

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Conference Room, 3L14
September 10, 1979 8:00 P.M.

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Recommended Actions:
 - 1) Seat new student trustee
 - 2) Approval of minutes as submitted
 - 3) Personnel
 - a) Clerical vacancy
 - b)
 - 4) Cooperative agreement
 - 5)
 - 6) Other items
- E. Old Business:
 - 1) Trustee orientation
 - 2) Grievance #17
 - 3) Other items
- F. New Business:
 - 1) Personnel items
 - 2) Corporate personal property tax
 - 3)
 - 4) Other items
- G. President's Report:
 - 1) Student trustee report
 - 2) Minutes of committee meetings
 - 3) Enrollment
 - 4)
 - 5)
 - 6) Music Department presentation
 - 7) Other items

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

September 10, 1979

The Board of Trustees of Sauk Valley College met in regular meeting at 8:00 p.m. on September 10, 1979 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Reigle called the meeting to order at 8:00 p.m. and the following members answered roll call:

| | |
|----------------|------------------|
| John Fassler | Kay Fisher |
| Lorna Keefer | Oscar Koenig |
| Ann Powers | Juanita Prescott |
| William Reigle | |

Resignation: Bruce Yearian was present at the meeting at which time he presented his resignation to the Board. He said that he was now working and only attending college part-time. It was then moved by Member Koenig and seconded by Member Prescott that the Board accept with regret the resignation of student trustee, Bruce Yearian. Motion voted and carried.

Welcome: Chairman Reigle then welcomed Mel Gaul, the new student trustee, who will serve until the elections the end of September.

Minutes: It was moved by Member Koenig and seconded by Member Fisher that the Board approve the minutes of the August 27 meeting as presented. Motion voted and carried.

Resignation: It was moved by Member Prescott and seconded by Member Koenig that the Board accept with regret the resignation of Margaret VanDusen, secretary in the allied health area. Motion voted and carried. Discussion on this job replacement will be held in executive session.

Cooperative Agreement: It was moved by Member Keefer and seconded by Member Powers that the Board approve a cooperative agreement with Black Hawk East on the Horse Science and Medical Lab Technicians programs. In a roll call vote, all voted aye. Motion carried.

Hospital Agreement: The cooperative agreement with the Kewanee Hospital was tabled until the next meeting so that the Board attorney could study this proposal.

Board Member
Orientation:

The Board discussed the matter of orientation for new Board members. Member Fassler reported that he had received and read the minutes for the six months prior to his election in April. It was the consensus of the Board that at the first meeting in November, time should be set aside for a review of the policy manual (as called for in the policies). Mr. Reigle said if any Board member or administrator had questions on policies in the manual, they should submit these questions in writing before the November 1st meeting.

Grievance
Hearing
Committee:

Chairman Reigle appointed Kay Fisher and Lorna Keefer to serve on the Board Grievance Hearing Committee.

Four-day Week:

Member Fisher said she thought further consideration should be given at the present time to a possible four-day week. She said with the high cost of gasoline and the distances that many students and staff have to drive every day, that the groundwork should be laid at this time to ascertain if the students would be interested in such a schedule. The Board requested the administration (through the Student Services Committee) discuss this item and develop a questionnaire for all students and staff to complete and return. This information should then be forwarded to the Board.

Personnel Item:

The Board noted that the personnel item under "New Business" should be discussed in executive session.

Property Tax:

The attached letter was presented to the Board from Governor Thompson on the corporate personal property tax.

District Map:

The Board requested the Board attorney work closely with Ralph Gelander's office to secure accurate legal descriptions showing the exact geographical boundaries of the district before March 1, 1980.

President's
Report:

Dr. Cole reported that Fall enrollment was at 21,674 hours as compared to last year's figures of 21,824. The year-to-date figure shows 26,383 hours for last year as compared to 26,734 for 1979. The mid-term budgeted figure is 28,405.

President's Report:

The student trustee presented a written report which is attached. Dr. Cole also reported on committee meeting minutes, a letter from the Young Adult Conservation Corps, and told the Board that a tour of the Music Department would be provided for the Board by Max Guinnup and Ruth Hedstrom.

Executive Session:

At 8:59 p.m. it was moved by Member Prescott and seconded by Member Koenig that the Board adjourn to executive session to discuss the personnel item. In a roll call vote, all voted aye. Motion carried.

Regular Session:

At 9:52 p.m. it was moved by Member Fassler and seconded by Member Powers that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Clerical Vacancy:

It was moved by Member Prescott and seconded by Member Koenig that the Board approve replacing the clerical vacancy in the allied health area. In a roll call vote, all voted aye. Motion carried.

Adjournment:

Since there was no further business, it was moved by Member Fassler and seconded by Member Powers that the Board adjourn. The next regular meeting will be September 24, 1979.

The meeting adjourned at 9:54 p.m.

Respectfully submitted:

Lorna Keefer
Lorna Keefer, Secretary

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE September 5, 1979

MEMORANDUM

O: Dr. George Cole

ROM: Scott Quick, A.S.B. President

RE: STUDENT REPRESENTATIVE TO SVC BOARD

The Sauk Valley College Associated Student Board voted to replace Bruce Yearian who has resigned as student representative to the Board. The vote was taken in accordance with the A.S.B. constitution on Wednesday, August 29 at the regular meeting of A.S.B. We wish to thank Bruce for his contribution to the college and wish him well in his vocational choice

Mel Gaul, SVC sophomore, was selected by unanimous vote to replace Bruce until fall elections can be held September 26. Nominating petitions will be available to interested students until September 19 when all petitions are due in the Office of Student Activities. Other offices up for election include student lay members to the Board, secretary and vice president. Petitions may be picked up in the Student Activities Office, 1M4.

jmb



7-2

STATE OF ILLINOIS
OFFICE OF THE GOVERNOR
SPRINGFIELD 62706

JAMES R. THOMPSON
GOVERNOR

August 31, 1979

Dear Local Official:

Many of you have been concerned, as I have, about the replacement of the Corporate Personal Property Tax. After lengthy deliberations, the legislature and I agreed on a replacement tax that meets the revenue needs of local governments, while imposing the fairest taxes on replacement tax-payers. Now, I'm writing to you to express my strong concern that local governments may unintentionally raise real estate taxes in a time when we must hold the line on government spending.

Very simply, the problem is this: the loss of personal property valuation means that almost every local government and school district will have a smaller local property tax base. However, each of these local governments will also receive replacement tax revenues to make up for the lost valuation. In many cases, a local tax levy that is filed at last year's level will result in increased real estate taxes, because it is extended against a reduced tax base. There is really no need to levy increased taxes against real estate when replacement tax revenues will be distributed early in 1980.

Many units of government have September levy filing dates. I wanted to write this special plea for your help in holding down rising property taxes. The replacement tax was enacted to replace personal property tax collections for 1979. I strongly urge you, after determining your budget needs, to reduce your total levy by the estimated amount of personal property taxes to be collected for your taxing district in 1979. You recently received information from the Department of Local Government Affairs containing specific suggestions for developing your levy based on a reduced tax base. I hope you will read it closely.

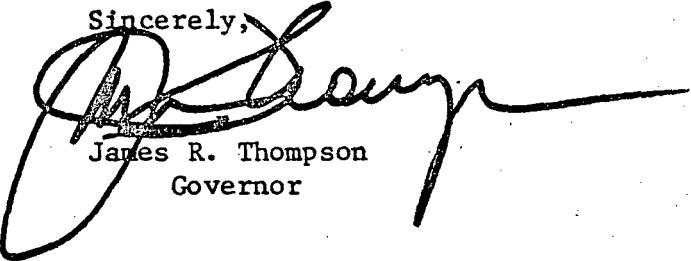
The Illinois Supreme Court has agreed to hear a case challenging the constitutionality of the replacement tax. This court test is needed to ensure that the tax can withstand future challenges. I am confident that the replacement tax will be upheld. If it is not, I will call the General Assembly into special session to deal with any problems caused by an adverse ruling.

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August 31, 1979

It is important that every local government and school district develop their 1979 levies with extra care. The loss of the personal property tax will make this year's levy more complicated, but careful planning will prevent unnecessary burdens on real estate taxpayers.

In these times of inflation and rising taxes, the taxpayers will be watching state and local taxes closely. As public officials, we must make every effort to avoid unnecessary increases. I pledge that the State will make every possible effort to distribute the replacement tax revenues as quickly and efficiently as possible. Together, we can make this transition from a property tax to a replacement tax a step forward for Illinois.

Sincerely,



James R. Thompson
Governor

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE September 5, 1979

MEMORANDUM

O: Dr. Cole

FROM: Mel Gaul, Student Trustee Representative
Sauk Valley College Board of Trustees

RE: STUDENT REPORT

The 1979=80 school year has begun with several successful events. On Monday, August 27, over 600 ice cream cones were handed out to returning students. In an effort to show returning and new students that we were happy to have them back, the A.S.B. and Student Activities co-sponsored the "ice cream social".

On Friday, August 31, the A.S.B. teamed up with Student Activities to sponsor a "Welcome Back" dance. Since dances have not been tried at SVC for some time, we were all hoping for a good turnout. A local band named "K.K. & W." performed as over 450 Sauk Valley College students danced past midnight. The success of this dance dictates that another be held in the near future.

Dave Rudolf presented a live concern in the cafeteria on Wednesday, September 5 with many students enjoying the atmosphere he helped create.

Wednesday, September 12 is the date for the annual Pow Wow Day. Buck Stove and Range Company is the band that will be playing swing, jazz, and bluegrass music. They have recently performed at Great America and the Indiana State Fair. Highlights of the day will include a soccer match, softball game, tennis tourney, volleyball games, kite flying, dunk tank, food and fun. Classes will close at 12 noon with evening classes starting at 8:00 p.m.

The Danish Gym Team will be appearing at Sauk on Saturday, October 20 as a joint venture between the Office of Student Activities and Community Services. Details will follow at future meetings.

jmb

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

E-2

DATE September 10, 1979

MEMORANDUM

TO: Sauk Valley College Board of Trustees

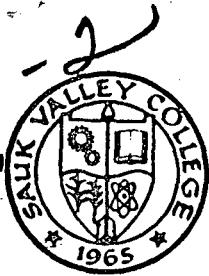
FROM: Dr. George E. Cole

The attached memorandum from the association was received this morning (September 10, 1979).

I anticipate meeting with them sometime this week.

It still would be in the best interest of good procedure for the Board to designate two members for the Board Grievance Hearing Committee.

mv
enc.



SAUK VALLEY COLLEGE

FACULTY ASSOCIATION

R. R. 1 • Dixon, Illinois 61021 • Phone Area 815 288-5511

September 7, 1979

TO: Dr. George E. Cole *JWM*

FROM: Dr. Jerry W. Mathis, President, SVC Faculty Association

Pursuant to your memorandum of September 4, 1979, to me, please be advised that the Association is willing to meet with you at a time and place mutually and reasonably convenient, even if there is no provision for such a meeting in the contract. Please contact me as to when and where you would suggest this conference may be held.

As always, the Association is desirous of reaching an amicable accord on any matter of controversy which may exist between the College Board and the Association.

SAUK VALLEY COLLEGE

10/8-2
RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

CONFIDENTIAL

11-12-79

DATE September 5, 1979

MEMORANDUM

O: Sauk Valley College Board of Trustees

FROM: Dr. George E. Cole

The attached petition was received in my office on August 31. This petition was signed by 36 members of the classified staff. Although the petition is self-explanatory, the key issue is whether or not the staff will be granted three days between Christmas and New Years as time off with pay, forced vacation, or time off without pay. The petition was discussed at our administrative council meeting on Tuesday and several interesting questions were raised:

1. Granting this time off with pay would be equivalent of giving up 150 to 160 working days for the classified staff. Even though this would not be a direct out-of-pocket institutional cost the action might indicate to the public (during a time of cost cutting) that we are able to give up one-half year of classified working days.
2. In the past, we have generally treated classified personnel the same as other non-faculty people in that they receive almost all the fringe benefits of the faculty and administration...would we not be setting a bad precedent by treating them differently in this case than we do the administrative staff?
3. Would it not be more effective over the long run to fully fund the classified pay scale so that our salaries would be more in line with the surrounding schools? At the present time we seem to have an unusually high turnover:(although there is no comparative data to support this).
4. One of the concerns of the classified staff is that during earlier cost cutting efforts, time off with pay was given in lieu of a raise and then later this was taken away from them, which called into question whether or not they really received a raise that year.
5. There is always the specter of this group becoming organized and seeking a bargaining unit. Although most administrators feel that this is not very probable, interest in this type of effort has been expressed in the past.
6. By using three personal days per year (which are charged to the sick leave) classified personnel in effect receive 15 days of vacation. (12 vacation days + 3 personal days)

continued....

In consideration of these points raised by the other administrators in administrative council, and as the President charged with the responsibility of advising the Board, I would like to make the following observations:

1. At the present time our classified staff is underpaid and to bring them into line with other schools we should fully fund the schedule. If we did this, it would cost approximately \$25,000 if this was made retroactive to July 1.
2. The practice of forcing individuals to take vacation days over the Christmas holidays creates a hardship in that they cannot take an extended vacation with their families during the summer. Most of them cannot afford to take time off without pay.
3. Some of these instances have caused resentment towards the system. The prospect of a bargaining unit for classified personnel remains a possibility and only needs the effort of a professional organizer to bring it into reality. It would require formal approval by the Board of Trustees, but many of the surrounding colleges who have chosen not to recognize bargaining units, have still ended up with them. Our faculty association would like nothing better than to have a classified bargaining unit. If a unit is formed here, in the long run it would probably cost the Board a great deal more than full funding the classified pay scale or granting an additional three days off with pay.
4. It is my own personal point of view that granting the three days off with pay would be a positive gesture on the part of the Board and would require no direct budget expenditure during this fiscal year. It would help the classified personnel have a more positive attitude and also help them endure the erosion of their personal salaries through inflation. Although I personally do not like to yield to pressure brought about by a petition, it was my intention to ask for full funding of the classified salary schedule this year when the actual financial picture of the college could be more accurately assessed.

I would therefore recommend that the Board discuss this issue in detail in executive session (as it is a personnel item). From a purely practical point of view it represents an inexpensive way of buying more time and of improving the overall morale of the classified staff. I do not mean to imply that the morale is in any way, shape, or form, down at this time, but inflation has tended to take a big bite out of everyone's salary and from a long range point of view we are going to have to do something about classified staff salaries.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE August 31, 1979

MEMORANDUM

TO: Dr. Cole

FROM: Judy Scribner

RE: Petition Requesting Payment for Christmas/New Years Shut-down

Enclosed is a petition signed by 36 members of the Sauk Valley classified staff. We would appreciate your consideration of this request.

js

We, the undersigned classified employees of Sauk Valley College request that the Board approve time off with pay for the days that the college is closed during the Christmas/New Year holidays.

For the past two years the employees have had to take either vacation time, personal time, or time off without pay. This has worked a hardship on some employees. If vacation time is used, employees limit the amount of time which can be spent with their families during the summer and are unable to travel long distances with the remaining vacation time. In cases where both husband and wife are employed it creates a problem with vacation time being incompatible. For most employees personal time is reserved for emergency absences. Those employees who are head of household or sole support of a family cannot afford to take time off without pay.

In light of the 5% pay increase given to employees this year we respectfully request this time off with pay be included in our benefits as full time SVC employees.

Judy Scribner
Glenn Babel
Joan Nipple
Lena Merlo
Shirley A. Sword
Cordelia Stouff
Margaret Van Dusen
Wilma Bonner
Pace Dawson

Sandra Compton
William Mayken
John W. Burke
Mary Harrel
Joseph Dean
Lee Thompson
Lee Swanson
John B. Leaf
Gladys Hustle

Jack Richards

Francis E. Williams

Vernon L. Walker

Elaeis Roger

John H. Point

Jean Hayner

Delia Burkholder

Phyllis J. Anderson

Ardetta Hayner

Jayne Wienken

May Ann Wolfgang

Ontie VanDusen

Janet Myhre

Kiss Constable

DeAnne Bevan

Jayne Hauner

Leah K. Gibson

Joyce Crisinger