

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Conference Room, 3L14
February 12, 1979 7:30 p.m.

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Recommended Actions:
 - 1. Approval of minutes as submitted
 - 2. Personnel items:
 - a) Dean of Arts and Sciences
 - b) Status of non-tenured staff
 - 3. Accessibility standards for the handicapped
 - 4. Fund transfer
 - 5. Other items
- E. Old Business:
 - 1. Committee structure
 - 2. Building Utilization Policy
 - 3. Other items
- F. New Business:
 - 1. Work study rates
 - 2. Lee County taxes
 - 3.
 - 4. Other items
- G. President's Report:
 - 1. Committee Meeting Minutes
 - 2. Enrollment report
 - 3. Grievance #16
 - 4. Sauk Area Arts Festival
 - 5. Rock Valley Review
 - 6. Other items

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

February 12, 1979

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on February 12, 1979 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

- Work Session: The Board met in open meeting at 6:00 p.m. and continued their discussion on the revised Board Policy Manual.
- Call to Order: At 7:30 p.m. Chairman Reigle called the meeting to order and the following answered roll call:
- | | |
|----------------|------------------|
| Ronald Coplan | Kay Fisher |
| Lorna Keefer | Oscar Koenig |
| Ann Powers | Juanita Prescott |
| William Reigle | Barb Pasada |
- Welcome: Chairman Reigle officially welcomed Barb Pasada, Student Trustee, who was elected to the Board at the ASB elections held on February 7 and 8. She is to fill the unexpired term of Molly Bulfer who resigned in December of 1978.
- Minutes: It was moved by Member Fisher and seconded by Member Koenig that the Board approve the minutes of the January 22 meeting with the correction on members present to show that Molly Bulfer was not in attendance at this meeting. Motion voted and carried.
- Dean of Arts and Sciences: Discussion was held on the search for a Dean of Arts and Sciences to replace Noah Bunch who will retire as of June 30, 1979. It was moved by Member Koenig and seconded by Member Powers that the Board follow the recommendation of President Cole and the Search Committee and appoint Donald Foster as Dean of Arts and Sciences effective July 1, 1979 at a rate of pay to be determined at a later date. In a roll call vote, all voted aye. Motion carried.
- Non-tenured Personnel: It was the consensus of the Board that the matter of non-tenured personnel be discussed in executive session.
- Fund Transfer: It was moved by Member Koenig and seconded by Member Prescott that the Board approve the transfer of \$350 from the Dean of Arts and Sciences travel budget to the budget of the Asst. Dean of Arts and Sciences. In a roll call vote, all voted aye. Motion carried.

Handicapped Standards:	The Board discussed Affirmative Action Accessibility Standards for the Handicapped as required by the HEW Regulation 504 (Phase 1). It was moved by Member Fisher and seconded by Member Koenig that the Board employ an architect to prepare specifications for bidding the more extensive aspects of the required affirmative action compliance for facility modification. In a roll call vote, all voted aye. Motion carried.
Committee Structure:	Member Coplan reported that he is working on the wording of a proposed philosophy for a committee structure.
Building Utilization Policy:	At the last meeting the Board was given a report showing the building usage for the calendar year. This report indicated that the bulk of activities scheduled in the building were college related activities and for the enhancement of the student's experience. Since the building utilization policy is part of the policy manual, it was the consensus of the committee that if the Board wished to change the rates or wording of the policy, this would be an opportune time to do so. No change was made in the policy.
Board Policy Manual:	Discussion was held on the Board Policy Manual which the committee has been revising since January, 1978. It was moved by Member Prescott and seconded by Member Koenig that the Board approve the Board Policy Manual as revised and amended, Sections 100 through 600. In a roll call vote, all voted aye. Motion voted and carried. Work will now progress on editing, assigning new series numbers, and re-typing of the manual.
Workstudy Rates:	It was moved by Member Coplan and seconded by Member Pasada that the clerical workstudy rates be raised to \$3.05 per hour and the maintenance workstudy rates be raised to \$3.25 per hour. These raises are to be effective as of January 1, 1979. In a roll call vote, all voted aye. Motion carried.
Tax Receipts:	The attached letter from the Lee County Treasurer was presented to the Board outlining errors in spreading tax money in Lee County.

Lift Repairs
in the Automotive
Department:

President Cole reported to the Board on repairs for a lift in the automotive department. Dr. Cole indicated that he had advised Dean Strickland to proceed with these repairs and at a later date the Board will be asked to transfer funds from the contingency fund to cover the cost of these repairs.

President's
Report:

Student Trustee, Barb Pasada, reported on the recent ASB election at which time Tom Boesen was elected President, Scott Quick was elected Vice-President, Cathy Boze was elected Lay Member and Barb Pasada was elected as student trustee. Dr. Cole reported on committee meeting minutes, enrollment for Spring which now totals 20,380 credit hours, the Sauk Area Arts Festival to be held May 4, 5, and 6, Grievance #16 which was officially withdrawn by the SVC Faculty Association, and a letter of appreciation to Robert Matter and Gallery 506 from Thomas Kapheim.

Executive
Session:

At 9:10 p.m. it was moved by Member Coplan and seconded by Member Powers that the Board adjourn to executive session to discuss collective bargaining and evaluating personnel. In a roll call vote, all voted aye. Motion carried.

Regular
Session:

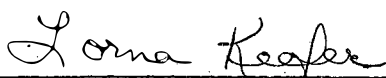
At 11:19 p.m. it was moved by Member Coplan and seconded by Member Powers that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Adjournment:

Since there was no further business, it was moved by Member Coplan and seconded by Member Pasada that the Board adjourn. The next regular meeting will be 7:30 p.m. on February 26, 1979 in the Board Room. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 11:20 p.m.

Respectfully submitted:



Lorna Keefer, Secretary

OFFICE OF THE COUNTY TREASURER

LEE COUNTY COURTHOUSE

DIXON, ILLINOIS 61021

PHONE 815 288-4477

SHARON U. THOMPSON
LEE COUNTY TREASURER



January 31, 1979

Memo To: The Taxing Districts of Lee County

From: U. Thompson, Lee County Collector

It has recent several errors in spreading the tax money to some of the taxing districts in Lee County.

Virtually every city and village in the county, along with a few other taxing districts, have received an overpayment on their 1977 taxes. In addition to this, the following amendments must be made on the total taxes extended: delinquent personal property tax, which has not been collected; protested tax payments, which are held in escrow; forfeited tax, which is tax not collected; and adjustments or abatements, which would be changes in the total tax billed.

Therefore, the exact amount of overpayment is not known at this time. I have discussed this with the county auditor, Dean Hamilton of Hamilton and Blaine, and he advised me not to make any further distributions of tax money until this matter is resolved. All overpayments will have to be refunded, so that the proper payments to the taxing bodies which still have money due them can be made.

All this will take some time to correct, and Wayne Brown of Brown's Data Processing Company and his programmer are checking into the matter. As soon as this can be resolved, the districts which received an overpayment will be billed for the amount to be refunded.

I am working closely with the auditor, John Stouffer, Lee County Clerk, John Payne, States Attorney, and Warren Faber, Chairman of the County Board, along with the computer company, in an attempt to have this settled posthaste.

I regret these circumstances and ask you for your cooperation and patience. If you have any questions regarding this, please do not hesitate to call on me.

Thank

Sharon U. Thompson
Sharon U. Thompson

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Third Floor Conference Room, 3L14
February 26, 1979 7:30 p.m.

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Recommended Actions:
 - 1. Approval of minutes as submitted
 - 2. Approval of Treasurer's Report
 - 3. Approval of Current Bills for Payment
 - 4. Approval of Current Payroll Journal
 - 5. Personnel:
 - a. Nursing Instructor
 - b.
 - 6. Fund Transfer for Wrestling Team
 - 7. Other items
- E. Old Business:
 - 1. Appeal to ISSC for increase
 - 2. Other items
- F. New Business:
 - 1. Referendum
 - 2. Tuition Increase
 - 3. Other items
- G. President's Report:
 - 1. Student Trustee
 - 2. Gallery 506 - Robert Matter presentation
 - 3. Community Service Report - Jim Barber
 - 4. Committee Meeting Minutes
 - 5. Other items