

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
Third Floor Conference Room, 3L14  
September 11, 1978 8:00 P.M.

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Recommended Actions:
  - 1) Approval of minutes as submitted
  - 2) Mandatory insurance arrangements for Allied Health students
  - 3) Personnel items
  - 4) Referendum Resolution
  - 5) Policy Change on Diplomas
  - 6) Other Items
- E. Old Business:
  - 1) Discussion of Retention Study
  - 2) Comparison of Summer School income and expense
  - 3) Other Items
- F. New Business:
  - 1)
- G. President's Report:
  - 1) Student Trustee report
  - 2) Minutes of Committee Meetings
  - 3) Enrollment report (department comparison)
  - 4) Report on Council of Presidents Meeting
  - 5) Speech of Dr. Cosand, University of Michigan
  - 6) Referendum
  - 7) Other Items

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

September 11, 1978

The Board of Trustees of Sauk Valley College met in regular meeting at 8:00 p.m. on September 11, 1978 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: At 8:00 p.m. Vice-Chairman Prescott called the meeting to order and the following members answered roll call:

Ronald Coplan	Kay Fisher
Lorna Keefer	Oscar Koenig
Ann Powers	Juanita Prescott
Molly Bulfer	

Absent: William Reigle

Minutes: It was moved by Member Keefer and seconded by Member Koenig that the Board approve the minutes of the August 28 meeting as presented. Motion voted and carried.

Student Insurance: It was moved by Member Keefer and seconded by Member Powers that the Board approve mandatory accident insurance for all students involved in hospital based allied health programs in accordance with the details outlined in the attached proposal. The Board requested that students be given a general statement of the coverage included in this policy at the time they are signed up for this insurance. Motion voted and carried.

Clerical Vacancy: It was moved by Member Coplan and seconded by Member Koenig that the Board approve replacing the vacancy in the Allied Health Area created by the resignation of the secretary, Betty Stoudt. In a roll call vote, all voted aye. Motion carried.

Referendum Resolution: It was moved by Member Powers and seconded by Member Fisher that the Board approve the attached resolution calling for a Referendum to be held on October 17 to ask the voters for an increase of 4¢ in the Educational Fund and 5¢ in the Building Fund. In a roll call vote, all voted aye. Motion carried.

- Cooperative Agreement:** It was moved by Member Fisher and seconded by Member Keefer that the Board approve the attached cooperative agreement with Freeport Memorial Hospital. Motion voted and carried.
- Donation:** It was moved by Member Koenig and seconded by Member Keefer that the Board accept the donation of a knitting machine and supplies from Mrs. Hanna Kuhn and requested Dr. Cole send a letter of appreciation for same. Motion voted and carried.
- Retention Study:** Discussion was held on the student retention study presented to the Board at the last meeting. It was the consensus of the Board that this was a good activity and should be pursued further.
- Summer School:** The attached comparisons were presented to the Board on summer school showing enrollment trends over the past few years.
- Committee Guidelines:** Discussion was held on the formation of a College Concerns Committee. This is to be put on the agenda for the next meeting.
- Reports:** Member Coplan reported on the status of collective bargaining and Member Prescott reported on the activities of the Board Policy Committee.
- President's Report:** Molly Bulfer, student trustee, reported that ASB had a good turnout for their circus with over 200 people attending during the afternoon performance, and a sellout crowd for the evening performance. She also extended the appreciation of the students at Sauk Valley College to the administrators, Board of Trustees, faculty, and "Friends of Sauk Valley College" for the work and effort being put forth on the referendum. She said the students appreciated this effort to insure quality education at the college.
- President Cole reported on fall enrollment which showed 21,824 credit hours as compared to 23,766 hours last year at this time, committee meeting minutes, Council of Presidents meeting at Mt. Vernon, Referendum items, Grant Office activities, voter registration, and affirmative action committee appointments.

**Executive Session:**

At 9:07 p.m. it was moved by Member Coplan and seconded by Member Powers that the Board adjourn to executive session to discuss collective bargaining. Motion voted and carried.

**Regular Session:**

At 9:31 p.m. it was moved by Member Coplan and seconded by Member Fisher that the Board return to regular session. Motion voted and carried.

**Adjournment:**

Since there was no further business, it was moved by Member Fisher and seconded by Member Powers that the Board adjourn. Motion voted and carried.

The meeting adjourned at 9:32 p.m.

Respectfully submitted:

Lorna Keefer  
Lorna Keefer, Secretary

STATE OF ILLINOIS )  
COUNTY OF LEE )  
 ) SS

I, LORNA KEEFER, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, and as such am the keeper of the records and files of the Board of Trustees of said Community College District.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of said Board of Trustees of said Community College District held on the 11th day of September, 1978, insofar as the same relates to the proceedings had in the adoption of a resolution calling a special election to be held in and for said Community College District on October 17, 1978, a true and correct copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the members of said Board of Trustees on the adoption of said resolution were taken openly; that the vote on the adoption of said resolution was taken openly; that said meeting was held at a specified time and place convenient to the public; that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice; that said meeting was called and held in strict accordance with the provisions of "An Act in Relation to Meetings", approved July 11, 1975, as amended, and the applicable provisions of the School Code of the State of Illinois, and that the said Board of Trustees has complied with all the applicable provisions of said Act and said Code.

I do further certify that no proposition relative to the increase in educational rate or building rate was submitted to the voters of said District for a period of two months prior to October 17, 1978, the date of election provided for in this resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature at Dixon, Illinois  
this 11th day of September, 1978.

Secretary, Board of Trustees of Community  
College District Number 506, Counties of  
Whiteside, Lee, Ogle, Henry, Bureau and  
Carroll, State of Illinois

MINUTES OF A REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE DISTRICT NUMBER 506  
COUNTIES OF WHITESIDE, LEE, OGLE, HENRY, BUREAU AND CARROLL  
STATE OF ILLINOIS  
HELD AT SAUK VALLEY COLLEGE AT 8:00 P.M.  
ON MONDAY, THE 11TH DAY OF SEPTEMBER, 1978

\* \* \* \*

The Chairman of the Board of Trustees called the meeting to order and directed the Secretary to call the roll. Upon the roll being called, the following members answered Present:

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The following members were absent from the meeting:

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The Chairman indicated it would be in order for the Board to consider the calling of a special election for the purpose of submitting to the voters of the District propositions of whether or not the maximum annual tax rate for educational purposes and for building purposes of the District be increased.

Member \_\_\_\_\_ presented the following resolution:

WHEREAS, the Board of Trustees of Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, believe that the present educational fund tax rate and the present building fund tax rate of the District are insufficient to properly and adequately maintain the educational standards of the District and to maintain the buildings of the District as provided by law, there is a need for increasing said tax rates in order to provide an efficient and adequate program and to maintain the buildings,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of said Community College District Number 506 as follows:

Section 1. That a special election should be and the same is hereby called to be held in and for Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, on Tuesday, the 17th day of October, 1978 for the purpose of submitting to the voters of said District propositions of increasing the annual tax rates of said District for educational purposes and building purposes, as hereinafter set forth in the form of notice to be given of said election, and that the polls of said election shall be opened at 12:00 o'clock Noon and closed at 7:00 o'clock P.M. on that day.

Section 2. That for the purpose of said election, the said Community College District Number 506 shall be and the same is hereby divided into 30 precincts, which precincts and the polling places therefor are hereinafter set forth in the form of Notice of said election.

Section 3. Notice of said election shall be given by publishing notice thereof at least once in the Sterling Daily Gazette of Sterling, Illinois, and once in the Dixon Evening Telegraph of Dixon, Illinois, the same being newspapers published in and having a general circulation within the territory of the District, the date of publication of such notice to be at least ten days prior to the date set for said election, and that said notice shall be in substantially the following form:

Section 4. The ballots to be used in the election shall be in substantially the following form:

(Face of Ballot)

OFFICIAL BALLOT

PROPOSITION TO INCREASE MAXIMUM  
ANNUAL EDUCATIONAL TAX RATE

(INSTRUCTIONS TO VOTERS: Mark a cross (x) in the space opposite the word indicating the way you desire to vote.)

Shall the maximum annual tax rate for educational purposes of Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, be increased and established at .16 per cent on the full, fair cash value of taxable property as equalized or assessed by the Department of Local Government Affairs, instead of .12 per cent, the maximum rate otherwise applicable to the next taxes to be extended for said purposes?	:	YES
	:	NO

PROPOSITION TO INCREASE MAXIMUM  
ANNUAL BUILDING TAX RATE

Shall the maximum annual tax rate for building purposes of Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, be increased and established at .08 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Local Government Affairs, instead of .03 per cent, the maximum rate otherwise applicable to the next taxes to be extended for said purposes?	:	YES
	:	NO

On the back of the ballot shall appear the following:

OFFICIAL BALLOT

Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois

ELECTION: Tuesday, October 17, 1978

Facsimile Signature  
Secretary, Community College Board

Section 5. Said election shall be held and conducted and the returns thereof duly canvassed, all in the manner and the time as provided by law and all persons desiring to vote at such election, upon presenting themselves at the polls, shall first request of the judges of the election and sign an affidavit which shall contain the following: (a) the name and address of the voter, (b) a statement that the voter resides within the Community College District and is registered to vote in general elections from a residence located within the district, and (c) a statement that the person desiring to vote is a qualified voter. Such affidavit to be used at said election shall be in substantially the following forms:

**(Single Affidavit)**

## SAUK VALLEY COLLEGE

## AFFIDAVIT OF VOTER

(Under Section 3-7.9 of the Public Community College Act)

STATE OF ILLINOIS )  
COUNTY OF ) SS

The undersigned, being first duly sworn on oath, deposes and says that affiant is desirous of voting in an election held under the provisions of the Public Community College Act on October 17, 1978, and represents the following facts to be true:

(1) My signature below hereon designates my correct name and my present address is .

(2) I reside within Community College District Number 506, Whiteside, Lee, Ogle, Henry, Bureau and Carroll Counties, Illinois, and am registered to vote in general elections from a residence located in the said District.

(3) I am a qualified voter in said Community College District.

Subscribed and sworn to before me this  
17th day of October, A.D. 1978.

Notary Public (or Judge of election)

NOTICE OF SPECIAL ELECTION  
COMMUNITY COLLEGE DISTRICT NUMBER 506  
COUNTIES OF WHITESIDE, LEE, OGLE, HENRY, BUREAU AND CARROLL  
STATE OF ILLINOIS

NOTICE is hereby given that a special election has been called and will be held in and for Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, on Tuesday, the 17th day of October, 1978, at which election there shall be submitted to the legal voters of said Community College District Number 506, the following propositions:

**PROPOSITION TO INCREASE MAXIMUM ANNUAL EDUCATIONAL TAX RATE**

Shall the maximum annual tax rate for educational purposes of Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, be increased and established at .16 per cent on the full, fair cash value of taxable property as equalized or assessed by the Department of Local Government Affairs, instead of .12 per cent, the maximum rate otherwise applicable to the next taxes to be extended for said purposes?

- (a) The approximate amount of educational taxes extendible under the maximum rate now in force in said Community College District is \$741,201;
- (b) The approximate amount of educational taxes extendible under the proposed increased rate is the sum of \$988,268.

**PROPOSITION TO INCREASE MAXIMUM ANNUAL BUILDING TAX RATE**

Shall the maximum annual tax rate for building purposes of Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, be increased and established at .08 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Local Government Affairs, instead of .03 per cent, the maximum rate otherwise applicable to the next taxes to be extended for said purposes?

- (a) An estimate of the approximate amount of building taxes extendible under the maximum tax rate now in force for said Community College District Number 506 is \$185,300;
- (b) An estimate of the approximate amount of building taxes extendible under the proposed increased tax rate is the sum of \$494,134.

That for the purpose of said special election, the following precincts and polling places are hereby established:

**PRECINCT NO. 1**

Shall consist of all that part of Prophetstown-Lyndon Community Unit District Number 3, Whiteside and Henry Counties, Illinois, lying within Community College District Number 506, described as that part of the District which lies North of the Rock River.

**POLLING PLACE:** Lyndon Junior High School, Lyndon, Illinois

**PRECINCT NO. 2**

Shall consist of all that part of Prophetstown-Lyndon Community Unit District Number 3, Whiteside and Henry Counties, Illinois, lying within Community College District Number 506, described as that part of the District which lies South of the Rock River.

**POLLING PLACE:** Prophetstown-Lyndon Community Unit School District No. 3, Unit Office, 318 Lincoln Street, Prophetstown, Illinois

PRECINCT NO. 3

Shall consist of all that part of Community Unit School District No. 5, lying within Community College District Number 506, located within Township 21 North, Range 7 East of the 4th P.M., Whiteside County, Illinois, and Range 8 East of the 4th P.M., Lee County, Illinois, commonly known as Sterling Township in Whiteside County and Palmyra Township in Lee County, which lies East of the center line of Locust Street and the center line of Route 88 in the City of Sterling, Illinois, and South of a line described as follows: The center line of LeFevre Road extended East from Locust Street to Freeport Road, South on the center line of Freeport Road to Illinois State Highway 2, commonly known as East Lincolnway, and East on the center line of Illinois State Highway 2 to the East line of the District.

POLLING PLACE: Lincoln School  
1501 East 6th Street, Sterling, Illinois

PRECINCT NO. 4

Shall consist of all that part of Community Unit School District Number 5, Whiteside and Lee Counties, Illinois, lying within Community College District Number 506, located within Townships 21 and 22 North, Range 7 East of the 4th P.M., Whiteside County, Illinois, commonly known as Sterling and Jordan Townships, which lies West of the center line of Locust Street and the center line of Route 88 as extended North and South in and from the City of Sterling, Illinois.

POLLING PLACE: Washington School, 815 West LeFevre Road, Sterling, Illinois.

PRECINCT NO. 5

Shall consist of all that part of Community Unit School District Number 5, lying within Community College District Number 506, located within Townships 21 and 22 North, Range 7 East of the 4th P.M., Whiteside County, Illinois, and Range 8 East of the 4th P.M., Lee County, Illinois, commonly known as Sterling and Jordan Townships in Whiteside County, and Palmyra Township in Lee County, which lies East of the center line of Locust Street and the center line of Route 88 as extended North and South in and from the City of Sterling, Illinois and North of a line described as follows: the center line of LeFevre Road extended East from Locust Street to Freeport Road, South on the center line of Freeport Road to Illinois State Highway 2, commonly known as East Lincolnway and East on the center line of Illinois State Highway 2, to the East line of the District.

POLLING PLACE: Sterling High School, Southeast Entryway  
1603 Fifth Avenue, Sterling, Illinois

PRECINCT NO. 6

Shall consist of all that part of Community College District Number 506 which is located within Townships 20, 21 and 22 North, Range 6 East of the 4th P.M., Whiteside County, Illinois, commonly known as Lyndon, Hopkins and Genesee Townships.

POLLING PLACE: Galt Junior High School, Galt, Illinois

PRECINCT NO. 7

Shall consist of all that part of Rock Falls Township High School District Number 301, Whiteside and Lee Counties, Illinois, lying in the County of Lee, State of Illinois, all within Community College District Number 506.

POLLING PLACE: Nelson School, Nelson, Illinois.

PRECINCT NO. 8

Shall consist of all that part of Rock Falls Township High School District Number

301, Whiteside and Lee Counties, Illinois, lying within the County of Whiteside, State of Illinois, all within Community College District Number 506.

POLLING PLACE: Rock Falls High School, 101 - 12th Avenue, Rock Falls, Illinois

PRECINCT NO. 9

Shall consist of all that part of Dixon Unit School District Number 170, Lee and Ogle Counties, Illinois, lying within Community College District Number 506, described as: That part of the District which is located within Sections 4, 5, 6, 7, 8, and 9 in Township 22 North, Range 9 East of the 4th P.M., Ogle County, Illinois, commonly known as Grand Detour Township and also that part of said Unit School District in Lee County, Illinois, which is located North and West of Rock River.

POLLING PLACE: Dixon High School, Lincoln Statue Drive, Dixon, Illinois.

PRECINCT NO. 10

Shall consist of all that part of Dixon Unit School District Number 170, Lee and Ogle Counties, Illinois, lying within Community College District Number 506, described as: That part of the District in Ogle County, Illinois, which is located West and North of Rock River and East of the East line of Section 4 in Township 22 North, Range 9 East of the 4th P.M., commonly known as Grand Detour Township, and also that part of the District in Lee County, Illinois in Townships 21 and 22 North, Range 9 East, commonly known as Dixon Township, and Townships 21 and 22 North, Range 10 East, commonly known as Nachusa, which lies East of Rock River and North and East of the following line: Commencing at the intersection of the East bank of Rock River with a point 20 rods North of the South line of Section 22 in Dixon Township; thence East to State Highway Route No. 2; thence South along the center of said Route No. 2 to a point 20 rods South of the center of Section 26 (said point being 20 rods South of the Hill Corner); thence East to a line 1/4 mile East of the boundary line between Sections 25 and 26 in Dixon Township, and South along this line to the intersection with the centerline of Illinois State Route 38, thence East along said centerline to the East boundary of the said school district.

POLLING PLACE: The Grand Detour School, Grand Detour, Illinois.

PRECINCT NO. 11

Shall consist of all that part of Dixon Unit School District Number 170, Lee and Ogle Counties, Illinois, lying within Community College District Number 506, described as: That part of the District located South and East of the Rock River, excepting the portion thereof which is located in the aforesaid Precinct No. 10.

POLLING PLACE: The Madison School, 620 Division Street, Dixon, Illinois

PRECINCT NO. 12

Shall consist of all that part of Community College District Number 506, which is situated within Tampico Community Unit District Number 4, Whiteside and Bureau Counties, Illinois.

POLLING PLACE: Tampico High School, Tampico, Illinois.

PRECINCT NO. 13

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within that portion of Townships 20 and 21 North, Range Ten East of the 4th P.M., Lee County, Illinois, commonly known as Amboy and China Townships, all within Community College District Number 506.

POLLING PLACE: Amboy City Hall, Amboy, Illinois.

PRECINCT NO. 14

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within that portion of Townships 19 and 20 North, Range Eleven East of the 4th P.M., Lee County, Illinois, commonly known as Sublette and Lee Center Townships, all within Community College District Number 506.

POLLING PLACE: Ellice Dinges Elementary School, Sublette, Illinois.

PRECINCT NO. 15

Shall consist of all that part of Amboy Community Unit School District Number 272,

Lee County, Illinois, which is located within Township 19 North, Ranges 9 and 10 East of the 4th P.M., Lee County, Illinois, commonly known as East Grove and May Townships, all within Community College District Number 506.

POLLING PLACE: Maytown Elementary School, Maytown, Illinois.

PRECINCT NO. 16

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within Township 20 North, Range 9 East of the 4th P.M., Lee County, Illinois, commonly known as Marion Township, within Community College District Number 506.

POLLING PLACE: Walton Elementary School, Walton, Illinois.

PRECINCT NO. 17

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within that portion of Township 21 North, Ranges 9 and 10 East of the 4th P.M., Lee County, Illinois, commonly known as South Dixon and Nachusa Townships, all within Community College District Number 506.

POLLING PLACE: Eldena Elementary School, Eldena, Illinois.

PRECINCT NO. 18

Shall consist of all that part of Amboy Community Unit School District Number 272, Lee County, Illinois, which is located within Townships 19 and 20 North, Range 8 East of the 4th P.M., Lee County, Illinois, commonly known as Hamilton and Harmon Townships, all within Community College District Number 506.

POLLING PLACE: Harmon Hall, Harmon, Illinois.

PRECINCT NO. 19

Shall consist of all that part of Community College District Number 506, which is situated within Walnut Community High School District Number 508, Bureau, Lee and Whiteside Counties, Illinois.

POLLING PLACE: Art Room, Walnut High School, Walnut, Illinois.

PRECINCT NO. 20

Shall consist of all that part of Community College District Number 506 which is situated within Polo Community Unit School District Number 222, Ogle, Lee and Whiteside Counties, Illinois.

POLLING PLACE: Polo Community High School, Polo, Illinois.

PRECINCT NO. 21

Shall consist of all that part of Ohio Community High School District Number 505, Bureau and Lee Counties, Illinois, which is situated within Community College District Number 506.

POLLING PLACE: Ohio High School, Ohio, Illinois

PRECINCT NO. 22

Shall consist of all that part of Community Unit School District Number 271, Lee and Ogle Counties, Illinois, situated in Ranges 10 and 11 East of the 4th P.M. in

Lee and Ogle Counties, Illinois and lying North of the highway designated as U. S. Route #30, which is situated within Community College District Number 506.

POLLING PLACE: Town Hall, Franklin Grove, Illinois.

PRECINCT NO. 23

Shall consist of all that part of Lee Center Community Unit School District Number 271, Lee and Ogle Counties, Illinois, lying West of County Highway No. 6, commonly known as the West Brooklyn Spur, except that part thereof lying North of the highway designated as U. S. Route 30, which is situated within Community College District Number 506.

POLLING PLACE: Public School Building of said District situated in the unincorporated area known as Lee Center in Sections 6 and 7, Township 20 North, Range 11 East of the 4th P.M., Lee County, Illinois.

PRECINCT NO. 24

Shall consist of all that part of Community College District Number 506 which is situated within Morrison Community Unit School District Number 6, Whiteside County, Illinois.

POLLING PLACE: Morrison High School, Morrison, Illinois.

PRECINCT NO. 25

Shall consist of all that part of Community College District Number 506 which is situated within Thomson Community Unit School District Number 301, Carroll County, Illinois.

POLLING PLACE: Thomson High School Cafeteria, Thomson, Illinois

PRECINCT NO. 26

Shall consist of all that part of Community College District Number 506 which is situated within Ashton Community Unit School District No. 275, Lee County, Illinois.

POLLING PLACE: Ashton High School, Ashton, Illinois

PRECINCT NO. 27

Shall consist of all that part of Community College District Number 506 which is situated within Chadwick Community Unit School District Number 399, Carroll County, Illinois.

POLLING PLACE: Chadwick High School, Chadwick, Illinois

PRECINCT NO. 28

Shall consist of all that part of River Bend Community Unit School District Number 2 Whiteside County, Illinois, lying within Community College District Number 506, which is situated North of the Garden Plain Road.

POLLING PLACE: Fulton Fire Station, Fulton, Illinois

PRECINCT NO. 29

Shall consist of all that part of River Bend Community Unit School District Number 2, Whiteside County, Illinois, lying within Community College District Number 506, which is situated South of the Garden Plain Road.

POLLING PLACE: Albany Municipal Building, Albany, Illinois

PRECINCT NO. 30

Shall consist of all that part of Community College District Number 506 which is

situated within Milledgeville Community Unit School District Number 312, Carroll County, Illinois.

POLLING PLACE: Milledgeville City Hall, Milledgeville, Illinois

The polls will be opened at 12:00 o'clock Noon and close at 7:00 P.M. on the same day.

By order of the Community College Board of said District.

Dated this 11th day of September, 1978.

WILLIAM REIGLE

Chairman

LORNA KEEFER

Secretary

Member \_\_\_\_\_ moved the adoption of the resolution as  
read and Member \_\_\_\_\_ seconded the motion.

After a full and complete discussion thereof, the Chairman directed the Secretary to call the roll for a vote upon the motion to adopt the resolution.

Upon the roll being called, the following members voted AYE:

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The following members voted NAY:

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The Chairman declared the motion carried and the resolution as hereinbefore set out adopted, approved the same in open meeting and directed the Secretary to record the same in full in the minutes of this meeting, which was done.

Other business not pertinent to said resolution was transacted at the meeting.

Upon motion being made, seconded and carried, the meeting adjourned.

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Secretary, Board of Trustees of Community  
College District Number 506, Counties of  
Whiteside, Lee, Ogle, Henry, Bureau and  
Carroll, State of Illinois

(Multiple Affidavit)

SAUK VALLEY COLLEGE

AFFIDAVIT OF VOTERS

(Under Section 3-7.9 of the Public Community College Act)

STATE OF ILLINOIS )  
                      )  
COUNTY OF \_\_\_\_\_ ) SS

The undersigned, each being first duly sworn upon oath individually, deposes and says that affiant is desirous of voting in an election held under the provisions of the Public Community College Act on October 17, 1978, and represents the following facts to be true:

(1) My signature below hereon designates my correct name and the address opposite my signature is my correct address.

(2) I reside within Community College District Number 506, Whiteside, Lee, Ogle, Henry, Bureau and Carroll Counties, Illinois and am registered to vote in general elections from a residence located in the said District.

(3) I am a qualified voter in said Community College District.

Number of Voter	Name	Address
_____	_____	, IL
_____	_____	, IL

Subscribed and sworn to before me by each of the above affiants individually this 17th day of October, 1978.

\_\_\_\_\_  
Notary Public (or Judge of election)

Section 6. The affidavits to vote required under Section 3-7.9 of the Public Community College Act of the State of Illinois and herein provided for shall be numbered and used in lieu of the poll list and poll book as provided for in Section 3-7.14 of the Public Community College Act and the judges of election shall, previous to any vote being taken, severally subscribe to and take oath or affirmation provided for in Section 3-7.8 on separate blanks. After the election, such affidavits to vote and judges' oaths shall be filed in the same manner as is required for the deposit of the poll book under Section 3-7.16 of the Public Community College Act.

Section 7. That all resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and this resolution shall be in full force and effect forthwith upon its passage.

\_\_\_\_\_  
Chairman, Board of Trustees of Community  
College District Number 506, Counties of  
Whiteside, Lee, Ogle, Henry, Bureau and  
Carroll, State of Illinois

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees of Community  
College District Number 506, Counties of  
Whiteside, Lee, Ogle, Henry, Bureau and  
Carroll, State of Illinois

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

*D-2*

DATE September 11, 1978

## MEMORANDUM

TO: Sauk Valley College Board of Trustees

FROM: Dr. George E. Cole *G.E.C.*

The attached memorandum from Dr. Williams represents a culmination of more than two years of concerted effort on the part of the Allied Health staff to provide insurance for students in this program.

In our discussion on this topic at the Administrative Council meeting on Monday, September 5, it was felt that if this program were to be workable it will be necessary to require all students to have this coverage. We are reasonably sure that a majority of the students want this insurance and all the Allied Health staff are in favor of this. In view of the fact that this involves an additional instructional cost, we felt it necessary to get Board approval.

RECOMMENDATION: Board approval for the administration to require mandatory accident insurance for all students involved in hospital based allied health programs in accordance with the details in the attached proposal.

mv

D-2

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE, DIXON, ILLINOIS 61021

DATE July 19, 1978

## MEMORANDUM

TO: *Administrative Council Members*

FROM: *Dean Williams*

Attached you will find a student accident insurance proposal, which at this time seems feasible. I have scheduled the topic of student insurance for our next administrative council meeting.

Please review this material for discussion at that time.

TRAVEL ACCIDENT INSURANCE

PROPOSAL

FOR

SAUK VALLEY COLLEGE

PRESENTED BY  
WENGESEL-WILKINS LOWE & WINGENDER, INC.  
315 FIFTH AVENUE  
P.O. BOX 655  
SPRINGFIELD, ILLINOIS 62701

**FEDERAL INSURANCE COMPANY**

100 William Street  
New York, N.Y. 10038

**ACCIDENT POLICY**

Name &amp; Address of Organization

SAUK VALLEY COLLEGE  
Route #5  
Dixon, Illinois

Policy Number **PROPOSAL****FEDERAL INSURANCE COMPANY**

(A stock insurance company, herein called the company, incorporated under the laws of New Jersey)

(Herein called the Policyholder)

Policy Term: From **(To Come)** To **(To Come)****PART I -- INSURING AGREEMENTS****1. Scope of the Insurance**

In consideration of the payment of premium and subject to all of the terms, provisions, limitations and exclusions of the policy, the Company hereby agrees with the Policyholder to insure the persons described in Schedule I (each herein called the Insured) against loss resulting directly and independently of all other causes from accidental bodily injuries (herein called "such injuries") suffered by the Insured while this policy is in force and arising from the Hazards described in Schedule II.

**2. Policy Term and Renewal**

The Policy Term stated above begins and ends at 12:01 A.M., Standard Time, at the Policyholder's address shown above. Subject to the consent of the Company and the Company's right to change premium rates by giving to the Policyholder at least thirty-one days written notice prior to the expiration of the policy term, this Policy may be renewed by the Policyholder for a consecutive term by the payment of the required premium.

**3. Forms Attached to and Forming Part of This Policy on its Date of Issue Are:****Form No.****Description**

44-02-137	Description of Coverage - Exclusions - Individual Termination
44-16-1	Schedule I - Persons Insured - Amounts of Insurance
44-16-2	Schedule II - Description of Hazards
44-16-3	Schedule III - Premium Computation
44-16-4	Schedule IV - Beneficiary Designation
25140	Illinois Statutory Rider
44-02-109	Part V - Provisions - Page 1
44-02-4	Part V - Provisions - Page 2

IN WITNESS WHEREOF, the Company issuing this policy has caused this policy to be signed by its authorized officers, but this policy shall not be valid unless also signed by a duly authorized representative of the Company.

**FEDERAL INSURANCE COMPANY***Henry A. Hulick*

Secretary

*Henry L. Hulick*

President

Counter-signed

Licensed Resident Agent

## Coverage A — Death, Dismemberment or Loss of Sight

If within one year from the date of accident such injuries shall result in death of the Insured, dismemberment or loss of sight, the Company will pay for loss of:

Life or Two or more members ..... The Principal Sum;

One member ..... One-half the Principal Sum.

Such payment shall be in addition to any other indemnity payable to the date of loss, but only one amount, the larger applicable amount shall be payable for all such losses resulting from one accident.

The "Principal Sum" is the amount specified as such in Schedule I. "Member" shall mean a hand, foot or eye. "Loss" shall mean, with respect to hand, actual severance of the entire four fingers of the same hand through or above the metacarpophalangeal joints; with respect to foot, actual severance through or above the ankle joint; with respect to eye, entire and irrecoverable loss of sight.

## Coverage B — Total Disability

If within 180 days from the date of accident, such injuries shall totally and continuously disable and prevent the Insured from performing all of the substantial and material duties of his regular occupation for a period of one year from the date such disability commenced, and if thereafter such injuries shall continue to totally and continuously disable and prevent the Insured from engaging in any occupation or employment for which he is fitted by reason of education, training or experience, the Company will pay, beginning with the 13th month of such continuous total disability, a monthly benefit equal to 1% of the maximum amount stated in Schedule I as applicable to Coverage B until such maximum amount, less any amount paid or payable under Coverage A on account of the same accident, shall have been exhausted, total disability terminates, or the Insured dies, whichever shall first occur. Benefits payable hereunder for disability periods other than for full months shall be calculated on the basis of one-thirtieth of the monthly benefit per day.

## Coverage C — Weekly Indemnity

If within 30 days from the date of accident, such injuries shall totally and continuously disable and prevent the Insured from performing all of the substantial and material duties of his regular occupation and shall require the Insured, during the entire period of disability, to be under the regular care and attendance of a legally qualified physician or surgeon other than himself, the Company will pay the amount specified in Schedule I as Amount Per Week for each week of such continuous total disability from the first day following the waiting period (if any) specified in Schedule I, for the consecutive period the Insured is so disabled, but not to exceed the maximum number of weeks specified in Schedule I. Benefits payable hereunder for disability periods other than for full weeks shall be calculated on the basis of one-seventh of the weekly benefit per day.

## Coverage D — Medical Expense

If, on account of such injuries, the Insured shall require treatment by any practitioner of the healing arts duly licensed by proper governmental authority and acting within the scope of his license, confinement in a legally constituted hospital, x-ray examination or the use of an ambulance, the Company will pay the reasonable cost of such services actually rendered therefor within one year from the date of accident which is in excess of the deductible amount (if any) specified in Schedule I, but not more than the Maximum Amount specified in Schedule I as applicable to Coverage D.

## PART III — EXCLUSIONS

This policy does not cover loss caused by or resulting from any one or more of the following:

- A. Intentionally self-inflicted injuries, suicide or any attempt thereof;
- B. Declared or undeclared war or any act thereof;
- C. Accident occurring while the Insured is serving on full-time active duty in the Armed Forces of any country or international authority (any premium paid to be returned by the Company pro rata for any such period of full-time active duty);
- D. Disease, illness other than illness which results solely from the accidental ingestion or inhalation of a toxic substance, or bacterial infection other than that occurring in consequence of an accidental cut or wound;
- E. Travel or flight in any vehicle or device for aerial navigation; except to the extent such travel or flight is provided in Schedule II.

## PART IV — TERMINATION OF INDIVIDUAL INSURANCE

The insurance of the Insured shall terminate automatically on the earliest of any of the following occurrences:

- 1) On the date the Policy is terminated;
- 2) On the expiration of the policy term for which premium has been paid;
- 3) On the date the Insured ceases to fall within the "Description of the Persons Insured."

**SCHEDULE I.** The insurance under this policy applies only to the classes of insured persons described and only with respect to those coverages for which an amount is specified. The amount so specified shall apply to each insured person per accident, subject to all terms of the policy having reference thereto.

Description of the Persons Insured (includes all persons coming within the scope of such descriptions at any time during the policy term.)	Coverage A— Principal Sum	Coverage B— Total Disability Maximum Amount	Coverage C—Weekly Indemnity			Coverage D— Medical Expense	
		Amount per week	Maximum (weeks)	Waiting Period (days)	Maximum Amount	Deductible (if any)	
<p><b>CLASSES I -</b> All students of the Policyholder who are enrolled in the following administrative nursing program courses:</p> <ol style="list-style-type: none"> <li>1. Licensed Practical Nurse</li> <li>2. Administrative Nursing Course</li> <li>3. Radiological Technicians</li> <li>4. Medical Laboratory</li> </ol>	\$5,000	NIL	NIL	--	--	\$300.	\$10.

Aggregate Limit of Liability \$ 50,000 per Accident

The Company shall not be liable for any amount in excess of the above stated aggregate limit of liability.

If the aggregate amount of all indemnities otherwise payable by reason of coverage provided under this policy exceeds such aggregate limit of liability, the Company shall not be liable as respects each insured for a greater proportion of the indemnity otherwise payable than the aggregate limit of liability bears to the aggregate amount of all such indemnities.

Attached to  
and forming a  
part of Policy PROPOSAL

Effective date of  
this schedule is. (To Come)

## SCHEDULE II

The following described coverage shall apply only to those persons qualifying under this policy as Class (a)

I \_\_\_\_\_ insured persons

### DESCRIPTION OF HAZARDS.

Subject to the terms, provisions, limitations and exclusions of the Policy and to such other qualifications and definitions as are hereinafter set forth, the hazards against which insurance is afforded hereunder are all those hazards to which the Insured may be exposed while going to, attending, and returning from the Policyholder sponsored courses as listed in Schedule I; provided such travel is to a point or points located away from the premises of the Insured's residence. The following shall specifically qualify the above:

- (1) Coverage commences at the actual start of an anticipated trip whether it be from the Insured's regular place of employment, his residence, or other location. Coverage shall terminate immediately upon return to his regular place of employment or his residence, whichever shall first occur.
- (2) Coverage hereunder shall not apply while the Insured is in or on or while boarding or alighting from any aircraft.
  - (a) in the capacity of pilot or crew member thereof; or
  - (b) owned, or leased (except on a single trip charter basis) by the Policyholder or by an employee of the Policyholder; or
  - (c) operated by an employee of the Policyholder; or
  - (d) not having a current unrestricted airworthiness certificate, unless such aircraft is operated by Military Airlift Command of the United States of America or by any similar service operated on a scheduled basis by the military authorities of any other nation; or
  - (e) which is operated by other than a properly certificated pilot.

### Exposure and Disappearance

Loss resulting from unavoidable exposure to the elements and arising out of the hazards described above shall be covered to the extent of the benefits afforded the Insured.

If the body of the Insured has not been found within one year of the disappearance, stranding, sinking or wrecking of any vehicle in which the Insured was insured as an occupant, then it shall be presumed, subject to all other provisions and conditions of the Policy, that the Insured has suffered loss of life covered under this Policy.

Attached to and forming  
part of Policy \_\_\_\_\_ PROPOSAL \_\_\_\_\_

Effective Date of this  
Schedule is \_\_\_\_\_ (To Come)

## CONTRIBUTION IN PREMIUM COMPUTATION

The Premium for this policy shall be computed on the following basis:

This policy is issued in consideration of the advance payment by the Policyholder of a deposit premium of \$1,150.00 which premium shall be subject to adjustment as hereinafter provided.

The Policyholder agrees to render to the Company within 30 days following the conclusion of the policy term, a written report indicating the total numbers of insureds enrolled in the covered courses during the policy term. Earned premium shall be determined in accordance with the following rate:

**\$4.80 Per Person Per Year**

In the event the earned premium so determined shall exceed the Deposit Premium, the Policyholder shall pay to the Company the difference between the earned premium and the deposit premium. Should the earned premium so determined be less than the deposit premium, the Company shall retain \$1,000.00 as a minimum and fully earned premium.

All premium adjustments in accordance with the above shall be due and payable as accrued.

Attached to and forming  
a part of Policy

PROPOSAL

Effective Date of this  
Schedule is 10/01/66 (To Comm.)

SCHEDULE IV BENEFICIARY DESIGNATION

It is understood that indemnity for loss of life of the Insured Person will be payable to the beneficiary or beneficiaries as provided below.

All other indemnities of this Policy will be payable to the Insured Person.

Indemnity for loss of life will be payable to the Estate of the Person Insured.

Attached to and forming  
a part of Policy 110000000001

• Effective Date of this  
Schedule is 10-1-00 (To, Comp)

Dear Policyholder:

Under Section 143C of the Illinois Insurance Code we are required to notify you of the address of our Company's Complaint Department and the address of the Illinois Insurance Department Consumer Service Section. They are:

Complaint Department  
CHUBB GROUP of Insurance Companies  
222 South Riverside Plaza  
Chicago, Illinois 60606

Illinois Department Insurance  
Consumer Services Section  
215 East Monroe Street  
Springfield, Illinois 62767

Very truly yours,

CHUBB GROUP of Insurance Companies



Form 25140 (Rev. 3-78)

#### PART V PROVISIONS

(Attached to and forming a part of Policy No. **PROPOSAL** )

1. **Entire Contract; Changes:** This policy (including the endorsements and attached papers) constitutes the entire contract between the parties. The application of the Policyholder and the individual applications (if any) of the Insureds are not a part of this policy and no statement made by the applicant in such application shall avoid the insurance or reduce the benefits under this policy or be used in defense to a claim for loss incurred after the effective date of this policy. No change in this policy shall be valid unless approved by an executive officer of the Company and unless such approval be endorsed hereon or attached hereto. No agent has authority to change this policy or to waive any of its provisions.
  2. **Grace Period:** Unless not less than thirty days prior to the premium due date the Company has delivered to the Policyholder or has mailed to his last address as shown by the records of the Company written notice of its intention not to renew this policy beyond the period for which the premium has been accepted, a grace period of thirty-one days will be granted for the payment of each premium falling due after the first premium, during which grace period the policy shall continue in force, subject to the right of the Company to terminate in accordance with the termination provision hereof.
  3. **Addition of New Members:** All persons added to the groups or classes described in Schedule 1 shall be automatically insured under this policy.
  4. **Notice of Claim:** Written notice of claim must be given to the Company within sixty days after the occurrence or commencement of any loss covered by the policy, or as soon thereafter as is reasonably possible. Notice given by or on behalf of the Insured or the beneficiary to the Company or to any authorized agent of the Company, with information sufficient to identify the Insured, shall be deemed notice to the Company.
  5. **Claim Forms:** The Company, upon receipt of a notice of claim, will furnish to the claimant such forms as are usually furnished by it for filing proofs of loss. If such forms are not furnished within fifteen days after the giving of such notice the claimant shall be deemed to have complied with the requirements of this policy as to proof of loss upon submitting, within the time fixed in the policy for filing proofs of loss, written proof covering the occurrence, the character and the extent of the loss for which claim is made.
  6. **Proofs of Loss:** Written proof of loss must be furnished to the Company in case of claim for loss

for which this policy provides any periodic payment contingent upon continuing loss, within ninety days after the termination of the period for which the Company is liable, and in case of claim for any other loss, within ninety days after the date of such loss. Failure to furnish such proof within the time required shall not invalidate or reduce any claim if it was not reasonably possible to give proof within such time, provided such proof is furnished as soon as reasonably possible.

7. **Time of Payment of Claim:** Indemnities payable under this policy for any loss other than loss for which the policy provides periodic payments will be paid as they accrue immediately upon receipt of due written proof of such loss. Subject to due written proof of loss, all accrued indemnities for loss for which the policy provides periodic payment will be paid at the expiration of each four weeks during the continuance of the period for which the Company is liable, and any balance remaining unpaid upon the termination of the period of liability will be paid immediately upon receipt of due written proof.
  8. **Payment of Claims:** Indemnity for loss of life will be payable to the beneficiary or beneficiaries designated by the Insured, other than the Policyholder or an officer thereof as such, in accordance with the beneficiary designation and the provisions respecting such payments which may be prescribed herein and effective at the time of payment. If no such designation or provision is then effective, such indemnity shall be payable to the estate of the Insured. Any other accrued indemnities unpaid at the Insured's death may, at the option of the Company, be paid either to such beneficiary or to such estate. All other indemnities will be payable to the Insured.

Subject to any written direction of the Insured all or a portion of any indemnities provided by this policy on account of hospital, nursing, medical or surgical services may, at the Company's option, and unless the Insured requests otherwise in writing not later than the time of filing proof of such loss, be paid directly to the hospital or person rendering such services; but it is not required that the service be rendered by a particular hospital or person.

  9. **Physical Examinations and Autopsy:** The Company at its own expense shall have the right and opportunity to examine the person of the Insured when and as often as it may reasonably require during the pendency of a claim hereunder and to make an autopsy, in case of death where it is not forbidden by law.

## PART V PROVISIONS

(Attached to and forming part of Policy No. PROPOSAL)

- 10. Legal Actions:** No action at law or in equity shall be brought to recover on this policy prior to the expiration of sixty days after written proof of loss has been furnished in accordance with the requirements of this policy. No such action shall be brought after the expiration of three years (Kansas, 5 years; South Carolina, 6 years) after the time written proof of loss is required to be furnished. If any time limitation of this policy with respect to the bringing of an action at law or in equity is less than that permitted by the law of the state in which the policy is delivered such limitation is hereby extended to agree with the minimum period permitted by such law.
- 11. Designation or Change of Beneficiary: Assignment:** The right of designation or change of beneficiary is reserved to the Insured and the consent of the beneficiary or beneficiaries shall not be requisite to surrender or assignment of the insurance coverage with respect to which the beneficiary designation has been made or to any change of beneficiary or beneficiaries, or to any other change in said coverage or in the policy. No designation or change of beneficiary under the policy shall be binding upon the Company until the original or a duplicate thereof is received by the designated custodian of beneficiary records. No assignment of interest shall be binding upon the Company until the original or a copy thereof is received by the Company. The Company assumes no responsibility for the validity of such designation or change of beneficiary or assignment.
- 12. Policy Termination by the Policyholder or the Company:** This policy may be terminated by the Policyholder on the first anniversary date, or at any time thereafter, by mailing or delivering to the Company written notice of such termination, effective on receipt or on such later date as may be specified in such notice. In the event of such termination at a date other than the anniversary date, the earned premium shall be computed, and the Company will return promptly the unearned portion of any premium paid.

This policy may be terminated by the Company as of any anniversary date by mailing or delivering to the Policyholder, at the last address shown on the records of the Company, written notice stating when, not less than thirty-one days thereafter, such termination shall be effective.

This policy may be terminated by the Company for non-payment of premium if payment of premium due on a premium due date other than anniversary date is not received within the grace period provided by the policy, by mailing or delivering to the Policyholder at the last address shown on the records of the Company written notice stating when, not earlier than the expiration of the grace period, such termination shall be effective. Termination under this paragraph shall be effective only with respect to the coverage for which the premium payment was due.

- 13. Records Maintained:** The Policyholder shall maintain records of the Insureds showing, with respect to each Insured, the essential particulars of this insurance.
- 14. Certificate for Insured:** In any State in which it is required that certificates be issued under this policy, the Company will issue to the Policyholder for delivery to each Insured a certificate of insurance containing the benefits, limitations, and conditions of the master policy and stating to whom benefits are payable.
- 15. Change in Premium Rates at Policy Anniversary Date:** The Company may, as of any policy anniversary date, change the premium rates for this policy, by advance written notice delivered to the Policyholder, or mailed to his last address as shown on the records of the Company, not later than thirty-one days prior to such policy anniversary date.
- 16. Examination and Audit:** The Company shall be permitted to examine the Policyholder's records relating to this policy at any time during the policy term and within three years after expiration of this policy or until final adjustment and settlement of all claims hereunder, whichever is later.
- 17. Not in Lieu of Workmen's Compensation:** This policy is not in lieu of and does not affect any requirement for coverage by workmen's compensation insurance.
- 18. Comity with State Statutes:** Any provision of this policy which, on its effective date, is in conflict with the statutes of the state in which the policy is delivered is hereby amended to conform to the minimum requirement of such statutes.

# SAUK VALLEY COLLEGE

*A-6*

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE September 11, 1978

## MEMORANDUM

TO: Sauk Valley College Board of Trustees

FROM: Dr. George E. Cole *G.E.C.*

Re: Agreement with Freeport Memorial Hospital

The attached memorandum from Dr. Williams indicates that we are requesting approval for a cooperative agreement with Freeport Memorial Hospital. This agreement will expand the facilities available for our students to gain clinical experience.

RECOMMENDATION: Board approval of the attached cooperative agreement with Freeport Memorial Hospital.

mv

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE September 8, 1978

## MEMORANDUM

TO: Dr. Cole

FROM: Dr. Williams

*Enclosed is a copy of a Cooperative Agreement with Freeport Memorial Hospital.*

*This Agreement makes it possible for our Health Students to make use of the Hospital for Clinical Experience as directed by the College Coordinators.*

*I would appreciate your taking this Agreement to the Board for approval at the next regularly scheduled meeting.*

lm  
enc

COOPERATIVE AGREEMENT

THIS AGREEMENT entered into at Dixon, Illinois, this 25th day  
of September, A.D., 1978, by and between the Sauk Valley College,  
administered by the Board of Junior College District No. 506, Counties of Whiteside, Lee,  
Ogle, Henry and Bureau, State of Illinois, hereinafter designated as "College", and the  
FREEPORT MEMORIAL HOSPITAL, of the city of FREEPORT, ILLINOIS,  
Illinois, hereinafter designated as "Hospital."

WHEREAS College and Hospital acknowledge a public obligation to contribute to  
education for Radiologic Technicians, Medical Laboratory Technicians, Practical Nurses,  
and Associate Degree Nurses for the benefit of students and for community needs; and,

WHEREAS College has established programs in Radiologic Technology, Medical Laboratory  
Technician, Practical Nursing and Associate Degree Nursing which requires the educational  
facilities of the Hospital for clinical experience; and,

WHEREAS Hospital has clinical facilities suitable for the educational needs of the  
College programs in Radiologic Technology, Medical Laboratory Technician, and Practical  
Nursing; and Associate Degree Nursing.

WHEREAS it is to the mutual benefit of both the College and Hospital that students  
have opportunities for clinical experience as students and future practitioners; and,

WHEREAS the following agreement is effected by the proper authorizing bodies of  
both parties, each in independent status from the other; and,

WHEREAS the agreement is to be governed by the following general concepts of  
cooperative action:

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements  
hereinafter set forth, it is agreed as follows:

The College Covenants and agrees as follows:

1. The College assumes full responsibility for offering an educational  
program eligible for accreditation by the Council on Education of the  
American Medical Association, the American Society of Radiologic Technologists,  
the American College of Radiology, the Department of Registration and Education  
and the Committee of Nurse Examiners.

2. College will provide the necessary faculty for the instructor given to all students with the Hospital providing facilities for laboratory instruction.
3. College Radiology faculty, Medical Laboratory Technician faculty, and Nurse faculty will plan, develop, implement, and be responsible for all clinical instruction and evaluation of students.
4. College, in cooperation with such personnel as the Hospital designates, will provide an orientation period during which Radiology faculty, Medical Laboratory Technician faculty, and Nurse faculty can become familiar with hospital policies, practices, and facilities before instructing students there.
5. College will develop a "Clinical Instruction Plan" for using the Hospital's clinical areas to meet the educational goals of the curricula in Radiology, Medical Laboratory Technician, Practical Nursing, and AD Nursing. This plan shall be made available to the Hospital at a mutually agreed upon time prior to the beginning of the school term and subject to revision by the Hospital in instances where conflicts with Hospital patient care responsibilities seem to exist. This plan shall be submitted to the Hospital each May and October.
6. College Radiology faculty, Medical Laboratory Technician faculty, and Nurse faculty, will be responsible for learning and observing the policies and regulations of both College and Hospital as they apply to the circumstances of clinical teaching.
7. College is responsible to assure that students assigned to the Hospital for clinical instruction meet both College and Hospital standards of health and have the ability to profit from the experience. The College shall be responsible to documenting that students using Hospital facilities have annual physicals.
8. College will pay Hospital for supplies furnished to the College students and faculty, as approved by the instructor. The Hospital agrees to give priority for the clinical space to Sauk Valley students, consistent with clinical space requirements as documented by the May and October assignment sheet submitted to the Hospital by the College.

The Hospital agrees as follows:

1. At the request of the College, the Hospital will schedule meetings with the Hospital staff for the purpose of interpreting, discussing, and evaluating, the educational program in Radiologic Technology, Medical Laboratory Technician, and Associate Degree Nursing, and Practical Nursing.
2. Hospital will maintain the standards which make it eligible for approval as a clinical area for instruction in an accredited program in Radiologic Technology, Medical Laboratory Technician, and Practical Nursing, and Associate Degree Nursing, but Hospital will not acquire supplies or equipment solely for the program.
3. Hospital will permit the faculty and students of the College to use its patient care and patient service facilities for clinical experience according to a plan approved by the Council on Education of the American Medical Association, American Society of Radiologic Technologists, the American College of Radiology, the Department of Registration and Education, and the Committee of Nurse Examiners. Details of such educational use may be modified to fit changing needs and will be described in the "Clinical Instruction Plan," submitted to the Hospital's Education Coordinator and reviewed prior to the arrival of students.

It shall be mutually satisfactory to both the educational goals of the College and the patient care standards of the Hospital.

4. The Hospital shall make available, for educational purposes, rooms or area where groups of students may hold discussions and receive clinical instruction from the faculty:

(Examples of facilities)

- a. Areas for demonstration of hospital equipment.
- b. Areas for pre- and post-clinical experience conferences.
- c. Desk space where the teacher can make clinical assignments and plans.

5. Hospital will permit the use, for educational purposes, of such supplies and equipment as are commonly available for patient care.

6. Hospital will provide the following facilities and services to College students and faculty:

(Examples)

- a. Reasonable use of parking areas with assigned space for faculty.
- b. Locker and dressing areas to change into clinical attire.
- c. Same food service as is available to Hospital staff.

7. Hospital will provide access to sources of information for education purposes:

(Examples)

- a. Procedure guides, policy manuals.
- b. Standard clinical references, such as Medical Dictionary, Diagnostic Tests, pharmacology references, and standard references suitable to the clinical area and care program.

8. Hospital staff may participate in education on the request of the instructor. This may be the role of resource persons, clinical experts, or assisting in the planning and implementation of aspects of clinical education. Such participation will be voluntary and shall not interfere with assigned duties.

9. Hospital will designate a staff member who will serve as Education Coordinator for all educational use of the Hospital facilities.

10. Hospital may refuse, after consulting with the Coordinator of Radiologic Technology program, the Coordinator of the Medical Laboratory Technician program, or the Coordinator of the Practical Nursing Program, or the Director of Nursing, educational access to its clinical areas to any College personnel who do not meet its written Employee Standards for safety, health, or ethical behavior.

11. Hospital may resolve any problem, after consulting with the Coordinator of the Radiologic Technology program, the Coordinator of the Medical Laboratory Technician program, or the Coordinator of the Practical Nursing program, or Director of Nursing pertaining to the patient's welfare and restrict the student involved to the observer role until the incident can be clarified by the Hospital Coordinator and the Coordinator of these programs.

The College and the Hospital further agree:

1. The students will have the status of learners and are not employees. They will not replace Hospital staff nor give service to patients apart from its educational value.
2. Students are subject to the authority, policies and regulations of the College. They are also subject, during clinical assignment, to the same standards as are set for Hospital employees in matters relating to the welfare of patients and the standards of the Hospital.
3. Students will be under the guidance of the College instructor or his designate at all times when in the Hospital for clinical experience.
4. The students and faculty of the College participating in this program shall be deemed to be employees, affiliates, or individual contractors of the College.
5. Any additional premiums charged to the Hospital by reason of having the students and faculty of the College participating in this program will be paid by the College.
6. The College will furnish the Hospital a certificate of insurance covering the College, its staff, and all students participating in the program, for professional liability with limits of \$100/300,000 - \$25,000.00, plus \$1,000,000 excess coverage.
7. In the event of any litigation concerning the making or terms of the agreement by any taxpayer, or in the event of any court restraints in the effectuation of any part or parts of this agreement resulting from such suits, neither party shall have any claim against the other for any damages that may be sustained by them for any delays in performances caused by such litigation and restraints.
8. This agreement is to be reviewed three years from signature date by representatives of the College and Hospital administration as an opportunity to exchange progress reports and to give and receive suggestions for making the cooperative agreement more effective. This agreement may from time to time be altered, amended, or cancelled in whole or in part, subject, however, to the express condition precedent that such alteration, amendment, or cancellation shall be in writing and signed by the parties; and the same shall not be invalid because of the lack of consideration, but shall have the same force and effect as though originally embodied herein.
9. The agreement may be terminated by either the College or the Hospital with six months' notice by either personal service upon the College President or Hospital Administrator, or, certified mail, or registered mail providing that students then enrolled in the Radiologic Technology program, the Medical Laboratory Technician program, the Practical Nursing program or AD Nursing Program, will have an opportunity to complete the program.

SAUK VALLEY COLLEGE

By \_\_\_\_\_

Its: President

and FREEPORT MEMORIAL HOSPITAL

of the city of FREEPORT, IL.

By \_\_\_\_\_

Its ASSOC. EXECUTIVE DIRECTOR