

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
Third Floor Conference Room, 3L14

December 20, 1979

7:30 p.m.

A. Call to Order

B Roll Call

C. Written Communications from Visitors

D. Recommended Actions:

- 1) Approval of minutes as submitted
- 2) Approval of Treasurer's Report
- 3) Approval of current bills for payment
- 4) Approval of current payroll journal
- 5) Personnel matters:
  - a) Nursing contracts
  - b) Clerical vacancy
  - c) Maintenance vacancy
- 6) Donation of book - B. Byar
- 7) Donation of books - D. Baux
- 8) Other items

E. Old Business:

- 1) Summer school and Tutoring policies
- 2) Christmas do period
- 3) Student Loan and Financial Aid Tuition Hold Policies

F. New Business:

- 1) Dues - National Center for the Study of Collective Bargaining
- 2)
- 3) Other items

G. President's Report:

- 1) Student trustee report
- 2) Minutes of committee meetings
- 3) Report on four-day week survey
- 4) New Foundation listing
- 5) ICCB Bulletin
- 6) Red Cross letter of appreciation
- 7) Lee County Special Education
- 8) Report of Workshop  
Jim Barber and Industrial Tech staff

# MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

December 20, 1979

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on December 20 in the Board Room of Sauk Valley College, Rural Route #1, Dixon, Illinois.

Call to Order: Chairman Reigle called the meeting to order at 7:32 p.m. and the following members answered roll call:

John Fassler	Oscar Koenig
Lorna Keefer	Juanita Prescott
Ann Powers	Wade Abed
William Reigle	

Absent: Kay Fisher

Communications from Visitors: The attached letter was received from the Faculty Association in regard to the Christmas Down Period.

Minutes: It was moved by Member Prescott and seconded by Member Powers that the Board approve the minutes of the November 26 meeting as presented Motion voted and carried.

Treasurer's Report: It was moved by Member Keefer and seconded by Member Prescott that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Bills Payable: It was moved by Member Prescott and seconded by Member Keefer that the Board approve the bills in the following amounts:

Educational Fund	\$142,570.27
Building Fund	12,999.87
Site & Construction	954.95
Bond and Interest #1	256,407.50

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved by Member Keefer and seconded by Member Koenig that the Board approve the payroll of November 30 in the amount of \$95,416.02. In a roll call vote, all voted aye. Motion carried.

Nursing Contracts: It was moved by Member Prescott and seconded by Member Koenig that the Board approve hiring for a one-year period of January 1, 1980 through December 31, 1980 the following people for the special Spring LPN Class:

Nursing  
Instructors  
(continued):

Mary Krick - Asst. Instructor Step 4  
12 month contract - \$13,500  
(\$11,250 + .2 for summer or \$2,250)

Karen Huber - Asst. Instructor at Step 6  
10 month contract - \$11,900

Joyce McClintock - Asst. Instructor Step 6  
12 month contract - \$14,280  
(\$11,900 + .2 for summer or \$2,380)

In a roll call vote, all voted aye. Motion carried.

Clerical Vacancy:

It was moved by Member Koenig and seconded by Member Prescott that the Board approve filling the vacancy in the Workroom due to the resignation of Joyce Ensinger. This is a Grade I, General Clerical position. Motion voted and carried.

Maintenance  
Vacancy:

It was moved by Member Powers and seconded by Member Koenig that the Board approve filling the vacancy in the maintenance area created by the resignation of Judy Ishmael. This is a permanent part-time custodial vacancy at Grade I. Motion voted and carried.

Nursing  
Vacancy:

It was moved by Member Keefer and seconded by Member Koenig that the Board accept with regret the resignation of Ann Starzyk, LPN instructor, as of January 1, 1980. In a roll call vote, all voted aye. Motion carried.

Donations:

It was moved by Member Powers and seconded by Member Koenig that the Board accept the donation of a book on Illinois history entitled Magnificent Whistle-Stop-The 100 Year Story of Mendota, Illinois, and send a letter of appreciation for same. Motion voted and carried.

It was moved by Member Prescott and seconded by Member Koenig that the Board accept the donation of a book collection from the family of Dwain Baux and send a letter of appreciation for same. Motion voted and carried.

Committee  
Report:

Oscar Koenig reported that the Agriculture Committee had met with Dr. Cole and R. Gelander to set goals for the committee. He noted that **research should be done** on high school interest in the Agriculture Program and the possibility of hiring another instructor should be investigated.

Summer School  
and Tutoring  
Policies:

Discussion was held on the proposed policies for Summer School and Tutoring. These policies were presented at this meeting for possible approval at the next regular meeting. Member Prescott indicated that she would like the reaction of the Board attorney on these policies before the Board officially approved them.

Christmas  
Down Period:

Since this item has to do with personnel, it was the consensus of the Board that it should be discussed in executive session.

Student Loan  
and Financial  
Aid Hold  
Policies:

The Student Loan Policy and the Financial Aid Hold Policy were presented to the Board by Member Prescott for approval at the next regular meeting.

Collective  
Bargaining  
Membership:

It was the consensus of the Board that the dues for the National Center for the Study of Collective Bargaining for Higher Education should not be paid until the Board had a chance to discuss this membership with Dean Foster.

President's  
Report:

Student trustee, Abed, reported on the success of the Winter Carnival recently held by the ASB. He informed the Board of the various activities held during this week and also reported on the annual Christmas Concert given by the college choir, and two rallies held on the Iranian situation. Abed said the students were indebted to Al Hardersen for his enthusiasm, dedication, and organization in helping students round out their education at Sauk Valley College by generating worthwhile extra-curricular activities through the ASB.

Dr. Cole reported on committee meeting minutes, the four-day week survey, the ICCB bulletin, a letter of appreciation from the Red Cross to Harold Nelson, the Affirmative Action Committee quarterly report, and the ICCTA dues. The Board requested that Dr. Cole find out the amount paid the ICCTA for dues last July.

Executive  
Session:

At 8:50 p.m. it was moved by Member Fassler and seconded by Member Powers that the Board adjourn to executive session to discuss personnel matters. In a roll call vote, all voted aye. Motion carried.


Regular Session: At 9:24 p.m. it was moved by Member Powers and seconded by Member Koenig that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Christmas Down Period: It was moved by Member Prescott and seconded by Member Fassler that the Board allow all 12-month full-time employees time off without using vacation days during the Christmas Down Period. In a roll call vote, all voted aye. Motion carried.

Adjournment: Since there was no further business, it was moved by Member Fassler and seconded by Member Powers that the Board adjourn. The next regular meeting will be January 14, 1980 at 7:30 p.m. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 9:27 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Lorna Keefer, Secretary



# SAUK VALLEY COLLEGE

## **FACULTY ASSOCIATION**

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R. R. 1 • Dixon, Illinois 61021 • Phone Area 815 288-5511

December 18, 1979

TO: Board of Trustees

FROM: Faculty Association Executive Board

We wish to express our concern regarding the recent Board of Trustees decision regarding the Christmas down period.

We understand that the building is to be closed to all employees. Classified staff will be paid for 3 days of this down period while administrators and counselors are apparently required to use 3 days of vacation. In other words, administrators and counselors would be required to use vacation days because of a Board of Trustees decision to close the building.

We question the discrepancy in requirements placed on different elements of the Sauk Valley College staff and the wisdom of setting a precedent of discrimination between different elements of the staff.

jg

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE December 20, 1979

## MEMORANDUM

TO: Sauk Valley College Board of Trustees

FROM: Dr. George E. Cole

Re: Nursing Contracts

The attached memoranda from Jim Strickland, Jan Kime, and Leona Grossman demonstrate that we are assured of 20 students from the Dixon Developmental Center for the proposed new nursing program. Very specifically, 14 of these have been identified and the staff is in the process of picking six from the remaining 16 students who would like to be considered.

The desired 16 at-large candidates are still being selected. At the present time we only have two that have passed the required examinations and demonstrated the desired qualities. Ten of them have taken the examinations and we are still waiting for their scores.

Our present situation then is that we have definitely identified enough students for two clinical classes and are working on the third class.

It is recommended, however, that the Board approve three positions and the rationale for this is as follows:

1. The class will start in early January and it would not be proper for these teachers to start work without Board approval. (The next Board meeting will be January 14).
2. We have selected these instructors from our present part-time staff and we are experiencing difficulty in replacing them with other part-time teachers. In the event that we are only able to identify two clinical groups, the other instructor will still be necessary to complete our teaching requirements for Spring.
3. We are already partially committed to many of these students in the third clinical group and should follow through on that commitment by hiring the third instructor.

RECOMMENDATION: Board approval to hire for a one-year period (January 1, 1980 through December 31, 1980) the following three people:

Mary Krick - Asst. Instructor Step 4  
12 month contract - \$13,500  
(\$11,250 + .2 for summer \$2,250)

Karen Huber - Asst. Instructor Step 6  
10 month contract - \$11,900

Joyce McClintock - Asst. Instructor Step 6  
12 month contract - \$14,280  
(\$11,900 + .2 for summer \$2,380)

mv



# SAUK VALLEY COLLEGE

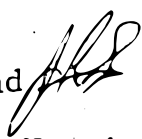
RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE December 12, 1979

## MEMORANDUM

TO: Dr Cole

FROM: Jim Strickland 

SUBJECT: Licensed Practical Nursing Staff Additions

Please recommend to the Board of Trustees, at their December 20th meeting, that we employ the following individuals:

Mary Krick - Assistant Instructor Step 4

Salary: \$11,250.00  
+ 2,250.00 (.2 summer)  
\$13,500.00

Karen Huber - Assistant Instructor Step 6

Salary: \$11,900.00 (10-month contract)

Joyce McClintock - Assistant Instructor Step 6

Salary: \$11,900.00  
+ 2,380.00 (.2 summer)  
\$14,280.00

Attached is a letter from the Coordinator of the LP Nursing Program, Leona Grossman, indicating that we are assured of 20 students from the Dixon Developmental Center. We have, however, not received the pre-testing reports on the remaining 16 students. We will probably finalize three groups of 10, rather than three groups of 12 students, for the clinical rotations.

We have been informed by the Illinois Department of Registration and Education that we should strive to place 10 students, rather than the traditional 12, in each clinical location. We have in the past stretched the teacher-pupil ratio to the maximum,, and they are requesting that we attempt to reduce this.

Additionally, Mrs. Grossman indicated that she has two part-time positions still open for Spring, where she has been unable, at present, to obtain instructors. With the quality of our AD Nursing and LP Nursing staff, we have attempted to maintain flexibility so that instructors can be given assignments in both areas. This has proven tremendously advantageous, and we believe that the addition of these three individuals will maintain the quality of our program.

lm  
enc

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE December 12, 1979

## MEMORANDUM

To: Jan Kime

From: Leona Grossman *LA*

Re: Up-date on Status of Spring LPN Class

### DDC Candidates:

14 DDC employees scored exceptionally well on the NLN pre-test and have officially been admitted to the Spring class by the SVC LPN Admission Committee.

8 others scored well on everything except math. The admission committee recommends that they are eligible for admission with the stipulation that they complete 3 hours of GSP 070 during the Spring of 1980.

8 scored well on everything except reading. The admission committee recommends that they take the Nelson Denny reading placement test and if they score for Eng. 110, they are eligible for admission.

Dr. Grot, Annette Widener and myself met at DDC on December 11, 1979. We discussed the recommendations of the LPN Admission Committee. Ms. Widener expressed some concerns that the DDC union would not accept that those who scored highly on the test should have priority in the admission process. I shared with her that this is selection criteria of the SVC LPN Admission Committee and that I was unwilling to make any concessions. As coordinator of the program I feel it would jeopardize the well being of Practical Nursing at SVC. The first recommendation of the Admission Committee was that we accept the 14 eligible and that DDC select six other candidates from those who did well except for math, providing that they take three hours GSP 070, but I had conferred with Ms. Widener enough that I was pretty certain that the union would not accept this. The Admission Committee, after considerable discussion, did agree as outlined previously in this memo.

Ms. Widener telephoned me yesterday and the DDC Administration and the DDC union have agreed to follow our recommendations. However, Ms. Widener said the union was not happy that 14 had priority but they were told that I said that we applied our admission criteria or there would not be a Spring LPN Class.

Mike Seguin is giving the Nelson Denny at 9:00 a.m. today to seven of the candidates at DDC, the eighth one is scheduled to take it at 11:00 a.m. Thursday at SVC. As soon as the counseling department can score these and give the scores to DDC; Ms. Widener will meet with the DDC union and they will apply their seniority criteria to those who are eligible according to SVC recommendations to select the six other candidates.

Jan Kime

2

December 12, 1979

Conclusion regarding DDC applicants: There will be twenty candidates eligible for the Spring Class.

At large candidates:

I have approximately twenty applicants that indicate an interest in the Spring Class.

Five have taken the NLN pre-test and their scores are on file. Only two are eligible for admission

Ten have taken the NLN pre-test and we are awaiting scores.

Five agreed to take NLN pre-test but did not follow through. Therefore, can not be considered.

Conclusion regarding at large candidates: There will not be sixteen eligible for the Spring Class.

Recommend:

Proceed with Spring LPN Class using the following guidelines.

1. If there are 27 or more eligible candidates, divide them into three clinical groups as recommended to the board on November 26. Especially bearing in mind the recent conversation I had with Betty Cleimark from R and E. I sent you a memo regarding this afore mentioned conversation.
2. If there are less then 27 eligible candidates, limit the class to 24 students and have two clinical groups.

1b.

cc: Dean Strickland  
Annette Widener, DDC

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE December 12, 1979

## MEMORANDUM

TO: Jan Kime

FROM: Leona Grossman

Re: Spring LPN Class *LG*.

Betty Cliemark from R and E said as long as we are an approved program they have no objection to us starting another LPN class. But she would like to remind us that a ratio of 12:1 is a ~~maximum~~ student-instructor ratio and that we should attempt to work away from the maximum. She suggests 8 or 10:1 ratio.

lb

cc: Dean Strickland

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE December 19, 1979

## MEMORANDUM

TO: Sauk Valley College Board of Trustees

FROM: Dr. George E. Cole

SUBJECT: Resignation

The attached letter of resignation from Ann Starzyk demonstrates she has decided to leave Sauk Valley College as of January 31, 1980.

No immediate plans are underway to replace her at this time. If the Board approves the administrative recommendation to add three new nursing instructors January 1st, and if we are able to secure a sufficient number of qualified part-time instructors, we may not want to fill this vacancy until July 1, 1981.

RECOMMENDATION: Board approval to accept the resignation of Ann Starzyk with regret as of January 1, 1980.

# SAUK VALLEY COLLEGE


RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE December 18, 1979

## MEMORANDUM

Dr. Cole

W: Jim Strickland 

Attached is a letter of resignation from Mrs. Ann Starzyk, effective January 11, 1980.

As Mrs. Starzyk indicates, due to reasons beyond her control, she feels she must offer her letter of resignation.

Would you please submit this to the Board of Trustees at their December 20th meeting and recommend that we accept Mrs. Starzyk's resignation with regret. During the Spring 1980 semester, Assistant Dean Jan Kime and LP Nursing Coordinator, Leona Grossman, have indicated that they will hire part-time instructors to teach Mrs. Starzyk's classes.

We may need to make a transfer from the full-time budget, to the part-time instructional budget, at a later date.

lm  
enc

Mr. James Strickland  
Dean of Career Education  
Sauk Valley College  
RR#1 Dixon Illinois 60112

December 14, 1979

Mr. Strickland:

Due to mounting and serious personal stresses, family involvement and continued increases in gasoline costs, I must request release from the remaining months of my contract.

I feel my termination at this time facilitates my replacement rather than postponing it until mid-semester should my situation fail to improve.

I am grateful for having had the opportunity to develop skills in teaching and to work with a gifted and congenial faculty.

Sincerely

*Ann Starzyk*

Ann Starzyk

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE December 20, 1979

## MEMORANDUM

TO: Sauk Valley College Board of Trustees

FROM: Dr. George E. Cole

Re: Summer School and Tutoring Policies

The attached revisions of the Summer School and Tutoring policies are being submitted for Board consideration.

These revised drafts incorporate changes from the administration and the Board Attorney and have been discussed in depth during Administrative Council.

RECOMMENDATION: Board consideration of the approval of the Summer School Policy and the Tutoring Policy.

mv



# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE December 20, 1979

## MEMORANDUM

### SUMMER SCHOOL POLICY

Summer school shall be held at the discretion of the Board of Trustees. The final decision for the continuation or cancellation of each class will rest with the appropriate instructional dean.

### TUTORING POLICY

Tutorial classes may be offered with the approval of the appropriate dean. The rate of compensation for tutorial courses at Sauk Valley College shall be established at 70% of the average combined total of tuition and ICCB apportionment as calculated in the annual college budget. The rate, once determined, will then be applied for the subsequent fall semester through the following summer session. Tutorial assignments shall be voluntary on the part of the faculty.

mv

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE December 20, 1979

## MEMORANDUM

TO: Sauk Valley College Board of Trustees

FROM: Dr. George E. Cole

Re: Christmas Down Period

Following the last Board meeting I had an informal discussion with William Reigle and Ann Powers concerning the intention of the Board of Trustees in granting three working days off with pay during the Christmas Down Period to the classified staff. Our discussion dealt with whether or not the Board intended to provide time off with pay to all full-time 12 month employees.

Although I was absent from the November 12 Board meeting, I was under the impression that this time off with pay was for classified personnel only, and on this assumption I notified the administrators accordingly. In this situation, I would be more than happy to be wrong, and if it was the Board's intention to allow all 12 month full-time employees this time off, we should have the minutes note this.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE December 20, 1979

## MEMORANDUM

TO: Sauk Valley College Board of Trustees

FROM: Dr. George E. Cole

SUBJECT: Student Loan and Financial Aid Tuition Hold Policies

The attached policy recommendations regarding the Student Loan Fund and the Financial Aid Tuition Holds are the cooperative result of the Board committee working with key college staff.

It is my understanding that Trustees Fisher and Prescott will discuss these proposals in greater detail at the Board meeting.

mv

## STUDENT LOAN POLICY

### Policy:

1. The duration of short term loans will be made at the discretion of the Financial Aid Officer, but in no case will the duration exceed 90 days in length.
2. The maximum loan that a student may receive will be \$100.
3. Loans may be made to part-time students up to a maximum of \$50 at the discretion of the Financial Aid officer.
4. Loans will be made only on the basis of the Financial Aid officer's scrutiny of the individual's ability to pay. For example, students on CWS, EOG, IGLP, Veterans and students with jobs will be given preference. Loans will not be issued solely on the basis of the fact that the student is attending Sauk Valley College.
5. A poor performance on previous loan agreements will automatically disqualify the student from receiving future loans.
6. Any outstanding student loan agreements may be collected from any monies due the student from college sources.
7. Any student financial obligation that is due Sauk Valley College will result in a "freeze" being placed on the transmittal of any student records.

### Issuing Loans:

Before any cash loan is made to a student, the Office of Financial Aid should make a thorough investigation of the following factors:

1. A student must be currently enrolled for a minimum of 6 semester hours.
2. Loans may be granted to full time students during their first semester up to the maximum of \$100. Part-time students may receive up to \$50. No future loans will be issued until the first loan has been paid in full.
3. A student must be in good academic and disciplinary standing with the college. Any "hold" on his records or any past debts with the college will disqualify the student.
4. The Director of Financial Aid is the sole representative authorized to approve student loan agreements.

### Collection of Loans:

1. A letter from the Financial Aid Office will be sent approximately two weeks before the due date of the loan.
2. Subsequent to the due date of the student loan the Business Office will notify the student of their obligation to the college.
3. If a student does not respond to the collection notices sent by the Business Office the loan when considered a bad debt will be forwarded to a collection agency for disposition.

2-4

## FINANCIAL AID TUITION HOLD PROGRAM POLICY

Students at Sauk Valley College are responsible for payment of tuition at the time of registration. New students who are in the process of registering and who have applied for approved federal, state and local financial aid programs, and who, because of time or processing factors have not yet received their financial aid award, may be eligible to participate on a one time only basis in a Financial Aid Tuition Hold Program. This eligibility will be determined by the Director of Financial Aid after evaluation and analysis of supporting data that anticipates a future financial aid award to the student.

### Policy Guidelines

1. Only new students, or returning students, who have not previously received financial aid will be eligible to be considered for the Financial Aid Tuition Hold Program. Exceptions to this policy are subject to the discretion of the Director of Financial Aid, but exceptions will be limited to those students with extenuating circumstances beyond their control.
2. Student requests for the Financial Aid Tuition Hold Program must be made in person at the Financial Aid Office, and students must submit a copy of their (or their parents) federal tax return and other supporting documentation as requested by the Director of Financial Aid.
3. All federal, state and local financial aid applications must be completed, reviewed and mailed from the Sauk Valley College Financial Aid Office.
4. A student must meet all eligibility (federal, state and local) requirements for participation in financial aid programs. Some of these requirements include approved programs, GED and/or high school diploma, minimum registration of 6 credit hours, satisfactory academic progress, etc.
5. Students permitted to participate in the Financial Aid Tuition Hold Program are expected to have all tuition paid prior to the mid-term date of the semester in which they are enrolled.
6. Any student financial obligation that is due Sauk Valley College will result in a "freeze" being placed on the transmittal of any student records. Should the Director of Financial Aid and/or the Business Office be unable to collect the amount due the college the "bad debt" will be forwarded to a collection agency for disposition.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

7-1  
DATE December 20, 1979

## MEMORANDUM

TO: Sauk Valley College Board of Trustees

FROM: Dr. George E. Cole

Re: Dues

In the past the college has maintained membership in The National Center for the Study of Collective Bargaining in Higher Education. This membership is used primarily by our administrative representative on the Board bargaining team.

At the present time, this \$225 expense is billed directly to the Arts and Science budget, and it has been suggested that this should be carried as an institutional membership, rather than charged to the Arts and Sciences budget. It is the opinion of the administration that this membership is a valuable asset to our bargaining process.

RECOMMENDATION: Board approval to pay The National Center for the Study of Collective Bargaining in Higher Education \$225.00 to be taken out of Institutional Publication and Dues 192-000-546.

mv

NATIONAL CENTER FOR THE STUDY OF COLLECTIVE  
BARGAINING IN HIGHER EDUCATION

Baruch College - City University of New York  
17 Lexington Ave., Box 322, New York, N. Y. 10010

7-1  
INVOICE

Ship

To

Don Foster  
Dean of Arts & Sciences  
Sauk Valley College  
RFD #1  
Dixon, Illinois 61201

No. \_\_\_\_\_

Date November 1, 1979

Customer's

Purchase Order # \_\_\_\_\_

Invoice  
To:

QUANTITY	DESCRIPTION	UNIT PRICE		TOTAL PRICE	
	RENEWAL OF MEMBERSHIP IN THE NATIONAL CENTER FOR THE PERIOD: January-December, 1980.  Membership includes:  1. One free registrant at the Annual Conference or one free registrant at the Center's 1980-81 Workshop series.  2. 1980 Publication Subscription "A": Proceedings, Newsletter, Bibliography, Directory.  3. Reduced rates for attendance at Workshops.  4. Access to Center's Library.  5. Discount rate for Contract Search.  6. Discount rate on other Center publications.  7. Discount rate for Arbitration Awards.	\$225	00	\$225	00
Total Amount Due				\$225	00

MAKE CHECKS PAYABLE TO:

NCSCBHE

Baruch College-Cuny  
17 Lexington Avenue

New York, New York 10010

Please return one copy of this statement with your remittance.

**NATIONAL CENTER FOR THE STUDY OF COLLECTIVE  
BARGAINING IN HIGHER EDUCATION**

**Baruch College - City University of New York  
17 Lexington Ave., Box 322, New York, N. Y. 10010**

**I N V O I C E**

Ship .

To:

*Dr.* Don Foster  
Asst. Dean of Arts & Sciences  
Sauk Valley College  
RFD #1  
Dixon, Illinois 61201

No. \_\_\_\_\_

Date November 1, 1979

Customer's

Purchase Order # \_\_\_\_\_

Invoice

To:

QUANTITY	DESCRIPTION	UNIT PRICE		TOTAL PRICE	
	<p>RENEWAL OF MEMBERSHIP IN THE NATIONAL CENTER FOR THE PERIOD: January-December, 1980.</p> <p>Membership includes:</p> <ol style="list-style-type: none"> <li>1. One free registrant at the Annual Conference <u>or</u> one free registrant at the Center's 1980-81 Workshop series.</li> <li>2. 1980 Publication Subscription "A": Proceedings, Newsletter, Bibliography, Directory.</li> <li>3. Reduced rates for attendance at Workshops.</li> <li>4. Access to Center's Library.</li> <li>5. Discount rate for Contract Search.</li> <li>6. Discount rate on other Center publications.</li> <li>7. Discount rate for Arbitration Awards.</li> </ol>	\$225	00	\$225	00
		Total Amount Due		\$225	00

**MAKE CHECKS PAYABLE TO:**

NCSCBHE

Baruch College-Cuny

17 Lexington Avenue

New York, New York 10010

Please return one copy of this statement with your remittance.



BILLS PAYABLE

December 21, 1979

EDUCATIONAL FUND

110-512-543	Cancel Ck. #4433 written 7-23-79	-126.94		
120-000-544-02	X X X	-10.08	\$	-137.02
110-512-543	STERLING CAMERA CENTER	Replace above check	126.94	
120-000-544-02	X X X	X X X	10.08	4983 137.02
183-000-547	STERLING CAMERA CENTER	Supplies		4984 70.70
	SVC PAYROLL FUND	11-30-79 Payroll		4985 92,630.29
181-000-550	GEORGE COLE	Expenses		4986 67.77
			\$	92,768.76
0-813-514-01	LEE CENTER SCHOOL DIST 271	Comm. Ed. Instr.	4987	360.00
0.000,545.00	ABC CLIO INC	BOOKS	4,988	37.40
0.300,543.00	ACE HARDWARE	SUPPLIES	4,989	729.20
0.300,543.00	HARRY ALTER CO	SUPPLIES	4,990	128.89
0.712,543.00	AMERICAN EAGLE CO	SUPPLIES	4,991	18.00
0.711,543.00	AMERICAN SOCIETY OF CLINICAL PATHOL	SUPPLIES	4,992	210.00
0.000,543.00	ANN ARBOR BIOL CENTER	SUPPLIES	4,993	17.56
0.000,544.02	AUDIO GRAPHIC SYSTEMS	SUPPLIES	4,994	20.35
0.712,543.00	A V C CORP	SUPPLIES	4,995	18.00
0.000,545.00	BAKER & TAYLOR CO	BOOKS	4,996	172.22
0.000,545.00	BAKER & TAYLOR CO	BOOKS	4,997	881.44
8.000,541.00	BALE CO	SUPPLIES	4,998	16.45
0.813,550.00	JAMES L BARBER	TRAVEL	4,999	134.72
2.000,593.00	BLACK HAWK COLLEGE EAST	TUITION	5,000	1,285.25
0.300,543.00	BOGOTT INDUSTRIAL SUPPLY	SUPPLIES 282.26		
0.000,543.00	X X X	2.80	5,001	285.06
5.000,541.00	BRIDGE ELECTRONICS	SUPPLIES	5,002	44.75
2.000,530.00	BURROUGHS CORPORATION	MAINT CONTR	5,003	84.40
0.400,550.00	WILLIAM BYAR	TRAVEL	5,004	49.70
0.000,545.00	CBS RECORDS	RECORDS	5,005	156.38
0.000,545.00	CAMBRIDGE UNIVERSITY PRESS	BOOKS	5,006	441.61
6.000,575.00	CENTRAL TELEPHONE CO	SERVICE	5,007	2,063.46
5.000,541.00	COLUMBIA INTERNATIONAL	SUPPLIES	5,008	108.96
0.000,545.00	COLUMBIA SPECIAL PRODUCTS	BOOKS	5,009	250.00
6.000,573.00	COMMONWEALTH EDISON CO	SERVICE	5,010	9,896.49
0.000,541.00	VOID CK	SUPPLIES	5,011	
0.000,541.00	COPPINS LETTER SHOP	SUPPLIES	5,012	98.40
0.000,545.00	CONGRESSIONAL QUARTERLY	BOOKS	5,013	56.25
0.000,545.00	CURRENT AFFAIRS	BOOKS	5,014	63.00
0.712,543.00	CURRICULUM PUBLICATIONS	CLEARINGHOUSE	5,015	10.92
0.000,544.01	DIXON EVENING TELEGRAPH	SUPPLIES	5,016	34.00
0.300,543.00	DIXON GARAGE SUPPLY	SUPPLIES	5,017	10.40
0.300,543.00	DOALL ROCKFORD CO	SUPPLIES	5,018	33.32
0.200,543.00	DOANES AGRIC REPORT	SUBSCR	5,019	32.50
0.000,550.00	ROBERT EDISON	TRAVEL	5,020	67.90
0.000,545.00	EDUCATIONAL AUDIO VISUAL	BOOKS	5,021	139.00
0.000,545.00	EDUCATIONAL MATERIALS & EQUIP	BOOKS	5,022	67.15

0.600,543.00	FISHER SCIENTIFIC CO	SUPPLIES	5.023	38.99
0.811,550.01	DONALD FOSTER	TRAVEL	5.024	91.39
0.000,545.00	GALE RESEARCH CO	BOOKS	5.025	47.04
0.900,544.01	GAYLORD BRAS INC	SUPPLIES	5.026	81.94
0.712,543.00	GTCCO DIAGNOSTICS	SUPPLIES	5.027	16.10
0.713,550.00	LEONA GROSSMAN	TRAVEL	5.028	7.14
2.000,593.00	HIGHLAND COMM COLLEGE	TUITION	5.029	294.65
2.000,541.00	HIGHSMITH CO	SUPPLIES	5.030	8.99
0.117,550.00	RICHARD HOLTAM	TRAVEL	5.031	35.56
0.711,543.00	HYCEL INC	SUPPLIES	5.032	219.43
5.000,562.00	IBM	EQUIP RENTAL	5.033	451.98
6.000,575.00	ILLINOIS BELL TELEPHONE CO	SERVICE	5.034	159.80
0.000,530.00	INTERSTATE AUDIO VISUAL	SERVICE	5.035	120.00
0.815,543.00	INSTITUTE OF MODERN LANGUAGE	SUPPLIES	5.036	2.46
0.712,550.00	JANET KIME	TRAVEL	5.037	104.51
2.000,541.00	KIPLINGER WASHINGTON LETTER	SUBSCR	5.038	42.00
0.714,543.00	R S LANDAUER JR & CO	SUPPLIES	5.039	369.00
0.300,550.00	ROBERT LOGEMANN	TRAVEL	5.040	70.06
0.816,550.00	DAVID LOVEKIN	TRAVEL	5.041	92.43
0.600,543.00	LUKAS MICROSCOPE SERVICE	SUPPLIES	5.042	75.69
1.000,556.00	LUNDSTROM FLORIST	FLOWERS	5.043	12.50
0.000,530.00	3M BUSINESS PRODUCTS	SERVICE	5.044	139.21
0.712,530.00	MALONEY CLEANERS & LAUNDERERS	SERVICE 22.00		
0.713,530.00	X X X	22.00	5.045	44.00
8.000,550.00	RONALD MARLIER	TRAVEL	5.046	38.26
0.316,543.00	MASS MEDIA ASSOCIATES	SUPPLIES 26.00		
0.500,543.00	X X X	26.90	5.047	52.90
0.500,550.00	JERRY MATHIS	TRAVEL	5.048	164.40
0.000,530.00	MIDWEST VISUAL EQUIP	SERVICE 67.55		
0.000,544.02	X X X	48.51		
2.000,541.00	X X X	24.57	5.049	140.63
0.815,543.00	MODULEARN INC	SUPPLIES	5.050	63.60
0.100,543.00	MONROE	SUPPLIES	5.051	42.00
0.712,543.00	MOSBY TIMES MIRROR	SUPPLIES	5.052	31.50
0.815,530.00	ED MUELLER A V	SERVICE 42.00		
0.000,530.00	X X	191.10	5.053	233.10
0.000,541.00	NCR CORP	SUPPLIES 13.04		
0.000,562.00	X X	EQUIP RENTAL 3036.60	5.054	3,049.64
0.000,530.00	NATL COMPUTER SYSTEMS	SERVICE 125.00		
0.000,541.00	X X X	SUPPLIES 103.69	5.055	228.69
0.000,541.00	NATL DATA PRODUCTS	SUPPLIES	5.056	18.33
0.000,545.00	NEW WORLD RECORDS	SUBSCR	5.057	16.80
0.000,571.00	NORTHERN ILL GAS CO	SERVICE	5.058	5,879.08
0.000,571.00	NORTHERN ILL GAS CO	SERVICE	5.059	119.55
0.316,543.00	NORTHERN ILL GAS CO	SUPPLIES 15.80		
0.000,541.00	X X X	18.35	5.060	34.15
0.000,550.00	BETTY ORLOWSKI	TRAVEL	5.061	2.72
0.711,543.00	ORTHO DIAGNOSTICS	SUPPLIES	5.062	54.90
0.300,550.00	CHARLES OSTER	TRAVEL	5.063	89.74
0.000,593.00	PARKLAND COLLEGE	TUITION	5.064	3,243.64
0.000,565.00	PAXTON PATTERSON	EQUIPMENT	5.065	105.65
0.400,550.00	MAXINE PETERSEN	TRAVEL	5.066	141.00
0.000,550.00	ALAN PFEIFER	TRAVEL	5.067	6.80
0.000,545.00	POLITICAL RESEARCH INC	BOOKS	5.068	123.20
0.815,550.00	FRANK PINTOZZI	TRAVEL	5.069	83.71
0.13,543.00	THE PRINT SHOP	SUPPLIES	5.070	62.65
0.000,544.02	ROCK RIVER GLASS	SUPPLIES	5.071	7.48
0.000,547.00	ROCK RIVER PRINTERS	BROCHURE	5.072	1,081.10
0.000,543.00	JOHN RYBSKI BOOKSELLER	BOOKS	5.073	192.50

0.100,543.00	SVC BOOKSTORE	SUPPLIES 9.49		
2.316,543.00	X X	3.00		
2.511,543.00	X X	18.78		
0.600,543.00	X X	19.83		
0.600,542.00	X X	1.20		
0.615,543.00	X X	15.03		
0.000,544.02	X X	8.06		
1.000,541.00	X X	2.25		
8.000,541.00	X X	31.30		
2.000,541.00	X X	.88	5.074	109.82
0.412,550.00	SVC RESTRICTED PURPOSES FUND	USE OF VAN	5.075	49.00
8.000,550.00	JOHN SAGMOE	TRAVEL	5.076	17.10
2.000,550.00	RONALD SCHILLING	TRAVEL	5.077	45.23
8.000,550.00	MICHAEL SEGUIN	TRAVEL	5.078	80.62
8.000,541.00	ERVOMATION CORP	BUFFET	5.079	151.50
0.000,544.01	SCIENCE 88	SUPPLIES	5.080	9.00
0.300,543.00	SEARS ROEBUCK & CO	SUPPLIES 89.53		
0.300,550.00	X X X	79.25		
2.000,565.01	X X X	EQUIP 348.45	5.081	517.23
0.615,530.00	SCIENCE RESEARCH ASSOC	SERVICE	5.082	81.30
0.711,543.00	SCIENTIFIC PRODUCTS	SUPPLIES	5.083	380.04
0.600,543.00	STERLING BUS MACHINES	SUPPLIES 10.45		
0.800,542.00	X X X	74.10		
1.000,541.00	X X X X	134.94		
3.000,541.00	X X X X	194.72		
1.000,541.00	X X X X	19.73		
2.000,541.00	X X X X	28.47	5.084	462.41
2.000,544.02	STERLING CAMERA CENTER	SUPPLIES 87.76		
3.000,547.00	X X X	PUB RELA 6.35	5.085	94.11
2.711,543.00	ST JOSEPH MERCY HOSPITAL	SUPPLIES	5.086	61.92
2.612,550.01	JAMES STRICKLAND	TRAVEL	5.087	118.11
2.300,543.00	SUN ELECTRIC CORP	SUPPLIES	5.088	80.00
2.000,550.00	ROBERT THOMAS	TRAVEL	5.089	25.36
2.000,593.00	TRITON COLLEGE	TUITION	5.090	197.93
2.000,544.01	UNIVERSITY MICROFILMS	SUPPLIES	5.091	610.84
2.300,543.00	UNIV OF ILLINOIS	FILMS 49.70		
2.316,543.00	X X	39.00		
2.600,543.00	X X	21.65	5.092	110.35
2.200,543.00	US NEWS & WORLD REPORT	SUPPLIES	5.093	26.00
2.000,531.00	WARD WARD MURRAY PACE---	SERVICES	5.094	240.00
2.600,543.00	WARDS NATURAL SCIENCE EST	SUPPLIES	5.095	16.37
2.300,543.00	WELDERS SUPPLY CO	SUPPLIES	5.096	181.49
2.000,541.00	WHITESIDE AREA VOC CENTER	SUPPLIES	5.097	96.00
2.000,544.03	XEROX CORP	SUPPLIES	5.098	469.50
2.000,544.03	XEROX CORP	SUPPLIES	5.099	353.12
2.000,521.00	SVC IMPREST FUND	MISC EXPENSES	5.100	790.03
	PRUDENTIAL INS CO	JAN PREMIUM	5.101	8,563.20

TOTAL BILLS

49,801.51

Cks. #4983 - 4986 and void #4433

92,768.76

TOTAL EDUCATIONAL FUND FOR DECEMBER

\$142,570.27

BOND AND INTEREST FUND #1

90-000-563	AMERICAN NATL. BANK & TRUST CO.	Prin. - 225,000.00		
490-000-564	x x x x	Int. - 31,275.00		
490-000-569	x x x x	Fees - 132.50	122	\$256,407.50

TOTAL BOND & INTEREST #1 for December

\$256,407.50

BUILDING FUND

SVC BOND & INTEREST #1

Inter-fund loan

5707

\$10,000.00

0.000.544.00	ACE HARDWARE	SUPPLIES	5,708	4.47
0.000.544.00	AFFILIATED STEAM EQUIP CO	SUPPLIES	5,709	182.00
0.000.544.00	A L L EQUIPMENT	SUPPLIES	5,710	242.79
0.000.544.00	CARDINAL AUTO PARTS INC	SUPPLIES	5,711	5.37
0.000.544.00	CAR SKADEN BRAKE SERV	SUPPLIES	5,712	80.22
0.000.544.00	CRESCENT ELECTRIC CO	SUPPLIES	5,713	81.57
0.000.544.00	DIXON GARAGE SUPPLY	SUPPLIES	5,714	44.86
0.000.544.00	DIXON SWIMMING POOL SUPPLY	SUPPLIES	5,715	50.00
0.000.544.00	W W GRAINGER INC	SUPPLIES	5,716	5.51
0.000.544.00	GLADYS GUNTLE	TRAVEL	5,717	19.04
0.000.544.00	INLANDER STEINDLER PAPER CO	SUPPLIES	5,718	137.07
0.000.544.00	LEE FS INC	SUPPLIES	5,719	545.23
1.000.530.00	DAVID MAYES	SEWAGE TESTING	5,720	165.00
1.000.530.00	MONTGOMERY ELEVATOR CO	SERVICE	5,721	433.55
0.000.544.00	MORGAN SERVICES INC	SUPPLIES	5,722	130.04
1.000.530.00	NAGY & WENTLING CONSTR CO	SERVICES	5,723	581.00
0.000.544.00	OLLAR HARDWARE CO	SUPPLIES	5,724	67.00
1.000.530.00	ROCK VALLEY DISPOSAL	SERVICE	5,725	13.00
0.000.544.00	SVC BOOKSTORE	SUPPLIES	5,726	1.65
0.000.544.00	SVC EDUCATIONAL FUND	SUPPLIES	5,727	45.13
0.000.544.00	CLIFF SUPER CO INC	SUPPLIES	5,728	35.75
0.000.544.00	STEWART TRUCK & EQUIP	SUPPLIES	5,729	7.55
0.000.544.00	JOE TULLYS AUTO REPAIR	SUPPLIES	5,730	115.75
0.000.544.00	SVC PETTY CASH FUND	SUPPLIES	5,731	6.32

TOTAL BUILDING FUND FOR DECEMBER

\$ 12,999.87

SITE & CONSTRUCTION FUND

000-584-05	MCLANE AND MCLANE	Services	623	\$954.95
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TOTAL SITE & CONSTRUCTION FUND FOR DECEMBER

\$954.95

# IMPREST FUND

2-000-550	I.A.C.C.B.	Conference - 12.00		
2-000-541	X X	Dues - 15.00	4886	\$ 27.00
10-812-550-01	Ill. State Univ. Union	Conference	4887	6.00
92-000-544	United Parcel Service	Service	4888	10.98
92-000-544	Postmaster	Bus. Reply acct.	4889	25.00
92-000-544	United Parcel Service	Service	4890	12.66
10-813-530	Susan Dixon	Comm. Ed. Clerical	4891	40.00
10-813-530	Randall Peterson	" " "	4892	40.00
10-813-530	Ruth Rendleman	" " "	4893	40.00
10-813-530	Melvin Swanlund	" " "	4894	40.00
10-813-530	Myron Hofmeister	" " "	4895	40.00
10-813-530	Richard Cross	" " "	4896	40.00
10-813-530	Gordon Nelson	" " "	4897	40.00
10-813-530	Martin Powers	" " "	4898	40.00
10-813-530	Wm. Gengenbach	" " "	4899	40.00
10-813-530	Robert Ciccicarelli	" " "	4900	40.00
10-813-530	Dan Timko	Speaker	4901	40.00
20-000-545	Robert D. Thomas Sr.	Supplies	4902	56.67
20-000-544-02	Betty Orlowski	Supplies	4903	5.56
92-000-544	Postmaster	Fulk mailing acct.	4904	100.00
38-000-541	College Board Pub. Orders	Booklets	4905	12.00
10-300-543	Sec. of State	License-glider trailer	4906	3.00
20-000-544-02	Betty Orlowski	Supplies	4907	9.30
20-000-545	Southern Ill. University Press	Books	4908	38.75
10-813-530	Nancy Thielen	Comm. Ed. Clerical	4909	40.00
92-000-544	United Parcel Service	Service	4910	3.11
Total for Reimbursement				\$790.03
EDUCATIONAL FUND				

balance in fund - 2233.97  
 disbursements 790.03  
 total in fund - 3024.00

TREASURER'S REPORT

November 30, 1979

EDUCATIONAL FUND

Balance on Hand October 31, 1979 \$ 377,782.35

Receipts:

Taxes	184,283.61	
Charge-Back Revenue	986.79	
Federal Work Study	19,894.68	
Transcript Fees	85.00	
Other Revenue	33.25	
Expenditure Credits	<u>2,092.91</u>	<u>207,376.24</u>

Total Available \$ 585,158.59

Disbursements:

Expenses for November \$ 295,309.63

Balance on Hand November 30, 1979 \$ 289,848.96

BUILDING FUND

Balance on Hand October 31, 1979 \$ 80,941.71

Receipts:

Taxes	46,085.95	
Misc. Revenue	75.00	
Expenditure Credits	<u>36.40</u>	<u>46,197.35</u>

Total Available \$ 127,139.06

Disbursements:

Expenses for November \$ 2,206.13

Balance on Hand November 30, 1979 \$ 124,932.93

TELEPHONE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand October 31, 1979 \$ 56,296.90

Receipts:

Facilities Revenue	5,025.00	
Interest on Investments	<u>5,041.20</u>	<u>\$ 10,066.20</u>

Total Available \$ 66,363.10

Disbursements:

Investments	5,041.20	
Expenses for November	<u>60.00</u>	<u>5,101.20</u>

Balance on Hand November 30, 1979 \$ 61,261.90

SAUK VALLEY COLLEGE

APPROVED BY

*William E. Bayle*

PRESIDENT

*Lorna Keefe*

SECRETARY

DATE

SITE AND CONSTRUCTION FUND - Harris Trust

Balance on Hand October 31, 1979	\$ 6,811.09
<u>Receipts:</u>	-0-
<u>Disbursements:</u>	-0-
Balance on Hand November 30, 1979	\$ <u>6,811.09</u>

BOND AND INTEREST FUND #1

Balance on Hand October 31, 1979	\$ 54,261.01
<u>Receipts:</u>	
Investments	321,470.01
Taxes	67,578.69
Interest on Investments	6,834.29
Loan from Bldg. Fund	<u>10,000.00</u>
	<u>405,882.99</u>
Total Available	\$460,144.00
<u>Disbursements:</u>	
Investments	<u>194,079.30</u>
Balance on Hand November 30, 1979	\$ <u>266,064.70</u>

BOND & INTEREST FUND #2

Balance on Hand October 31, 1979	\$ 2,191.90
<u>Receipts:</u>	
Interest on Investments	<u>328.80</u>
Total Available	\$ 2,520.70
<u>Disbursements:</u>	
Investments	<u>328.80</u>
Balance on Hand November 30, 1979	\$ <u>2,191.90</u>

WORKING CASH FUND

Balance on Hand October 31, 1979	\$ 16,282.80
<u>Receipts:</u>	
Interest on Investments	<u>1,315.59</u>
Total Available	\$ 17,598.39
<u>Disbursements:</u>	
Investments	<u>1,315.59</u>
Balance on Hand November 30, 1979	\$ <u>16,282.80</u>



INSURANCE FUND

Balance on Hand October 31, 1979 \$ 5,662.07

Receipts:

Taxes 3,070.39

Total Available \$ 8,732.46

Disbursements:

-0-

Balance on Hand November 30, 1979 \$ 8,732.46

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FUNDS INVESTED

Certificate of Deposit	B & I #1	5-20-80	\$141,079.30
Certificate of Deposit	S & C	5-15-80	115,215.34
Certificate of Deposit	Working Cash	1-31-80	226,712.47
Time-Open Deposit	B & I #2		25,157.15
Time-Open Deposit	S & C	5-28-80	100,000.00
Time-Open Deposit	B & I #1		117.44
Certificate of Deposit	S & C	2-16-80	54,699.18
Certificate of Deposit	B & I #1		45,000.00
Certificate of Deposit	S & C	12-15-79	206,520.56
Time-Open Deposit	S & C	5-28-80	100,000.00
Certificate of Deposit	Working Cash	12-31-79	199,271.45
Certificate of Deposit	S & C	2-12-80	201,730.71
Certificate of Deposit	Working Cash	1-15-80	153,756.68
Certificate of Deposit	Working Cash	11-30-79	250,000.00
Certificate of Deposit	Working Cash	12-17-79	201,929.65
Certificate of Deposit	B & I #1	5-21-80	53,000.00

TOTAL INVESTED \$2,074,189.93

SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending November 30, 1979

B A L A N C E   S H E E T

Cash on Hand.....	\$30,995.89	
Workstudy Awards Receivable from Fed. Gov. 1979-80..	66,645.00	
Workstudy Awards Capital 1979-80.....		\$126,645.00
Workstudy Awards Paid 1979-80.....	62,676.08	
E.O.G. Funds Receivable from Fed. Gov. 1979-80.....	57,954.00	
Initial E.O.G. Awards Capital 1979-80.....		40,136.00
Initial E.O.G. Awards Paid 1979-80.....	6,841.00	
Renewal E.O.G. Awards Capital 1979-80.....		29,818.00
Renewal E.O.G. Awards Paid 1979-80.....	8,679.00	
Basic E.O.G. Awards rec. from Fed. Gov. 1979-80.....	36,154.00	
Basic E.O.G. Awards Capital 1979-80.....		174,404.00
Basic E.O.G. Awards Paid 1979-80.....	99,594.51	
Inactive Federal Grants.....	1,463.52	
	<u>\$371,003.00</u>	<u>\$371,003.00</u>

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 11/30/79

B A L A N C E S H E E T

ASSETS:

Cash in Bank #1.....	\$1,268.96
Cash in Bank #2.....	128.20
Notes Receivable #1.....	733.00
Notes Receivable #2.....	821.50
	<u>\$2,951.66</u>

LIABILITIES & NET WORTH:

Fund Equity #1.....	\$1,655.30	
Net Profit #1.....	<u>346.66</u>	\$2,001.96
Fund Equity #2.....	\$ 729.31	
Net Profit #2.....	<u>220.39</u>	\$ 949.70
		<u>\$2,951.66</u>

P R O F I T A N D L O S S

INCOME:

Interest Income #1.....	\$ 50.66	
Bad Debts Repaid #1.....	<u>296.00</u>	\$ 346.66
Interest Income #2.....	\$ 15.39	
Bad Debts Repaid #2.....	<u>205.00</u>	\$ 220.39

EXPENSES:..... None

Net Profit #1.....	<u>\$ 346.66</u>
Net Profit #2.....	<u>\$ 220.39</u>

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 11-30-79

B A L A N C E   S H E E T

ASSETS:

Cash in Bank .....	\$70,908.97
Petty Cash .....	500.00
Investments .....	51,460.88
Accounts Receivable - Educational Fund .....	10.80
Inventory 6-30-79 .....	56,357.18
	<u>\$179,237.83</u>

LIABILITIES AND NET WORTH:

Accounts Payable - Student Activities Fund .....	\$ 20.00
Fund Equity .....	\$182,118.61
Net Loss .....	<u>(2,900.78)</u>
	<u>179,217.83</u>
	<u>\$179,237.83</u>

P R O F I T   A N D   L O S S

INCOME:

Textbook Sales .....	\$ 82,705.95	
Supply Sales .....	9,786.28	
Miscellaneous Sales .....	4,580.03	
Paperback Sales .....	2,451.82	
Used Book Sales .....	4,330.13	
Sales Tax Co-lected .....	4,986.75	
Other Income .....	94.15	
Investment Income .....	<u>1,279.72</u>	\$110,214.83

EXPENSES:

Textbook Purchases .....	\$ 81,859.78	
Supply Purchases .....	8,791.29	
Miscellaneous Purchases .....	2,151.03	
Paperback Purchases .....	2,991.60	
Used Book Purchases .....	3,175.27	
Sales Tax Paid .....	4,231.63	
Salaries and Wages .....	6,492.10	
Transportation Charges .....	1,889.67	
Supply Expense .....	519.99	
Equipment .....	230.70	
Travel .....	97.40	
Telephone .....	96.91	
Dues & Subscriptions .....	-0-	
Other Expense .....	588.63	
Over and Under .....	4.61	
Bad Debts .....	<u>(5.00)</u>	<u>\$113,115.61</u>

NET LOSS on a cash basis without regard to inventory or  
accounts payable ..... \$ (2,900.78)

RESTRICTED PURPOSES FUND

NOVEMBER 30, 1979

Balance on Hand October 31, 1979	\$216,106.38
November Receipts	<u>66,234.71</u>
TOTAL FUNDS AVAILABLE DURING NOVEMBER	\$282,341.09
Cash Disbursements for November 1979	<u>44,841.24</u>
Balance on Hand - November 30, 1979	<u>\$237,499.85</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITIES

<u>ACTIVITIES</u>	<u>AMOUNT</u>
Comprehensive Fee Income	\$ 4,430.17
Athletic Income	121.00
Drama Income	52.50
Student Activity Income	781.50
Student Newspaper Income	34.94
Film Income	46.00
Cash Over & Under	(121.83)
Other Income - Student Activity Fund Only	<u>5.00</u>
TOTAL INCOME	\$ 5,349.28

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$15,231.00	\$ 3,238.12
Cheerleaders & Pon Pom Squad	370.00	20.36
Speech Activities & Readers Theatre	3,600.00	2,600.86
Drama Expense	2,400.00	1,131.69
Music Expense	2,750.00	772.90
Student Activity Expense	11,157.00	5,295.34
Student Newspaper Expense	4,000.00	73.77
Associated Student Board	1,890.00	1,565.14
Musical	-0-	
Women's Intercollegiate Act.	8,500.00	5,969.40
Intramurals - Coed	300.00	
SVC Clubs	2,250.00	
Film Commission	1,800.00	503.85
Art Exhibitions	300.00	
Contingency Expense/Equipment	80.00	
Contingencies/Non-Budgeted	800.00	
	<u>\$55,428.00</u>	
TOTAL EXPENSE		\$ 21,171.43

Excess of EXPENDITURES OVER REVENUE, as of November 30, 1979	<u>\$ 15,822.15</u>
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RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

November 30, 1979

<u>ASSETS</u>		<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>AMOUNT</u>
Cash in Bank	\$237,499.85	Student Tuition	\$382,960.00
Petty Cash	435.00	Out of District Fees	19.67
Accts Rec.	163,074.03	Due Educational Fund	1,132.45
		Due Building Fund	106.00
		Due Student Loan Fund	436.83
		Due Bookstore	264.76
		Tuition Refunds	<u>(12,923.00)</u>
			\$371,996.71

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ (878.98)
Parking	704.11
Recreation Room Fund	4,733.34
Student Locker Fund	254.90
Land Lab	7,432.13
Community Services	11,110.31
EMTA Grant	<u>(1,870.00)</u>
Photography Supplies	1,344.57
Highway Emer. Resc. Tech.	(3,936.06)
LPN Supplies	67.03
Book Transactions	3.00
HEW Nursing Grant	(350.00)
Law Enforcement Grant	1,638.00
Nursing Capitation	121.05
Nursing Capitation 1978-79	(2,657.80)
1978-79 Disadv. Grant	1,464.22
1979-80 Disadv. Grant	5,343.76
CETA Public Services	(322.34)
Ill. Humanities Grant	(1.21)
Miscellaneous Account	1,157.69
Student Clubs	1,384.53
Adult Learning Book Chrgs.	292.23
College Van	2,285.64
Horticulture/Greenhouse	413.60
Community Theatre	528.19
Library Fund	<u>4,000.00</u>
	\$ 34,261.91

FUND EQUITY

July 1, 1979	\$ 10,572.41	
Excess of Expenditures over		
Revenue as of Nov. 30, 1979	15,822.15	<u>\$ (5,249.74)</u>
TOTAL ASSETS	<u>\$401,008.88</u>	TOTAL LIABILITIES & FUND EQUITY
		<u>\$401,008.88</u>

DAWA VALLEY COLLEGE

APPROVED BY

*William E. Beale*

PRESIDENT

*Lorna Keefor*

SECRETARY

DATE

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	28852.98	28852.98	24044.15	4808.83	96741.00	67888.02	67888.02
DIV OF BUS CONTR SERV	3234.00	3234.00	3234.00	.00	3800.00	566.00	566.00
DIV OF BUS SUPPLIES	1523.32	1523.32	1249.71	273.61	4661.00	3137.68	3137.68
DIV OF BUS CONF & MEETINGS	949.67	949.67	949.67	.00	1148.00	198.33	198.33
FOOD SERV CONTR SERV	45.00	45.00	45.00	.00	300.00	255.00	255.00
FOOD SERV SUPPLIES	115.30	115.30	115.30	.00	394.00	278.70	278.70
FOOD SERV CONF & MEETINGS	37.94	37.94	238	35.56	212.00	174.06	174.06
DIV OF AGRIC SALARIES	4618.74	4618.74	3848.95	769.79	18475.00	13856.26	13856.26
DIV OF AGRIC CONTR SERV		.00		.00	150.00	150.00	150.00
DIV OF AGRIC SUPPLIES	314.32	314.32	200.10	114.22	1300.00	985.68	985.68
DIV OF AGRIC CONF & MEETINGS		.00		.00	468.00	468.00	468.00
DIV OF INDUS ED SALARIES	34058.16	34058.16	28381.80	5676.36	118150.00	84091.84	84091.84
DIV OF INDUS ED CONTR SERV		.00		.00	2000.00	2000.00	2000.00
DIV OF INDUS ED SUPPLIES	5339.81	5339.81	3667.35	1672.46	14088.00	8748.19	8748.19
DIV OF INDUS ED CONF & MEETINGS	832.65	832.65	593.60	239.05	1496.00	663.35	663.35
COSMETOLOGY CONTR SERV	9922.64	9922.64	9922.64	.00	23000.00	13077.36	13077.36
COSMETOLOGY SUPPLIES		.00		.00	100.00	100.00	100.00
COSMETOL CONF & MEETINGS	4.08	4.08	4.08	.00	42.00	37.92	37.92
HUMAN SERV ADMIN SALARIES	8541.60	8541.60	7687.44	854.16	20500.00	11958.40	11958.40
HUMAN SERV CONTR SERV		.00		.00	300.00	300.00	300.00
HUMAN SERV SUPPLIES	800.21	800.21	657.11	143.10	1200.00	399.79	399.79
HUMAN SERV CONF & MEETINGS	348.82	348.82	348.82	.00	467.00	118.18	118.18
DIV OF SOC SCI SALARIES	25126.93	25126.93	20939.15	4187.83	94550.00	69423.02	69423.02
DIV OF SOC SCI SUPPLIES	839.51	839.51	668.65	170.86	2600.00	1760.49	1760.49
DIV OF SOC SCI CONF & MEETINGS	190.70	190.70		190.70	952.00	761.30	761.30
CRIMINAL JUSTICE INSTR SALARIES	10306.20	10306.20	8882.25	1423.95	34175.00	23868.80	23868.80
CRIM JUS CONTR SERV		.00		.00	225.00	225.00	225.00
CRIM JUS SUPPLIES	318.74	318.74	317.69	1.05	1663.00	1544.26	1544.26
CRIM JUS CONF & MEETINGS	260.32	260.32	211.32	49.00	850.00	589.68	589.68
LIBRARY TECH SUPPLIES		.00		.00	250.00	250.00	250.00
DIV OF FIRE SCI CONTR SERV		.00		.00	100.00	100.00	100.00
DIV OF FIRE SCI SUPPLIES	70.00	70.00	70.00	.00	1575.00	1505.00	1505.00
DIV OF FIRE SCI CONF & MEETINGS		.00		.00	240.00	240.00	240.00
DIV OF HUMANITIES SALARIES	48266.46	48266.46	40222.05	8044.41	159650.00	111383.54	111383.54
DIV OF HUMAN CONTR SERV		.00		.00	500.00	500.00	500.00
DIV OF HUMAN SUPPLIES	502.98	502.98	381.55	121.43	2154.00	1651.02	1651.02
DIV OF HUMAN CONF & MEETINGS	164.40	164.40		164.40	1136.00	971.60	971.60



Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ART DEPT SALARIES	4,324.93	4,324.93	3,604.15	720.83	17,300.00	12,975.02	12,975.02
ART DEPT CONTR SERV		.00		.00	446.00	446.00	446.00
ART DEPT SUPPLIES	391.67	391.67	392.14	.47 CR	1,527.00	1,135.33	1,135.33
ART DEPT CONF & MEETINGS		.00		.00	88.00	88.00	88.00
MUSIC DEPT SALARIES	8,631.18	8,631.18	7,192.65	1,438.53	34,525.00	25,893.82	25,893.82
MUSIC DEPT CONTR SERV	136.75	136.75	136.75	.00	735.00	598.25	598.25
MUSIC DEPT SUPPLIES	778.16	778.16	772.78	5.38	1,300.00	521.84	521.84
MUSIC DEPT CONF & MEETINGS		.00		.00	177.00	177.00	177.00
DIV OF MATH SCI SALARIES	39,718.56	39,718.56	33,098.80	6,619.76	138,650.00	98,931.44	98,931.44
DIV OF MATH SCI CONTR SERV	30.00	30.00	30.00	.00	2950.00	2,920.00	2,920.00
DIV OF MATH SCI SUPPLIES	3,849.57	3,849.57	3,535.41	314.16	8,750.00	4,900.43	4,900.43
DIV OF MATH SCI CONF & MEETINGS	72.86	72.86	72.86	.00	704.00	631.14	631.14
MED LAB TECH SALARIES	11,925.00	11,925.00	10,545.00	1,380.00	33,120.00	21,195.00	21,195.00
MED LAB TECH CONTR SERV	10.00	10.00	10.00	.00	400.00	390.00	390.00
MED LAB TECH SUPPLIES	3,853.92	3,853.92	2,890.58	963.34	10,065.00	6,211.08	6,211.08
MED LAB TECH CONF & MEETINGS	394.97	394.97	394.97	.00	550.00	155.03	155.03
ADN INSTR SALARIES	11,704.08	11,704.08	9,753.40	1,950.68	55,425.00	43,720.92	43,720.92
ADN OFC SALARIES	2,791.27	2,791.27	2,419.56	371.71	7,492.00	4,700.73	4,700.73
ADN CONTR SERV	74.50	74.50	52.50	22.00	135.00	60.50	60.50
ADN SUPPLIES	1,345.16	1,345.16	1,523.97	178.81 CR	2,160.00	814.84	814.84
ADN CONF & MEETINGS	483.83	483.83	379.32	104.51	1,505.00	1,021.17	1,021.17
LPN SALARIES	25,994.14	25,994.14	23,035.95	2,958.19	66,230.00	40,235.86	40,235.86
LPN CONTR SERV	22.00	22.00		22.00	250.00	228.00	228.00
LPN SUPPLIES	582.90	582.90	709.87	126.97 CR	1,684.00	1,101.10	1,101.10
LPN CONF & MEETINGS	492.93	492.93	485.79	7.14	701.00	208.07	208.07
RAD TECH SALARIES	7,610.00	7,610.00	6,825.00	785.00	18,840.00	11,230.00	11,230.00
RAD TECH CONTR SERV		.00		.00	450.00	450.00	450.00
RAD TECH SUPPLIES	786.05	786.05	396.25	389.80	3,150.00	2,363.95	2,363.95
RAD TECH CONF & MEETINGS	410.34	410.34	410.34	.00	2,530.00	2,119.66	2,119.66
DIV OF PHYS ED SALARIES	10,374.96	10,374.96	8,645.80	1,729.16	41,500.00	31,125.04	31,125.04
DIV OF PHYS ED SUPPLIES	826.44	826.44	818.11	8.33	2,140.00	1,313.56	1,313.56
DIV OF PHYS ED CONF & MEETINGS	84.73	84.73	84.73	.00	334.00	249.27	249.27
NURSE AID CONTR SERV		.00		.00	30.00	30.00	30.00
NURSE AID SUPPLIES	17.47	17.47	13.00	4.47	300.00	282.53	282.53
PART TIME OVERLOAD-FOSTER	1,811.00	1,811.00	1,811.00	.00	20,800.00	18,989.00	18,989.00
PART TIME OVERLOAD-SAGMOE	4,712.50	4,712.50	4,412.50	300.00	13,600.00	8,887.50	8,887.50
PART TIME OVERLOAD-STICKL AND	27,443.88	27,443.88	27,008.88	435.00	103,000.00	75,556.12	75,556.12

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
NIGHT PREMIUMS STRICKLAND	700.00	700.00	700.00	.00		700.00 CR	700.00 CR
SUMMER SESSION SALARIES	92,256.00	92,256.00	92,256.00	.00	85,200.00	7,056.00 CR	7,056.00 CR
INSTR SECR SALARIES	8,211.66	8,211.66	7,381.51	830.15	20,052.00	11,840.34	11,840.34
WORKROOM CONTR SERV	1,473.30	1,473.30	1,473.30	.00	1,750.00	276.70	276.70
INSTR ADMIN CONTR SERV UNALLOCATED	265.86	265.86	265.86	.00	1,650.00	1,384.14	1,384.14
FACULTY IN SERVICE TRAINING	35.00	35.00	35.00	.00	5,000.00	4,965.00	4,965.00
WORKROOM SUPPLIES	96.10	96.10 CR	118.66	214.76 CR	750.00	846.10	846.10
FACULTY OFFICE SUPPLIES	56.78	56.78	33.53	23.25	800.00	743.22	743.22
INSTITUTIONAL COMMITTEES SUPPLIES	28.28	28.28	24.92	3.36	200.00	171.72	171.72
TUITION REIMBURSEMENT	1,454.15	1,454.15	1,454.15	.00	6,000.00	4,545.85	4,545.85
ARTS & SCI DEAN SALARY	10,416.60	10,416.60	9,374.94	1,041.66	25,000.00	14,583.40	14,583.40
ARTS & SCI SECR SALARY	3,747.50	3,747.50	3,372.75	374.75	8,994.00	5,246.50	5,246.50
ARTS & SCI FED WORK STUDY	5,943.65	5,943.65	5,031.34	912.31	19,201.00	13,257.35	13,257.35
STUDENT TUTORS	1,207.82	1,207.82	962.29	245.53	3,600.00	2,392.18	2,392.18
ARTS & SCI DEAN SUPPLIES	313.41	313.41	277.98	35.43	1,750.00	1,436.59	1,436.59
DEAN CONF & MEETINGS	303.03	303.03	211.64	91.39	612.00	308.97	308.97
CAREER ED DEAN SALARY	10,000.00	10,000.00	9,000.00	1,000.00	24,000.00	14,000.00	14,000.00
ASST DEAN SALARY	9,791.60	9,791.60	8,812.44	979.16	23,500.00	13,708.40	13,708.40
CAREER ED SECR SALARY	4,038.70	4,038.70	3,634.83	403.87	9,693.00	5,654.30	5,654.30
CAREER ED FED WORK STUDY	5,417.72	5,417.72	4,813.06	604.66	12,230.00	6,812.28	6,812.28
SVC STUDENT EMPLOYEES	1,213.90	1,213.90	1,107.15	106.75	6,000.00	4,786.10	4,786.10
CAREER ED SUPPLIES	473.42	473.42	440.43	32.99	1,800.00	1,326.58	1,326.58
ASST DEAN SUPPLIES	156.75	156.75	90.84	65.91	600.00	443.25	443.25
DEAN CONF & MEETINGS	158.04	158.04	33.93	124.11	1,275.00	1,116.96	1,116.96
ASST DEAN CONF & MEETINGS	111.07	111.07	111.07	.00	382.00	270.93	270.93
COMM ED ADMIN SALARIES	9,100.00	9,100.00	8,190.00	910.00	21,840.00	12,740.00	12,740.00
COMM ED INSTR SALARIES	19,162.50	19,162.50	18,802.50	360.00	68,000.00	48,837.50	48,837.50
COMM SERV COORDINATORS	575.00	575.00	800.00	225.00 CR	7,000.00	6,425.00	6,425.00
COMM ED SECR SALARIES	2,947.14	2,947.14	2,619.68	327.46	7,859.00	4,911.86	4,911.86
COMM ED CONTR SERV	765.00	765.00	285.00	480.00	3,000.00	2,235.00	2,235.00
COMM ED SUPPLIES	1,415.28	1,415.28	1,291.94	123.34	2,200.00	784.72	784.72
COMM ED CONF & MEETINGS	922.02	922.02	787.30	134.72	1,530.00	607.98	607.98
ACADEMIC SKILLS SALARIES	10,156.20	10,156.20	8,463.50	1,692.70	33,825.00	23,668.80	23,668.80
ACADEM SKILLS FED WORK STUDY	1,977.17	1,977.17	1,748.42	228.75	2,722.00	744.83	744.83
ACADEM SKILLS CONTR SERV	255.26	255.26	131.96	123.30	400.00	144.74	144.74
ACADEM SKILLS SUPPLIES	2,232.79	2,232.79	2,110.90	121.89	3,300.00	1,067.21	1,067.21

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ACADEM SKILLS CONF & MEETINGS	83.71	83.71		83.71	255.00	171.29	171.29
HONORS PROGRAM CONTR SERV		.00		.00	200.00	200.00	200.00
HONORS PROG SUPPLIES	17.05	17.05	17.05	.00	200.00	182.95	182.95
HONORS PROG CONF & MEETINGS	92.43	92.43		92.43	510.00	417.57	417.57
LRC ADMIN SALARIES	8958.30	8958.30	8062.47	895.83	21500.00	12541.70	12541.70
LRC PROF SALARIES	12343.63	12343.63	10286.40	2057.23	49375.00	37031.32	37031.32
LRC SECR SALARIES	9718.22	9718.22	8780.55	937.67	24119.00	14400.78	14400.78
LRC FED WORK STUDY	4007.73	4007.73	3303.21	704.57	7909.00	3901.22	3901.22
LRC CONTR SERV	1417.87	1417.87	900.01	517.86	3500.00	2082.13	2082.13
LRC SUPPLIES	5813.39	5813.39	5077.61	735.78	8800.00	2986.61	2986.61
A V SUPPLIES	1173.15	1173.15	1119.94	53.21	6400.00	5226.85	5226.85
XEROX SUPPLIES	2525.20 ◊	2525.20 CR	1949.52 ◊	575.68 CR	2000.00	4525.20	4525.20
LIBRARY BOOKS	6486.75	6486.75	3748.54	2738.21	30000.00	23513.25	23513.25
LRC CONF & MEETINGS	46.10	46.10	13.02	28.08	510.00	463.90	463.90
ADM & REC SECR SALARIES	12185.00	12185.00	10951.94	1233.06	29594.00	17409.00	17409.00
ADM & REC FED WORK STUDY	1640.33	1640.33	1354.99	285.39	3827.00	2186.62	2186.62
ADM & REC CONTR SERV	425.00	425.00	425.00	.00	429.00	4.00	4.00
ADM & REC SUPPLIES	1162.26	1162.26	916.23	246.03	6000.00	4837.74	4837.74
ADM & REC CONF & MEETINGS	6.80	6.80		6.80	425.00	418.20	418.20
COUNSELING SALARIES	30169.00	30169.00	27124.84	3044.16	73060.00	42891.00	42891.00
COUNSELING SECR SALARIES	3121.60	3121.60	2809.44	312.16	7492.00	4370.40	4370.40
HEALTH SERV SUPPLIES	25.50	25.50	25.50	.00	300.00	274.50	274.50
FIN AIDS PROF SALARIES	9250.00	9250.00	8325.00	925.00	22200.00	12950.00	12950.00
FIN AIDS SECR SALARIES	3396.20	3396.20	3056.53	339.62	8151.00	4754.80	4754.80
STUDENT SERV ADMIN SALARIES	11250.00	11250.00	10125.00	1125.00	27000.00	15750.00	15750.00
STUDENT SERV SECR SALARIES	4040.80	4040.80	3636.72	404.08	9698.00	5657.20	5657.20
STUDENT SERV FED WORK STUDY	25802.17	25802.17	23103.15	2699.02	34049.00	8246.83	8246.83
COACHING SALARIES	2237.50	2237.50	2237.50	.00	10300.00	8062.50	8062.50
STUDENT SERV CONTR SERV	193.75	193.75	193.75	.00	300.00	106.25	106.25
STUDENT SERV SUPPLIES	5072.63	5072.63	4122.07	950.61	9000.00	3927.32	3927.32
STUDENT RECRUITMENT	782.72	782.72	782.72	.00	1500.00	717.28	717.28
COMMENCEMENT	972.69	972.69	972.69	.00	5500.00	4527.31	4527.31
STUDENT SERV CONF & MEETINGS	1284.86	1284.86	1148.88	135.98	3655.00	2370.14	2370.14
VETERANS GRANT SECR SALARIES	6137.18	6137.18	5501.39	635.79	15259.00	9121.82	9121.82
VETERANS GRANT SUPPLIES	1394.03	1394.03	1385.53	8.50	1200.00	194.03 CR	194.03 CR
VETERANS GRANT CONF & MEETINGS	78.24	78.24	78.24	.00	800.00	721.76	721.76
PUB SERV SALARIES		.00		.00	3500.00	3500.00	3500.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PUB SERV CONTR SERV		.00		.00	1,000.00	1,000.00	1,000.00
PUB SERV SUPPLIES		.00		.00	3,000.00	3,000.00	3,000.00
SERVICE STAFF SALARIES	103,777.20	103,777.20	92,906.11	10,871.09	289,460.00	185,682.80	185,682.80
MAINT FED WORK STUDY BOYS	11,933.25	11,933.25	10,603.99	1,329.26	63,355.00	51,421.75	51,421.75
MATRONS FED WORK STUDY	11,222.56	11,222.56	10,620.26	602.30		11,222.56 CR	11,222.56 CR
GAS	32,572.19	32,572.19	26,612.55	5,959.64	105,350.00	72,777.81	72,777.81
ELECTRICITY	39,434.65	39,434.65	29,538.16	9,896.49	124,100.00	84,665.35	84,665.35
TELEPHONE	9,855.00	9,855.00	7,793.95	2,061.05	24,000.00	14,145.00	14,145.00
PRES SALARY	14,583.30	14,583.30	13,124.97	1,458.33	35,000.00	20,416.70	20,416.70
PRES SECR SALARY	5,020.40	5,020.40	4,518.36	502.04	12,299.00	7,278.60	7,278.60
PRES OFC FED WORK STUDY	2,282.96	2,282.96	2,005.41	277.55	2,096.00	186.96 CR	186.96 CR
PRES OFC CONTR SERV		.00		.00	100.00	100.00	100.00
PRES OFC SUPPLIES	584.02	584.02	446.06	137.96	3,000.00	2,415.98	2,415.98
PRES OFC CONF & MEETINGS	502.98	502.98	435.21	67.77	2,000.00	1,497.02	1,497.02
SPECIAL AFFAIRS	297.85	297.85	285.35	12.50	1,500.00	1,202.15	1,202.15
BUS OFC ADMIN SALARIES	13,750.00	13,750.00	12,375.00	1,375.00	33,000.00	19,250.00	19,250.00
BUS OFC PROF SALARIES	9,583.30	9,583.30	8,624.97	958.33	23,000.00	13,416.70	13,416.70
BUS OFC SECR SALARIES	17,715.84	17,715.84	15,930.69	1,785.15	46,447.00	28,731.16	28,731.16
BUS OFC FED WORK STUDY	3,180.45	3,180.45	2,928.82	251.63	8,420.00	5,239.55	5,239.55
BUS OFC CONTR SERV	2,843.74	2,843.74	2,759.34	84.40	3,575.00	731.26	731.26
BUS OFC SUPPLIES	2,917.50	2,917.50	2,110.20	807.30 CR	7,500.00	10,417.50	10,417.50
BUS OFC CONF & MEETINGS	681.38	681.38	556.25	125.13	1,700.00	1,018.62	1,018.62
PUB RELA ADMIN SALARIES	9,166.60	9,166.60	8,249.94	916.66	22,000.00	12,833.40	12,833.40
PUB RELA SECR SALARIES	430.50	430.50	353.50	77.00	2,000.00	1,569.50	1,569.50
PUB RELA SUPPLIES	17,316.83	17,316.83	16,078.82	1,238.01	45,000.00	27,623.17	27,623.17
PUB RELA CONF & MEETINGS	108.38	108.38	108.33	.00	638.00	529.62	529.62
AUDITING & LEGAL	8,752.00	8,752.00	8,512.00	240.00	14,000.00	5,248.00	5,248.00
ELECTIONS & OTHER	376.95	376.95	330.45	46.50	6,000.00	5,623.05	5,623.05
BOARD CONF & MEETINGS	630.34	630.34	630.34	.00	1,700.00	1,069.66	1,069.66
INSTITUTIONAL SECR SALARIES	3,329.50	3,329.50	2,996.55	332.95	7,991.00	4,661.50	4,661.50
GROUP MED & LIFE INS	57,385.76	57,385.76	49,082.03	8,303.73	115,500.00	58,114.24	58,114.24
UNEMPLOYMENT COMP	1,440.10	1,440.10	1,440.10	.00	19,200.00	17,759.90	17,759.90
INSTITU UNALLOCATED CONTR	467.68	467.68	467.68	.00	2,100.00	1,632.32	1,632.32
FACULTY ASSN SUPPLIES	27.06	27.06	23.70	3.36	200.00	172.94	172.94
POSTAGE	3,659.66	3,659.66	3,539.32	120.34	27,300.00	23,640.34	23,640.34
PUBLICATIONS & DUES	2,176.20	2,176.20	2,176.20	.00	6,200.00	4,023.80	4,023.80
ADVERTISING	135.96	135.96	135.96	.00	550.00	414.04	414.04

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
RECRUITMENT	666.45	666.45	666.45	.00	2000.00	1.333.55	1.333.55
GENERAL INSURANCE	6,027.75	6,027.75	6,027.75	.00	12,000.00	5,972.25	5,972.25
EQUIPMENT	579.14	579.14	473.49	105.65	5,278.00	5,220.86	5,220.86
STATE VOC EQUIPMENT	5,004.70	5,004.70	4,656.25	348.45		5,004.70 CR	5,004.70 CR
TUITION CHARGE BACK	12,207.32	12,207.32	7,180.85	5,026.47	15,000.00	2,792.68	2,792.68
INSTITU RES SUPPLIES	88.23	88.23	88.23	.00	500.00	411.77	411.77
DATA PROC PROF SALARIES	17,083.30	17,083.30	15,374.97	1,708.33	41,000.00	23,916.70	23,916.70
DATA PROC NON ACADEM SALARIES	2,960.33	2,960.33	2,646.59	313.79	7,685.00	4,724.62	4,724.62
DATA PROC FED WORK STUDY	1,206.29	1,206.29	1,113.26	93.03	3,231.00	2,024.71	2,024.71
DATA PROC CONTR SERV	10,368.50	10,368.50	10,243.50	125.00	11,213.00	844.50	844.50
DATA PROC SUPPLIES	1,713.43	1,713.43	1,424.57	288.86	3,780.00	2,066.57	2,066.57
DATA PROC CONF & MEETINGS		.00		.00	850.00	850.00	850.00
DATA PROC EQUIP RENTAL	17,357.07	17,357.07	13,868.49	3,488.58	44,908.00	27,550.93	27,550.93
GRANTS OFC SUPPLIES	270.39	270.39	270.39	.00	1,000.00	729.61	729.61
GRANTS OFC CONF & MEETINGS		.00		.00	600.00	600.00	600.00
AFFIRM ACTION CONTR SERV		.00		.00	200.00	200.00	200.00
AFFIRM ACTION SUPPLIES	53.42	53.42	23.43	29.99	400.00	346.58	346.58
AFFIRM ACTION CONF & MEETINGS	963.87	963.87	963.87	.00	850.00	113.87 CR	113.87 CR
CONTINGENCIES		.00		.00	40,813.00	40,813.00	40,813.00

1.191.576.75 T 1,191,576.75 T 1.051.099.39 T 140.477.36 T 334,3278.00 T 2.151.701.25 2.151,701.25

BUILDING FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
BLDG & MAINT SUPPLIES	7,701.46	7,701.46	5,949.58	1,751.88	52,000.00	44,298.54	44,298.54
MAINT CONF & MEETINGS	61.71	61.71	42.67	19.04	638.00	576.29	576.29
SERVICE EQUIPMENT		.00		.00	8,500.00	8,500.00	8,500.00
MAINT CONTR SERV	11,640.25	11,640.25	10,447.70	1,192.55	24,700.00	18,059.75	18,059.75
RENTAL	638.00	638.00	638.00	.00	500.00	138.00 CR	138.00 CR
CONTINGENCIES		.00		.00	22,000.00	22,000.00	22,000.00
	20,041.42 T	20,041.42 T	17,077.95 T	2,963.47 T	113,338.00 T	93,296.58 T	93,296.58 T

SITE & CONSTRUCTION FUND

SITE IMPROVEMENT		.00		.00	20,000.00	20,000.00	20,000.00
NEW BLDG & ADDITIONS		.00		.00	25,000.00	25,000.00	25,000.00
BLDG IMPROVEMENTS		.00		.00	105,000.00	105,000.00	105,000.00
BLDG REPAIRS	2,486.62	2,486.62	2,486.62	.00		2,486.62 CR	2,486.62 CR
BLDG REPAIRS AFFIRMATIVE ACTION	1,454.95	1,454.95	500.00	954.95		1,454.95 CR	1,454.95 CR
OFFICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
INSTR EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
SERVICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
OTHER CAPITAL OUTLAY		.00		.00	20,000.00	20,000.00	20,000.00
	3,941.57 T	3,941.57 T	2,986.62 T	954.95 T	200,000.00 T	196,058.43 T	196,058.43 T

BOND & INTEREST #1

DEBT PRINCIPAL RETIREMENT	225,000.00	225,000.00		225,000.00	225,000.00	.00	.00
INTEREST	31,275.00	31,275.00		31,275.00	58,444.00	27,169.00	27,169.00
OTHER CHARGES	132.50	132.50		132.50	500.00	367.50	367.50
	256,407.50 T	256,407.50 T	.00 T	256,407.50 T	283,944.00 T	27,536.50 T	27,536.50 T

BOND & INTEREST #4

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DEBT PRINCIPAL RETIREMENT		.00		.00	250.000.00	250.000.00	250.000.00
INTEREST		.00		.00	17.500.00	17.500.00	17.500.00
OTHER CHARGES		.00		.00	1.500.00	1.500.00	1.500.00
	.00 T	.00 T	.00 T	.00 T	269.000.00 T	269.000.00 T	269.000.00 T

WORKING CASH FUND

MISC EXPENSES		.00		.00	500.00	500.00	500.00
	.00 T	.00 T	.00 T	.00 T	500.00 T	500.00 T	500.00 T

INSURANCE FUND

INSURANCE EXPENSE	16623.00	16623.00	16623.00	.00	27.500.00	10.877.00	10.877.00
	16623.00 T	16623.00 T	16623.00 T	.00 T	27.500.00 T	10.877.00 T	10.877.00 T

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REVENUE REPORT

EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
CURRENT TAXES	777.468.90	777.468.90	593.185.29	184.283.61	788.394.00	10.925.10	10.925.10
BACK TAXES	2.637.28	2.637.28	2.637.28	.00		2.637.28 CR	2.637.28 CR
CHARGE BACK REV	3.097.46	3.097.46	2.110.67	986.79	10.000.00	6.902.54	6.902.54
SUMMER STATE APPORT		.00		.00	112.845.00	112.845.00	112.845.00
FALL STATE APPORT	284.001.00	284.001.00	284.001.00	.00	569.727.00	285.726.00	285.726.00
SPRING STATE APPORT		.00		.00	545.793.00	545.793.00	545.793.00
ICCB EQUALIZATION GRANT	4.161.62	4.161.62	4.161.62	.00	4.267.10	38.509.38	38.509.38
VOC ED REG REIMB	43.453.00	43.453.00	43.453.00	.00	95.000.00	51.547.00	51.547.00
VOC ED EQUIP REIMB	3.063.00	3.063.00 CR	3.063.00	.00	19.331.00	22.394.00	22.394.00
OTHER ILL. REV	2.094.56	2.094.56 CR	2.094.56	.00		2.094.56	2.094.56
HEW TITLE 2		.00		.00	3.963.00	3.963.00	3.963.00
VETERANS COST OF INSTR		.00		.00	11.000.00	11.000.00	11.000.00
FEDERAL WORK STUDY	626.76.03	626.76.03	42.781.40	19.894.63	130.658.00	67.981.92	67.981.92
VETERANS REPORTING FEE		.00		.00	5.000.00	5.000.00	5.000.00

contd.-----

## Educational Fund Revenue contd.

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
SUMMER TUITION	75,306.43	75,306.43	75,306.43	.00	77,484.00	2,177.57	2,177.57
FALL TUITION	100,000.00	100,000.00	100,000.00	.00	438,617.00	338,617.00	338,617.00
SPRING TUITION		.00		.00	420,190.00	420,190.00	420,190.00
GRADUATION FEES	41.20	41.20	41.20	.00	600.00	558.80	558.80
TRANSCRIPT FEES	481.00	481.00	396.00	85.00	700.00	219.00	219.00
PUB SERV INCOME		.00		.00	7,500.00	7,500.00	7,500.00
INTEREST ON INVESTMENTS		.00		.00	100.00	100.00	100.00
OTHER REVENUE	2,651.83	2,651.83	2,618.58	33.25	100.00	2,551.83 CR	2,551.83 CR

1,350,818.24 T 1,350,818.24 T 1,145,534.91 T 205,283.33 T 327,4673.00 T 1,928,854.76 T 1,928,854.76 T

## BUILDING FUND

CURRENT TAXES	194,430.72	194,430.72	148,344.77	46,085.95	197,098.00	2,667.23	2,667.23
BACK TAXES	659.54	659.54	659.54	.00		659.54 CR	659.54 CR
INTEREST ON INVESTMENTS		.00		.00	100.00	100.00	100.00
MISC REVENUE	609.00	609.00	534.00	75.00	900.00	291.00	291.00

195,699.26 T 195,699.26 T 149,538.31 T 46,160.95 T 198,098.00 T 2,398.74 T 2,398.74 T

## SITE AND CONSTRUCTION FUND

ANIXTER REVENUE	25,135.92	25,135.92	20,110.92	5,025.00	53,300.00	28,164.08	28,164.08
UNIT 5 REVENUE	5,000.00	5,000.00	5,000.00	.00	12,000.00	7,000.00	7,000.00
INTEREST ON INVESTMENTS	17,262.04	17,262.04	12,220.84	5,041.20	34,000.00	16,737.96	16,737.96

47,397.96 T 47,397.96 T 37,331.76 T 10,066.20 T 99,300.00 T 51,902.04 T 51,902.04 T

## BOND AND INTEREST FUND #1

CURRENT TAXES	285,105.80	285,105.80	217,527.11	67,578.69	289,078.00	3,972.20	3,972.20
BACK TAXES	967.12	967.12	967.12	.00		967.12 CR	967.12 CR
INTEREST ON INVESTMENTS	8,607.80	8,607.80	1,773.51	6,834.29	10,000.00	1,392.20	1,392.20

294,680.72 T 294,680.72 T 220,267.74 T 74,412.98 T 299,078.00 T 4,397.28 T 4,397.28 T



BOND & INTEREST #2

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INTEREST ON INVESTMENTS	328.80	328.80		328.80		328.80 CR	328.80 CR
	328.80 T	328.80 T	.00 T	328.80 T	.00 T	328.80 CR	328.80 CR

BOND & INTEREST #4

CURRENT TAXES		.00		.00	268000.00	268000.00	268000.00
INTEREST ON INVESTMENTS		.00		.00	1000.00	1000.00	1000.00
	.00 T	.00 T	.00 T	.00 T	269000.00 T	269000.00 T	269000.00 T

WORKING CASH FUND

SALE OF BONDS	250000.00	250000.00	250000.00	.00	250000.00	.00	.00
INTEREST ON INVESTMENTS	19271.08	19271.08	17955.49	1315.59	15000.00	4271.08 CR	4271.08 CR
	269271.08 T	269271.08 T	267955.49 T	1315.59 T	265000.00 T	4271.08 CR	4271.08 CR

INSURANCE FUND

CURRENT TAXES	12953.58	12953.58	9883.19	3070.39	27600.00	14646.42	14646.42
BACK TAXES	43.94	43.94	43.94	.00		43.94 CR	43.94 CR
	12997.52 T	12997.52 T	9927.13 T	3070.39 T	27600.00 T	14602.48 T	14602.48 T

SAUK VALLEY COLLEGE

APPROVED BY

William E. Rye

PRESIDENT

Lorna Keefer

SECRETARY

DATE