

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Conference Room, 3L14
October 9, 1979 7:00 p.m.

A. Call to Order

B. Roll Call

C. Written Communications from Visitors

D. Recommended Actions:

- 1) Seating of new student trustee
- 2) Approval of minutes as submitted
- 3) Acceptance of donation
- 4)
- 5) Other items

E. Old Business:

- 1) Progress report on state funding for building repairs
- 2) ACCT convention
- 3) Other items

F. New Business:

- 1) Financial report on Summer 1979
- 2)
- 3) Other items

G. President's Report:

- 1) Student trustee report
- 2) Committee meeting minutes
- 3) IBHE Report on Financial Aids
- 4) Highland Cooperative Agreement
- 5)
- 6) Other items

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

October 9, 1979

The Board of Trustees of Sauk Valley College met in regular meeting at 7:00 p.m. October 9, 1979 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Reigle called the meeting to order at 7:00 p.m. and the following members answered roll call:

John Fassler	Kay Fisher
Lorna Keefer	Oscar Koenig
Ann Powers	Juanita Prescott
William Reigle	

Introduction: Chairman Reigle introduced Wade Abed, Sterling, the new student trustee elected in the September ASB elections.

Minutes: It was moved by Member Prescott and seconded by Member Powers that the Board approve the minutes of the September 24 meeting. Motion voted and carried.

Building Repairs: Dr. Cole gave a progress report on state funding for building repairs.

ACCT Convention: Member Prescott presented the attached report on her trip to Detroit to attend the Association of Community College Trustees conference. She questioned the value of attending these conferences and also whether or not membership in this association was worth the money.

Cooperative Agreement: It was moved by Member Prescott and seconded by Member Koenig that the Board approve the extension of the attached agreement with Highland Community College. In a roll call vote, all voted aye. Motion carried.

Discussion Items: Discussion was held on the Emergency Rescue Technician training course to be offered at Sauk Valley and the funding for same. Questions were also raised on the Golden Age Tuition Pass and the Board requested the administration prepare a two year history on this waiver.

Summer School Financial Report: The Board discussed the attached report presented to the Board by Dean Edison on tuition receipts, deductions, and the variable per credit hour for summer session, 1980.

President's
Report:

Student trustee, Wade Abed, noted that the following officers had been elected in the recent ASB elections:

ASB President	Scott Quick
Vice President	Mike Ferneau
Secretary	Kathy Stevens
Treasurer	Sue Ann Geerts
Student Trustee	Wade Abed
Lay Members	Delores Desouza Guedes Linda Weissenburger Mark Bennecke Bonnie Dalke

Wade also reported that suggestion boxes would be placed in the malls for students, the Danish Gymnastics team would be here on October 20th, Duke Ellington's band would be here on October 25th and a Winter Carnival is planned for December 3rd through the 7th. He said he would be sending complimentary tickets for the above events to the Board members and he would like for them to attend if they could. Dr. Cole reported on the committee meeting minutes, the Illinois Board of Higher Education report on financial aids, the community service mailer, and the Sauk Talk newspaper.

Executive Session:

At 7:40 p.m. it was moved by Member Prescott and seconded by Member Fisher that the Board adjourn to executive session to discuss personnel and Grievance #17. In a roll call vote, all voted aye. Motion carried.

Regular Session:

At 10:12 p.m. it was moved by Member Fassler and seconded by Member Powers that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Adjournment:

Since there was no further business, it was moved by Member Fisher and seconded by Member Koenig that the Board adjourn. The next regular meeting will be 8:00 p.m. on October 22. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 10:14 p.m.

Respectfully submitted:

Lorna Keefer
Lorna Keefer

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 10-2-79

MEMORANDUM

TO: BOARD OF TRUSTEES AND PRESIDENT COLE

FROM: Robert Edison

Bob

RE: Board Meeting, October 8, 1979

In accordance with the audit recommendation of past years I am enclosing herein the financial data related to the Summer Semester, 1979. This data indicates a 6-year history of net tuition receipts and deductions as well as the midterm enrollment and variable per credit hour for the summer session involved.

I will be happy to answer any questions which might be presented in reference to the attached report.

RE:fsb

Encl.

cc: Audit file

NET TUITION RECEIPTS AND DEDUCTIONS

<i>Deductions from Tuition</i>	<i>Summer 1974</i>	<i>Summer 1975</i>	<i>Summer 1976</i>	<i>Summer 1977</i>	<i>Summer 1978</i>	<i>Summer 1979</i>
1. Tuition Refunds	2,075.50	3,210.90	4,518.00	4,136.60	6,083.20	3,916.80
2. Employee Waivers	1,339.00	1,261.65	1,951.60	1,522.50	1,635.00	2,512.60
3. Bad Debts	---	---	---	---	(192.00)	3,641.00
4. Senior Citizens	611.00	533.00	1,605.00	330.00	5,835.00	10,183.00
5. EOG Waivers	---	---	---	---	---	---
6. TOTAL DEDUCTIONS	<u>4,025.50</u>	<u>5,005.55</u>	<u>8,074.60</u>	<u>5,989.10</u>	<u>13,361.20</u>	<u>20,253.40</u>
7. Actual Tuition Receipts	<u>41,970.02</u>	<u>79,774.04</u>	<u>76,463.43</u>	<u>66,352.41</u>	<u>66,943.88</u>	<u>75,306.43</u>
8. Actual Mid-Term Cr.Hrs.	3243	6128	5553	4472	4559	5060
9. Tuition Rec'd/Mid-Term Cr.Hrs. (Line 7 ÷ 8)	12.94	13.02	13.77	14.84	14.68	14.88
10. Tuition Charged/Cr.Hrs.	13.00	13.00	14.00	15.00	16.00	17.00
11. Variable/Credit Hours	-.06	+.02	-.23	-.16	-.1.32	-.2.12

A JOINT EDUCATION AGREEMENT
BETWEEN
HIGHLAND COMMUNITY COLLEGE AND SAUK VALLEY COLLEGE

THIS AGREEMENT is entered into this 25th day of October, 1979, by and between the BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 519, HIGHLAND COMMUNITY COLLEGE, a body politic and corporate, hereinafter referred to as the "Sending" college, and the BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 506, SAUK VALLEY COLLEGE, a body politic and corporate, hereinafter referred to as the "Receiving" college, for the expressed purpose of providing additional education to the students of HIGHLAND COMMUNITY COLLEGE, specifically, the programs in Radiologic Technology, and, Medical Laboratory Technology, currently approved and offered by SAUK VALLEY COLLEGE.

WITNESSETH:

WHEREAS, it is the desire of the parties hereto to expand educational services to the greatest number of students in each district served by the parties, and,

WHEREAS, the parties hereto believe this agreement should be one of the means of implementing the State of Illinois Master Plan - Phase III in accomplishing a viable method of cooperation between the Parties, hereto, and

WHEREAS, by means of this Agreement, the Parties hereto desire to share programs of each institution and thereby maximize the utilization of the finances, facilities, equipment and personnel of each institution, and by so doing, provide educational services that might otherwise be impracticable for either of the parties individually; and

WHEREAS, the Parties hereto believe that implementation of this Agreement holds great promise for further development of higher education in Illinois;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the Parties hereto agree as follows:

1. INSTITUTIONAL IDENTIFICATION

For the purposes of the Agreement, the college district sending the students to another college will be referred to as the "Sending College", and the college receiving students from another college district will be referred to as the "Receiving College".

2. TERMS OF AGREEMENT

Any educational program offered by the parties to this agreement shall be an approved program by the Illinois Community College Board at the "Receiving" college.

3. DURATION OF AGREEMENT

The administration of each of the parties hereto shall confer and agree upon an educational program to be subject to the terms of this Agreement prior to the beginning of such an instructional offering, and such initial Agreement shall be in force for a three year period. It shall be renewable upon written consent of all parties, with such notification affirmed at least Thirty (30) days prior to the termination date.

4. AMENDMENTS TO AGREEMENT

Amendments and/or revisions to this Agreement may be made at any time by mutual consent of all parties in writing. Such amendments and/or revisions shall be prepared in the form of an addendum agreement. The procedure for approval of such addenda and/or revisions shall follow the same procedure employed in securing approval by all parties in the original cooperative agreement.

5. TERMINATION OF AGREEMENT

In the event of termination, students who have entered an educational program shall be allowed to complete the program under the terms of this agreement.

6. CLASS SCHEDULES

Schedules of classes will be exchanged by the two colleges.

7. REGISTRATION

Students shall register at the "Receiving" college and shall be considered members of that district for the terms of their enrollments. A student is normally expected to take all courses at the "Receiving" college; however, at the student's request one or more courses may be taken at the "Sending" college. Upon successful completion, courses taken at the "Sending" college would be acceptable for transfer to the "Receiving" college for completion of the program.

8. ADDITIONAL EDUCATIONAL SERVICES

The "Receiving" college shall provide access to its Learning Resources Center and other Instructional resources for students from the "Sending" college, equal to those provided for any other student at its campus.

The "Receiving" college shall also provide counseling-guidances and other services that will facilitate the learning process. Courses, seminars, workshops and in-service programs related to any educational program bound by this Agreement may be offered within the district confines of any "Receiving" or "Sending" college with the consent of that district. Said programs may be carried on singly by the "Sending" institution or jointly by both "Sending" and "Receiving" colleges.

9. STUDENT-RECOGNITION OF COMPLETION

The "Receiving" college shall maintain all admission records, transcripts, and issue any and all degrees or certificates to the students completing the educational program.

10. SCHOLARSHIPS AND STUDENT ACTIVITIES

The "Receiving" college shall be considered the home district for athletic eligibility and/or any other activity where the student officially represents an institution as well as for military and Illinois State Commission Scholarships.

11. RECORDS

The "Receiving" college shall maintain appropriate records for students from the "Sending" college in accordance with standard procedures while that student is in attendance in the "Receiving" college and will provide copies of said records to the "Sending" college at the request of the student concerned.

12. PUBLICITY

Any educational program offered through this Agreement shall be duly publicized in the participating district catalog and other information brochures consistent with institutional policy or all other similar publicity.

13. IDENTIFICATION OF CONDITIONS OF AGREEMENT TO STUDENTS

It shall be the responsibility of the "Sending" college to identify the terms of this Agreement to their students going to a "Receiving" college. Said students shall be responsible for all normal operating rules and conditions of the campus he is on at any given time.

14. REIMBURSEMENT

The "Receiving" college shall be eligible to file all claims for reimbursement for any student enrolled in their classes from a "Sending" college.

15. INSURANCE

Students at the "Receiving" college shall be covered by the terms of their liability insurance while on the premises of the "Receiving" college.

16. EMERGENCIES

In the event of an emergency:

- (a) proper first aid practices should be employed by the "Receiving" college, and,
- (b) next-of-kin or designated individual shall be notified.

17. TRANSPORTATION

Students shall be responsible and liable for their own transportation to and from both "Sending" and "Receiving" colleges.

18. EDUCATIONAL CHARGES FOR SERVICES RENDERED

There will be no "charge back" to the "Sending" college. The college teaching a particular course shall count all students enrolled in that course as part of its own enrollment FTE for purpose of construction space support.

19. TUITION

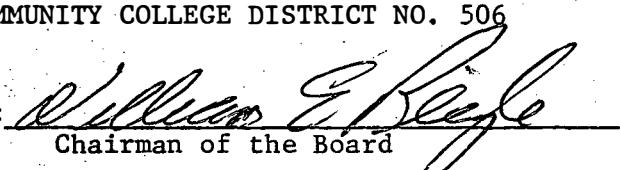
All students enrolled under this agreement will pay tuition based on "in district" rates.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in two (2) counterparts, each of which shall be deemed an original, as of the date and year first above written.

BOARD OF TRUSTEES
OF
COMMUNITY COLLEGE DISTRICT NO. 519

BY: _____
Chairman of the Board

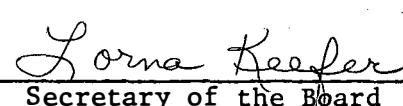
BOARD OF TRUSTEES
OF
COMMUNITY COLLEGE DISTRICT NO. 506

BY: 
Chairman of the Board

BY: _____
President, Highland Community College

BY: _____
President, Sauk Valley College

ATTEST: _____
Secretary of the Board

ATTEST: 
Secretary of the Board

JUANITA PRESCOTT

Route 3, Hickory Hills

Sterling, Illinois 61081

October 8, 1979

TO: Dr. George Cole and Board of Trustees

FROM: Juanita Prescott

RE: ACCT Convention, Detroit, Michigan

10/3/79:

A. First time at ACCT Convention

1. ACCT
 - a. There has been an increase in cash flow in the 10 year period since separating from AGB.
 - b. Successful seminars.
 - c. Purpose:
 1. Trustee education; meet and discuss problems
 2. A voice on Capitol Hill
 3. Services to Trustees
 - a. Do not usurp power: Request only.
 - d. What to expect:
 1. Interesting speakers;
 2. New college programs;
 3. Be an active participant;
 4. Round table discussions;
 5. Personal contacts;
 6. Issues and answers - Trustees opinions on ACCT: attending and non attending.
2. Regional caucus- Elected delegates - can observe
 - a. Chairman elected by ACCT directors.
 - b. ACCT Directors:
 1. 3 from each region
 2. 1 each year, 6 year limit
 3. 3 appointed
 - c. Election of regional delegate
 - d. Nominating committee elected
 - e. Issues:
 1. By laws
 2. Resolutions
 3. Elections of directors.
3. Senate Law making body of this association:
 - a. meets once a year/Robert Rules of Order for 3 hours at end of fiscal year;
 - b. Vote for delegates at large
 - c. Financial report

- d. President - state of ACCT
- e. Board of Directors meets after Senate caucus.

4. By-law committee:

- a. Every year find something that needs to be changed;
- b. Change from 2-3 directors: Changed the past president to a voting member: reduced appointed in order to maintain same vote. By-laws mentioned 3 in another section. Three does not seem excessive. However, in order to maintain consistency, asking for 2 instead of 3 in all Sections.
- c. Eligibility to serve read 2 terms. Interpreted as full terms. Could run indefinitely one way or another. Resolution--6 consecutive years. If 6th year the president (Past President serves 1 year) can serve one more year. If elected end of 5th year, could serve another 3 year term. If elected president, etc. could feasibly serve 9 years.
- d. Guam to Pacific region and Panama to Southern.

5. Resolutions:

- 1. Nurses training
- 2. VED
- 3. Dues increase same for 5 years.

6. National trend - FTE going down: Head count up.

7. ACCT Seminars:

- a. Do not want to establish a Washington Bureaucracy. Becoming a Trustee will change a person's life and living. This convention will be a part of that change.
- b. Trustees are the cream of American society: others of the cream of the crop will be met. Take home new ideas. Be fortunate if there is one idea: But take it. It may change in some degree your Board and your students' experience. The student is what you are all about.
- c. Chief Director's like to go to Trustee Conventions: Socializing: Recognize each other as human being. Needed by CD and Trustees.
- d. Learn:
 - 1. Doing better job than you think;
 - 2. Exchange of ideas;
 - 3. You think YOU have problems.
- e. Communication is important. Listen to what others are saying.

B. Opening General Session:

- 1. Low cost convenient education for all. (Well written, well delivered speech for someone unaware of the community college movement.)
- 2. Dr. Mary Berry, Assistant Secretary for Education (Rev. Jesse Jackson in Mideast).
 - a. President Carter is aware of the importance of CC, etc. (Campaigning?)
 - b. Supposedly all (democrats?) are in favor of education.
 - c. Definitely campaigning
 - d. Decided the grievance transcript would be more interesting. They were.
- 3. The Mayor did not arrive.

C. Collective Bargaining - Overview:

1. Collective Bargaining - Introductions
 - a. Board committee
 - b. President
 - c. Hire CB firm
 - d. Member of administrative staff
 - e. About 1/3:
 1. Non union
 2. Faculty only
 3. Faculty and support
 4. Hire firms
2. Role of Trustees before Negotiations:
 - a. Trustees are good targets
 - b. Low cost to elect organizers or sympathizers to board
 - c. If helped to elect a trustee, members may attempt to persuade them.
 - d. Trustee can and should refuse to discuss issues despite election support or role in the private sector. Ultimately, trustee will be more effective if they maintain separate roles.
 - e. Once there is an association, the board becomes fearful, reactionary. Detrimental. The association becomes more defensive. Approach bargaining with short term and long term goals, established by the board. Unsophisticated bargainers tend to give more than they realize.
 - f. Unfortunate agreements can be changed over a period of years. Too fast attempts will antagonize or frighten association.
 - g. Private sectors tend to cooperate and are more successful with unions than the public sector. Again, reactionary Trustees.
 - h. Few unions would strike over a management rights clause.
 - i. Even though striking is illegal, if a union wants to strike they will. It is a matter of economics. Association employee (staff) will lose job or association, if they ignore a union vote to strike. Seldom is anyone jailed because of contempt.
 - j. After perimeters. the board still has to be flexible and allow same to negotiators.
 - k. Need both clauses:
 1. Zipper clause - after contract, union waives rights to anything not in contract.
 2. Management rights clause - unless it has been negotiated, it is management right. The courts have ruled that in order to have zipper clause, the union waives specifics. (There are going to be increased problems in this area because of federal courts establishing precedence.)
 3. Might include past practice, etcetera.
3. Controlling negotiation process: Goals established by Trustees who are legally responsible
 - a. Should know what the team is doing.
 1. Trustee perimeters
 2. Association proposal
 - b. Know or establish ground rules: Put in writing
 - c. Tentative agreements become final only after all agreements are reached. Once the total agreement is reached, it has to be taken back to the board for ratification.
 - d. Board negotiations have the advantage of dealing with fewer people. Board should not ratify until the association has signed.

- e. Control agenda: Limit to the extent possible. May have to alternate items.
- f. Know the effect on the educational process
- g. Disadvantage of having board members as part of negotiating team:
 1. Association can depend on their votes.
 2. If there are four, there is a quorum and are bound unless there is a written agreement.
 3. Inexperienced bargainer.
- h. Impasse:
 1. Practically a divorce. Even though there is not money--we want it. (participant)
 2. Persistent disagreement
 3. Negotiations ineffective.
 4. It may mean:
 - a. strike
 - b. mediation
 - c. third party in some way
- i. Mediator - only goal is to reach an agreement: no interest in merit of proposal. It is an art.
- j. Fact finder - generally each side submits information.
- k. Arbitrator:
 1. rights - contract
 2. interest - no contract (can be illegal)
 3. last offer - one side or another
 4. recommends only
- l. Strike:
 1. Threat - generally receive more than strike
 2. Strike - no one wins.
 3. Be prepared
 - a. communications
 - b. who is going to handle
- 4. Strike problems, etcetera:
 - a. There is a difference between the employee and the employee group.
 - b. The group is more interested in keeping members than the individual.
 - c. Never take shots with the employees.
 - d. Individuals may do silly things, yet it is an institutional fight.
 - e. If Trustees and Administration does not keep this in mind, there will be increasing problems.

D. Interesting experience:

1. Attached message on my desk when I arrived at 5:00. Too late: I called: Encouraged to come to room. Forfeited writing notes.
2. As a result, I learned that I was (since I was the only one there) SVC's voting delegate in the Senate. I was obligated to attend. See notes of 10/4/79.

E. Jack Anderson - Political speech unrelated to CC.

Juanita Prosett

3219

In case we do not cross paths
ahead of time please find the

Central Region Annex at 3⁰⁰

Calill - Level 5

We would like you note for Judy Madoni
(Bldg Lvl) for Regional Director

come on up to 6302 4-6 P.M. tonight

Jim Griffith
Prarie State

10/4/79:

F. The model of CB:

1. Taken from industry: does not necessarily fit.
2. Trustees are not the same as a corporate board
3. Elected: a legal responsibility for a wide variety of people.
4. Get involved in collective bargaining legislation before it becomes a law: continue.
5. CB has nothing to do with education.
6. In general, it is best that board members do not become involved in the CB process.
7. Question: Q. Rural America? A. If it works, do it.
Q. If the board hires a professional so will the faculty.
A. They already have.
8. Negotiating team:
 - a. Financial officer - costing out proposal: aware of district resources.
 - b. Personnel manager - most familiar present with policy, contracts: aware of long term impact.
 - c. Academic impact know how.
 - d. Labor relations expert.
 1. staff
 2. attorney
 3. consultant
 - e. Spokesperson (typically a professional).
9. Team communicate with management group representing board. Eg. President, Dean of each discipline, etc.
10. Board's role:
 - a. Set goals, principles, policy.
 - b. Does not need to examine each word.
 - c. Objector: The first goal of the professional negotiator is to get a contract. Speaker disagreed.
 - d. Objector: the board has to live with the contract. Trustee should be totally aware of all. Speaker: Board should be informed during the process: However, negotiator should have the liberty to agree on language, etc, to continue the process.
 - e. Participant: Board members receive minutes of all sessions. Speaker: Have to keep communiqus in balance.
 - f. Q. Should board members be observers? A. It is virtually impossible to be an observer. Because of role, Trustee would become a participant.
 - g. Increasing activity of union members contacting Trustees during negotiations.
11. Public rights:
 - a. In a sense students have a contract. Many are suing for various breaches of contract. Started in the 60's: College sued students because of disruptions.

(Left for another meeting.)

G. Round Table Discussion:

1. Many interesting topics: Tables immediately full. At second session, there was space at "Chairman Concern". Basically personal experience--almost "aren't I great?" (Disappointing.) However:
 - a. Concerned with having too much influence on president/school.

- b. Chairman being too much the spokesman for full board (unrelated to media)
- c. Are community needs being met.
- d. Why is a particular person elected chairman.
- e. Some boards have seniority, take turns policy for chairman.

H. Senate:

1. Session:

- I. Call to Order
- II. Approval of Minutes
- III. Sec/Treas. report: If B.E. tried these dramatics he would be ushered from room.
- IV. Introduction of Newly Elected Regional Board Members (10/3/79)
- V. Election of Directors at Large. (Each allowed 2 minute speech)
First 3 listed were elected: Nominations from the floor. (Haire)
Egads, how they do go on.
 - a. Charles Reid - CA - 3 years on the board. Vice president.
"appreciate teamwork. Experience will help meet challenges."
 - b. Nancie Blott - MI. "Committed for many years for quality education accessible to all people. Involved in internal workings. Speaks at local and national level. Trustees have to be a strong political force."
 - c. Gordon Schemp - Neb - "Sincerely believe in the process and importance of CC. Build and fight for dreams. People are depending on us to continue CC." (Won second ballot)
 - d. Evelyn Haire, N.C. "Concentrate on new education department in Washington."
 - e. Anthony Zuccarello, N.J. - Board Member. "Supported CC for several years and all would appreciate my contribution. Good experience: Met many interesting people."
 - f. John Broglie, PA - "Popular education supports freedom and justice. Schools for everyone controlled by local boards. CC are last ray of hope. A nation's wealth is measured by educational health."
- VI. Amendments to By-Laws. Attached (Orators, orators, orators.)
- VII. Resolutions - attached.
(New orators)
- VIII. Dues increase - attached (Some old and some new orators.) (If ACCT is justified, the increase is.)
- IX. Old business - none.
- X. New Business - attached. Since the resolution was not submitted on time, the floor rejected discussion. Need 3/4 approval. Failed 108-46.
- XI. Announcements. Misc. changes, cancellations, etc.
- XII. Adjourn.

Proposed By-Laws Changes

**se note: In the By-Laws changes the
ken words are crossed out and new
ts are all caps, except where it says
IFIC REGION STATES and
THERN REGION STATES. These six
ts were already in caps in the By-Laws.**

PROPOSAL #1

Background

the 1978 Senate meeting the Bylaws committee presented a proposed amendment which would have amended Article Sec. 2a.3. The change would have indicated that the President of the Association may appoint three members to the Board of Directors rather than two. The purpose of this was to make Article Sec. 2a.3 consistent with Article X, Sec. 6 which does provide for a maximum of three appointments by the President. The Senate did not adopt the change and voted to refer it back to the Bylaws Committee for further study. In view of this action the Bylaws Committee recommends that Article VII, Sec. 2a.3 be left as is, at two appointments and that Article Sec. 6 be amended to provide for two rather than three appointments.

By-Laws Change

Article X
Sec. 6. Appointments
The President of the Association may, subject to the approval of the Board of Directors of the Association, appoint not exceed ~~three~~ TWO representatives of the Members . . .

PROPOSAL #2

Background

At the 1978 Senate meeting in Washington there was considerable discussion regarding the eligibility ofees seeking reelection to the Board of Directors. The 'controversy' centered around how many terms a person is able to serve. Article VII, Sec. 4 (c) of Bylaws clearly states, "No Director serve more than two consecutive full terms". (emphasis provided) It is clear that this thatunexpired terms of less than years, the year served by the immediate

past president or a one year appointment by the president are not "full terms".

In view of this clear and unambiguous language, the Bylaws Committee Chairman advised the President and the President so ruled from the chair that the above interpretation was indeed correct. That ruling of the chair was appealed from the floor and the chair was narrowly sustained.

The Bylaws Committee consequently has been asked to propose a Bylaws change at the Senate meeting in Detroit which will:

- a. further clarify the issue,
- b. put a more rigid limit on the amount of time a director may serve.

The Bylaws Committee believes that eligibility for the 1979 Senate election, if we are to be consistent with past practice and the Bylaws, should be based on the traditional interpretation. However, the Bylaws Committee proposes an amendment for future years which it believes will take care of most of the objections voiced about the present interpretation.

By-Laws Change

Article VII

Section 4. Duration of office

- a. no change
- b. no change
- c. no Director shall serve more than ~~two consecutive full terms~~ SIX CONSECUTIVE YEARS AND IS NOT ELIGIBLE FOR REELECTION OR APPOINTMENT TO THE BOARD OF DIRECTORS UNTIL AT LEAST ONE YEAR HAS ELAPSED, EXCEPT AS FOLLOWS:

- i. THE IMMEDIATE PAST PRESIDENT SHALL BE ELIGIBLE TO SERVE ONE ADDITIONAL YEAR ON THE BOARD OF DIRECTORS AS PROVIDED IN ARTICLE VII, SECTION 2b. OF THE BYLAWS EVEN THOUGH THE SIX CONSECUTIVE YEAR MAXIMUM HAS BEEN COMPLETED. AFTER THE TERM AS IMMEDIATE PAST PRESIDENT HAS

BEEN COMPLETED, IF THE SIX CONSECUTIVE YEAR MAXIMUM HAS ELAPSED, THE DIRECTOR IS NOT ELIGIBLE FOR REELECTION OR APPOINTMENT TO THE BOARD OF DIRECTORS UNTIL AT LEAST ONE MORE YEAR HAS ELAPSED.

- ii. A DIRECTOR WHO MAY HAVE ONE OR TWO YEARS REMAINING ON AN ELECTED TERM MAY SERVE OUT THAT TERM EVEN THOUGH THE SIX CONSECUTIVE YEAR MAXIMUM HAS BEEN COMPLETED. AFTER THAT TERM IS COMPLETED THE DIRECTOR IS NOT ELIGIBLE FOR REELECTION OR APPOINTMENT TO THE BOARD OF DIRECTORS UNTIL AT LEAST ONE YEAR HAS ELAPSED UNLESS THE PROVISIONS FOR IMMEDIATE PAST PRESIDENT APPLY.
- d. no change.

PROPOSAL #3

Background

The membership committee has asked that provision be made for additional members from other places outside the continental limits of the United States. Membership interest has been expressed from these areas.

By-Laws Change

Article VI-Regions

Section 2. Designation of Regions
PACIFIC REGION STATES: Alaska, Arizona, California, Hawaii, Idaho, Nevada, Oregon, Utah, ~~and~~ Washington, GUAM AND TRUST TERRITORY OF THE PACIFIC ISLANDS.

SOUTHERN REGION STATES: Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas, West Virginia, Virgin Islands, Virginia, ~~and~~ Puerto Rico AND THE CANAL ZONE.

& Panama Canal Area.

Resolutions Proposed For Senate Consideration

Approved

The ACCT Resolutions Committee recommends that the Proposed Resolutions below be submitted to the Senate for consideration at its annual meeting, October 4, 1979 in Detroit, Michigan.

From the ACCT By-Laws, "A Resolution is defined as an expression of the will of the Senate. A Resolution may be an expression of thanks or gratitude. A Resolution may express the sentiment of the Senate on issues which affect community colleges and technical institutes."

VEDS RESOLUTION

WHEREAS, As a result of Public Law 94-482, Section 112, each state has been directed to evaluate vocational programs which offer entry level job skills, and

WHEREAS, From this legislation the Vocational Education Data System (VEDS) has surfaced, developed by the National Center for Educational Statistics and the U.S. Office of Education, and

WHEREAS, The developed forms and corresponding definitions being originally developed for secondary schools ignore present data collection practices of community colleges, and

WHEREAS, Even if costly modifications to the definitions and forms were to be made, the operational definitions of terms offered do not take into account post-secondary education situations and would not produce the comparative data needed for local and statewide planning, and

WHEREAS, Implementation of the system in the present form in community colleges would not have a beneficial effect,

THEREFORE, BE IT RESOLVED, That ACCT strongly urges that implementation of the Vocational Education Data System (VEDS) be postponed until the system can be redefined and appropriate mechanisms for data collection developed and implemented, and

BE IT FURTHER RESOLVED, That the system not be implemented until appropriate procedures for financing are established that do not place the majority of the financial burden on local colleges or state systems.

NURSES TRAINING RESOLUTION

WHEREAS: the American Nurses' Association has taken the position that minimum preparation for beginning professional nursing practice should be baccalaureate degree education in nursing and that all associate degree nurses should serve as professional nurses' assistants; and

WHEREAS: there is no conclusive evidence that this proposal will result in improved health care services; and

WHEREAS: implementation of the position would eliminate the diploma nurse and the licensed practical nurse; and

WHEREAS: diploma nurse training programs, licensed practical nurse training programs and associate degree programs currently offer viable options to persons desiring a career as a nurse; and

WHEREAS: all four types of nurse training programs produce valuable members of the health care delivery system; and

WHEREAS: implementation of the American Nurses' Association's position would increase the cost of health care services;

THEREFORE, BE IT RESOLVED: that the Association of Community College Trustees oppose the position of the American Nurses' Association and support the continuance of ~~all four routes to~~ *all viable options to* a career in nursing: baccalaureate degree, associate degree, diploma, and licensure of practical nurses.

Approved

The substance of this resolution was:

Adopted March 8-9, 1979, National Advisory Council on Vocational Education
Endorsed April 29, 1979, AACJC Board
Endorsed June 9, 1979, ACCT Board

ACCT Proposed Dues Increase

A new dues schedule recommended by ACCT Board of Directors will be introduced at the Senate meeting in Detroit approval. The Senate of the Association of Community College Trustees last adopted a dues increase on September 27, 1974. That increase went into effect July 1975.

If a new dues schedule is adopted by the Senate on October 4, 1979 it would take effect until FY '81 (July 1, 1980). Therefore, five years will have elapsed between dues schedule changes.

The cornerstone of any association's budget must be annual affiliation fees. To rely on seminar and convention registration fees, which is defined as "soft money," is to threaten the vitality of the association's budget. The new dues schedule reflects about a 25% increase in the dues category.

Since 1972 ACCT has been growing rapidly. As of June 30, 1979, ACCT has passed one of the largest growth years in its history. This occurred in spite of increasing financial constraints and the "position 13" syndrome.

ACCT's goal is 100% membership of all community college and technical institutions.

tutes in this country. Since 1970 we have come two-thirds of the way. With all institutions on board, the shared costs in supporting the national home of the trustee would be expanded considerably.

Of course, future growth is pure speculation. However, the record of the past seven years speaks eloquently of the hopes and expectations of the next several years.

One last point and that pertains to the ACCT National Office. It is not the intent of the ACCT Board of Directors to build a Washington, DC bureaucratic empire. Bigness does not necessarily denote greatness.

What we do need is a staff that is lean and cost efficient yet productive of those essential and basic services needed by trustees. The present staff consists of six full-time and three part-time employees.

With the staff, ACCT sponsors the following:

- 1) Annual Convention
- 2) Five Regional Seminars
- 3) Annual National Legislative Seminar
- 4) Monitoring and representation on Capitol Hill

- 5) Ten monthly ADVISOR newsletters
- 6) Four TRUSTEE QUARTERLIES
- 7) Forty-five weekly ACCT-O-LINES
- 8) Publication and Sale of Books and Monographs
- 9) Response to requests for staff to participate with individual boards and attend state meetings.
- 10) Response to requests for information
- 11) Twelve specialized services, the latest of which is the recently announced Executive Search Service.

ACCT will continue to add to those services but only when a proven need exists and if that need fits within the confines of the stated mission and goals of the Association. Therefore, the growth of services will be limited by those constraints.

Providing trustees with better tools of boardmanship is what ACCT is all about. And, if by doing so we help to create a better educational environment for students then we must be doing something right.

Your consideration in approving the recommended dues increase will be appreciated.

If you have any questions, please feel free to ask any member of the ACCT Board of Directors or the ACCT National Office Staff.

ACCT DUES SCHEDULE

Enrollment	1978-79 Present Fee	1980-81 Proposed Fee	% of Change
1— 1,000	\$200.00	\$250.00	25
1,001— 2,000	275.00	345.00	25.45
2,001— 3,000	325.00	410.00	26.2
3,001— 4,000	375.00	470.00	25.3
4,001— 5,000	425.00	530.00	24.7
5,001— 6,000	475.00	600.00	26.3
6,001— 7,000	525.00	660.00	25.7
7,001— 8,000	575.00	720.00	25.2
8,001— 9,000	625.00	780.00	24.8
9,001— 10,000	675.00	850.00	25.9
10,001— 15,000	725.00	910.00	25.5
15,001— 20,000	775.00	970.00	25.2
20,001— 30,000	825.00	1030.00	24.8
30,001— 35,000	875.00	1100.00	25.7
35,001— plus	975.00	1220.00	25.1

*any program
filled.
fill headcount
ACCT dues increase
Despite presenting the necessity of such growth, since they are,
I voted in favor.*



Lincoln Land Community College

(Accredited by the North Central Association of Colleges and Schools)
 Shepherd Road Springfield, Illinois 62708 Area Code 217/786-2200

X- New Business

RESOLUTION

For Presentation to the Trustee Senate
 of the
 Association of Community College Trustees
 Annual Conference, Detroit, Michigan
 October 3-6, 1979

A representative of the Board of Trustees of Lincoln Land Community College, Springfield, Illinois, will rise to move a suspension of the rules for the purpose of presenting the following resolution:

WHEREAS, community and junior college students of the United States are largely commuters, and

WHEREAS, service to these students may be impaired by availability of gasoline and related transportation problems, and

WHEREAS, good college management requires contingency planning,

THEREFORE, BE IT RESOLVED that the Trustee Senate urges the Association of Community College Trustees to join with the American Association of Community and Junior Colleges to give early and vigorous national leadership for study and action on behalf of community college students in meeting transportation problems.

2. My Impression:

- a. Politiking - amazing.
 - 1. Resumes sent to Chairman before the convention.
 - 2. Hospitality rooms.
 - 3. Personal contacts.
 - 4. Posters scattered everywhere.
 - 5. Probably other things I am unaware of.
- b. Dedication to CC: Willingness to serve on boards and committees at every level.
- c. Responsibility - Orators sometimes were quibbly, but most comments were positive and changes were made in amendments and resolutions.
- d. Question: For some is it an opportunity to be a big fish in a small pond?

10/5/79:

I. The Internal Politics of Boardmanship

- 1. Moderator - elected by labor: apparently feels some responsibility.
- 2. Arbitrary nasty member: Finally "got rid" of him. He moved.
 - a. Patience - bear with him.
 - b. Trying to express a point of view. If truly is nasty (attach personalities, etc), that person will "hang" themselves.
 - c. What is the source? Workshop may allow person's concerns to be expressed. Chairman and other can perhaps handle. If continues, hire a parliamentarian (10 min. limit to speak on a subject).
 - d. New member made aware of board officer: They will be expected to serve at first opening. Tends to make one assume responsible attitude and actions.
- 3. Yes member: uninterested in agenda, etc. Likes social aspects:
 - a. Not all members are going to be involved. May assign a particular task. Not concerned.
 - b. Not a problem really. Generally ill informed. Sometimes can bring them out in workshop. (5-6 a year - 5-6 hrs. long. Includes faculty, Deans, etc.).
 - c. Some people become embarrassed if most of the board is involved. Emphasize board's legal responsibility.
 - d. When there are too many yes people on a board - fight.
- 4. Heckling Critical Visitors:
 - a. Limit visitor: Limit member: designated minutes. No comments related to a person. (Sounds like that board has a free-for-all).
 - b. Moderator lost out to audience. Not much being said by her or audience.
- 5. Votes no on most things:
 - a. The more diversity the better. Dissent sometimes keeps other members on their toes. Majority rules. A split board may be more positive than giving the impression of rubber stampboard.
- 6. No voter that breaches board rules and ethics:
 - a. Chairman should attempt to control Moderator Marilyn Blowie's ego is awful. If she gets on another one, I am going to leave. Dwindled away into nothing.

Marvelous expression - "Ask someone the time and they tell you how to make a watch".

J. Board Evaluation Techniques

1. Catherine Young, N.Y.: (very good)
 - a. How many times:
 1. check watch
 2. wish you read packet better
 3. why am I here?
 4. upset with those not contributing.
 - b. Super Trustee
 1. honor, honesty, integrity
 2. status in community
 3. objectivity
 4. unlimited time to CC with no renumeration
 - c. Employees evaluated. Should Trustees not be also evaluated, especially with increasing problems and credibility
 - d. Assess the effectiveness: (see attached)
 - e. Urge your board to assess itself. Each member evaluates self.
2. Levi Smallwood:
 - a. Responsibility increasing under complex conditions.
 - b. Objective vs interest groups: Total district concerns.
 - c. Develop reputation of strength vs crisis reactions
 - d. Revise and improve policy to meet the needs of all students.
 - e. Evaluate student success.
 - f. Trustee Evaluation Techniques:
 1. commitment
 2. data based information
 3. evaluation of programs
 4. achievement reports (programs)
 5. students:
 - a. % of populace
 - b. retention
 - c. success
 1. transfer
 2. jobs
 6. Orientation for new board members
 7. effective Board
 - a. diverse background
 - b. active - informed
 - c. does not rubber stamp
 - d. insists on making policy /does not administrate
 - e. respect for colleagues
 - f. assumes responsibility
 - g. businesslike management
 - g. Innovation to meet new and changing needs
 - h. Complete information about college
 - i. Short term and long term planning
 - j. Self evaluation - attached

TRUSTEE SELF-ASSESSMENT

As a segment of the program for improving skills of boardmanship at North Country Community College, the members of the Board of Trustees are encouraged to evaluate their actual and potential effectiveness in trusteeship. Rate yourself on the scale from 1 to 5 as indicated below:

I. Institutional Mission and Educational Policy

A. How do you rate your knowledge of the college's philosophy, goals and long range plans?	1----2----3----4----5	
	Not Informed	Well Informed
B. How do you rate your knowledge of the educational programs offered at North Country Community College?	1----2----3----4----5	
	Not Informed	Well Informed
C. How well do the institution's goals and objectives respond to the community's educational and public service needs?	1----2----3----4----5	
	Not Adequate	Adequate

II. Financial Resources, Management and Physical Plant

A. How do you rate your knowledge of public finance as it relates to the needs of the college?	1----2----3----4----5	
	Not Informed	Well Informed
B. How do you rate your knowledge of plant operations and management applicable to the college?	1----2----3----4----5	
	Not Informed	Well Informed
C. How do you rate your understanding of the college's long range plan for providing an efficient projection of the resources needed for staff, physical facilities and educational programs?	1----2----3----4----5	
	Not Informed	Well Informed

III. Board Organization, Trustee Responsibilities, Professional Improvement of Board of Trustees

A. How do you rate your understanding of your duties and responsibilities as a trustee on this college board?	1----2----3----4----5	
	Not Informed	Well Informed
B. How do you perceive your role as a trustee in initiating or updating policy?	1----2----3----4----5	
	Not Important	Important
C. How often have you attended college-related activities?	1----2----3----4----5	
	Rarely	Frequently
D. How do you feel about making a personal commitment of your time to attend trustee conferences, seminars and workshops outside the area?	1----2----3----4----5	
	Not Important	Important

Trustee Self-Assessment

Page 2

E. Has the administration provided the information, oral or written, which you need in the decision-making process? 1----2----3----4----5
 Not Adequate

IV. Board/Faculty/Student Relations

A. How do you rate your success in communicating with the students? 1----2----3----4----5
 No Successful
 Success

B. How do you rate your success in communicating with the staff and faculty? 1----2----3----4----5
 No Successful
 Success

C. How do you rate your knowledge of the Public and Education Law and the changes in same? 1----2----3----4----5
 Not Well
 Informed Informed

D. How do you rate your knowledge of Public Employment Laws (Taylor Law, etc.)? 1----2----3----4----5
 Not Well
 Informed Informed

E. How do you rate your awareness of student activities on campus; i.e., sports, social and academic? 1----2----3----4----5
 Not Well
 Informed Informed

V. Community and Sponsor Relations

A. How do you rate your success in communicating with sponsor groups? 1----2----3----4----5
 No Successful
 Success

B. How many personal contacts with individual members of the sponsor groups have you had to inform of on-going programs and present and future needs of the college? 1----2----3----4----5
 Not Frequent
 Often

C. How effective are you in acting as a liaison between your college and your community? 1----2----3----4----5
 Not Effective
 Effective

D. How effective would you be in mobilizing support for a particular issue that would be to the betterment of the college? 1----2----3----4----5
 Not Effective

VI. If you were to design the criteria for a model trustee, what characteristics would you consider important?

STRATEGY FOR BOARD IMPROVEMENT

PRIORITY	SEPTEMBER	OCTOBER	NOVEMBER/ DECEMBER	JANUARY/ FEBRUARY	MARCH	APRIL
Institutional Mission and Educational Policy	Dr. Cayan & Board Chairperson	Plan orientation program for new trustee		Review-- Board Chairperson		
Financial Resources, Management and Physical Plant		Three year building program is now completed. Monthly monitoring of financial affairs of the college by Business Administrator Review of budget planning process by Business Administrator				
Board/Sponsor/Community Relations		Attorney D. Manning	Board meets in Malone Extension Ctr.	Olympic Committee	Board meets at Ticonderoga Extension Ctr.	
Board Relations with Faculty, Staff & Students	Meet with Student Govt. Asso.	Division Chairperson Review one Academic Prog. Introduce Staff		Involvement with 1980 Winter Olympics	Review of Academic Prog. and meet Staff	
Professional Improvement of Board of Trustees		Plans for attendance of Board members at: Lake Placid-- NYS Assoc. Boards & Coun.			Northeastern Seminar of ACCT Meeting	

3. Miscellaneous:
 - a. Successful program of weekend courses.
 - b. Verbal evaluation in executive session.
(This could be threatening, even harmful, I would think)
 - c. President of College reaction to evaluation:
 1. Completes the cycle.
 2. Gained insight of board.
 3. Solidified relationships.
 4. Very helpful in my direction, knowledge.
 5. As a result innovation resulted:
 - a. Have meetings in other parts of district
 - b. Periodic dinners with Faculty and student government board.
 6. Have encouraged Faculty participation in board decisions. Two members of association sit at board meetings, express views.
Do not vote.
 - d. Faculty evaluation important for one board.
 - e. Commercial evaluation forms can be threatening.
 4. Hayakawa: Acceptable. At least he knows there are CC.

10/6/79:

ACCT asks - Was the conference worth the time and expense.

I think not.

It may have been this particular convention. My disappointment and negative reactions were re-inforced by others that had attended previous ACCT conventions. However, after preliminary defense of the affair, an elderly long time Trustee and attendee of same offered the following observations:

1. Being Washington, D.C. based was unnecessarily expensive.
2. Real contributions to the legislative process were one to one contacts by Trustees and supporters of CC.
3. Rather than expensive speakers that bombard with their interest (not CC) use the talented dedicated people of ACCT. He mentioned names. (This may have been in response to my disgust of political speeches rather than CC related topics).
4. The convention is too big to be effective. There are over 1,000 people here and for what? The newspaper did not even know we were here.

Perhaps I am too intense; I expect too much? So be it. If I am to take time from my work to study CC issues, I expect to do that. If I am to take time from work to vacation, I expect to do that. I do not consider combining same fair to the taxpayers, my job or myself.

Although information has been read above, I cannot realistically ascertain the primary function of ACCT:

1. Lobbyist?
2. Publisher?
3. Arranger of vacation/tour seminars? This is a question because of various often heard comments including:
 - a. I always do some site-seeing: Afraid to wander through Detroit.
 - b. There are only _____ from my board here: 'The full board will be in Hawaii next year'.

I voted in favor of the dues increase. If ACCT is justified, the dues are also. However, in my opinion their justification would be as successful lobbyist. Are they? Are lobbyist's on the state and/or National level necessary? If so, in addition to our dues, we should become active participants.

Irony: Educational institutions tend to not be operated in a business oriented way. How many big businesses have been developed recently because of education? Some of questionable value:

1. Seminars
2. Professional consultants:
 - a. negotiators
 - b. policy
 - c. evaluations:
 1. Board
 2. President
 3. referendum

Irony: We must give our time, money and talents to maintain local control of education, however, "You as Trustees are not competent nor should you be expected to, etcetera. Hire one or more of the above."

The most oft heard justification for the convention was meeting other Trustees. Could this not be better accomplished at the state level where laws and customs are similar?

Apparently ACCT expects to make a profit or at least break even on seminars and conventions. Some schools pay all expenses, some are per diem. In the latter case, not all Trustees could afford the expense. All are held at expensive sites. There seems to be incongruity.

Finally:

I am not in the position to judge any person's decision in deciding for or against attendance at a state or national convention. My stated opinions are subject to change. Most of my comments are questions.

I would suggest that more than one person attend a function. If there are questions related to this or any of the above, I will attempt to reply.