655.46
0.300543.00	WELDERS SUPPLY CO	SUPPLIES	545	28.13
0.000545.00	WEST PUBL CO	BOOKS	546	59.50
0.300543.00	WESTERN AUTO STORE	SUPPLIES	547	1.78
0.715543.00	WESTWOOD TENNIS CLUB	SUPPLIES	548	142.50
0.300543.00	WHIRLPOOL CORP	SUPPLIES	549	81.45
0.315543.00	JOHN WILEY & SONS	SUPPLIES 175.00		
0.000545.00	X X X	BOOKS 21.95	550	196.95

0000.554.00	RONALD WILLIAMS	TRAVEL	551	21.08
0000.544.03	XEROX CORP	SUPPLIES	552	1,016.99
0511.543.00	L & R SPECIALTIES	SUPPLIES	553	339.68
	SVC IMPREST FUND	MISC EXPENSES	554	860.96
0316.543.00	SVC PETTY CASH	SUPPLIES 4.00		
0600.543.00	X X	1.98		
0300.542.00	X X	1.46		
0613.543.00	X X	4.81		
0615.543.00	X X	1.60		
0000.541.00	X X	1.32		
0000.549.00	X X	3.00		
0000.541.00	X X	.68	555	18.85

	16,333.35
CKS. #423 thru #440	410,992.32
Total 2nd Page	<u>21,081.43</u>
TOTAL EDUCATIONAL FUND	<u><u>448,407.10</u></u>

BUILDING FUND

-000-530	DEAN L. WENTLING	SERVICE	4690	\$4,320.00
.000,567.00	ALCO SALES & SERVICE	EQUIPMENT	4,691	136.95
.000,544.00	BERRY BEARING CO	SUPPLIES	4,692	69.01
.000,544.00	BOLOTIN INC	SUPPLIES	4,693	263.00
.000,544.00	CRESCENT ELECTRIC	SUPPLIES	4,694	1,758.53
.000,544.00	DIXON SWIMMING POOL CO	SUPPLIES	4,695	30.00
.000,544.00	ENGLEWOOD ELECTRIC	SUPPLIES	4,696	518.30
.000,544.00	W W GRAINGER INC	SUPPLIES	4,697	200.86
.000,550.00	GLADYS GUNTLE	TRAVEL	4,698	4.20
.000,544.00	HACH CHEMICAL CO	SUPPLIES	4,699	20.67
.000,544.00	HILLS ELECTRIC	SUPPLIES	4,700	15.31
.000,544.00	HOME LUMBER CO	SUPPLIES	4,701	414.08
.000,544.00	HONEYWELL INC	SUPPLIES	4,702	636.50
.000,544.00	ILLINOIS WATER TREATMENT CO	SUPPLIES	4,703	453.19
.000,544.00	LEE FS INC	SUPPLIES	4,704	351.08
.000,544.00	LINCOLN RENTALL & SALE	SUPPLIES	4,705	37.27
.000,544.00	LINCOLNWAY MATERIALS	SUPPLIES	4,706	386.00
.000,544.00	3M CO	SUPPLIES	4,707	236.40
.000,530.00	MCLANE AND MCLANE	SERVICES	4,708	500.00
.000,544.00	MORGAN LINEN SERVICE	SUPPLIES	4,709	166.89
.000,544.00	MOTT BROS CO	SUPPLIES	4,710	362.59
.000,544.00	OLLAR HARDWARE	SUPPLIES	4,711	58.50
.000,544.00	P & W SUPPLY CO	SUPPLIES	4,712	102.84
.000,530.00	PITNEY BOWES	SERVICE CONTR	4,713	28.75
.000,530.00	ROCK VALLEY DISPOSAL SERV	SERVICES	4,714	10.00
.000,544.00	SVC EDUC FUND	SUPPLIES	4,715	54.45
.000,544.00	SHERWIN WILLIAMS CO	SUPPLIES	4,716	2.23
.000,561.00	STERLING PARK DIST	POOL RENTAL	4,717	72.00
.000,544.00	STEWART TRUCK & EQUIP	SUPPLIES	4,718	13.85
.000,567.00	D H THOMAS EQUIPMENT CO	EQUIPMENT	4,719	191.00
.000,544.00	JOE TULLYS AUTO REPAIR	SUPPLIES	4,720	212.69
.000,544.00	VONACHEN INDUS SUPPLIES	SUPPLIES	4,721	1,258.00
.000,544.00	WESTERN AUTO STORE	SUPPLIES	4,722	2.32
.000,544.00	WISCONSIN TURF	SUPPLIES	4,723	2.50
.000,544.00	WOODS	SUPPLIES	4,724	44.12
.000,544.00	SVC IMPREST FUND		4,725	78.21
.000,544.00	SVC PETTY CASH FUND	SUPPLIES	4,726	20.45
				8,712.65
		Cr. #4690		4,320.00
		TOTAL BUILDING FOR JULY		<u>13,032.65</u>

SITE AND CONSTRUCTION FUND

000-565	CLIFF JOHN, PETERSON & FLOCK	Ins. Treas. Bond	591	\$ 191.00
000-589	FRANKE AND MILLER	Services	592	<u>7.29</u>
	TOTAL SITE AND CONSTRUCTION FOR JULY			\$ 198.29

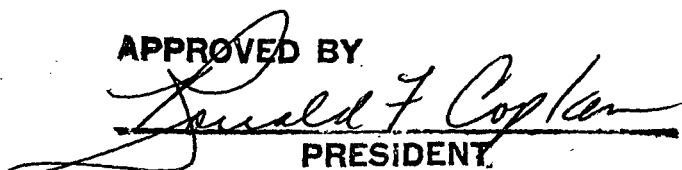
IMPREST FUND

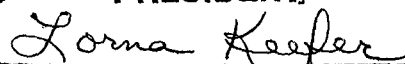
	VOID		3872	
182-000-541	Alan J. Dixon, Sec of State	Notary Fee	3873	5.00
110-800-530-03	Brandywine Inn	Faculty Dev.	3874	255.75
192-000-544	United Parcel Service	Service	3875	4.67
138-000-549	Carry's Flowers	Commence Flowers	3876	21.00
	To void ck # 3257		3257	(13.00)
	To void ck# 3264		3264	(10.00)
	To write off ck # 3257, 3264		3877	23.00
270-000-544	Farm & Fleet	Bldg Supplies	3878	61.36
182-000-541	Assoc of School Bus. Offic.	Membership	3879	50.00
	VOID		3880	
192-000-544	United Parcel Service	Service	3881	2.91
110-600-543	Dale Heuck	Lab Supplies	3882	10.56
270-000-544	Clorine Institute	Manual	3883	1.00
131-000-541	Treasurer, IACRAO	Membership 16.00		
138-000-541	X X	Membership 4.00	3884	20.00
120-000-545	American Welding Soc.	Books	3885	16.00
110-800-530-03	Nachusa House	Faculty Dev.	3886	18.64
192-000-544	United Parcel Service	Service	3887	2.00
110-800-530-03	Dr. Donald Verne	Honorarium	3888	400.00
270-000-544	Knox Motor Service	Plow Mounting Frame	3889	15.85
138-000-549	Nachusa House	Commencement	3890	40.87
176-000-575	Laura Emerick	Telephone	3891	13.56
	EDUCATIONAL -	860.96		
	BUILDING -	78.21		<u>939.17</u>

Balance in Fund	2,084.83
Disbursements	<u>939.17</u>
Total in Fund	<u>3,024.00</u>

**SAUK VALLEY COLLEGE**

**APPROVED BY**

  
\_\_\_\_\_  
**PRESIDENT**

  
\_\_\_\_\_  
**SECRETARY**

**DATE** \_\_\_\_\_

TREASURER'S REPORT

July 31, 1977

EDUCATIONAL FUND

Balance On Hand June 30, 1977 \$558,068.97

<u>Receipts:</u>	Taxes	\$ 75,349.57
	State Apport. Fall	565.33
	State Apport. Spring	3,482.29
	Voc. Tech. Educ. Regular	31,960.00
	Federal Work Study	11,319.16
	Transcript Fees	120.00
	Other Revenue	66.60
	Expenditure Credit	<u>1,036.98</u>

Total Available 123,899.93

681,968.90

Disbursements:

Expenses for July 1977

448,407.10

Balance On Hand July 31, 1977 \$233,561.80

BUILDING FUND

Balance On Hand June 30, 1977 \$188,123.00

<u>Receipts:</u>	Taxes	\$ 18,844.33
	Miscellaneous Revenue	61.00
	Expenditure Credits	<u>117.05</u>

19,022.38

Total Available 207,445.38

Disbursements:

Expenses for July 1977

13,932.65

Balance On Hand July 31, 1977 \$194,512.73



TE AND CONSTRUCTION FUND - Dixon National Bank

Balance On Hand June 30, 1977 \$65,036.50

Receipts: Facilities Revenue \$4,555.50 4,555.50

Total Available \$69,592.00

Disbursements: Expenses for July 1977 198.29

Balance On Hand July 31, 1977 \$69,393.71

TE AND CONSTRUCTION FUND - Harris Trust

Balance On Hand June 30, 1977 \$ 6,811.09

Receipts: - 0 -

Disbursements: - 0 -

Balance On Hand July 31, 1977 \$ 6,811.09

END AND INTEREST FUND #1 (Building)

Balance On Hand June 30, 1977 \$69,207.98

Receipts: Taxes \$31,860.52  
Interest On Investments 226.66  
32,087.18

Total Available \$101,295.16

Disbursements: Investments \$100,000.00 100,000.00

Balance On Hand July 31, 1977 \$ 1,295.16

END AND INTEREST FUND #2 (Working Cash)

Balance On Hand June 30, 1977 \$29,991.21

Receipts: Taxes \$12,710.91 12,710.91

Total Available \$42,702.15

Disbursements: Investments \$40,000.00 40,000.00

Balance On Hand July 31, 1977 \$ 2,702.15

WORKING CASH FUND

Balance On Hand June 30, 1977			\$36,201.77
<u>Receipts:</u>	Interest On Investments	\$2,770.76	<u>2,770.76</u>
Total Available			38,972.53
<u>Disbursements:</u>	Investments	\$2,770.76	<u>2,770.76</u>
Balance On Hand July 31, 1977			<u>\$36,201.77</u>

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FUNDS INVESTED

Time-Open Deposit	S & C	5-28-78	\$ 100,000.00
Time-Open Deposit	B & I #1		235,916.88
Certificate of Deposit	S & C	8-19-77	50,000.00
Time-Open Deposit	B & I #2		64,263.07
Certificate of Deposit	B & I #1	1-18-78	45,000.00
Certificate of Deposit	S & C	8-25-77	350,285.70
Time-Open Deposit	S & C	11-28-77	100,000.00
Certificate of Deposit	Working Cash	8-26-77	247,544.90
Certificate of Deposit	Working Cash	8-17-77	102,898.45
Certificate of Deposit	Working Cash	8-22-77	208,690.89
			<u>\$1,504,699.89</u>

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 7/31/77

B A L A N C E S H E E T

**ASSETS:**

Cash in Bank #1 . . . . .	\$ 108.97
Cash in Bank #2 . . . . .	550.92
Notes Receivable #1 . . . . .	1,529.00
Notes Receivable #2 . . . . .	1,764.00
	<u>\$3,952.89</u>

LIABILITIES AND NET WORTH:

Fund Equity #1	\$1,637.97	
Fund Equity #2	<u>2,314.92</u>	<u>\$3,952.89</u>

P R O F I T A N D L O S S

INCOME: . . . . . NONE

EXPENSES: . . . . . NONE

NET PROFIT: . . . . . NONE

SAUK VALLEY COLLEGE

E.O.G. WORK STUDY FUNDS

YEAR ENDING 7/31/77

B A L A N C E   S H E E T

Cash . . . . .	\$ 4,037.38	
Workstudy Awards Available from Fed. Gov. 1977-78. . . . .	141,377.00	
Workstudy Awards Capital 1977-78 . . . . .		\$145,377.00
Workstudy Awards Paid 1977-78. . . . .	4,934.19	
Basic E.O.G. Program Awards Rec. from Fed. Gov. 1977-78. . . . .	172,970.00	
Basic E.O.G. Program Awards Capital 1977-78. . . . .		172,970.00
<hr/>		
Workstudy Awards Available from Fed. Gov. 1976-77. . . . .	946.00	
Workstudy Awards Capital 1976-77 . . . . .		131,156.00
Workstudy Awards Paid 1976-77. . . . .	131,156.00	
E.O.G. Funds Receivable from Fed. Gov. 1976-77 . . . . .	-0-	
Initial Year E.O.G. Awards Capital 1976-77 . . . . .		29,420.00
Initial Year E.O.G. Awards Paid 1976-77. . . . .	29,265.72	
Renewal Year E.O.G. Awards Capital 1976-77 . . . . .		22,870.00
Renewal Year E.O.G. Awards Paid 1976-77. . . . .	22,870.00	
Basic E.O.G. Program Awards Rec. from Fed. Gov. 1976-77. . . . .	55,606.00	
Basic E.O.G. Program Awards Capital 1976-77. . . . .		252,906.00
Basic E.O.G. Program Awards Paid 1976-77 . . . . .	252,748.81	
Inactive Federal Grants. . . . .		65,212.10
	<u>\$815,911.10</u>	<u>\$815,911.10</u>

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 7/31/77

B A L A N C E   S H E E T

ASSETS:

Cash in Bank . . . . .	\$ 2,825.95
Petty Cash . . . . .	300.00
Investments. . . . .	31,642.11
Inventory 6/30/76. . . . .	45,208.24
	<u>\$ 79,976.30</u>

LIABILITIES AND NET WORTH:

Fund Equity. . . . .	\$ 125,982.78. . .	
Net Loss . . . . .	<u>(-46,006.48) . .</u>	<u>\$ 79,976.30</u>

P R O F I T   A N D   L O S S

INCOME:

Textbook Sales . . . . .	\$ 456.97	
Supplies Sales . . . . .	(227.34)	
Miscellaneous Sales. . . . .	(199.25)	
Paperback Sales. . . . .	19.93	
Used Book Sales. . . . .	350.34	
Sales Tax Collected. . . . .	192.23	
Other Income . . . . .	<u>23.05</u>	\$ 615.93

EXPENSES:

Textbook Purchases . . . . .	\$ 44,703.96	
Supplies Purchases . . . . .	(2.64)	
Paperback Purchases. . . . .	9.20	
Used Book Purchases. . . . .	(95.65)	
Sales Tax Paid . . . . .	-0-	
Salaries and Wages . . . . .	1,180.49	
Transportation Charges . . . . .	662.53	
Supplies Expense . . . . .	29.78	
Travel . . . . .	120.00	
Telephone. . . . .	14.67	
Over & Under . . . . .	<u>.07</u>	<u>\$ 46,622.41</u>

NET LOSS on a cash basis without regard to inventory  
or Accounts Payable . . . . .

(-\$46,006.48)

RESTRICTED PURPOSES FUND

STATEMENT OF INCOME AND EXPENSES

July 31, 1977

<u>ACTIVITIES</u>	<u>AMOUNT</u>
Comprehensive Fee Income	
Athletic Income	
Drama Income	
Student Activity Income	\$ 435.89
Student Newspaper Income	
Film Income	
Cash Over & Under	.50
Other Income-Student Activity Fund Only	
<b>TOTAL INCOME</b>	<b>\$ 436.39</b>

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$ 18,012	
Cheerleaders & Pom Pom Expense	350	
Speech Activities/Reader's Theatre	4,400	
Drama Expense	2,700	
Music Expense	3,000	
Student Activity Expense	16,700	23.36
Student Newspaper Expense	3,000	
Associated Student Board	2,500	
Women's Intercollegiate Acct.	10,430	
Intramurals - COed	300	
Clubs	2,200	
Contingency Expense/Equipment	500	
Contingency/Non-Budgeted	2,008	
	<b>\$ 66,100</b>	<b>\$ 23.36</b>
<b>TOTAL EXPENSE</b>		<b>23.36</b>

Excess of Expenditures

over Revenue, as of

July 31, 1977 \$ 413.03

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

JULY 31, 1977

<u>ASSETS</u>		<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>AMOUNT</u>
Cash in Bank	\$ 122,119.15	Student Tuition	\$ 133,358.00
Petty Cash	25.00	Out of District Fees	934.50
Accts. Rec.	67,879.96	Due Educational Fund	926.66
		Due Building Fund	372.23
		Due Student Loan Fund	363.76
		Due Bookstore	2,554.75
		Tuition Refunds	(4,216.60)
			134,293.30

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ (934.81)	
Parking	9,905.02	
Recreation Room Fund	3,398.53	
Student Locker Fund	161.70	
Land Lab	2,520.10	
Community Services	10,095.58	
Child Care Center	200.32	
EMTA Grant	(2,526.55)	
Photography Supplies	868.71	
LPN Supplies	5,771.17	
Law Enforcement Grant	620.00	
Nursing Capitation	121.05	
1977-78 Disadvantaged Grant	(3,485.50)	
1975-76 ICCB Public Service	309.42	
Housekeeping Spec. Prog.	(921.07)	
CETA Public Services	(2,342.50)	
ILL. Humanities Grant	2,112.17	
Miscellaneous	125.65	25,998.99

FUND EQUITY

July 1, 1977	\$ 29,318.79	
Excess of Revenue over Expenditures as of July 31, 1977	413.03	29,731.82

<u>TOTAL ASSETS</u>	<u>\$ 190,024.11</u>	<u>TOTAL LIABILITIES &amp; FUND EQUITY</u>	<u>\$190,024.11</u>
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# STUDENT ACTIVITY

Balance on Hand, June 30, 1977

\$ 11,283.78

July Receipts

120,349.67

131,633.45

July Disbursements

9,514.30

Balance, July 31, 1977

\$ 122,119.15

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
2507	William Byar - #335 Com. Serv., Advance for expenses for Illinois History Tour on 7/9/77		\$ 500.00
2508	Addison-Wesley Publishing Co., Inc. - #352D Disadv. Gr. - For books		132.88
2509	Anthony Swingle - #360 Misc. - To give him scholarship money from Illinois Valley Radiologists		200.00
2510	Kathleen Wooldridge - #360 Misc. - Check for change		452.00
2511	SVC Payroll Fund - #354 CETA Payroll, \$572.50; #352D Disadv. Gr. Payroll, \$550.00		1,122.50
2512	Learning Arts - #352D Disadv. Gr. - For books		430.44
2513	Kradle's - #260 Student Activity - Supplies for Summer Theatre		12.26
2514	The Daily Gazette - #260 Student Activity - Advertising LeMans for Film Commission		11.10
2515	Vicki Zbinden - #320 Tuition Refund, \$16.00; #335 Com. Srv. Ref. \$4.00 - Did not take tour		20.00
2516	John Zbinden - #335 Com. Srv. Ref. - Did not take tour		4.00
2517	David Lovekin - #359 Ill. Humanities Grant - Trip to Wilmington, Del. and Harrisburg, PA		80.00
2518	Claire Buschmann - #102 Petty Cash for 1977-78		25.00
2519	Wentzel Wilkins Lowe & Wheeler - #352D Disadv. Gr. - Policy on Rock Falls office		49.00
2520	Weldon, Williams & Lick, Inc. - #331 Parking - Car Stickers		751.33
2521	Midwest Visual Equipment Co. - #352D Disadv. Gr. - Screen and Cassette		357.69
2522	The Psychological Corp. - #352D Disadv. Gr. - For books		43.04
2523	SVC Educational Fund - #315 Due Educ. Fund		834.36
	100-000-442-04, \$120.00; 100-000-499, \$66.60; 110-200-543, \$54.50; 110-800-542, \$16.10; 110-813-550, \$10.00; 120-000-544-02, \$130.15; 120-000-544-03, \$164.98; 120-000-545, \$6.25; 138-000-541, \$11.30; 176-000-575, \$100.22; 182-000-541, \$6.60; 183-000-547, \$4.74; 192-000-521, \$127.73; 192-000-565, \$15.19		
	Trial Balance, June 30, 1977.		
2524	SVC Building Fund - #316 Due Bldg. Fund - 2700-000-499, \$61.00; 270-000-544, \$114.20. Trial Balance, June 30, 1977.		175.20



CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
2525	Morris Cornstubble - #360 Misc. - Check for Change		\$ 99.04
2526	Sauk Valley College Bookstore - #347 Law Enf. Gr. - Books for Law Enf. Program, Summer, 1977.		22.19
2527	Highland Community College - #347 Law Enf. Gr. - Books, \$21.36; Tuition & Fees, \$96.00. Law Enforcement Program, Summer, 1977		117.36
2528	Marguerite Leffelman - #360 Misc. - Check for Change		64.00
2529	Simon & Schuster - #352D Disadv. Gr. - For Pocket Dictionaries		15.60
2530	SVC Payroll Fund - #103 Accts. Rec. CETA class size, \$648.00; #330 Child Care, \$243.20; #335 Com. Serv., \$150.00; #352D Disadv. Gr., \$550.00; #354 CETA, \$572.50		2,163.70
2531	Wentzel Wilkins Lowe & Wheeler - #335 Com. Serv. - Insurance for Day Camp.		15.00
2532	Patricia A. Conway - #360 Misc. - Check for Change		1.00
2533	Ray Buckner - #320 Tuition Refund - Dropped 1 hr. @ 100%		1.00
2534	Larry Brace, U of I - #335 Com. Serv. - Honorarium Med. Tech		50.00
2535	Karen K. James, St. Luke's Med. Center - #335 Com. Serv. - Honorarium Med. Tech		50.00
2536	Karen Lynch - #335 Com. Serv. - Honorarium Med. Tech.		50.00
2537	Michael Shirk - #335 Com. Serv. - Honorarium Med Tech		50.00
2538	Karina Srugys - #335 Com. Serv. - Honorarium Med. Tech		50.00
2539	Paul Schreckenberger - #335 Com. Serv. - Honorarium Med Tech		50.00
2540	SVC Payroll Fund - #352D Disadv. Gr. \$550; #354 CETA \$572.50		1,122.50
2541	Gary Oswalt - #320 Tuition Refund - Dropped 3 hrs. @ 100%		48.00
2542	Adrienne Matter - #320 Tuition Refund - Registered for 2 hrs, charged for 3.		1.00
2543	Elkhorn Corp. - #352D Disadv. Gr. - Rent for July		300.00
2544	Sterling Bus. Mach. - #360 Misc. - Card file		17.81
2545	The Kroger Co. - #330 Child Care - Supplies for June		15.90
2546	Richard Hamlin - #330 Child Care - Reimbursement		7.40
2547	Greg Gordon - #360 Misc. - Ck. for change		2.00

TREASURER'S REPORT

June 30, 1977

EDUCATIONAL FUND

Balance On Hand May 31, 1977 \$713,032.37

Receipts:

Taxes	227,321.47
Charge-Back Revenue	5,327.89
Federal Work Study	21,416.62
Student Tuition, Spring	2,826.13
Graduation Fees	63.00
Transcript Fees	169.00
Other Revenue	33.00
Expenditure Credits	<u>1,088.15</u>

Total Available 258,245.26

\$971,277.63

Disbursements:

Expenses for June 1977

413,208.66

Balance On Hand June 30, 1977

\$558,068.97

BUILDING FUND

Balance On Hand May 31, 1977 \$ 36,886.03

Receipts:

Taxes	56,851.23
Miscellaneous Revenue	63.00
Expenditure Credits	74.25
Loan from Educational Fund	<u>100,000.00</u>

156,988.48

Total Available \$193,874.51

Disbursements:

Expenses for June 1977

5,451.51

Balance On Hand June 30, 1977

\$188,423.00

SAUK VALLEY COLLEGE

APPROVED BY

Ronald F. Coplan

PRESIDENT

Lorna Keefler

SECRETARY

DATE \_\_\_\_\_

-SITE AND CONSTRUCTION FUND - Dixon National Bank

Balance On Hand May 31, 1977 \$ 61,671.15

-Receipts:

Facilities Revenue	6,555.50	
Interest On Investments	<u>4,500.00</u>	<u>11,055.50</u>

-Total Available \$ 72,726.65

-Disbursements:

Expenses for June 1977	<u>7,690.15</u>	<u>7,690.15</u>
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-Balance On Hand, June 30, 1977 \$ 65,036.50

-SITE AND CONSTRUCTION FUND - Harris Trust

-Balance On Hand May 31, 1977 \$ 6,811.09

-Receipts: - 0 -

-Disbursements: - 0 -

-Balance On Hand, June 30, 1977 \$ 6,811.09

-BOND AND INTEREST FUND #1 (Building)

Balance On Hand May 31, 1977 \$ 41,273.28

Receipts:

Taxes	96,134.90	
Interest on Investments	<u>3,693.37</u>	<u>99,828.27</u>

Total Available \$141,101.55

Disbursements:

Investments	32,464.82	
Bond Interest	39,375.00	
Service Charges	<u>53.75</u>	<u>71,893.57</u>

Balance On Hand June 30, 1977 \$ 69,207.98

**BOND-AND INTEREST FUND #2 (Working Cash)**

Balance On Hand May 31, 1977 \$ 1,042.95

**Receipts:**

Taxes	38,348.29	
Interest on Investments	<u>726.15</u>	<u>39,074.44</u>

Total Available \$ 40,117.39

**Disbursements:**

Investments	<u>10,126.15</u>	<u>10,126.15</u>
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Balance On Hand June 30, 1977 \$ 29,991.24

**WORKING CASH FUND**

Balance On Hand May 31, 1977 \$ 36,201.77

**Receipts:**

Interest on Investments	4,332.01	
Loan from Educ. Fund	<u>208,690.89</u>	<u>213,022.90</u>

Total Available \$249,224.67

**Disbursements:**

Investments	<u>213,022.90</u>	<u>213,022.90</u>
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Balance On Hand June 30, 1977 \$ 36,201.77

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**FUNDS INVESTED**

Time-Open Deposit	S & C	5-28-78	\$ 100,000.00
Time-Open Deposit	B & I #1		135,916.88
Certificate of Deposit	S & C	8-19-77	50,000.00
Time-Open Deposit	B & I #2		24,263.07
Certificate of Deposit	B & I #1	1-18-78	45,000.00
Certificate of Deposit	S & C	8-25-77	350,285.70
Time-Open Deposit	S & C	11-28-77	100,000.00
Certificate of Deposit	Working Cash	7-26-77	246,330.13
Certificate of Deposit	Working Cash	7-18-77	101,442.46
Certificate of Deposit	Working Cash	8-22-77	<u>208,690.89</u>
TOTAL INVESTED			\$1,361,929.13

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Year Ending 6-30-77

B A L A N C E   S H E E T

ASSETS:

Cash in Bank #1 . . . . .	\$ 101.26
Cash in Bank #2 . . . . .	621.69
Notes Receivable #1. . . . .	1,210.00
Notes Receivable #2. . . . .	1,439.00
Due from Student Activity Fund . . . . .	580.94
	<u>\$ 3,952.89</u>

LIABILITIES AND NET WORTH:

Fund Equity #1 . . . . . ; . . . \$1,949.15 . . . . .	
Net Loss #1. . . . . ( - 311.18) . . . . .	\$ 1,637.97
Fund Equity #2 . . . . . \$2,560.00 . . . . .	
Net Loss #2. . . . . ( - 245.08) . . . . .	2,314.92
	<u>\$ 3,952.89</u>

P R O F I T   A N D   L O S S

INCOME:

Interest Income #1 . . . . . \$ 175.82	
Bad Debts Repaid #1. . . . . 340.00	\$ 515.82
Interest Income #2 . . . . .	64.92

EXPENSES:

Bad Debts #1 . . . . .	827.00
Bad Debts #2 . . . . .	310.00
NET LOSS #1. . . . .	<u>(\$- 311.18)</u>
NET LOSS #2. . . . .	<u>(\$- 245.08)</u>

SAUK VALLEY COLLEGE

E.O.G. WORK STUDY FUNDS

YEAR ENDING 6/30/77

B A L A N C E   S H E E T

Cash . . . . .	\$(-6,028.43)	
Work Study Awards Available from Fed. Gov. 1976-77 . . . . .	15,946.00	
Work Study Awards Capital 1976-77. . . . .		\$131,156.00
Work Study Awards Paid 1976-77 . . . . .	131,156.00	
E.O.G. Funds Receivable from Fed. Gov. 1976-77 . . . . .	-0-	
Initial Year E.O.G. Awards Capital 1976-77 . . . . .		29,420.00
Initial Year E.O.G. Awards Paid 1976-77. . . . .	29,265.72	
Renewal Year E.O.G. Awards Capital 1976-77 . . . . .		22,870.00
Renewal Year E.O.G. Awards Paid 1976-77. . . . .	22,870.00	
Basic E.O.G. Program Awards Rec. from Fed. Gov. 1976-77. . .	65,368.00	
Basic E.O.G. Program Awards Capital 1976-77. . . . .		262,668.00
Basic E.O.G. Program Awards Paid 1976-77 . . . . .	252,748.81	
Inactive Federal Grants. . . . .		<u>65,212.10</u>
	<u>\$511,326.10</u>	<u>\$511,326.10</u>

SNAK VALLEY COLLEGE BOOKSTORE

BALANCE SHEET

June 30, 1977

ASSETS

Cash in Bank . . . . .	\$32,071.39
Petty Cash . . . . .	300.00
Accounts Receivable . . . . .	17,363.20
Merchandise Inventory 6-30-77 . . . . .	45,208.24
Investments . . . . .	31,642.11

Total Assets . . . . .	\$126,584.94
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LIABILITIES

Accounts Payable . . . . .	\$ 602.16
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Total Liabilities . . . . .	\$ 602.16
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FUND EQUITY

Fund Equity 7-1-76 . . . . .	\$98,989.41
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Net Profit . . . . .	<u>26,993.37</u>
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Total Fund Equity 6-30-77 . . . . .	\$125,982.78
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TOTAL LIABILITIES AND FUND EQUITY . . . . .	<u>\$126,584.94</u>
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SAUK VALLEY COLLEGE BOOKSTORE

Profit and Loss Statement

July 1, 1976 - June 30, 1977

REVENUE:

Textbook Sales . . . . .	\$160,391.24
Supplies Sales . . . . .	19,414.88
Miscellaneous Sales . . . . .	12,149.31
Paperback Sales . . . . .	4,082.37
Used Book Sales . . . . .	9,117.85
Sales Tax Collected . . . . .	9,156.67
Investment Income . . . . .	1,517.11
Other Income . . . . .	<u>243.16</u>

Total Revenue . . . . . \$216,072.59

COST OF SALES:

Beginning Mdse. Inventory 7-1-76 . . . . .	\$ 40,539.36
Textbooks Purchased . . . . .	132,582.98
Supplies Purchased . . . . .	13,929.68
Miscellaneous Purchases . . . . .	7,865.00
Paperbacks Purchased . . . . .	4,216.45
Used Books Purchased . . . . .	7,153.46
Sales Tax Paid . . . . .	<u>8,998.09</u>

Merchandise Available for Sale . . . . . \$215,285.02

Less Ending Merchandise Inventory 6-30-77      \$ 45,208.24\*

Cost of Goods Sold . . . . . \$170,076.78

GROSS PROFIT . . . . . \$ 45,995.81

EXPENSES:

Salaries and Wages . . . . .	\$ 12,905.52
Transportation . . . . .	3,873.01
Supplies Expense . . . . .	1,045.77
Equipment . . . . .	(-33.65)
Travel . . . . .	223.00
Telephone . . . . .	252.84
Dues and Subscriptions . . . . .	131.00
Other Expense . . . . .	422.55
Bad Checks . . . . .	134.46
Over & Under . . . . .	<u>47.94</u>

Total Expenses . . . . . \$ 19,002.44

NET PROFIT . . . . . \$ 26,993.37

\* Obsolete Inventory Deducted \$376.90.

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

JUNE 30, 1977

FINAL BEFORE AUDIT

<u>ASSETS</u>		<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>AMOUNT</u>
Cash in Bank	\$ 11,283.78	Due Educational Fund	\$ 65,723.43
Petty Cash	-0-	Due Building Fund	175.20
		Deferred Income	<u>4,308.49</u>
Accts. Rec.	<u>119,927.50</u>		\$ 70,207.12

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ (932.19)
Parking	10,656.35
Recreation Room Fund	3,398.53
Student Locker Fund	161.70
Land Lab	2,520.10
Community Services	11,039.33
Child Care Center	200.32
ENTA Grant	(2,526.55)
Photography Supplies	868.71
LPN Supplies	5,343.67
Law Enforcement Grant	855.55
Nursing Capitation	121.05
1976-77 Disadvantaged Grant	(506.85)
1975-76 ICCB Public Services	309.42
Housekeeping Spec. Prog.	(921.07)
CKTA Public Services	(1,145.00)
ILL. Humanities Grant	2,192.17
Miscellaneous	<u>50.13</u>

31,685.37

FUND EQUITY

July 1, 1976 \$ 32,775.77

Excess of Revenue over  
Expenditures as of  
June 30, 1977

(3,456.98)

29,318.79

TOTAL ASSETS: \$ 131,211.28

\$ 131,211.28

RESTRICTED PURPOSES FUND

STATEMENT OF INCOME AND EXPENSES

JUNE 30, 1977

<u>ACTIVITIES</u>	<u>AMOUNT</u>
Comprehensive Fee Income	\$ 57,485.17
Athletic Income	113.00
Drama Income	1,903.15
Student Activity Income	1,290.00
Student Newspaper Income	209.34
Film Income	494.20
Cash Over & Under	12.54
Other Income-Student Activity Fund Only	.50
<b>TOTAL INCOME</b>	<b>\$ 61,507.90</b>

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$ 19,355.00	\$ 17,923.35
Cheerleaders & Pom Pom Expense	600.00	334.43
Speech Activities/Reader's Theatre	4,400.00	4,499.50
Drama Expense	2,500.00	2,501.02
Music Expense	2,800.00	3,141.01
Student Activity Expense	19,250.00	18,660.61
Student Newspaper Expense	3,000.00	2,970.20
Student Magazine Expense	3,000.00	-0-
Associated Student Board	2,800.00	1,662.62
Women's Intercollegiate Acct.	9,960.00	10,313.27
Intramurals - Coed	2,000.00	1,493.72
Clubs	2,000.00	1,334.70
Contingency Expense/Equipment	1,500.00	130.45
Contingencies/Non-Budgeted	3,535.00	-0-
	<u>\$ 76,700.00</u>	<u>\$ 64,964.88</u>

<b>TOTAL EXPENSE</b>	<b><u>64,964.88</u></b>
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Excess of Expenditures

over Revenue, as of

June 30, 1977

\$ 12,456.98

STUDENT ACTIVITY

Balance on Hand, May 31, 1977	\$ 19,605.45
June Receipts	<u>33,124.66</u>
	\$ 52,730.11
June Disbursements	<u>41,478.53</u>
	\$ 11,251.58
Journal Voucher #90 (To write off checks over a year old)	<u>32.20</u>
	\$ 11,283.78
Balance, June 30, 1977	<u><u>\$ 11,283.78</u></u>

CHECK NO.	PAID TO	DESCRIPTION	Amount
2298	Brenda Pettorini - #320 Tuition Refund, 6 hrs. @ 100%		\$ 96.00
2299	Glenda L. Lackland - #360 Misc., Check for change		4.00
2300	Site & Construction Fund - #360 Misc. Rent from Unit 5		1,000.00
2301	Elkhorn Corp. - #352C Disadv. Gr. - Rent for June 1977		300.00
2302	Nathan Larrabee - #260 Student Act. - Foosball Contest		5.00
2303	Kevin Grell - #260 Student Act. - Foosball Contest		5.00
2304	Joe Devine - #260 Student Act. - Foosball Contest		5.00
2305	Thomas Atkinson - #320 Tuition Refund, 2 hrs. @ 100%		32.00
2306	Void		
2307	Void		
2308	David L. Scott - #320 Tuition Refund, 3 hrs. @ 100%		48.00
2309	E. R. Moore Co. - #266 Women's Intercol. - Warm Up Suit		17.06
2310	Martha Wilson - #320 Tuition Refund, 5 hrs. @ 50%		40.00
2311	William F. Byar - #335 Community Services,		38.25
2312	Bev Ohda, - #330 Child Care Operations		27.62
2313	Weinstine's Vogue - #103 CETA, Uniform for W. Schaeffer		27.15
2314	House & Town Shoppe - #103 CETA, Uniforms for 4 CETA students		93.45
2315	Westwood Tennis Club - #251 Athletic Exp., 8.5 hrs. practice & 3 matches; 12 doz. tennis balls		207.90
2316	Student Loan Fund - #318 Due Student Loan, May payments		958.29
2317	Marco Sports Co. - #266 Intercollegiate, \$196.30; #268 Intramurals, \$101.70		298.00
2318	Brandt & Wade Equipment - #334 Land Lab		32.00
2319	Dixon Co-operative Co. - #334 Land Lab		30.50
2320	Sohigro Service Co. - #334 Land Lab		562.40
2321	Country Mutual Ins. Co. - #334 Land Lab		169.85
2322	Wentsel, Wilkins, Lowe & Wheeler - #335 Community Services, Day Camp Insurance Deposit		25.00
2323	SVC Educational Fund - Due Educ. #315, Trial Balance 5/31/77		6,546.48
2324	SVC Bookstore - Due Bookstore #319, Trial Balance 5/31/77		1,305.33
2325	SVC Building Fund - Due Bldg. #316, Trial Balance 5/31/77		133.14
2326	Void		

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
2327	SVC Educational Fund - #301 Student Tuition for Spring, 1977		\$2,826.13
2328	Malachy Walsh/DePaul University - #359 - Travel Exp.		48.00
2329	Malachy Walsh - #359 - Conf. Honorarium		100.00
2330	Minshaw Music, Inc. - #259 Music Exp.		2.75
2331	David Lovekin - #260 Student Act. - Trips to Films, Inc.		150.00
2332	Illinois Bell Telephone Co. - #352C Disadv.Gr., phone services		45.64
2333	Shawver Press - #262 Student Newspaper		70.00
2334	Esther McNichols - #320 Tuition Refund, Dropped 3 hrs, Sr. Cit.		3.00
2335	Lora Lyons - #320 Tuition Refund, dropped 3 hrs, Sr. Citizen		3.00
2336	Dennis Aldrich - #320 Tuition Refund, dropped 3 hrs. Summer		48.00
2337	Brad Anderson - #320 Tuition Refund, dropped 3 hrs. Summer		48.00
2338	Keith A. Brown - #320 Tuition Refund, dropped 3 hrs. Summer		48.00
2339	Deborah Cloutier - #320 Tuition Refund, dropped 5 hrs. Summer		80.00
2340	Vickie L. Corbin - #320 Tuition Refund, dropped 3 hrs. Summer		36.00
2341	Joseph Cushing - #320 Tuition Refund, dropped 5 hrs. Summer		80.00
2342	Shawn Galloway - #320 Tuition Refund, dropped 2 hrs. Summer		28.80
2343	Donald Deldean - #320 Tuition Refund, dropped 3 hrs. Summer		43.20
2344	Jill Johnston - #320 Tuition Refund, dropped 9 hrs. Summer		108.00
2345	Julie Kostacki - #320 Tuition Refund, dropped 3 hrs. Summer		36.00
2346	Karen Roeling - #320 Tuition Refund, dropped 3 hrs. Summer		36.00
2347	Linda Smith - #320 Tuition Refund, dropped 1 hr. Summer		16.00
2348	Todd Weinrich - #320 Tuition Refund, dropped 2 hrs. Summer		32.00
2349	Julie Wells - #320 Tuition Refund, dropped 1 hr. Summer		16.00
2350	Cathy Ann Piha - #320 Tuition Refund, dropped 3 hrs. Summer		43.20
2351	Rose Mena - #320 Tuition Refund, dropped 2 hrs. Summer		16.00
2352	Julie Lannen - #320 Tuition Refund, dropped 2 hrs., Summer		32.00
2353	Kathy Snitchler - #320 Tuition Refund, dropped 3 hrs., Summer		43.20
2354	Sunny Travel Center - #360 Misc.- Lovekin Travel		237.60
2355	Robert Villa - #360 Misc. - change		1.00
2356	Dr. Langdon Winner - #359 - Travel Expenses		273.00
2357	Brandywine House Inn - #260 Student Act. - Honorary Dinners		144.94
2358	United Lunch - #359 - Lovekin Conf., Food Exp.		44.17
2359	Donald Verene - #359 - Honorarium for Lovekin Conf.		700.00
2360	Henry W. Johnstone, Jr. - #359 - Honorarium for Lovekin Conf.		350.00
2361	John Rohwer, Jr. - #260 - A-V Services at Lovekin Conf.		200.00
2362	Edward G. Ballard - #359 - Travel Exp. & Honorarium		625.00
2363	Al Graff - #357 Honorarium for Housekeeper Spec. Program		50.00
2364	Prophetstown Park District - #335 - Tiny Tots Swimming		40.00
2365	Educ. Audio Visual - #259, LP's and Cassettes w/filmstrip		153.05
2366	Dramatists Play Services, Inc. - #260 Play Scripts		29.65
2367	Daily Gazette - #260 Classified Ad		11.10
2368	Betty Burrows - #357 Honorarium for Housekeepers Spec. Program		50.00
2369	David Carlson - #357 Honorarium for Housekeepers Spec. Program		50.00
2370	Carol Jones - #357 Supplies & Materials for Housekeepers Spec. Program		147.44
2371	Dixon Cooperative Co. - #334 Land Lab Supplies		30.50
2372	Stack-Vaughn Company - #103 Accts. Rec. Adult Basic D-22		37.34
2373	Dixon Evening Telegraph - #359 IHG - Ad		223.20
2374	Claire Holmberg - #335 Com. Services Supplies for Day Camp		10.00

CHECK NO.	PAID TO	Description	Amount
2375	SVC Payroll Fund - #352C Disadv.Gr., \$717.10; #354 CETA \$572.50; #357 Housekeeping Spec. \$650.00		\$1,939.60
2376	David Hansen - #360 Misc. check for change		204.00
2377	Gerry Nelson - #320 Tuition Refund, dropped 3 hrs. Summer		7.25
2378	Steve Lawrence - #320 Tuition Refund, dropped 3 hrs. Summer		2.25
2379	Christi Melton - #320 Tuition Refund, dropped 2 hrs. Summer		24.00
2380	Mary Krick - #320 Tuition Refund, dropped 1 hr. Summer		12.00
2381	Bonnie Lowry - #320 Tuition Refund, dropped 2 hrs. Summer		24.00
2382	Julie A. Kimball - #320 Tuition Refund, dropped 3 hrs. Summer		48.00
2383	Void		
2384	Ellen Wahl - #320 Tuition Refund, dropped 3 hrs. Summer		48.00
2385	Linda Smith - #320 Tuition Refund, dropped 1 hr. Summer		16.00
2386	Charles Boyer - #320 Tuition Refund, dropped 3 hrs., Summer		48.00
2387	Sandra Huizenga - #320 Tuition Refund, dropped 3 hrs., Summer		36.00
2388	John Schaver - #320 Tuition Refund, dropped 3 hrs. Summer		48.00
2389	Allan Buccola - #320 Tuition Refund, dropped 5 hrs., Summer		60.00
2390	Linda Waters - #320 Tuition Refund, dropped 3 hrs., Summer		48.00
2391	Sterling Camera Center - #260 Student Act.- Supplies Sauk Talk		20.48
2392	Simpson-Powelson Lumber Co. - #258 Drama - Supplies		13.50
2393	SVC Educational Fund - #352C \$21.40; #258 \$3.45; #260 \$50.00; Workroom services; #260 \$ .40; #264 \$ .08; #352C \$1.64; Xerox #259 \$ .90 Supplies		77.87
2394	DeAnne Hoover - #320 Tuition Refund, dropped 3 hrs. Summer		36.00
2395	Eileen Fransen - #320 Tuition Refund, dropped 1 hr. Summer		8.00
2396	Kathy Sutton - #320 Tuition Refund, dropped 1 hr. Summer		16.00
2397	Cean Staelens - #320 Tuition Refund, dropped 4 hrs. Summer		48.00
2398	Steven French - #320 Tuition Refund, dropped 2 hrs. Summer		32.00
2399	Dennis Harrison - #320 Tuition Refund, dropped 1 hr. Summer		16.00
2400	Linda Waters - #103 Accts. Rec. Military, Summer,		48.00
2401	Cindy Buckley - #320 Tuition Refund, dropped 1 hr. Summer		8.00
2402	Janette Buckley - #320 Tuition Refund, dropped 1 hr. Summer		8.00
2403	Mary A. Buckley - #320 Tuition Refund, dropped 1 hr. Summer		8.00
2404	Beverly Ohda - #330 Child Care supplies		8.18
2405	Developmental Learning Materials - #103 Accts. Rec. Adult Basic D-22		99.14
2406	The Continental Press Inc. - #103 Accts. Rec. Adult Basic D-22		65.96
2407	Twyman Films, Inc. - #260 Film Commission		46.50
2408	Anthony Swingle - #360 Misc.- Ck. to exchange for scholarship		200.00
2409	Sterling Business Machines - #336 Child Care		26.35
2410	The Golf Shack, Inc. - #253 Athletic Exp/Hartje - Golf balls		258.90
2411	Marco Sports Co. - #266, \$188.30; #268 \$124.80 For Volley Balls and Basketballs.		313.10
2412	William Moritz - #320 Tuition Refund, dropped 3 hrs. Summer		48.00
2413	Michael Shaw - #320 Tuition Refund, dropped 3 hrs., Summer		24.00
2414	Tamara Bass - #320 Tuition Refund, dropped 1 hr. Summer		16.00
2415	Don Ferguson - #320 Tuition Refund, dropped 3 hrs., Summer		48.00
2416	Richard Bess - #320 Tuition Refund, dropped 3 hrs., Summer		36.00
2417	Noel Wallen - #315 Due Educ. Art fee refund		10.00
2418	World Tennis Reader Service Dept. - #251 Athletic Exp. Tennis Bks.		16.75

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
2419	Michael Seidel - #360 Misc. - Check for change		\$ 121.55
2420	The Dramatic Publishing Co. - #260 Summer Theatre Program		9.65
2421	Walt Lillyman - #352C Disadv.Gr - Supplies		20.62
2422	Dana A. Punkka - #320 Tuition Refund, 3 hrs. @ 50%		24.00
2423	Sara Meckman - #320 Tuition Refund, 3 hrs. @ 50%		24.00
2424	Michael E. Sanders - #320 Tuition Refund, 1 hr. @ 50%		8.00
2425	Curt Garriott - #320 Tuition Refund, 1 hr. @ 50%		8.00
2426	Dabbie Lippert - #320 Tuition Refund, 3 hrs. @ 50%		24.00
2427	Peter Lippert - #320 Tuition Refund, 3 hrs. @ 50%		24.00
2428	Terry S. Oliver - #320 Tuition Refund, 3 hrs. @ 50%		24.00
2429	Jeannie Greenwald - #320 Tuition Refund, 1 hr. @ 50%		8.00
2430	Claire Holmberg - #335 Community Serv.- Day Camp Supplies		10.14
2431	Mrs. Robert Collins - #335 Land Lab - Land Rent		172.25
2432	Charles Schuler - #335 Land Lab - Land Rent		585.00
2433	L. L. Bean, Inc. - #252 Athletics/Mabee - Trappers blanket		80.25
2434	Westwood Tennis Club - #251 Athletics/Palumbo- racket restrung		11.00
2435	Mary Nusbaum - #320 Tuition Refund, 3 hrs. @ 50%		24.00
2436	Jeffrey Kelly - #320 Tuition Refund, 3 hrs. @ 50%		24.00
2437	Joan Viering - #320 Tuition Refund, 3 hrs. @ 50%		24.00
2438	Richard Vock - #320 Tuition Refund, 3 hrs. @ 50%		24.00
2439	Rita J. Harrison - #320 Tuition Refund, 4 hrs. @ 50%		32.00
2440	James E. Browne - #320 Tuition Refund, 3 hrs. @ 50%		24.00
2441	Scholastic Book Services - #352C Grant, Reading Skills material		134.26
2442	Nelson Office Services - #260 Student Act., Maint. on Dup. Mach.		28.60
2443	The Kroger Co. - #330 Child Care - Supplies		6.23
2444	Swartley's Greenhouses - #260 Stud. Act. \$76.50; #256 Cheer- leaders \$24.00 - Flowers		100.50
2445	J. S. Latta & Son - #103 Accts.Rec.- Adult Basic D-22		5.53
2446	Thomas D. Wiggins - #360 Misc. - Ck. for change		904.00
2447	Ed. Beatty - #IHC #359 Gr. - Honorarium for Conference		50.00
2448	Dr. Lionel Rubinooff - #359 Gr. - Travel Exp. for Conf.		225.00
2449	Dr. Lionel Rubinooff - #359 Gr. - Honorarium for Conf.		350.00
2450	Sunny Travel Center - #359 Gr. - Lovekin Conf. Travel		184.00
2451	Mr. Raymond Archer - #359 Gr. - Honorarium, \$100; Travel \$80.		180.00
2452	Dr. Gerald Stormer - #359 Gr. - Honorarium, \$50; Travel \$10.		60.00
2453	AnnaMarie Barron - #360 Misc. - Ck. for change		164.14
2454	Dr. Langdon Winner - #359 Gr. - Honorarium for Conf.		350.00
2455	Dr. William Earle - #359 Gr. - Honorarium, \$50; Travel, \$20.		70.00
2456	Void		
2457	Vince Kavaloski - #359 Gr. - Honorarium, \$50; Travel, \$42.		92.00
2458	Pen and Ink Printers - #251 Athletics - Sport Schedules		66.35
2459	Illinois Coaches Assoc. - #251 Athletics - Renewal Membership		8.50
2460	Anthony's Restaurant, Inc. - #259 Music - Choir dinners		120.30
2461	National Microfilm Library - #352-C Gr. - Quantor Reader		249.00
2462	Sterling Business Machines - #352-C Gr. - Typewriter & Cabinet		300.27
2463	Claire Holmberg - #256 Cheerleaders - Cleaning Skirts & Sweaters		10.25
2464	SVC Payroll Fund - #354 CETA, \$572.50; #330 Child Care, \$204.80; #352C Disadv. Gr., \$1,459.00; #260 Student Act, \$300.00; #353B ICCB Pub. Service, \$300.00; #359 Ill. Humanities Gr., \$1,000.00		3,836.30
2465	Sterling Camera Center - #262 Sauk Talk, Photographic supplies		82.97
2466	Beverly Ohda - #330 Child Care - Misc. Supplies		6.80

CHECK NO.	PAID TO	DESCRIPTION	AMOUNT
2467	Patricia Martin - #103 Accts. Rec. B.O.G.		\$ 37.50
2468	The Sports Shop - #253 Athletics/Hartje - Baseballs		129.00
2469	LEE FS, Inc. - #334 Land Lab - Soy Beans		88.70
2470	Canadian Speakers and Writers Services, Ltd. - Film shown at Conference, Re: Marshall McLuhan		100.00
2471	Dr. George Kleindorfer - #359 Gr. - Honorarium for Conf.		350.00
2472	Samual French, Inc. - #260 Student Act. - Summer Theatre		29.35
2473	Westwood Tennis Club - #251 Athletics/Palumbo - Completion of tennis matches and practice for 1976-77.		220.00
2474	Michael Geiger - #334 Land Lab - Machine hire, \$300; Labor, \$51; Chemicals, \$27.19		378.19
2475	Sterling Business Machines - #352C Disadv. Gr. - 2 Victor Calcs.		298.00
2476	Marco Sports Co. - #266 Intercollegiate, Jerseys, Jackets, etc.		289.85
2477	David Lovakin - #260 Student Act. - Travel for Preview & Equipment Adj. - Film Commission		49.50
2478	Cambridge Book Co. - #352C Disadv. Gr. - Books		47.23
2479	Emerald Hill - #352C Disadv. Gr. - Recognition Banquet-Adult Learn.		504.90
2480	Sauk Valley College Bookstore - #103 Accts. Rec. CETA Secy - Books		113.69
2481	Barbara Pasada - #360 Misc. - To cash check in order to withhold bad check.		74.52
2482	Crown Printing Co. - #260 Student Act. - Posters for Summer Theatre		37.50
2483	Dramatists Play Service - #260 Student Act., Royalties		150.00
2484	Rawn Company, Inc. - #260 Student Act., Dual Pen Kits		40.88
2485	Harlan's - #260 Student Act., Summer Theatre supplies		9.64
2486	The Sherwin-Williams Co. - #260 Student Act., Summer Theatre supplies		13.98
2487	Student Loan Fund - Due Student Loan #318, Loans Paid in June		580.94
2488	Carl Fischer of Chicago - #259 Music Act., Music		31.97
2489	Passon's, Inc. - #251 Athletics/Palumbo, Award letters		226.33
2490	Ed. Mueller Audio-Visual - #352C Disadv. Gr., Listening Centers and Headphones		106.88
2491	Sauk Valley College Bookstore - #260 Student Act. \$15.74; #352C Disadv. Gr., \$74.03. for Books		89.77
2492	Varco Business Forms - #260 Student Act., Student I.D. Cards		897.40
2493	Simpson-Powelson Lumber co. - #260 Student Act., Summer Theatre supplies		27.00
2494	Pinney Printing Co., #260 Student Act., Student Handbooks		2,870.00
2495	Lee's Schwinn Cyclery - #353-B Pub. Sv. Gr. - Bicycle for Energy Fair		155.00
2496	Sauk Valley College Bookstore - #353B Pub. Sv. Gr. - Shirts for Energy Fair		139.00
2497	Shirt Shoppe - #353B Pub. Sv. Gr. - Lettering for Shirts for Energy Fair		59.00
2498	Laidlaw Brothers - #352C Disadv. Gr. - Math books		22.96
2499	Illinois Bell Telephone - #352C Disadv. Gr. - Phone bill from 6/25/77 to 7/24/77		40.43
2500	Cora E. Lyons - #360 Misc. - Check for change		1.00
2501	SVC Payroll Fund - #330 Child Care, \$278.40; #352C Dis. \$159.00		437.40
2502	SVC Educ. Fund - #259 Music, \$4.65; #260 Student Act., \$24.80; #352C Disadv., \$24.70; #284 A.S.B., .30; #352C Disadv. \$9.36; #359 Humanities Gr., \$7.46; #352C Disadv. \$52.35 - Interoffice charges for Workroom, Xerox, Storeroom expenses		124.12
2503	A.J.S. Pub. Inc. - #352 Disadv. Gr. - Constitution books		45.00
2504	3m Bus. Products - #352C Disadv. - Overhead Projector		161.78
2505	The American College Test. - #360 Misc. Testing C.Courtright		7.50
2506	Varco, Inc. - #260 Student Act. - Frt. on above bill.		30.00



Charge to 1977-78 Fiscal Year

BILLS PAYABLE

August 22, 1977

EDUCATIONAL FUND

SVC PAYROLL FUND	7-15-77 Payroll	439	\$ 75,098.93
SVC PAYROLL FUND	7-22-77 Payroll	441	52,260.90
20-000-544-02	VOID CHECK #468 written July		- 36.45
SVCCPAYROLL FUND	8-15-77 Payroll	556	43,318.10
31-000-550	Dr. George Cole Expenses	557	18.90
92-000-546	Assn. Comm. Coll. Trustees Dues	558	325.00
10-420-543	Blackhawk Fire Fighters Assn. Dues	559	1,200.00
91-000-531	Dr. Thomas Flynn Services	560	250.00
83-000-547	Graham Paper Co. Supplies	561	906.18
95-000-562	IBM Rental	562	802.00
10-800-530-01	Multigraphics Service Contr.	563	895.00
95-000-562	NCR Equip Rental	564	1,980.55
92-000-546	N. Central Assoc. Dues	565	625.00
95-000-530	Opscan Service Contr.	566	230.00
92-000-521	Prudential Ins. Co. Premium	567	8,277.03
10-711-543	A.S.C.P. Supplies	568	6.00
92-000-593	Black Hawk College - East Charge-Back	569	165.00
92-000-554	Judy Burnham Recruitment	570	284.38
38-000-550	C. Buschmann Travel	571	51.50
10-800-530-03	Emerald Hill Contr. 116.60		
91-000-550	X X Travel 40.60	572	157.20
10-815-543	Fantasy & Science Supplies	573	20.00
92-000-554	Jeffrey Gloya Recruitment	574	386.29
10-712-550	C. Hain Travel	575	30.00
38-000-541	Human Behavior Subsc.	576	14.00
10-316-543	Human Sciences Press Supplies	577	16.20
76-000-575	Ill Bell Telephone Service	578	160.70
20-000-545	International City Management Assoc. Books	579	27.50
10-713-550	Rosemary Johnson Travel	580	31.20
92-000-593	Kishwaukee College Charge-Back	581	295.12
92-000-593	Lake Land College Charge-Back	582	245.44
83-000-547	Lee Wayne Co. Publ. Rela	583	278.15
20-000-544-01	McGregor Magazine Supplies	584	3,432.52
38-000-550	R. Marlier Travel	585	72.34
92-000-539	Monroe Contr. Unalloc	586	205.18
10-420-543	National Fire Protection Supplies	587	46.00
10-812-541-01	Personal Report Supplies	588	38.76
92-000-554	Plum Tree Manor Recruitment	589	27.31
92-000-593	Carl Sandburg College Charge-Back	590	89.04
10-600-543	Sargent-Welch Supplies	591	40.39
	VOID VOID VOID	592	
38-000-550	M. Seguin Travel	593	24.00
10-800-542	Sterling Business Supplies 8.25		
38-000-541	X X Supplies 23.09	594	31.34

**SAUK VALLEY COLLEGE**

**APPROVED BY**

*Ronald F. Coplan*

**PRESIDENT**

*Lorna Keefer*

**SECRETARY**

**DATE** \_\_\_\_\_

10-812-550-02	J. Strickland	Travel	595	22.00
20-000-545	West Publishing	Books	596	75.00
2-000-554	Ronald Williams	Recruitment	597	13.76
0-000-544-03	Xerox Corp.	Xerox Machine	598	469.50
38-000-541	American Personnel	Supplies	599	42.00
20-000-545	Baker & Taylor	Books	600	65.11
2-000-554	J. Burnham	Recruitment	601	69.14
33-000-547	Carroll Co. Review	Supplies - Subscr.	602	10.00
76-000-575	Central Telephone	Service	603	1,746.53
38-000-541	Chronicle of Higher Ed	Subscr. \$20.00		
31-000-541	X X	Subscr. \$20.00	604	40.00
2-000-554	Chronicle of Higher Ed	Recruit	605	69.97
33-000-547	CASE	Pub Rela	606	200.00
10-418-550	R. Crouse	Travel 17.43		
76-000-575	X X	Phone 27.45		
2-000-544	X X	Postage 18.31	607	63.15
38-000-541	Daily Gazette	Supplies 10.77 (Ad)		
2-000-554	X X	Recruit 19.80	608	30.57
2-000-554	Dixon Evening Tele	Recruit	609	14.80
38-000-549	Fulmer's	Commencement	610	18.19
33-000-550	R. Gelander	Travel	611	14.10
10-813-543	B. Hardig	Supplies	612	10.27
2-000-554	D. Henneman	Recruit	613	203.12
2-000-593	Highland Comm. College	Charge-Back	614	666.17
76-000-575	Ill Bell Telephone	Service	615	160.70
38-000-549	Josten's	Commencement	616	118.47
10-714-543	Low X-Ray	Supplies	617	39.32
0-812-541-01	Management Books			
	(Book Club Dept.)	Supplies	618	10.99
95-000-541	Moore Business	Supplies	619	163.77
10-800-542	Multigraphics	Supplies	620	112.72
95-000-562	NCR	Equip. Rental	621	2,025.10
10-711-543	National Accrediting Agency			
	for Clinical Lab	Supplies	622	80.00
33-000-547	Lawrence Ragan,	Supplies	623	60.00
2-000-593	Rock Valley College	Charge-Back	624	495.00
10-512-543	Sterling Camera	Supplies	625	16.55
10-310-538	Sterling School of Beauty			
	Culture	Cosmetology	626	300.00
95-000-541	Uarco Inc.	Supplies	627	630.71
91-000-531	Ward, Ward, Castendyck, Murray & Pace			
	Service		628	472.20
20-000-544-03	Xerox Corp.	Supplies	629	226.30
	SVC PAYROLL FUND	8-15-77 Payroll	630	7,432.26
76-000-573	COMMONWEALTH EDISON	SERVICE	631	9.25
	SVC IMPREST FUND	SUPPLIES	632	1,096.91
92-000-544	SVC PETTY CASH FUND	SUPPLIES	634	2.10
		TOTAL EDUCATIONAL FUND		<u>\$209,624.14</u>

# BUILDING FUND

-000-530	HONEYWELL, INC.	MAINT. CONTR.	4727	\$ 2,133.75
-000-530	D. MAYES	CONTR.	4728	300.00
-000-530	MONTGOMERY ELEVATOR	CONTR.	4729	762.30
-000-530	PITNEY BOWES	CONTR.	4730	150.00
-000-530	SIMPLEX TIME RECORDER	CONTR.	4731	59.40
-000-544	DIXON PAINT CO.	SUPPLIES	4732	21.33
-000-544	P & W SUPPLY	SUPPLIES	4733	17.82
-000-544	SVC EDUCATIONAL FUND	SUPPLIES	4734	38.00
-000-544	VONACHEN IND. SUPPLY	SUPPLIES	4735	14.53
-000-543	ALCO SALES & SERVICE	SUPPLIES	4736	22.00
-000-587	LINDSAY KLEIN CHEVROLET	EQUIPMENT	4737	3,800.00
-000-544	LINDSAY KLEIN CHEVROLET	SUPPLIES	4738	9.00
-000-544	CLEANING MANAGEMENT	SUPPLIES	4739	6.00
-000-550	GLADYS GUNTLE	TRAVEL	4741	6.30
-000-571	NORTHERN ILLINOIS GAS	SERVICE	4742	7,684.86
-000-530	PITNEY BOWES	CONTR.	4743	115.00
-000-544	DIXON SWIMMING POOL SUPPLY	SUPPLIES	4744	60.00
-000-544	MORGAN LINEN SERVICE	SUPPLIES	4745	88.20
-000-530	PORTER BROS. ASPHALT PAVING	CONTR.	4746	462.00
	SVC IMPREST FUND	SUPPLIES	4747	39.80
-000-544	SVC PETTY CASH FUND	SUPPLIES	4748	10.29
		TOTAL BUILDING FUND		<u>\$15,800.65</u>

# BOND AND INTEREST #2

-000-564-02	CENTRAL NATIONAL BANK/STERLING	INTEREST	13	<u>\$2,300.00</u>
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WORKING CASH FUND

0-000-569	Northern Bank Note Co.	Supplies	7	\$ <u>201.23</u>
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TOTAL WORKING CASH FOR AUGUST				\$ 201.23
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SITE AND CONSTRUCTION FUND

0-000-589	FRANKE AND MILLER	Services	593	\$ <u>10.40</u>
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TOTAL SITE AND CONSTRUCTION FOR AUGUST				\$ 10.40
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MPREST FUND

92-000-544	Postmaster	Postage	3892	25.00
91-000-549	Marilyn Vinson	Supplies	3893	11.51
92-000-544	Postmaster	Bulk mailing	3894	100.00
83-000-547	Tri-County Press	Subscription	3895	8.47
92-000-544	United Parcel Service	Service	3896	7.01
10-800-530-03	Dr. Harold Harty	Travel/Honorarium	3898	441.72
170-000-544	Chris Kaye Plastics Mfg. Co.	Supplies	3897	4.00
20-000-545	Music/Records 200	Books	3899	6.00
10-512-543	Walker and Co.	Supplies	3900	15.95
38-000-549	Elaine Egan	Honorarium	3901	25.00
92-000-544	United Parcel Service	Service	3902	2.00
139-000-550	Only Sheraton Inn	Lodging	3903	44.00
139-000-550	Dan Messersmith, Treas. Vets Affairs.	Registration	3904	30.00
120-000-545	American Assn. of Blood Banks	Book	3905	40.00
120-000-544-02	State Univ. College at Buffalo	Supplies	3906	15.00
192-000-544	Postmaster	Bulk mailing	3907	143.65
110-813-543	Los Angeles City Unif. School Dist.	Book	3908	1.00
192-000-544	Postmaster	Postage	3909	25.00
138-000-544	Carroll County Fair	Recruitment	3910	86.00
138-000-549	Raye Ann White	Supplies	3911	14.58
	VOID	VOID	3912	
192-000-544	United Parcel Service	Service	3913	4.00
270-000-544	Farm & Fleet	Supplies	3914	35.80
192-000-544	United Parcel Service	Service	3915	11.02
92-000-550	Ill. State Chamber of Commerce	Registration	3916	40.00

\$1,136.71

EDUCATIONAL FUND - \$1,096.91  
BUILDING FUND - 39.80

Balance in Fund	\$1,887.29
Disbursements	<u>1,136.71</u>
Total In Fund	<u>\$3,024.00</u>

**SAUK VALLEY COLLEGE**

APPROVED BY

*Dwight F. Coplan*  
PRESIDENT

*Lorna Keefer*  
SECRETARY  
DATE \_\_\_\_\_

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE

August 22, 1977

## MEMORANDUM

TO: President Cole

FROM: Harriet Hastings, Registrar

# B-2

### PAID REGISTRATIONS

8/23/76

Hours  
17984

8/22/77

15906

HH/bt