

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Conference Room 3L14
June 11, 1979 8:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Recommended Actions:
 - 1) Approval of minutes as submitted
 - 2) Clerical vacancy
 - 3) Series 500 report
 - 4) Other items
- E. Old Business:
 - 1) Highland contract
 - 2) Other items
- F. New Business:
 - 1) Personnel items
 - 2) Other items
- G. President's Report:
 - 1) Report of student trustee
 - 2) Minutes of committee meetings
 - 3) Presentation on Public Services
Program by Dick Holtam
 - 4) Other items

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

June 11, 1979

The Board of Trustees of Sauk Valley College met in regular meeting at 8:00 p.m. on June 11, 1979 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Reigle called the meeting to order at 8:00 p.m. and the following members answered roll call:

John Fassler
Lorna Keefer
Juanita Prescott
Bruce Yearian

Kay Fisher
Oscar Koenig
William Reigle

Absent: Ann Powers

Minutes: It was moved by Member Keefer and seconded by Member Koenig that the minutes of the May 29 meeting be approved as presented. Motion voted and carried.

Clerical Vacancy: It was moved by Member Koenig and seconded by Member Fisher that the Board approve filling the clerical vacancy in the Community Service area. In a roll call vote, all voted aye. Motion carried.

Series 500 Report: The Board was presented with a summary of the Series 500 Report for the Career Education area. It was moved by Member Prescott and seconded by Member Koenig that the Board approve this report as presented and commend the department for cutting their expenditures. In a roll call vote, all voted aye. Motion carried.

Arrival: At 8:10 p.m. Member Ann Powers arrived.

Working Cash Fund: It was moved by Member Prescott and seconded by Member Fisher that the Board approve the attached resolution increasing the Working Cash Fund by \$250,000. In a roll call vote, the following was recorded: Ayes Members Fassler, Fisher, Keefer, Koenig, Prescott, Powers, Reigle, and Yearian. Motion carried.

Contract with Highland College: It was moved by Member Koenig and seconded by Member Fisher that the Board approve the attached revised addendum to the Highland College contract. In a roll call vote, all voted aye. Motion carried.

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ACCT: It was moved by Member Prescott and seconded by Member Powers that the Board approve the payment of institutional membership dues in the amount of \$375 to the Association of Community College Trustees. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. Cole reported that summer school enrollment was up approximately 800 hours over last years figures. He also reported on committee meeting minutes, and introduced Richard Holtam who gave a comprehensive report on the Public Service area. The Board also took a trip to the Criminology Lab for demonstrations by Bob Crouse and a narrative by Judy Burnham.

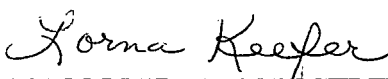
Executive Session: At 9:10 p.m. it was moved by Member Powers and seconded by Member Fisher that the Board adjourn to executive session to discuss personnel items In a roll call vote, all voted aye. Motion carried.

Regular Session: At 11:23 p.m. it was moved by Member Powers and seconded by Member Koenig that the Board return to regular session. Motion voted and carried.

Adjournment: Since there was no further business, it was moved by Member Fassler and seconded by Member Yearian that the Board adjourn. The next regular meeting will be June 25, 1979. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 11:24 p.m.

Respectfully submitted:



Lorna Keefer, Secretary

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

8-1

DATE June 11, 1979

MEMORANDUM

TO: Sauk Valley College Board of Trustees

FROM: Dr. George E. Cole

SUBJECT: Highland College Contract

The attached letter from our Board attorney outlines the revisions necessary for the Highland contract.

These revisions were made in the attached revised addendum, and in my opinion, the changes that were made are sufficient to warrant Board approval at this time.

RECOMMENDATION: Board approval of the attached revised addendum of the contract with Highland Community College.

encs.

mv

LAW OFFICES

WARD, WARD, MURRAY, PACE & JOHNSON

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P. O. BOX 400

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HENRY M. WARD
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DAVID E. MURRAY
OLE BLY PACE III
LAURENCE F. JOHNSON
ROBERT E. BRANSON
MARK E. ZUMDAHL
RICHARD A. PALMER

JUDD C. PECK
JOSEPH E. HEATON, JR.

PHILIP H. WARD
(1891-1977)

June 1, 1979

Dean James Strickland
Dean of Career Education
Sauk Valley College
Route # 1
Dixon, IL 61021

Re: Highland Community College and Joint Criminal Justice Program

Dear Jim:

Thank you for your letter of May 30th and its enclosure. I have reviewed the contract pertaining to the Criminal Justice program in light of the Board's expressed concerns and in terms of the proposed addendum to the agreement renewing the agreement through April of 1982.

The existing contract I note provides for a three-year term, and apparently will terminate in October of 1979. The addendum to the cooperative agreement proposed by Highland would renew the contract effective through April of 1982. I presume that the change from April to October is to reflect the actual academic year involved rather than ending the contract a month into the fall term.

Concern was expressed at the Board meeting about committing the Board to keep a course going or to employ an instructor other than under normal policies because the financial exigency may dictate that an employee or a program be terminated. In reviewing the contract, I believe that the addendum as presented would have the basic effect of preventing termination of the contract due to financial exigency during the term of the contract. There is no proviso in the contract for such termination, nor is there provision in law for termination of the contract simply because it becomes financially undesirable to one of the parties. Cancellation is permitted under the terms of the agreement only by mutual consent. The other limitation inherent in the contract is that included in Paragraph 5. Paragraph 5 provides,

"In the event of termination, students who have entered an educational program shall be allowed to complete the program under the terms of this agreement."

The "program" itself is not included in my file, and I presume that that is defined

Dean James Strickland
Sauk Valley College

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on off-document instruments. I do not know whether the "program" includes a two-year course of study, or whether that would simply mean a course by course definition. This paragraph is an obligation on the part of Sauk Valley College to permit students involved in the "program" to complete it. This clause is not limited by financial exigency either.

We would suggest that the following be the second paragraph of the addendum rather than that which has been proposed by Highland:

"Both parties involved, as evidenced by the signatures, intend to renew this contract to be effective through April, 1982, provided, however, that nothing contained in the agreement or herein shall be deemed to limit the power of either party hereto to timely terminate the program if the Board shall deem it necessary as a result of financial exigency, nor shall it limit the right of Sauk Valley College to timely terminate the employment of the instructor teaching the criminal justice program if the Board shall deem it necessary as a result of financial exigency."

You may wish to consider whether or not the paragraph should include the following sentence:

"Any such termination shall be subject to Paragraph 5 of the agreement."

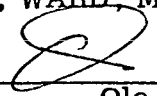
This is the paragraph relating to allowing the students to complete the program in the event of a termination. I don't know what the College wants to do regarding this particular possibility.

If you have any further questions, please let me know.

Very truly yours,

WARD, WARD, MURRAY, PACE & JOHNSON

By


Ole Bly Pace III

OBP/b

ccs: William Reigle
George Cole

ADDENDUM TO COOPERATIVE AGREEMENT
BETWEEN
SAUK VALLEY COLLEGE AND HIGHLAND COMMUNITY COLLEGE
FOR
CRIMINAL JUSTICE PROGRAM
VERIFICATION OF CURRENT REIMBURSEMENT PRACTICE

Highland Community College agrees to pay Sauk Valley College 1/10 of instructor's current salary for each 3 credit hour course taught at Highland Community College. Highland also agrees to pay Sauk mileage for the instructor's travel expenses incurred by driving to Highland at the current Sauk Valley College reimbursement rate.

Both parties involved, as evidenced by the signatures, intend to renew this contract to be effective through April, 1982, provided, however, that nothing contained in the agreement or herein shall be deemed to limit the power of either party hereto to timely terminate the program if the Board shall deem it necessary as a result of financial exigency, nor shall it limit the right of Sauk Valley College to timely terminate the employment of the instructor teaching the criminal justice program if the Board shall deem it necessary as a result of financial exigency.

Board of Trustees of Community
College District 519

Board of Trustees of Community
College District 506

Chairman of the Board

Chairman of the Board

President, Highland Comm. College

President, Sauk Valley College

Secretary of the Board

Secretary of the Board

RESOLUTION OF DECLARATION AND DETERMINATION TO
ISSUE WORKING CASH FUND BONDS OF
COMMUNITY COLLEGE DISTRICT NO. 506
COUNTIES OF WHITESIDE, LEE, OGLE, HENRY, BUREAU AND CARROLL
STATE OF ILLINOIS

WHEREAS, pursuant to the authority of the provisions of Sections 3-33.1 to 3-33.6, inclusive, of Article 3 of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, the Board of Trustees of this Community College District on the 11th day of June, 1979, did adopt a resolution declaring its intention to avail of the provisions of said Act and issue bonds of this Community College District in the amount of \$250,000.00 for the purpose of increasing the Working Cash Fund for said District for the purpose of enabling the Board to have in its Treasury at all times, sufficient money to meet demands thereof for ordinary and necessary expenditures for all Community College purposes as in and by said Sections 3-33.1 to 3-33.6, inclusive, of Article 3 of the Public Community College Act provided, and

WHEREAS, the equalized and assessed valuation of said Community College District for 1977, which was the last year for which said evaluation is available, was \$617,711,484, and the maximum amount of taxes permitted to be levied for educational purposes and for building and maintenance purposes by said College District amount to \$926,567.00, and 75% of said figure amounts to \$694,925.00; and

WHEREAS, Working Cash Fund Bonds of the District heretofore issued and outstanding is none and therefore does not exceed in the aggregate 75% of the taxes permitted to be levied for educational purposes and for building and maintenance purposes; and

WHEREAS, the Board of Trustees of said Community College District deem it advisable and necessary and in the best interests of this Community College District to issue Working Cash Fund Bonds in the principal amount of \$250,000.00; and

WHEREAS, before such bonds may be issued for the purposes stated in Section 3-33.1 to 3-33.6, inclusive, of Article 3 of the Public Community College Act, it is necessary that the Board of Trustees adopt a resolution directing notice to advertise for bids for the sale of said Working Cash Fund Bonds as required by Section 3-33.3 of the Public Community College Act;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, as follows:

Section 1. That sealed bids will be received on the 6th day of July, 1979, for the purchase of \$250,000.00 Working Cash Fund Bonds of said Community College District, said bonds to be issued for the purpose as stated in and by Section 3-33.1 to 3-33.6, inclusive, of Article 3 of the Public Community College Act.

Section 2. That the Secretary of said School District be and is hereby ordered and directed to give notice of the sale of said bonds by publication of said notice at least once in The Daily Gazette and the Dixon Evening Telegraph, being newspapers published in and having general circulation in said School District.

Section 3. That the notice stated in Section 2 shall be in substantially the following form:

N O T I C E O F S A L E
of
\$250,000 W O R K I N G C A S H F U N D B O N D S
of
COMMUNITY COLLEGE DISTRICT NO. 506
WHITESIDE, LEE, OGLE, HENRY, BUREAU AND CARROLL
COUNTIES AND STATE OF ILLINOIS

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll and State of Illinois, until the hour of two o'clock p.m. on the 6th day of July, 1979, at the office of the Secretary of the Board of Trustees of said Community College District at the Business Office, Sauk Valley College, Route #1, Dixon, Illinois, for the purchase of bonds of said Community College District described as follows:

\$250,000 Working Cash Fund Bonds, dated
September 1, 1979, numbered consecutively
from 1 to 2, inclusive, of a denomination
of \$125,000, interest and principal payable
January 1, 1981, without option of prior
payment.

Said bonds are being issued for the purpose of increasing a working cash fund for said District in compliance with the provisions of Sections 3-33.1 to 3-33.6, inclusive, of the "Public Community College Act" of the State of Illinois, and all laws amendatory thereof and supplementary thereto.

Both principal and interest on said bonds as above described will be payable at such place in the State of Illinois as may be mutually agreed upon between the purchasers and said District. Said bonds may be registered as to principal only in the name of the holder on the books of the Treasurer who received the taxes of said District. The bonds will be general obligations of said Community College District payable from ad valorem taxes levied upon all the taxable property in the District without limitation as to rate or amount.

The assessed valuation of taxable property in the District for the year 1977 as equalized and determined by the State Department of Local Government Affairs is \$617,711,484. After the issuance of the bonds above described, the total aggregate indebtedness of the District of every kind and character whatsoever will be \$1,950,000. The population of the District is approximately 110,000.

The bonds will be awarded to the responsible bidder on the basis of the lowest interest cost to the Community College District, but no bid will be considered for less than par or bearing an interest rate greater than five and one-half per cent (5 1/2%) per annum. A rate of interest must be named, a zero rate cannot be named and the premium, if any, must be paid in cash as part of the purchase price. Bidders must specify the rate of interest in multiples of one-eighth of one per cent or one-tenth of one per cent per annum. Interest shall be represented by only one interest payment date and bids providing for supplemental or extra payments will not be considered. In determining the best bid the interest cost to the Community College District will be computed by determining the interest from the date of the bonds to maturity at the

rate specified by the bidder after deducting therefrom any premium offered. Bids must be for all and not a part of said bonds. For informational purposes and not to be considered as part of the bid, the net interest cost and the effective interest rate shall be stated in each bid.

All propoals should be enclosed in a sealed envelope marked on the outside "Proposal for Working Cash Fund Bonds" and addressed to Lorna Keefer, Secretary of the Board of Trustees of said Community College District, Attention of Robert Edison, at Sauk Valley College, Route #1, Dixon, Illinois. As a guarantee of good faith, each proposal must be accompanied by a certified check or cashier's check in the amount of \$5,000 drawn upon a state or national bank and made payable to the order of the Treasurer of Community College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll and State of Illinois, this amount to be retained by the District pending full performance by the successful bidder and to be forfeited to the Community College District as agreed liquidated damages upon failure of the successful bidder to take up and pay for the bonds when ready. The checks of the unsuccessful bidders will be returned to them immediately upon the rejection of their bids.

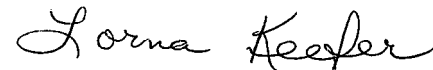
Bids will be opened at a meeting of the Board of Trustees of said Community College District, to be held at Sauk Valley College, Route #1, in the City of Dixon, Illinois, at 8:00 o'clock p.m. on the 9th day of July, 1979, at which time and place the bids will be publicly read and the award made to the successful bidder.

The Community College District will furnish the necessary bonds (printed or typed) without cost to the purchaser.

The Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau, and Carroll and State of Illinois, reserves the right to reject any and all bids and to waive informalities in the bid accepted.

By order of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Ogle, Henry Bureau and Carroll and State of Illinois.

Dated this 11th day of June, 1979.



Lorna Keefer, Secretary

Section 4. That all resolutions and parts of resolutions in conflict herewith be and they are hereby repealed. Adopted this 11th day of June, 1979.

William E. Reigle
Chairman

ATTEST:

Lorna Keefer
Secretary

COMMUNITY COLLEGE DISTRICT NUMBER 506

WHITESIDE, LEE, OGLE, HENRY, BUREAU AND CARROLL COUNTIES, ILLINOIS

\$250,000 WORKING CASH FUND BONDS, DATED SEPTEMBER 1, 1979

June 11, 1979

To Board of Community College District Number 506
Whiteside, Lee, Ogle, Henry Bureau and Carroll Counties, Illinois

Gentlemen:

Subject to all the provisions of the attached Notice of Sale, which is expressly made a part of this bid, we offer to purchase \$250,000 Working Cash Fund Bonds, dated September 1, 1979, as described in said Notice, for the sum of \$ _____, together with accrued interest to date of delivery of the bonds to us, such bonds to bear interest at the following rate or rates per annum:

Bond #1, January, 1981 _____%

Bond #2, January, 1981 _____%

The printed bonds will be delivered to the purchaser with the cost of the bond form to be paid by the College District.

Enclosed herewith is a certified check payable to the Treasurer of Community College District Number 506, Whiteside, Lee, Ogle, Henry, Bureau and Carroll Counties, Illinois, in the amount of \$5,000 as a guarantee of good faith and to be applied by you in accordance with the Notice of Sale if this bid is accepted, otherwise to be promptly returned.

For Information Only

Total Interest Cost,
computed from September 1, 1979 \$ _____

Submitted by:

Deduct Premium _____

Net Interest Cost _____

Average Interest Rate _____%

Accepted this _____ day of July, 1979.

Board of Community College District Number 506
Whiteside, Lee, Ogle, Henry, Bureau and Carroll
Counties, Illinois

By _____
Chairman

Attest: _____
Secretary