

AGENDA  
SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
Conference Room, Third Floor, 3L14  
January 23, 1978 7:30 P.M.

A. Call to order

B. Roll call

C. Written communication from visitors

D. Recommended actions

1. Approval of minutes as submitted
2. Approval of Treasurer's Report
3. Approval of current bills for payment
4. Approval of current payroll journal
5. Personnel matters
  - a) Re-assignment of Director of Public Safety to full-time instructional position.
  - b) Adjustment of teaching load for Director of Public Service
6. Other items

E. Old Business

1. Presentation by insurance consultant
2. Settling the date for SVC operating tax increase referendum
3. Determining referendum tax rate
4. Decision on unemployment insurance
5. Other items

F. New Business

1. Improvements in the sound systems in the cafeteria and gymnasium
2. Discussion of budget retrenchment considerations
3. Other items

G. President's Report

1. Report from Student Trustee
2. Minutes of SVC Committee meetings
3. Spring enrollment report
4. Other items

# MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

January 23, 1978

The Board of Trustees of Sauk Valley College met in regular meeting on January 23, 1978 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Coplan called the meeting to order at 7:30 p.m. and the following members answered roll call: Kay Fisher, Lorna Keefer, Juanita Prescott, Ronald Coplan, Ann Powers, Oscar Koenig, William Reigle, and Barb Pasada.

Minutes: It was moved by Member Keefer and seconded by Member Koenig that the Board approve the minutes of the January 9 meeting as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Reigle and seconded by Member Keefer that the Board approve the attached Treasurer's Report as presented. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Coplan, and Pasada. Nays-0. Motion carried.

Bills Payable: It was moved by Member Prescott and seconded by Member Koenig that the Board approve the bills in the following amounts:

Educational Fund: \$263,386.95

Building Fund: \$28,741.69

Bond and Interest #2: \$17,384.50

In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Coplan, and Pasada. Nays-0. Motion carried.

Payroll: It was moved by Member Reigle and seconded by Member Powers that the Board approve the payroll of December 31 in the amount of \$123,255.22 and the January 15 payroll in the amount of \$89,425.25. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Coplan, and Pasada. Nays-0. Motion carried.

**Criminal Justice:** It was moved by Member Pasada and seconded by Member Koenig that the Board approve the request from Robert Crouse to be re-assigned to a full-time instructional position, effective June 1, 1978. He will be placed on Step 10 of the Asst. Professor rank at a 10-month salary of \$16,800 (or whatever salary is finally negotiated by the Faculty Association for the 1978-79 year). Motion voted and carried.

**Van:** It was moved by Member Keefer and seconded by Member Fisher that the Board approve the purchase of a van from Buchmeier Motors, Inc., at a bid of \$7,560 with \$2,500 to be paid by the Sauk Valley College Foundation and the remainder to be expended from the Restricted Purpose Fund. In a roll call vote, all voted aye. Motion carried.

**Cosmetology:** It was moved by Member Prescott and seconded by Member Powers that the Board approve the revisions on the attached page in the Cosmetology contract. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Prescott, Powers, Reigle, and Coplan. Nays-Member Pasada. Motion carried.

**Referendum:** The Board held a lengthy discussion on the proposed referendum on a tax increase for Sauk Valley College. It was moved by Member Reigle and seconded by Member Keefer that the Board set the amounts for the proposed tax referendum at 5¢ in the Building Fund and 4¢ in the Educational Fund and that it should be held sometime during the first weeks in December, 1978. In a roll call vote the following was recorded: Ayes Members Keefer, Koenig, Powers, Prescott, Reigle, Coplan, and Pasada. Nays-Member Fisher. Motion carried.

**Election:** It was moved by Member Powers and seconded by Member Keefer that the Board approve the attached resolution calling for an election for Board Trustees on April 8, 1978 and naming Marilyn Vinson and June Stanton to receive candidate petitions for same. Motion voted and carried.

**Referendum Committee:** Members Kay Fisher and William Reigle volunteered to serve on the Referendum Committee.

**Unemployment Compensation:** It was moved by Member Reigle and seconded by Member Fisher that the Board authorize the administration to adopt the Contribution Method for unemployment compensation insurance to be effective January 1, 1978. Motion voted and carried.

Old Business: Member Prescott gave a report on the progress of the Policy Committee. She requested copies of all policy changes since 1971 and asked for assistance and suggestions from Dean Edison and Dean Sagmoe regarding the policies in their areas. She also noted they would be needing typing assistance and some outside help to get the job done by April.

After a discussion on the summer and Christmas down periods, Member Prescott requested copies of the staff response to the questionnaires distributed on the summer down period.

Building Utilization Committee Request: President Cole presented the Board with the attached recommendation from the Building Utilization Committee for sound system improvements and new cafeteria drapes. He requested the Board study this and discuss it at the next meeting.

Student Newspaper: It was moved by Member Keefer and seconded by Member Koenig that the Board approve the transfer of \$1,200 from the Restricted Fund (#299) to the Newspaper account #262. In a roll call vote, all voted aye. Motion carried.

Retrenchment: In regard to budget retrenchment, it was the consensus of the Board to adjourn to January 30 to review recommendations from the administration to reduce staff.

Orientation: Member Fisher inquired as to the possibility of holding an orientation for new Board members each year.

President's Report: Barb Pasada, student trustee, reported that many clubs are being re-activated on campus. She also reported that the Kingston Trio will perform at the college on February 14.

Dr. Cole told the Board that current enrollment was down as of January 20 with 2,660 students for 20,103 credit hours as compared to last year's figures of 2,937 students for 25,661 credit hours. He also reported on a letter from the College Entrance Examination Board which announced that six of our students had been selected for inclusion on the 1978 Talent Roster of Outstanding Minority Community College Graduates, a notice from HEW on the awarding of BEOG Grants in the amount of \$241,529, a letter of commendation for Bill Byar, the Nursing Home Report for

President's  
Report (cont):

Fall, 1977, committee meeting minutes, and a letter from the Arrowhead Athletic Conference noting that Illinois Central College of Peoria is to become a member of this conference.

The Board then toured the Data Processing facilities and observed the new on-line system. At present there are two terminals in the Registrar's office and one in the Admissions and Financial Aid's Office.

Adjournment:

Since there was no further business, it was moved by Member Koenig and seconded by Member Powers that the Board adjourn to 7:30 p.m. on January 30, 1978. In a roll call vote the following was recorded: Ayes Members Fisher, Keefer, Koenig, Powers, Prescott, Reigle, Coplan and Pasada. Nays-0. Motion carried.

The meeting adjourned at 9:30 p.m.

Respectfully submitted:

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Lorna Keefer, Secretary